

## **TOWN OF HALTON HILLS – GENERAL INFORMATION PACKAGE**

### **COUNCIL MEETING – November 7, 2022**

#### **ADVISORY/SPECIAL COMMITTEES AND BOARD MEETING MINUTES**

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32	GUELPH/ERAMOSIA TOWNSHIP – Notice of the Passing of Zoning By-Law Amendment by the Corporation of the Township of Guelph/Eramosa (September 6, 2022)
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## **PASSED RESOLUTIONS**

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54-55	TOWN OF MATTAWA – Resolution passed at its Council meeting held on October 17, 2022 regarding Minister of Municipal Affairs and Housing and Bill 3.
56	MUNICIPALITY OF WEST PERTH – Resolution passed at its Council meeting held on October 3, 2022 regarding Strong Mayors Building Homes Act.
57	TOWN OF GRAVENHURST – Resolution passed at its Council meeting held on September 20, 2022 regarding Strong Mayors Building Homes Act.
58-60	TOWNSHIP OF ADJALA-TOSORONTIO – Resolution passed at its Council meeting held on September 14, 2022 regarding Strong Mayors Building Homes Act.

**MINUTES OF THE  
ACCESSIBILITY ADVISORY COMMITTEE**

**Minutes of the Accessibility Advisory Committee meeting held on Wednesday  
September 28, 2022 Via Zoom.**

Members Present: Councillor J. Hurst, Chair, Councillor W. Farrow-Reed, J. Bray,  
K. Heffernan, C. Licznarski, L. McKenzie, J. Pearce

Regrets: M. Lowe, D. Sebalj

Staff Present: R. Brown, Deputy Clerk - Administration

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**1. CALL TO ORDER**

Councillor J. Hurst called the meeting to order at 6:34 p.m.

**2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**

There were no disclosures of pecuniary/conflict of interest.

**3. RECEIPT OF PREVIOUS MINUTES**

**Recommendation No. HHAAC-2022-0001**

THAT the Minutes from Minutes from the Accessibility Committee Meeting  
held on March 23, 2022 be received.

CARRIED

**4. SCHEDULED ITEMS FOR DISCUSSION**

**4.a Funding Request - 2 Year Subscription to Site Improve – a digital  
website accessibility checker**

The committee reviewed a memo from the Director of Communications  
and the Director of Information and Technology Services about using  
funds from the Municipal Accessibility Plan Project fund for a 2-year

subscription for Site Improve, a digital website accessibility checker. This is a request is only for 2023 and 2024, after that continued use of this subscription will be covered in the corporate budget.

**Recommendation No. HHAAC-2022-0002**

THAT the Halton Hills Accessibility Committee approves the use of funds from the Municipal Accessibility Plan Project fund to pay for a 2-year subscription to Site Improve, a digital website accessibility checker at a cost of \$10,000 per year for 2023 and 2024 to a maximum of \$20,000.

CARRIED

**4.b Funding Request - Hearing Assistive Listening System - John Elliott Theatre**

J. Smith, Facility Supervisor for the Town of Halton Hills brought forward the need to replace the hearing assistive listening system at the John Elliott Theatre. The existing system is 10 years old and some of the units have burnt out or failed. The new system will cost approximately \$15,000 and it will provide a direct signal to hearing aids or cochlear implants for patrons without needing any additional hardware. The system will also include devices for patrons without hearing aids or implants.

**Recommendation No. HHAAC-2022-0003**

THAT the Halton Hills Accessibility Committee approves the use of \$15,000 from the Municipal Accessibility Plan Project fund to purchase new Hearing Assistive Listening System for the John Elliott Theatre.

CARRIED

**4.c Funding Request - Accessible Curb at Acton Arena (Pre-approved by Staff)**

Acton Arena staff were approached by a patron that noted the lack of an accessible curb/ramp into the parking lot at the front entrance. The parking lot clearly has cross walk markings at the curb into the parking lot, but the curb is not cut to provide an accessible curb onto that crosswalk.

Recognizing the need to have this remedied quickly staff acquired a quote of \$4,000 to have this done. Due to the timing constraints the Clerk was consulted for approval of the use of funds.

**Recommendation No. HHAAC-2022-0004**

THAT the Heritage Halton Hills Accessibility Advisory Committee supports the use of \$4000 from the Municipal Accessibility Plan Project fund to create an accessible curb at the Acton Arena.

CARRIED

**4.d 2023 AODA Accessible Traffic Signal Installation - Funded from Accessibility Fund**

Staff review of the budget for the upcoming budget cycle indicated that the Municipal Accessibility Plan Project fund has been accumulating funds with little spending and is quite healthy at this time and therefore a portion of the funds could be reallocated. In 2023 there is a need for AODA Accessible Traffic Signal Installation that these funds could be used for.

**Recommendation No. HHAAC-2022-0005**

THAT the Halton Hills Accessibility Advisory Committee supports the use of funds from the Municipal Accessibility Plan Project fund for the AODA Accessible Traffic Signal Installation in 2023.

CARRIED

**5. SUB-COMMITTEES AND WORKING GROUPS**

NIL

**6. CLOSED SESSION**

NIL

**7. ITEMS TO BE SCHEDULED FOR NEXT MEETING**

NIL

**8. ADJOURNMENT**

The meeting adjourned at 7:15 p.m.



## **HERITAGE HALTON HILLS COMMITTEE**

Minutes of the Heritage Halton Hills Committee meeting held on  
Wednesday September 21, 2022 Via Zoom.

**Members Present:** Councillor T. Brown, Chair, B. Cosper, C. Donaldson, S. Frick,  
M. Rowe, A. Walker, L. Quinlan

**Regrets:** R. Denny, G. Miller

**Staff Present:** T. Jayaveer, Planner Policy/Development; R. Brown, Deputy  
Clerk

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### **1. CALL TO ORDER**

Councillor T. Brown, Chair called the meeting to order at 4:00 p.m.

### **2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**

There were no disclosures of pecuniary/conflict of interest declared.

### **3. RECEIPT OF PREVIOUS MINUTES**

Recommendation No. HH-2022-0028

THAT the Minutes of the Heritage Halton Hills Committee Meeting held on July  
26, 2022, be received.

CARRIED

#### **4. SCHEDULED ITEMS FOR DISCUSSION**

##### **4.a Frazier Shop - Proposed Resolution**

Recommendation No. HH-2022-0029

THAT Heritage Halton Hills Committee approve the proposed replacement storefront windows and doors for the Frazier Shop at 519 Main Street, Glen Williams, and that staff will confirm timelines and final approval with the Commissioner of Planning & Development through delegated authority.

CARRIED

##### **4.b Lilac Lawns Heritage Spotlight**

T. Jayaveer advised that the Lilac Lawns Heritage Spotlight video will be available on the Let's Talk Halton Hills platform in the coming weeks.

##### **4.c Cultural Heritage Master Plan (CHMP) Update**

T. Jayaveer advised that a draft of the Cultural Heritage Master Plan (CHMP) will be available in the new year for review.

##### **4.d Heritage Conference Update**

M. Rowe and A. Walker provided the committee with an update on the Ontario Heritage Conference that they attended in Brockville in June. The theme of the conference was 'Light at the end of the Tunnel', of particular interest at the conference was a workshop regarding Climate Change that indicated that the reusing of heritage buildings rather than building new buildings helps mitigate climate change.

Next years conference will be held in London, Ontario the 2<sup>nd</sup> week of June.

#### **5. SUB-COMMITTEES AND WORKING GROUPS**

NIL

#### **6. CLOSED SESSION**

NIL

**7. ITEMS TO BE SCHEDULED FOR NEXT MEETING**

NIL

**8. ADJOURNMENT**

Councillor T. Brown announced that this would be the last meeting for this term of Council and that it would be his last meeting as Chair, he thanked the committee for all of their hard work.

The meeting adjourned at 4:27 p.m.

**To Attend:** Suzanne Clarke, Councillor Jane Fogal, Beverley King (Secretary), Sandy Mackenzie, Cindy Robinson (Treasurer), Derek Smith (Chair), Jamie Watt

**Regrets:** Ted Flanagan, Randy Kerman (Vice Chair), Ron Quinlan,

**Staff:** Nikki Jackson (BIA Manager)

1. Declaration of Quorum and meeting called to order at 9:06 AM by Derek Smith, Chair.
2. Approval of Agenda – approved as presented
3. Declaration of Interest – none declared
4. Approval of Previous Meeting Minutes
  - a) June 14, 2022
  - b) July 19, 2022

**Motion to approve minutes of May 10, 2022.**

Moved by Suzanne Clarke, Seconded by Jamie Watt. Motion passed.

5. Correspondence
  - a) Knox Church – Out of The Cold program
    - Update that Knox is looking to start the program in November 2022.
6. Financial Report – Cindy
  - Summer student grant money has been received.
  - Discussion on BIA budget and room to spend on marketing initiatives.

**Motion to accept September 2022 financial statements as presented.**

Moved by Cindy Robinson, Seconded by Sandy Mackenzie. Motion passed.

- Budget is due this October.
  - Suzanne, Jamie, Derek, volunteered to participate in budget committee meeting.
  - As a subcommittee of the Town, the BIA can no longer claim HST and cannot charge it. Confirmation that BIA does not currently charge HST.
  - Input is needed for the committee budget requests are due by September 23.
7. Manager's Report – Nikki
  8. Business Arising
    - a) Rock'n Roll'n Car Show update
      - Jamie will provide recommendations of potential groups that may be interested in coordinating this event so that the BIA could provide support instead
      - Nikki will reach out to these organizations in the next couple weeks with Jamie's support to determine interest.
    - b) Metal tree illumination project update
      - Tree lighting is complete, old decorations will be removed
      - Not exactly as envisioned but it is complete.
      - Project came in under budget

9. Council Update – Councillor Fogal
  - Town preparing to move ahead with affordable housing project at Chapel St and Guelph St
  - Town completed pre-planning, 14 units subsidized and affordable rental units
  - Turn lane construction on Mill St at Main St is in progress
  - Election is well underway
  
10. Committee updates
  - a) Marketing and Events Committee – Suzanne
    - Reviewed summary marketing report
    - Created a nice to meet you ad to welcome new businesses to BIA in IFP
    - Met with IFP to negotiate 2023 contract and will have that info for budget meeting
    - Developing templates for IFP standardized ads
    - Reviewing promotions of Downtown Gift Card campaign and passports holiday season to generate activations
    - October 29 11 am – 1 pm Masquerade on Main St and Mill St. Street closures 9am – 2pm.
    - December 3 and 10 from 11am-3pm like Farmer's Market style including activations. Street closure 9am – 4pm.
    - Suggestions for other activations include sidewalk sales, restaurant events, and others.
  - b) Farmers Market – Nikki
    - On average marketing is bringing 1500-2000 people coming each week
    - Extended closures including Bike It and Go Green receive positive feedback
    - Ran events survey to get this info
  - c) Strategic Plan Committee– Jane
    - Met Sept 19 and reviewed strategic plan to update it so she's aware of priorities
    - Recommend going through full strategic plan review in 2024 and prepare for it in 2023.
  - d) Beautification Committee – Jamie
    - Met Sept 19 and reviewed winter décor, discussed putting garbage can responsibility into Town MOU, weeding update.
    - Sandy took bins out on Sunday and removed excess items so that the doors can be closed. Gate hooks aren't needed. Note that it is a responsibility that the BIA may have to consider.
  
