

# TOWN OF HALTON HILLS – GENERAL INFORMATION PACKAGE

## COUNCIL MEETING – AUGUST 30, 2021

### ADVISORY/SPECIAL COMMITTEES AND BOARD MEETING MINUTES

PAGE	COMMITTEE/BOARD	MEETING DATE
4-8	Committee of Adjustment	July 7, 2021
9-17	Georgetown BIA	June 8, 2021
18-20	Committee of Adjustment	June 2, 2021

### GENERAL CORRESPONDENCE

PAGE	INFORMATION
21	ONTARIO ENERGY ASSOCIATION – Net Zero 2050 Report on options to achieve net zero emissions by 2050 calling for comprehensive energy strategy for Ontario (July 8, 2021) (Full report on file in the Clerks office)
22-23	MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING – Letter to the Town of Halton Hills regarding Municipal Modernization Program (June 30, 2021)
24-25	AMO – WatchFile (August 12, 2021)
26-27	AMO – WatchFile (August 5, 2021)
28-29	AMO – WatchFile (July 29, 2021)
30-34	AMO – WatchFile (July 22, 2021)
35-37	AMO – WatchFile (July 15, 2021)
38-40	AMO – WatchFile (July 8, 2021)
41-42	AMO - WatchFile (June 30, 2021)

### PASSED RESOLUTIONS

PAGE	INFORMATION
43-49	HALTON REGION – Resolution passed at their Council meeting held on July 14, 2021, regarding Halton Waste Management Site Customer Experience Optimization Update.

## **PASSED RESOLUTIONS CONTINUED**

<b>PAGE</b>	<b>INFORMATION</b>
50-58	HALTON REGION – Resolution passed at their Council meeting held on July 14, 2021, regarding Ontario Blue Box Regulation.
59-80	HALTON REGION – Resolution passed at their Council meeting held on July 14, 2021, regarding Draft Medium-Long Term Solid Waste Management Strategy.
81-85	HALTON REGION – Resolution passed at their Council meeting held on July 7, 2021, regarding Glen Abbey.
86-115	HALTON REGION – Resolution passed at their Council meeting held on July 7, 2021, regarding Cootes to Escarpment EcoPark System: 2022-2026 Memorandum of Understanding.
116-128	HALTON REGION – Resolution passed at their Council meeting held on June 16, 2021, regarding Comprehensive Housing Strategy Update: 2014-2024 Annual Progress Report (Attachment to report on file in the Clerks Office).
129-133	HALTON REGION – Resolution passed at their Council meeting held on June 16, 2021, regarding Protection of Glen Abbey Lands.
134-137	TOWN OF OAKVILLE – Resolution passed at their Council meeting held on July 6, 2021, regarding Protection of Glen Abbey Lands.
138-139	TOWN OF OAKVILLE – Resolution passed at their Council meeting held on June 21, 2021, regarding Prioritization of OHIP Covered Eye Care.
140-141	CITY OF MISSISSAUGA – Resolution passed at their Council meeting held on June 30 2021, regarding Canada Day.
142-154	TOWNSHIP OF SCUGOG – Resolution passed at their Council meeting held on June 28, 2021 regarding Williams Point Road and Beacock Road School bus Turnarounds.
155	MUNICIPALITY OF CALVIN – Resolution passed at their Council meeting held on June 22, 2021 regarding Capital Gains Tax on Primary Residence.
156-158	CITY OF TORONTO – Resolution passed at their Council meetings held on June 8 and 9, 2021 regarding Bill 177 Stronger Fairer Ontario Act Changes to Provincial Offences Act.
159-162	CITY OF TORONTO – Resolution passed at their Council meetings held on May 5 and 6, 2021 regarding Building the Early Learning and Child Care System Toronto Needs.

## **PASSED RESOLUTIONS & CORRESPONDENCE FOR THE ELIMINATION OF LPAT (OBT)**

<b>PAGE</b>	<b>INFORMATION</b>
163-164	MUNICIPALITY OF SHUNIAH – Resolution passed at their Council meeting held on July 14, 2021 regarding Support for the Elimination of LPAT.
165	TOWNSHIP OF CASEY – Resolution passed at their Council meeting held on July 14, 2021 regarding Support for the Elimination of LPAT.
166	TOWNSHIP OF HARLEY – Resolution passed at their Council meeting held on July 13, 2021 regarding Support for the Elimination of LPAT.
166	TOWNSHIP OF MULMUR – Resolution passed at their Council meeting held on July 7, 2021 regarding Support for the Elimination of LPAT.
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170	TOWNSHIP OF KERNS – Resolution passed at their Council meeting held on July 6, 2021 regarding Support for the Elimination of LPAT.
171	MUNICIPALITY OF MAGNETAWAN – Resolution passed at their Council meeting held on June 30, 2021 regarding Support for the Elimination of LPAT.
172-176	TOWNSHIP OF NORTH DUMFRIES – Resolution passed at their Council meeting held on June 28, 2021 regarding Support for the Elimination of LPAT.
177-178	TOWNSHIP OF ARMOUR – Resolution passed at their Council meeting held on June 22, 2021 regarding Support for the Elimination of LPAT.
179	LOYALIST TOWNSHIP – Resolution passed at their Council meeting held on June 14, 2021 regarding Support for the Elimination of LPAT.
180	MUNICIPALITY OF NORTH PERTH – Resolution passed at their Council meeting held on June 14, 2021 regarding Support for the Elimination of LPAT.
181-183	TOWN OF AMHERSTBURG – Resolution passed at their Council meeting held on June 14, 2021 regarding Support for the Elimination of LPAT.
184	TOWNSHIP OF ORO MEDONTE – Correspondence from their Council meeting held on June 23, 2021 regarding Elimination of LPAT.
185	CITY OF VAUGHAN – Correspondence from their City Clerk regarding Elimination of LPAT.



**COMMITTEE OF ADJUSTMENT  
MINUTES**

Minutes of the Committee of Adjustment hearing held on **July 7, 2021**, at 6 p.m. via Zoom.

Members Present: Todd Jenney (Chair), Jane Watson, Lloyd Hillier, Neal Panchuk, Thomas Hill

Staff Present: John McMulkin, Planner  
Ruth Conard, Planner  
Tharushe Jayaveer, Planner  
Niloo Hodjati, Secretary-Treasurer, Committee of Adjustment & Consent Official

**1. CALL TO ORDER**

**2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**

None.

**3. APPLICATIONS HEARD**

The order was altered to address deferrals.

**a) Minor Variance D13VAR21.015H – Pannu**

**Location:** 9061 Eighth Line, Town of Halton Hills (Esquesing), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the side yard setback from the minimum 4.5 m, to permit a 2.25 m side yard setback to the attached carport (north).
2. To reduce the side yard setback from the minimum 4.5 m, to permit a 2.44 m side yard setback (south).

**To accommodate a proposed new dwelling.**

**Owner(s):** Gurtejbir Singh Pannu & Kanwarjeet Singh Pannu, **Agent:** Harpreet Bhons

The Secretary-Treasurer noted that a Hydrogeological study is required, and as such, Town staff are recommending that the decision for this application be deferred. The owner and agent had concurred.

It was MOVED by Todd Jenney, SECONDED, and CARRIED

THAT the decision for the subject application be deferred.

**b) Minor Variance D13VAR21.016H – Polanski**

**Location:** 73 West Branch Drive, Town of Halton Hills (Georgetown), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the rear yard setback (for a deck with a height of 0.6 m or greater above grade) from the minimum 3 m, to permit a 0.85 m rear yard setback.
2. To reduce the side yard setback (for a deck with a height of 0.6 m or greater above grade) from the minimum 1 m, to permit a 0.72 m side yard setback (south).
3. To reduce the side yard setback (for a deck with a height of less than 0.6 m above grade) from the minimum 0.6 m, to permit a 0 m side yard setback (north lower deck).

**To accommodate an existing two-level deck built around the swim spa.**

**Owner(s):** Mark & Diana Polanski

The Secretary-Treasurer noted that discussions are required to attempt to address some of the objections, and as such, Town staff are recommending that the decision for this application be deferred. The owner had concurred.

It was MOVED by Todd Jenney, SECONDED, and CARRIED

THAT the decision for the subject application be deferred.

**d) Minor Variance D13VAR21.018H – Forbes**

**Location:** 5 Dufferin Street, Town of Halton Hills (Georgetown), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the setback from the right-of-way owned by a federally regulated railway company from 30 m to permit a setback of 19.62 m.

**To accommodate a proposed addition to the dwelling.**

**Owner(s):** April Forbes, **Agent:** Alana Nielsen

The Secretary-Treasurer noted that the owner and agent are considering alterations to the proposal, and as such, Town staff are recommending that the decision for this application be deferred.

It was MOVED by Todd Jenney, SECONDED, and CARRIED

THAT the decision for the subject application be deferred.

**c) Minor Variance D13VAR21.017H – Lenstra**

**Location:** 12430 20 Side Road, Town of Halton Hills (Esquesing), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the height for an accessory structure from the maximum 5 m to permit a height of 8.2 m.
2. To increase the floor area for a single accessory structure from the maximum 80 sq m to permit a 223 sq m accessory structure.
3. To increase the total floor area for all accessory structures from the maximum 120 sq m to permit a total floor area of 280 sq m.

**To accommodate a proposed accessory structure.**

**Owner(s):** Marvin Lenstra

The Town Planner noted no objections to approval, subject to conditions. The owner was present to answer questions.

It was MOVED by Lloyd Hillier, SECONDED, and CARRIED

THAT the application be approved, subject to conditions.

**e) Minor Variance D13VAR21.019H – Tribble**

**Location:** 13850 Sixth Line, Town of Halton Hills (Esquesing), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the height for an accessory structure from the maximum 5 m to permit a height of 7.57 m.

2. To increase the floor area for a single accessory structure from the maximum 80 sq m to permit a 195.1 sq m accessory structure.
3. To increase the total floor area for all accessory structures from the maximum 120 sq m to permit a total floor area of 211 sq m.
4. To increase the driveway width from the maximum 7 m to permit an existing driveway width of 12.75 m.

**To accommodate a proposed accessory structure, and existing driveway.**

**Owner(s):** Lance Tribble, **Agent:** Chris Feenstra

The Town Planner noted no objections to approval, subject to condition. The agent was present to answer questions.

It was MOVED by Jane Watson, SECONDED, and CARRIED

THAT the application be approved, subject to condition.

**f) Minor Variance D13VAR21.020H – Osborne**

**Location:** 14190 Eighth Line, Town of Halton Hills (Esquesing), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the height for an accessory structure from the maximum 5 m to permit a height of 5.18 m.
2. To increase the floor area for a single accessory structure from the maximum 80 sq m to permit a 112 sq m accessory structure.

**To accommodate a proposed addition to an existing accessory structure (garage).**

**Owner(s):** Brenda & Mark Osborne

The Town Planner advised that due to the requirements of the Building Code, the existing garage will be demolished, and rebuilt. Noted no objections to approval, subject to condition. The owner was present to answer questions.

The Secretary-Treasurer noted that since the proposal is no longer for an addition, references to an addition will be removed on the decision (no variances were amended).

It was MOVED by Jane Watson, SECONDED, and CARRIED

THAT the application be approved, subject to condition.

**g) Minor Variance D13VAR21.021H – Domingues**

**Location:** 3 Holdroyd Court, Town of Halton Hills (Glen Williams), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To permit an accessory structure (cabana) to be built closer to the exterior side lot line (4.9 m) than the main building (dwelling) from the exterior side lot line (7.65 m).

**To accommodate a proposed cabana.**

**Owner(s):** George Domingues

The Town Planner noted no objections to approval, subject to conditions. The owner was present to answer questions.

It was MOVED by Lloyd Hillier, SECONDED, and CARRIED

THAT the application be approved, subject to conditions.

Thomas Hill did not participate in the vote due to internet connectivity issues.

**4. ADJOURNMENT**

Adjourned at approximately 6:30 p.m.

**Board Members Present:** Jamie Watt (Board Chair), Derek Smith (Vice Board Chair), Jane Fogal (Council Appointee), Randy Kerman (Past Chair), Ted Flanagan, Sandy Mackenzie, Ron Quinlan, Maureen Turner.

**Regrets:** Beverley King (Secretary), Cindy Robinson (Treasurer), Bethany Hanman (Special Events Coordinator)

**Absent:** Suzanne Clarke

**Staff Attending:** Yaw Ennin (BIA Manager), Nikki Jackson (Marketing and Communications Officer)

**Guests:**

1. **Call to order – 9:03 A.M. By Jamie Watt (Board Chair)**

2. **Acceptance of Agenda:**

**Motion: To Approve the Agenda**

**Motion Moved By: Derek Smith**

**Motion passed**

**Second: Sandy Mackenzie**

3. **Declaration(s) of Conflict of Interest**  
None

4. **Approval of Previous Meeting Minutes**

**Motion: To Approve the Meeting Minutes of May 11, 2021**

**Motion Moved By: Maureen Turner**

**Motion passed**

**Second: Ted Flanagan**

5. **Correspondence**

a) **Mayor's Letter to Premier Doug Ford**

The Mayor Rick Bonnette collaborated with other Ontario mayors on behalf of small businesses. It was sent to the premier and now the economy's re-opening is going to take place sooner than initially scheduled. Step one will take place Friday, June 11.

