



**REPORT OF THE  
BUDGET COMMITTEE – 2023 Capital & Operating  
MONDAY, JANUARY 30, 2023**

Minutes of the Budget Committee meeting held on January 30, 2023, at 1:12 p.m., in the Council Chambers, Halton Hills Town Hall and Via Zoom.

**MEMBERS PRESENT:**  
(EP-Electronic Participation) Mayor A. Lawlor, Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano (EP), Councillor A. Hilson, Councillor J. Brass, Councillor J. Racinsky, Councillor C. Garneau, Councillor R. Norris, Councillor B. Inglis, Councillor D. Keene

**STAFF PRESENT**  
(Open Session)  
(E – Electronically Present) C. Mills, Chief Administrative Officer, V. Petryniak, Town Clerk & Director of Legislative Services, D. Szybalski, Commissioner of Business, Environment & Culture, L. Lancaster, Commissioner of Corporate Services, J. Rehill, Commissioner & Chief of Fire Services, J. Linhardt, Commissioner of Planning & Development, B. Andrews, Commissioner of Transportation & Public Works, P. Damaso, Commissioner of Recreation & Parks, M.J. Leighton, Director of Finance & Town Treasurer,

**\*Recommendation varies from Staff Recommendation**

**1. OPENING OF THE BUDGET MEETING**

Mayor A. Lawlor opened the Budget Committee Meeting at 1:12 p.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**3. LAND ACKNOWLEDGMENT**

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

#### 4. BUDGET DELEGATIONS

a. **Cindy Robinson - Georgetown BIA**

C. Robinson presented to Budget Committee regarding the 2023 Georgetown BIA Budget.

b. **Patricia Daleman - Acton BIA**

P. Daleman presented to Budget Committee regarding the 2023 Georgetown BIA Budget.

#### 5. PRESENTATIONS

a. **Moya Leighton, Town Treasurer and Director of Finance**

M. Leighton presented to Budget Committee regarding Proposed 2023 Capital and Operating Budget and Business Plan with Opening Remarks provided by C. Mills, Chief Administrative Officer.

(Presentation on file in the Clerk's Office)

b. **Chris Mills, Chief Administrative Officer**

C. Mills, V. Petryniak and A. Fuller presented to Budget Committee regarding Office of the CAO 2023 Business Plan, Proposed Operating and Capital Budget.

(Presentation on file in the Clerk's Office)

c. **Damian Szybalski, Commissioner of Business, Environment and Culture**

D. Szybalski presented to Budget Committee regarding Business, Environment and Culture 2023 Business Plan, Proposed Operating and Capital Budget.

(Presentation on file in the Clerk's Office)

- d. Laura Lancaster, Commissioner of Corporate Services**

L. Lancaster presented to Budget Committee regarding Corporate Services 2023 Business Plan, Proposed Operating and Capital Budget.

(Presentation on file in the Clerk's Office)
  
- e. Beverley King, Acting Chief Librarian and CEO - Library Services**

B. King presented to Budget Committee regarding Library Services 2023 Business Plan, Proposed Operating and Capital Budget.

(Presentation on file in the Clerk's Office)
  
- f. Jon Rehill, Commissioner & Fire Chief - Fire Services**

J. Rehill presented to Budget Committee regarding Fire Services 2023 Business Plan, Proposed Operating and Capital Budget.

(Presentation on file in the Clerk's Office)
  
- g. Bill Andrews, Commissioner of Transportation and Public Works**

B. Andrews presented to Budget Committee regarding Transportation and Public 2023 Business Plan, Proposed Operating and Capital Budget.

(Presentation on file in the Clerk's Office)
  
- h. John Linhardt, Commissioner of Planning and Development**

J. Linhardt presented to Budget Committee regarding Planning and Development 2023 Business Plan, Proposed Operating and Capital Budget.

(Presentation on file in the Clerk's Office)
  
- i. Paul Damaso, Commissioner of Recreation and Parks**

P. Damaso presented to Budget Committee regarding Recreation and Parks 2023 Business Plan, Proposed Operating and Capital Budget.

(Presentation on file in the Clerk's Office)

The Budget Committee recessed at 5:48 p.m. The meeting was reconvened on Tuesday January 31, 2023 at 1:05p.m.

## **6. BUDGET REFERRALS**

### **Direction to Staff:**

1. THAT an Equity, Diversity and Inclusion (EDI) Crosswalk component of the EDI implementation in the amount of \$30,000 be removed from the 2023 Operating Budget.  
  
(Refer to Reference No. 23-1, p. 139 of the 2023 Budget and Business Plan included in the January 30<sup>th</sup> Budget Committee Agenda.)
2. THAT the Equity, Diversity and Inclusion – Phase 2 Action Plan in the amount of \$50,000 be removed from the 2023 Operating Budget.  
  
(Refer to Reference No. 23-2, p. 140 of the 2023 Budget and Business Plan included in the January 30<sup>th</sup> Budget Committee Agenda.)
3. THAT the Community Creativity and Cultural Hub with a \$53,400 tax impact (a total cost of \$86,000) be removed from the 2023 Operating Budget.  
  
(Refer to Reference No. 23-4, p. 142 of the 2023 Budget and Business Plan included in the January 30<sup>th</sup> Budget Committee Agenda.)
4. THAT the Climate Change Adaption Outreach & Partnership be reduced by \$10,000 to the amount of \$10,000 for the 2023 Operating Budget.  
  