11. New Business
  - a) Masquerade on Main and Mill
    - See Marketing update
  - b) Georgetown Holiday Market
    - See Marketing update
    -
  - c) Events surveys – BIA members and general public
    - Running survey via social media and in person until end of September requesting input into 2023 activations.
  - d) Creating an online package to give out to all municipal candidates and BIA members to educate them about the BIA, advocacy etc.
    - Information will be posted on website
  - e) ToHH: Winter Control (maintenance of Downtown Georgetown BIA)
    - Discussed complaint regarding alley and which lots are part of BIA/Town MOU
    - Landlord permission will be needed and costs will increase
  - f) Creation of a MoU Committee
    - Discussion on MOU with Town that is currently being drafted.

- Nikki meets regularly with Economic Development who is taking lead role in developing the MOU with the BIA.
- Nikki is coordinate Economic Development to develop a draft MOU. BIA Board will approve the MOU before it is approved by Council. Timeline is new Board and new Council will approve this in the new year.
- Nikki will reach out to Board members to provide input into a draft list of duties in the next couple weeks.

g) AGM

- AMICO has agreed to present
- Coordinating next steps with Suzanne including nomination form
- Technology requirements should be identified and coordinated
- Annual report, 2023 Budget, Financials must be prepared.
- Change of meeting date to November 8 to accommodate approval timelines
- Tentatively location: Knox Church.
- Doors open 6:30 P.M. AGM commences 7:00 P.M.

12. Next Meeting:  
Tuesday, October 18, 2022

13. Adjournment

**Motion to Adjourn.**

Moved by Cindy Robinson. Seconded by Beverley King. Motion passed.

**Halton Hills Public Library Board**

Wednesday, September 14, 2022

Hybrid: Georgetown Branch Boardroom and Zoom

7:00 p.m.

**Minutes**

**Present:** Ted Brown, Lisa Caissie, Betsy Cosper (Chair), Matt Kindbom, Ann Lawlor, Joanna Meler, James Schumacker, Tamara Smith, Marilyn Willis

**Staff Present:** Clare Hanman, Beverley King, Lori Mazza Brenton (recorder) Mary Querques, Melanie Southern

**Regrets:** Keith Medenblik

**1.0 Declaration of Quorum**

B. Cosper declared a quorum was present and called the meeting to order at 7:02 p.m.

**2.0 Land Acknowledgement**

B. Cosper read an Indigenous Land Acknowledgement.

**3.0 Approval of Agenda**

Moved by M. Kindbom

That the agenda be approved as presented.

Seconded by L. Caissie

**09/14/22-1**

**CARRIED**

**4.0 Declaration of pecuniary interest**

None declared.

**5.0 Minutes**

**5.1. Minutes of June 8, 2022**

Moved by M. Kindbom

That the Minutes of June 8, 2022 be approved as presented.

Seconded by L. Caissie and T. Brown

**09/14/22-2**

**CARRIED**

**5.2. In Camera Minutes of June 8, 2022**

Moved by T. Brown

That the In Camera Minutes of June 8, 2022 be approved as presented.

Seconded by T. Smith

**09/14/22-3**

**CARRIED**

**5.3. Minutes of June 13, 2022**

Moved by J. Schumacker

That the Minutes of June 13, 2022 be approved as presented.

Seconded by T. Brown

**09/14/22-4**

**CARRIED**

**5.4. In Camera Minutes of June 13, 2022**

Moved by T. Brown

That the In Camera minutes of June 13, 2022 be approved as presented.

Seconded by T. Smith

**09/14/22-5**

**CARRIED**

**5.5. Minutes of July 13, 2022**

Moved by J. Schumacker

That the Minutes of July 13, 2022 be approved as presented.

Seconded by M. Kindbom

**09/14/22-6**

**CARRIED**

**6.0 Consent Agenda**

Moved by T. Smith

That Consent Agenda item:

6.1. Report No. LBD-2022-031 2023 Holiday Closure Schedule be approved

Seconded by J. Schumacker

**09/14/22-7**

**CARRIED**

**7.0 Correspondence**

None.

**8.0 Delegations/Presentations**

None.

**9.0 Business Arising**

**9.1. Report No. LBD-2022-032 re: Board Policy Review – Service Policy (Second Review)**

M. Southern presented the Board Policy Review – Service Policy (Second Review) report for approval. There were no additional changes.

Moved by T. Brown

That Report No. LBD-2022-032 regarding the Board Policy Review be received and approved.

Seconded by J. Schumacker

**09/14/22-8**

**CARRIED**

## **9.2. 2023 Operating Budget and Capital Budget & Forecast 2023-2032**

The Town asked the Library to review all budgets to best support this year's budget constraints. M. Southern reported on changes made to the 2023 Operating Budget and Capital Budget & Forecast for 2023-2032.

Operating Budget:

- This document shows the direction given by the Board in July 2022 to reduce fines by \$4,000 per year with the goal to eliminate fines within five years.

Capital Budget:

- Two changes were made to the Capital Budget:
  - The Library will renew its Integrated Library System (ILS) for three years, moving the review to 2026. This delay will support the Town budget process. We will increase the 2026 budget from \$150,000 to \$180,000. This is a more accurate project cost.
  - The furniture in Acton will be delayed by one year, allowing for \$23,000 to be put towards the collective budget. It was noted that the Library does not want to delay the furniture in Georgetown because it is showing high usage.

Moved by A. Lawlor

That the 2023 Operating Budget and Capital Budget & Forecast 2023-2032 be approved.

Seconded by M. Willis

**09/14/22-9**

**CARRIED**

## **10.0 Updates – including sub-committees**

### **10.1. Advocacy Committee**

No meeting. No update.

### **10.2. Friends of the Library**

M. Southern reported that the Friends of the Library resumed their weekly pop-up book sale on Saturdays in the plaza. The plaza has been a very positive opportunity for the Library. Early in August, the Executive voted to increase the price of books to \$1.00. Children's books remain \$0.50. Even with the increase, it is still a good bargain and one of the cheapest sources for used books in town. For comparison, CFUW and Hillview Active Living Centre sell their books for \$1.00 and books at Wastewise are \$2.00. The next Executive is September 15, 2022. The Library is thankful for the work done over the summer by the Friends of the Library.

### **10.3. Council Update**

A. Lawlor reported highlights from the September 6, 2022, Council meeting:

- Most of the content had to do with budgets and updates from the 2021 fiscal year. In general, the auditor gave a clean report as far as financial statements were concerned.

- As a Town, including the Library, financials are in good condition. That said, the Town as a whole, did end 2021 in a deficit position, which does not happen very often. This is reflective of Covid, inflation, and the uncertain economic times that we're in right now.
- Council approval a minimal increase in expenditures next year, considering the significant financial uncertainty.
- The Town has to pay huge insurance increases.
- There is an expectation that inflation will affect salary budgets and push staff salary increases.
- The Town has had relatively slow growth this fiscal year and building activity has not brought in a significant income. Next year will not be much busier.
- T. Brown noted that the cost of fuel has gone up dramatically and that contributes significantly to inflation.
- The Library's presentation to Council on the new Strategic Plan and logo was well received. There were comments about people liking the logo and the Library's vigorous and upbeat approach.

#### **10.4. Community Connections Update**

None.

### **11.0 Financial Report**

#### **11.1. Month End Report (June and July)**

- M. Southern reported that at the end of July 2022 the Library is within 6% of the budget. This is mainly due to wage gapping. The Library has recently hired staff for several positions.
- Capital Projects are also within 6% of the budget.
  - The Reading Deck will be closed. Furniture was received.
  - The website is underway. An update on the website is provided in the Chief Librarian Report.
- The Month End Report was received for information.

### **12.0 New Business**

#### **12.1. HHPL 2023 Business Plan**

B. King presented HHPL's 2023 Business Plan:

- The plan reflects the Library's new vision, mission, and objectives outlined in the new Strategic Plan.
- The departmental overview is the same structure as the previous year with a few minor edits.
- The organization chart was updated.
- Core activities have minor updates and remain similar to last year's.
- The previous year's accomplishments reference the Library's current Strategic Plan.

- The Environmental Scan has been transitioned to the new Strategic Plan, but the content is similar to last year's. New challenges and opportunities were identified. Three highlights include:
  - The opportunity to develop a plan to promote and increase staff and board diversity under Welcoming and Inclusive;
  - The challenge of managing increasing prices, inflationary impact, and limited availability of online resources and materials under Enriching Lives; and
  - The challenge of recruitment and retention, also under Enriching Lives.
- This year the Town identified Operational and Quality of Life as Performance Indicators. The Library chose the following indicators as representative of the new Strategic Plan and Work Plan:
  - System Circulation – increase by 5% (we are within 5% of pre-Covid numbers)
  - Library Cardholders – HHPL is at the top of our comparators, with 29-30% of library cardholders per capita. Board suggested increasing from 1% (which represents approximately 600 card holders) to 2%, recognizing the launch of the new brand and website redesign and the upcoming library card campaign.
  - Library Visits – increase by 15% (30% would take us to pre-Covid numbers)
  - Connecting community through programs – increase participation by 5%. There is a shift away from virtual programs to in-person programs. Patrons are also interested in less formal programs rather than registered programs. Many patrons and staff also still have low Covid-risk tolerance, which the Library is accommodating.
  - Better educated residents through Library programs and services through community engagement– increase news articles and social media traffic by 5%. The Library's social media base is growing slowly (currently there are approximately 8,000 social media followers). Staff are interested in monitoring what audiences like and building on those types of posts.
  - Increase subscription to Library newsletters, book news and HHPL Library enews – increase subscribers by 5%, recognizing the enhancements to the website and launch of new book news subscription service will provide value-added content.
- The Town's Senior Management Team will review the final document on October 19. The final, formatted Business Plan is anticipated to be ready for the November Board meeting.

Moved by T. Smith

That the Halton Hills Public Library's 2023 Business Plan be received and approved as amended.

Seconded by L. Caissie

**09/14/22-10**

**CARRIED**

## **12.2. Report No. LBD-2022-029 re: Q2 Metrics Report**

M. Querques reported on Q2 Metrics (April, May, and June 2022):

- The community is returning to use the Library's programs, services, and collections.
- There were over 2,000 additional active card holders, which is a 50% increase or 500 new card holders that signed up during this time.