6. **Manager's Report – Yaw**

**Attached**

- The Farmers Market opened last Saturday with many changes due to updated COVID protocols, rules and guidelines from Halton Region. Overall, it was well-received and regional health inspectors were in attendance and pleased. Additional vendor spots were added in front of the McGibbon for the moment. They will need to be revisited once construction around the McGibbon begins. The Healthy Community Initiative Grant (from the federal government) is going towards the curbside pick-up area and some other aspects of the Farmers Market. New apparel was made (branded staff t-shirts) for the staff which adds to professionalism and makes them easily identifiable at the Market; there may be an opportunity to sell branded Downtown Georgetown merchandise to the general public from the BIA tent.

**ACTION: More signage and barricades and staff monitoring is needed to enforce one-way directional traffic at the Farmers Market.**

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**ACTION:: Make sure trucks are not blocking off Wesleyan Street, because that is a fire route at the Farmers Market.**

**ACTION: Watch for traffic congestion at the Farmers Market, especially where garbage cans and line ups in front of vendor booths are close together.**

**7. Financial Statements – Randy**

There was concern that rent (expenses) was showing at 52-57% when the year has not yet reach the halfway mark.

**ACTION: Find out and explain why rent is already above 50% paid. Seek explanation from treasurer.**

**a) Acceptance of financial statements**

**Motion: To accept the May 2021 financial statements as presented**

***Motion Moved By: Randy Kerman***

***Second: Ted Flanagan***

***Motion passed***

**8. Business Arising**

**a) Update: BIA gift certificates**

Finalizing and procedures document is a work in progress. It needs to outline details such as what happens if the full value of the gift certificate isn't used up, etc. Square fees need to be accounted and noted in payment methods. The fee is passed onto the person who is purchasing the gift card. The BIA gift certificates are being launched in coordination with the Father's Day social media contest.

**ACTION: Finalize BIA gift certificate procedure document.**

**b) Feedback: Film production on Main Street South**

There was positive feedback from BIA members and Georgetown residents. There was some apprehension from a COVID safety perspective from some members of the public, but overall it was very well-received and affected Downtown businesses and the BIA were financially compensated. It was a great experience, drew people into the Downtown to watch the filming and spot the acting stars and the film crew felt very welcomed here and expressed a keenness to return again. There was one complaint, but it was due to an impromptu closure of the road that the police put in place at the last minute.

**9. Council Update – Councilor Jane Fogal**

The lighting project for the Downtown is coming along. The lighting of the metallic tree looks to be approximately \$19,000 which is higher than expected. The solar lights on Mill and Guelph streets will be taken care by a supplier in Kitchener. The BIA will need to decide which project to proceed forward with, once the Town updates Yaw.

The patio program continues to move forward. Some of the restaurants would like to be on the street, occupying the on-street parking bays.

The Town's Tourism Committee is going to be exploring road closures for tourism activities. The key is to animate the street by providing activities, entertainment and other elements that give people a reason to be there and to stay.

There is a free webinar on Thursday being run by Halton Hills Public Library, with registration on its website. The webinar will be recorded and made available on the website. It will explain the official plan review of how Georgetown will grow.

**10. Committee Updates**

**a) Marketing Committee – Yaw**

The gift certificates were discussed. (See Business Arising.)

Nikki showed a Power Point presentation of the Father’s Day Social Media contest campaign that begins on Thursday, June 10<sup>th</sup>.

The marketing and print deal with IFP was finalized and IFP is now running digital and print ads for the BIA.

Events such as the car show cannot be planned. Almost all car shows have been cancelled into October. The BIA will have to wait and see what the provincial government and health departments do in terms of COVID cases and allowing people to congregate etc.

**11. New Business – Yaw**

None.

**12. Meeting Adjournment:**

**Motion: To Adjourn**

***Motion Moved By: Ted Flanagan                      Second: Ron Quinlan***

***Motion passed***

***Meeting adjourned at 9:51 AM***

**Next Meeting – Tuesday, July 13, 2021 @ 9:00 AM**

<b>ACTIONABLE ITEMS</b>	<b>STATUS</b>
<p>BIA Gift Certificates:</p> <p>Investigate creating BIA gift certificates or coupons with expiry dates to offer to organizations like Light Up The Hills.</p> <p>The BIA gift certificates replacements are to be finalized and available by the end of the first quarter of 2021. The new certificates must be printed to minimize the risk of fraud. Priority to be given to the promotional gift certificates since they have expiry dates and are in higher demand for thank-you gifts and promotional purposed. Certificates that can be sold are also required but less of a priority.</p> <p>Staff will report to the Marketing Committee on the status and progress of the new BIA gift certificates. The Executive will also be consulted.</p> <p>Yaw, Jamie and Beverley will oversee the process of the BIA gift certificates.</p>	<p>In progress - target May 2021</p>
<p>Manager to contact local service clubs (and organizations like Cadets, Guides, Scouts, etc.) to ask if they can help out at events (e.g. manning barricades during car show, etc.) in return for a donation/payment to their organization.</p>	<p>On hold due to COVID Will resume when large events resume</p>
<p>Request Silvercreek Commercial to purchase and install brackets for the hanging baskets onto the McGibbon. Come to some sort of agreement e.g. if you purchase three, we will assist and purchase another 3. Also request brackets for the front of the BIA office for hanging baskets.</p>	<p>Pending - target May 2021</p>
<p>Find grants to assist the BIA with Beautification projects including lighting in Downtown, Directional Signage, Retaining wall and sidewalk on Back Street.</p>	<p>In progress</p>
<p>The BIA Manager to find out the budget the Town will provide to assist the BIA's beautification projects.</p>	<p>In progress</p>
<p>Nikki to follow up on the Town's MAP reimbursement for 2020.</p>	<p>In progress</p>
<p>Yaw to collect all the unpaid invoices from Town's Public Works. E.g. snow clearing.</p>	<p>In progress</p>
<p>Strategic Planning Committee to create a formal plan from the current Strategic Plan's working document for Board approval at the February meeting that can then be shared with members and the Town.</p>	<p>In progress</p>
<p>Yaw to draft a document that outlines the procedures for how to elect for an Executive Board position including timeframe, variances for new term elections vs mid-term elections.</p>	<p>In progress</p>
<p>Staff will document all procedures for events and operations of the BIA office.</p>	<p>In progress</p>
<p>Consider using Square as another financial transaction option for the gift certificates.</p>	<p>In progress</p>
<p>Staff to reformat the Strategic Plan formal document for easier printing capabilities.</p>	<p>In progress</p>
<p>Board members to please submit their ideas and wish list for the Downtown (2021) via email to Yaw. E.g. lit arches into the Downtown</p>	<p>In progress</p>

area, event like “Taste of the Downtown”, virtual events model like a wine and cheese tasting (i.e. collect your cheese tray and wine and then join store online via Zoom and learn about how to pair wine with cheese etc.), interview the businesses in the Downtown on Facebook Live videos, etc. Look at examples from other towns and cities.	
Yaw to look at the events calendars from other BIAs for additional ideas for the Downtown.	In progress
Post videos from the Downtown businesses onto the BIA’s YouTube channel, and then they will automatically appear on the BIA website. Make sure that the videos have closed captioning for AODA compliance.	Pending
BIA to investigate about pop-up parkettes and other ways to encourage people to come and stay in the Downtown. Find out how to use grants to cover costs such as closing streets on Friday and Saturday evenings for restaurants and other businesses, staffing the barricades, etc. The area around Knox Church may be a good spot for a pop-up parkette. Councillor Jane Fogal offered to assist. Ideas and research will be discussed in the next marketing committee meeting.	In progress
Jamie to bring restaurants’ feedback about Downtown Drive-Through Taste event to the next Marketing Committee meeting.	Pending
For documents that the BIA must keep (e.g. board minutes), approach Mark Row (Esqueusing Historical Society) to store our documents in a closed collection, or ask Valerie Petryniak if the Town be willing to keep and archive the BIA’s documents.	Pending
The BIA to create marketing brochures, literature of the Downtown (great place to work and build a business). Scout for high level players.	Pending
Find out what Amico is planning to do in terms of beautification of the McGibbon, particularly on the Mill Street side.	Pending
Yaw to remind the Town that the BIA must be at the table too for Heritage Downtown discussions and committees.	In Progress
The BIA to start working on developing these welcome baskets: costs, what is in it, approaching Downtown businesses to participate, find out from Amico the timeframe when residents will move into the buildings.	In Progress
Have Downtown businesses share the BIA promotions on their own networks.	Pending
Yaw to follow up with Beverley for the library’s donation of children-sized face masks.	Pending
Yaw to forward details of the Town’s focus groups (CIP updating) to the board members so they may join and participate.	
Price quotes for banners must presented to both the board and the beautification committee as soon as the Manager has them.	
Board members to send ideas to Yaw how to make sure businesses don’t feel left out in print promotions, due to only 12 half pages available. How do we select the 12 businesses to be given the half page ads?	
BIA staff keep the Board updated with how much is outstanding and not cashed in as gift cards on the BIA’s financial books.	
Yaw to reach out to the Downtown businesses and ask them for their input about the gift cards and how they want to handle the balance remaining on a BIA gift card after a patron has partially used one. Ask	

businesses like Heather’s Bakery, Silvercreek Socialhaus, Mill Street Cheese Market.	
Find out which Downtown businesses are willing to participate in the BIA gift card program. Then Yaw will present his findings to Jamie.	
If any board member wants to participate at the Farmers Market, please let Yaw know as soon as possible. Vendor spots are filling up fast.	
If the road closure in Downtown for filming is approved, make sure that it is clearly communicated to all the BIA members. Let them know details such as where they may park, etc. Yaw to update the Board and members about the road closures and compensation to the Downtown businesses.	
More signage and barricades and staff monitoring is needed to enforce one-way directional traffic at the Farmers Market.	
Make sure trucks are not blocking off Wesleyan Street, because that is a fire route at the Farmers Market	
Watch for traffic congestion at the Farmers Market, especially where garbage cans and line ups in front of vendor booths are close together	
Find out and explain why rent is already above 50% paid. Seek explanation from treasurer.	
Finalize BIA gift certificate procedure document.	

## Downtown Georgetown BIA Manager's Report June 2021

### A. Beautification

#### a. Public Art

- The Canadian flag-themed banners were installed at the end of June to replace the 'After Nature' banners which were supplied by the Town. The cost of installation was fully covered by the Town of Halton Hills.
- A request was put in to City Scape to provide design options and a quote for producing and installing new banners on Main Street and Mill Street. Other design options will be obtained from additional sources and discussed by the DGBIA Marketing Committee before finalizing.
- 10 street poles on Mill Street were identified as having either rusty, broken, or missing hanging basket brackets. A request was put to the Town of Halton Hills to replace the brackets with assurance from The Flower Shed that there are extra flower baskets available to be installed. The BIA Manager is lobbying the Town to absorb the cost of the new brackets once pricing is finalized.

#### b. Welcoming place from Front & Back Lots

- All hanging baskets and window boxes that were requested as part of the DGBIA's Floral Beautification Program have been delivered and installed. There were 20 units ordered in total which was a slight uptick from 2020 where 17 units were ordered.
- Planting in the flower beds and median bumps has been completed and will be maintained throughout the season as per the DGBIA's contract with the Flower Shed. The Flower Shed will also be redoing the flower garden in front of the DGBIA office and maintaining it throughout the season.
- Bill Van Ryn has been contacted to take care of growing weeds in the downtown and will do so periodically throughout the summer and fall.

### B. Economic Development

#### a. Advocate for Economic Wellbeing

- Administration has been researching and applying for several available grants. If approved, these grants will provide financial assistance for the BIA's events and projects.

#### b. Maintain good relationships with stakeholders (municipality, region & community groups)

- The BIA Manager has remained in constant communication with the Town of Halton Hills, providing feedback on business sentiments through the province-wide lockdown. Discussions have also centered around the Georgetown Farmers Market and reviewing current protocols to align with provincial and regional guidelines.
- Recent communications with the Region of Halton have also centered around the Georgetown Farmers Market and the appropriate safety protocols for patrons, staff, volunteers and vendors. The most recent direction from Halton Region Public Health was for the market to revert its mask mandate to an advisory one. This came about because of the challenges staff and volunteers were facing in enforcing this rule. Current public health guidelines strongly recommend masks in outdoor settings where social distancing is difficult to maintain, but it does not legally require it as it does for indoor settings. Masks will still be strongly encouraged to patrons and vendors, and more emphasis will be placed on social distancing at the market.

### **C. Support Membership Success (support small Business Success)**

#### **a. Market & communicate the BIA's message to the members & community**

- The website will continue to be a source of up-to-date news and information for the Downtown businesses and their patrons. Updating the business directory with current and relevant information has been a top priority for administration over the past number of weeks. The update process has involved online research as well as calling businesses to verify information.
- The BIA Manger will be liaising with representatives at Metroland to finalizing details about a bi-weekly IFP newspaper insert that will feature downtown businesses. Operating as part of the BIA's larger marketing partnership with Metroland, the bi-weekly newspaper insert is targeted to feature business stories or flyers from individual businesses.

