

**GENERAL INFORMATION PACKAGE  
- COUNCIL MEETING -  
APRIL 16, 2018**

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3	Letter from Premier Kathleen Wynne dated March 21, 2018 regarding Designation of Lands within the Halton Hills Boundary.
4-5	Minister of Seniors Affairs dated March 21, 218 regarding 2018 Senior of the Year Award.
6	Halton Region dated April 5, 2018 regarding LPS37-18/PW-14-18 – Update on the Ontario Ministry of Transportation’s GTA West Transportation Corridor Planning and Environmental Assessment Study.  (Report on file in the Clerks’ Office)
7	Halton Region dated April 16, 2018 regarding FN-04-18 – 2008/2009 Allocation Program Update.  (Report on file in the Clerks’ Office)
8	Halton Region dated April 5, 2018 regarding LPS27-18 – Proposed Methodology for Land Needs Assessment for the Greater Golden Horseshoe: Joint Submission from the Halton Municipalities.  (Report on file in the Clerks’ Office)
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11	Halton Region dated April 5, 2018 regarding FN-13-18 – 2018 Spring Debenture Issuance.  (Report on file in the Clerks’ Office)

- 12 Halton Region dated April 5, 2018 regarding Regional Waterfront Park Update.  
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- 14-19 Town of Oakville dated March 29, 2018 regarding Local Planning Appeal Tribunal (LPAT) Draft Rules of Practice and Procedure.
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- 22-23 Mississauga Halton Local Health Integration Network (LHIN) dated March 20, 2018 regarding Mississauga Halton LHIN Organizational Design.
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## MEDIA RELEASES

For full information please see the Town of Halton Hills Website:

<http://www.haltonhills.ca/media/index.php>

Release Date	Headline
March 27, 2018	Town Takes New Strategic Approach to Tourism
March 27, 2018	No Change for Activan Clients
March 28, 2018	Earth Hour 2018
March 28, 2018	Town Promotes Pollinator Health
March 28, 2018	Earth Week Celebrations in Halton Hills
March 28, 2018	State of Sustainability Profile
April 9, 2018	Go Green with Halton Hills Public Library

## The Premier of Ontario

Legislative Building, Queen's Park  
Toronto, Ontario M7A 1A1



## La première ministre de l'Ontario

Édifice de l'Assemblée législative, Queen's Park  
Toronto (Ontario) M7A 1A1

March 21, 2018

His Worship Rick Bonnette  
Mayor  
Town of Halton Hills  
1 Halton Hills Drive  
Georgetown, Ontario  
L7G 5G2

*His worship*  
Dear Mayor Bonnette:

Thank you for your letter regarding a motion passed by Halton Regional Council about designation of lands within the Halton Hills boundary. The views of our municipal leaders are important to me, and I appreciate the time you took to share your concerns.

I note that you have also sent a copy of your letter to my colleague the Honourable Bill Mauro, Minister of Municipal Affairs. I have asked that he or a member of his ministry staff provide you with a response.

Thank you once again for writing. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, reading 'Kathleen Wynne'.

Kathleen Wynne  
Premier

c: The Honourable Bill Mauro

**Sent:** March-21-18 9:46 AM

**Subject:** 2018 Senior of the Year Award / Prix de la personne âgée de l'année 2018

Dear Mayor, Reeve and Members of Council:

I am pleased to invite you to submit a nomination for the [2018 Senior of the Year Award](#). This annual award was established in 1994 to give each municipality in Ontario the opportunity to **honour one outstanding local senior**; who, after the age of 65, has enriched the social, cultural, or civic life of his or her community. The award pays tribute to this accomplishment, while simultaneously showing how seniors are making a difference in the lives of those around them.

[Click here to submit a nomination.](#)

**Deadline: April 30, 2018**

A certificate will be provided by the Ontario government and include as signatories: Her Honour the Honourable Elizabeth Dowdeswell, Lieutenant Governor, myself, Minister of Seniors Affairs, and the local Head of Council.

The Government of Ontario is proud to work with municipalities on this initiative. Seniors have generously offered their time, knowledge and expertise to make this province a great place to live and it is important we recognize their valuable contributions.

If you have questions, please contact the Ontario Honours and Awards Secretariat:

Email: [ontariohonoursandawards@ontario.ca](mailto:ontariohonoursandawards@ontario.ca)  
Phone: 416-314-7526  
Toll-free: 1-877-832-8622  
TTY: 416-327-2391

Thank you for your support.

Sincerely,

Dipika Damerla  
Minister

Minister of  
Seniors Affairs

6<sup>th</sup> Floor  
400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 314-9710  
Fax: (416) 325-4787

Ministre des Affaires  
des personnes âgées

6<sup>e</sup> étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél.: (416) 314-9710  
Télééc.: (416) 325-4787



Ontario

March 2018

Dear Mayor, Reeve and Members of Council:

I am pleased to invite you to submit a nomination for the **2018 Senior of the Year Award**. This annual award was established in 1994 to give each municipality in Ontario the opportunity to **honour one outstanding local senior**; who, after the age of 65, has enriched the social, cultural, or civic life of his or her community. The award pays tribute to this accomplishment, while simultaneously showing how seniors are making a difference in the lives of those around them.

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The Government of Ontario is proud to work with municipalities on this initiative. Seniors have generously offered their time, knowledge and expertise to make this province a great place to live and it is important we recognize their valuable contributions.

