

TOWN OF HALTON HILLS – GENERAL INFORMATION PACKAGE

COUNCIL MEETING – May 2, 2022

ADVISORY/SPECIAL COMMITTEES AND BOARD MEETING MINUTES

PAGE	COMMITTEE/BOARD	MEETING DATE
3-8	Heritage	March 30, 2022
9-11	Active Transportation	March 29, 2022
12-13	Georgetown BIA (Executive)	March 22, 2022
14	Georgetown BIA (Executive)	March 21, 2022
15-16	Georgetown BIA (Executive)	March 17, 2022
17-18	Georgetown BIA (Executive)	March 15, 2022
19-23	Georgetown BIA	March 8, 2022
24-29	Georgetown BIA	February 8, 2022

GENERAL CORRESPONDENCE

PAGE	INFORMATION
30-32	AMO – WatchFile (April 14, 2022)
33-36	AMO – WatchFile (April 7, 2022)
37-38	AMO – Policy Update (April 4, 2022)
39-46	REFORM GRAVEL MINING COALITION – WatchFile (March 21, 2022)

PASSED RESOLUTIONS

PAGE	INFORMATION
47-72	TOWN OF OAKVILLE – Resolution passed at its Council meeting held on April 4, 2022 regarding Report of the Ontario Housing Affordability Task Force and Implications for Oakville.
73	CITY OF BURLINGTON – Resolution passed at its Council meeting held on March 22, 2022 regarding Provincial Housing Affordability Task Force.

PASSED RESOLUTIONS CONTINUED

PAGE	INFORMATION
74-75	TOWNSHIP OF PAPINEAU-CAMERON – Resolution passed at its Council meeting held on March 8, 2022 regarding Dissolving the Ontario Land Tribunal.
76-77	MUNICIPALITY OF MISSISSIPPI MILLS – Resolution passed at its Council meeting held on March 15, 2022 regarding Joint and Several Liability Reform.
78-79	CITY OF BARRIE – Resolution passed at its Council meeting held on March 7, 2022 regarding Request to the Province of Ontario for a Plan of Action to Address Joint and Several Liability.
80-81	TOWN OF GRAVENHURST – Resolution passed at its Council meeting held on April 12, 2022 regarding Russian Sanctions.
82-83	TOWN OF GRAVENHURST – Resolution passed at its Council meeting held on April 12, 2022 regarding Year of the Garden.
84	TOWN OF GRAVENHURST – Resolution passed at its Council meeting held on April 12, 2022 regarding Floating Accommodations.

PROCLAMATIONS

PAGE	INFORMATION
85	Food for GOOD Week – April 22-29, 2022



HERITAGE HALTON HILLS COMMITTEE

MINUTES

Minutes of the Heritage Halton Hills Committee meeting held on
Wednesday March 30, 2022 Via Zoom.

Note: Meeting originally scheduled for March 23, 2022 was postponed to March 30, 2022.

Members Present: Councillor T. Brown, Chair, B. Cosper, R. Denny, C. Donaldson, S. Frick, L. Quinlan, M. Rowe, A. Walker

Regrets: G. Miller

Staff Present: L. Loney, Senior Heritage Planner; T. Jayaveer, Planner Policy/Development Review; L. Bateson, Administrative Coordinator, Planning; R. Brown, Deputy Clerk

1. CALL TO ORDER

Councillor T. Brown, Chair called the meeting to order at 3:30 p.m.

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

There were no disclosures of pecuniary/conflict of interest declared.

3. RECEIPT OF PREVIOUS MINUTES

Recommendation No. HH-2022-0006

THAT the Minutes of the Heritage Halton Hills Committee Meeting held on January 19, 2022, be received.

CARRIED

4. SCHEDULED ITEMS FOR DISCUSSION

4.a Draft Cedarvale By-law Update

Staff removed this item from the agenda and will bring forward to a future meeting if required.

4.b Draft Designation Plaque Text - 12428 Kirkpatrick Lane, 29 Edith Street

L. Loney provided the draft designation plaque text for the committee's information and review.

4.c Keller Williams Inquiry Update

M. Rowe advised that Keller Williams requested information about heritage designation and listing of heritage properties, M. Rowe made a presentation to Keller Williams for their information and understanding. M. Rowe indicated that the presentation was well received.

4.d Summer Student Update

L. Loney advised that a verbal offer has been issued to the successful candidate, and that the summer student will be commencing work with the Town at the beginning of May.

4.e Heritage Property Spotlight – Craiglea

L. Loney advised that the final draft of the Craiglea presentation has been circulated to the committee and requested that the committee submit any final comments so that they can be incorporated before the voiceover is completed and the presentation is posted on the website.

4.f Upcoming Heritage Property Spotlights - Moorecroft; Lilac Lawns; Rolling Hills Farm

L. Loney advised that she is looking for volunteers to prepare information for the future heritage presentations. L. Loney advised that if any members are interested to contact her directly.

4.g Heritage Property Grant Program Update

L. Loney noted that there was no ability to fundraise for this program and so it was thought that it would not be able to proceed this year, however staff were able find in the existing budget funding in the amount of \$15,000 to allow the program to proceed and due to the delay in advertising will extend the deadline for application to July.

4.h 10677 Trafalgar Road - Heritage Impact Assessment

Trafalgar Road is going to be widened and 10677 Trafalgar Road will be impacted due to this widening. It is an 1860 pre-confederation home that is listed on the Heritage Registry but not designated. Halton Hills requested that Halton Region do a Heritage Impact Assessment (HIA). Through this process it has been determined that the property will be heavily impacted and will need to be demolished, as it cannot be saved and it cannot be moved. The HIA recommends that commemoration and interpretation would be appropriate.

L. Loney stated that thought this is not ideal in the circumstances staff are in agreement and support removal of the property from the heritage registry.

Recommendation No. HH-2022-0007

THAT Heritage Halton Hills recommend the removal of the property at 10677 Trafalgar Road from the Heritage Register due to the anticipated impacts of the Trafalgar Road widening, and that staff work with the Region to secure material salvage and interpretation of the site as recommended in the Heritage Impact Assessment prepared by ARA dated 08/02/2022.

CARRIED

4.i 2022 Heritage Property Tax Refund Program Application Review

L. Loney provided the committee with an overview of the applications for the 2022 Heritage Property Tax Refund Program and noted that staff supports approval of the applications.

Recommendation No. HH-2022-0008

THAT Heritage Halton Hills approve the Heritage Property Tax Refund applications for the properties at:

- 6 Prince Street
- 15 Prince Street
- 16 George Street
- 18 Queen Street
- 69 Bower Street
- 71 Bower Street
- 77 Bower Street
- 81 Bower Street
- 86 Main Street South
- 88 Bower Street
- 89 Bower Street

- 98 Church Street East
- 98 Confederation Street
- 401 Draper Street
- 402-404 Draper Street
- 475 Guelph Street
- 504 Main Street
- 515 Main Street
- 586 Main Street
- 9111 Third Line
- 9722 Third Line
- 9924 Winston Churchill Boulevard
- 12438 Kirkpatrick Lane
- 14249 Tenth Line

CARRIED

4.j Heritage Permit Application Form and Cultural Heritage Evaluation Report Terms of Reference

Recommendation No. HH-2022-0009

That Heritage Halton Hills recommend that Council adopt the Heritage Permit Application Form and Cultural Heritage Evaluation Report Terms of Reference as presented by staff.

CARRIED

4.k 2020 HPGP Grant Extension - 586 Main Street, Glen Williams

Recommendation No. HH-2022-0010

THAT Heritage Halton Hills recommend an extension of the approved 2020 Heritage Property Grant Program application for 586 Main Street, Glen Williams;

AND THAT the owner be permitted to apply for the 2022 Heritage Property Grant Program for additional work prior to the completion of the work approved in 2020 due to extenuating circumstances;

AND THAT the work related to the 2020 Heritage Property Grant Program be approved prior to the issuance of any funds relating to the 2022 Heritage Property Grant Program.

CARRIED

5. SUB-COMMITTEES AND WORKING GROUPS

NIL

6. CLOSED SESSION

Recommendation No. HH-2022-0011

THAT the Heritage Halton Hills Committee meet in closed session in order to address the following matters:

- 6.a Confidential Verbal Update by L. Loney regarding litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board. (Heritage Property)
- 6.b Confidential Verbal Update by L. Loney regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (Halton Region)

CARRIED

Committee convened in Closed Session at 4:10 p.m.

Committee reconvened into Open Session at 4:16 p.m.

- 6.a Confidential Verbal Update by L. Loney regarding litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board. (Heritage Property)

Recommendation No. HH-2022-0012

THAT confidential Verbal Update by L. Loney regarding litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board (Heritage Property) be received for information.

CARRIED

- 6.b Confidential Verbal Update by L. Loney regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (Halton Region)

Recommendation No. HH-2022-0013

THAT confidential Verbal Update by L. Loney regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Halton Region) be received for information.

CARRIED

7. ITEMS TO BE SCHEDULED FOR NEXT MEETING

- Limehouse Presbyterian Church (Heritage Designation)

8. ADJOURNMENT

The meeting adjourned at 4:17 p.m.



**MINUTES OF THE
ACTIVE TRANSPORTATION COMMITTEE**

March 29, 2022

Minutes of the Active Transportation Committee meeting held on
Tuesday March 29, 2022 Via Zoom

Members Present: Councillor J. Fogal, Chair, Councillor W. Farrow-Reed, R. Hendry, C. Lenz, G. Price-Jones, A. Sommer, S. Suprina, A. Stiehl

Regrets: Councillor C. Somerville, A. Welter, K. Willard

Staff Present: I. Drewnitski, Transportation Planning Technologist; M. Taylor, Senior Landscape Architect; M. Lawr, Deputy Clerk

1. CALL TO ORDER

Councillor J. Fogal, Chair called the meeting to order at 7:01 p.m.

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

There were no disclosures of conflict or pecuniary interests.

3. RECEIPT OF PREVIOUS MINUTES

3.a Minutes of the Active Transportation Committee Meeting held on January 25, 2022.

Recommendation No. ACT-2022-0003

THAT the Minutes of the Active Transportation Committee Meeting held on January 25, 2022 be received.

CARRIED

4. SCHEDULED ITEMS FOR DISCUSSION

4.a Bike Month 2022

I. Drewnitski provided the committee with an update on Bike Month. As part of Bike Month the Town is looking to purchase two bike repair stations, one to be installed in Georgetown and one in Acton. The committee discussed possible locations for these repair stations such as Glen Williams and the Acton arena.

5. SUB-COMMITTEES AND WORKING GROUPS

5.a Bike It Committee

Councillor Fogal gave overview of events that the Bike It committee is hosting this year.

Recommendation No. ACT-2022-0004

THAT the following Minutes are hereby adopted:

1. Bike It Committee minutes dated January 13, 2022.

CARRIED

6. CLOSED SESSION

NIL

7. ITEMS TO BE SCHEDULED FOR NEXT MEETING/COMMITTEE MEMBER UPDATES

Councillor Fogal advised that herself and Ivan will be attending the Ontario Bike Summit.

A. Sommer noted that she has been hearing positive feedback of new trails. M. Taylor advised that trails will be officially open by early May.

G. Price-Jones noted that there is a lot of ice accumulating on a portion of the trail in the Maple Creek area.

A. Stiehl brought up suggestion of artwork under Mountainview bridge. Councillor J. Fogal advised that she has been in contact with staff regarding this and will bring any updates forward as they occur.

8. ADJOURNMENT

The meeting adjourned at 7:30 p.m.

Present: Jamie Watt (Vice Chair), Beverley King (Secretary), Cindy Robinson (Treasurer), Suzanne Clarke,

Regrets: Derek Smith (Chair)

Staff Attending: Yaw Ennin (BIA Manager)

1. Declaration of Quorum and meeting called to order 2:04 PM by Beverley King, Meeting Chair
2. Reviewed Manager's Task Spreadsheet – Yaw

Final check in

- Yaw and Derek Thursday March 24 at 10:30
- Derek will return later in day to collect keys, credit card, etc.

Christmas Decoration

- Remove decorations from in front of office
- No space to store decorations at the moment
- Room at office for some items
- Yaw will connect with Mark and Matt to see if he can get some help to put it away

Farmer's Market vendor applications

- Yaw drafted a vendor application evaluation process to help committee and new manager
- Points system to help make decisions quickly
- Link is in the spreadsheet
- Yaw is emailing vendors who have been approved

Farmer's Market Schedule

- Yaw edited previous vendor charts
- Those vendors already evaluated and approved are in **BOLD**
- Those vendors who haven't yet applied but have come in previous years are **GREYED OUT** – this will help with placement so don't have to recreate
- Currently reviewed 25 application and approved most of them (easy requests, returning vendors)
- Some of them are flagged because they had complicated requests (**flagged with the red flag in Outlook**)
- Some vendors moved from parking lot to spots that we know are available on main street because vendors haven't been there in several years.
- Yaw will delete some spots for vendors who haven't been here in several years (e.g. Pie Guys)
- Discretion will be needed to move vendors from parking lot to Main St.
- Few main street spots that are filled in weekly (**DAILIES**) – some have already started filling in
- There are restrictions: non-profit, charities have one spot on main and one spot in parking lot and BIA members have one spot on main
- Spreadsheet has previous year vendor charts on other tabs
- Deadline for applications is April 29

Strategic Plan

- Yaw confirmed he send BIA strategic plan to Damian

Summer student positions

- Downloaded some from Indeed and will do same with Facebook and linked in
- Yaw will put date and time of the last download into the spreadsheet

- Executive to evaluate where and how to advertise positions in future to get best candidates

Newsletters

- Yaw to reach out to Derek to determine what to put into the BIA Newsletter regarding
- E.g. how to contact BIA during office closure

Social Media

- Suzanne and Yaw to meet after to hand over social media

3. Next Meeting:

Thursday March 24 10:30 pm with Derek and Yaw

4. Adjournment

Motion: That the meeting be adjourned.

Moved by Cindy Robinson, Seconded by Suzanne Clarke. Motion approved.

Present: Derek Smith (Chair), Jamie Watt (Vice Chair), Beverley King (Secretary), Cindy Robinson (Treasurer), Suzanne Clarke

1. Declaration of Quorum and meeting called to order 11:30 PM by Derek Smith, Meeting Chair
2. BIA Manager Recruitment

In Camera:

Motion: To move in camera.

Moved by Beverley King. Seconded by Cindy Robinson. Motion approved.

- Discussed BIA Manager recruitment.

Motion: To move out of in camera.

Moved by Beverley King. Seconded by Cindy Robinson. Motion approved.

Motion:

That the Board accept the recommendation of the Executive Committee and extend an offer of employment to Nikki Jackson as the new BIA Manager.

Moved by Jamie Watt. Seconded by Cindy Robinson. Motion Approved.

3. Next Meeting:
Thursday March 24 2:30 pm

4. Adjournment

Motion: That the meeting be adjourned.

Moved by Beverley King, Seconded by Jamie Watt. Motion approved.