- System circulation increased 14% over Q2 2021 and within 14% of this time in 2019 (pre-Covid).
- There is a reverse back from digital usage to physical usage.
- New items have been added to the collection: Book bundles, backyard explorer kits, and the popular ephemera collection (passes, tickets, seeds). The Community loves the Library's puzzles and board games.
- Patron comments show that the Library is delivering the collections, programs, and services that the community wants.
- In person visits are still 38% of Q2 2021.
- Website visits have returned to normal, we're within 4%.
- Children's programs attendance is still within pre-Covid numbers for this time of year.
- There was a significant increase in the Wi-Fi usage (200% increase), which represents staff using the Wi-Fi as the Town recovers from the Cyber incident.
- There has been phenomenal engagement on social media.

Report LBD-2022-029 also included the updated Work Plan and infographic, which was presented by M. Southern:

- Infographic featured some Collection highlights, including passes and tickets. People are pleased with what the Library provides.
- Quarterly highlights include the Acton Reading Deck, One Book, and Wines & Spines. It was a busy quarter, with June in particular.
- M. Southern provided information on some of the changes to the Work Plan:
  - 1.3.2 – Increased access to resources to reduce barriers. This is advanced from Q3 to Q2. Sensory kits were launched in April 2022, and they were well received.
  - Review and affirm our literacy approach has been delayed to Q4 when it is less busy (it was supposed to be executed in Q2 during March Break and summer preparation).
  - We delayed varying service hours. Exam cram was supposed to be in January; that was not feasible. June was also not the time to do extended hours and exam cram. During this time, the Library worked out processes, signage and other nuances.
  - 4.2 – Investigate video creation options has been advanced from Q4. This is not feasible with the current budgetary guidelines. That being said, the Library continues to make gains with videos (CFHN and Welcome videos).

### **12.3. Strategic Plan and Brand Project update (verbal) – reference video link**

M. Southern provided an update on the Strategic Plan and Brand Project:

- For accessibility and clarity purposes, tweaks were made to the new logo's colour. It was made darker and bolder to make it a stronger image.
- The anticipated four-page document on the Strategic Plan is not yet available but should be ready for next month's Board meeting in advance of Ontario Public Library Week.
- The Library has had to switch designers as the first one did not have the capacity or resources to produce a quality product.
- A video was shared showing an animated version of the new logo. The dots in the logo can represent individuals or different communities. It gives a sense of bringing people

together. It is active and vibrant and demonstrates that HHPL is intelligent, sophisticated, and fun.

- One of the benefits of the new logo is its ability to be dynamic and morph as needed. Part of the logo's strength is that it is dynamic, but its weakness is that it is complex. We are working with a new designer to find a happy medium.
- Suggestions and feedback from the Board regarding the design of the logo will be considered for the final version.

#### **12.4. Report No. LBD-2022-030 re: Chief Librarian's Report – September 2022**

Highlights noted from the Chief Librarian's Report – September 2022:

- Nothing to report on Covid.
- The video created for Community Foundation Halton North (CFHN) was shared: <https://www.youtube.com/watch?v=GXP07T-X00I>. The video shows the animated version of the logo, which was done by the Library's co-op student (W. Stevenson). CFHN's webathon will be October 1.
- Kyle, the Corn Snake, has been returned. He may return next year due to his popularity.
- The Library website refresh is underway. More information on this will be available next month.
- The Summer Reading Program went well. A full report on this to come in October.
- There has been a return to partner programming (Elizabeth Fry Society, ErinoakKids, HMC Connections, and others).
- Connecting the Dots: Strategic Plan training for staff took place on September 12, 2022. Staff were given an opportunity to review the Strategic Plan and how their individual roles support it.
- The lighting above the stairs is being removed. It is difficult to maintain. The project will take a week and this time of year was chosen because it's a quiet programming period.
- T. Smith asked if the Library will be doing anything to mark the passing of Queen Elizabeth II. M. Southern replied that the Library is closed on Monday mornings so the funeral won't be televised. A book of condolences has been set up at both locations for the public to come in and sign. Information about the Queen has been posted to the HHPL website and on the Library's social media channels. The Library has taken a reflective and somber approach by creating quietly respectful displays, muted social media content, and several collection displays.

#### **13.0 Health and Safety Report**

Nothing to report.

#### **14.0 Next Meeting**

Wednesday, October 12, 2022

7:00 p.m.

Location TBD – If the meeting is going to be hybrid, it must be in Georgetown. If it will be in person, it can be in Acton. A poll will go out to determine the Board's preference.

B. King introduced L. Mazza Brenton as the new Executive Assistant.

B. Cospers welcomed B. King to her new position as Chief Librarian.

A poll will go out to determine a date for a social gathering to say goodbye to M. Southern.

**15.0 Adjournment**

Moved by M. Willis

That the meeting be adjourned.

Seconded by A. Lawlor

**09/14/22-10**

**CARRIED**

The meeting adjourned at 8:33 pm.

**Signed:** \_\_\_\_\_

Betsy Cospers, Chair  
Halton Hills Public Library Board

**Signed:** \_\_\_\_\_

Beverley King, Acting Chief Librarian & CEO  
Halton Hills Public Library

APPROVED: October 12, 2022

DATED: October 12, 2022

**Attend:** Derek Smith (Chair), Randy Kerman (Vice Chair), Cindy Robinson (Treasurer), Suzanne Clarke (Recorder), Sandy Mackenzie

**Regrets:** Beverley King (Secretary), Jamie Watt

**Absent:** Councillor Jane Fogal, Ted Flanagan, Ron Quinlan

**Staff:** Nikki Jackson (BIA Manager)

**Guests:** None

1. Meeting called to order 9:10 am by Derek Smith, Board Chair.
2. Declaration of Quorum - No quorum.
3. Adjournment: Meeting adjourned due to lack of a quorum at 9:10.
4. Next Meeting:
  - Next meeting September 20, 2022 at 9:00am

**Attend:** Derek Smith (Chair), Randy Kerman (Vice Chair), Beverley King (Secretary), Cindy Robinson (Treasurer), Jane Fogal, Suzanne Clarke, Jamie Watt

**Regrets:** Ted Flanagan, Ron Quinlan

**Staff:** Nikki Jackson (BIA Manager), Bethany Hanman (Events Manager), Cam Cherwaiko (Special Events Coordinator), Jake Zanth (Marketing Coordinator)

**Guests:** Sandy Mackenzie

1. Declaration of Quorum and meeting called to order at 9:05 AM by Derek Smith, Chair.
2. Approval of Agenda – approved as presented
3. Declaration of Interest - none declared
4. Approval of Previous Meeting Minutes
  - a) May 10, 2022

**Motion to approve minutes of May 10, 2022.**

Moved by Beverley King, Seconded by Randy Kerman. Motion passed.

5. Correspondence
  - a) Town of Halton Hills' Community Partnership Program's approval for a waiver on events fees, total value \$1,610.61.
    - Board appreciates that the Town has waiving the fees. Acknowledge Town at all Events, specifically at Car Show and on Farmer's Market website.
6. Financial Report – Cindy
  - Budget is due this October.
  - Budget committee will be formed in September.
  - All committee budget requests will be due in September.

**Motion to accept May 2022 financial statements as presented.**

Moved by Cindy Robinson, Seconded by Randy Kerman. Motion passed.

7. Manager's Report – Nikki
  - See attached report
  - Highlights:
    - McGibbon demolition will be week of June 20. All crew parking at Edith St lot.
    - OBIAA best practice calls are Tuesday afternoons. Any concerns you'd like raised, please let Nikki know.
    - Car Show secured Band, will be looking for sponsorships. Plan to update website and will approach BIA businesses to get involved as store hours or as volunteers.

8. Business Arising
  - a) Lighting Update: metallic tree – Jamie
    - Met with Town last week. Project will come in under budget at about \$3500 with some incidentals. Project should be completed by July.
  - b) First Impressions Community Exchange Program (FICE) – OMAFRA – Nikki
    - Nikki contacted OMAFRA. There's a form to outline goals of the program. Requires \$500-\$1000 to cover cost of volunteer travel and accommodations expenses.
    - Recommend waiting until McGibbon (occupancy 2025) and AMICO (occupancy 2025) is closer to being completed. Perhaps Spring 2024.
    - Discussed benefit of requesting some communities. Consider recruiting those we want feedback from and approach them outside of the program to get feedback from communities who have what we want.
9. Council Update – Councillor Fogal
  - Highlights include completion of trail system and election.
10. Committee updates
  - a) Marketing and Events Committee – Suzanne/Nikki
    - Committee meeting is next week
    - Halton Hills Today have reached out to hand out bags at Farmer's Market, negotiating in kind advertising
  - b) Farmers Market – Bethany/Nikki
    - Farmer's Market Committee will meet in the coming weeks to discuss activations at Market. Established a Loyalty Card that will launch later in June.
    - Board expressed appreciation to Nikki and her Team for getting Farmer's Market launched in such a short period of time.
  - c) Beautification Committee – Jamie/Nikki
    - Flowers are in. Looking for weeding
    - Jamie is helping to coordinate the hardscaping.
    - Possible budget expenses for 2023 are being identified.
  - d) Strategic Planning Committee – Jane
    - Next 5-year plan should start in 2023 or 2024 to help identify long-term planning.
    - Nikki will investigate grant opportunities including OMAFRA; approach OBIAA for firms to get estimates and determine scope of project; and possibly look at courses to help prepare staff for the project.
    - Budget at least \$5,000 and adjust once estimates arrive.
11. New Business
  - a) Request for board members to volunteer at the car show on August 26
    - Jamie will pass on contact info of possible volunteers
    - Derek, Randy, Beverley will get back to you closer to date.
    - Suzanne will help.
  - b) OBIAA training sessions – board elections and governance sessions
    - Nikki to participate in all OBIAA Board elections
    - Nikki to secure Knox as backup location and will finalize location in October. AMICO may be a good alternative location.
    - Consider AMICO as presenter.

c) Phone expenses – BIA-owned cell phone

- See report for details.
- Recommend BIA phone for event staff for personal security and to be used ensure Square purchases are more secure. Budget savings can cover costs.
- Motion
- Direction to purchase two phones and get one plan for both – one for BIA Manager (port current office) and one for Events Manager. Discontinue compensation for personal phones.
- Randy will assist with securing a business plan.

d) Board Election

**Motion to reappoint Sandy Mackenzie to Board until the end of this term.**

Moved by Randy Kerrman, Seconded by Jamie Watt. Motion passed.

12. Next Meeting:

- Request for Nikki to identify alternative Board meeting date and time, perhaps another Tuesday at 9am or moving time on second Tuesday of the month to 10:00 or 10:30 am.
- Next meeting tentatively set for July 12, 2022

13. Adjournment

**Motion to Adjourn.**

Moved by Beverley King. Seconded by Suzanne Clark. Motion passed.