If you have questions, please contact the Ontario Honours and Awards Secretariat:

Email: [ontariohonoursandawards@ontario.ca](mailto:ontariohonoursandawards@ontario.ca)  
Phone: 416-314-7526  
Toll-free: 1-877-832-8622  
TTY: 416-327-2391

Thank you for your support.

Sincerely,

Dipika Damerla  
Minister

**VIA EMAIL**

Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

April 5, 2018

City of Burlington, Angela Morgan  
Town of Halton Hills, Suzanne Jones  
Town of Milton, Troy McHarg  
Town of Oakville, Vicki Tytaneck  
Regional Municipality of Peel, Kathryn Lockyer  
City of Brampton, Peter Fay  
Town of Caledon, Carey Degorter

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Please be advised that at its meeting held Wednesday, March 28, 2018, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION:      LPS37-18/PW-14-18 - Update on the Ontario Ministry of  
Transportation's GTA West Transportation Corridor Planning and  
Environmental Assessment Study**

1. THAT Report No. LPS37-18/PW-14-18 re: "Update on the Ontario Ministry of Transportation's GTA West Transportation Corridor Planning and Environmental Assessment Study" be received for information.
2. THAT the Regional Clerk forward a copy of Report No. LPS37-18/PW-14-18 to the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, the Regional Municipality of Peel, the City of Brampton and the Town of Caledon for their information.

Included please find a copy of Report No. LPS37-18/PW-14-18 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,

A blue ink signature of Graham Milne, written in a cursive style.

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

905-825-6000 | Toll free: 1-866-442-5866



VIA EMAIL

Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

April 5, 2018

City of Burlington, Angela Morgan  
Town of Halton Hills, Suzanne Jones  
Town of Milton, Troy McHarg  
Town of Oakville, Vicki Tytaneck

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Please be advised that at its meeting held Wednesday, March 28, 2018, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: FN-04-18 - 2008/2009 Allocation Program Update**

1. THAT Report No. FN-04-18 re: "2008/2009 Allocation Program Update" be received for information.
2. THAT Report No. FN-04-18 be forwarded to the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville for information.

Included please find a copy of Report No. FN-04-18 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,

A handwritten signature in blue ink, appearing to read "G. Milne", written over a light blue circular stamp.

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

905-825-6000 | Toll free: 1-866-442-5866

**VIA EMAIL**

Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

April 5, 2018

Ministry of Municipal Affairs, Aidan Grove-White  
The Honourable Kevin Flynn, MPP, Oakville  
The Honourable Eleanor McMahon, MPP, Burlington  
The Honourable Indira Naidoo-Harris, MPP, Halton  
Ted Arnott, MPP, Wellington-Halton Hills  
City of Burlington, Angela Morgan  
Town of Halton Hills, Suzanne Jones  
Town of Milton, Troy McHarg  
Town of Oakville, Vicki Tytaneck

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Please be advised that at its meeting held Wednesday, March 28, 2018, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION:      LPS27-18 - Proposed Methodology for Land Needs  
Assessment for the Greater Golden Horseshoe: Joint Submission  
from the Halton Municipalities**

1. THAT Report No. LPS27-18: "Proposed Methodology for Land Needs Assessment for the Greater Golden Horseshoe: Joint Submission from the Halton Municipalities" be endorsed.
2. THAT the Regional Clerk forward a copy of Report No. LPS27-18 to the Ministry of Municipal Affairs, the Halton Area MPPs, the City of Burlington, the Town of Halton Hills, the Town of Milton, and the Town of Oakville for their information.

Included please find a copy of Report No. LPS27-18 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,

A handwritten signature in blue ink, appearing to read "G. Milne", enclosed in a blue oval.

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866



**VIA EMAIL**

Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

April 5, 2018

Ministry of Municipal Affairs, Laurie Miller  
Ministry of Municipal Affairs, Shawn Parry  
The Honourable Kevin Flynn, MPP, Oakville  
The Honourable Eleanor McMahon, MPP, Burlington  
The Honourable Indira Naidoo-Harris, MPP, Halton  
Ted Arnott, MPP, Wellington-Halton Hills  
City of Burlington, Angela Morgan  
Town of Halton Hills, Suzanne Jones  
Town of Milton, Troy McHarg  
Town of Oakville, Vicki Tytaneck

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Please be advised that at its meeting held Wednesday, March 28, 2018, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION:      LPS28-18 - Bill 7: Proposed Inclusionary Zoning Regulation –  
HAPP Joint Submission**

1. THAT Report No. LPS28-18 Re: "Bill 7: Proposed Inclusionary Zoning Regulation - HAPP Joint Submission" be endorsed.
2. THAT the Regional Clerk forward a copy of Report No. LPS28-18 and attachment to the Ministry of Municipal Affairs, the Halton Area MPPs, the City of Burlington, the Town of Halton Hills, the Town of Milton, and the Town of Oakville for their information.

Included please find a copy of Report No. LPS28-18 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,

A handwritten signature in blue ink, appearing to read "G. Milne", written over a light blue circular stamp.