Present: Jamie Watt (Vice Chair), Beverley King (Secretary), Cindy Robinson (Treasurer), Suzanne Clarke,

Regrets: Derek Smith (Chair)

Staff Attending: Yaw Ennin (BIA Manager)

1. Declaration of Quorum and meeting called to order 2:40 PM by Beverley King, Meeting Chair
2. Reviewed Manager's Task Spreadsheet – Yaw

Town Permits

- Farmer's Market Permits - completed for Farmer's Market 6:00 am until 1:30 pm for season
- Bike It to Market June 18 Permit – in, request in with Town for barriers, etc.
- Car Show Permit – will be in at next meeting
- Culture Days Closure – not in, Culture Days committee not sure it's required but Library plans to use street so will connect with Culture Days committee
- Holiday Market Permit – not in, to be completed in September once dates finalized

MOU

- Damien aware of delay
- Yaw to send BIA strategic plan to Damian

Farmer's Market vendor applications

- Food vendor submission to Region needed
- Region aware of BIA timeline – full list of food vendors will be available in May
- Region requires 6 weeks but 4 weeks has been ok in past

Farmer's Market Schedule

- Schedule has 80 spaces
- Some vendors need 5 spots vs 3 spots
- Yaw will approve multiple spots and the anchor spots
- Deadline for applications is April 29

Summer student positions

- Posted
- Yaw created folder with resumes
- Password for Indeed is in keypass

Metroland

- Suzanne will coordinate a meeting

Newsletters

- Delay one week – will go out March 25
- Include message from Derek on how to contact BIA during office closure

Passwords

- Up to date

Voicemail

- Instructions linked in spreadsheet

Social Media

- Suzanne was added as administrator
- Derek's account wasn't found so he wasn't added

Marketing and Communication role

- Suzanne and Derek have applications

3. BIA Manager Recruitment

In Camera:

Motion: To move in camera.

Moved by Cindy Robinson. Seconded by Jamie Watt. Motion approved.

Motion: To move out of in camera.

Moved by Jamie Watt. Seconded by Cindy Robinson. Motion approved.

4. Next Meeting:

Thursday March 24 2:30 pm

5. Adjournment

Motion: That the meeting be adjourned.

Moved by Cindy Robinson, Seconded by Jamie Watt. Motion approved.

Present: Derek Smith (Chair) Jamie Watt (Vice Chair), Beverley King (Secretary), Cindy Robinson (Treasurer), Suzanne Clarke

Staff Attending: Yaw Ennin (BIA Manager)

1. Declaration of Quorum and meeting called to order 2:30 PM by Derek Smith, Meeting Chair
2. Reviewed Manager's Task Spreadsheet – Yaw

Movie Nights:

- Recommend cancellation of these two pilot events based on timeline of hiring of new Manager

Holiday Market

- Ok to wait until July or August to start planning

Farmer Market Vendor Applications:

- Yaw to create spreadsheet for 2022 and add as many returning vendors as possible
- Committee could approve vendors, has in the past
- Board member needed for committee

Summer Student Positions:

- Yaw to put job postings out
- Setup a sub committee to interview
- Yaw to link interview questions in spreadsheet for easy reference

Bike it to the Market:

- June 18
- Bike It Committee – community organizations
- Beverley and Jane to coordinate details
- Yaw to create spreadsheet for vendors normally in parking lot to help with coordination (and so no one is missed)

Car Show

- Aug 26
- Jamie has put car show dates into appropriate marketing
- May start planning with summer students
- Community Sub Committee
- Refer to spreadsheet for details

Masquerade on Main

- Oct 29
- Summer students can plan
- Confirmed no candy ordered

IFP Contract

- Monthly meeting with Metroland
- Suzanne will meet with them
- Farmer's Market is on their radar

Gift Certificates

- Monitor email and phones and address as needed

- Square used for purchasing

Passwords

- Keypass application that has passwords
- It's on Yaw's computer at office
- Yaw will leave password for his computer and keypass

Office Administration

- Keys for office
- Keys for Food Stuffs storage
- Voicemail instructions
- Laptop

Social Media

- Add Suzanne and Derek as administrator for account

Marketing and Communications Officer

- Suzanne and Derek to review applications
- Yaw to forward applications for other candidates

Strategic Plan

- Yaw to share with economic development

MOU

- Defer to fall after BIA Manager hired and onboarded

3. BIA Manager Recruitment

In Camera:

Motion: To move in camera.

Moved by Beverley King. Seconded by Cindy Robinson. Motion approved.

Motion: To move out of in camera.

Moved by Beverley King. Seconded by Cindy Robinson. Motion approved.

4. Next Meeting:

Thursday March 24 2:30 pm

5. Adjournment

Motion: That the meeting be adjourned.

Moved by Beverley King, Seconded by Jamie Watt. Motion approved.

To Attend: Jamie Watt (Vice Chair), Beverley King (Secretary), Cindy Robinson (Treasurer), Randy Kerman, Jane Fogal (Council Appointee), Suzanne Clarke, Ted Flanagan, Ron Quinlan, Maureen Turner.

Regrets: Derek Smith (Chair)

Staff Attending: Yaw Ennin (BIA Manager)

Guests: Sandy MacKenzie, David Renshaw (Senior Project Manager, AMICO), Cindy Prince (Vice President – Properties, AMICO), Jeff Jelsma (Director of Development Engineering, Transportation & Public Works, Town of Halton Hills)

1. Declaration of Quorum and meeting called to order 9:03 AM by Beverley King, Meeting Chair
2. Approval of Agenda – approved as presented
3. Declaration of Conflict of Interest – none declared
4. Approval of Previous Meeting Minutes
Motion to approve the minutes of February 8, 2022 and December 14, 2021
Moved by Suzanne Clark, Seconded by Ted Flanagan. Motion passed.
5. Correspondence
 1. none
6. AMICO Presentation by David Renshaw and Cindy Prince
7. Financial Report
 - Discussion of financials
 - **Motion to accept February 2022 financial statements as presented.**
Moved by Randy Kerman, Seconded by Cindy Robinson. Motion passed.
 - Discuss of draft financial statements for audit
 - Only change was the approval of the lights due to timing of invoice in Plooto.
 - **Motion to accept audited financial statements for 2021 as presented.**
Moved by Cindy Robinson, Seconded by Randy Kerman. Motion passed.
8. Manager's Report – Yaw
Highlights include:
 - Busy month with additional administrative and marketing tasks
 - Suzanne Clark and Derek Smith met with potential candidate, finalizing offer
 - Events returning including Bike it to the Market will return for 2022 – June 18th
 - Farmer's Market applications opened last week
 - OBIAA Conference – Yaw and Derek will attend
 - CRMA Committee – meeting weekly, reviewing RFP responses
 - Add AMICO Updates to Manager's Report
9. Business arising
 1. TOHH MOU options
 - Yaw included MOU options
 - Randy Kerman will review with Yaw.
 - **ACTION: Yaw to review samples and make recommendation to Board on which will best suit BIA**

2. Review and approval Strategic Plan Work Plan

- MOTION to approve the updated Strategic Plan noting that timelines will be updated
Moved by Randy Kerman. Seconded by Suzanne Clark. Motion passed.
- ACTION: Yaw to update the timeline and share with Strategic Plan Committee.
- ACTION: Yaw to share strategic plan without timeline to Town's Economic Development.

3. Staff job descriptions and changes

- Motion to approve the presented job description for Marketing and Communication Officer with other tasks remaining in it with an increase to number of hours to 25 hours per week.
Moved by Suzanne Clark. Seconded by Jamie Watt. Motion passed.
- ACTION: Yaw still looking into OBIAA Salary survey to confirm recommended pay ranges for positions.
- Motion to approve the Downtown Groundskeeper job description as amended.
Moved by Maureen Turner. Seconded by Cindy Robinson. Motion passed.

10. Council Update

Councillor Fogal provided an update on the current issues at Council including discussion on lighting, new development along 401 corridor, Vision Georgetown status, and plans that impact development throughout community.

11. Committee updates

1. Marketing Committee

- Reviewed Metroland agreement
- Next meeting in May

2. Farmers Market Committee

- Board member needed for committee
- Reviewed application form, rules and guidelines with provincial changes, lifting of COVID protocols

12. New Business

1. Board member resignation

- Marueen Tuner resignation

13. Next Meeting:

April 12, 2022

14. Adjournment

Motion to Adjourn.

Moved by Maureen Turner. Seconded by Cindy Robinson. Motion passed.

<u>ACTIONABLE ITEMS</u>	<u>STATUS</u>	<u>Board Minutes Ref Date</u>
Manager to contact local service clubs (and organizations like Cadets, Guides, Scouts, etc.) to ask if they can help out at events (e.g. manning barricades during car show, etc.) in return for a donation/payment to their organization.	On hold due to COVID Will resume when large events resume	2021
Request Silvercreek Commercial to purchase and install brackets for the hanging baskets onto the McGibbon. Come to some sort of agreement e.g. if you purchase three, we will assist and purchase another 3. Also request brackets for the front of the BIA office for hanging baskets.	Pending - target May 2021	2021
Find grants to assist the BIA with Beautification projects including lighting in Downtown, Directional Signage, Retaining wall and sidewalk on Back Street.	In progress	2021
Yaw to draft a document that outlines the procedures for how to elect for an Executive Board position including timeframe, variances for new term elections vs mid-term elections.	In progress	2021
BIA to investigate about pop-up parkettes and other ways to encourage people to come and stay in the Downtown. Find out how to use grants to cover costs such as closing streets on Friday and Saturday evenings for restaurants and other businesses, staffing the barricades, etc. The area around Knox Church may be a good spot for a pop-up parkette. Councillor Jane Fogal offered to assist. Ideas and research will be discussed in the next marketing committee meeting.	In progress	2021
The BIA to create marketing brochures, literature of the Downtown (great place to work and build a business). Scout for high level players.	Pending	2021
Find out what Amico is planning to do in terms of beautification of the McGibbon, particularly on the Mill Street side.	Pending	2021
Yaw to forward details of the Town's focus groups (CIP updating) to the board members so they may join and participate.	Pending	2021
Yaw to investigate how to make Halloween 2022 a bigger event with activations, entertainment and activities and have BIA members participate with in-store promotions etc.	Pending	2021
Yaw to set up a review with the Strategic Planning Committee of how the BIA is doing according to its existing Strategic Plan. Also, research and find out if we need to hire a contractor for our next Strategic Plan, how much it will cost the BIA, what to budget for the contractor for Budget 2023. Yaw to find out what other BIAs are doing for their Strategic Plans, how much did they spend on contractors and professionals, etc.	Pending	2021 Deadline August 2022 for 2023 budget process)
Strategic Planning Committee to go through the Main Street Re-imagined handbook methodically and go onto the street to see the experiences through the visitor's eyes.	Pending	2021
Strategic Planning Committee to review and update the Strategic Planning documents in January 2022. They are to be reformatted before the January meeting. After review and update, the documents need to be submitted to the Town. Update: Plan approved at March 2022 meeting.	Completed March 2022	2021 Feb 2022 March 2022

Gather feedback from BIA members during and after Holiday Market. Did it help having the event drawn out over 4 dates or is it better having one main event? Estimate crowd attendance for each date. Survey how the event impacts the businesses within the BIA. What are the gains and losses? The test is road closure vs. no road closure. Find out the impacts on the day and after the Holiday Market dates, if businesses are seeing more traffic and sales.	In progress Feb 2022 initial survey results	2021 Feb 2022
A marketing report will be presented to the board in the January board meeting.	Pending.	2021
Reach out to other BIAs and OBIAA and find out how others accomplished their MoUs with their municipalities. What were their processes, documents, expectations, and flexibilities? Update: March 2022 – Town presented three options. Yaw to review and work with Randy to identify best option and make recommendation to Board.	Pending	Nov 2021 March 2022
SURVEY: Find out the impact the Holiday Market had on the businesses in the Downtown. Survey the BIA members. Survey the vendors. Did they like the four dates? What were the strengths and weaknesses? Find out the vendor perspective. Do they like coming every week? Were they warm enough?	Pending	Dec 2021
Create parameters for inclement weather for events. When is an event cancelled? When can't you put up a tent? Staff have permission to end or cancel and event when conditions are deemed no longer safe to operate.	Pending	Dec 2021
Yaw will pull together all the details of the lighting project from beginning to end and create a summary document for the Board members and Town staff. Suzanne will help gather information.	Pending.	Dec 2021
Yaw to request engineering and design drawings from Town and to inform Board when received.	Completed Jan 2021	Dec 2021
Yaw to consult with OBIAA and report back on the OBIAA and other BIAs' protocols for in-person meetings. (Masks, physical distancing, etc.) Seek out Valerie at the Town to find out the Town's own protocols. Yaw, continue to look at other options for hybrid meetings.	Pending	Dec 2021
In order to run a hybrid meeting, a large microphone and a suitable camera is needed to sufficiently broadcast to those who attend virtually. BIA to purchase.	Pending	Dec 2021
Yaw to develop job description and job posting for all casual employees and bring back to Board for input and approval prior to posting. NOE: Job descriptions and job postings to be sent to the board next week (week of January 17 th). NOTE: Initial drafts for Summer Student positions presented at February 2022 meeting. NOTE: Approval of Marketing and Communication Officer and Downtown Georgetown Groundskeeper approved at March 2022 meeting.	In progress	Dec 2021 Feb 2022 Mar 2022
Follow-up on the infrastructure issues with GFIs to ensure it is resolved before outlets are needed again. NOTE: BIA needs to investigate	Pending	Dec 2021

infrastructure maintenance since the GFIs became an issue because they do not have guards on the top ones. The Town is concerned as well.		
SURVEY: Yaw to gather feedback from BIA members and market vendors and present to the board. Surveys, email replies, committee feedback. NOTE: Survey developed. More feedback needed. Yaw to solicit additional feedback considering sample size is small for survey. Consider visiting businesses with paper surveys or handouts requesting input.	In Progress	Jan 2021 Feb 2022
To put all the Town's lighting project details into the next board meeting's agenda under Business Arising.	Outstanding	Jan 2021
Consider how to recruit new board members, in preparation for AGM election in October. (A month of intake, recruitment, and candidates.)	Pending	Jan 2021
Yaw to create a thorough report which includes BIA members' feedback and recommendations for Holiday Market. Marketing Committee to review.	Pending	Jan 2021
Yaw to Include on the BIA calendar the dates when we release applications for Farmers Market and Holiday Market.	Completed March 2022	Jan 2021
Post on the websites when we will be releasing the vendor application forms for Farmers Market and Holiday Market.	Completed Feb 2022	Jan 2021
Put together a proposal of how all the events will run. Each event must be addressed, and the board would like to review the proposals.	Pending	Jan 2021
List the car show in trade magazines now. Consult Jamie for appropriate publications.	Pending	Jan 2021
Add AGM to events calendar: October 11, 2022, is the date to remind the BIA members of the upcoming AGM and to set them a copy of the board-approved budget.	Completed Feb 2022	Jan 2021
Yaw to develop report investigating other ideas for Masquerade on Main and Mill that provides better engagement for businesses beyond handing out candy.	Pending	Feb 2022
Yaw to review salaries with OBIAA to determine appropriate range for position.	Pending	Feb 2022
Farmer's Market: Yaw to conduct cost benefit analysis of market, with salary, staffing and other expenses. Note: All data should be in the financials.	Completed Feb 2022	Feb 2022
Farmer's Market Yaw to provide data and analysis of Farmer Market fees for comparable size markets, communities, and vendors make-up with intention of determining optimal fee rate. To impact 2023 Farmer's Market fees	Pending	Feb 2022
Copy of Strategic Plan forwarded to Economic Development.	Completed March 2022	March 2022

