



TOWN OF
HALTON HILLS
MINUTES

COUNCIL MEETING

Monday January 17, 2022

The Town of Halton Hills Council met this 17th day of January, 2022 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing at 1:30 p.m., with Mayor R. Bonnette in the Chair reconvened into Open Session at 3:02 p.m.

MEMBERS PRESENT: (EP-Electronic Participation) Mayor R. Bonnette, Councillor C. Somerville (EP), Councillor J. Fogal (EP), Councillor M. Albano (EP), Councillor J. Hurst (EP), Councillor T. Brown (EP for Public Meeting portion), Councillor B. Lewis (EP), Councillor W. Farrow-Reed (EP), Councillor M. Johnson (EP), Councillor B. Inglis (EP), Councillor A. Lawlor (EP)

STAFF PRESENT (Open Session) (E – Electronically Present) C. Mills, Chief Administrative Officer (E), W. Harris, Commissioner of Recreation & Parks (E), J. Linhardt, Commissioner of Planning and Development (E), B. Andrews, Commissioner of Transportation and Public Works (E), L. Lancaster, Acting Commissioner of Corporate Services (E), J. Rehill, Commissioner & Chief of Fire Services (E), M. Southern, Chief Librarian (E), M.J. Leighton, Director of Finance & Town Treasurer (E), V. Petryniak, Town Clerk & Director of Legislative Services,

***Recommendation varies from Staff Recommendation**

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 1:34 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

Resolution No. 2022-0001

Moved by: Councillor A. Lawlor

Seconded by: Councillor B. Lewis

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.1 REPORT NO. PD-2022-0001 dated January 5, 2022 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (OLT)

2.2 REPORT NO. PD-2022-0002 dated December 23, 2021 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (OLT)

2.3 MEMORANDUM NO. ADMIN-2022-0003 dated January 5, 2022 regarding personal matters about an identifiable individual including municipal or local board employees.

CARRIED

Convened into Closed Session at 1:34 p.m.

Recessed at 1:52 p.m.

3. RECONVENE INTO OPEN SESSION

Resolution No. 2022-0002

Moved by: Councillor M. Johnson

Seconded by: Councillor J. Hurst

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 3:02 p.m.

4. NATIONAL ANTHEM

5. LAND ACKNOWLEDGEMENT

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

6. ANNOUNCEMENTS

6.1 Emergency Control Group

C. Mills announced that the Emergency Control Group (ECG) is currently meeting weekly to address pandemic impacts. The ECG is led by the Fire Chief and along with the Mayor and myself, and includes the Commissioners and the department heads for Clerks, Communications, Economic Development, Purchasing and Strategic Planning to ensure the required expertise is at the table to address issues.

Recent discussions have focused on contingency plans, particularly in light of projections that up to 30% of staff could be impacted by COVID-19 resulting in absences. I can assure Council that all departments including frontline services such as fire response and snow clearing, have contingency plans (which include redeployment of staff in the event of personnel shortages) to ensure the continuation of key services. Please know that Public Works employs a variety of mitigation and contingency measures to minimize potential impacts to critical services while the Department has reciprocal agreements in place with neighbouring municipalities should the need arise to bring in additional help.

Fire staff are also in regular communications with area emergency response providers, meet regularly through the Community Emergency Management Committee (CEMC) and participate in Provincial Emergency Operation Centre Briefings for topical updates and information.

The Town continues to adhere to advise from Public Health and is following the Region's approach on vaccination policy and amplifying messages to the community.

Links to important information from Public Health, updates on programs and services can be found on the Town's COVID-19 page.

For more information visit the Town's website at haltonhills.ca or contact us at 905-873-2600.

7. EMERGENCY BUSINESS MATTERS

Mayor R. Bonnette advised that there is an information report from Halton Region that Brampton Brick has been holding discussions with Brampton City staff about returning. The Town of Halton Hills had a lot of concerns about this application in the past. In 2018 there was a settlement between the City of Brampton and Brampton Brick which resulted in a complete withdrawal of the applications. Mayor R. Bonnette wanted to bring this to the attention of Councillors and residents of Norval.

