



Heritage Permit Application
Alteration or Demolition of Property Designated Under
Part IV of the Ontario Heritage Act

Location of Subject Property

Municipal Address:

Legal Description:

Owner Contact Information

Name:

Address & Postal Code:

Day Time Phone No.:

E-mail Address:

Fax No.:

Agent Contact Information

Name:

Address & Postal Code:

Day Time Phone No.:

E-mail Address:

Fax No.:

Heritage Permit Application Summary

A. Purpose of Application

Alterations to Building New Construction Landscaping Demolition

Please attach digital plans or drawings and list, itemize or otherwise clearly describe all the proposed alterations to, or demolition of, building(s) situated on the designated property.

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

B. Review of Heritage Designation By-law

Explain the reasons for undertaking the alterations and describe how the proposal is consistent with the Part IV individual designating by-law.

C. Planning Act Applications

Does the proposal in this Heritage Permit Application also require approvals under the Planning Act?

- Site Plan Approval Zoning By-law Amendment Official Plan Amendment
- Building Permit Minor Variance Sign Permit

Please acknowledge that you are aware that in order to streamline the process, the Heritage Permit Application will be processed, to the extent possible, with the Planning Act applications, but the Heritage Permit must be approved before final approval of any Planning Act applications that are required for this proposal.

- I Acknowledge

D. Completed Submission

Before submitting this application, please complete the following checklist to ensure that your application is complete:

- Pre-consultation meeting with staff

Required technical studies as indicated by Staff at pre-consultation (e.g. Heritage Impact Assessment, Structural assessment)

- Site Plan submitted
- Digital Copy of all Drawings
- Digital Copy of all Photographs

E. Declaration and Signature

I hereby apply for a Heritage Permit, under Section 33 (Alteration) and Section 34 (Demolition) of the Ontario Heritage Act, 1990, as amended, and declare that the statements made in this application are true. I understand that Council approval of a Heritage Permit is required before any building permit/demolition permit can be issued.

Signature of Owner or Applicant

Date

Owner's Authorization

I/We _____, being registered owner(s) of the subject property, hereby authorize _____ to prepare and submit this application for approval, and to act on my/our behalf as the authorized agent.

Signature of Owner

Date
