



## REPORT

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**TO:** Mayor Lawlor and Members of Council

**FROM:** Valerie Petryniak, Town Clerk & Director of Legislative Services

**DATE:** December 1, 2022

**REPORT NO.:** ADMIN-2022-0049

**SUBJECT:** Extension of Integrity Commissioner Contract

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### RECOMMENDATION:

THAT Report No. ADMIN-2022-0049 dated December 1, 2022 regarding the Extension of the Integrity Commissioner Contract be received;

AND FURTHER THAT Council authorize staff to extend the appointment of Principles Integrity as the Integrity Commissioner for the Town of Halton Hills for a period of up to one year;

AND FURTHER THAT Council authorize the Mayor and Clerk to execute any documents that may be necessary for this purpose;.

### KEY POINTS:

The following are key points for consideration with respect to this report:

- The current Integrity Commissioner, *Principles Integrity*, was appointed through Report No. ADMIN-2018-0022 dated June 18, 2018, and By-law No. 2018-0051 enacted on July 9, 2018 for a term set to expire on December 31, 2022.
- The Municipal Act, 2001 authorizes a municipality to appoint an Integrity Commissioner who reports to Council in an independent manner on the application of codes of conduct and other rules and procedures governing the ethical behavior of its members.
- The Towns of Milton, Oakville and Halton Hills would once again like to participate in a joint procurement process with the Region of Halton for Integrity Commissioner Services

## **BACKGROUND AND DISCUSSION:**

In 2018 Halton Region on behalf of the Halton Cooperative Purchasing Group (HCPG) issued an RFP for Integrity Commissioner Services. Principles Integrity was awarded the RFP by all participating municipal representatives, Towns of Milton, Oakville and Halton Region.

Principles Integrity was appointed by Council to serve the previous term of Council with an expiry date of December 31, 2022. An extension to that contract will provide time to carry out a search for Integrity Commissioner Services and will give Council the opportunity to select the Integrity Commissioner for this term of Council. Going forward the term of the Integrity Commissioner will offset the term of Council by one year to allow for time for a proper procurement process that won't interfere with a Municipal Election. Following an open and transparent procurement process to be undertaken in 2023, staff will recommend a contract for the successful provider for a term to expire December 31, 2027. The new contract would be in place for the remainder of the incoming Council term (2022-2026) as well as the first year of the next term of Council.

Staff are supportive of extending the appointment of the incumbent Integrity Commissioner to give Council the opportunity to focus on budget deliberations and other initial meeting considerations.

At its meeting on November 9, 2022 Halton Region Council approved the extension of their contract for Principles Integrity for a period up to one year.

## **STRATEGIC PLAN ALIGNMENT:**

This report is administrative in nature and does not have an impact on the Town's Strategic Plan

## **RELATIONSHIP TO CLIMATE CHANGE:**

This report is administrative in nature and does not directly impact or address climate change and the Town's Net Zero target.

## **PUBLIC ENGAGEMENT:**

Public Engagement was not needed as this report is administrative in nature.

## **INTERNAL CONSULTATION:**

Staff have consulted with the Chief Administrative Officer on this matter. Staff have also consulted with the Region of Halton and the area municipalities.

**FINANCIAL IMPLICATIONS:**

This report will be funded through an existing approved budget source.

Reviewed and approved by,

Chris Mills, Chief Administrative Officer