To Attend: Jamie Watt (Board Chair, Beverley King (Secretary), Cindy Robinson (Treasurer), Randy Kerman, Jane Fogal (Council Appointee), Suzanne Clarke, Ted Flanagan, Ron Quinlan,

Regrets/Absent: Derek Smith (Vice Board Chair), Randy Kerman, Maureen Turner

Staff Attending: Yaw Ennin (BIA Manager)

1. Declaration of Quorum and meeting called to order 9:05 AM by Beverley King, Meeting Chair
2. Approval of Agenda – approved as presented
3. Declaration of Conflict of Interest – none declared
4. Approval of Previous Meeting Minutes
Minutes from December 14, 2022 deferred to March 8, 2021 meeting
Motion to approve the meeting minutes of January 11, 2022
Moved by Cindy Robinson, Second by Suzanne Clarke. Motion passed.
5. Correspondence
 - a) None.
6. Financial Report
Discussion on status of audit.
Motion to accept the January 2022 financial statements as presented.
Moved by Cindy Robinson. Seconded by Ron Quinlin. Motion passed
7. Manager's Report – Yaw
Highlights from report include:
 - holiday decor down
 -
 -
 -
 -
 -
8. Business arising
 - a) Events survey results
Discussed survey results.
Action: Yaw to solicit additional feedback considering sample size is small for survey. Consider visiting businesses with paper surveys or handouts requesting input.
Action: Yaw to develop report investigating other ideas for Masquerade on Main and Mill that provides better engagement for businesses beyond handing out candy.
 - b) Citizen of the Year Nomination
Reviewed nomination. Discussed additional recognition.
 - c) Job Descriptions
Reviewed job postings for:
 - Marketing and Communication Position
 - Posting is up, interviews for February

- Changes made to position will be highlighted in March meeting along with proposed salary for review and approval by Board.
- **ACTION: Yaw to track changes in job description so Board can easily see what elements of role are being removed.**
- **ACTION: Yaw to review salaries with OBIAA to determine appropriate range for position.**
- Farmers Market Coordinator
 - Posting developed
 - Matt agreed to return for 2022 season so position will not be posted.
- Summer Student – Marketing Assistant
 - Posting developed. Will post later in Feb once Marketing and Communications position filled.
- Summer Student – Special Events Coordinator
 - Posting developed. Will post later in Feb once Marketing and Communications position filled.

ACTION: Yaw to develop job description for the following positions:

- Maintenance Technician OR Street Maintenance Technician or Sidewalk Maintenance Technician or Groundskeeper or Caretaker
- Farmer’s Market Support Staff
- Volunteer – Farmer’s Market and Event Support

NOTE: All job descriptions will be reviewed at the March meeting for approval.

9. Council Update – Councillor Fogal
Update provided on current issues at Council.

10. Committee updates

- a) Strategic Planning Committee
 - Reviewed and revised goals.
 - March meeting Board will review updated plan for approval
- b) Marketing Committee
 - Discussed data from digital print and marketing in 2021. Committee pleased with results.
- c) Farmers Market Committee
 - Discuss vendor fees.
 - Committee recommended increasing rates based on review of other market rates.
 - Board requested more in-depth analysis to determine target rate increase desired based on comparable size markets, communities and vendors make-up.

ACTION: Yaw to provide data and analysis of Farmer Market fees for comparable size markets, communities, and vendors make-up with intention of determining optimal fee rate.

ACTION: Yaw to conduct cost benefit analysis of market, with salary, staffing and other expenses. Note: All data should be in the financials.

Motion to increase seasonal vendor fees for Main St from \$400 to \$450, and for Church St lot from \$300 to \$350

Moved by Jane. Seconded by Cindy. Approved.

11. New Business
a) NONE

12. Next Meeting:
March 8, 2022

13. Adjournment

Motion to adjourn: Ted moved. Cindy seconded.

<u>ACTIONABLE ITEMS</u>	<u>STATUS</u>	<u>Board Minutes Ref Date</u>
Manager to contact local service clubs (and organizations like Cadets, Guides, Scouts, etc.) to ask if they can help out at events (e.g. manning barricades during car show, etc.) in return for a donation/payment to their organization.	On hold due to COVID Will resume when large events resume	2021
Request Silvercreek Commercial to purchase and install brackets for the hanging baskets onto the McGibbon. Come to some sort of agreement e.g. if you purchase three, we will assist and purchase another 3. Also request brackets for the front of the BIA office for hanging baskets.	Pending - target May 2021	2021
Find grants to assist the BIA with Beautification projects including lighting in Downtown, Directional Signage, Retaining wall and sidewalk on Back Street.	In progress	2021
The BIA Manager to find out the budget that the Town will provide to assist the BIA's beautification projects.	Completed Aug 2022	2021
Yaw to collect all the unpaid invoices from Town's Public Works. E.g. snow clearing.	Completed Dec 2021	2021
Strategic Planning Committee to create a formal plan from the current Strategic Plan's working document for Board approval at the February meeting that can then be shared with members and the Town.	Completed Feb 2022	2021
Yaw to draft a document that outlines the procedures for how to elect for an Executive Board position including timeframe, variances for new term elections vs mid-term elections.	In progress	2021
BIA to investigate about pop-up parkettes and other ways to encourage people to come and stay in the Downtown. Find out how to use grants to cover costs such as closing streets on Friday and Saturday evenings for restaurants and other businesses, staffing the barricades, etc. The area around Knox Church may be a good spot for a pop-up parkette. Councillor Jane Fogal offered to assist. Ideas and research will be discussed in the next marketing committee meeting.	In progress	2021
The BIA to create marketing brochures, literature of the Downtown (great place to work and build a business). Scout for high level players.	Pending	2021
Find out what Amico is planning to do in terms of beautification of the McGibbon, particularly on the Mill Street side.	Pending	2021
Yaw to forward details of the Town's focus groups (CIP updating) to the board members so they may join and participate.	Pending	2021
Yaw to investigate how to make Halloween 2022 a bigger event with activations, entertainment and activities and have BIA members participate with in-store promotions etc.	Pending	2021
Yaw to set up a review with the Strategic Planning Committee of how the BIA is doing according to its existing Strategic Plan. Also, research and find out if we need to hire a contractor for our next Strategic Plan, how much it will cost the BIA, what to budget for the contractor for Budget 2023. Yaw to find out what other BIAs are doing for their Strategic Plans, how much did they spend on contractors and professionals, etc.	Pending	2021 Deadline August 2022 for 2023

		budget process)
Yaw to research what other Farmers Markets are charging their vendors and what they offer to their vendors. E.g. insurance. A Farmers Market Committee meeting will be called, and Yaw will present his research and data. Decisions will be made where the additional funding will go. E.g. marketing of the Farmers Market.	Completed Feb 2022	2021
Strategic Planning Committee to go through the Main Street Re-imagined handbook methodically and go onto the street to see the experiences through the visitor's eyes.	Pending	2021
Strategic Planning Committee to review and update the Strategic Planning documents in January 2022. They are to be reformatted before the January meeting. After review and update, the documents need to be submitted to the Town.	In progress Approval planned for March 2023	2021 Feb 2022
Create a Strategic Plan folder to consolidate and fill with resources that committee members can access and review.	Completed Jan 2022	2021
Gather feedback from BIA members during and after Holiday Market. Did it help having the event drawn out over 4 dates or is it better having one main event? Estimate crowd attendance for each date. Survey how the event impacts the businesses within the BIA. What are the gains and losses? The test is road closure vs. no road closure. Find out the impacts on the day and after the Holiday Market dates, if businesses are seeing more traffic and sales.	In progress Feb 2022 initial survey results	2021 Feb 2022
A marketing report will be presented to the board in the January board meeting.	Pending.	2021
Reach out to other BIAs and OBIAA and find out how others accomplished their MoUs with their municipalities. What were their processes, documents, expectations, and flexibilities?	Pending	Nov 2021
SURVEY: Find out the impact the Holiday Market had on the businesses in the Downtown. Survey the BIA members. Survey the vendors. Did they like the four dates? What were the strengths and weaknesses? Find out the vendor perspective. Do they like coming every week? Were they warm enough?	Pending	Dec 2021
Create parameters for inclement weather for events. When is an event cancelled? When can't you put up a tent? Staff have permission to end or cancel and event when conditions are deemed no longer safe to operate.	Pending	Dec 2021
Yaw will pull together all the details of the lighting project from beginning to end and create a summary document for the Board members and Town staff. Suzanne will help gather information.	Pending.	Dec 2021
Yaw to request engineering and design drawings from Town and to inform Board when received.	Completed Jan 2021	Dec 2021
Yaw to consult with OBIAA and report back on the OBIAA and other BIAs' protocols for in-person meetings. (Masks, physical distancing, etc.) Seek out Valerie at the Town to find out the Town's own protocols. Yaw, continue to look at other options for hybrid meetings.	Pending	Dec 2021

In order to run a hybrid meeting, a large microphone and a suitable camera is needed to sufficiently broadcast to those who attend virtually. BIA to purchase.	Pending	Dec 2021
Yaw to develop job description and job posting for all casual employees and bring back to Board for input and approval prior to posting. NOE: Job descriptions and job postings to be sent to the board next week (week of January 17 th). NOTE: Initial drafts developed with more expected in March 2022	Completed Jan – Feb 2022	Dec 2021
Follow- up on the infrastructure issues with GFIs to ensure it is resolved before outlets are needed again. NOTE: BIA needs to investigate infrastructure maintenance since the GFIs became an issue because they do not have guards on the top ones. The Town is concerned as well.	Pending	Dec 2021
SURVEY: Yaw to gather feedback from BIA members and market vendors and present to the board. Surveys, email replies, committee feedback. NOTE: Survey developed. More feedback needed. Yaw to solicit additional feedback considering sample size is small for survey. Consider visiting businesses with paper surveys or handouts requesting input.	In Progress	Jan 2021 Feb 2022
To put all the Town's lighting project details into the next board meeting's agenda under Business Arising.	Outstanding	Jan 2021
Consider how to recruit new board members, in preparation for AGM election in October. (A month of intake, recruitment, and candidates.)	Pending	Jan 2021
Farmers Market Committee to provide feedback on the Farmers Market including fee schedule, holiday market, etc. including recommendation to Board on appropriate fee increase for 2022.	Completed Feb 2022	Jan 2021
Yaw to create a thorough report which includes BIA members' feedback and recommendations for Holiday Market. Marketing Committee to review.	Pending	Jan 2021
Yaw to Include on the BIA calendar the dates when we release applications for Farmers Market and Holiday Market.	Completed March 2022	Jan 2021
Post on the websites when we will be releasing the vendor application forms for Farmers Market and Holiday Market.	Completed Feb 2022	Jan 2021
Put together a proposal of how all the events will run. Each event must be addressed, and the board would like to review the proposals.	Pending	Jan 2021
List the car show in trade magazines now. Consult Jamie for appropriate publications.	Pending	Jan 2021
Add AGM to events calendar: October 11, 2022, is the date to remind the BIA members of the upcoming AGM and to set them a copy of the board-approved budget.	Completed Feb 2022	Jan 2021
Yaw to develop report investigating other ideas for Masquerade on Main and Mill that provides better engagement for businesses beyond handing out candy.	Pending	Feb 2022
Yaw to review salaries with OBIAA to determine appropriate range for position.	Pending	Feb 2022
Farmer's Market:	Completed Feb 2022	Feb 2022

Yaw to conduct cost benefit analysis of market, with salary, staffing and other expenses. Note: All data should be in the financials.		
Farmer's Market Yaw to provide data and analysis of Farmer Market fees for comparable size markets, communities, and vendors make-up with intention of determining optimal fee rate. To impact 2023 Farmer's Market fees	Pending	Feb 2022



April 14, 2022

In This Issue

- ?AMO is preparing for elections.
- ?ROMA Zone meetings – Briefing on Board advocacy priorities.
- AMO Conference registration - early bird available until May 13.
- Sponsorship and exhibitor opportunities for AMO 2022 - Live and in-person.
- Jump-start your digital transformation with an e-signature solution.
- It's time to report your annual energy consumption.
- Canoe vendor spotlight: Bomford Turner, Bush Hog.
- Canoe procurement update webinar.
- Road & Sidewalk Assessment info session.
- Blog: Top Five Inclusive Playground Design Considerations.
- Achieve design excellence in public innovation.
- Careers: Greater Sudbury, New Market and Toronto.

AMO Matters

Check out the new [AMO On Topic Podcast](#) on AMO's 2022 Provincial Election Strategy and preparations for Municipal elections in October and AMO Board elections in August.

ROMA Matters

The Board has scheduled meetings with each of the ROMA Zones to provide a focused briefing on the Board's action plan, the thinking behind the recommendations and the strategies and advocacy to move them forward. [Click here](#) for information on the remaining scheduled meetings.

Eye on Events

The AMO Conference registration is officially open! [Register here](#) before May 13 for your early bird rates. Haven't booked your room yet? [The AMO conference website](#) contains all the hotel information you need. Questions: contact events@amo.on.ca.

AMO 2022 is a premier educational event for Ontario's municipal sector. Become a conference sponsor or exhibitor and make face-to-face communications with over 3000 delegates, promoting your products or services. View unparalleled opportunities to support municipalities [here](#).

As municipalities move from paper to electronic filing, authentication of these files is a critical challenge. On April 27 at 12 pm ET, join AMO's partner, Notarius, and learn how ConsignO Cloud can greatly reduce the signing time of documents and allow anyone to sign legally reliable documents electronically with a phone, a tablet, or a computer. [Register today](#).

LAS

The Ministry of Energy is now accepting annual energy reports under [O. Reg. 507/18](#).

Reporting is for energy used in 2020 and due by July 1, 2022. Ministry hosted reporting webinars will be from 11 am - 12 pm on June 7 and 21. For questions, email BPSsupport@ontario.ca.

The Canoe Procurement Group welcomes successful vendors Bomford Turner and Bush Hog to the fold. Both offer a range of equipment to serve your groundskeeping needs. Contact your local retailers to take advantage of special Canoe pricing. Contact Simon to learn more about these and other vendors.

Join us on April 20 for an update from the Canoe Procurement Group legal team. Find out how trade agreements and group purchasing go hand in hand and hear about the latest updates to these agreements. Register here.

The LAS Road & Sidewalk Assessment Service helps your municipality manage some of their most expensive assets. Learn how high-quality data and the right software can help you save money while improving the quality of your road and sidewalk networks. Join us on April 21 at 10 am - Register here.

There are factors to consider when designing an inclusive playground. Read our latest guest blog to get the five top tips on how to design these outdoor spaces.

Municipal Wire*

The Institute of Public Administration of Canada (IPAC) is delivering a 4-module virtual training program in partnership with the Danish Design Centre on applying design driven innovation within public institutions.