**Halton Hills Public Library Board**

Wednesday, June 8, 2022

Georgetown Branch Board Room and Zoom

7:00 p.m.

**Minutes**

**Present:** Ted Brown, Lisa Caissie, Betsy Cosper, Matt Kindbom, Ann Lawlor,  
Keith Medenblik (Chair), Tamara Smith, Marilyn Willis

**Staff Present:** Barb Elliott (Recorder), Clare Hanman, Beverley King, Mary Querques, Dennis Roberts,  
Melanie Southern

**Regrets:** Joanna Meler, James Schumacker

**1.0 Declaration of Quorum**

K. Medenblik declared a quorum was present and called the meeting to order at 7:06 p.m.

**2.0 Land Acknowledgement**

K. Medenblik read an Indigenous Land Acknowledgement.

**3.0 Approval of Agenda**

Moved by M. Kindbom

That the agenda be approved as presented.

Seconded by B. Cosper

**06/08/22-1**

**CARRIED**

**4.0 Declaration of pecuniary interest**

None declared.

**5.0 Minutes of May 11, 2022**

Moved by T. Smith

That the Minutes of May 11, 2022 be approved as presented.

Seconded by L. Caissie

**06/08/22-2**

**CARRIED**

**6.0 Consent Agenda**

Moved by A. Lawlor

That Consent Agenda items:

**6.1 Board Policy – Collections Management Policy (final)**

**6.2 Board Policy – Disposal of Library Equipment Policy  
(final)**

be approved.

It was clarified that if the content of an item in the collection is challenged, there is a process in place for the Collections Librarian, in consultation with the Chief Librarian and Manager of Business Services, to review/reconsider the item, to ensure it is in accordance with HHPL's selection criteria.

Seconded by T. Smith

**06/08/22-3**

**CARRIED**

**7.0 Correspondence - None**

**8.0 Delegations/Presentations - None**

**9.0 Business Arising**

**9.1 Report No. LBD-2022-024 re: 2023-2027 Strategic Plan & Brand Development Project**

M. Southern presented the final 2023-2027 Strategic Plan and Brand Development Project report for consideration and approval with one suggested edit. It was noted that on page 12 of the document, wording under the term "Political literacy" may be problematic and it was recommended that the term and associated wording be revised to provide clarification of the intent of this point. Recommended revision: "Civic and ethical literacy – The Library sees a role for itself in heightening awareness of current issues and encouraging democratic participation."

Moved by T. Smith

That Report No. LBD-2022-024 regarding the 2023-2027 Strategic Plan and Brand Project be received;

AND FURTHER, that the 2023-2027 Strategic Plan and Brand Project be approved with suggested edits.

Seconded by M. Willis

**06/08/22-4**

**CARRIED**

**9.2 Library Board Recruitment – Card**

M. Southern presented the draft information card that would be available for residents interested in becoming a Board member. This bookmark style card provides a QR code and the HHPL website address where additional information about the Library Board and how to submit an application can be found. Closer to the end of the year, these cards will be distributed to partner and volunteer groups, and at the library checkout counters.

The finalized card will be presented in the fall.

## **10.0 Updates – including sub-committees**

### **10.1 Advocacy Committee – No update**

### **10.2 Friends of the Library**

B. King reported that the Friends are once again holding book sales in the Georgetown Branch courtyard on select Saturdays during the Farmers Market.

### **10.3 Council Update – No updates**

### **10.4 Community Connections Update - None**

## **11.0 Financial Report**

### **11.1 Month End Report**

M. Southern reported that efforts remain underway to resolve Town network issues. Partial month-end information was shared and indicated that spending is at the expected level. The capital forecast report was not available.

## **12.0 New Business**

### **12.1 Report No. LBD-2022-020 re: Q1 Metrics**

M. Querques presented the Q1 Metrics report, providing information regarding HHPL's key performance indicators.

Highlights:

- Overall, results were positive with an increase in active cardholders of 14% over Q4 2021.
- In comparison to Q1 2021:
  - New cardholders increased 90%
  - System circulation increased 10%
  - In-person visits increased by 69%

It was noted that while the number of programs offered increased, participation has declined. This was attributed to changes in registration requirements limiting enrollment, and also a decrease in the number of virtual programs offered. Patron preferences now seem to be attending in-person programs as they become available, and attendance is expected to continue to slowly increase.

Moved by B. Cosper

That Report No. LBD-2022-020 dated June 2, 2022 regarding 2022 Quarter 1 Metrics be received for information.

Seconded by L. Caissie

**06/08/22-5**

**CARRIED**

## **12.2 Report No. LBD-2022-026 re: Board Policy Review – Service Policy (1<sup>st</sup> Review)**

B. King presented Report No. LBD-2022-026 for Board consideration.

This report recommended that because the Library now offers the same level of service at all Service Desks, relevant information from the Information Service Policy be incorporated into the Service Policy and that the Information Service Policy be removed. Other proposed changes to the Service Policy reflect changes in legislation, modifications requested by staff, housekeeping fixes, and current best practices in public libraries.

Moved by T. Smith

That Report No. LBD-2022-026 dated June 2, 2022 regarding Board Policy Review – Service Policy be received for review and comment;

AND FURTHER, that the 2<sup>nd</sup> Review take place at the September Board meeting.

Seconded by T. Brown

**06/08/22-6**

**CARRIED**

## **12.3 Report No. LBD-2022-025 re: Budget Process and Business Plan Schedule**

M. Southern presented an overview of the Town's 2023 Budget Process and Business Plan Schedule including the key meeting dates and timelines. As the Town Senior Management Team will be reviewing the preliminary capital budget on July 20, it was suggested that the Board meet prior to this, to review the Library's proposed preliminary capital and operating budgets. The Business Plan will be shared with the Board at its September meeting.

Moved by L. Caissie

That Report No. LBD-2022-025 dated June 2, 2022, regarding the 2023 Budget Process and Business Plan Schedule be received for information;

AND FURTHER, that the Library Board confirms a date in July to review the 2023 preliminary Operating Budget and preliminary Capital Budget and Forecast. Meeting is currently scheduled for July 13.

Seconded by A. Lawlor

**06/08/22-7**

**CARRIED**

## **12.4 Report No. LBD-2022-027 re: Fine Free Budget Implications**

M. Southern presented Report No. LBD-2022-027 which provided information on the anticipated financial impact if HHPL were to adopt a fines-free model. It was noted that HHPL has been fines free for children and youth since of June 19, 2019, and that over the past several years, there has been a national trend for libraries to move to a fines-free model.

Advisory bodies such as the Ontario Library Association also support a fines free approach as a means of reducing barriers and increasing accessibility to library services.

M. Southern further explained that fines have never been a reliable source of revenue, and that with the introduction of HHPL’s new accountability mechanism in October 2021, there has been an increase in items being returned on time, an increase in the damaged and recovered fees collected, and a decrease in the amount of fines collected. This year, it is anticipated that staff will be able to make up an anticipated shortfall in fines revenue from other sources such as room rentals, now that post-pandemic demand is increasing. It is expected that further reductions in fines revenue would need to be offset within the existing operating budget.

Moved by B. Cosper

That Report No. LBD-2022-027 be received;

AND FURTHER, the Board directs staff to explore and provide options for achieving fines free, for consideration during budget discussions.

Seconded by T. Smith

**06/08/22-8**

**CARRIED**

#### **12.5 Report No. LBD-2022-023 re: Chief Librarian’s Report – June 2022**

Highlights noted from the Chief Librarian’s Report – June 2022:

- HHPL hosted the virtual program “The Witness Blanket: Truth, Art and Reconciliation” on May 24. This program was created as part of the Truth and Reconciliation Commission and provides information on the history in Indian Residential Schools in Canada through the artistic display of artifacts from every residential school. It is estimated that 4,000 students viewed this session.
- New laptops have been purchased for in-library use and will enhance the Creativity Centre by providing access to updated software for the Cricut machines and 3D printer.
- Exam Cram for high school students is returning to both branches. A new “lock in” feature is being introduced where students in the library at closing time will be allowed to stay for extended study hours until 7 or 10pm, depending on the day.
- Summer Reading Club will launch on June 18 at the Georgetown Branch, and on June 25 at the Acton Branch.
- Two staff members recently attended the University of Guelph Accessibility Conference.
- Two staff members attended the OLA Neurodiversity in the Library conference.

M. Southern reported that HHPL had recently received a donation from Community Foundation Halton North as we are participating in their upcoming Gala on June 23. Board members were encouraged to attend if available.

Moved by M. Kindbom  
Seconded by A. Lawlor  
**06/08/22-9**

That the Chief Librarian's Report – June 2022 be received.  
  
**CARRIED**

**13.0 Health & Safety Report**

M. Southern reported that there had been no Health & Safety incidents reported since the May Board meeting.

**14.0 In Camera re: Personnel Matter**

Moved by T. Smith  
Seconded by B. Cosper  
**06/08/22-10**

That the meeting move In Camera.  
  
**CARRIED**

C. Hanman, B. King and M. Querques left the meeting.

Moved by T. Smith  
Seconded by B. Cosper  
**06/08/22-11**

That the meeting move Out of Camera.  
  
**CARRIED**

**Rising Report:**

The Board reported that information had been received pertaining to an identifiable individual including municipal or local board employees. Further information and discussion will take place at a Special Board meeting to be scheduled at the call of the Chair.

**15.0 Next Meeting**

Wednesday, September 14, 2022  
7:00 p.m.  
Georgetown Branch Boardroom and Zoom

**16.0 Adjournment**

Moved by L. Caissie  
Seconded by B. Cosper  
**06/08/22-12**

That the meeting be adjourned.  
  
**CARRIED**

The meeting adjourned at 9:25 p.m.

**Signed:** \_\_\_\_\_  
Keith Medenblik, Chair  
Halton Hills Public Library Board

**Signed:** \_\_\_\_\_  
Melanie Southern, Chief Librarian  
Halton Hills Public Library

APPROVED: September 14, 2022

DATED: September 14, 2022

October 26, 2022

Mayor Rick Bonnette  
Corporation of the Town of Halton Hills  
1 Halton Hills Drive  
Halton Hills, ON  
L7G 5G2

Dear Mayor Bonnette,

On behalf of the Board of Directors, Senior Leadership and the staff, physicians and volunteers at Halton Healthcare, I would like to extend to you our sincerest thanks for your tremendous support of Georgetown Hospital and Halton Healthcare during your tenure as Mayor of the Town of Halton Hills.

Your involvement with our organization since the transfer of Georgetown Hospital to Halton Healthcare in 2006 has been exemplary. Once we came together, we were delighted to work with you on our shared vision of healthcare in Halton Hills. We were fortunate to have your support as we embarked on the redevelopment and expansion of the emergency and diagnostic imaging departments, and we have appreciated your counsel and advocacy efforts of our more recent efforts to redevelop the Georgetown Hospital.