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

There were no disclosures of pecuniary/conflict of interest.

9. COUNCIL DELEGATIONS/PRESENTATIONS

1. Representatives from MTO, WSP & AECOM

Representatives from MTO, WSP & AECOM made a presentation to Council regarding GTA West Study with opening remarks by Maureen Van Ravens, Director of Transportation - Town of Halton Hills.

This presentation has been referred to staff for a formal recommendation.

(Power Point on file in the Clerks office.)

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

Resolution No. 2022-0003

Moved by: Councillor M. Albano

Seconded by: Councillor B. Inglis

THAT the following minutes are hereby approved:

10.1 Minutes of the Council Meeting held on Monday December 13, 2021.

CARRIED

11. CONSENT ITEMS

Item No. 11.2 has been deferred to a future meeting of Council.

Resolution No. 2022-0004

Moved by: Councillor T. Brown

Seconded by: Councillor J. Fogal

THAT the following Consent items from the Monday January 17th, 2022 Council meeting are hereby approved:

1. 2021 Annual Accessibility Status Update

THAT Report No. ADMIN-2022-0004 dated January 4, 2022 regarding the 2021 Annual Accessibility Status Update be received for information.

CARRIED

2. Award of Bids for Geothermal Heat Pumps Replacement and Roof Top Unit (Deferred)

* This report has been deferred to a future meeting of Council.

3. Memorandum of Understanding with the Catholic Cemeteries of the Diocese of Hamilton for Devereaux Cemetery – 12337 17 Side Road

THAT Report No. RP-2022-0004 dated January 5, 2022 regarding a Memorandum of Understanding with the Catholic Cemeteries of the Diocese of Hamilton the Devereaux Cemetery be received;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the Memorandum of Understanding with the Catholic Cemeteries of the Diocese of Hamilton for the Devereaux Cemetery as outlined in Report RP-2022-0004;

AND FURTHER THAT the Commissioner of Recreation and Parks be authorized to execute future renewals of the Memorandum of Understanding, as outlined in Report RP-2022-0004;

AND FURTHER THAT staff monitor the implementation of the Memorandum of Understanding with the Catholic Cemeteries of the Diocese of Hamilton for the Devereaux Cemetery located at 12337 17 Side Road;

AND FURTHER THAT the Mayor and Clerk be authorized to execute a License Agreement with the Catholic Cemeteries of the Diocese of Hamilton for a public use trail as outlined in Report RP-2022-0004.

CARRIED

4. Award of RFP P-115-21 for Bundled Arenas Heat Recovery and Dehumidification Renovations

THAT Report No. RP-2022-0005 dated January 17, 2022, regarding the Award of RFP P-115-21 for Bundled Arenas Heat Recovery and Dehumidification Renovations Project be received;

AND FURTHER THAT Efficiency Engineering Inc. of 202-225 Pinebush Road, Cambridge, Ontario N1T 1B9 be awarded the Contract No. P-115-21 Bundled Arenas MMSP and AACC Heat Recovery and Dehumidification Renovations Project for a total amount of \$197,771.47 (including HST);

AND FURTHER THAT the Senior Manager of Purchasing and Risk Management be authorized to issue a purchase order to Efficiency Engineering Inc., 202-225 Pinebush Road, Cambridge, Ontario N1T 1B9 in the amount of \$197,771.47 including applicable taxes.

CARRIED

5. ActiVan Transfer Locations Memorandum of Understanding - Town of Milton

THAT Report No. TPW-2022-0002, dated December 23, 2021, regarding the ActiVan Transfer Locations Memorandum of Understanding - Town of Milton, be received;

AND FURTHER THAT Council approve staff authorization to enter into a Memorandum of Understanding (MoU) with the Town of Milton to establish a specialized transit transfer location at FirstOntario Arts Centre, 1010 Main Street East, Milton, Ontario;

AND FURTHER THAT the Mayor and Town Clerk be authorized to enter into a Memorandum of Understanding (MoU) with the Town of Milton to establish a specialized transit transfer location at FirstOntario Arts Centre, 1010 Main Street East, Milton, Ontario;

AND FURTHER THAT Council approve staff authorization to execute any updates to a subsequent MoU with Milton Transit should the transfer location for specialized transit cross boundary travel change or further locations of transfer be added within Halton Hills and/or Milton.