#### **b. Promote success of small business owners through innovative approaches to doing business**

- The DGBIA Gift Certificates are now available for purchase at the DGBIA office. Administration has begun visiting DGBIA members who process transactions and confirming their participation in the program. During the visits, business owners are shown the new cards and the procedure for accepting the cards and redeeming them at the BIA office is fully explained. Marketing of the card will be ramping up over the month of July and will include paid print and digital ads. General communications will also include directions on returning old gift certificates and when they will be obsolete.

**c. Advocate on behalf of businesses on all levels of government**

- The BIA Manager has regularly participated in Ontario BIA Association (OBIAA) ‘Best Practices Calls’ where representatives from various levels of government have been present to discuss legislations and grants relating to small businesses.

**d. Offer events that directly support and promote the overall economic health of the BIA members**

- The Georgetown Farmers Market has been running successfully for 6 weeks with increased participation from DGBIA members. Participation is expected to increase over the course of the season as the province enters ‘Step 3’ of its reopening plan.
- The market vendor spaces located in front of the old McGibbon Hotel have been a major success as a new addition to this year’s market. This new vendor area will continue to operate as a pilot until construction begins on the building later this year.
- The BIA Manager continues to explore possible additions and attractions to the farmers market, as well as other events that may fall within the provincial, region and municipal guidelines for public gatherings.

**e. Establish relationships with business owners to ensure open dialogue and ongoing support.**

- The BIA Manager has continued regular communication with business owners through emails and phone calls. Recent communications have centered around the BIA’s revamped gift certificate and what protocols they would be comfortable with when processing transactions. Recent communications have also centered around the upcoming Georgetown Farmers Market and facilitating business participation during the market.



**COMMITTEE OF ADJUSTMENT  
MINUTES**

Minutes of the Committee of Adjustment hearing held on **June 2, 2021**, at 6 p.m. via Zoom.

Members Present: Todd Jenney (Chair), Jane Watson, Lloyd Hillier, Neal Panchuk, Thomas Hill

Staff Present: Jeff Markowiak, Director of Development Review  
Greg Macdonald, Planner  
John McMulkin, Planner  
Niloo Hodjati, Secretary-Treasurer, Committee of Adjustment & Consent Official

**1. CALL TO ORDER**

**2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**

None.

**3. APPLICATIONS HEARD**

**a) Minor Variance D13VAR21.014H – Younis**

**Location:** 12121 Eighth Line, Town of Halton Hills (Glen Williams), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the maximum permitted lot coverage from 15% (198.5 sq m) to permit a lot coverage of 19.6% (259 sq m).

**To accommodate a proposed dwelling.**

**Owner(s):** Muhammad Younis, **Agent:** Steve Hamelin Design Studio, Laura Page

The Secretary-Treasurer noted that septic design information, and a revised site plan must be submitted to determine any additional variances required, and as such, Town

staff are recommending that the decision for this application be deferred. The agent had concurred.

It was MOVED by Todd Jenney, SECONDED, and CARRIED

THAT the decision for the subject application be deferred.

**b) Minor Variance D13VAR21.004H – Faber**

**Location:** 12425 Kirkpatrick Lane, Town of Halton Hills (Limehouse), Regional Municipality of Halton

**Purpose:** Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the setback from the right-of-way owned by a federally regulated railway company from 30 m to permit a setback of 15.75 m.
2. To reduce the interior side yard setback from the minimum 4.5 m, to permit a 2.06 m side yard setback.
3. To reduce the front yard setback from the minimum 7.5 m, to permit a 5.5 m front yard setback.
4. To increase the total floor area of all accessory structures from the maximum 60 sq m to permit a total floor area of 136 sq m for all accessory structures.

**To accommodate a proposed addition to the dwelling, and a new canopy structure.**

Notes:

- Some individuals spoke throughout the hearing, however, each person's main points are grouped together as one paragraph.
- The Secretary-Treasurer requested a recess at approximately 6:30 p.m. as members of the public disappeared from the virtual platform. Calls were placed and it was indicated that power had been temporarily lost in Limehouse. By approximately 6:35 p.m., the parties had rejoined, and the hearing resumed.

Oral Submissions:

- Doug Matthews, Matthews Design & Drafting
- Andrew Norman, 12429 Kirkpatrick Lane
- Susan Cox, 12438 Kirkpatrick Lane
- Karen Mantha, 12428 Kirkpatrick Lane

The Town Planner addressed received public objections which included issues with size and architectural style of the proposed addition; property values; impact to wells; fire separation; parking issues: railway impacts; and a business operating from the accessory structure. Responded that size cannot be restricted in the zone; impact to property

values cannot be considered; no objections were received from commenting agencies; property exceeds minimum required parking spaces; and that staff or Committee cannot take concerns about a business into consideration, and any such complaints may be filed with By-law Enforcement. Noted no objections to approval, subject to conditions.

Doug Matthews: spoke on behalf of the owners. Noted that they have a blended family and require additional space; the addition is on the opposite side of the railway setback; views cannot be into someone else's yard; fire separation will be addressed under the Building Code; and any extra traffic will be during construction only.

Andrew Norman: spoke in favour of the proposal.

Susan Cox: spoke against the proposal. Noted concerns with the narrowness of Kirkpatrick Lane; parking issues; speeding vehicles; vehicles parked on street impacting snow removal; the addition potentially being built larger than requested; and asked if they can build without requiring a Minor Variance.

Karen Mantha: clarified her written comments about impacts to view.

Committee deliberations included: fire separation requirements, exterior finishes such as 'fieldstone' not being combustible, suitability of the addition, and clarifying that people regularly come before the Committee for similar variances.

It was MOVED by Thomas Hill, SECONDED, and CARRIED

THAT the application be approved, subject to conditions.

#### **4. ADJOURNMENT**

Adjourned at approximately 7:10 p.m.

## Melissa Lawr

---

**From:** Claire Slaughter <claire@energyontario.ca>  
**Sent:** Thursday, July 8, 2021 10:09 AM  
**To:** clerks@haltonhills.ca  
**Subject:** Ontario Energy Association Net Zero 2050 Report

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

[EXTERNAL EMAIL]

Hello,

Hope this finds you well. Reaching out to happily share that the Ontario Energy Association (OEA) has released our [Net Zero 2050](#) report on options to achieve net zero emissions by 2050 calling for comprehensive energy strategy for Ontario. We feel it's important to share this with the Halton Hills region as this report reflect Ontario's unique energy system and provides a holistic and realistic approach to achieve net zero emissions of greenhouse gases (GHGs) by 2050.

The OEA's intention is to leverage our expertise to assist all levels of government and their agencies to find the optimal pathway to NZ2050 while ensuring our customers maintain access to affordable and reliable energy.

We hope you take a moment to kindly review this report and please feel free share it with relevant people in your network or on social media. Please don't hesitate to reach out with any questions.

Warm regards,  
Claire Slaughter

**Claire Slaughter**  
Marketing Associate



Ontario Energy Association  
[claire@energyontario.ca](mailto:claire@energyontario.ca)

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2021-3044

June 30, 2021

Your Worship  
Mayor Rick Bonnette  
Town of Halton Hills

Dear Mayor Bonnette,

Thank you for your application to the second intake of the **Municipal Modernization Program** and for your commitment to delivering modern, efficient services that are financially sustainable.

Under the implementation stream, I am pleased to inform you that the Ford government will provide funding of up to:

- \$84,500 towards: Town of Halton Hills Property Tax Citizen Portal, and
- \$59,345 towards: Town of Halton Hills Accessible Transit Scheduling Service Expansion

The provincial funding is for up to 65% of total eligible costs to implement the project and complete a final report that forecasts annual savings and other efficiency outcomes by September 30, 2022.

In 2019, the Ford government launched the MMP to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective. The impacts of the COVID-19 outbreak have made this work more important than ever. The projects selected for funding under the second intake of the Municipal Modernization Program will further support municipalities' efforts to implement efficiencies, with a focus on digital modernization, service integration, streamlining development approvals and alternative service delivery.

I understand how important this work will be to your community. To help you get started, an interim payment will be issued following execution of a transfer payment agreement. Ministry staff will forward instructions and a transfer payment agreement for each approved project in the coming days and will work with you to have it finalized. If you have questions, please contact your municipal advisor, or email [municipal.programs@ontario.ca](mailto:municipal.programs@ontario.ca).

.../2

I would like to offer my congratulations on this funding approval and extend my best wishes as you work to improve service delivery and administrative efficiency in your municipality.

Sincerely,



Steve Clark  
Minister

- c. Chris Mills, Acting CAO, Town of Halton Hills
- Moya Leighton, Treasurer and Director of Finance, Town of Halton Hills
- Ted Arnott, MPP, Wellington—Halton Hills



August 12, 2021

### **In This Issue**

- 2021 annual emergency exercises requirements.
- Consultations ongoing for Notice of Project Requirements / Head Protection.
- You are registered for AMO 2021! Now what?
- AMO Caucus Meet Ups - Monday, August 16.
- AMO Blue Box webinar on August 24, 2021.
- Virtual risk management: Shore erosion.
- Joint Health and Safety Committee eLearning bundle training.
- Canoe vendor spotlight: New Way Trucks, ReCollect.
- New High Interest Savings Account (HISA) with National Bank.

### **Provincial Matters**

The Ministry of the Solicitor General has announced that there will be no exemption in 2021 for annual emergency exercises under O. Reg 380/04 of the *Emergency Management and Civil Protection Act*.

MLTSD has posted consultations on Proposal to Amend Ontario Regulation 213/91 - Construction Projects to Modernize the Notice of Project Requirements and Harmonization of Head Protection Requirements under the *Occupational Health and Safety Act*. Municipalities are encouraged to participate by September 10, 2021.

### **Eye on Events**

All registered delegates will receive their Conference platform log-in credentials the afternoon of **Friday, August 13**. The email will come from **chime.ca**. Check your junk folder if you do not see it. The Conference platform opens Sunday, August 15.

Meet with your AMO Caucus colleagues on Monday August 16, 11:30 am - 12:30 pm. It's a great opportunity to connect and network. Once you log into the Conference platform check the menu bar for details.

Join AMO, CIF, and RPRA from 12:30 - 4:30 pm for an update on The Blue Box program. There will be presentations from prospective Producer Responsibility Organizations to assess program impacts. Register now!

Recent erosion events in Southern Ontario have shone a light on the many concerns municipalities face, as well as the citizens who live in those communities. Register for the Risk Management Symposium this October to learn how you can repair and prevent erosion.

4S Consulting Services, AMO's occupational health and safety service partner, is offering JHSC online training at member preferred pricing. Use the code **AMO2021** at checkout.

### **LAS**

Two new waste management vendors have been added to the Canoe Procurement Group. ReCollect offers digital solutions to empower residents manage their waste, and New Way Trucks offers a range of vehicles to collect it. Contact Tanner for more information.

## ONE Investment

ONE brings another HISA provider onboard: National Bank in the coming weeks. Submit your interest and questions today by emailing [one@oneinvestment.ca](mailto:one@oneinvestment.ca). The account is fully liquid with no transactional or monthly fee that provides higher interest on deposits than a typical savings account.

## About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

## AMO Contacts

AMO Watch File Tel: 416.971.9856

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[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

## AMO's Partners



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August 5, 2021

### **In This Issue**

- Consultations ongoing for Notice of Project Requirements / Head Protection.
- AMO 2021 Training: AMO is working to bring members what they need.
- The countdown to AMO 2021 - 5 days left to register!
- Only one day left to submit your Ministers' Forum questions!
- Joint Health and Safety Committee eLearning bundle training.
- Risk Management Symposium - (em)Powering Change.
- Canoe Vendor Spotlight: Doosan Industrial.
- New High Interest Savings Account (HISA) with National Bank.

### **Provincial Matters**

MLTSD has posted consultations on [Proposal to Amend Ontario Regulation 213/91 - Construction Projects to Modernize the Notice of Project Requirements and Harmonization of Head Protection Requirements under the \*Occupational Health and Safety Act\*](#). Municipalities are encouraged to participate by September 10, 2021.

### **Eye on Events**

AMO has been piloting a number of training offerings in 2021 including: Human Rights and Equity, Indigenous Cultural Competency, leadership through crisis and more! You can [see what we have developed](#) with you in mind. Spaces are filling fast.

On August 16th AMO will launch its 2021 Conference. Hosted by the City of London this year's incredible program line up brings you the conversations addressing your most pressing issues. Haven't [registered](#) yet? You have until noon August 12th to do so.

AMO 2021 includes 3 Ministers' Forums focused on issues that matter to your council and communities. Registered delegates who are municipal councillors or Heads of Council are invited to submit questions through this [on-line form](#). **Do so by noon on Friday August 6.** Don't miss this year's incredible program line-up. There is still time to [register](#) for AMO 2021.

We have booked our keynote speaker for the virtual [Risk Management Symposium](#) this October. Dr. Blair Feltmate is the Head of the Intact Centre on Climate Adaptation. We have many sessions and panel discussions, all to help empower your decision-making in relation to climate change and your municipality.

4S Consulting Services, AMO's occupational health and safety service partner, is offering [JHSC online training](#) at member [preferred pricing](#). Use the code **AMO2021** at checkout.

### **LAS**

[Canoe Procurement Group](#) has added Doosan Industrial as a vendor under the Public Utility Equipment category. Forklifts and other material handling equipment covered by this contract can handle between 3,000 and 55,000 lbs. Keep your community working safely and efficiently with the right equipment for the job. [Contact Tanner](#) for more information.

