

REPORT

REPORT TO: The Chair and Members of The Community and Corporate Affairs Committee

REPORT FROM: Duncan Robertson, Budgets & Financial Reporting Supervisor

DATE: March 19, 2018

REPORT NO.: CORPSERV-2018-0012

RE: Remuneration and Expenses Paid to Members of Council and Others During the Year 2017
File No.: F16/RE

RECOMMENDATION:

THAT Report No. CORPSERV-2018-0012 dated March 19, 2018 regarding Remuneration and Expenses paid to Members of Council and Others during the year 2017, be received;

AND FURTHER THAT the attached Treasurer's statement on the remuneration and expenses paid to Members of Council, Local Boards and Committees in 2017 be received as information.

BACKGROUND:

The Municipal Act, S.O. 2001, c. 25, as amended, Section 284 (1) requires the Treasurer to submit a statement to Council itemizing remuneration and expenses paid to each member of Council for the previous year. In addition, the Treasurer is also required to report payments made to Council appointees to serve as a member of any body, including Local Boards and Committees. This requirement applies to the Committee of Adjustment in 2017.

COMMENTS:

Appendix A outlines remuneration and expenses paid to each member of Council and the members of the Committee of Adjustment in 2017. The authority for such payments is contained in By-laws 2001-0138, 2002-0007, 2002-0139, 2003-0005, 2005-0028 and 2008-0101.

In 2017, the Mayor and members of Council were budgeted discretionary spending allowances of \$14,500 and \$3,000 each respectively for community outreach expenses. Discretionary expenses could include items such as communications expenses, conference training not at the direction of Council but pertinent to their office, community or charity events, souvenirs or promotional items, and/or production costs for Ward newsletters or other mass mailings.

There were two conferences attended in 2017 by members of Council at the direction of Council – the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO), both in Ottawa, Ontario. The expenses to attend these conferences are funded from a general Council Administration Budget administered by Town staff. Conferences and seminars represent all related costs including travel, meals, accommodations and registration.

RELATIONSHIP TO STRATEGIC PLAN:

This report supports the following strategic objectives:

- Effective, efficient and economical delivery of the Town's existing services.
- Ensure the accountability and transparency of the Town's operations, and that appropriate management policies, practices and procedures are in place.

FINANCIAL IMPACT:

Remuneration and expenses paid to members of Council are operational costs covered from the 2017 Operating Budget.

COMMUNICATIONS IMPACT:

There is no communications impact.

SUSTAINABILITY IMPLICATIONS:

The sustainability implications of the recommendations of the report were reviewed against the requirements of the Town's Sustainability Implications Worksheet. The Worksheet is completed for substantial non-administrative reports, major projects, studies, policies and initiatives that are relevant to advancing the Town's economic, cultural, environmental and social wellbeing, and quality of life. Since this report is none of the latter, the Sustainability Implications section is not applicable.

CONSULTATION:

The Mayor and Councillors were advised of the details pertaining to their remuneration and expenses.

CONCLUSION:

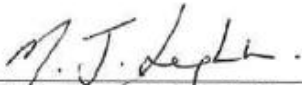
This report fulfills the requirements of the Municipal Act, S.O. 2001, c. 25, as amended, Section 284(1). All payments were made within the Council Expense Policy and provided for in the 2017 approved Operating Budget.

Respectfully submitted,



Duncan Robertson, CPA, CMA
Budgets & Financial Reporting Supervisor

Reviewed and Approved by,



Moya Leighton, MBA, CPA, CGA
Manager of Accounting & Town Treasurer



Jane K. Diamanti
Commissioner of Corporate Services



Brent Marshall
Chief Administrative Officer