You have always been a strong champion of our services and a friend to all our staff, physicians, and volunteers. Thank you for visiting our hospitals and supporting our events and the Georgetown Hospital Foundation on so many occasions and speaking of our hospitals and achievements with as much pride as we would ourselves.

Finally, thank you for your leadership and support. The Halton Hills community is infinitely richer for your contributions and the example you've been. You have given generously to help us accomplish our vision of providing exemplary patient experiences always. We wish you all the best and hope that our paths cross again in the future.

Yours truly,



Richard Nunn  
Board Chair  
Halton Healthcare



Denise Hardenne  
President & CEO  
Halton Healthcare



LEGISLATIVE ASSEMBLY OF ONTARIO

October 18, 2022

Mayor Rick Bonnette  
Town of Halton Hills  
1 Halton Hills Drive  
Halton Hills, ON L7G 5G2

Dear Mayor Bonnette,

Thank you for keeping me informed of the Town of Halton Hills' council proceedings throughout the 2018-2022 council term. Receiving copies of the Town's resolutions as they relate to the Provincial government has greatly informed the work I do at Queen's Park on behalf of the residents of Wellington-Halton Hills.

Our municipal partners are critical to the delivery of Provincial government services, and play a significant role in building communities that are safe, healthy, and vibrant.

Throughout the Legislature's summer session, I continued to speak with Cabinet Ministers and Members from all parties about the issues we face in Wellington-Halton Hills based in part on the information I received from the Town of Halton Hill's Council.

I look forward to continuing to work with the Town's council on behalf of the residents of the Town of Halton Hills in the years ahead.

Sincerely,

Hon. Ted Arnott, MPP  
Wellington-Halton Hills

TED ARNOTT, MPP • WELLINGTON - HALTON HILLS

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**TAKE NOTICE** that the Council of the Corporation of the Township of Guelph/Eramosa passed By-law No. 46/2022, on the 6<sup>th</sup> day of September 2022, under Section 34 of the Planning Act, R.S.O. Chapter P. 13, as amended, affecting all Township lands related to Zoning By-law 40/2016.

**AND TAKE NOTICE** that the last date for filing a notice of appeal to the Ontario Land Tribunal ("OLT"), in respect of the by-law, is the **5<sup>th</sup> day of October 2022**. A Notice of Appeal setting out the reasons for the appeal must be filed with the Clerk of the Township of Guelph/Eramosa and accompanied by the appropriate fee as required by the OLT.

**NOTE:** Only individuals, corporations and public bodies may appeal a by-law to the OLT. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

**Pursuant to Section 34(19.1) of the Planning Act, no person or public body has the ability to make an appeal to the OLT with respect to the implementation of Additional Residential Unit policies outlined in Section 16(3) of the Planning Act.**

#### **PURPOSE AND EFFECT**

By-law No. 46/2022 amends Zoning By-law 40/2016, being the Zoning By-law controlling land use development within the Township of Guelph/Eramosa. The purpose of By-law No. 46/2022 is to bring the Zoning By-law into conformity with the County of Wellington Official Plan policies regarding Additional Residential Units and to enhance the current permissions based on best practices.

Public consultation of the proposal for a Zoning By-law Amendment was provided through a notice published in the Wellington Advertiser on April 28<sup>th</sup>, 2022, and a Public Meeting held on June 6<sup>th</sup>, 2022. All comments received were considered as part of the decision-making process as discussed in Planning Report 22/31.

The complete by-law passed as No. 46/2022 is available for inspection by contacting [clerks@get.on.ca](mailto:clerks@get.on.ca) during regular business hours (between 8:30 a.m. and 4:30 p.m. with exception of office closures) at the Township of Guelph/Eramosa Municipal Office as of the date of this notice. Note: this by-law is to be applied Township-wide, therefore a key map has not been provided.

**Dated** at the Township of Guelph/Eramosa, this 15<sup>th</sup> day of September 2022.

Amanda Knight, Clerk  
Township of Guelph/Eramosa  
8348 Wellington Road 124, P.O. Box 700  
Rockwood, Ontario N0B 2K0  
Telephone: (519) 856-9596 Ext. 125  
Fax: (519) 856-2240  
Email: [aknight@get.on.ca](mailto:aknight@get.on.ca)

This document is available in larger font on the Township's website at [www.get.on.ca](http://www.get.on.ca). If you require an alternative format, please contact the Township Clerk.

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October 27, 2022

## In This Issue

- Call for nominations to the ROMA Board of Directors.
- AMO's Response to the *More Homes Built Faster Act, 2022*.
- Webinar on Conservation Authority Phase Two Regulations.
- MTO consultation on EV charging infrastructure.
- Ontario One Call Administrative Penalty Regime consultation.
- ROMA 2023 registration now open.
- AMO's iconic New Head of Council Training & New Councillor Training is back.
- AMO's customized councillor training.
- AMO has your training needs covered.
- Pandemic recovery support for Municipal Health and Safety Programs.
- LAS Distributor Consolidated Billing Program secures a hedge.
- LAS to present at upcoming Automated Speed Enforcement event.
- Canoe vendor spotlight: Club Car.
- Fixed Income in a Rising Interest Rate Environment - ONE Investment webinar.
- Careers/RFP: Town of Goderich.

## AMO Matters

Please be advised that in accordance with the Rural Ontario Municipal Association's Policies and Procedures, ROMA is requesting nominations for Zone Representatives to the 2023-2027 ROMA Board of Directors. Nomination package [available here](#).

AMO issued [an initial response](#) and [press release](#) about the province's *More Homes Built Faster Act, 2022*. Analysis of [Bill 23](#) and the associated [Regulatory](#) and [ERO](#) postings is underway.

## Provincial Matters

MNRF is hosting a *Conservation Authorities Act* webinar on Phase 2 Regulations for Practitioners involved in CA budgets and municipal levy apportionment on November 3 at 1:30 pm. Email [ca.office@ontario.ca](mailto:ca.office@ontario.ca) to register.

MTO is seeking feedback on improving public electric vehicle (EV) charging infrastructure in Ontario until November 6, 2022. Comments can be submitted [here](#).

MPBSD is seeking feedback on a draft administrative penalties regime for Ontario One Call until November 21, 2022. Comments can be submitted [here](#).

## Eye on Events

Registration for *ROMA 2023: Breaking New Ground*, January 22 - 24, 2023 is now open. To register and for hotel and program information, [click here](#). For questions, contact [events@ROMA.on.ca](mailto:events@ROMA.on.ca).

AMO has modernized its training to reflect the realities, responsibilities, challenges

and opportunities of municipally elected officials in today's context. Essential information on legislation, policy, roles, responsibilities and managing relationships are only some of the things attendees will gain insight and tools on. Register today for [New Head of Council](#) or [New Councillor](#) training.

Building councils' shared understanding of its roles and responsibilities is one of the key ingredients to an effective council. AMO's Customized Councillor Training is designed to deliver training on the issues that matter most to your community. [Click for more information](#).

From the complexities of human rights legislation, planning legislation and strategic decision making, understanding Indigenous relationships and managing your local relationships, these are some of the training opportunities AMO is offering to assist you in your excelling at local leadership. [AMO roster of training](#).

On November 10 at 9:30 am ET, 4S Consulting Services is co-hosting a webinar with the Workplace Safety and Insurance Board (WSIB) on [pandemic recovery supports](#) available to municipalities for health and safety programs. Speakers will walk through how you can double the rebate on WSIB premiums among other topics. This webinar is designed for Schedule 1 municipal employers. [Register today](#).

## LAS

LAS has secured a fixed electricity hedge for a 15-month term commencing October 1, 2022. This week's [blog](#) explains the approach, taking into consideration various factors impacting electricity prices.

LAS and our partner Conduent have been invited to present at an upcoming [Automated Speed Enforcement](#) event hosted by Canoe partner, [TrafficLogix](#). Join us in Hamilton on Thursday November 17 at 8:30 am as we educate ourselves about all things ASE.

Did you know Club Car LLC is part of the [Canoe Procurement Group](#)? They supply gas or electric utility vehicles to keep your staff moving. Contact [Simon](#) to learn more.

## ONE Investment

ONE Investment is hosting a webinar on November 17 collaborating with our external Portfolio Manager: MFS Investment Management "Fixed Income in a Rising Interest Rate Environment." To register and find what will be covered in the webinar, [click here](#).

## Careers/RFP

[Request for Proposal, Provision of Consulting Services for the Development of a 2022 – 2026 Corporate Strategic Plan - Town of Goderich](#). Seeking proposals from qualified and professional consulting firms to assist in the development of a Corporate Strategic Plan. Submit to [afisher@goderich.ca](mailto:afisher@goderich.ca) by November 18.

## About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

## AMO Contacts

AMO Watchfile Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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AMO's Partners



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October 20, 2022

## In This Issue

- 2022 Ontario Municipal Elections.
- Property assessment and taxation toolkit.
- ROMA 2023 registration now open.
- AMO's iconic New Head of Council Training & New Councillor Training is back.
- AMO's customized councillor training.
- AMO has your training needs covered.
- Pandemic recovery support for Municipal Health and Safety Programs.
- Canoe vendor spotlight: Zetron.
- Fixed Income in a Rising Interest Rate Environment - ONE Investment webinar.
- Investments 101 - Training seminars.
- Sponsored message from NWMO.
- Careers: Waterloo, Niagara, Chatham-Kent and Ministry of Energy.

## AMO Matters

Thank you to all Clerks and Returning officers that have uploaded their municipality's pre-election information. We now have all pre-election information on [AMO's election website](#)! On election day, October 24, we will be sending another email for you to enter the results as soon as they become available after polls close or provide AMO staff with the information to post on your behalf. Sharing results with AMO as soon as they are available gives all Ontario municipalities the opportunity to be part of this important Ontario-wide story. It also gives residents, local media and candidates the ability to access results as they happen on a single website. Questions? Contact [Snezana Vukelic](#), Manager, Information Services.

## Guest Column\*

MPAC recently launched a [digital toolkit](#) to help property owners learn more about Ontario's property assessment and taxation system.

## Eye on Events

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[more information.](#)

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On November 10 at 9:30 am ET, 4S Consulting Services is co-hosting a webinar with the Workplace Safety and Insurance Board (WSIB) on [pandemic recovery supports](#) available to municipalities for health and safety programs. Speakers will walk through how you can double the rebate on WSIB premiums among other topics. This webinar is designed for Schedule 1 municipal employers. [Register today.](#)

## **LAS**

The [Canoe Procurement Group](#) is pleased to welcome Zetron as a new vendor. They are a supplier of call systems, computer aided dispatch, paging systems, and more. [Contact Simon](#) to learn more.

