



REPORT

TO: Mayor Bonnette and Members of Council

FROM: Susie Spry, Manager of Enforcement Services

DATE: February 14, 2022

REPORT NO.: ADMIN-2022-0012

SUBJECT: AMPS Technology Single Source

RECOMMENDATION:

THAT Report No. ADMIN-2022-0012 dated February 14, 2022 regarding AMPS Technology Single Source be received;

AND FURTHER THAT the Senior Manager of Purchasing & Risk Management be authorized to issue a single source purchase order to ACCEO SOLUTIONS Inc., 5100-75, rue Queen, Bureau 5200 MONTREAL, QC H3C 2N6 to an upset limit of \$36,831 plus HST for the implementation of the Gtechna E-Citation and AMPS Software;

AND FURTHER THAT Council pre-approves an additional \$5,000 plus HST increase to the 2023 operating budget for annual hosting maintenance and support;

AND FURTHER THAT the Senior Manager of Purchasing & Risk management be authorized to issue a single source purchase order to ACCEO SOLUTIONS Inc., 5100-75, rue Queen, Bureau 5200 MONTREAL, QC H3C 2N6 in the amount of \$5,000 plus HST annually for hosting maintenance & support;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the necessary contracts and any ancillary documents.

KEY POINTS:

The following are key points for consideration with respect to this report:

- ACCEO Solutions is the Town's existing provider of Parking Ticket Management Software (Gtechna).

- This is a two-part project, implementing additional Gtechna Modules: 1) AMP Technology 2) Enforcement Technology
- The added technology is required to move the current life cycle of parking tickets out of Provincial Offences Act (POS) to an Administrative Monetary Penalties System (AMPS)

BACKGROUND AND DISCUSSION:

ACCEO Solutions (Gtechna) is the Town's existing provider of Parking Ticket Management Software. The Gtechna System currently provides the following functionalities:

- Back-office Parking Ticket Records
- Fine and Fee administration
- Notices
- Court convictions
- Ministry of Transportation integration
- Online Parking Permit Payments; and
- Online Parking Permit Registration

To successfully support and implement an Administrative Monetary Penalties System (AMPS) as approved in Report No. ADMIN-2022-0001, the purchase of additional technology is required. This will include the addition of:

AMPS Technology

- Modification to the existing ticket workflows to move from POA to AMPS which will involve modifications to fines, escalations, and notices
- An online system for defendants to appeal tickets – “eTicket Appeals”
- An online self-service module for defendants to schedule their online or in person ticket contestation appointments with Town staff

Enforcement Technology

- Implementation of Town provided devices to record and issue tickets in the field
- Allow for the integration with the Town's existing Parking Ticket System
- Reducing the reliance on 3rd party technology currently provided by Municipal Law Enforcement Corp. (formally Ontario Parking Control)

STRATEGIC PLAN ALIGNMENT:

This report aligns to the Town's Strategic plan recognizing the value to provide responsive, effective municipal government and strong leadership in the effective and efficient delivery of municipal services.

RELATIONSHIP TO CLIMATE CHANGE:

This report is administrative in nature and does not directly impact or address climate change and the Town's Net Zero target.

PUBLIC ENGAGEMENT:

Public Engagement was not needed as this report is administrative in nature.

INTERNAL CONSULTATION:

This report has been written in consultation with staff from Information Technology, Finance, and the Town Clerk.

FINANCIAL IMPLICATIONS:

This report will be funded through an existing approved budget source.

Reviewed and approved by,

Simone Gourlay, Senior Manager of Purchasing and Risk Management

Valerie Petryniak, Town Clerk & Director of Legislative Services

Chris Mills, Chief Administrative Officer