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866

**VIA EMAIL**

Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

April 5, 2018

Ministry of Municipal Affairs, Ken Petersen  
Ministry of the Attorney General, Andrea Hargovan  
The Honourable Kevin Flynn, MPP, Oakville  
The Honourable Eleanor McMahon, MPP, Burlington  
The Honourable Indira Naidoo-Harris, MPP, Halton  
Ted Arnott, MPP, Wellington-Halton Hills  
City of Burlington, Angela Morgan  
Town of Halton Hills, Suzanne Jones  
Town of Milton, Troy McHarg  
Town of Oakville, Vicki Tytaneck

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Please be advised that at its meeting held Wednesday, March 28, 2018, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: LPS21-18 - Bill 139 Proposed Regulations: Joint Submission from the Halton Municipalities**

1. THAT Report No. LPS21-18: "Bill 139 Proposed Regulations: Joint Submission from the Halton Municipalities" be endorsed.
2. THAT the Regional Clerk forward a copy of Report No. LPS21-18 to the Ministry of Municipal Affairs and the Ministry of the Attorney General, the Halton Area MPPs, City of Burlington, the Town of Halton Hills, the Town of Milton, and the Town of Oakville for their information.

Included please find a copy of Report No. LPS21-18 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,

A handwritten signature in blue ink, appearing to read "Graham Milne", written over a light blue circular stamp.

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866

**VIA EMAIL**

Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

April 5, 2018

City of Burlington, Angela Morgan  
Town of Halton Hills, Suzanne Jones  
Town of Milton, Troy McHarg  
Town of Oakville, Vicki Tytaneck

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Please be advised that at its meeting held Wednesday, March 28, 2018, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: FN-13-18 - 2018 Spring Debenture Issuance**

1. THAT Report No. FN-13-18 re: "2018 Spring Debenture Issuance" be received for information.
2. THAT the Regional Clerk forward a copy of Report No. FN-13-18 to the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville for their information.
3. THAT the Director of Legal Services and Corporate Counsel be authorized to prepare the appropriate bylaws to issue the debentures as set out in Report No. FN-13-18.

Included please find a copy of Report No. FN-13-18 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,

A handwritten signature in blue ink, appearing to read "G. Milne", enclosed within a blue oval.

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866

**VIA EMAIL**

Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

April 5, 2018

City of Burlington, Angela Morgan  
Town of Halton Hills, Suzanne Jones  
Town of Milton, Troy McHarg  
Town of Oakville, Vicki Tytaneck  
Conservation Halton, Barb Veale

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Please be advised that at its meeting held Wednesday, March 28, 2018, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: LPS23-18 - Regional Waterfront Park Update**

1. THAT Report No. LPS23-18 Re: "Regional Waterfront Park Update" be received for information.
2. THAT the Regional Chair and Clerk be authorized to execute any and all agreements and ancillary documents on behalf of the Region, that are necessary to complete the transfer of operations for Bronte Harbour to the Town of Oakville, upon the passage of the by-law for that purpose and that the Director of Legal Services and Corporate Counsel be authorized to prepare such a by-law.
3. THAT the Regional Clerk forward a copy of Report No. LPS23-18 to the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville and Conservation Halton for their information.

Included please find a copy of Report No. LPS23-18 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,

A handwritten signature in blue ink, appearing to read "G. Milne", enclosed in a blue circular stamp.

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

905-825-6000 | Toll free: 1-866-442-5866



OAKVILLE

March 27, 2018

**Subject: Cannabis Legalization and Sale**

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At its meeting on March 19, 2018, Oakville Town Council approved the following resolution with respect to the subject item noted above:

1. *That the report on Cannabis Legalization and Sale from the Municipal Enforcement, Planning and Legal Departments, dated March 1, 2018, be received.*
2. *That should the Ontario Cannabis Retail Corporation (OCRC) continue with its plan to locate a retail location in Oakville, that the OCRC be requested to delay the implementation of a retail location in Oakville in order to provide transparent and substantive public consultation on the proposed location, to ensure that the location is not in close proximity to schools and residential uses.*

Should you have any questions regarding this matter or should you require any additional information, please contact me at 905-845-6601, extension 4235, or email [kathy.patrick@oakville.ca](mailto:kathy.patrick@oakville.ca).

Yours truly,

Kathy Patrick  
Acting Town Clerk

- c. Provincial Cannabis Legalization and Regulation Secretariat  
Ministry of Municipal Affairs  
Ministry of the Attorney General  
Ontario Ministry of Finance  
The Honourable Eleanor McMahon, MPP, Burlington  
The Honourable Indira Naidoo-Harris, MPP, Halton  
The Honourable Kevin Flynn, MPP, Oakville  
Ted Arnott, MPP, Wellington-Halton Hills  
Halton Region  
City of Burlington  
Town of Halton Hills  
Town of Milton  
Association of Municipalities Ontario



March 29, 2018

**Subject: Local Planning Appeal Tribunal (LPAT) Draft Rules of Practice and Procedure**

At its meeting on March 19, 2018, Oakville Town Council approved the following resolution with respect to the subject item noted above:

1. *That the report from the Legal Department dated March 7, 2018, be received.*
2. *That the Town Clerk forward a copy of the report to the Environment and Land Tribunals Ontario as the Town's submission regarding the proposed Rules of Practice and Procedures for the Local Planning Appeals Tribunal.*
3. *That the Town Clerk forward a copy of the report to the Ministry of Municipal Affairs, the Ministry of the Attorney General, Halton Region, the City of Burlington, the Town of Halton Hills, and the Town of Milton for their information.*

Should you have any questions regarding this matter or should you require any additional information, please contact me at 905-845-6601, extension 4235, or email [kathy.patrick@oakville.ca](mailto:kathy.patrick@oakville.ca).

