



REPORT

TO: Mayor Lawlor and Members of Council

FROM: Melissa Lawr, Deputy Clerk - Legislation

DATE: January 23, 2023

REPORT NO.: ADMIN-2023-0004

SUBJECT: Membership Appointment – Advisory Committees of Council

RECOMMENDATION:

THAT Report No. ADMIN-2023-0004 dated January 23, 2023 regarding Membership Appointment – Advisory Committees of Council be received;

AND FURTHER THAT the Mayor and Clerk be authorized to enact the necessary by-law to appoint the members to the Town's Advisory Committees of Council for the 2022-2026 Term.

KEY POINTS:

The following are key points for consideration with respect to this report:

- Membership for the Town's Advisory Committees of Council are concurrent with the term of Council
- Members must be appointed to the Advisory Committees of Council for the 2022-2026 term for the following committees:
 - Accessibility
 - Active Transportation
 - Committee of Adjustment
 - Heritage Halton Hills
 - Library Board
 - Site Alteration
- Members for the above listed Advisory Committees of Council are included in the draft by-law attached as Appendix A to this report

BACKGROUND AND DISCUSSION:

The Membership Application for the Town's Advisory Committees of Council was available on the Town's website from October 18, 2022 until December 2, 2022.

The vacancies for the 2022-2026 term were posted to the Town's social media platforms during this period. The vacancies were advertised in the Independent & Free Press on October 27, 2022, November 3, 2022 and November 10, 2022.

The application review and interview process took place during the end of December and beginning of January. Successful candidates will be contacted upon appointment by Council the last week of January.

STRATEGIC PLAN ALIGNMENT:

This report aligns to the Town's Strategic plan recognizing the value to provide responsive, effective municipal government and strong leadership in the effective and efficient delivery of municipal services.

RELATIONSHIP TO CLIMATE CHANGE:

This report is administrative in nature and does not directly impact or address climate change and the Town's Net Zero target.

PUBLIC ENGAGEMENT:

Public Engagement has been conducted as follows: membership application and interview process.

Public engagement is imperative for the implementation of the Town's Advisory Committees of Council as the majority of membership for these committees are residents of the Town.

INTERNAL CONSULTATION:

The Town Clerk, staff liaisons for the Advisory Committees of Council and Council members were involved in the application review and interview process.

FINANCIAL IMPLICATIONS:

This report will be funded through an existing approved budget source.

Certain Advisory Committees of Council members will receive remuneration for their participation in the committee as outlined in that committee's Terms of Reference.

Reviewed and approved by,

Valerie Petryniak, Town Clerk & Director of Legislative Services

Chris Mills, Chief Administrative Officer