## **ONE Investment**

ONE Investment is hosting a webinar on November 17 collaborating with our external Portfolio Manager: MFS Investment Management "Fixed Income in a Rising Interest Rate Environment." To register and find what will be covered in the webinar, [click here.](#)

Join an in person Investment Basics and Beyond workshop near you available in [London, October 21](#) and [Barrie, November 2](#). For registration or further details, please contact [one@oneinvestment.ca](mailto:one@oneinvestment.ca).

## **Sponsored Message from NWMO\***

The [Nuclear Waste Management Organization](#) is responsible for implementing Canada's plan for the long-term management of used nuclear fuel and in 2024 will identify a safe site with informed and willing host communities for a [deep geological repository](#).

The NWMO and its municipal partners began publishing the results of a series of socio-economic studies in the two remaining siting areas around Ignace and South Bruce, Ontario, and invites AMO members and all interested Canadians to learn more through a new [Virtual Open House](#).

For more information about the NWMO and these studies, please email [Mike Borrelli](#), Sr. Advisor, Municipal Relations or call 416.624.0909.

## **Careers**

[Director, Transit Services - Regional Municipality of Waterloo](#). Directs the planning and delivery of safe, customer focused, and reliable transit services. [Apply online](#) by November 11.

[Chief /Director Emergency Services Division - Niagara Region](#). Responsible for the nature, extent and quality of Emergency Services and Provincially mandated programs. Apply to [arthur@wmc.on.ca](mailto:arthur@wmc.on.ca) by November 4.

[General Manager, Infrastructure & Engineering Services - Municipality of Chatham-Kent](#). Responsible for the majority of physical assets owned by Chatham-Kent and assists with new building projects. [Apply online](#) by November 4.

[ADM, Conservation and Renewable Energy - Ministry of Energy](#). Provides detailed analysis, advice, and issues and risk management strategies for energy conservation and renewable energy policies. [Apply online](#) by October 23.

### About AMO

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### AMO's Partners



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October 13, 2022

## In This Issue

- MNRF webinar training sessions on *Conservation Authorities Act*.
- ROMA 2023 registration now open.
- AMO 2022-2023 training roster available now.
- AMO's iconic New Head of Council Training & New Councillor Training is back.
- LAS Blog: New Council Orientation: Tips for Treasurers.
- Get a quote for 2023 road/sidewalk surveys.
- Canoe vendor spotlight: Flaghouse, Gopher Sport.
- Investments 101 - Training seminars.
- Overdose Prevention and Engagement Network (OPEN) - Ontario chapter.
- ORFA's Fall 2022 Professional Development Program.
- Career: Southwest Middlesex, Dufferin, Wellington, Windsor, Owen Sound & Lincoln.

## Provincial Matters

MNRF is hosting *Conservation Authorities Act* webinars on October 20, 10:00 am (Phase 2 Regulation and Policy Overview) and November 3, 1:30 pm (Phase 2 Regulations for Practitioners involved in CA budgets and municipal levy apportionment). Email [ca.office@ontario.ca](mailto:ca.office@ontario.ca) to register.

## Eye on Events

Registration for *ROMA 2023: Breaking New Ground*, January 22 - 24, 2023 is now open. To register and for hotel and program information, [click here](#). For questions, contact [events@ROMA.on.ca](mailto:events@ROMA.on.ca).

AMO has released its current roster of training for 2022-2023. This includes the modernized New Head of Council and New Councillor training. [Click here](#) to see everything AMO is offering its members to build skill, insight and understanding to support you in your important role.

AMO has modernized its training to reflect the realities, responsibilities, challenges and opportunities of municipally elected officials in today's context. Essential information on legislation, policy, roles, responsibilities and managing relationships are only some of the things attendees will gain insight and tools on. Register today for [New Head of Council](#) and [New Councillor](#) training.

## LAS

New Council orientation sessions are critical to treasurers, given that new members will be making major budget decisions shortly after taking office. Our [latest blog](#) gives Councils an understanding on how to plan for long-term investing.

The [LAS Road and Sidewalk Assessment](#) service uses modern technology to manage your surface assets. Better data ensures maintenance budgets are spent as efficiently as possible. With budget season underway, now's the time to [contact Tanner](#) to

receive a customized quote for your 2023 survey.

We're pleased to welcome Flaghouse and Gopher Sport to the [Canoe Procurement Group](#). These vendors supply all the fitness equipment you need for active living and your recreation facilities. [Contact Simon](#) to learn more.

### ONE Investment

Join an in person Investment Basics and Beyond workshop near you available in [Milton, October 19](#), [London, October 21](#), [Barrie, November 2](#) and [Kingston, November 4](#). For registration or further details, please contact [one@oneinvestment.ca](mailto:one@oneinvestment.ca).

### Municipal Wire\*

OPEN is an online community that brings people together to work to address the opioid crisis. [Visit today](#) to discover events, explore the discussion board, and access the sharing centre.

Only a few days until ORFA's [Fall Professional Development Program](#) to be held October 17-21 in Mississauga. Take advantage of sessions on emerging issues, trends, and challenges, and training courses. Join in-person or connect virtually!

### Careers

[Chief Administrative Officer - Municipality of Southwest Middlesex](#). Lead a skilled staff team in implementing Council's directions and be the primary policy advisor. Apply to [mhenry@thamescentre.on.ca](mailto:mhenry@thamescentre.on.ca) by November 7.

[Manager of Communications - Dufferin County](#). Provide tactical advice and support to senior leadership and staff to achieve alignment across the County's communications. Apply to [hr@dufferincounty.ca](mailto:hr@dufferincounty.ca) October 20.

[County Clerk - County of Wellington](#). Responsible for the management of all legislative, procedural and administrative support. Apply to [careers@wellington.ca](mailto:careers@wellington.ca) by October 27.

[Chief Administrative Officer - City of Windsor](#). Responsible for the management of all human, financial and physical resources while providing strategic guidance and advice. [Apply online](#) by November 15.

[Director of Public Works - City of Owen Sound](#). Oversee Engineering Services, Water and Wastewater, Public Works, Waste Management, Transit, and other related areas. Apply to [hrjobposting@owensound.ca](mailto:hrjobposting@owensound.ca) by October 31.

[Deputy Treasurer - Town of Lincoln](#). Responsible for directing and overseeing the financial functions: budget, treasury, payroll, asset management, billing and full-cycle accounting. [Apply online](#) by October 28.

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October 6, 2022

## In This Issue

- AMO stresses collective action on housing in Toronto Star op-ed.
- *Railways and Drainage Act* survey.
- Opportunity to provide feedback about the AODA.
- Feedback due October 7: Community Engagement for IESO Long-Term RFP.
- Federal Enabling Accessibility Fund applications open.
- AMO 2022-2023 training roster available now.
- AMO's iconic New Head of Council Training & New Councillor Training is back.
- ROMA 2023 Conference information.
- Canoe vendor spotlight: Mondo.
- OMERS 2022 Employer Education Week.
- Investments 101 - Training seminars.
- Register for OMSSA's Mitigating Bias in the Workplace workshop.
- Overdose Prevention and Engagement Network (OPEN) - Ontario Chapter.
- Careers: Utilities Kingston, Kawartha Lakes, Toronto, MLITSD, MOH and MOT.

## AMO Matters

Much of the media coverage on affordable housing focuses blame on municipal approvals. The reality is more complex than any one stakeholder, requiring collective action and comprehensive solutions. Read our [op-ed in the Toronto Star](#).

AMO and the Drainage Superintendents Association of Ontario (DSAO) circulated a Railways and Drainage Act survey to municipal staff members on September 20. Members are encouraged to complete the survey by October 7, 2022. For more information, contact [Lianne Sauter](#), Policy Advisor.

## Provincial Matters

The province has appointed Rich Donovan to lead the 4th independent legislative review of the *Accessibility of Ontarians with Disabilities Act* (AODA). A dedicated [website](#) provides information about the review, including a consultation plan and ways to provide feedback.

Municipal engagement activities are underway as part of IESO's Long Term RFP for new and expanded facilities to meet Ontario's emerging reliability needs. Comments on the draft Expedited LT1- RFP procurement documents are due by October 7 and can be submitted using the [Feedback Form](#). More information on the Long-Term RFP and Expedited Process are available [here](#).

## Federal Matters

The Government of Canada [announced a call for proposals](#) under the Enabling Accessibility Fund to support infrastructure improvements such as the renovation, construction or retrofit of ramps, accessible doors, accessible washrooms, elevators and lifts, accessible communications technology, accessible playgrounds, and multi-

sensory rooms. Municipalities are eligible to apply. [Apply online](#) by November 1.

## Eye on Events

AMO has released its current roster of training for 2022-2023. This includes the modernized New Head of Council and New Councillor training. [Click here](#) to see everything AMO is offering its members to build skill, insight and understanding to support you in your important role.

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*ROMA 2023: Breaking New Ground* conference information, including hotel, program, and exhibitor/sponsor details, is available [here](#). Registration information will be available soon. For questions, contact [events@ROMA.on.ca](mailto:events@ROMA.on.ca).

## LAS

Mondo, a supplier of flooring solutions for tracks, gymnasiums, courts, and other athletic facilities, is now part of the [Canoe Procurement Group](#). Save time and money while keeping your recreation facilities in good shape. Contact [Simon](#) to learn more.

## MEPCO

From October 25 - 28, OMERS will be hosting the third annual Employer Education Week as a hybrid event. [Visit link](#) to register for in-person and virtual events.

## ONE Investment

Join an in person Investment Basics and Beyond workshop near you available in [Milton, October 19](#), [London, October 21](#), [Barrie, November 2](#) and [Kingston, November 4](#). For registration or further details, please contact [one@oneinvestment.ca](mailto:one@oneinvestment.ca).

## Municipal Wire\*

From November 1-3, learn how to develop a nuanced understanding of a range of cognitive and structural biases, and mitigate the impact of bias on decision-making and organizational performance. [Register today](#).

OPEN is an online community that brings people together to work to address the opioid crisis. [Visit today](#) to discover events, explore the discussion board, and access the sharing centre.

## Careers

[Director of Corporate Services - Utilities Kingston](#). Contributes to the strategic direction by leading the Corporate Service functions which include Information Technology, HR, Health & Safety, Communications, and Supply Chain.

[Director, Corporate Services - City of Kawartha Lakes](#). Responsible for the operations of all matters related to corporate finances including financial policy, planning, budgeting, accounting, taxation, audit controls, and reporting.

[Manager, Stakeholder & Community Outreach - City of Toronto](#). You will act as the divisional lead for outreach, promotion & education, and volunteer programs, overseeing the communications plans.

Immigration Support Officer - Ministry of Labour, Immigration, Training and Skills Development. Support the processing of applications for nomination for permanent residence to the Ontario Immigrant Nominee Program. Apply online, only, quoting Job ID 187607.

Consultant, Access & Privacy - Ministry of Health. Review assigned requests against legislation and provisions, and collaborate with program areas to respond. Apply online by October 20.