Yours truly,

Kathy Patrick  
Acting Town Clerk

- c. Ministry of Municipal Affairs  
Ministry of the Attorney General  
Halton Region  
City of Burlington  
Town of Halton Hills  
Town of Milton

Enclosure





## REPORT

### PLANNING AND DEVELOPMENT COUNCIL MEETING

MEETING DATE: MARCH 19, 2018

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**FROM:** Legal Department

**DATE:** March 7, 2018

**SUBJECT:** Local Planning Appeal Tribunal (LPAT) Draft Rules of Practice and Procedure

**LOCATION:** Town wide

**WARD:** Town wide

Page 1

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#### RECOMMENDATION:

1. That the report from the Legal Department dated March 7, 2018, be received.
2. That the Town Clerk forward a copy of the report to the Environment and Land Tribunals Ontario as the Town's submission regarding the proposed Rules of Practice and Procedures for the Local Planning Appeals Tribunal.
3. That the Town Clerk forward a copy of the report to the Ministry of Municipal Affairs, the Ministry of the Attorney General, Halton Region, the City of Burlington, the Town of Halton Hills, and the Town of Milton for their information.

#### KEY FACTS:

The following are key points for consideration with respect to this report:

- Bill 139, the *Building Better Communities and Conserving Watersheds Act, 2017* was introduced with the intent to make changes to the land-use planning appeal system in Ontario, including the transition of the Ontario Municipal Board to the Local Planning Appeal Tribunal (LPAT).
- As part of the transition to the LPAT, the Environment and Land Tribunals Ontario (ELTO) is seeking comments on proposed Rules of Practice and Procedures for the LPAT.
- Comments on the LPAT Rules must be sent to ELTO by March 23, 2018.
- The proposed LPAT Rules will require significant resources of municipal clerks if they are approved in their current form. The Rules also contain discrepancies in the record filing requirements that need to be clarified.

## PLANNING AND DEVELOPMENT COUNCIL MEETING

From: Legal Department

Date: March 7, 2018

Subject: Local Planning Appeal Tribunal (LPAT) Draft Rules of Practice and Procedure

Page 2

**BACKGROUND:**

Bill 139, the *Building Better Communities and Conserving Watersheds Act, 2017*, received Royal Assent on December 12, 2017. Bill 139 will result in significant changes to the land use planning system in Ontario. These changes will come into effect on April 3, 2018, as specified by proclamation. ELTO is seeking comments by March 23, 2018 on the proposed Rules of Practice and Procedures (Rules) for the LPAT.

**COMMENT/OPTIONS:**

In accordance with section 1 of the *Local Planning Appeal Tribunal Act, 2017* (LPATA), the LPAT is required to dispose of proceedings before it in accordance with practices and procedures that may be established by the LPAT. LPATA provides that in the event of a conflict, the LPATA and its regulations, along with the LPAT's rules, prevail over the provisions of the *Statutory Powers and Procedures Act* (SPPA). For example, section 10.1 of the SPPA provides for the examination of witnesses by a party to a proceeding at an oral or electronic hearing and permits cross-examination of witnesses at the hearing. However, the LPATA only permits examination of witnesses by the LPAT.

On February 23, 2018, ELTO released draft Rules for the LPAT (Appendix A). Comments are due by March 23, 2018. The Rules are made under section 32 of the LPATA and section 25.1 of the SPPA. The proposed LPAT Rules are divided into three parts. Part I sets out the general powers of the executive chair, initiating proceedings, motions, mediation, conduct of proceedings, costs, and review of a LPAT decision or order. Part II applies to a decision made by a municipality or approval authority or the failure of a municipality or approval authority to make a decision under subsections 17(24), (36) and (40), 22(7), 34(11) and (19) and 51(34) of the *Planning Act*. Part III addresses expropriation proceedings. Comments on the proposed Rules are set out and summarized below.

**Rule 5.04** – the requirement for the clerk to create not only a summary of all oral submissions made at a statutory public meeting but to also note the time on a recording of any oral submission made at a public “session” is extremely onerous. Such a requirement is unnecessary where the municipality keeps an audio or video recording of the proceedings that are publicly available and can be provided to the Tribunal and parties.

**Rule 7.03 and Rule 7.04** – the requirement to provide documents intended to be introduced as evidence to all parties at the beginning of the proceeding could result in unfairness by not providing any time to review and fully respond. To remedy this, the Tribunal could establish a default timeline, such as at least 10 days prior to the commencement of a hearing to exchange material.



From: Legal Department

Date: March 7, 2018

Subject: Local Planning Appeal Tribunal (LPAT) Draft Rules of Practice and Procedure

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**Rule 7.10** – the requirement that a document be served either by personal service or electronic service should be clarified to add courier and registered mail as methods of service.

**Rule 26.04** – the requirement that the municipality provide a copy of the municipal record for Part II procedure appeals to each person who has filed an appeal may result in a significant cost to municipalities. A digital copy of the record should be sufficient for appellants and could be made available for copying subject to a fee.

**Rule 26.11** – the requirement to file an appeal record and case synopsis within 20 days of the determination on the validity of the appeal may not be reasonable given the content required and taking into account municipal closures. A more achievable time period would be 30 days.