CARRIED

12. GENERAL COMMITTEE

Resolution No. 2022-0005

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor M. Albano

THAT Council do now convene into General Committee.

CARRIED

Mayor R. Bonnette assumed the role of Presiding Officer.

12.1 Public Meetings / Hearings

NIL

12.2 Delegations/Presentations regarding items in General Committee

a. Kevin Okimi, Director of Parks and Open Space - Town of Halton Hills

K. Okimi made a presentation General Committee regarding Scattering of Cremated Remains and River Offerings - Update.

(Refer to Item No. 12.3.d of these minutes, Report No. RP-2022-0003. Power Point on file in the Clerks office.)

b. Dharmen Dhaliah, Senior Manager of Climate Change and Asset Management - Town of Halton Hills

D. Dhaliah made a presentation to General Committee regarding Privately-Owned Tree Management Strategy.

(Refer to Item No. 12.3.b of these minutes, Report No. ADMIN-2022-0003. Power Point on file in the Clerks office.)

c. Mary Churchill, Norval Women's Institute

M. Churchill withdrew their delegation.

d. Kathy Gastle, Norval Community Association and Norval Women's Institute

K. Gastle provided a delegation to General Committee regarding Scattering of Cremated Remains and River Offerings - Update.

(Refer to Item No. 12.3.d of these minutes, Report No. RP-2022-0003.)

12.3 Municipal Officers Reports to be Considered by General Committee

a. REPORT NO. ADMIN-2022-0001

Recommendation No. GC-2022-0001

Moved by: Councillor B. Inglis

Seconded by: Councillor J. Fogal

That Report No. ADMIN-2022-0001, dated November 17, 2021, regarding Administrative Monetary Penalty System (AMPS) be received;

AND FURTHER THAT a by-law be passed to establish an Administrative Monetary Penalty System (AMPS), substantially in accordance with the draft set out in Appendix "A" to this report, to be effective at a future date to be approved by Council, and subject to Council amendment from time to time;

AND FURTHER THAT the Town Clerk be authorized to execute an agreement with the Ministry of Transportation (MTO) for Town access to the MTO ARIS database for registered vehicle owner information to administer the AMPS program, with the agreement based on content approved by the Clerk and in a form approved by the Town Solicitor.

CARRIED

b. REPORT NO. ADMIN-2022-0003

Recommendation No. GC-2022-0002

Moved by: Councillor B. Inglis

Seconded by: Councillor J. Fogal

THAT Report No. ADMIN-2022-0003, dated December 16, 2021, regarding the Privately-Owned Tree Management Strategy, be received

AND FURTHER THAT the Privately-Owned Tree Management Strategy as appended to this report, be approved;

AND FURTHER THAT Council direct staff to proceed with implementation of the education and incentive programs as recommended in the Strategy document, subject to on-going affordability and sustainability as outlined in the Town's Long Range Financial Plan;

AND FURTHER THAT Council direct staff to consider establishing a Town Forestry Program to support the Strategy implementation and as part of a town-wide tree canopy management program, subject to on-going affordability and sustainability as outlined in the Town's Long Range Financial Plan;

AND FURTHER THAT Council direct staff to evaluate the Strategy implementation and report back to Council with a status update in 2022;

AND FURTHER THAT all programs associated with the Privately-Owned Tree Management Strategy, be reviewed and considered each year at Budget Committee for corporate prioritization and on-going affordability within the constraints of the Town's Long Range Financial Plan.

CARRIED

c. REPORT NO. PD-2022-0003

Recommendation No. GC-2022-0003

Moved by: Councillor B. Inglis
Seconded by: Councillor J. Fogal

THAT Report No. PD-2022-0003, dated January 3, 2022, regarding "Amico's Memorial Arena Site (Georgetown) – Request for Minor Variance Application", be received;

AND FURTHER THAT Council allow the Applicant to submit a Minor Variance Application for Phase 2 (Building 3) on the former Memorial Arena lands (26, 28, 30, 34, 36, 38 and 42 Mill Street; 3 and 11 Dayfoot Drive) to reduce the resident parking rate from 1.5 spaces per unit to 1.35 spaces per unit, in accordance with Section 45 of the Planning Act.