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July 29, 2021

### **In This Issue**

- Final reminder - Land Use comments due August 6.
- AMO 2021 Training: AMO is working to bring members what they need.
- Deadline to submit your questions for the Ministers' Forums is August 6.
- Joint Health and Safety Committee eLearning bundle training.
- Risk Management Symposium - (em)Powering Change.
- Canoe vendor spotlight: Roth IAMS.
- Careers: Kelowna and Credit Valley Conservation Authority.

### **Provincial Matters**

AMO submitted [comments](#) on their *Strengthening Environmental Compliance Approach* to the Ministry of Environment, Conservation and Parks on July 2nd. Submissions are due August 6th. For more details, consult the [Environmental Registry](#).

### **Eye on Events**

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### **LAS**

Our [Canoe Procurement Group](#) has a new vendor and category! Looking for a facility condition assessment, energy assessment, or some help with recommissioning or asset management planning? Roth IAMS from Oakville is your go-to for Facility Assessment and Planning. [Contact Tanner](#) for more information.

### **Careers**

[General Manager, Infrastructure - City of Kelowna](#). Part of the senior leadership team (SLT), this position provides critical leadership to Infrastructure Delivery, Integrated Transportation, Infrastructure Operations, and Utility Services departments. First Resume Review: August 20, 2021. To apply, please email a cover letter & resume (PDF or Word Document only) to [Vancouver@leadersinternational.com](mailto:Vancouver@leadersinternational.com) and indicate the role title in the subject line.

[Chief Administrative Officer/Secretary-Treasurer - Credit Valley Conservation Authority](#)

(CVC). As CAO / Secretary-Treasurer, you will provide visionary leadership and direction to achieve CVC's mission to work with our partners to protect, restore and positively impact the management of the watershed through the establishment of environmental programs. To explore this opportunity further, please send an email or apply by submitting your cover letter and resume to [hr@cvc.ca](mailto:hr@cvc.ca). Please quote "Chief Administrative Officer/Secretary-Treasurer" in the subject line of your application email. Closing date: August 27, 2021

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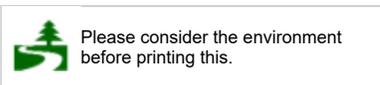
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July 22, 2021

### **In This Issue**

- 2021 AMO Virtual Conference Sessions.
- Office of the Chief Coroner releases verdict on Wright Inquest Q2021-02.
- AMO 2021 training: Human Rights and Equity.
- AMO membership training: Leading Through Crisis.
- AMO 2021 – Program Bonuses.
- Deadline to submit your questions for the Ministers' Forums is Friday, August 6th.
- AMO-OFIFC Indigenous Cultural Competency Training - new dates added.
- New AMO Training – Navigating Conflict Relationships as an Elected Official.
- Joint Health and Safety Committee eLearning bundle training.
- 2021 Virtual Risk Management Symposium.
- LAS Road & Sidewalk Assessment.
- Canoe New Vendor Spotlight: Sharp Electronics.
- LED upgrades contribute to big savings!
- Book your custom Energy Workshop & Treasure Hunt.
- eSolutionsGroup Survey – feedback requested.
- Careers: Ministry of Health, Kincardine, CreateTO.

### **AMO Matters**

The 2021 AMO Virtual Conference is approaching. [Read about](#) the 90-minute concurrent sessions running throughout the Conference. We look forward to seeing you there.

### **Provincial Matters**

After an inquest into the death of a construction worker due to a collapsed trench, the Verdict of the Coroner's Jury has made several [recommendations](#) that municipalities may want to review with respect to construction activities.

### **Eye on Events**

The necessity to honestly and transparently face the issues of human rights, diversity, equity and inclusion should be a top priority of all councils. AMO has developed training to help members better understand these important and complex issues along with their roles and obligations. Join us for this important discussion. Space is limited. Register [here](#).

On September 16, 2021, AMO and the Loomex Group is offering training that provides tools for elected officials to build resilience and strength in providing leadership through and beyond COVID-19. This important training has limited capacity, [register today](#).

In addition to the outstanding main stage and concurrent sessions, there are many programming bonuses to take advantage of, including: this year's Women's Networking Session hosted by Associate Minister Jane McKenna, 3 Ministers' Forums and a City of London Study Tour. Check the [program](#) for details and [register today](#).

AMO 2021 includes 3 Ministers' Forums focused on issues that matter to your council and communities. Registered delegates who are municipal councillors or Heads of Council are invited to submit questions through this [on-line form](#). **Do so by noon on Friday August 6th.**

In partnership, the Association of Municipalities of Ontario (AMO) and the Ontario Federation of Indigenous Friendship Centres (OFIFC), are offering training to build indigenous cultural competency in municipal government. Space is limited but new dates are coming soon. [Register here](#).

This training, September 14-15, 2021, is an opportunity to gain skills in building collaborative relationships and negotiating difficult ones in your role as an elected municipal official. Space is limited. [Register today](#).

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### **LAS**

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Roads and sidewalks are some of the most significant assets a municipality is responsible for. Our [Road and Sidewalk Assessment Service](#) helps you make the best decisions to keep your community moving safely and cost-effectively. There's still time to get your assessment done this fall - [contact Tanner](#) for more info.

The [Canoe Procurement Group](#) continues to grow! Introducing Sharp Electronics, our newest vendor in the Technology category providing multifunction printers, display systems, and software solutions. Save time and money on the technology your office uses every day. [Contact Tanner](#) for more information.

Older lighting technology accounts for appx. 20 - 30% of energy cost in facilities. Upgrading to LED significantly reduces energy and maintenance costs. With over 65 LED lighting retrofit projects, municipalities are collectively saving over \$1 million annually through LAS' [Facility Lighting Service](#). Contact [Christian Tham](#) for a free budget proposal.

[LAS Energy Training workshops](#) result in significant energy savings for municipalities. With more than 300 attendees and over 54 workshops, attendees have discovered excellent opportunities in their facilities worth hundreds of thousands of dollars. Contact [Christian Tham](#) to book a custom workshop for this fall.

### **Municipal Wire\***

AMO's barrier free website partner, [eSolutionsGroup](#), has launched a [survey](#) on its systems and services for municipalities. In order to make it easier for residents to access services online, feedback is requested to help prioritize what third party systems your municipality is using.

### **Careers**

[Senior Program Consultant - Ministry of Health](#). This position requires an individual with a high degree of oral and written skills as they will be preparing documents for senior government, Cabinet Submissions and will be required to brief government executives and external tribunals on ministry policies. Location: Kingston. Additional Information: 1 Temporary, duration up to 12 month. Please apply online, only, at [Ontario Public Service Careers](#), quoting Job ID 165364, by Thursday, August 5, 2021. Please follow the instructions to submit your application.

[Director of Community Services - Municipality of Kincardine](#). The incumbent will be responsible for the planning, development, management, and leadership of the Community Services department which will consist of parks, recreation facilities and programming, municipal facility maintenance and operations, beaches and waterfront

programs, and fire and emergency management. Reports to: CAO. Please submit your application online at [Kincardine Career Opportunities](#) no later than August 6, 2021 at 4:30 pm.

**Chief Executive Officer - CreateTO**. CreateTO manages Toronto's billion real estate portfolio, develops City buildings and lands for municipal purposes and delivers client-focused real estate solutions. The incumbent will be accountable for creating and executing a vision, strategy, and business plan consistent with the purpose of CreateTO and aligned with the policy direction of Toronto City Council. To apply to this key executive position in municipal administration, submit your application to Phelps at [careers@phelpsgroup.ca](mailto:careers@phelpsgroup.ca), specifying the job title in the subject line of your email. Application deadline: August 9, 2021.

---

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## About AMO

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## AMO Contacts

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

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## AMO's Partners



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Association of Municipalities of Ontario  
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July 15, 2021

### **In This Issue**

- Ontario opens 2nd intake for Green Infrastructure Fund.
- Head protection requirements under the *Occupational Health and Safety Act*.
- Two upcoming AMO waste webinars on July 21, 2021.
- AMO 2021 training: *Human Rights and Equity*.
- AMO membership training: *Leading Through Crisis*.
- AMO Conference special programming - August 18, 3:15 pm - 4:00 pm.
- Deadline to submit your questions for the Ministers' Forums is August 6.
- AMO Conference Women's Networking session - August 17 at 11:30 am.
- (em)Powering Change - Climate resiliency for a better tomorrow.
- Occupational Health & Safety roadmap for accreditation.
- Joint Health and Safety Committee eLearning bundle training.
- Canoe Procurement Group: Canadian at the core.
- How to use the Canoe Procurement Group.
- Culvert prices rising August 1.
- New HISA with Scotiabank.
- Careers: AMO, Windsor, Niagara Region and Guelph.

### **Provincial Matters**

Funding applications for drinking water projects will be accepted until September 8, 2021 for intake 2 of the Green Stream and the final portion of Ontario's funding under the joint federal and provincial [Investing in Canada Infrastructure Program](#) (ICIP). The Ministry of Infrastructure is holding webinars for applicants on July 22 10:30 - 12:00 or July 28, 1:30 - 3:00 EDT. For the registration link and if you require assistance with registration, please contact [ICIPtraining@ontario.ca](mailto:ICIPtraining@ontario.ca).

Comments are being accepted until September 10, 2021 on the Ministry of Labour, Training and Skills Development's [proposal](#) to harmonize head protection requirements across all workplaces that fall under the *Occupational Health and Safety Act*.

### **Eye on Events**

AMO and CIF will host a [Blue Box Update webinar](#) on July 21, 2021 from 10:00 am - 11:30 am. AMO, RPRA, CIF will host a [Hazardous and Special Products webinar](#) on July 21, 2021 from 12:00 pm - 2:30 pm. Register today!

The necessity to honestly and transparently face the issues of human rights, diversity, equity and inclusion should be a top priority of all councils. AMO has developed training to help members better understand these important and complex issues along with their roles and obligations. Join us for this important discussion. Space is limited. Register [here](#).

On September 16, 2021, AMO and the Loomex Group is offering training that provides tools for elected officials to build resilience and strength in providing leadership through and beyond COVID-19. This important training has limited capacity, [register today](#).

AMO, in partnership with the [Woodland Cultural Centre](#), is presenting a special screening of a virtual tour of the Mohawk Institute Residential School as part of the AMO 2021 Conference program. For more information and to register for the 2021 AMO Conference, August 16-18, [click here](#).

and communities. Registered delegates who are municipal councillors or Heads of Council are invited to submit questions through this [on-line form](#). **Do so by noon on Friday, August 6.**

Back by popular demand, the AMO 2021 Women's Networking session will be hosted by the Honourable Jane McKenna, Associate Minister of Children and Women's Issues. Join this session for important conversations on women in leadership. [Register today](#).

[Sign up now](#) for the 2021 Risk Management Virtual Symposium October 5 and 6. Join keynote speaker Dr. Blair Feltmate and walk away empowered with the right tools to help lower your community's carbon footprint.

On July 22, [AMO's occupational health and safety partner, 4S](#), is hosting a virtual roundtable discussion to help employers understand how to build a strong OHS program that moves towards Ministry of Labour, Training and Skills Development's accreditation program for earning rebates. [Register today](#).

4S Consulting Services, AMO's occupational health and safety service partner, is offering [JHSC online training](#) at member [preferred pricing](#). Use the code **AMO2021** at checkout.

### **LAS**

Some of the contracts used by the [Canoe Procurement Group](#) cover all of North America, but you can be sure that they're ready for Ontario. Each has been vetted to ensure local sales and support, CETA/CFTA compliance, and Canadian pricing. Contact [Tanner](#) for more information.

Making a purchase through the [Canoe Procurement Group](#) is simple and easy! Contact LAS for support with your purchase OR contact the vendor directly. Be sure to let the vendor know you want to use the program to take advantage of preferred pricing and CFTA compliant procurement. [Contact us](#) to learn more.

While the [Canoe Procurement Group](#) protects members from volatile prices, adjustments do happen on occasion. A negotiated price increase on our culvert supply contract has been approved for August 1. [Contact LAS](#) to place your order now before prices go up.

### **ONE Investment**

ONE's Scotiabank [HISA](#) provides municipalities high interest on their money, more than a typical savings account. The account is fully liquid with no transactional or monthly fee. For inquiries, contact us at [one@oneinvestment.ca](mailto:one@oneinvestment.ca).

### **Careers**

[Information Services Analyst - AMO](#). AMO is a non-partisan, non-profit, membership organization representing Ontario's municipal governments. The IS Analyst works in a dynamic, results-oriented environment. The position provides operational support in the development and implementation of the Association's overall information services, including systems, member database, websites, job posting, content management and records. This person is a key resource in records management and data integrity. Please send your application in pdf format, including a cover letter, directly to [hr@amo.on.ca](mailto:hr@amo.on.ca), referencing in the subject line "IS Services 2021" by July 19, 2021.

[Commissioner, Community Services - City of Windsor](#). This position is responsible for the effective and efficient operation of the Office of Community Services including the administration, coordination and management of this service area in a manner consistent with the strategic direction of Windsor City Council, ensuring the highest quality of service possible to the residents of the City of Windsor. An [online application](#) is available and must be completed and submitted by no later than Friday, July 23, 2021 at 4:30 p.m. If you require assistance to apply online, please contact [recruitment@citywindsor.ca](mailto:recruitment@citywindsor.ca) or call (519) 255-6515.