**Rule 26.12(e)** – the requirement to file an affidavit that may contain opinion evidence in the Appellant's Record but not in the Respondent's Record is unreasonable. To be consistent with the legislative intent to have submissions be made to the Tribunal based on the municipal record, this requirement to file an affidavit that could effectively adduce fresh evidence with no opportunity for a response should be deleted, particularly as there is no opportunity for cross-examination by a party. However, it is unclear whether the requirement to file an affidavit was intended to also be included in the Respondent's Record as it is contemplated by Rule 26.24, which references an affidavit contained in the responding appeal record.

**Rule 26.12 – additional (c)** – it is unclear and should be clarified as to what is contemplated by documents or reports which "update the application" that is the subject of the appeal of a non-decision.

**Rule 26.13(e)** – references "opinions that address the issues raised" in the Appellant's Case Synopsis but there is no corresponding reference contained in the Respondent's Case Synopsis in Rule 26.15(d).

**Rule 26.14** – there is no corresponding requirement for the inclusion of an affidavit that may include opinion evidence in the Respondent's Record. If the requirement for an affidavit is not deleted from Rule 26.12(e) then the same requirement should be added to the Respondent's Record.

**Rule 26.16** – the requirement for a municipality to respond within 20 days of receipt of the appeal record by the Tribunal should be clarified that the time for filing a response starts upon receipt by the municipality/approval authority (presumably, this would also be the same day the Appeal Record is received by the Tribunal). The 20

## PLANNING AND DEVELOPMENT COUNCIL MEETING

From: Legal Department

Date: March 7, 2018

Subject: Local Planning Appeal Tribunal (LPAT) Draft Rules of Practice and Procedure

Page 4

day timeline is also not a reasonable period to prepare the material required by the Rules and should be extended to 30 days.

**Rule 26.20** – in order to have a meaningful case management conference, which includes to identify, define, or narrow issues on appeal, obtain admissions, etc, the Records and Synopsis for the Appellant and Respondent should be prepared and filed after the case management conference. Further, the Rules do not set out any requirements for when/how any submissions can/should be made by additional parties or participants that are identified. Also, additional parties are to be identified from the written submissions at the case management conference as set out in 26.20(b), but this could be done prior. It should also be clarified what additional “exchange of documents or submissions” is contemplated by 26.20(j).

**Rule 26.23** – the requirement in 26.23(a) to deliver evidence of a witness by “affidavit” to address the issues in dispute after the case management conference is unclear if submissions are to be made to the Tribunal based on the municipal record. However, it is recognized some flexibility may be required in situations where there is a non-decision by a municipal council. Further, the requirement to file a case synopsis prior to the case management conference and then also prepare a summary of submissions required by 26.23(d) may be inefficient.

After a reasonable period of time in which the Rules operate, a further review and consultation should be undertaken to address any issues that may arise.

**CONSIDERATIONS:****(A) PUBLIC**

The Rules require clarification to address when/how any submissions can/should be made by additional parties or participants that are identified at the case management conference.

**(B) FINANCIAL**

Increased requirements for the municipal record will require an increase in municipal resources.

**(C) IMPACT ON OTHER DEPARTMENTS & USERS**

Implementation of the LPAT practices and procedures will impact Legal Services, Clerks and Planning Services.

**(D) CORPORATE AND/OR DEPARTMENT STRATEGIC GOALS**

This report addresses the corporate strategic goal to:

- be accountable in everything we do

**PLANNING AND DEVELOPMENT COUNCIL MEETING**

From: Legal Department

Date: March 7, 2018

Subject: **Local Planning Appeal Tribunal (LPAT) Draft Rules of Practice and Procedure**

Page 5

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**(E) COMMUNITY SUSTAINABILITY**

LPAT proceedings may impact all 4 pillars of sustainability – social (including accessibility), economic, environment or cultural aspects of the community.

**APPENDICES:**

Appendix A – Proposed LPAT Rules

Recommended by:  
Nadia Chandra  
Assistant Town Solicitor

Submitted by  
Douglas Carr  
Town Solicitor



Town of Milton  
150 Mary Street  
Milton, ON L9T 6Z5

T 905-878-7252  
[www.milton.ca](http://www.milton.ca)

March 27, 2018

The Honourable Indira Naidoo-Harris  
Ministry of Education/Minister Responsible for Early Years and Child Care  
Suite 115  
450 Bronte Street South  
Milton, Ontario L9T 5B7

VIA EMAIL: [indira.naidoo-harris@ontario.ca](mailto:indira.naidoo-harris@ontario.ca)

Dear I. Naidoo-Harris:

RE: OLA/FOPL 2018 Pre-Budget Submission: A modern, Sustainable  
Approach to Ontario's Libraries

Please be advised that Milton Council, at its meeting held on March 19, 2018 considered the aforementioned topic and subsequent to discussion, the following was resolved:

**WHEREAS public libraries provide safe, inclusive, and vibrant community hubs where residents of all backgrounds are welcome to learn, work, connect and collaborate;**

**WHEREAS the Milton Public Library actively partners with the community to deliver valued services and contributes to a culture of social good by sharing knowledge and resources;**

**WHEREAS the Milton Public Library continues to evolve its services to meet the changing needs of a growing community, including a new generation of residents who read, learn, create and connect in new ways;**