Careers

Director of Finance/Chief Financial Officer - City of Greater Sudbury. Accountable for the corporation's core finance functions. Applicants may email their resumes to hrjobs@greatersudbury.ca or fax to 705-688-3979. Deadline: 4:30 pm, April 29.

IT Security & Risk Officer - Town of New Market. Responsible for the design, configuration, deployment, enforcement and maintenance of the Town's technical security infrastructure. Apply online by May 2 quoting file number 22-78.

Manager Green Lane Landfill Operations - City of Toronto. Responsible for the operation of a major municipal landfill, including all planning, development, construction, maintenance, monitoring, contract compliance, environmental, and regulatory compliance. Apply online quoting Job ID 27123, by May 6.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

AMO Contacts

AMO Watchfile Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

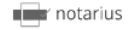
MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries

Municipal Wire, Career/Employment and Council Resolution Distributions

AMO's Partners



*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Please consider the environment before printing this.

Association of Municipalities of Ontario
 200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
 To unsubscribe, please [click here](#)





April 7, 2022

In This Issue

- AMO's guide to running for municipal election.
- Food waste reduction in-kind ads on RPRA website.
- ROMA survey on attainable housing.
- ROMA Zone meetings - Briefing on Board advocacy priorities.
- Community Engagement for IESO Long-Term RFP.
- New Call for Nominations to IESO Stakeholder Advisory Committee.
- AMO 2022 Conference registration launch and hotel Information.
- Jump-start your digital transformation with an e-signature solution.
- Annual energy reporting window is now open.
- Workshops to reduce operating costs in your buildings.
- Improve your assets with LED lighting upgrade.
- Canoe vendor spotlight: Labrie Enviroquip, Toter.
- Canoe procurement update webinar.
- Road & Sidewalk Assessment info session.
- ONE Investment Spring 2022 webinar: Why Proxy Votes Are Important for ESG.
- Ontario Association of Chiefs of Police Ukrainian fund-raiser.
- Attend OMSSA's 2022 Exchange Conference - May 2-4.
- Free webinar on recruitment and retaining staff - April 13.
- Ontario Association of Fire Chiefs AGM - May 5-7.
- Blocked sewer? Call Ontario One Call.
- Careers: TTC, Simcoe, Central Manitoulin, Guelph, Halton, Orangeville and Durham.

AMO Matters

Lead Where You Live! AMO has assembled an easy-to-use guide that provides all the information you need when preparing to run for council.

A number of municipalities and the Ontario Food Collaborative developed advertising creative and a website to promote food waste reduction to municipal residents through RPRA's In-Kind Advertising Space.

ROMA Matters

ROMA is asking its members to answer this short survey to direct the work of its Attainable Housing Task Force. The deadline to respond is April 12, 2022 by 4 pm.

The Board has scheduled meetings with each of the ROMA Zones to provide a focused briefing on the Board's action plan, the thinking behind the recommendations and the strategies and advocacy to move them forward. Click here for information on the scheduled meetings.

Provincial Matters

Municipal and Indigenous engagement activities are underway as part of IESO's Long Term RFP for new and expanded facilities to meet Ontario's emerging reliability needs. Details on engagement, including a webinar on April 22, are available here.

A new call for [Stakeholder Advisory Committee](#) nominations is underway to find a member to represent the Ontario communities' constituency, specifically targeting a municipal representative. Nominations are due by April 14. For more information, contact engagement@ieso.ca.

Eye on Events

The AMO Conference registration will officially open at 10 am on Monday April 11. [Register here](#) before May 13 for your early bird rates. Haven't booked your room yet? [The AMO conference website](#) contains all the hotel information you need. Questions: contact events@amo.on.ca.

As municipalities move from paper to electronic filing, authentication of these files is a critical challenge. On April 27 at 12 pm ET, join AMO's partner, Notarius, and learn how ConsignO Cloud can greatly reduce the signing time of documents and allow anyone to sign legally reliable documents electronically with a phone, a tablet, or a computer. [Register today](#).

LAS

The Ministry of Energy is now accepting annual energy reports under [O. Reg. 507/18](#). Reporting is for energy used in 2020 and due by July 1, 2022. Ministry hosted reporting webinars will be from 11 am - 12 pm on [April 12](#), [June 7](#) and [21](#). For questions, email BPSsupport@ontario.ca.

Check out the [case study](#) of four municipalities that participated in [LAS Energy Training Workshop](#). The savings they uncovered during their energy treasure hunts is worth noting. To learn more or to schedule a custom workshop with treasure hunt, contact [Christian Tham](#) today.

LED lighting contributes to the asset renewal of your facilities. What's more, IESO incentives are available for your these upgrades. Join the host of municipalities who have already participated in the [LAS Facility Lighting Service](#). Contact [Christian Tham](#) for a free budget proposal.

The [Canoe Procurement Group](#) continues to expand! We're pleased to welcome Labrie Enviroquip and Toter to the Mobile Refuse Collection category. Keep your communities clean with the right equipment. [Contact Simon](#) to learn more.

Join us on April 20 for an update from the [Canoe Procurement Group](#) legal team. Find out how trade agreements and group purchasing go hand in hand and hear about the latest updates to these agreements. [Register Here](#).

The [LAS Road & Sidewalk Assessment Service](#) helps your municipality manage some of their most expensive assets. Learn how high-quality data and the right software can help you save money while improving the quality of your road and sidewalk networks. Join us on April 21 at 10 am - [Register here](#).

ONE Investment

ONE Investment is hosting a Spring webinar on April 12, collaborating with our external portfolio manager Guardian Capital to discuss "Why Proxy Votes Are Important for ESG Principles (Environmental, Social and Governance)." To register and know what will be covered in the webinar, [click here](#).

Municipal Wire*

Ontario Association of Chiefs of Police [fund-raiser for Ukrainian victims and refugees](#) of the war who have come, or may come, to Canada. It is being administered by the

Canadian Red Cross.

OMSSA's conference brings people together to exchange knowledge and find solutions. Hear from experts on topics like child care, hybrid workplaces, mental health, enhancing Indigenous relationships, and more. [Register today](#).

CERIC, IPAC Toronto Region and OMHRA are hosting a keynote address by Lisa Taylor, president of Challenge Factory and the Centre for Career Innovation, on [April 13, 11 am - 12 pm EST via Zoom](#). Focus will be on what is happening right now in workplaces, emerging workforce and career trends and will explain what this means for public sector leaders. Visit the [Retain and Gain playbook](#) to learn more.

The Ontario Association of Fire Chiefs is having its [annual convention and trade show May 5-7, 2022](#) at the International Centre in Mississauga. Elected officials are welcome. For free trade show passes contact the [O AFC](#).

Before attempting to clear a blocked sewer or septic pipe, it's important to call Ontario One Call toll free at 1-800-400-2255 for a free sewer safety inspection. In rare cases, underground natural gas pipelines could unintentionally run through sewer or septic pipes - this is called a cross bore. Cross bores can result in a dangerous natural gas leak if equipment used to unclog the pipes damages the natural gas line. Visit [enbridgegas.com/sewersafety](#) for more information and to watch a video on sewer safety.

Careers

[Associate General Counsel - Toronto Transit Commission \(TTC\)](#). The incumbent provides expert counsel and advice as to legal considerations involved in various business activities and operations. Apply to tbhandal@bipocsearch.com by April 30.

[Site Supervisor - County of Simcoe](#). Directs and oversees the operation, remediation and development of multiple County waste management facilities. [Apply online](#) by April 13.

[Chief Administrative Officer/Clerk - Municipality of Central Manitoulin](#). Responsible for providing effective advise to Council on corporate activities and the business affairs of the Municipality. Apply to centralm@amtelecom.net by April 22.

[Associate Solicitor, Litigation and Risk Management - City of Guelph](#). The role is responsible for providing legal services to City administration, in litigation, liability and municipal powers. [Apply online](#) by April 20.

[Digital Senior Security Advisor - Halton Region](#). This position is responsible for the development and delivery of a comprehensive organizational information security program. [Apply online](#) by May 2.

[General Manager, Infrastructure Services - Town of Orangeville](#). The role will provide leadership, direction and management to the Infrastructure Services Department. [Apply online](#) by April 25.

[Senior Economist - The Regional Municipality of Durham](#). The incumbent will lead, coordinate and conduct complex economic and financial studies, business cases and analysis. [Apply online](#) by April 17.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal

governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

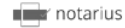
[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

AMO's Partners



*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Please consider the environment before printing this.

Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
To unsubscribe, please [click here](#)





April 4, 2022

AMO Policy Update – *Getting Ontario Connected Act*, Proposed Gas Tax Reduction

Remarks to Standing Committee on Bill 93, *Getting Ontario Connected Act*, 2022

On March 30, 2022, AMO Executive Director, Brian Rosborough, made a presentation on behalf of members to the Standing Committee on General Government regarding Bill 93, the *Getting Ontario Connected Act*. AMO and municipal governments place critical importance on internet and cellular connectivity for our residents and businesses, and AMO's remarks to the Standing Committee can be found [here](#).

Province Proposes Gas and Fuel Tax Reduction for Six Months

The province has announced that it is introducing legislation, that if passed, would cut the gas tax by 5.7 cents per litre and fuel tax by 5.3 cents per litre for six months beginning July 1, 2022. AMO has been assured by the province that this will not impact the associated municipal transit funding.

Effective July 1 until December 31, 2022, the gas tax rate would be cut from 14.7 cents per litre to 9 cents per litre, representing a cut of 5.7 cents per litre. The fuel tax rate, which includes diesel, would be reduced from 14.3 cents per litre to 9 cents per litre, representing a cut of 5.3 cents per litre.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Please consider the environment
before printing this.

Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

Wish to Adjust your AMO Communication Preferences ? [Click Here](#)



Subject: Request for Council endorsement: Moratorium on new gravel mining approvals in Ontario

Clerk/To Whom It May Concern,

The Reform Gravel Mining Coalition (RGMC) is proposing the Ontario government declare a moratorium on all new gravel mining approvals in Ontario (including interim orders and site plan amendments for mining below the water table or that increase licensed tonnages).

[This resolution](#) supporting the moratorium was passed by the municipality of Halton Hills on February 7, 2022. The municipality of North Dumfries supported the same resolution on February 21. The Town of Puslinch on March 2nd, as did the municipality of Milton on March 21. Similar motions are on the agenda of a growing number of municipalities.

This temporary pause on approvals will provide time to create an independent panel to conduct broad consultations involving Indigenous Nations, municipalities, affected communities, industry, and independent experts and scientists and chart a new path forward for gravel mining which:

- Will develop criteria and processes for determining the need for new gravel mines
- Protects groundwater and farmland
- Increases the weight of local perspectives in land use planning
- Ensures long term supplies of a finite resources
- Honours treaties and obligations with Indigenous Nations as prescribed in the Canadian Constitution
- Prevents greater climate chaos

[This summary](#) provides an overview of the reasons for a moratorium on new gravel mining in Ontario.

The Ontario Stone, Sand and Gravel Association (OSSGA) sent a memo on March 18, 2022, to all municipalities in Ontario which included misinformation about the RGMC proposal for a moratorium on new gravel mining approvals. This [memo from the Reform Gravel Mining Coalition](#) corrects the OSSGAs misinformation.

Please provide this correspondence to the Mayor and Councilors at their next Council meeting.

Please do not hesitate to contact us if you have questions or comments.

Reform Gravel Mining Coalition

To: Mayor and Council
From: Reform Gravel Mining Coalition (RGMC)
Re: Correcting Ontario Stone, Sand and Gravel Association (OSSGA) Misinformation
Date: March 21, 2022

The Reform Gravel Mining Coalition recently became aware of a letter sent to Municipalities across Ontario regarding our organization and activities. We are disappointed that an organization such as the Ontario Stone, Sand and Gravel Association would stoop to name calling and fear mongering and we want to take this opportunity to set the record straight.

The March 18, 2022 memo misrepresents the statements of the RGMC. See comparison below between OSSGA claims and RGMC statements (Table 1). The OSSGA also makes claims about aggregate supply and demand that are questionable as they are not based on publicly available authoritative information. The OSSGA also omits information which would provide the reader a more comprehensive understanding of the issue – for example the contribution of the cement industry to the climate crisis. These are also itemized below (Table 2).

A primary purpose of proposing a moratorium, a temporary pause, on new gravel mining approvals is to conduct an independent third-party study of aggregate reserves. This independent study is an urgent priority as there is a finite amount of gravel reserves in Ontario, and gravel is a vital resource which needs to be carefully managed.

OSSGA member James Dick Construction Ltd. is proud of their “300-year resource management plan” indicating that they “consider long-term planning essential for long-term growth — except that in its case the planning horizon stretches three centuries into the future.”¹ It is difficult to reconcile the recurring claims that Ontario is running out of gravel when members of the industry make such statements.

Concerns around gravel mining have been raised for decades. Citizens demand to be protected. Municipalities’ ability to manage this environmentally and socially intrusive industry are increasingly hampered and reduced. We understand that the industry is concerned. Change can be frightening. But we invite municipalities to support the resolution for a moratorium, a temporary pause, on all new gravel mining approvals in Ontario. Let’s stop making the situation worse by continuing to issue new approvals. It is time to chart a new path forward.

Please contact the Reform Gravel Mining Coalition at campaign@reformgravelmining.ca for more information

¹ <https://canada.constructconnect.com/dcn/news/economic/2019/09/aggregate-supplier-plans-300-years-ahead>

Table 1: Corrections to OSSGA Misinformation

OSSGA Claim	RGMC Statement
<i>The industry digs out 13 times more gravel every year than it uses</i>	The provincial government has authorized the gravel mining industry to extract thirteen times more gravel each year than is required to meet average annual consumption. ²
<i>The aggregate industry takes up to 4.6 billion litres of precious water every day.</i>	The provincial government has approved up to 4.6 billion litres of water for daily consumption by the gravel mining industry. ³
<i>The aggregate industry destroys 5,000 acres of land a year.</i>	Gravel mining consumes an average of 5,000 acres of land in Ontario each year. An average of 5,000 acres of land is licensed each year for gravel mining in Ontario. ⁴

Table 2: Gravel Mining in Ontario/ OSSGA Claims vs. Facts

OSSGA Claims	FACTS
It is estimated that the industry has roughly a 10-year supply of aggregate licensed to extract.	This statement is not supported by publicly available data. RGMC’s review of NDMNRF (Ministry) data, and The Ontario Aggregate Resources Corporation (TOARC) annual reports does not provide evidence to support the assertion that there are only 10 years of close to market reserves. The OSSGA fact is based on “industry estimates”. RGMC cites TOARC data ⁵ .
The Golder/MHBC Supply Demand Study estimated the “amount of 'high' quality reserves is approximately 1.47 billion tonnes”	The OSSGA fails to cite the Golder/MHBC Supply Demand Study reference to the “high degree of uncertainty with this estimate” and the study authors’ warning that “the results should not be taken as a very realistic indication of what resource may actually be proven and made available from these licenced sites”. ⁶ The reality is that no one knows the true state of aggregate reserves in Ontario.