[Claims Examiner - Niagara Region](#). Division: Legal & Court Services. Position Status: Full-Time, Temporary. Approximate Duration: 14 - 20 months. The Claims Examiner is responsible for the administration of claims, including claim response, assessment,

defense, settlement negotiation, and the disposing of claims as delegated by the Risk Management Program Manager for the Corporation, the Niagara Police Services Board/Niagara Regional Police Service (NRP) and Niagara Regional Housing (NRH). Please submit your online application no later than July 26, 2021 before midnight by visiting the 'Careers' page at [Region of Niagara](#).

**Deputy Fire Chief, Administration & Accreditation - City of Guelph.** The successful candidate will be responsible for administration of the Fire Service and continuity of operations of the Fire Services. Qualified applicants are invited to apply using our online application system by Sunday, August 1, 2021. All applicants must complete the online questionnaire specific to this position at the time they submit their resume and cover letter in order to be considered. Please visit the job posting listed on our [careers page](#) and click on the "Apply for this job" button. Instructions will follow.

### About AMO

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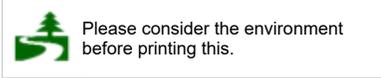
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### AMO's Partners



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July 8, 2021

### **In This Issue**

- AMO's Land Use Compatibility submission posted.
- Updates to Ontario's *Drainage Act* now in effect.
- Consultation launched on Projection Methodology Guideline.
- Provincial deadline extended for Land Use comments to August 6.
- Two upcoming AMO waste webinars on July 21, 2021.
- AMO 2021 training: *Human Rights and Equity*.
- AMO membership training: *Leading Through Crisis*.
- Special programming added to AMO Conference.
- Submit your Ministers' Forum questions by Friday, August 6, 12 noon.
- Spam Alert regarding AMO 2021 delegates list.
- Joint Health and Safety Committee eLearning bundle training.
- Canada's first net-zero fire station.
- New HISA with Scotiabank.
- OMHRA Webinar on reopening: Safeworkplaces/Vaccines.
- Careers: AMO, Markham, Northumberland County.

### **AMO Matters**

On July 2nd, AMO formally submitted comments to the Ministry of the Environment, Conservation and Parks on their "Strengthening the Environmental Compliance Approach" consultation (ERO 019-3268).

### **Provincial Matters**

New *Drainage Act* amendments took effect June 30, 2021 which provide a simplified process for those undertaking minor changes to drainage projects. For details, see the [COVID-19 Economic Recovery Act, 2020](#) (Schedule 4).

On June 23rd, the Ministry of Municipal Affairs launched a 90-day consultation on a proposed approach to review and update the [Projection Methodology Guideline](#).

On July 2nd, the Ministry of Environment, Conservation and Parks extended the deadline for comments on their Strengthening Environmental Compliance Approach to August 6. For more details, consult the [Environmental Registry](#).

### **Eye on Events**

AMO and CIF will host a [Blue Box Update webinar](#) on July 21, 2021 from 10:00 am - 11:30 am. AMO, RPRA, CIF will host a [Hazardous and Special Products webinar](#) on July 21, 2021 from 12:00 pm - 2:30 pm. Register today!

The necessity to honestly and transparently face the issues of human rights, diversity, equity and inclusion should be a top priority of all councils. AMO has developed training to help members better understand these important and complex issues along with their roles and obligations. [Join us](#) for this important discussion. Space is limited.

On, September 16, 2021, AMO and the Loomex Group is offering training that provides tools for elected officials to build resilience and strength in providing leadership through and beyond COVID-19. This important training has limited capacity, [register today](#).

AMO, in partnership with the [Woodland Cultural Centre](#), is presenting a special screening of a virtual tour of the Mohawk Institute Residential School as part of the AMO 2021 Conference program. The special screening will occur at 3:15 PM on Wednesday, August 18 at the conclusion of the Conference and will be open to all

conference delegates. [Register today](#) for this special opportunity.

AMO 2021 includes 3 Ministers Forums focused on issues that matter to your council and communities. Registered delegates who are municipal councillors or Heads of Council are invited to submit questions through this [on-line form](#). Do so by noon on Friday, August 6.

AMO is aware that **spam** is circulating promising to sell the 2021 conference delegates list. Be advised, that this is not something AMO does and that each year at this time the benefits of the AMO conference are exploited through spam offering some kind of scam.

4S Consulting Services, AMO's occupational health and safety service partner, is offering [JHSC online training](#) at member [preferred pricing](#). Use the code **AMO2021** at checkout.

### **LAS**

The Municipality of Middlesex Centre guest blogs about a little village that could: Did you know that Coldstream is home to the first Net-Zero Fire Station in Canada? It opened in 2017, but building it didn't come without any challenges. Read our latest blog [here](#).

### **ONE Investment**

ONE's Scotiabank [HISA](#) provides municipalities high interest on their money, more than a typical savings account. The account is fully liquid with no transactional or monthly fee. For inquiries, contact us at [one@oneinvestment.ca](mailto:one@oneinvestment.ca).

### **Municipal Wire\***

On July 16, 2021, OMHRA is offering a webinar on considerations and approaches to reopening the workplace. You can [register here](#).

### **Careers**

[Information Services Analyst - AMO](#). AMO is a non-partisan, non-profit, membership organization representing Ontario's municipal governments. The IS Analyst works in a dynamic, results-oriented environment. The position provides operational support in the development and implementation of the Association's overall information services, including systems, member database, websites, job posting, content management and records. This person is a key resource in records management and data integrity. Please send your application in pdf format, including a cover letter, directly to [hr@amo.on.ca](mailto:hr@amo.on.ca), referencing in the subject line "IS Services 2021" by July 14, 2021.

[Manager, Executive Operations & Strategic Initiatives - City of Markham](#). Reporting to the Chief Administrative Officer, the incumbent will excel at issues management, stakeholder and inter-governmental relations and the nurturing of strategic partnerships. For more information on this role and to apply online, please visit City of Markham [Employment](#) by Wednesday, July 21, 2021.

[Community Services Coordinator - Northumberland County](#). You will contribute to the implementation of the provincially legislated Community Safety & Wellbeing Plan (CSWB). Position Status: Contract, Temporary full-time (up to 12 months). Please submit your cover letter, résumé and any other supporting documents in one file, preferably MS Word (.doc or .docx) or Adobe (.pdf) by 4:30 pm, Friday, July 23, 2021 to: Human Resources, County of Northumberland, 555 Courthouse Road, Cobourg, ON K9A 5J6. Email: [hr@northumberland.ca](mailto:hr@northumberland.ca); Fax: 905.372.3046.

[Chief Information Officer \(CIO\) - City of Markham](#). Reporting to the Commissioner of Corporate Services, you will be a key influencer and business leader, continuing to build Markham's reputation as a digital innovator. To apply to this mission-critical executive position in municipal government, submit your application to [Phelps](#), specifying the job title in the subject line of your e-mail. Application deadline: July 30, 2021.

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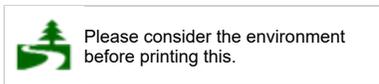
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June 30, 2021

### **In This Issue**

- Regulatory changes for low risk short-term water taking activities.
- Comment period now open for Project Methodology Guideline Review.
- Ontario's Seniors Community Grant - Apply by July 15.
- Temporary Resident to Permanent Resident Pathway immigration program.
- Joint Health and Safety Committee eLearning bundle training.
- Culvert prices rising August 1.
- 4 easy steps to using LAS' Canoe Procurement Group.
- Careers: AMO.

### **Provincial Matters**

Effective July 1st, 2021, eligibility requirements for the Environmental Activity and Sector Registry (EASR) for water takings will be expanded for construction site dewatering, road construction, and certain pumping tests. For more details see O. Reg. 63/16, O. Reg. 387/04.

The Province is seeking feedback to support an update of the Projection Methodology Guideline to reflect Ontario's current land use planning policy framework. Visit the ERO posting for more details.

The Seniors Community Grant program focuses on projects that help improve the lives of older Ontarians. Apply through Transfer Payment Ontario by July 15 at 5 pm for grants between \$1,000 - \$25,000.

### **Federal Matters**

The Temporary Resident to Permanent Resident Pathway program offers eligible foreign workers in Canada and recent international graduates a faster route to permanent residency in Canada. Applications to the program must be submitted before November 5, 2021. More information is available at Immigration, Refugees and Citizenship Canada.

### **Eye on Events**

4S Consulting Services, AMO's occupational health and safety service partner, is offering JHSC online training at member preferred pricing. Use the code **AMO2021** at checkout.

### **LAS**

While the Canoe Procurement Group protects members from volatile prices, adjustments do happen on occasion. A negotiated price increase on our culvert supply contract has been approved for August 1. Contact LAS to place your order now before prices go up.

In just 4 easy steps, you can buy the items you use every day: (1) Make sure your

purchasing by-law allows for group buying. (2) Post a Notice of Participation on your procurement website. (3) Send LAS your opt-in form. (4) Contact any of the many vendors and mention you want to buy through the Canoe! Questions? Contact Tanner Watt for more info.

**Careers**

Information Services Analyst - AMO. AMO is a non-partisan, non-profit, membership organization representing Ontario's municipal governments. The IS Analyst works in a dynamic, results-oriented environment. The position provides operational support in the development and implementation of the Association's overall information services, including systems, member database, websites, job posting, content management and records. This person is a key resource in records management and data integrity. Please send your application in pdf format, including a cover letter, directly to [hr@amo.on.ca](mailto:hr@amo.on.ca), referencing in the subject line "IS Services 2021" by July 14, 2021.

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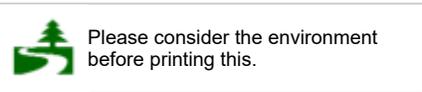
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VIA EMAIL

July 15, 2021

Kevin Arjoon, City of Burlington,  
Meaghen Reid, Town of Milton  
Valerie Petryniak, Town of Halton Hills  
Vicki Tytaneck, Town of Oakville

---

Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

Please be advised that at its meeting held Wednesday, July 14, 2021, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: PW-22-21 - Halton Waste Management Site Customer Experience Optimization Update**

1. THAT Regional Council approve the revised scope of the Halton Waste Management Site Customer Experience Optimization project as outlined in Report No. PW-22-21 re: "Halton Waste Management Site Customer Experience Optimization Update".
2. THAT the Regional Clerk forward a copy of Report No. PW-22-21 to the City of Burlington, the Town of Halton Hills, the Town of Milton, and the Town of Oakville.

Included please find a copy of Report No. PW-22-21 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866



**The Regional Municipality of Halton**

Report To:	Regional Chair and Members of Regional Council
From:	Andrew Farr, Commissioner, Public Works
Date:	July 14, 2021
Report No:	PW-22-21
Re:	Halton Waste Management Site Customer Experience Optimization Update

**RECOMMENDATION**

1. THAT Regional Council approve the revised scope of the Halton Waste Management Site Customer Experience Optimization project as outlined in Report No. PW-22-21 re: "Halton Waste Management Site Customer Experience Optimization Update".
2. THAT the Regional Clerk forward a copy of Report No. PW-22-21 to the City of Burlington, the Town of Halton Hills, the Town of Milton, and the Town of Oakville.

**REPORT**

**Executive Summary**

- The Halton Waste Management Site Customer Experience Optimization project to minimize wait times and improve the customer experience, as originally proposed in 2018, had an estimated cost of \$3.0 million.
- A design and layout proposal undertaken for the project in 2020 by Associated Engineering (Ont.) Ltd. estimated the cost to complete the project as \$9.0 million, or \$6 million more than the original estimate.
- Staff undertook a review of the proposed design, and future traffic volumes and disposal needs to determine critical components of the Halton Waste Management Site Customer Experience Optimization that could be implemented for the original approved \$3.0 million and still meet many of the original project goals.

- Staff have identified components of the original plans to effectively manage daily traffic and the disposal of waste material, consider future disposal needs of the Region, and manage overall project costs.
- Improved wayfinding signage, upgrades to the overflow disposal area, an Intelligent Traffic Monitoring System and a new weigh scale for waste collection contractor vehicles are recommended.

## **Background**

The Solid Waste Management Strategy Short Term Options (Report No. PW-12-18) identified the proposed modifications to improve the customer experience at the Halton Waste Management Site as follows:

- Expand the Container Station to provide capacity to divert additional materials;
- Install new automated pay kiosks with a new access road and install new software to enable quick automated payment;
- Implement automated license plate recognition for weigh-in traffic to reduce wait times;
- Install a new permanent building at the existing location for the Household Hazardous Waste Depot and Reuse Depot to be used for Household Hazardous Waste collection, reuse drop-off and Blue Box and Green Cart container distribution;
- Update site signage with consistent colours, symbols and logos to aid in more efficient maneuvering onsite; and,
- Install a new automated entrance gate.

The estimated capital cost in 2018 to design and construct the infrastructure described above was \$3.0 million.

## **Discussion**

### ***Revisited and Revised Elements of Customer Experience Optimization Project***

Since the project commenced, a new automated front entrance gate has been installed, along with new landscaping. A Request for Proposal has been issued for a new software system to be utilized for Scalehouse operations which is planned to be operational by the fall of 2021. The design for the remaining items was completed in late 2020.

The information below outlines how the original scope changed during design and which components are recommended to achieve the overall goal of improving the customer experience by minimizing wait times while managing costs.