**WHEREAS the Milton Public Library continues to manage public resources with the utmost care and are committed to the sustainability of their services in a context of increased use and reduced resources;**

**WHEREAS the Milton Public Library continues to deliver services that support provincial initiatives, such as poverty reduction, lifelong learning and skill development, local economic development, health literacy, and provides equitable access to provincial government websites and services;**

**THEREFORE BE IT RESOLVED that the Town of Milton urges the Province of Ontario to recognize the contribution of local libraries within their communities and to cease the 20 year budget freeze to local public libraries in an acknowledgement to the services they offer to all Ontarians;**

BE IT FURTHER RESOLVED that the Town of Milton urges the Province of Ontario to reinstate adequate and appropriate funding for local public libraries, increasing each year going forward in line with the consumer price index;

BE IT FINALLY RESOLVED that a copy of this resolution be sent to the Minister of Tourism, Culture, and Sport, the Minister of Municipal Affairs, the local MPP and Minister of Education the Honourable Indira Naidoo-Harris, the Association of the Municipalities Ontario, the Ontario Library Association, the Federation of Ontario Public Libraries, the Region of Halton, and the local area municipalities for endorsement.

As per the above resolution, please accept a copy of this report for your information and consideration.

Yours very truly,



Meagan Charland  
Legislative Coordinator  
Town Clerk's Division

- cc: 1. Daine Vernile, Minister of Tourism, Culture and Sport  
[Daiene.Vernile@ontario.ca](mailto:Daiene.Vernile@ontario.ca)
2. Bill Mauro, Minister of Municipal Affairs  
[Bill.Mauro@ontario.ca](mailto:Bill.Mauro@ontario.ca)
3. The Association for Municipalities Ontario  
[amo@amo.on.ca](mailto:amo@amo.on.ca)
4. The Ontario Library Association  
[info@accessola.com](mailto:info@accessola.com)
5. Julia Merritt, CEO, Stratford Public Library, Federation of Ontario Public Libraries  
[JMerritt@stratford.ca](mailto:JMerritt@stratford.ca)
6. Milne, Graham, Legislative & Planning Services, Office of the Regional Clerk, Regional Clerk  
[Graham.Milne@halton.ca](mailto:Graham.Milne@halton.ca)
7. [townclerk@oakville.ca](mailto:townclerk@oakville.ca);
8. [suzannej@haltonhills.ca](mailto:suzannej@haltonhills.ca)
9. [cityclerks@burlington.ca](mailto:cityclerks@burlington.ca)

Mississauga Halton **LHIN** | **RLISS** de Mississauga Halton

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## Memorandum

**TO:** Mississauga Halton LHIN Health Service Providers and Service Provider Organizations

**FROM:** Bill MacLeod, Chief Executive Officer

**DATE:** March 20, 2018

**SUBJECT:** Mississauga Halton LHIN Organizational Design

---

Good afternoon everyone,

I have previously shared that the ongoing development of a high performing organization continues to be a high priority for the Mississauga Halton LHIN. As a leadership team, we have been diligently working to implement an organizational design that fully supports our shared Patients First mandate and allows us to partner with you in new ways. Some key changes came into effect last week for our internal teams, and I am now pleased to be able to share with you the new Mississauga Halton LHIN Organizational Structure. Please find the chart attached to this message.

This organizational structure is designed with two simultaneous goals: one enabling patients and their families to have access to the health care they need more quickly and closer to home and the second, enable the LHIN to effectively collaborate with our partners in the provision of an effective health care system. We see this design as a solid foundation on which to build, as we work together with you to achieve the key pillars of Patients First Act:

- Effective service integration and greater equity through sub-regions
- Timely access to primary care, and seamless links between primary care and other services
- More consistent and accessible home and community care
- Stronger links between population and public health and other services
- Increasing the focus on cultural sensitivity and the delivery of health care services to Indigenous peoples and French speaking people in Ontario.

Mississauga Halton **LHIN** | **RLISS** de Mississauga Halton

Our shared Patients First mandate presents an exciting opportunity to deliver on the promise of transforming our local healthcare system. We will need certain capabilities and skills such as, among others: collaboration with patients and caregivers in co-designing the system and programs; a priority partnership with primary care, engagement with clinicians in implementing best practices; patient-centered care coordination; a focus on outcomes and shared priorities; and new and innovative models of care that can be spread throughout our LHIN.

The new organizational structure is one step on our path to an expanded LHIN mandate designed to equip us to better integrate local health care services and coordinate care across the continuum in a way that better serves our region's patients. The LHIN mandate has been to "plan, fund and integrate" the local health system since 2006. Our role expanded in 2016 with the Patients First Act to include provision of home care services, increased relationships with primary care, and a greater engagement with public health. This design has been thoughtfully developed to ensure appropriate resourcing to our new provider function, and supporting patient-facing, front line professionals who provide care to more than 46,000 patients each year, and their families. In our renewed structured, direct care is provided through our Home and Community Care and Regional Programs portfolios. The addition of our Clinical portfolio provides clinical expertise and a dedicated focus on expanding physician engagement, in order to ensure a strong primary care foundation within our health system. In the weeks following, you will have opportunity to meet some of our new LHIN leaders, who will be in touch with you to introduce themselves, and provide more information about their roles.