² Total of maximum extraction limits from the Ministry of NDMNRF Aggregate License and Permit System (ALPS)

³ MOECP Permits To Take Water Database total of active permits issued for Pits and Quarries Dewatering and Aggregate Washing

⁴ <https://toarc.com/production-statistics/>

⁵ <https://toarc.com/production-statistics/>

⁶ Golder MHBC Supply and Demand Study Executive Summary 2016

OSSGA Claims	FACTS
<p>Ontario will require nearly 4 billion tonnes of aggregate over the next 20 years to meet the needs of citizens and the additional 5.3 million people that will call Ontario home. That is estimated to be 192 million tonnes of aggregate per year.</p>	<p>In the last 20 years average gravel consumption has decreased while the population of Ontario grew by 3 million people in that same period.</p> <ul style="list-style-type: none"> • The average annual consumption of gravel from 2001 – 2010 was 168 MT per year. • From 2011 – 2020 it was 157 MT / year.⁷ • Ontario’s population increased from 12M to 15M an increase of (25%) in the last 20 years.
<p>It currently takes an average of 10 years to apply for and receive a new license.</p>	<p>There is no publicly available data to support this claim. The application process for new gravel mining approvals has a two-year time limit on it. Additional delays are often a result of decisions and choices made by the applicants.</p>
<p>The aggregate industry is not a significant contributor of GHG emissions</p>	<p>The cement industry produces 8% of global carbon emissions, as a country it would be the third largest global emitter of CO₂. Aggregate is the feedstock to cement production.</p>
<p>With respect to the amount of new land that is excavated every year – the average for the past 10 years as reported in The Ontario Aggregate Resources Corporation annual production report is approximately 2600 acres per year.</p> <p>An average of 2000 acres per year is rehabilitated for a total net new disturbed area of 600 acres.</p>	<p>The publicly available data on excavation over the long term does not support this claim. TOARC data indicates that the acres under licence for gravel extraction have increased from 221,000 acres in 1998 to 333,000 acres in 2020, an increase of 112,000 acres or almost 5,000 acres per year.⁸</p> <p>TOARC data indicates the total disturbed area has increased from 50,000 acres in 1998 to 83,000 in 2020, an increase of 33,000 acres or 67%.⁹ The acres scarred by gravel mining in Ontario is increasing each year, rehabilitation is not keeping up.</p>

⁷ <https://toarc.com/production-statistics/>

⁸ <https://toarc.com/production-statistics/>

⁹ <https://toarc.com/production-statistics/>

A MORATORIUM ON ALL NEW GRAVEL MINING APPROVALS TODAY

—a step towards a sustainable tomorrow

ISSUES

- 1 Gravel mining permanently changes the existing natural environment and causes numerous negative impacts to surrounding communities. It is not a benign activity.
- 2 The gravel mining industry provides the raw materials for cement production, highway construction and urban sprawl. These activities are significant contributors to greenhouse gas emissions in Ontario.
- 3 Ontario's current application process for gravel mining:
 - Allows uncontrolled proliferation of gravel sites across Ontario
 - Favours corporations and places an unfair burden on municipalities and local communities forced to advocate for the protection of the natural environment and built communities
 - Does not fulfill the requirements for free, prior and informed consent of Indigenous Nations as guaranteed in the Canadian constitution

POLICY PROPOSAL

- 1 Impose an immediate moratorium on all new gravel mining approvals (including interim orders and site plan amendments for mining below the water table or that increase licensed tonnages).
- 2 Create an independent panel to conduct broad consultations involving Indigenous Nations, municipalities, affected communities, industry, and independent experts and scientists.
- 3 Chart a new path forward for gravel mining which:
 - Prevents greater climate chaos
 - Protects groundwater and farmland
 - Increases the weight of local perspectives in land use planning
 - Ensures long term supplies of a finite resource
 - Honours treaties and obligations with Indigenous Nations as prescribed in the Canadian Constitution

IMPACT OF A MORATORIUM

A moratorium on new approvals of gravel mining sites in Ontario will:

- 1 Provide an opportunity to **update gravel mining industry policies** and regulations to reflect current societal expectations and meet the national and international requirements of addressing climate change.
- 2 **Respond to the urgent requests** from thousands of Ontario residents (predominantly rural) struggling with the threats to their families, homes and communities from gravel mining.
- 3 **NOT impact** the current supply of gravel required to meet Ontario's needs.
- 4 **NOT impact** the rights existing gravel mining operators have to continue their existing operations as they do today.
- 5 **NOT impact** current employment in the gravel mining industry.

FOUR FACTS ON GRAVEL MINING IN ONTARIO

FACT #1 The provincial government has authorized the gravel mining industry to extract thirteen times more gravel each year than is required to meet average annual consumption.

- On average 157.4 million tonnes of gravel was extracted annually over the past 10 years in Ontario.^{1,2}
- 2.05 billion tonnes of gravel extraction are allowed each year from the 5000-plus licensed gravel mining sites in Ontario. (Note: 800-plus sites, {approximately 15%} are permitted to extract unlimited tonnages each year. These amounts are in addition to the 2.05 billion tonnes mentioned above.)

FACT #2 Gravel mining consumes an average of 5,000 acres of land in Ontario each year.

- Licenses for gravel extraction have increased from 183,000 acres in 1992 to 333,000 acres in 2020³, an increase of almost 150,000 acres or 5,000 acres per year over the past three decades. That's a land area equivalent to two proposed Melancthon mega-quarries each year.⁴

FACT #3 The gravel mining industry doesn't pay its fair share, for example municipal property taxes.

- Municipalities challenge preferential property tax treatment given to gravel mining sites.
- Disputes continue between Ontario Municipalities and the gravel industry over property taxes.
- Examples:
 - Wellington County asserts that "other sectors, mainly residential and small business, are subsidizing the aggregate industry's artificially low valuations".
 - In Puslinch Township "single family homes in Puslinch pay more taxes than 100-acre active (gravel) sites".⁵

FACT #4 The gravel mining industry supplies sand, stone and gravel for cement production, highway construction and urban sprawl, which make significant contributions to greenhouse gas emissions in Ontario.

- The cement industry produces 8% of global carbon emissions, as a country it would be the third largest global emitter of CO₂.⁶
- Transportation has become the biggest source of GHG emissions in Ontario.⁷

RECOMMENDED AREAS OF CONSULTATION AND INQUIRY

- Determine the total amount of licensed supply in Ontario's 5000-plus pits and quarries.
- Propose criteria and processes for determining and demonstrating the need for new gravel mining sites.
- Define limits on 'virgin' aggregate extraction, and set targets for aggregate reprocessing in order to ensure sustainable management of the finite gravel resources in Ontario.
- Propose revisions to application procedures which fully honour Indigenous Nations' treaty rights.
- Recommend updated policies and restrictions for gravel mining below the water table to reflect current groundwater sciences.
- Propose methods which increase the weight given to municipal and community perspectives in gravel mining decisions.
- Recommend approaches to ensure that gravel mining sites are not allowed to transform themselves in significant ways after initial approval. This would include changes to progressive or final rehabilitation plans.
- Recommend a fair levy for gravel mining that includes compensation for the full social and environmental costs of its extraction.
- Recommend approaches to gravel mining oversight to ensure full compliance with all regulations and license conditions.

1. Aggregate Resources Statistics in Ontario, Production Statistics annual reports, The Ontario Aggregate Resources Corporation (TOARC)

2. Active aggregate sites and related maximum tonnage

3. Aggregate Resources Statistics in Ontario, Production Statistics annual reports, The Ontario Aggregate Resources Corporation (TOARC)

4. <https://www.inthehills.ca/2011/06/melancthon-mega-quarry-by-the-numbers>

5. Presentation, Ken DeHart, Wellington County Treasurer May 30th 2021 Gravel Watch Ontario

6. <https://www.carbonbrief.org/qa-why-cement-emissions-matter-for-climate-change>

7. Why Are Ontario's GHG emissions going up instead of Down? Environmental Defence, April 21, 2020



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.:

Title: **New Gravel Extraction Licensing applications**

Date: February 7, 2022

Moved by: **Mayor R. Bonnette**

Seconded by: **Councillor J. Fogal**

Item No.

WHEREAS Ontario currently has over 5000 licenced pits and quarries located throughout the province that are able to meet the expected near term needs of Ontario's construction industry;

AND WHEREAS applications continue to be submitted without a definitive determination if there is a need for additional supply;

AND WHEREAS gravel pits and quarries are destructive of natural environments and habitats;

AND WHEREAS pits and quarries have negative social impacts on host communities in terms of noise, air pollution, and truck traffic;

AND WHEREAS the urgent need to reduce greenhouse gas emissions in order to combat climate change has brought awareness to the very high carbon footprint associated with the production of concrete and asphalt which are major end-users of aggregates;

AND WHEREAS there is an obligation to consult with First Nations peoples regarding the impacts of quarries on treaty lands and a responsibility to address those impacts;

NOW THEREFORE BE IT RESOLVED THAT the Ontario government be requested to impose an immediate temporary moratorium on all new gravel

mining applications pending a broad consultation process including with First Nations, affected communities, independent experts and scientists to chart a new path forward for gravel mining in Ontario which:

- Proposes criteria and processes for determining the need for new gravel licences;
- Recommends updated policies and restrictions for gravel mining below the water table to reflect current groundwater sciences;
- Develops new guidelines for reprocessing in order to ensure sustainable aggregate supplies;
- Recommends a fair levy for gravel mining that includes compensation for the full environmental and infrastructure maintenance costs to the local community of extraction and distribution of aggregate;
- Provides greater weight to the input by local municipalities to lessen the social impacts from mining operation and trucking through their communities;
- Proposes revisions to application procedures which fully honour First Nations' treaty rights;

AND FURTHER THAT a copy of this resolution be sent to the Honourable Doug Ford Premier of Ontario, the leaders of all Provincial Parties, Minister of Natural Resources and Forestry, the Honourable Ted Arnott MPP, AMO, Small Urban GTHA Mayors, Town of Milton, Town of Oakville, City of Burlington and Region of Halton.

Mayor Rick Bonnette

April 8, 2022

SENT VIA EMAIL/MAIL TO:

The Honourable Steve Clark, Minister of Municipal Affairs and Housing	minister.mah@ontario.ca
Stephen Crawford, MPP Oakville	stephen.crawford@pc.ola.org
Effie Triantafilopoulos, MPP Oakville North - Burlington	effie.triantafilopoulos@pc.ola.org
The Honourable Ted Arnott, MPP Wellington - Halton Hills	ted.arnott@pc.ola.org
Parm Gill, MPP Milton	parm.gill@pc.ola.org
Jane McKenna, MPP Burlington	jane.mckenna@pc.ola.org
Curt Benson, Director of Planning Services and Chief Planning Official, Halton Region	Curt.Benson@halton.ca
Graham Milne, Regional Clerk and Director of Council Services, Halton Region	regionalclerk@halton.ca
Kevin Arjoon, City Clerk, City of Burlington	cob@burlington.ca
Valerie Petryniak, Town Clerk and Director of Legislative Services, Town of Halton Hills	valeriep@haltonhills.ca
Meaghan Reid, Director of Legislative and Legal Services/Deputy Clerk, Town of Milton	townclerk@milton.ca

Subject: Report of the Ontario Housing Affordability Task Force and Implications for Oakville

At its meeting on April 4, 2022, Oakville Town Council approved the following resolution with respect to the subject item noted above:

1. That the report from the Community Development Commission and Corporate Services Commission dated March 29, 2022, entitled *Report of the Ontario Housing Affordability Task Force and Implications for Oakville*, be received,

2. That the Town Clerk forward this staff report and Council's comments regarding the *Report of the Ontario Housing Affordability Task Force and Implications for Oakville* to the Minister of Municipal Affairs & Housing, Halton Area MPPs, Halton Region, the City of Burlington, the Town of Halton Hills, and the Town of Milton.

Should you have any questions regarding this matter or should you require additional information, please contact Neil Garbe, Commissioner of Community Development, at 905-845-6601, extension 2271, or email neil.garbe@oakville.ca.

The Town of Oakville staff report and Appendix B – Preliminary Response on Recommendations are attached in response to the Report of the Ontario Housing Affordability Task Force.

Yours truly,

Kathy Patrick

Kathy Patrick
Acting Town Clerk

email: Nancy Sully, Commissioner of Corporate Services & Treasurer
Neil Garbe, Commissioner of Community Development
Franca Piazza, Legislative Coordinator, Planning Services

Attach. Town of Oakville Staff Report and Appendix B – Preliminary Response on Recommendations

REPORT

Planning and Development Council

Meeting Date: April 4, 2022

FROM: Community Development Commission
Corporate Services Commission

DATE: March 29, 2022

SUBJECT: Report of the Ontario Housing Affordability Task Force and Implications for Oakville

LOCATION: Town-wide

WARD: Town-wide

Page 1

RECOMMENDATION

1. That the report from the Community Development Commission and Corporate Services Commission dated March 29, 2022, entitled *Report of the Ontario Housing Affordability Task Force and Implications for Oakville*, be received,
2. That the Town Clerk forward this staff report and Council's comments regarding the *Report of the Ontario Housing Affordability Task Force and Implications for Oakville* to the Minister of Municipal Affairs & Housing, Halton Area MPPs, Halton Region, the City of Burlington, the Town of Halton Hills, and the Town of Milton.

KEY FACTS

The following are key points for consideration with respect to this report:

- On 30 March, 2022, the provincial government tabled new legislation entitled: "*The More Homes for Everyone Act*". This legislation builds off of the recommendations made by the Housing Affordability Task Force. Staff have not had the opportunity to review the legislation in depth, and will report to Council in the near term.
- The Province of Ontario created a Housing Affordability Task Force in December 2021 with the mandate of determining ways in which to address housing affordability. The Province has referred to the lack of affordable

housing as a crisis and is seeking ways in which to bring more homes to market faster.

- The Task Force's Final Report was released 8 February, 2022 with the intent of generating feedback from the public.
- The Final Report includes 55 recommendations that touch all aspects of market-housing from supply to the approvals system to financial matters. An appendix to the HATF report includes 8 additional recommendations specific to affordable housing.
- The Province continues to seek ways to increase the supply of market rate rental and ownership housing as quickly as possible. These efforts to address market housing affordability are largely separate from Provincial supports for affordable housing for the most vulnerable Ontarians
- As indicated in Appendix B, and highlighted in this report, staff can offer qualified support for some of the recommendations that could assist in providing more attainable housing. A number of recommendations though, are difficult to support since they run counter to the land use planning policies implemented by local Councils in conformity with existing Provincial land use plans and policies.
- Several municipalities have voiced comment on the Final Report through their respective Councils, as has the Ontario Big City Mayors. There are similar themes throughout the commenting; however, varying financial and planning objectives among municipalities result in inconsistencies relative to individual recommendations from the Final Report.
- If the Province mandates unconstrained growth without due regard for the Town's Urban Structure, Staff remain concerned about the town's ability to plan for, and keep pace with, community facilities and services. Furthermore, it remains to be seen how the Province may support the town with provincially-funded facilities and services (e.g., new schools, hospital expansion, frequent transit, among others).
- Through the Town's Official Plan work, and in consultation with Halton Region, the Town has already planned for measured growth in accordance with the town's urban structure and in conformity with the Province's Growth Plan. While there remain opportunities for increased density, within reason, this needs to be in conformity with the town's Official Plan, and sound fiscal management.