### Consultant Design

In the spring of 2019 Associated Engineering (Ont.) Ltd., was awarded a consulting assignment for design services related to this project.

Upon review of an updated cost estimate based on the completed design, it was evident that the required scope of work exceeded the original cost estimate used to inform the 2019 Capital Budget (G3268A – Waste Management Optimization).

Based on the new estimated costs an additional \$6.0 million will be required. Staff therefore undertook a review to refine the project to a point where it still meets the intended outcomes to minimize wait times and improve the customer experience, yet could be completed within the approved budget. Staff also took into consideration experiences and observations due to the increase in customers utilizing the Halton Waste Management Site in 2020 and into 2021.

### **Recommendation**

Staff recommend the following key components that will contain costs to the amount approved in the budget and still achieve the outcome of improving the customer experience. The following components are recommended to move forward to implementation.

#### ***Wayfinding Signs - \$500,000***

As many inquires pertain to directions to the drop-off locations, signs with distinct graphics will be installed to aid in efficient maneuvering of customers to the appropriate locations to dispose of their waste material.

#### ***Overflow Area for Additional Disposal Capacity - \$900,000***

To ensure sufficient capacity and reduce wait times, additional disposal capacity will be expanded in existing overflow areas that are currently used to receive brush material as well as small loads of rubble and brick. Modifications are required to improve and expand the overflow areas, widen their access points and provide more bins for disposal of waste material.

#### ***Intelligent Traffic Monitoring System - \$150,000***

To effectively monitor and document on-site traffic and to identify peak times, an Intelligent Traffic Monitoring System will be installed. The Intelligent Traffic Monitoring System can calculate traffic flow and inform operating staff when the Halton Waste

Management Site is near peak volumes in order to promptly adjust and ensure consistent traffic flow.

**Weigh-Scale for Waste Collection Vehicles - \$350,000**

Requiring Halton Region’s waste collection contractors to utilize a separate weigh-scale will divert collection vehicles from the weigh-scale used by customers when visiting the Halton Waste Management Site, reducing line-ups and wait times for both customers and Halton Region’s contractors. A separate weigh-scale will be used by Halton Region’s waste collection contractors when disposing garbage at the landfill, as well as when they are off-loading Blue Box and Green Cart material at the transfer station and Yard Waste material at the compost pad. The weigh-scale will also be used by commercial and long-haul vehicles.

While the proposed components represent a revision to the scope of the original project, they will improve the efficiency of traffic flow, provide more disposal capacity and reduce the amount of time customers spend on site.

The revised cost for the recommended proposed work, which includes a 15 per cent contingency, consulting fees and permits, is identified in Table 1 as follows:

Table 1 – 2022 Halton Waste Management Site Customer Experience Optimization

Description	Projected Expenditures
Wayfinding Signs	\$500,000
Overflow Area Improvements	\$900,000
Intelligent Traffic Monitoring System	\$150,000
Weigh-Scale for Waste Collection Vehicles	\$350,000
Engineering fees	\$700,000
<b>TOTAL</b>	<b>\$2,600,000</b>

**Staffing Requirements**

To support the increase in the number of customers utilizing the Halton Waste Management Site, a request for additional staffing resources will be included as part of the 2022 Budget and Business Plan for Regional Council’s consideration.

The additional resources will support the Scalehouse Station as well as increased visits by residents to the Halton Waste Management Site, monitor on-site activities and provide assistance as necessary to ensure operations are managed effectively and customer service standards are maintained.

FINANCIAL/PROGRAM IMPLICATIONS

The current budget for capital project G3268A – Waste Management Optimization is \$3.0 million. Based on the proposed work identified above and the expenditures incurred to date it is estimated that the project budget will not exceed \$3.0 million.

Respectfully submitted,



Rob Rivers CET  
Director, Waste Management and Road  
Operations



Andrew Farr  
Commissioner, Public Works

Approved by



Jane MacCaskill  
Chief Administrative Officer

If you have any questions on the content of this report,  
please contact:

Rob Rivers

Tel. # 8289

Attachments: None





**VIA EMAIL**

July 15, 2021

Kevin Arjoon, City of Burlington,  
Meaghen Reid, Town of Milton  
Valerie Petryniak, Town of Halton Hills  
Vicki Tytaneck, Town of Oakville

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Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

Please be advised that at its meeting held Wednesday, July 14, 2021, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: PW-26-21 - Ontario Blue Box Regulation 391/21**

1. THAT Report No. PW-26-21 re: "Ontario New Blue Box Regulation 391/21" be received for information.
2. THAT the Regional Clerk forward a copy of Report No. PW-26-21 to the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville for their information.

Included please find a copy of Report No. PW-26-21 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)



**The Regional Municipality of Halton**

Report To:	Regional Chair and Members of Regional Council
From:	Andrew Farr, Commissioner, Public Works
Date:	July 14, 2021
Report No:	PW-26-21
Re:	Ontario Blue Box Regulation 391/21

**RECOMMENDATION**

1. THAT Report No. PW-26-21 re: “Ontario New Blue Box Regulation 391/21” be received for information.
2. THAT the Regional Clerk forward a copy of Report No. PW-26-21 to the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville for their information.

**REPORT**

**Executive Summary**

- On June 3, 2021, the Government of Ontario filed Ontario Regulation 391/21: Blue Box, made under the *Resource Recovery and Circular Economy Act, 2016* and will transition municipal Blue Box programs to full Producer responsibility in accordance with the *Waste-Free Ontario Act, 2016*.
- As requested in Report No. PW-07-20, re: “Blue Box Transition Update”, the date for Halton Region to transition the Blue Box program to full Producer responsibility is April 1, 2025.
- The Blue Box Regulation transitions the collection and processing of Blue Box materials to full Producer responsibility and identifies minimum diversion targets based on material-type.
- As per the new Blue Box Regulation, all transitioning municipalities are required to submit an Initial Report to the Resource Productivity and Recovery Authority by

September 30, 2021. The Initial Report will identify the municipality that provides Blue Box and garbage collection, current levels of services, number of residences, number of eligible locations and number of recycling containers located in public spaces.

- It is forecasted that Halton Region will commence negotiations with Producer Responsible Organization(s) in the latter half of 2022 to determine recommended levels of service, respective responsibilities for the delivery of services and to ensure a smooth transition when new collection contracts commence on April 1, 2025.
- Staff will continue to provide timely information and details to Regional Council during the transition process.

## **Background**

As detailed in Report No. PW-30-20, re: “Proposed Regulations for Producer Responsible Blue Box Programs”, in October 2020, the Province of Ontario introduced a draft proposed Blue Box Regulation that outlined the transition of municipal Blue Box programs to full Producer responsibility. The proposed regulations identified transition dates for respective municipalities to take place between January 1, 2023 and December 31, 2025 as well as diversion targets for recyclable material supplied to consumers.

Following public consultation on the draft proposed regulation, the Government of Ontario on June 3, 2021 filed Ontario Regulation 391/21: Blue Box made under the *Resource Recovery and Circular Economy Act, 2016* (Blue Box Regulation). The purpose of this report is to provide Regional Council with information on the Blue Box Regulation with respect to forthcoming changes to the Blue Box program and how it impacts the residents of Halton as well as the Industrial, Commercial and Institutional sector, and key timelines.

## **Discussion**

As per the Blue Box Regulations, municipalities will transition Blue Box programs and services to full Producer responsibility between July 1, 2023 and December 31, 2025. During the transition period the current levels of service for the collection and processing of Blue Box material are to remain unchanged, and Stewardship Ontario will continue to maintain the Blue Box program on behalf of stewards until December 31, 2025.

This means that municipalities will continue to receive funding to off-set the cost of their Blue Box programs through each respective transition period. With the exception of changes to the timeline for the transition period (now July 1, 2023 to December 31, 2025) and key dates to register and submit reports to the Resource Recovery and Productivity Authority, the bulk of the new Blue Box Regulation remains consistent with the proposed draft Blue Box Regulation introduced by the Province in October of 2020.

As requested in Report No. PW-07-20, re: “Blue Box Transition Update”, Halton Region will transition the Blue Box program to Producer responsibility commencing April 1, 2025. In accordance with the terms and conditions, Halton Region’s current Agreements to collect solid waste material in Halton identified an end date of March 31, 2024 but included two one-year options to extend to March 31, 2026.

A transition date of April 1, 2025 was preferred as it provided an opportunity for Halton Region to learn from the experiences of other municipalities during the transition process, ensure a smooth transition and exit out of our current agreements without risk of penalty. Effective that date, Producers who supply Blue Box material comprised of paper, glass, metal, or plastic or a combination of these materials to consumers, are required to have collection and processing services in place for Halton residents.

Producers are also required to collect and process non-alcoholic beverage containers from businesses which was not identified in the draft proposed Blue Box Regulation. While this is a step in the right direction, legislation from the Province that will require the Industrial, Commercial and Institutional sector to minimize the overall amount of waste they generate and increase diversion of waste from landfill as per the *Waste-Free Ontario Act, 2016* remains outstanding. The Industrial, Commercial and Institutional sector continues to generate the largest volume of waste that goes to landfill.

Commencing January 1, 2026 and once transition is completed, Producer Responsible Organizations are to collect and process a consistent set of recyclable materials from eligible sources across the Province. Producer Responsible Organizations are also required to achieve minimum recovery targets as shown in Table 1: Recovery Targets per Material Type.

Table 1: Recovery Targets per Material Type

Material category	Ontario Blue Box Recovery 2018 (expressed as a percentage)	Recovery percentage 2026 - 2029 (expressed as a percentage)	Recovery percentage 2030 onwards (expressed as a percentage)
Paper	72	80	85
Rigid plastic	30	50	60
Flexible plastic		25	40
Glass	68	75	85
Metal	Aluminum 41% Steel 62%	67	75
Beverage containers	Included in categories above	75	80

To assist in achieving their recovery targets, Producers may establish alternative collection systems such as a location where material may be dropped-off (e.g. current deposit return system for alcoholic beverage containers). Starting in 2024, Producers are

required to report on the amount of their material that was recovered through the revised Blue Box program.

If over a three-year period a Producer has not met their recovery targets, they are required to inform the Resource Productivity and Recovery Authority of the changes they will make to either the manner in which material is collected, or how the Producer will transition to a more easily recycled material type. The Resource Productivity and Recovery Authority was created in 2016 by the Government of Ontario to support the transition to a circular economy and to carry out compliance and enforcement activities of mandated diversion programs including the new Blue Box Regulation.

In accordance with the new Blue Box Regulation, municipalities are required to submit the following information as part of the Initial Report on or before September 30, 2021:

1. The number of residents and residences in the eligible community.
2. The municipality, local services board, First Nation or other entity that provides the Blue Box program and garbage collection in the eligible community.
3. The contact information of the person responsible for waste management in the eligible community.
4. The number of residences that received collection services in the eligible community.
5. The criteria or conditions used to determine which facilities were included in the Blue Box program as of August 15, 2019.
6. The number of facilities in the eligible community that received collection services.
7. The number of Blue Box receptacles in a public space in the eligible community that receive collection.

While Halton Region is responsible for the collection of solid waste and is to report this information to the Resource Productivity and Recovery Authority, the information requested is to be specific to each local municipality. As the local municipalities provide collection of garbage and recyclable material in public parks, Halton Region will work with each of the local municipalities to verify and document the number of garbage and recyclable containers serviced by the local municipalities in addition to the roadside containers collected by Halton Region on behalf of the local municipalities. Halton Region's Commissioner of Public Works will submit the Initial Report on behalf of the Region by the September 30, 2021 timeline.

The new Blue Box Regulation identifies the following as being eligible locations for the collection of recyclable material:

- Single-family households;
- Multi-residential buildings;
- Schools (public and private);
- Retirement homes;
- Long-Term Care facilities;

- Public spaces; and,
- Businesses (non-alcoholic beverage containers only).

Halton Region currently provides collection of recyclable material from the majority of locations that are deemed eligible. This will assist in a smooth transition as fewer new locations (e.g. private schools) will need to be included when transition occurs. Based on Halton Region's transition date of April 1, 2025, the Region is required to submit a Transition Report by no later than August 31, 2023. The Transition Report is similar to the information provided in the Initial Report but focuses primarily on identifying the locations where services are to be delivered. The Resource Productivity and Recovery Authority will provide detailed guidance on how to register and report with the Authority.

In addition to being responsible for all costs associated with the collection and processing of material, Producers will also be responsible to provide promotion and education material to the eligible locations to inform them of acceptable materials and levels of service to be delivered. Contact information is also to be included so residents will know whom to contact if they have any concerns with the collection of their recyclable materials or require further information. Producers will also be responsible for supplying and replacing containers used for the collection of recyclable material.

While the intention of the new Blue Box Regulation is to transition the municipal Blue Box program and increase the recovery of recyclable material by requiring Producers to be responsible for the materials supplied to consumers in Ontario, it will also transition the cost of these services from municipalities to Producers. The approved 2021 budget for Halton Region's Blue Box program is \$4.6 million, which is net of funding received from the Resource Productivity and Recovery Authority. The result of negotiations with Producers, Regional Council approval of recommended levels of service and the award prices through a competitive proposal process will determine the actual impact on the waste management budget and business plan for 2025.