Assistant Deputy Minister, Transportation Safety Division - Ministry of Transportation. Responsible for leading large-scale digital and business transformation focused on improving the overall client and user experience. Apply online by October 16.

#### About AMO

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September 29, 2022

## In This Issue

- Register for Bill 109 implementation and best practices webinar.
- *Railways and Drainage Act* survey.
- Third funding round for the Skills Development Fund.
- MNRF webinar training sessions on *Conservation Authorities Act*.
- Federal Enabling Accessibility Fund applications open.
- Legislative review of the *Cannabis Act* announced.
- AMO 2022-2023 training roster available now.
- AMO's iconic New Head of Council Training & New Councillor Training is back.
- ROMA 2023 Conference information.
- Blog: How a Net Zero Fire Hall Came to Be.
- Canoe vendor spotlight: Firetrucks Unlimited (Ambulance Remount).
- Investments 101 Workshops - Registration open!
- Hurricane Fiona in Canada appeal.
- Ontario's 2022 Cybersecurity Conference.
- FCM's Male Allyship training invitation to AMO members.
- Careers: OPSBA, Niagara Region, Barmpton, Simcoe County and PSDSSAB.

## AMO Matters

Join AMO for a webinar on Wednesday, October 5 from 12:00 to 1:30 pm to discuss Bill 109 changes, featuring a panel of municipal planners. You can [register here](#).

AMO and the Drainage Superintendents Association of Ontario (DSAO) circulated a *Railways and Drainage Act* survey to municipal staff members on September 20. Members are encouraged to complete the survey by October 7. For more information, contact [Lianne Sauter](#), Policy Advisor.

## Provincial Matters

The Skills Development Fund offers funding for innovative projects that address challenges to hiring, training, or retaining workers. Municipalities are eligible to apply. Applications open September 29-January 31.

MNRF is hosting *Conservation Authorities Act* webinars on October 12, 1:30 pm (Phase 1 Regulations Refresher), October 20, 10:00 am (Phase 2 Regulation and Policy Overview) and November 3, 1:30 pm (Phase 2 Regulations for Practitioners involved in CA budgets and municipal levy apportionment). Email [ca.office@ontario.ca](mailto:ca.office@ontario.ca) to register.

## Federal Matters

The Government of Canada [announced a call for proposals](#) under the Enabling Accessibility Fund to support infrastructure improvements such as the renovation, construction or retrofit of ramps, accessible doors, accessible washrooms, elevators and lifts, accessible communications technology, accessible playgrounds, and multi-

sensory rooms. Municipalities are eligible to apply. [Apply online](#) by November 1.

An Expert Panel will lead the review of the *Cannabis Act* over 18 months. Initial engagement is open until November 21 including a [questionnaire](#) for all Canadians and a [paper for feedback](#) from Indigenous peoples.

### Eye on Events

AMO has released its current roster of training for 2022-2023. This includes the modernized New Head of Council and New Councillor training. [Click here](#) to see everything AMO is offering its members to build skill, insight and understanding to support you in your important role.

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*ROMA 2023: Breaking New Ground* conference information, including hotel, program, and exhibitor/sponsor details, is available [here](#). Registration information will be available soon. For questions, contact [events@ROMA.on.ca](mailto:events@ROMA.on.ca).

### LAS

[Read](#) our latest blog about how the Municipality of Central Elgin's Council identified a priority in its strategic plan to be both environmentally and financially sustainable by approving construction of a net zero fire station.

Looking for a cost-effective way to keep your ambulances on the road? Firetrucks Unlimited offers ambulance remounts as part of the [Canoe Procurement Group](#). Get a new chassis under your refurbished patient module, saving time and money while keeping your community safe. [Contact Simon](#) to learn more.

### ONE Investment

Calling municipal finance staff Investment Basics and Beyond workshops are coming to a location near you - Milton, London, Barrie and London. For more details and registration information click on the following [link](#).

### Municipal Wire\*

The [Canadian Red Cross](#) is working to get help to people in and around affected areas as quickly as possible and provide humanitarian assistance for new needs as they arise. Money raised will enable the Red Cross to carry out relief, recovery, resiliency and risk reduction activities in and beyond the region at the individual and community levels.

On October 3, join the Government of Ontario for a free, full-day, hybrid conference that focuses on how employees and organizations can best protect themselves from the ever-evolving cyber threats faced in today's digital age. [Register now](#).

FCM's CanWILL project is inviting AMO male elected officials to join training to strengthen their ability to be allies to women confronted with sexism, racism and other harassment - if interested, [complete this form](#) by October 3.

### Careers

[Executive Director - Ontario Public School Boards' Association](#). Serve as an

outstanding relationship-builder and communicator capable of leading and supporting OPSBA. Apply to [resumes@promeus.ca](mailto:resumes@promeus.ca) by October 26.

**Claims Examiner - Niagara Region.** Responsible for the administration of claims, including claim response, assessment, defense, settlement negotiation, and the disposing of claims. [Apply online](#) by October 10.

**Manager, Innovation and Transformation - City of Brampton.** Plan for short and long-term business plans, through research, analysis and monitoring of relevant factors. [Apply online](#) by October 12.

**Manager, Collections - County of Simcoe.** Oversees all waste collection, processing and support services. [Apply online](#) by October 10.

**Financial Analyst - District of Parry Sound Social Services Administration Board.** Accounting duties in the verification, maintenance, reconciliation, analysis and reporting of the financial accounts and records. Apply to [jobs@psdssab.org](mailto:jobs@psdssab.org) by October 17.

**HR Coordinator - District of Parry Sound Social Services Administration Board.** Responsible for the recruitment process, as well as other core human resources functions. Apply to [jobs@psdssab.org](mailto:jobs@psdssab.org) by October 17.

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September 22, 2022

## In This Issue

- Register for Bill 109 implementation and best practices webinar.
- MNRF webinar training sessions on *Conservation Authorities Act*.
- Jump start your digital transformation with an e-signature solution.
- Pandemic recovery support for municipal health and safety programs.
- Canoe vendor spotlight: Midwest Fire Equipment.
- Investments 101 Workshops - Registration open!
- Have your say on a Net Zero future.
- Ontario's 2022 Cybersecurity Conference.
- Careers: Richmond Hill, Windsor, Simcoe, Niagara Region and Brampton.

## AMO Matters

Join AMO for a webinar on Wednesday, October 5 from 12:00 to 1:30 pm to discuss Bill 109 changes, featuring a panel of municipal planners. You can [register here](#).

## Provincial Matters

MNRF is hosting *Conservation Authorities Act* webinars on October 12, 1:30 pm (Phase 1 Regulations Refresher), October 20, 10:00 am (Phase 2 Regulation and Policy Overview) and November 3, 1:30 pm (Phase 2 Regulations for Practitioners involved in CA budgets and municipal levy apportionment). Email [ca.office@ontario.ca](mailto:ca.office@ontario.ca) to register.

## Eye on Events

As municipalities move from paper to electronic filing, authentication of files is a critical challenge. On September 28, 12 pm, join AMO's partner, Notarius, and learn how ConsignO Cloud can reduce the signing time of documents and allow anyone to sign legally reliable documents electronically with a phone, a tablet, or a computer.

On September 29, 8:30 am ET, AMO's partner 4S Consulting Services is co-hosting a webinar with the Workplace Safety and Insurance Board (WSIB) on pandemic recovery supports available to municipalities for health and safety programs. Speakers will walk through how you can double the rebate on WSIB premiums and other topics. Register today.

## LAS

LAS welcomes Midwest Fire Equipment to the Canoe Procurement Group! They're able to supply tankers, pumpers, brush trucks, tactical tenders, and more. Save time and money while keeping your community safe. Contact Simon to learn more.

## ONE Investment

Calling municipal finance staff Investment Basics and Beyond workshops are coming to a location near you - Milton, London, Barrie and London. For more details and registration information click on the following [link](#).

## Municipal Wire\*

Enbridge will be holding several engagement activities, starting in 2023, offering the opportunity to learn about and inform our Integrated Resource Plans (IRP). [Sign up now](#) to ensure you are included in future opportunities.

On October 3, join the Government of Ontario for a free, full-day, hybrid conference that focuses on how employees and organizations can best protect themselves from the ever-evolving cyber threats faced in today's digital age. [Register now](#).

## Careers

Urban Design/ Heritage Planner - City of Richmond Hill. Ensure that all development and construction affecting heritage resources meets operational exceptions. [Apply online](#) by September 30.

Director, Fleet and Facility Development - City of Windsor. Responsible for providing fleet requirements, including capital budget, to meet the needs of the operations department. [Apply online](#) by September 30.

Director, Information Technology - City of Windsor. Assisting the organization in lean process reviews and redesigns to support the alignment of business processes to digital solutions and change management activities. [Apply online](#) by October 6,

General Manager Social and Community Services - County of Simcoe. Responsible for the effective and efficient management and the planning, organizing, directing, coordinating, and controlling of activities to deliver social and community services. [Apply online](#) by October 7.

Waste Management Services Advisor - Niagara Region. Responsible for coordinating programs and activities, related to planning, waste diversion, collection, and waste disposal. [Apply online](#) by October 11.

Specialist, Government Relations - City of Brampton. Establishes linkages for the city with opportunities arising from all orders of Government to identify opportunities and priorities. [Apply online](#) by September 27.

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September 15, 2022

## In This Issue

- Mainstage highlights of AMO 2022 Conference are available to everyone.
- Funding for innovative energy efficiency initiatives.
- MNRF webinar training sessions on *Conservation Authorities Act*.
- Jump start your digital transformation with an e-signature solution.
- Pandemic recovery support for municipal health and safety programs.
- Canoe vendor spotlight: Cub Cadet.
- Blog: A Day in the Life of a Risk Manager.
- Webinar: Understanding electricity and natural gas.
- Over 100 LED projects completed and still counting!
- It's back to school for energy training.
- LAS is going to ORFA's Fall Professional Development Program.
- Investments 101 Workshops - Registration open!
- Careers: Orillia, Windsor, Durham, and Gravenhurst.

## AMO Matters

Part of AMO's commitment in providing an in-person only conference was to make the highlights of the AMO 2022 Mainstage available to everyone, free of charge, including those who were not able to attend. You can do so now! Look for the live links in the [AMO Conference Program](#) on the AMO Website, or you can connect directly to [AMO's YouTube channel](#) and watch the videos at any time. Some of the panel discussions are also included on the [website](#) of The Agenda with Steve Paikin highlighting the important partnership between AMO and TVO.

## Federal Matters

The Phase 1 RFP deadline for Toward Net-Zero Homes And Communities Project funding through Natural Resources Canada has been extended to September 21, 2022. Find out more [here](#).