CARRIED

d. REPORT NO. RP-2022-0003

Recommendation No. GC-2022-0004

Moved by: Councillor B. Inglis
Seconded by: Councillor J. Fogal

DEFERRED TO A FUTURE DATE OF COUNCIL

4. Adjourn back into Council

Recommendation No. GC-2022-0005

THAT General Committee do now reconvene into Council.

13. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution prepared to adopt the Recommendations of the General Committee

Resolution No. 2022-0006

Moved by: Councillor B. Inglis
Seconded by: Councillor J. Fogal

THAT the recommendations contained in the following Reports & Memorandums from the Monday January 17th, 2022 General Committee Meeting are hereby adopted as presented:

GC-2022-0001, GC-2022-0002,

GC-2022-0003, GC-2022-0004

CARRIED AS AMENDED

14. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

NIL

15. PETITIONS/COMMUNICATIONS/MOTIONS

1. Measures to Support the Survival of Small Businesses during Modified Step 2 of the Roadmap to Reopen

Resolution No. 2021-0231

Moved by: Councillor C. Somerville

Seconded by: Mayor R. Bonnette

WHEREAS since the start of the pandemic the Town of Halton Hills, in collaboration with the Economic Support and Recovery Task Force, has taken proactive, decisive and coordinated action to support the local business community in response to the impacts of COVID-19;

AND WHEREAS, building on the 25+ actions implemented by the Town since the start of the pandemic, the Town has launched an Economic Recovery and Resiliency Plan to support the local business community in mitigating the impacts of COVID-19, with a focus on helping businesses stay open, as well as become more resilient over time;

AND WHEREAS when the Province of Ontario entered modified Step 2 of the Roadmap to Reopening on January 5, 2022, the restrictions forced many small businesses to either close their doors or significantly decrease their capacity until January 26, 2022;

AND WHEREAS both supply chain issues in the procurement of rapid tests and recent changes to criteria for PCR testing have left many critical supply chain manufacturers and their workers without testing to ensure worker safety and minimize workplace COVID-19 outbreaks;

AND WHEREAS the Ontario Chamber of Commerce met with the Honorable Peter Bethlenfalvy, Minister of Finance, to discuss business concerns and wrote an open letter to the minister requesting immediate business support, which can be read in the appendix to this Resolution;

AND WHEREAS the Province of Ontario announced the Ontario Small Business Relief Grant on January 7, 2022, we continue to ask that the full \$20,000 grant be reinstated in line with the 2021 grant and that access be expanded to businesses who are not fully closed but required to reduce capacity;

NOW THEREFORE BE IT RESOLVED THAT Town of Halton Hills Council, in partnership with the Economic Support and Recovery Task Force, call on the Provincial government to provide the supports outlined in the Ontario Chamber of Commerce letter "Re: Dire Straits for Ontario's Small Businesses", dated January 5, 2022, including:

- Extend the Small Business Support Grant for a third round targeted towards all businesses whose revenues are directly and/or indirectly impacted by current public health restrictions.

Eligibility should include businesses previously eligible for the Ontario Tourism and Travel Small Business Support Grant and businesses losing revenue as a result of restrictions affecting their clients (e.g. food service suppliers).

- Work with the Federal government to increase rental subsidies provided under the newly expanded Local Lockdown Program similar to the enhanced Ontario-Canada Emergency Commercial Rent Assistance Program for businesses directly or indirectly impacted by public health restrictions.
- Immediately open the recently announced portal which would allow businesses to access rebates for property taxes and utilities, accompanied by rapid disbursements for eligible business expenses.
- Expand access to rapid antigen tests and PCR testing, with priority given to Ontarians unable to work from home, both to limit unnecessary isolation time and allow workers to demonstrate eligibility for paid sick days and other supports.
- Work with financial institutions and the Federal government to forgive loans for businesses most severely impacted by public health restrictions.
- Offer an additional grant to businesses required to implement the government's enhanced vaccine certification protocols and to cover increased pandemic-related expenses for PPE, improved ventilation etc.;