## **Next Steps**

Staff will continue to monitor the implementation of the new Blue Box Regulation and impact on those municipalities transitioning effective July 1, 2023 (City of Toronto, City of Ottawa and City of London). While the new Blue Box Regulation identifies the responsibilities of Producers following transition, it is clearly understood that the municipalities will be critical in ensuring a successful transition without disruption to current levels of service to eligible locations. Though the new Blue Box Regulation also identifies responsibilities for Producers to provide information to eligible locations and respond to customer inquiries, Halton Region will continue to receive calls from residents on the Blue Box program and is rightfully expected to be of assistance.

Based on Halton Region's date to transition the Blue Box program, it is anticipated that the Region will negotiate a transition agreement with Producers and/or Producer Responsible Organization(s) in the latter half of 2022. During the negotiations Halton Region will recommend that the Region continue to collect recyclable material to maintain

an integrated waste management system that will ensure a smooth transition and continuing success of current program.

Halton Region will also work in partnership with the Producers to develop a communication plan to effectively inform eligible locations of the next level of waste collection services and whom is responsible for the various levels of service. Staff will contact those municipalities transitioning on July 1, 2023 to learn of their experiences with Producers and better understand expectations during the negotiating process.

Staff will update Regional Council on the progress of negotiations to ensure information is provided in a timely manner and to keep Regional Council aware of any issues that may arise. A report to Regional Council in the Spring of 2022 will provide up-to-date information on the anticipated negotiating process with Producers, will recommend that staff negotiate on behalf of the Region, the proposed terms of the agreements, followed by Regional Council approval for staff to negotiate the transition of the Halton Blue Box program to full Producer responsibility.

The following key milestone dates identify next steps for the transition of the Halton Blue Box program to Producer responsibility commencing April 1, 2025.

<b>Description</b>	<b>Date</b>
Submit Initial Report to the Resource Productivity and Recovery Authority	September 30, 2021
Regional Council approval for staff to negotiate a Transition Agreement with Producers, including proposed levels of service	Spring 2022
Negotiations with Producers	Summer-Fall 2022
Regional Council approval of the final levels of service for next collection Agreements and Agreements with the Producers	Spring 2023
Release and award of solid waste collection Request for Proposals	Summer and Fall 2023
Commencement of new solid waste collection Agreements	April 1, 2025

FINANCIAL/PROGRAM IMPLICATIONS

There are no direct financial implications associated with this report. Any financial implications arising from the transition to full Producer responsibility will be communicated to Regional Council through the transition process, and will be reviewed as part of the annual budget process.

Respectfully submitted,



Rob Rivers CET  
Director, Waste Management and Road  
Operations



Andrew Farr  
Commissioner, Public Works

Approved by



Jane MacCaskill  
Chief Administrative Officer

If you have any questions on the content of this report,  
please contact:

Rob Rivers

Tel. # 8289

Attachments: None





**VIA EMAIL**

July 15, 2021

Kevin Arjoon, City of Burlington  
Meaghen Reid, Town of Milton  
Valerie Petryniak, Town of Halton Hills  
Vicki Tytaneck, Town of Oakville

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Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

Please be advised that at its meeting held Wednesday, July 14, 2021, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: PW-19-21 - Draft Medium-Long Term Solid Waste Management Strategy**

1. THAT staff be authorized to undertake a Public Engagement Plan to obtain input and feedback from Halton residents and community stakeholders on the proposed Solid Waste Management Strategy, as outlined in Report No. PW-19-21 re: "Draft Medium-Long Term Solid Waste Management Strategy".
2. THAT staff report back to Regional Council in early 2022 on the results of the Public Engagement Plan and bring forward the final Medium-Long Term Solid Waste Management Strategy for approval.
3. THAT the Regional Clerk forward a copy of Report No. PW-19-21 to the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville for their information.

Included please find a copy of Report No. PW19-21 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,

Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866



**The Regional Municipality of Halton**

Report To:	Regional Chair and Members of Regional Council
From:	Andrew Farr, Commissioner, Public Works
Date:	July 14, 2021
Report No:	PW-19-21
Re:	Draft Medium-Long Term Solid Waste Management Strategy

**RECOMMENDATION**

1. THAT staff be authorized to undertake a Public Engagement Plan to obtain input and feedback from Halton residents and community stakeholders on the proposed Solid Waste Management Strategy, as outlined in Report No. PW-19-21 re: “Draft Medium-Long Term Solid Waste Management Strategy”.
2. THAT staff report back to Regional Council in early 2022 on the results of the Public Engagement Plan and bring forward the final Medium-Long Term Solid Waste Management Strategy for approval.
3. THAT the Regional Clerk forward a copy of Report No. PW-19-21 to the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville for their information.

**REPORT**

**Executive Summary**

- The Draft Medium-Long Term Solid Waste Management Strategy identifies proposed key initiatives that extend the lifespan of the Halton Waste Management Site, increase waste diversion and reduce greenhouse gas emissions (GHG).
- Halton Region retained a consultant (Dillon Consulting Limited) to assist in the development of the Draft Medium-Long Term Solid Waste Management Strategy utilizing the results of an environmental, social and economic cost benefit analysis to identify proposed key initiatives.

- Staff will share the Draft Medium-Long Term Solid Waste Management Strategy with the Halton Waste Management Advisory Committee, and Halton Environmental Network for their review and comment.
- Public consultation on the Draft Medium-Long Term Solid Waste Management Strategy will introduce and build public awareness of Halton Region’s waste management strategic direction and solicit input from the community on the proposed key initiatives to determine their level of support, propose additional initiatives, as well as to ask questions about the proposed initiatives and Halton Region’s waste management programs and services.
- The recommended Final Medium-Long Term Solid Waste Management Strategy will be presented for Regional Council approval in early 2022.

## **Background**

On July 5, 2017, Regional Council endorsed Report No. PW-22-17 re: “Plan to Develop a Solid Waste Management Strategy and Master Plan,” which outlined the scope and framework for the development of Halton Region’s Short-Term (1 to 3 years), Medium Term (4 to 10 years) and Long-Term (11 to 30 years) Solid Waste Management Strategy for all aspects of the waste management system managed by Halton Region.

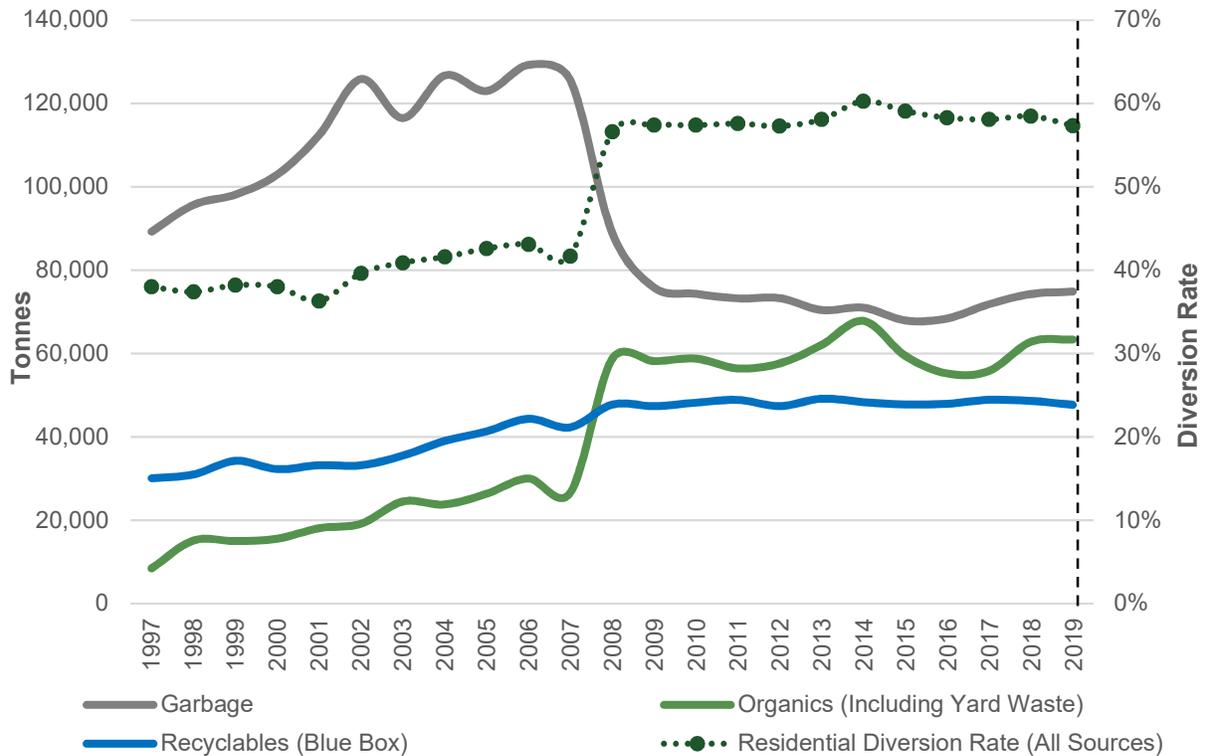
On June 20, 2018 Regional Council approved Report No. PW-12-18 “Solid Waste Management Strategy Short Term Options”, which listed a number of key initiatives to be undertaken over a three-year period to increase waste diversion and pro-long the lifespan of the Halton Waste Management Site.

Halton Region is the only municipality in the Greater Toronto Area with an operating landfill within its boundaries. Previous Solid Waste Management Strategies have been instrumental in Halton achieving higher levels of waste diversion from landfill and extending the lifespan of the Halton Waste Management Site to between 2044 and 2048 through programs such as:

- Every-other-week garbage and weekly Blue Box and Green Cart co-collection (Spring 2008);
- Expanded number of Blue Box materials being accepted and a three bag limit for garbage (Spring 2013);
- Green Cart collection at multi-residential properties;
- Alternative daily cover for landfill waste; and,
- GPS technology to improve fill and compaction of solid waste.

As shown in the graph below of historical waste tonnes in Halton, the impact of previous Solid Waste Management Strategies reduced the amount of waste being landfilled and

for over the past ten years the annual tonnes of waste disposed in the landfill has been relatively consistent, even as Halton Region’s population grows.



However, as stated in Report No. PW-21-21 re: “2020 Year-End Waste Management Report”, there has been an upward trend in the amount of waste disposed in landfill for the past couple of years. If Halton Region’s waste management programs and services remain status quo, while still achieving a high waste diversion rate just below 60 per cent, the current amount of waste landfilled will shorten the lifespan of the Halton Waste Management Site. Due to the standard period of time to complete environmental assessments for new landfill capacity, Halton Region is also approaching a critical point in time when a decision will need to be made on how to effectively extend and expand the current capacity of the landfill site.

## Discussion

### ***Why Halton Needs a Solid Waste Management Strategy***

While the effort of Halton residents has resulted in the majority of waste material to be diverted from landfill, Halton Region’s waste diversion rate has plateaued at around 58 per cent. Though there continues to be a high participation rate in the Blue Box and Green Cart program, recent waste audits have shown that on average 14 per cent of material placed in garbage can be recycled and another 31 per cent can be diverted through Halton Region’s Green Cart program (Report No. PW-21-21).

Halton Region's population will also continue to grow and therefore more waste will be generated. Therefore it is likely that traditional curbside collection approaches to achieve higher diversion and reduce waste generation will not be sufficient on their own in the long term.

The impact of forthcoming federal and provincial government initiatives focused on the environment also need to be taken into consideration as waste programs transition towards further producer responsibility and the circular economy model for waste materials comes into practice. While there may appear to be less emphasis on a municipality's responsibility to manage all waste generated in their communities, Halton Region still has responsibility to:

- Develop, implement and administer waste collection and processing agreements that deliver high levels of service and take full advantage of enhanced waste collection methods and emerging trends in waste processing;
- Manage the garbage we collect by maintaining available landfill capacity and continue to protect the public's health and safety;
- Plan for, and implement enhanced levels of service and where necessary adapt services to meet the needs of the community;
- Engage with and educate residents to take advantage of waste management programs and services available and promote behavioural change to reduce the amount of waste generated;
- Evaluate new and emerging technologies and the supporting infrastructure to effectively manage residual wastes; and,
- More frequent engagement and interaction with the community to support environmental and sustainability initiatives

### ***Proposed Medium-Long Term Solid Waste Management Strategy***

The Solid Waste Management Strategy is a roadmap that includes proposed key initiatives that outline and provide direction that will enable Halton Region to be pro-active and prepare for the future.

The Solid Waste Management Strategy provides the overall framework, direction, estimated outcomes and goals for solid waste management, diversion and reduction policies. The Solid Waste Management Strategy also supports outcomes identified in Halton Region's Strategic Business Plan 2019-2022 as follows:

- Reduce garbage produced per household;
- Achieve 60 per cent diversion rate;
- Increase Multi-Residential diversion rate; and,
- 5 per cent reduction in greenhouse gas emissions related to Regional services.

## Key Priority and Goals of Draft Medium-Long Term Solid Waste Management Strategy

The proposed Draft Medium-Long Term Solid Waste Management Strategy addresses the emerging policy, program and technology trends which will guide Halton Region decisions related to its waste management efforts and activities over the next ten years (Medium-Term). In addition, it identifies a study that will evaluate environmentally responsible and sustainable methods to extend Halton Region's landfill capacity for future generations (Long-Term). Planned initiatives outlined in the proposed Medium-Long Term Solid Waste Management Strategy will allow Halton Region to:

- continue to divert the majority of waste from landfill;
- decrease the amount of garbage generated per capita;
- reduce greenhouse gas emissions;
- prepare for next solid waste collection agreements starting in 2025;
- extend the lifespan of the Halton landfill site; and,
- continue to provide high level of service.

