



REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Renée Brown, Deputy Clerk – Legislation & Elections

DATE: March 27, 2018

REPORT NO.: ADMIN-2018-0013

RE: Updated Use of Corporate Resources in an Election Year Policy

RECOMMENDATION:

THAT Report No. ADMIN-2018-0013 dated March 27, 2018 regarding Updated Use of Corporate Resources in an Election Year Policy be received;

AND FURTHER THAT the Use of Corporate Resources during an Election Year Policy, attached as Appendix A to this report be approved and PLCY-CL-2017-0005 be repealed.

BACKGROUND:

Amendments to the Municipal Elections Act require the establishment of a Use of Corporate Resources during an Election Year policy. Town of Halton Hills Council adopted a Use of Corporate Resources during an Election Year Policy back in November 2017 for the 2018 Municipal Election. However as more information regarding the changes to the Municipal Elections Act has become available it was noted that the Use of Corporate Resources during an Election Year Policy should not only apply to current Council Members, Candidates and Staff but also apply to Registered Third Party Advertisers.

COMMENTS:

Staff have updated the Use of Corporate Resources during an Election Year Policy (attached as Appendix A) to include Registered Third Party Advertisers and added some clarity to the section regarding expectations of staff in an election year.

RELATIONSHIP TO STRATEGIC PLAN:

This report is in keeping with Town's Strategic Goal;

To provide strong leadership in the effective and efficient delivery of municipal services;

Through the Strategic Objective;

To ensure the accountability and transparency of the Town's operations, and that appropriate management policies, practices and procedures are in place.

FINANCIAL IMPACT:

There are no financial impacts associated with this report and recommendation.

COMMUNICATIONS IMPACT:

The Use of Corporate Resources during an Election Year Policy will be added to the Candidate packages and be posted on the Town's Election Website.

SUSTAINABILITY IMPLICATIONS:

The recommended actions of this report are not directly related to the sustainability implication worksheet. Therefore, there are no direct sustainability implications associated with this report.

CONSULTATION:

The Clerk has reviewed the recommendations contained within this Report.

CONCLUSION:

Staff recommend the adoption of the Use of Corporate Resources during an Election Year Policy not only because it is a legislative requirement but also because it is important to ensure that the Town of Halton Hills is being transparent and accountable to the public.

Reviewed and Approved by,

A handwritten signature in cursive script, reading "Suzanne Jones". The signature is written in black ink on a white background.

Suzanne Jones, Clerk and Director of Legislative Services

A handwritten signature in cursive script, reading "Brent Marshall". The signature is written in black ink on a white background.

Brent Marshall, CAO