AND FURTHER THAT, recognizing that businesses are in need of immediate financial relief, the Provincial government expedite the distribution of funding through its business support programs;

AND FURTHER THAT the Mayor, as Chair of the Halton Hills Economic Support and Recovery Task Force, be directed to write a letter advocating for the actions outlined above to support the survival and recovery of small businesses to the Premier of Ontario;

AND FURTHER THAT the Town Clerk be directed to send a copy of this resolution and letter to the Premier of Ontario, to The Premier of Ontario; Provincial Minister of Small Business and Red Tape Reduction; Provincial Minister of Economic Development, Job Creation and Trade; Provincial Minister of Health; Provincial Minister of Finance; Ted Arnott, MPP, Wellington-Halton Hills; Michael Chong, MP, Wellington-Halton Hills; Halton Regional Council; Councils of the Towns Milton and Oakville, and City of Burlington; Association of Municipalities of Ontario (AMO); Ontario Big City Mayor's Caucus (OBCM); Small Urban GTHA Mayors; Mayors

and Regional Chairs of Ontario (MARCO) ; GTHA Mayors and Chairs; Ontario Chamber of Commerce (OCC); Milton Chamber of Commerce; Burlington Chamber of Commerce; Oakville Chamber of Commerce; Economic Support and Recovery Task Force (Downtown Acton Business Improvement Area, Downtown Georgetown Business Improvement Area, Halton Hills Chamber of Commerce, Andrews Farm Market and Winery); and Ontario Business Improvement Area Association (OBIAA).

CARRIED

16. ADVANCE NOTICE OF MOTION

Councillor W. Farrow-Reed brought forward an advance notice of motion regarding Affordable Child Care in Halton.

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Councill W. Farrow-Reed highlighted pages 128-129, a resolution passed by Halton Region regarding Affordable Child Care in Halton.

Resolution No. 2022-0008

Moved by: Councillor J. Hurst

Seconded by: Councillor C. Somerville

THAT the General Information Package dated January 17, 2022 be received.

CARRIED

18. MOTION TO APPROVE CLOSED SESSION ITEMS

Resolution No. 2022-0009

Moved by: Councillor J. Fogal
Seconded by: Councillor T. Brown

THAT the recommendations contained in the following Confidential Reports from the Monday January 17th, 2022 Closed Session of Council are hereby adopted;

AND FURTHER THAT staff carry out any of Council's direction on these matters as set out in the Confidential minutes dated January 17, 2022.

2.1

REPORT NO. PD-2022-0001

PLANNING & DEVELOPMENT REPORT NO. PD-2022-0001 dated January 5, 2022 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (OLT)

CARRIED

2.2

REPORT NO. PD-2022-0002

PLANNING & DEVELOPMENT REPORT NO. PD-2022-0002 dated December 23, 2021 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (OLT)

CARRIED

2.3

MEMORANDUM NO. ADMIN-2022-0003

OFFICE OF THE CAO MEMORANDUM NO. ADMIN-2020-0003 dated January 5, 2022 regarding personal matters about an identifiable individual including municipal or local board employees.

(LIMITED DISTRIBUTION)

CARRIED

19. CONSIDERATION OF BYLAWS

Resolution No. 2022-0010

Moved by: Councillor B. Inglis

Seconded by: Councillor W. Farrow-Reed

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2022-0001

A By-Law to designate the Wheeler Store and Residence, located at 12428 Kirkpatrick Lane, Halton Hills, Regional Municipality of Halton, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2022-0002

A By-Law to establish a System of Administrative Penalties.

BY-LAW NO. 2022-0003

A By-Law to adopt the proceedings of the Council Meeting held on the 17th day of January, 2022 and to authorize its execution.

CARRIED

20. ADJOURNMENT

Resolution No. 2022-0011

Moved by: Councillor B. Lewis

Seconded by: Councillor M. Johnson

THAT this Council meeting do now adjourn at 6:16 p.m.

CARRIED

Rick Bonnette, MAYOR

Valerie Petryniak, TOWN CLERK