(Refer to Reference No. 23-5, p. 143 of the 2023 Budget and Business Plan included in the January 30<sup>th</sup> Budget Committee Agenda.)
5. THAT the Low Carbon Transition Strategy – Community Engagement be reduced by \$15,000 to the amount of \$25,000 for the 2023 Operating Budget.  
  
(Refer to Reference No. 23-6, p. 144 of the 2023 Budget and Business Plan included in the January 30<sup>th</sup> Budget Committee Agenda.)
6. THAT the EV Network – Level 2 & Level 3 Chargers in the amount of \$75,000 be removed from the 2023 Operating Budget.  
  
(Refer to Reference No. 23-7, p. 145 of the 2023 Budget and Business Plan included in the January 30<sup>th</sup> Budget Committee Agenda.)

7. THAT the Senior Climate Change Specialist contract position in the amount of \$119,200 be removed from the 2023 Operating Budget.

(Refer to p. 136 of the 2023 Budget and Business Plan included in the January 30<sup>th</sup> Budget Committee Agenda.)

8. THAT the Town Hall Security System (CCTV) Project (8400-02-2401) in the amount of \$180,000 be removed from the 2023 Capital Budget.

(Refer to p. 62 (Line 49) of the 2023 Budget and Business Plan included in the January 30<sup>th</sup> Budget Committee Agenda.)

9. THAT the Public Art – Library & Cultural Centre Courtyard – Phase 2 Project (1806-10-2302) in the amount of \$108,000 be removed from the 2023 Capital Budget and that the related Operating Budget transfer to the Public Art reserve in the amount of \$108,000 be removed from the 2023 Operating Budget;

AND FURTHER THAT staff bring report back to Council at a future date with recommendations about the roll out of this project. (refer to 2022/23 related Indigenous Art Projects)

(Refer to p. 62 (Line 55) of the 2023 Budget and Business Plan included in the January 30<sup>th</sup> Budget Committee Agenda.)

Recess at 3:07 p.m. after Operating Budget discussions and directions to staff.

Reconvene at 3:26 p.m.

Recess at 6:44 p.m. after Capital Budget discussions and directions to staff.

Reconvene at 7:22 p.m.

## **7. REPORTS FROM OFFICIALS**

### **a. REPORT NO. CORPSERV-2023-0003**

#### Recommendation No. BU-2023-0001

THAT Report No. CORPSERV-2023-0003 dated January 30, 2023 regarding Ontario Regulation 284/09, 2023 Budget be received;

AND FURTHER THAT Budget Committee approves this report, which meets the requirements of Regulation 284/09 and outlines the 2023 Operating and Capital Budgets in a format that is compliant with the Public Sector Accounting Board (PSAB);

AND FURTHER THAT should any budget changes be approved by Budget Committee, the PSAB compliant 284/09 report will be amended to include those changes, to ensure consistency with the approved budget.

**CARRIED**

Recess at 8:18 p.m.

Reconvene at 8:26 p.m.

**b. REPORT NO. CORPSERV-2023-0002**

Recommendation No. BU-2023-0002

THAT Report No. CORPSERV-2023-0002 dated January 9, 2023 regarding the 2023 Proposed Capital and Operating Budget and Business Plans be received;

\* AND FURTHER THAT the proposed base Operating Budget levy increase of 4.19% be approved;

AND FURTHER THAT Council approve a 1.83% increase to the existing insurance special levy;

AND FURTHER THAT Council approve a 0.6% increase to the existing infrastructure gap special levy;

\* AND FURTHER THAT Council approve a total net levy of \$63,286,800 which includes an increase of \$3,929,500 or 6.62% for the Town portion of the 2023 Operating Budget, noting that this excludes any increases related to provisions for the Acton and Georgetown Business Improvement Associations (BIA), the Region of Halton or Education; A combined overall net levy increase of 4.26% can be anticipated based on the proposed Town rate of 6.62%, preliminary Regional budget directions of 3.4% and a 0% education increase;

AND FURTHER THAT the new Town Business License Inspection fee and associated revenue be approved as part of the 2023 Fire Services Operating Budget;

AND FURTHER THAT the Acton BIA expenditures included in the 2023 budget be approved in the gross amount of \$142,641.42, with a tax levy of \$106,909.42;

AND FURTHER THAT the Georgetown BIA expenditures included in the 2023 budget be approved in the gross amount of \$299,490.00, with a net tax levy of \$216,240.00;

\* AND FURTHER THAT the 2023 Capital budget in the amount of \$23,643,000 be approved;

AND FURTHER THAT revised capital financing for project number 6200-16-1702 as it pertains to the reduction in OCIF funding in 2023 be approved as set out in report CORPSERV-2023-0002;

AND FURTHER THAT the nine year, 2024-2032 Capital Budget forecast in the amount of \$494,705,000 be approved in principle subject to an annual review;

AND FURTHER THAT staff be authorized to proceed with the capital program, and any acquisitions or approval of awards, subject to the usual Town policies, by-laws, and procedures.

**CARRIED AS AMENDED**

**8. CLOSED SESSION (if required)**

NIL

**9. ADJOURNMENT**

The Budget Committee Meeting adjourned on Tuesday January 31, 2023 at 8:33 p.m.

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Ann Lawlor, MAYOR

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Valerie Petryniak, CLERK