BACKGROUND

As noted above, new legislation (Bill 109) has been brought forward by the Provincial government and at the time of writing this report, it has only had First Reading. The legislation intends to curb non-resident land speculation, strengthen consumer protection for new home purchasers, accelerate planning processes for municipalities, and ease the building of more community housing using provincially-owned lands, among others.

This Staff report was prepared prior to the release of Bill 109 and does not speak to the content of, or provide any opinion on, the Bill. That commentary will be provided at a future date.

The balance of this report is Staff's review of the Province's *Report of the Housing Affordability Task Force* and was prepared in anticipation of the then forthcoming legislation, and is offered for Council's information.

Town staff provided an initial report to Council in January 2022 which offered commentary on a leaked draft report from the Housing Affordability Task Force (HATF). As noted at that time, the HATF was appointed by the Provincial government in December 2021. The purpose of the Task Force was to provide the government with solutions for mitigating market-based housing affordability across the Province. The task force was to recommend ways in which to increase the supply of market housing, reduce red tape and support economic recovery and job creation.

The recommendations contained within HATF's final report were similar to what was identified in the January draft. A summary follows in this report.

COMMENTS

The HATF final report attached as Appendix 'A', and is composed of five theme areas:

- Require Greater Density
- Reduce and Streamline Urban Design Rules
- Depoliticise the Process and Cut Red Tape
- Support Municipalities that Commit to Transforming the System
- Fix the Ontario Land Tribunal

The essence of the report is to achieve 1.5 million more homes across the province within the next ten years. It supports this goal by allowing more housing supply in more locations "as of right". This would be through provincial direction and limit, or eliminate, local municipal approvals.

Requiring greater density at the local level has merit where it implements local planning objectives. As Council is aware, the Town's Urban Structure intends to achieve exactly this – to plan for intensification in appropriate locations throughout the town where that intensification can be supported by services, infrastructure and frequent transit. Arbitrary direction to simply increase densities undermines ability of all levels of government to plan, co-ordinate and finance the delivery of the facilities, services, infrastructure and frequent transit on which residents and employees depend. Furthermore, development which strays from a municipality's planning objectives runs the risk of diluting neighbourhood character which is often the very element that attracts residents in the first place.

As Halton Region has recently experienced through the Integrated Growth Management (IGMS) process, the Region, and the local municipalities are intent on meeting the Province's Growth Plan requirements to accommodate a population of 1.1 million people by 2051 – up from the current 597,000. The numerous delegations to Regional Council focussed on the tension between delivering needed housing in the right areas through intensification and preserving greenspaces, farmland and the Natural Heritage System. Municipal Councils are already acknowledging that relying on continued greenfield growth is not sustainable. There is a need to intensify Halton's communities. Councils and the public are working together, as intended, to do that in a manner that is sensitive to the built context.

It is difficult to understand how reducing urban design rules would add to the supply of housing in Oakville. As Council is aware, Urban Design has less to do with how a building looks, and more to do with ensuring places, buildings, and the spaces in-between are functional, safe and appropriate for the respective contexts. In considering parking requirements for new development, Council has often been supportive of innovative ways in addressing parking ratios, where appropriate. As the town continues to mature and develop, it is reasonable to expect that people will choose efficient ways to move throughout the municipality and the GTA overall.

Another theme in the HATF Report is to eliminate NIMBYism (Not In My BackYard). As stated in staff's January report to Council, public consultation and participation is an important, and needed, component of land use planning in Ontario. Reducing this opportunity will lead to greater tension in neighbourhoods where development is forced and not sufficiently shaped to complement the existing context. Similarly, limiting a community's ability to participate in the appeal process by putting the Ontario Land Tribunal (OLT) out of reach with increased fees dilutes the integrity of the public process.

The final theme recommends that the Provincial government "reward" those municipalities that support change and reduce funding to those municipalities that are not in support.

Considerations

As noted in Staff's January report, the delivery of housing is subject to forces often beyond a municipality's control; and not necessarily singularly focussed on the amount of supply. Housing affordability can be affected by factors related to federal immigration policy, financial factors (e.g. labour, supply chain challenges, interest rates), and location among others. Compressing the development approvals timeframe does nothing to address the foregoing.

Delivering housing supply is something that can only be addressed through the willing participation of all levels of government and the housing industry working towards shared, reasonable goals.

While there are some recommendations in the HATF Report that have merit, it is challenging to provide unqualified support due to how those same recommendations could be implemented. There are also peripheral considerations which will affect implementation of those recommendations, including but not limited to:

- Regional / local urban structure
- Water and wastewater services
- Stormwater management and tree canopy coverage
- Cultural heritage conservation
- Local zoning and urban design
- Building standards and fire safety
- Transit service

These considerations are similarly shared among municipalities who have presented reports. Again, the thrust of the HATF Report is also an important consideration – finding ways to increase housing supply, but within reason.

HATF Final Report Recommendations

Of the 63 recommendations (including sub-recommendations), Oakville staff can offer qualified support or neutrality for 38 of them, while not supporting the balance since these will either have no direct relation to housing affordability and attainable housing, or will adversely affect the municipality. A review of the HATF recommendations is provided in Appendix 'B'.

Some of the recommendations may assist in providing more attainable housing such as permitting secondary suites as-of-right (Recommendation #5), which has had support across most municipalities. Bill 108 already requires municipalities to authorize in their official plans and zoning by-laws the use of an additional residential unit in both a primary dwelling (i.e., detached, semi-detached and row houses) *and* in

an ancillary building or structure (e.g., above laneway garages or coach houses). The effect of Bill 108 will be to allow up to three units on most residential properties instead of two, but subject to new requirements and standards.

Another opportunity is with the permission for as-of-right multi-tenant housing (Recommendation #6). These are an important part of the affordable rental housing market, providing single-room accommodation to diverse communities, including students, seniors, new immigrants and low/moderate income residents. Staff recognise that municipal by-laws, licensing and enforcement will be required to ensure that such homes are safe and well-maintained.

There is also support for Recommendation #9 which could allow as-of-right zoning of six to 11 storeys (with no minimum parking requirements) on streets used by public transit. It would not be appropriate for all transit routes in the Town to be subject to this level of intensification. That said, the town's Urban Structure identifies opportunities for residential intensification, such as along two Rapid Transit Corridors (Dundas Street and Trafalgar Road). Locating buildings with a high concentration of affordable rental apartments in proximity to transit routes with high service levels is a reasonable planning objective.

Having this level of intensification along a street such as Reynolds Street though, would not be appropriate. Although it is considered a transit route, it also traverses a Heritage Conservation District and there would be greater potential to erode the integrity of this District with blanket intensification permissions.

Other recommendations that have merit include:

- Recommendation #40 – Requiring the federal government to create an urban, rural and northern indigenous housing strategy
- Recommendation #41 – Funding for pilot projects that create innovative pathways to homeownership, for Black, Indigenous, and marginalized people and first-generation homeowners
- Recommendation #42 – Providing provincial and federal loan guarantees for purpose-built rental, affordable rental and affordable ownership projects

Recommendation #26 also has support among municipalities that have commented. This recommendation would require appellants to promptly seek permission (“leave to appeal”) of the OLT and demonstrate that an appeal has merit, relying on evidence and expert reports, before it is accepted. This will help prevent frivolous appeals because appellants, including development proponents, should be required to demonstrate that an appeal has merit. The caveat to this is that the Ontario Land Tribunal will need to be sufficiently resourced to support this requirement.

Implications for Oakville

Like many municipalities across the GTA, and the province, the town has demonstrated that it is doing its part to accommodate growth allocated to it in conformity with the Growth Plan. The latest update to the Growth Plan adjusted the planning horizon to 2051 and Halton Region and the local municipalities have been working to allocate that adjusted population of 1.1 million people throughout the Region.

It should be noted that while planning for an increased population has been ongoing, there remain constraints to housing supply such as:

- water and waste water servicing capacity
- transit and infrastructure improvements
- skilled labour to build new housing (and infrastructure)
- building materials, equipment and supply chain constraints

In addition, with increased population comes the needed provision for associated community facilities and services, and the burden those put on new and existing residents and businesses. As Council is aware, new development is limited in what can be collected through development charges. The tax levy needs to account for the balance of those fiscal demands.

These matters must also be balanced against the desire to direct growth to appropriate locations as identified in the Urban Structure. While some increased density may be appropriate in established neighbourhoods, this can only be done if new development is compatible with, and sensitive to, the existing neighbourhood character, and is sensitive to the town's cultural heritage resources.

Next Steps

While municipalities expect that the Province will respond to the HATF Report with new legislation, the timing and extent of the changes that will ultimately be proposed are unknown. The HATF Report recommendations are over-arching and lack important details about how they are intended to be implemented. It is therefore difficult to provide further commentary at this time. Should that legislation be identified, staff will respond in kind and present this to Council for its consideration.

CONSIDERATIONS

- (A) PUBLIC**
N/A

(B) FINANCIAL

N/A

(C) IMPACT ON OTHER DEPARTMENTS & USERS

N/A

(D) CORPORATE STRATEGIC GOALS

This report addresses the corporate strategic goal to be the most liveable town in Canada.

(E) CLIMATE CHANGE/ACTION

N/A

CONCLUSION

There is little doubt there are numerous constraints in the system as it relates to how future residents can attain home ownership. As is appropriately identified in the HATF Final Report – each level of government, and the housing industry itself, has a role to play in easing the housing crisis in Ontario. There is no easy way out; however, blanket changes will not speed up the process, it will only exacerbate existing issues.

APPENDICES

Appendix A – Report of the Ontario Housing Affordability Task Force

Appendix B – Preliminary Response on Recommendations

Submitted by:

Nancy Sully, CPA, CMA
Commissioner, Corporate Services Commission & Treasurer

Neil Garbe, RPP, PLE
Commissioner, Community Development Commission

Review of the Housing Affordability Task Force Recommendations

1. Set a goal of building 1.5 million new homes in 10 years.

As the report suggests, "*affordable housing is a societal responsibility*". Housing solutions cannot rely solely on for-profit developers or on increases in the supply of market housing, the province should identify specific affordable rental and ownership housing targets in this goal.

2. Amend the *Planning Act*, Provincial Policy Statement, and Growth Plans to set "growth in the full spectrum of housing supply" and "intensification within existing built-up areas" of municipalities as the most important residential housing priorities in the mandate and purpose.

Staff support residential intensification in built-up areas within a defined urban structure.

Staff do not support unfettered residential intensification in the absence of balancing other critical planning objectives.

Residential intensification should not override other goals and objectives but be achieved in tandem. Residential intensification should be balanced with key objectives including municipal community and infrastructure capacity as well as access to employment. Residential intensification should always contribute the creation of complete sustainable communities.

3. Limit exclusionary zoning in municipalities through binding provincial action:

a) Allow "as of right" residential housing up to four units and up to four storeys on a single residential lot.

The *Planning Act* should enable municipalities to implement 'as of right residential housing' by eliminating the appeal of municipal approaches to implement the recommendation.

Staff do not support the removal of all zoning controls in favour of a province-wide regulation since municipalities would have limited tools to plan and service development. The opportunity to implement the concept should be reflected in the individual approach to be taken by municipalities.

This also needs to be subject to Heritage Conservation District and By-law review to ensure compatibility with adjacent/existing heritage resources.

b) Modernize the Building Code and other policies to remove any barriers to affordable construction and to ensure meaningful implementation (e.g., allow

single-staircase construction for up to four storeys, allow single egress, etc.).

While accessibility can be made a priority, it should not come at the sacrifice of heritage attributes. For example, adaptive reuse of heritage buildings for affordable housing should be possible, but done with careful consideration and respect for the cultural heritage value and heritage attributes of the property.

4. Permit “as of right” conversion of underutilized or redundant commercial properties to residential or mixed residential and commercial use.

Staff cannot support an “as of right” recommendation without further details:

- The full extent is difficult to understand in a broader context and the impacts of this recommendation.
- For example, what are the implications for employment conversions to non-employment uses outside of local Official Plan policies and a circumventing a required Municipal Comprehensive Review?

5. Permit “as of right” secondary suites, garden suites, and laneway houses province-wide.

The *Planning Act* could be amended to enable municipalities to adopt policies to address local circumstances to implement 'gentle density' in the absence of appeals to the OLT.

Any new construction with Heritage Conservation Districts (HCDs) and on designated properties would still require heritage permit approval to ensure compatibility with the cultural heritage value of the property/HCD.

6. Permit “as of right” multi-tenant housing (renting rooms within a dwelling) province-wide.

Staff support the general approach:

- Multi-tenant houses are an important part of the affordable rental housing market, providing single-room accommodation to diverse communities, including students, seniors, new immigrants and low/moderate income residents.
- Support the concept of a municipality's ability to implement multi-tenant housing subject to meeting criteria established by each municipality through their zoning by-laws and licensing regulations.
- While the municipality's support permitting multi-tenant houses as a form of housing, it is important the zoning standards be accompanied by enhanced

operator licensing requirements; an enforcement and compliance program; initiatives to support tenants and maintain affordability of housing; and a phased implementation plan that are informed by municipalities.

7. Encourage and incentivize municipalities to increase density in areas with excess school capacity to benefit families with children.

While Staff support this general concept, increasing density needs to be evaluated on the basis of a broad range of factors that comprise complete communities and infrastructure considerations.

8. Allow “as of right” zoning up to unlimited height and unlimited density in the immediate proximity of individual major transit stations within two years if municipal zoning remains insufficient to meet provincial density targets.

Staff do not support this recommendation:

- This proposal would amount to unplanned growth, and would not address the qualitative and quantitative components of increasing density.
- Municipalities are identifying MTSAs as part of their MCRs. In the absence of a timely approval by the Province of MTSAs this would be an unrealistic timeline with respect to zoning.
- Concept would place significant pressure on existing hard and soft services, making it challenging to undertake the necessary infrastructure planning to support the creation of new housing.
- Recommendation fails to address other key objectives that must accompany growth.

9. Allow “as of right” zoning of six to 11 storeys with no minimum parking requirements on any streets utilized by public transit (including streets on bus and streetcar routes).

Staff offer qualified support:

- An alternative to this Recommendation could be to allow as of right zoning for "purpose-built rental and/or affordable rental housing" of six to 11 storeys. This will recognize and incentivize the type/tenure of housing supply most needed by the cities.
- Allowing this could negatively affect established neighbourhoods, where bus routes are provided in the middle of communities.

- Infrastructure would need to be assessed. “As of right” conditions would limit the ability of municipalities to provide appropriate services.

Heights within HCDs and on designated properties should be compatible and sympathetic to the cultural heritage value of the HCD/property and subject to heritage permit approval. For example, a building of 11 storeys would not be appropriate within a residential HCD that has homes 1-3 storeys in height.

10. Designate or rezone as mixed commercial and residential use all land along transit corridors and redesignate all Residential Apartment to mixed commercial and residential zoning in Toronto.

Staff do not support:

- Lands along transit corridors include Employment Areas (Speers Road)
- Lands along transit corridors include window streets not directly fronting onto transit and accessed through communities.
- Lands considered as 'mixed commercial' may overlap lands designated employment. Municipal Official Plan reviews and MCRs allow for municipalities to consider the introduction of residential uses on employment lands.