As we embark on the development of our six year strategic plan and a shared vision for our future together, we look forward to working with you as partners along the care continuum, with patients, families and their caregiving network.

To learn about our portfolios and how to connect with us, please visit [Our Staff](#) on the Mississauga Halton LHIN website.

Thank you all for your continued dedication. I look forward to collaborating with you on the path to local health care transformation, which patients, families and residents in our region need and deserve.

Sincerely,



Bill MacLeod  
Chief Executive Officer  
Mississauga Halton LHIN

Attached: Mississauga Halton LHIN Senior Leadership Organization Chart – Updated March 20, 2018



March 22, 2018

### In This Issue

- Listen to AMO on the go with our new podcast.
- P.J. Marshall Awards - 2018 call for submissions.
- Ontario Community Environment Fund (OCEF).
- Regulations for the April 3 start up of the LPAT.
- Ontario Human Rights Commission launches Call It Out - new eLearning program.
- New housing group facilitating new rental and affordable housing development.
- Codes of Conduct clinic.
- Social media hands-on clinic.
- So You Want to Run for Council?
- 2018 OSUM Conference & Trade Show – draft program available.
- Come learn about our services!
- What will your Main Street look like?
- Careers with Wellington County, King Township and Credit Valley Conservation.

### AMO Matters

AMO ON Topic is a new podcast featuring updates and insights on municipal matters. The first episode features municipal leaders at the ROMA Conference talking about provincial election priorities and how AMO is working to get them heard. [Listen online or download to your Apple or Android phone.](#)

The Peter J. Marshall Municipal Innovation Award is an opportunity to showcase a municipal project that demonstrates innovative and cost effective ways of providing public services and facilities. [Submissions due May 11, 2018.](#)

### Provincial Matters

OCEF funds projects that restore and protect affected watersheds. Not-for-profit organizations, First Nations and Métis communities, municipalities, schools, colleges, universities and conservation authorities are eligible. The deadline to submit an [application](#) is May 15, 2018. For more information, email [océf@ontario.ca](mailto:océf@ontario.ca) or call Scotty McCaw, OCEF Project Manager at 416-314-0067.

Ministry of the Attorney General regulations for the *Local Planning Appeal Tribunal Act, 2017* are posted. You can view copies of these regulations on Ontario's e-Laws: [O. Reg 102/18: Planning Act Appeals](#) and [O. Reg.101/18: Transitional Matters](#).

The Ontario Human Rights Commission (OHRC) has released [Call It Out](#) - an interactive eLearning program and tool designed to raise awareness of the history and impact of racism and racial discrimination, and to promote a culture of human rights in Ontario.

The Ministry of Housing's Housing Delivery Group is available to work with municipal governments, developers and other organizations to reduce barriers for specific housing projects. For more information see the ministry [news release](#) or contact [Paula Dill](#), Provincial Land and Development Facilitator.



### Eye on Events

AMO presents the Codes of Conduct clinic. Codes of conduct serve a number of purposes. One is to help establish and clearly communicate the sort of behaviors prioritized in your municipal workplace. This 2-hour clinic looks at what your code must include and what you should have. Bring your current codes to fully participate in this interactive session. You do not need to register for the AMO Conference to attend this clinic. [Register today](#), space is limited.

AMO presents a hands-on, practical social media clinic prior to the start of the AMO Conference (Sunday, August 19th, 10:00 am to Noon). This clinic will focus on how to create compelling content, manage the risks and maximize the rewards of social media. It will also cover developing social media policies and plans that reflect current social media and traditional media environments. You do not need to register for the AMO Conference to attend this clinic. [Register today](#), space is limited.

So You Want to Run for Council? AMO presents this updated for 2018 course that will provide an overview of what you should know before you decide to run for municipal office and sign your candidacy. The course contains quotes from Ontario municipal councillors; links to relevant sites, materials, and Acts; and participatory elements such as short knowledge quizzes, and a learning journal which can be printed at the end of the course. [Register today](#).

The 2018 OSUM Conference & Trade Show [draft program](#) is now available. Keynotes include John Miller, Front Line newspaper editor and Andrew Coyne, award winning journalist and political correspondent. [Register](#) for the conference and book a hotel room for the special discounted rate before March 30, 2018.

LAS Town Halls are back. Join us this spring to learn about the ONE Investment Program and the new Prudent Investor Standard, road and sidewalk assessments, recreational facility lighting, and a sewer and water line warranty service for your residents. [Register today](#).

### LAS

In January, OMAFRA announced up to \$26 million in provincial funding for revitalization initiatives within municipal Main Street areas. No one knows your community better than you. So, [what will your Main Street look like?](#)

### Careers

[Asset Management Coordinator - County of Wellington](#). Please submit a cover letter and resume, clearly marked Posting #043-18 by 4:00 p.m. Thursday, March 29, 2018 to: ATTENTION: HR DEPARTMENT, County of Wellington Administration Centre, 74 Woolwich Street, Guelph ON N1H 3T9. Email: [careers@wellington.ca](mailto:careers@wellington.ca), or, Fax: 519.837.8882. Please respond by one method of application only. No phone calls please.

[Director of Planning & Development - King Township](#). A detailed job description is available on the Township's website. Please forward your resume by April 6, 2018 to: Cara Tuch, Manager of Human Resources, 2075 King Road, King City, Ontario L7B 1A1. Email: [ctuch@king.ca](mailto:ctuch@king.ca).