## Provincial Matters

MNRF is hosting *Conservation Authorities Act* webinars on October 12, 1:30 pm (Phase 1 Regulations Refresher), October 20, 10:00 am (Phase 2 Regulation and Policy Overview) and November 3, 1:30 pm (Phase 2 Regulations for Practitioners involved in CA budgets and municipal levy apportionment). Email [ca.office@ontario.ca](mailto:ca.office@ontario.ca) to register.

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On September 29, 8:30 am ET, AMO's partner [4S Consulting Services](#) is co-hosting a webinar with the Workplace Safety and Insurance Board (WSIB) on pandemic recovery supports available to municipalities for health and safety programs. Speakers will walk through how you can double the rebate on WSIB premiums and other topics. [Register today.](#)

## **LAS**

We're pleased to welcome Cub Cadet to the [Canoe Procurement Group](#)! Mowers, snowblowers, UTVs, tree care equipment, and more. Check out Canoe for your Parks and Recreation equipment needs. [Contact Simon](#) to learn more.

If you're a risk manager, you might feel the frustration of documenting claims on a spreadsheet and having to export and report. [Read our latest blog](#) to help you find a solution in detailing, organizing, reviewing, and exporting such claims.

If you're curious about the direction of the electricity and natural gas markets and how they will affect the LAS energy programs, [register for the October 18 webinar](#). The free one-hour webinar starts at 11 am.

Thirty-four municipalities have used the [LAS Facility Lighting Service](#) to complete over 100 projects, from community centers and municipal offices to long term care homes. Perhaps it's time your municipality check out this program to see how you can benefit? [Contact Christian Tham](#) for a free LED upgrade budget proposal.

Its back-to-school time again! LAS has developed a new energy training [catalogue](#) so you can learn too! Check out the exciting workshops now available to enhance your municipality's energy knowledge. Contact [Christian Tham](#) to book your workshop today.

Registration is now open for ORFA's [Fall Professional Development Program](#). If you plan to attend, be sure to stop by the LAS booth. We have something for everyone in your Parks and Recreation departments.

## **ONE Investment**

Calling municipal finance staff Investment Basics and Beyond workshops are coming to a location near you - Milton, London, Barrie and London. For more details and registration information click on the following [link](#).

## **Careers**

[Manager of Economic Development - City of Orillia](#). Responsible for creating strategies to market and attract new businesses and expanding existing businesses. [Apply online](#) by September 21.

[Chief Administrative Officer - City of Windsor](#). Responsible for the management of all human, financial and physical resources while providing strategic guidance and advice. [Apply online](#) by October 9.

[Commissioner, Corporate Services - Region of Durham](#). Ensures internal and external customers are provided with high quality services/programs, and that policies are consistent with the Corporate Strategic Plan. [Apply online](#) by October 10.

[Manager of Revenue/ Deputy Treasurer - Town of Gravenhurst](#). Responsible for the billing, accounting, collection and reporting of property taxes, corporate revenues and

receivables. Apply to [HumanResources@gravenhurst.ca](mailto:HumanResources@gravenhurst.ca) by September 29.

## About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

## AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

## AMO's Partners



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October 17, 2022

Premier of Ontario  
Honourable Doug Ford  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Dear Honourable Ford:

Council of the Town of Mattawa, at their regular meeting of October 11, 2022 approved Page No. 189 of Resolution Number 22-88, which stated:

***“WHEREAS** the Government of Ontario, through the Minister of Municipal Affairs and Housing, has introduced Bill 3 which is described as “An Act to amend various statutes with respect to special powers and duties of heads of council”;*

***AND WHEREAS** this Bill, if enacted, will initially apply to the City of Toronto and the City of Ottawa, but will later be expanded to include other municipalities according to a statement made by the Premier at the 2022 AMO annual conference;*

***AND WHEREAS** this Bill, if enacted, will give Mayors additional authority and powers, and correspondingly take away authority and powers from Councils and professional staff, and will include giving the Mayor the authority to propose and adopt the Municipal budget and to veto some decisions of Council;*

***AND WHEREAS** this Bill, if enacted, will give authority over professional staff to the Mayor, including that of the Chief Administrative Officer;*

***AND WHEREAS** these changes will result in a reduction of independence for professional staff including the CAO, who currently provide objective information to the Council and public and will now take direction from the Mayor alone when the Mayor so directs;*

***AND WHEREAS** these surprising and unnecessary changes to the historical balance of power between a Mayor and Council, and which historically gave the final say in all matters to the will of the majority of the elected Council.*

***THEREFORE BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa passes this resolution to petition the Government of Ontario:*

.../2

1. **THAT** these changes to the *Municipal Act, 2001*, are unnecessary and will negatively affect the Town of Mattawa;
2. **THAT** if the Ontario Government deems these changes necessary in large single-tier municipalities such as Toronto and Ottawa, that such changes should not be implemented in smaller municipalities;
3. **THAT** the Ontario Government should enact legislation clarifying the role of Mayor, Council and Chief Administrative Officer, similar to those recommended by the Ontario Municipal Administrator's Association and those recommended by Justice Marrocco in the Collingwood judicial inquiry of 2022; and
4. **THAT** if the stated goal of this legislation is to construct more housing in Ontario that this can be accomplished through other means including amendment of the Planning Act and funding of more affordable housing.

**AND BE IT FURTHER RESOLVED THAT** a copy of this resolution be provided to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the "Standing Committee on Heritage, Infrastructure and Cultural Policy", Nipissing MP, the Association of Municipalities of Ontario and all municipalities in Ontario."

Trusting this is acceptable.

Sincerely,



Amy Leclerc  
Clerk/Revenue Services Clerk

AL/bb

c.c. Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Standing Committee on Canadian Heritage  
Mr. Anthony Rota, MP of Nipissing  
Association of Municipalities of Ontario  
All Ontario Municipalities

October 4, 2022

Minister of Municipal Affairs and Housing  
Attn: The Honourable Steve Clark  
777 Bay Street  
17th Floor  
Toronto, ON M7A 2J3  
[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
By E-mail

RE: STRONG MAYORS BUILDING HOMES ACT

Please be advised that at the Regular Council Meeting on October 3, 2022, the Council of the Municipality of West Perth passed the following motion in support of the resolutions opposing changes outlined in the *Strong Mayors Building Homes Act*:

**Resolution: 330/22**

*That a letter be sent to the Minister of Municipal Affairs and Housing outlining that the proposed powers under the Strong Mayors Building Homes Act are not appropriate and the province be urged to consider other ways to institute housing and other matters; and,*

*That the letter be circulated to all Ontario municipalities.*

Should you require anything further to address the above-noted resolution, please contact our office.

Sincerely,



Daniel Hobson  
Manager of Legislative Services/Clerk  
Municipality of West Perth

cc: All Ontario Municipalities

***Sent via Email***

September 23, 2022

**RE: TOWN OF GRAVENHURST RESOLUTION – STRONG MAYORS**

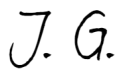
At the Town of Gravenhurst Committee of the Whole meeting held on September 20, 2022, the following resolution was passed:

**BE IT RESOLVED THAT** the Correspondence from the Town of Wasaga Beach regarding Strong Mayors be received for information.

**AND THAT** a letter be sent to the Minister of Municipal Affairs and Housing outlining these proposed powers are not appropriate and to outline other ways for the province to institute housing and others matters.

**AND FINALLY THAT** this motion be circulated to all Ontario municipalities.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. G.', written in a cursive style.

Jacob Galvao  
Administrative Clerk II – Legislative Services  
Town of Gravenhurst

September 23, 2022

Sent Via Email: [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

The Honorable Steve Clark  
Minister of Municipal Affairs and Housing  
777 Bay Street  
17<sup>th</sup> Floor  
Toronto ON  
M7A 2J3

Dear Minister Clark:

RE: Support Resolution re: Strong Mayors, Building Homes Act, Town of Wasaga Beach

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Council at its Regular Meeting held on September 14, 2022, passed the following resolution.

***RES-403-2022***

***Resolved*** That Council support the Town of Wasaga Beach resolution regarding Strong Mayors, Building Homes Act;

*And further that a letter be sent to the Minister of Municipal Affairs and Housing outlining these proposed powers are not appropriate and to outline other ways for the province to institute housing and other matters, and that the motion be circulated to all Ontario municipalities.*

I trust you will find this satisfactory.

Best Regards,

*Fiona Smith*

Fiona Smith  
Deputy Clerk

Enc.

Cc: All Ontario Municipalities

[www.adjtos.ca](http://www.adjtos.ca)





August 19, 2022

The Honourable Steve Clark  
Minister of Municipal Affairs and Housing  
777 Bay Street  
17<sup>th</sup> Floor  
Toronto ON  
M7A 2J3

Dear Minister Clark:

**Re: Strong Mayors, Building Homes Act**

Please be advised that the Council of the Town of Wasaga Beach, during their August 18, 2022 Council meeting adopted the following resolution:

"That Council receive the letter dated August 10, 2022 from the Ministry of Municipal Affairs and Housing pertaining to Strong Mayors, Building Homes Act, for information;

And further that a letter be sent to the Minister of Municipal Affairs and Housing outlining these proposed powers are not appropriate and to outline other ways for the province to institute housing and other matters, and that the motion be circulated to all Ontario municipalities."

The Town of Wasaga Beach Council does not support the Strong Mayors, Building Housing Act as the proposed changes will not demonstratively speed up the construction of housing and will erode the democratic process at the local level where members of Council have to work together to achieve priorities. What is needed to speed up construction of housing is greater authority for local municipalities to approve development without final clearances from outside agencies after they have been given reasonable time to provide such clearances.

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at [mayor@wasagabeach.com](mailto:mayor@wasagabeach.com) or (705) 429-3844 Ext. 2222.

Yours sincerely,

Nina Bifulchi  
Mayor

c. Members of Council  
All Ontario Municipalities

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2022-3540

August 10, 2022

Dear Head of Council:

As Ontarians face the rising cost of living and a shortage of homes, our government was re-elected with a strong mandate to help more Ontarians find a home that meets their needs.

Our government also made an election promise to build 1.5 million new homes for the people of Ontario over the next 10 years to address the housing supply crisis.

I am pleased to inform you that our government introduced the proposed Strong Mayors, Building Homes Act on August 10, 2022, that, if passed, would make changes to the *Municipal Act, 2001*, *City of Toronto Act, 2006*, and the *Municipal Conflict of Interest Act*. These amendments would empower mayors in the City of Toronto and City of Ottawa to deliver on shared provincial-municipal priorities and get more homes built faster.

If passed, the proposed changes impacting the City of Toronto and City of Ottawa are intended to take effect on November 15, 2022, which is the start of the new municipal council term. Other growing municipalities could follow at a later date.

If you have any comments or feedback regarding these proposed changes, you may submit them to the Ministry of Municipal Affairs and Housing at:  
[StrongMayors@ontario.ca](mailto:StrongMayors@ontario.ca).

Sincerely,

Steve Clark  
Minister