11. Support responsible housing growth on undeveloped land, including outside existing municipal boundaries, by building necessary infrastructure to support higher density housing and complete communities and applying the recommendations of this report to all undeveloped land.

Staff do not support:

- Continued urban expansion into natural heritage or agricultural lands in the Greater Golden Horseshoe is not sustainable. This is also counter to the Growth Plan's goals and place a strain on the urban fringes and other goals related to building a more livable region.
- "Undeveloped land" should not include parkland.
- This does not conform to the Growth Plan, or the Land Needs Assessment Methods required to assess urban boundary expansion.

12. Create a more permissive land use, planning, and approvals system:

- a) Repeal or override municipal policies, zoning, or plans that prioritize the preservation of physical character of neighbourhood

- b) Exempt from site plan approval and public consultation all projects of 10 units or less that conform to the Official Plan and require only minor variances
- c) Establish province-wide zoning standards, or prohibitions, for minimum lot sizes, maximum building setbacks, minimum heights, angular planes, shadow rules, front doors, building depth, landscaping, floor space index, and heritage view cones, and planes; restore pre-2006 site plan exclusions (colour, texture, and type of materials, window details, etc.) to the *Planning Act* and reduce or eliminate minimum parking requirements; and
- d) Remove any floorplate restrictions to allow larger, more efficient high-density towers.

Staff do not support:

- Over-stepping of municipal decision-making which takes into account local planned context.
- Urban Design direction (such as addressing built form) is not simply for building design but also for context, adjacent areas, safety and public realm functionality.

This would significantly impact the ability to conserve Heritage Conservation Districts from the *Ontario Heritage Act*. The OHA currently states in s.41.2 (1) “*Despite any other general or special Act, if a heritage conservation district plan is in effect in a municipality, the council of the municipality shall not, (a) carry out any public work in the district that is contrary to the objectives set out in the plan; or (b) pass a by-law for any purpose that is contrary to the objectives set out in the plan.* 2005, c. 6, s. 31.”

Provincial standards for any type of heritage controls, including view cones, prohibits the municipality’s ability to address the unique cultural heritage value and heritage attributes of a property. This would negatively impact the municipal ability to conserve cultural heritage

13. Limit municipalities from requesting or hosting additional public meetings beyond those that are required under the *Planning Act*.

Staff do not support:

- Public information and engagement meetings are a best practice to ensure accurate information is shared with local communities and provide an opportunity for residents to ask questions and share comments.
- Public information and engagement meetings help to inform and educate the community at large on new approaches and changes.

- A cornerstone of good planning is providing an opportunity for all voices to be heard.
- Consultation also provides a rich resource for understanding changing community needs. Limiting consultation will limit the capacity for change.

14. Require that public consultations provide digital participation options.

Staff offer qualified support:

- Since the beginning of the COVID-19 pandemic, municipalities have been using digital platforms to engage with residents. Digital engagement options will continue to improve its engagement processes to remove barriers to participation for those with limited access to Internet and digital devices.
- Consultation should be tailored to the communities that are being served. Requiring digital participation may not be as effective as in-person consultation in all cases.

Of note, this Recommendation is as at odds with Recommendation 13, which would limit public consultation options

15. Require mandatory delegation of site plan approvals and minor variances to staff or pre-approved qualified third-party technical consultants through a simplified review and approval process, without the ability to withdraw Council's delegation.

Staff offer qualified support:

- Bill 13 provided the delegation of certain matters to subject to municipal councils providing for such delegation. Municipal councils should continue to have this ability to determine which matters be delegated.
- However, there is a lack of information regarding pre-approved qualified third part technical consultants.

16. Prevent abuse of the heritage preservation and designation process by:

- a) Prohibiting the use of bulk listing on municipal heritage registers
- b) Prohibiting reactive heritage designations after a *Planning Act* development application has been filed

Staff do not support:

- Heritage evaluations are rigorous, completed by staff or consultants who are professionals, and involve careful research and analysis.
- Unless a municipality has previously evaluated all properties to identify which properties have heritage value developments can occur on sites that require a heritage evaluation, the results of which may recommend designation and conservation.
- The *Ontario Heritage Act* (as recently revised through Bill 108) includes statutory timeline limitations on when municipalities can designate a property following the submission of certain applications under the *Planning Act*. The Act also allows municipalities and owners to mutually extend timelines.
- The current legislation, which provides a mechanism for mutually agreed extensions allows for community consultation, rigorous research and evaluation, and for a collaborative approach to the conservation of heritage properties.

17. Requiring municipalities to compensate property owners for loss of property value as a result of heritage designations, based on the principle of best economic use of land.

Staff do not support since it is unclear how this would work in practice and would negatively impact a municipality's ability to conserve cultural heritage resources.

18. Restore the right of developers to appeal Official Plans and Municipal Comprehensive Reviews.

Staff do not support as proposed, this may inadvertently extend timelines as a result of MCR appeals. This may create excess pressure to continue development without addressing capacity issues.

19. Legislate timelines at each stage of the provincial and municipal review process, including site plan, minor variance, and provincial reviews, and deem an application approved if the legislated response time is exceeded.

Staff do not support recommendations with respect to municipal review and deeming an application approved if response time is exceeded

- It is not clear how this would work in practice. How would the legislation regulate complete submissions/ addressing incomplete applications? Is there any intent to develop fines or administrative penalties in legislation?
- The concept of "automatic approval" is concerning; a delay should not warrant site-plan approval.

- System assessments and implementation of solutions (e.g. for water infrastructure) can require timelines that may not meet a legislated response time. It is appropriate for applicants to share responsibility to have a complete and acceptable submission.
- Process is also dependent on the applicant – it is not clear how delays would be attributed to a municipality.
- Support legislative timelines for provincial review process.
- Difficult for municipalities to advance implementing Secondary Plans or zoning by-laws if the province has not approved the Official Plan.

20. Fund the creation of “approvals facilitators” with the authority to quickly resolve conflicts among municipal and/or provincial authorities and ensure timelines are met.

Staff would support the provincial creation of a fair and unbiased body to help mediate and resolve issues in a timely fashion.

21. Require a pre-consultation with all relevant parties at which the municipality sets out a binding list that defines what constitutes a complete application; confirms the number of consultations established in the previous recommendations; and clarifies that if a member of a regulated profession such as a professional engineer has stamped an application, the municipality has no liability and no additional stamp is needed.

Staff may support:

- Support pre-consultation. Official Plan policies can set out the pre-consultation process (essentially codifying current practices).
- Regarding liability, unclear what the reference is to 'no additional stamp'. Would the Province work with Professional Engineers Ontario (PEO) to set guidelines/standards that are current and relevant to specific issues dealing with development and planning?
- Would there be mandated insurance requirements for these practitioners?

22. Simplify planning legislation and policy documents.

Staff would support simplification of Provincial Legislation and policy documents and require additional information to understand what is specifically being referenced, *Planning Act*, Growth Plan, Provincial Policy Statement.

23. Create a common, province-wide definition of plan of subdivision and standard set of conditions which clarify which may be included; require the use of standard province-wide legal agreements and, where feasible, plans of subdivision.

Staff do not support without clarification as to the standard set of conditions - each municipality may have varying needs that need to be addressed prior to development occurring.

In a complex built-up area, conditions need to address challenges with encroachments, easements, areas with combined sewers and infill development and ensuring drainage in specific circumstances which a standardized province-wide agreement may not address.

24. Allow wood construction of up to 12 storeys.

Staff could support the increased use of low-carbon building materials (like wood/MASS timber). Municipalities will be responding to the Province's proposed amendments to the Building Code that would amend the Code to allow construction of 'tall wood' buildings using Encapsulate Mass Timber up to 12 storeys.

25. Require municipalities to provide the option of pay on demand surety bonds and letters of credit.

Staff may support in principle. There are no cases to draw on to show that pay on demand surety bonds work well, however, they do seem to be better than performance bonds which many municipalities have had problems with when trying to make a claim. There are definite benefits for developers and, if set up correctly, potential benefits for municipalities as it is essentially the same as a letter of credit but also promotes affordability, is pro business/growth, and reduces costs.

26. Require appellants to promptly seek permission ("leave to appeal") of the Tribunal and demonstrate that an appeal has merit, relying on evidence and expert reports, before it is accepted.

Staff support in principle the requirement for timely reasons in support of an appeal to prevent frivolous appeals

Staff do not support in totality, given that the nature of appeal may not necessitate the submission of expert reports.

27. Prevent abuse of process:

- a) Remove right of appeal for projects with at least 30% affordable housing in which units are guaranteed affordable for at least 40 years.
- b) Require a \$10,000 filing fee for third-party appeals.

Staff support in principle a threshold for no appeal that could be increased to a higher percentage of the total units.

Staff do not support b) as it seems arbitrary without justification. It may also unreasonably limit access for some individuals / groups.

- c) Provide discretion to adjudicators to award full costs to the successful party in any appeal brought by a third party or by a municipality where its council has overridden a recommended staff approval.

Staff do not support

- 28. Encourage greater use of oral decisions issued the day of the hearing, with written reasons to follow, and allow those decisions to become binding the day that they are issued.

Staff may support in principle, in complex decisions, written decisions are needed to reflect complexities in hearing outcomes. Easier to implement when the threshold of the decision is simple not requiring additional conditions to be addressed before an Order is issued. It would be impractical to implement a decision that cannot be clearly and readily shared.

- 29. Where it is found that a municipality has refused an application simply to avoid a deemed approval for lack of decision, allow the Tribunal to award punitive damages.

Staff do not support. It is unclear the intent of this recommendation. Additional information is needed to assess this proposal.

- 30. Provide funding to increase staffing (adjudicators and case managers), provide market-competitive salaries, outsource more matters to mediators, and set shorter time targets.

Staff may support this in principle.

- 31. In clearing the existing backlog, encourage the Tribunal to prioritize projects close to the finish line that will support housing growth and intensification, as well as regional water or utility infrastructure decisions that will unlock significant housing capacity.

Staff may support in principle since prioritization should include both projects and policies that include affordable housing.

Priorities should be given to municipal initiated amendments that are appealed in addition to development applications.

Should include transportation infrastructure to unlock development capacity (i.e. Environmental Assessments)

32. Waive development charges and parkland cash-in-lieu and charge only modest connection fees for all infill residential projects up to 10 units or for any development where no new material infrastructure will be required.

Staff do not support without further analysis:

- Proposal requires further analysis and individual municipal approaches. In general, Development Charges facilitate construction of growth related infrastructure. While municipalities may elect to exempt or defer DC for certain initiatives, waiving them would put the burden on another funding mechanism, most likely the tax levy (i.e. result in a revenue shortfall and shift growth costs onto existing homeowners).
- Need clarification on the definition of "no new material infrastructure". Difficult to interpret and could result in appeals and delays.

33. Waive development charges on all forms of affordable housing guaranteed to be affordable for 40 years.

Staff offer qualified support:

- If there is a desire to explore financial incentives, there are existing tools a municipality can use – namely a community improvement plan (s.28 of the Planning Act).

34. Prohibit interest rates on development charges higher than a municipality's borrowing rate.

The current interest rate on development charges is not higher than the municipality's borrowing rate but, given the other complexities (inflation being greater than interest rates, uncertainty of infrastructure/construction costs, and municipal debt limits), municipalities would be better served by being able to maintain some flexibility on the rate.

35. Regarding cash in lieu of parkland, s.37, Community Benefit Charges, and development charges:

- a) Provincial review of reserve levels, collections and drawdowns annually to

ensure funds are being used in a timely fashion and for the intended purpose, and, where review points to a significant concern, do not allow further collection until the situation has been corrected.

Staff support in principle as it is current practice to complete annual reporting and set out use of funds through the capital budget. Where review points to a significant concern, the province should work with municipalities to consider future plans for the use of funding.

- b) Except where allocated towards municipality-wide infrastructure projects, require municipalities to spend funds in the neighbourhoods where they were collected. However, where there's a significant community need in a priority area of the City, allow for specific ward-to-ward allocation of unspent and unallocated reserves.

Staff do not support this recommendation:

- This limits the municipality's ability to respond to local needs
- Restricting how development charges can be used may result in growth-related costs having to be borne by the tax levy.
- These requirements may be hard to apply in some areas of town which lack sufficient parkland.

36. Recommend that the federal government and provincial governments update HST rebate to reflect current home prices and begin indexing the thresholds to housing prices, and that the federal government match the provincial 75% rebate and remove any clawback.

Not applicable.

37. Align property taxes for purpose-built rental with those of condos and low-rise homes.

A reduction of property taxes on rental buildings may increase affordability (assuming the savings are passed on to the tenants); however, it would increase the taxes on all other tax classes. If savings are not passed on it may result in increased supply as profit increases. Use of services between condominium and rental tenure are likely the same. Furthermore, new rentals are not covered by rent control.

38. Amend the *Planning Act* and *Perpetuities Act* to extend the maximum period for land leases and restrictive covenants on land to 40 or more years.

No comment.

39. Eliminate or reduce tax disincentives to housing growth.

It is unclear what tax disincentives may be and difficult to comment without having them being identified.

40. Call on the Federal Government to implement an Urban, Rural and Northern Indigenous Housing Strategy.

Staff support this recommendation.

41. Funding for pilot projects that create innovative pathways to homeownership, for Black, Indigenous, and marginalized people and first-generation homeowners.

Staff support this recommendation.

42. Provide provincial and federal loan guarantees for purpose-built rental, affordable rental and affordable ownership projects.

Staff support this recommendation.

43. Enable municipalities, subject to adverse external economic events, to withdraw infrastructure allocations from any permitted projects where construction has not been initiated within three years of build permits being issued.

Staff may support this general concept pending what is meant by "adverse external economic events".

This could encourage land owners to pursue development activity and not languish with previous allocation approvals.

44. Work with municipalities to develop and implement a municipal services corporation utility model for water and wastewater under which the municipal corporation would borrow and amortize costs among customers instead of using development charges.

This is a Halton Region matter.

45. Improve funding for colleges, trade schools, and apprenticeships; encourage and incentivize municipalities, unions and employers to provide more on-the-job training.

Staff may support this recommendation.

46. Undertake multi-stakeholder education program to promote skilled trades.

Staff may support this recommendation.

47. Recommend that the federal and provincial government prioritize skilled trades and adjust the immigration points system to strongly favour needed trades and expedite immigration status for these workers, and encourage the federal government to increase from 9,000 to 20,000 the number of immigrants admitted through Ontario's program.

Staff may support this recommendation.

48. The Ontario government should establish a large "Ontario Housing Delivery Fund" and encourage the federal government to match funding. This fund should reward:

- a) Annual housing growth that meets or exceeds provincial targets
- b) Reductions in total approval times for new housing
- c) The speedy removal of exclusionary zoning practices

Staff may support this recommendation:

- a) Does the Province have annual housing growth targets on which to assess success in meeting a yearly target?
- b) Methodology for demonstrating reduction in total approval times for new housing?
- c) What is considered "speedy" and to what extent is it considered to be "removed".