[Engineer, Water & Climate Change Science - Credit Valley Conservation Authority \(CVC\)](#). 1 Permanent Position. Anticipated start: April 16, 2018. Please forward resume and cover letter by April 2, 2018 to: [Credit Valley Conservation](#), email: [hrcvc@creditvalleyca.ca](mailto:hrcvc@creditvalleyca.ca) or Fax: 905.670.5613. Please quote "Engineer, Water & Climate Change Science" in subject line.

### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal

[@AMOPolicy](#) on Twitter!

**AMO Contacts**

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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March 29, 2018

### In This Issue

- AMO's farewell to Roger Anderson - previous AMO President.
- Community Energy Planning survey.
- AMO-Notarius Digital Signature Service pilot launch.
- Nik Nanos to speak at AMO Annual Conference.
- Codes of Conduct clinic.
- Social media hands-on clinic.
- Learn from social media power municipalities.
- So You Want to Run for Council?
- Energy use planning is a municipal responsibility.
- Energy training opportunities abound with LAS.
- LAS Town Halls Return for 2018.
- CFTA/CETA: The new face of municipal procurement.
- Township of Lucan Biddulph named finalist in Top 4 Community Kraft Hockeyville!
- Career with Town of Lakeshore.

### AMO Matters

Municipal colleagues across Ontario saddened by Roger's passing. Click [here](#) for more.

To help us with our advocacy and program development, AMO wants your [feedback](#) on local experiences with Community Energy Planning. Respondents that complete the survey have the chance to win one of two \$25 Tim Horton's gift cards. The survey is open until Wednesday, April 4.

AMO is partnering with Solutions Notarius Inc. to offer members a digital signature service. To test the proof of concept, we're launching a 6-month pilot program. [Learn more about the pilot](#) and how your municipality might make use of digital signatures in the future.

### Eye on Events

Nik Nanos to speak at AMO AGM and Annual Conference (August 19- 22, 2018 in Ottawa). Join him as he addresses what the polls are saying for municipal election priorities. Find out what else is on the [program](#), and register today.

AMO presents the Codes of Conduct clinic. Codes of conduct serve a number of purposes. One is to help establish and clearly communicate the sort of behaviors prioritized in your municipal workplace. This 2-hour clinic looks at what your code must include and what you should have. Bring your current codes to fully participate in this interactive session. You do not need to register for the AMO Conference to attend. [Register today](#), space is limited.

AMO presents a hands-on social media clinic prior to the start of the AMO Conference (Sunday, August 19, 10:00 a.m. to noon). This clinic will focus on how to create compelling content, manage the risks and maximize the rewards of social media. It will also cover developing social media policies that reflect current social media and traditional media environments. You do not need to register for the AMO Conference to attend. [Register today](#), space is limited.

Municipal governments in Ontario are trying different ways to manage social media platforms. Join us for a deep dive into 3 different models of social media management - a larger municipality that is managing dozens of social media accounts, a mid-sized municipality experimenting with greater staff access to improve engagement, and a smaller, rural government that is managing social media with little staff and fewer resources. [Register today](#) for this hour long webinar on April 18, 12 - 1 p.m.

So You Want to Run for Council? This updated for 2018 course will provide an overview of what you should know before you decide to run for municipal office and sign your candidacy. The course contains quotes from Ontario municipal councillors, links to relevant sites, materials, and Acts, participatory elements such as short quizzes, and a learning journal which can be printed at the end of the course. [Register today](#).

The wise use of energy in a community is a municipal responsibility. Conservation and Demand Management (CDM) Planning is the key tool to achieving this goal. Join the CDM webinar April 30, 11:00 a.m. - 12:30 p.m. and hear municipal and government experiences on how to succeed in energy planning for your community. [Register for this free webinar](#) today.

Did you know LAS offers a number of energy related courses for municipalities? From [online courses](#) to [customized hands-on workshops](#) with Stephen Dixon, we have something to suit your needs. Book now for your spring training! Contact [Christian](#) for more information.

LAS Town Hall information sessions return this spring. Five sessions are being held across the province, with the first in Ingersoll on April 13th. Information about dates, locations and topics, as well as registration, are available on the LAS Town Hall [web page](#).

### **LAS**

Government and BPS procurement regulations in Canada have changed. On July 1, 2017, the Canadian Free Trade Agreement came into effect. Join LAS on Tuesday, April 24 at 11:00 am to explore the ramifications on municipal procurement. [Register today](#) for this **FREE** webinar.

### **Municipal Wire\***

Lucan was named as a Top 4 Finalist for [Kraft Hockeyville](#), the only Ontario community to be in this year's contest and they are looking for all of Ontario's support for votes! Voting opens Friday, March 30 at 12:00 PM. Voting will only be open until 8:30 p.m., Saturday March 31, so don't miss your chance to cast your vote!

### **Careers**

[Director of Legislative and Legal Services - Town of Lakeshore](#). Please visit the Town's [website](#) to view the full job description of this position. Qualified candidates must submit a resume by 12 noon on April 18, 2018 by email to [jobs@lakeshore.ca](mailto:jobs@lakeshore.ca) clearly indicating "Director of Legislative and Legal Services" in the subject line. Please note that preference may be given to individuals with municipal finance experience.

### **About AMO**

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### **AMO Contacts**

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LAS Local Authority Services

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