49. Reductions in funding to municipalities that fail to meet provincial housing growth and approval timeline targets.

Staff do not support:

- It is beyond a municipality's control as when housing units are built.
- It is not clear what funding would be reduced.

50. Fund the adoption of consistent municipal e-permitting systems and encourage the federal government to match funding. Fund the development of common data architecture standards across municipalities and provincial agencies and require municipalities to provide their zoning bylaws with open data standards. Set an implementation goal of 2025 and make funding conditional on established targets.

Staff may support this recommendation; however, further information is required.

51. Require municipalities and the provincial government to use the Ministry of Finance population projections as the basis for housing need analysis and related land use requirements.

Staff may support this recommendation.

52. Resume reporting on housing data and require consistent municipal reporting, enforcing compliance as a requirement for accessing programs under the Ontario Housing Delivery Fund.

Staff may support this recommendation; longer term monitoring is encouraged.

53. Report each year at the municipal and provincial level on any gap between demand and supply by housing type and location, and make underlying data freely available to the public.

Staff may support this recommendation.

54. Empower the Deputy Minister of Municipal Affairs and Housing to lead an all-of-government committee, including key provincial ministries and agencies, that meets weekly to ensure our remaining recommendations and any other productive ideas are implemented.

Staff may support this recommendation.

55. Commit to evaluate these recommendations for the next three years with public reporting on progress.

Staff may support this recommendation.

Additional comments on the Affordable Housing Recommendations (Appendix B to the HATF Report) have been made that are intended to have a positive impact specific to new affordable housing supply.

- Call upon the federal government to provide equitable affordable housing funding to Ontario.
- Develop and legislate a clear, province-wide definition of “affordable housing” to create certainty and predictability.
- Create an Affordable Housing Trust from a portion of Land Transfer Tax Revenue (i.e., the windfall resulting from property price appreciation) to be used in partnership with developers, non-profits, and municipalities in the creation of more affordable housing units. This Trust should create incentives for projects serving and brought forward by Black- and Indigenous-led developers and marginalized groups.

- Amend legislation to:
 - Allow cash-in-lieu payments for Inclusive Zoning units at the discretion of the municipality.
 - Require that municipalities utilize density bonussing or other incentives in all Inclusionary Zoning and Affordable Housing policies that apply to market housing.
 - Permit municipalities that have not passed Inclusionary Zoning policies to offer incentives and bonuses for affordable housing units.
 - Encourage government to closely monitor the effectiveness of Inclusionary Zoning policy in creating new affordable housing and to explore alternative funding methods that are predictable, consistent and transparent as a more viable alternative option to Inclusionary Zoning policies in the provision of affordable housing.
 - Rebate MPAC market rate property tax assessment on below-market affordable homes.

Sent on behalf of Jo-Anne Rudy, Committee Clerk, City of Burlington

Good day,

At the City of Burlington Council meeting held on March 22, 2022, the following recommendation was approved:

Direct the Director of Community Planning to submit community planning department report PL-27-22 to the Provincial Ministry of Municipal Affairs and Housing as the City of Burlington's response to the Provincial Housing Affordability Task Force report; and

Direct the Director of Community Planning to monitor any actions emerging from the Housing Affordability Task Force report including:

- the provision of timely draft comments on any Environmental Registry of Ontario postings subject to subsequent Council approval; and
- responding, as appropriate, to incorporate any new information in the development of the City's Housing Strategy.

If you have any questions please contact Brynn Nheiley, Manager of Development and Design, at Brynn.nheiley@burlington.ca.

For more information, please see item 5.4 on the March 1, 2022 Community Planning, Regulation and Mobility Committee minutes on our city [calendar](#).

Kindly,

Kristin



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: admin@papineaucameron.ca Website: www.papineaucameron.ca

RECEIVED

APR - 6 2022

March 15, 2022

Hon. Doug Ford
Premier of Ontario
Room 281 Legislative Building, Queens Park
Toronto ON M7A 1A1

RE: Dissolve Ontario Land Tribunal

Dear Premier Ford:

Please be advised that the Township of Papineau-Cameron, during its Regular Council Meeting on March 8, 2022, adopted the attached resolution 2022-66 to support the Town of Halton Hills Resolution 2022-0020 regarding dissolving the Ontario Land Tribunal.

Respectfully Submitted,

Jason McMartin, BA, ADA
CAO - Clerk/Treasurer

Enclosures: Resolution 2022-66, Township of Papineau-Cameron
Resolution 2022-0020, Town of Halton Hills

CC: The Minister of Municipal Affairs and Housing
The Association of Municipalities Ontario
The Honorable Steven Del Duca, Leader of the Liberal Party
The Honorable Andrea Horwath, Leader of the NDP Party
The Honorable Mike Schreiner, Leader of the Green Party
The Town of Halton Hills

The Corporation of the Township of Deseronto-Cameron

P.O. BOX 630, #4861 HIGHWAY 17, MATTAWA, ON POH 1V0

DATE: March 8, 2022

RESOLUTION NUMBER: 2022-66

MOVED BY: *[Signature]*

SECONDED BY: *[Signature]*

THAT Council is in agreement to support the Town of Halton Hills attached resolution number 2022-0020, dated February 7, 2022 in regards to dissolving The Ontario Land Tribunal.

CARRIED: *[Signature]*
(Mayor)

NOT CARRIED: _____
(Mayor)

Recorded Vote (Upon Request of Councillor _____) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Wendy Adams			
Councillor Alvina Neault			
Councillor Rene Maheu			



**The Corporation of the
Municipality of Mississippi Mills**

Council Meeting

Resolution Number 080-22

Title: Information List #05-22 Town of Bracebridge Resolution re: Joint and Several Liability Reform

Date: Tuesday, March 15, 2022

Moved by Councillor Holmes

Seconded by Councillor Dalgity

WHEREAS municipal governments provide essential services to the residents and businesses in their communities; and

WHEREAS the ability to provide those services is negatively impacted by exponentially rising insurance costs; and

WHEREAS one driver of rising insurance costs is the legal principle of “joint and several liability”, which assigns disproportionate liability to municipalities for an incident relative to their responsibility for it; and

WHEREAS the Government of Ontario has the authority and responsibility for the legal framework of “joint and several liability”; and

WHEREAS the Premier of Ontario committed to review the issue in 2018 with a view to helping municipal governments manage their risks and costs; and

WHEREAS the Provincial Review was conducted in 2019 with AMO and municipalities fully participating; and

WHEREAS the results of the Provincial Review have not been released and municipalities are still awaiting news of how the Attorney General will address this important matter; and

WHEREAS the Association of Municipalities of Ontario (AMO) on behalf of municipal governments has provided recommendations in their document “Towards a Reasonable Balance – Addressing Growing Municipal Liability and Insurance Costs” to align municipal liability with the proportionate responsibility for incidents and capping awards; and

WHEREAS The Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) has written to the Attorney General in support of the abovementioned recommendations provided by AMO;

NOW THEREFORE BE IT RESOLVED THAT THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS RESOLVES AS FOLLOWS:

1. That the Municipality of Mississippi Mills calls on the Attorney General of Ontario to work with municipal governments to put forward a plan of action to address “joint and several liability” before the end of the government’s current term.
2. That the Municipality of Mississippi Mills supports the seven (7) recommendations contained in the AMO submission “Towards a Reasonable Balance – Addressing Growing Municipal Liability and Insurance Costs” to re-establish the priority for provincial action on this issue.
3. That a copy of this resolution be forwarded to Attorney General, the Honourable Doug Downey; the Minister of Municipal Affairs and Housing, the Honourable Steve Clark; AMO President, Jamie McGarvey, AMCTO President, Sandra MacDonald; and all Municipalities in Ontario.

CARRIED

I, Casey Munro, Deputy Clerk for the Corporation of the Municipality of Mississippi Mills, do hereby certify that the above is a true copy of a resolution enacted by Council.



Casey Munro, Deputy Clerk

March 17, 2022

File: C00

The Honourable Doug Ford, MPP
Premier of Ontario
Premier's Office, 1 Queen's Park
Legislative Building, Room 281
Toronto ON M7A 1A1
premier@ontario.ca

Dear Premier Ford:

**Re: REQUEST TO THE PROVINCE OF ONTARIO FOR A PLAN OF ACTION
 TO ADDRESS JOINT AND SEVERAL LIABILITY**

On behalf of the Council of The Corporation of the City of Barrie, I wish to advise that on March 7, 2022, City Council adopted the following resolution regarding a Plan of Action to Address Joint and Several Liability:

**22-G-064 REQUEST TO THE PROVINCE OF ONTARIO FOR A PLAN OF ACTION TO ADDRESS
 JOINT AND SEVERAL LIABILITY**

WHEREAS the cost of municipal insurance in the Province of Ontario has continued to increase with especially large increases going into 2022; and

WHEREAS Joint and Several Liability continues to ask property taxpayers to carry the lion's share of a damage award when a municipality is found at minimum fault; and

WHEREAS these increases are unsustainable and unfair and eat at critical municipal services; and

WHEREAS the Association of Municipalities of Ontario outlined seven recommendations to address insurance issues including:

1. That the Provincial Government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations and whether a 1-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.

5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its own and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

NOW THEREFORE BE IT RESOLVED that the Council for the Corporation of the City of Barrie call on the Province of Ontario to immediately review these recommendations despite COVID-19 delays, as insurance premiums will soon be out of reach for many communities and

BE IT FURTHER RESOLVED that this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Peter Bethlenfalvy, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario and MPP for Barrie-Springwater, the Honourable Andrea Khanjin, MPP for Barrie-Innisfil, and all Ontario municipalities.

If you have any questions, please do not hesitate to contact the undersigned, wendy.cooke@barrie.ca or (705) 739.4220, Ext. 4560.

Yours truly,



Wendy Cooke
City Clerk/Director of Legislative and Court Services

WC/bt

Cc:

- The Honourable Peter Bethlenfalvy, Minister of Finance
- The Honourable Doug Downey, Attorney General and MPP for Barrie-Springwater
- The Honourable Andrea Khanjin, MPP for Barrie-Innisfil
- All Ontario municipalities

Sent via Email

April 19, 2022

RE: TOWN OF GRAVENHURST RESOLUTION – RUSSIAN SANCTIONS

At the Town of Gravenhurst Committee of the Whole meeting held on April 12, 2022 the following resolution was passed:

WHEREAS the country of Ukraine has experienced a premeditated and unprovoked invasion by Russia;

AND WHEREAS silence is complicity;

AND WHEREAS Canada imports hundreds of millions of dollars' worth of goods from Russia each year;

AND WHEREAS negative financial impacts upon a country can be used as a means to deter further conflict;

BE IT THEREFORE RESOLVED THAT the Correspondence from the Town of Georgina regarding sanctions on Russia be received for information;

AND THAT The Town of Gravenhurst unequivocally denounces Russia's unjustifiable war against Ukraine;

AND THAT the Town of Gravenhurst supports the sanctions which the Federal government of Canada has thus far imposed on Russia;

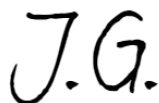
AND THAT effective immediately and until a time when the sovereignty of Ukraine is once again unchallenged, the Town of Gravenhurst will:

- 1) Not purchase any products (ie plywood, fertilizer, steel, furniture or machinery) which can be easily traced to have originated from Russia; and
- 2) Insist that any future contracts for services for the Town of Gravenhurst abide by these same limitations within our municipality;

AND THAT upon confirmation that the Belarusian military is engaged within Ukraine that the Town of Gravenhurst apply these limitations upon goods from that country as well;

AND THAT this decision of Gravenhurst Council be forwarded to all other municipalities within Ontario requesting they enact similar measures so that as a united front we can make a noticeable difference.

Sincerely,

A handwritten signature in black ink, consisting of the initials 'J.G.' in a cursive, slightly stylized font.

Jacob Galvao
Administrative Clerk II – Legislative Services
Town of Gravenhurst

Sent via Email

April 19, 2022

RE: TOWN OF GRAVENHURST RESOLUTION – YEAR OF THE GARDEN

At the Town of Gravenhurst Committee of the Whole meeting held on April 12, 2022 the following resolution was passed:

WHEREAS the Year of the Garden 2022 celebrates the Centennial of Canada's horticulture sector;

AND WHEREAS gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together;

AND WHEREAS the Year of the Garden 2022 highlights and celebrates the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural;

AND WHEREAS gardens and gardening have helped us face the challenges of the COVID-19 Pandemic;

AND WHEREAS Communities in Bloom, in collaboration with the Canadian Garden Council, invites all municipalities to celebrate the Year of the Garden;

NOW THEREFORE BE IT RESOLVED THAT the correspondence from the City of Port Colborne be received for information;

AND THAT the Town of Gravenhurst, along with other communities across Canada, celebrate 2022 as the Year of the Garden and recognizes the contribution of gardens and gardening to the development of our country, our Town and the lives of our citizens in terms of health, quality of life and environmental challenges;

AND FINALLY THAT a copy of this resolution be provided to all municipalities in Ontario.

Sincerely,

A handwritten signature in black ink, consisting of the letters 'J.G.' in a cursive, slightly stylized font.

Jacob Galvao
Administrative Clerk II – Legislative Services
Town of Gravenhurst

Sent via Email

April 19, 2022

RE: TOWN OF GRAVENHURST RESOLUTION – FLOATING ACCOMMODATIONS

At the Town of Gravenhurst Committee of the Whole meeting held on April 12, 2022 the following resolution was passed:

WHEREAS the Province is currently consulting with municipalities on the use of floating accommodations;

AND WHEREAS public feedback is required to be submitted to the NDMNRF by April 19, 2022;

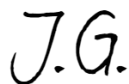
THEREFORE BE IT RESOLVED THAT Administration be directed to submit comments on behalf of the Town of Gravenhurst to include, not limited to:

- qualifications of a “vessel”,
- length (number of days) of time permitted for camping on Crown Land,
- wastewater management; and
- lack of infrastructure (ie pumping stations, hygiene amenities) to support floating accommodations within the Town of Gravenhurst;

AND THAT Administration be directed to Report to Council on what measures can be implemented to restrict the use of Floating Accommodations within the Town of Gravenhurst;

AND FINALLY THAT this motion be circulated to municipalities within the Province of Ontario.

Sincerely,



Jacob Galvao
Administrative Clerk II – Legislative Services
Town of Gravenhurst



PROCLAMATION
APRIL 22-29, 2022
FOOD FOR GOOD WEEK

WHEREAS the First Annual Food for GOOD Week take place from April 22 - April 29, 2022

AND WHEREAS this dedicated week will mobilize and educate the community around the power of rescued surplus food and how it positively impacts people and the planet

AND WHEREAS through education and events, Food for Life will help elevate the conversation on food insecurity and food waste in our community

AND WHEREAS Food for Life will highlight the ways we can all be a part of the Journey of GOOD, and ensure everyone has access to fresh, healthy food

NOW THEREFORE, I, Mayor Rick Bonnette of the Town of Halton Hills, do hereby proclaim **April 22-29, 2022** as **Food for GOOD Week** in the Town of Halton Hills and encourage support for this proclamation.

A handwritten signature in black ink that reads "Rick Bonnette". The signature is written in a cursive style with a long horizontal stroke at the end.

Rick Bonnette
Mayor, Town of Halton Hills