Attachment #1 includes a summary of each proposed initiative, their estimated outcomes and an implementation schedule. An electronic copy of the full Draft Medium-Long Term Solid Waste Management Strategy Study is available upon request through the Regional Clerk's office.

The 16 proposed key initiatives recommended in the Strategy are as follows:

1. Support the Circular Economy
2. Support the Sharing Economy
3. Alternatives to By-law enforcement
4. Industrial, Commercial and Institutional waste diversion promotion and education
5. Enhanced contractor collection services
6. Decrease garbage bag limits
7. Promotion and education for diversion
8. Multi-residential waste management improvements
9. Automated collection study
10. "Smart City" technology
11. Expand existing collection services
12. Track waste containers
13. Alternatives to petroleum-based fuels for waste management vehicles
14. Additional public waste drop-off depots
15. Extend landfill capacity
16. Optimize utilization of landfill gas

Dillon Consulting Limited has estimated the potential impact on waste diversion, reduction in greenhouse gas emissions and estimated costs to implement and operate a variety of proposed initiatives.

Table No. 1 provides a combined range for the potential tonnes of waste that can be reduced or diverted from landfill and potential reduction in greenhouse gas emissions based on the proposed key initiatives.

Table No. 1: Potential Impact of Proposed Initiatives

Percent of Waste Reduced or Diverted	Annual Tonnes of Waste Reduced or Diverted	GHG Reductions (tonnes/year)	Estimated One-Time Cost	Estimated Ongoing Annual Operating Cost
5% to 11% (59% in 2020)	10,000 to 25,000 (represents 4% to 10% of total tonnes collected)	5,000 to 13,000 (equivalent to removing 1,100 to 2,900 cars)	\$500,000	\$3,500,000

The estimated increase in waste diversion rate based on the proposed implementation schedule for each initiative that Halton Region will achieve is:

- 60 per cent of waste to be diverted by 2025
- 65 per cent diversion by 2030
- 68 per cent diversion by 2035

The most significant impact on the reduction of greenhouse gas emissions is estimated to occur in 2025 when Halton Region commences new waste collection contracts and as such contractors will be asked to operate vehicles powered by non-petroleum-based fuels.

The Draft Medium-Long Term Solid Waste Management Strategy also proposes a number of studies to be completed over the next few years to help prepare Halton Region for the next solid waste collection agreements, the opportunity for additional public drop-off depots and where they would be located.

The Draft Medium-Long Term Solid Waste Management Strategy also includes a study to optimize landfill gas utilization and a study that will be instrumental in evaluating new and emerging technologies to process residual waste and extend landfill lifespan. The studies will determine estimated one-time and annual operating costs, impact on waste and greenhouse gas reduction, and recommended next steps for implementation. Table No. 2 identifies the proposed studies and year in which they will be completed.

Table No. 2: Draft Medium-Long Term Solid Waste Management Strategy Studies

Category	Proposed Study	Year
Collection	Automated Collection Study	In Progress
	Alternatives to Petroleum-Based Fuels for Waste Management Vehicles	2022
	Track Waste Containers in Multi-Residential Buildings	2022
	"Smart City" for New Multi-Residential Development Study	2023
Drop-Off	Additional Public Waste Drop-Off Depots	2023

Residual Disposal	Optimize Utilization of Landfill Gas	2022
	Extend Landfill Capacity Study	2024-2026

### ***Public Consultation and Approval of the Strategy***

Staff recommend that an interactive public consultation be undertaken in the fall of 2021 to effectively engage the residents of Halton and actively encourage their input on the proposed key initiatives.

Staff will meet with the Advisory Committee and Halton Environmental Network to begin a meaningful conversation to discuss the proposed key initiatives, ask questions of staff and an opportunity to propose additional initiatives.

The Draft Medium-Long Term Solid Waste Management Strategy will be posted online and available on a summary webpage that outlines the purpose of proposed initiatives and impacts on waste reduction and/or diversion, reduction in greenhouse gas emissions and the estimated cost to implement and operate. The webpage will be promoted for review and comment through advertisements in local newspapers, social media and editorial channels. Direct mail to rural residents will inform them of the Medium-Long Term Solid Waste Management Strategy and public consultation and invite them to request additional information on draft proposed key initiatives and provide their comments and feedback.

The public consultation will provide residents and community stakeholders with the opportunity to learn more about Halton Region’s strategic direction for waste management, comment on and determine their support for the proposed key initiatives, as well as to ask questions and share their feedback or suggestions. In addition, the public consultation platform will be available electronically through halton.ca.

To ensure a broad range of residents are engaged, Halton Region will also employ an external firm to conduct a public survey of Halton residents to receive feedback on the proposed Draft Medium-Long Term Solid Waste Management Strategy. The proposed public consultation engagement process is outlined in Attachment #2.

Following completion of the public consultation, staff will review the results of the public’s input related to the proposed strategy and initiatives as well as identify any barriers to public participation in proposed initiatives. Staff will also review comments and suggestions made for consideration of other initiatives to enhance services, increase diversion and extend landfill capacity.

The results of the public consultation will be presented to the Halton Waste Management Advisory Committee for their review and comments. Finally, the Medium-Long Term Solid Waste Management Strategy will be presented to Regional Council early in 2022 for review and approval. Staff will summarize results of the public consultation, recommended key initiatives and next steps with respect to planning, implementing and the corresponding timeline for each of the initiatives.

The following key milestone dates identify next steps for Public Consultation and Regional Council approval of a recommended Medium-Long Term Solid Waste Management Strategy.

Description	Date
Regional Council review of Public Consultation and Draft Medium-Long Term Solid Waste Management Strategy	July 2021
Consultation with the Halton Waste Management Advisory Committee and Halton Environmental Network on Draft Medium-Long Term Solid Waste Management Strategy	Summer 2021
Public Consultation on proposed key initiatives	Fall 2021
Follow up consultation with the Halton Waste Management Advisory Committee to review results of the Public Consultation of Draft Medium-Long Term Solid Waste Management Strategy	Winter 2022
Regional Council approval of recommended Final Medium-Long Term Solid Waste Management Strategy	Spring 2022

### Next Steps Related to Waste Collection and Processing Contracts

The nature of some key initiatives could change how waste material is collected from residential properties (e.g. automated wheeled cart collection), reduce the amount of garbage that can be placed by single-family households (e.g. two-bag curbside limit) and multi-residential properties (limits on the amount and frequency of garbage collection based on number of units). The next municipal solid waste collection contracts are expected to commence in April 2025 when Halton Region transitions the Blue Box program to Producer responsibility.

Therefore, to ensure sufficient time for collection contractors to purchase new collection vehicles and acquire necessary tools and resources to perform services, new contracts should be awarded by the fall of 2023. Staff will present a report to Regional Council in the spring of 2023 with recommended levels of service for review and approval. Upon approval, Requests for Proposals will be prepared and released to receive competitive proposals for the specified levels of service.

Capital investments for additional infrastructure (e.g. public drop-off depots, and management of residual waste) will be required. Therefore, as with previous Solid Waste Management Strategies, public consultation to determine opinions on and the level of support for proposed initiatives is a cornerstone in determining the final key components of a Solid Waste Strategy.

### Conclusion

The Draft Medium-Long Term Solid Waste Management Strategy provides a blueprint to increase the diversion of waste from landfill from 59 per cent in 2020 to 68 per cent in

2035 and reduce the amount of waste generated per capita. The Strategy ensures the ongoing responsible management of Halton Region's waste into the future by preparing for the next waste collection agreements, and beginning to explore viable means to manage residual waste.

In order to maintain a made in Halton solution to managing Halton's waste, and Halton Region's commitment to the longevity of the Halton Waste Management Site, it is necessary to continue to enhance existing services, and promote effective waste management practices.

### FINANCIAL/PROGRAM IMPLICATIONS

The completion of the Solid Waste Management Strategy will be funded from the approved capital budget G3081A in the amount of \$550,000, and the public consultation plan will be funded from the approved 2021 Waste Management operating budget. Any future financial impacts approved through the Medium-Long Term Solid Waste Management Strategy will be incorporated into the budget for Regional Council's consideration through the annual budget process.

Respectfully submitted,



Rob Rivers CET  
Director, Waste Management and Road  
Operations



Andrew Farr  
Commissioner, Public Works

Approved by



Jane MacCaskill  
Chief Administrative Officer

If you have any questions on the content of this report,  
please contact:

Rob Rivers

Tel. # 8289

Attachments: Attachment #1 – Dillon Consulting Limited's Executive Summary  
Attachment #2 – Proposed Public Consultation Engagement Process

# EXECUTIVE SUMMARY

## DRAFT SOLID WASTE MANAGEMENT STRATEGY



April 2021

# Executive Summary

The Region of Halton (Region) provides waste management programs for its customers within four local municipalities: City of Burlington and Towns of Halton Hills, Milton and Oakville. The current solid waste management system continues to perform at a high level in terms of waste diversion with an overall diversion rate of 57% in 2019. In 2017, the Region began developing a Solid Waste Management Strategy (SWMS or Strategy) to enhance the current waste management system for the next 30 years.

The Strategy was separated into two parts, based on timing to implement the recommendations:

- Short Term SWMS (1-3 years)
- Medium (4-10 years) - Long Term (11+ years) SWMS

The **Short Term SWMS** was approved by Regional Council in June 2018 and included a Vision Statement and eight guiding principles to focus the direction and action required to support the Vision. Ten options were recommended for implementation between 2018 and 2021 and included developing strategies to reduce food waste, increasing textile reuse and recycling opportunities, staying current on ways to inform and educate the public, and increasing diversion from apartments and condominium buildings.

This **Medium-Long Term SWMS** outlines recommended options to be implemented in the Medium-Long term planning period (starting in 2022). The implementation of these options will directly benefit the Region by reducing the amount of garbage produced and extending the life of a major asset – the landfill located at the Halton Waste Management Site (HWMS). There are 16 recommendations in the following five areas which are further described below along with the potential impacts to diversion, costs and greenhouse gas emission reductions:

- Single-Family Households
- Multi-Residential Households
- Businesses
- The Community
- Region’s Solid Waste System

*While the Region’s landfill is anticipated to last until 2044-2048 at current disposal rates, there are opportunities to extract valuable resources and energy from the residual waste stream and further extend the life of the landfill site.*



## Medium-Long Term Options

The Halton Region Solid Waste Management Strategy recommended numerous medium and long term options that strive to enhance and improve the Region's waste management system.

These options consider single-family and multi-residential households, businesses, and the community as a whole.

## Recommendations for Multi-Residential Households

Impact on Diversion Rate (%)	One-Time Cost	Ongoing Annual Cost	Capital Costs	GHG Reductions (tonnes/year) <sup>2</sup>
0.75% - 1.5%	\$ 62,000	\$ 30,000	0	870



### Track Waste Containers

Use radio-frequency ID tags to enhance collection and reporting of waste diversion.



### Waste Management Improvements

Improve waste diversion performance through increased and targeted promotion and education.



### "Smart City" Technology

Conduct a feasibility study for the use of underground waste collection and weight tracking per multi-residential unit.

## Recommendations for Single-Family Households

Impact on Diversion Rate (%)	One-Time Cost	Ongoing Annual Cost	Capital Costs	GHG Reductions (tonnes/year) <sup>2</sup>
2%-4%	\$ 250,000	\$ 100,000	0	2,940



### Decrease Garbage Bag Limits

Decrease garbage bag limits in two phases (2 bags, 1 bag).



### Automated Collection

Conduct a feasibility study to move to a cart-based collection program.



### Alternatives to By-Law Enforcement

Conduct targeted outreach to households to improve compliance with the Region's waste management by-laws.

## Recommendation for Businesses

Impact on Diversion Rate (%)	One-Time Cost	Ongoing Annual Cost	Capital Costs	GHG Reductions (tonnes/year) <sup>2</sup>
0.25% - 0.5%	\$30,000	\$15,000	0	290



### IC&I Waste Diversion Promotion and Education

Provide promotion and education to small and medium sized businesses through a waste diversion campaign and a dedicated webpage.

## Recommendations for the Community

Impact on Diversion Rate (%)	One-Time Cost	Ongoing Annual Cost	Capital Costs	GHG Reductions (tonnes/year) <sup>2</sup>
2.5% - 5%	\$ 150,000	\$ 3,320,000	\$ 39,100,000	3,220

### Support the Circular Economy

Provide support for local innovators and/or organizations that design for the environment and/or reduce, reuse and reclaim waste.

### Support the Sharing Economy

Promote the sharing economy (e.g., repair cafes) through supporting, partnering and/or partially funding organizations involved in this area.

### Enhanced Contractor Collection Services

Conduct compliance 'blitzes' to increase proper residential set outs.

### Expand Existing Collection Services

Expand collection program to align with future Provincially-designated materials.

### Additional Public Waste Drop-Off Depots

Provide two additional permanent locations for residents to drop-off excess curbside collected and non-curbside waste. Additional studies will be completed before a site(s) is selected.

### Promotion and Education for Diversion

Continue to find new ways to promote and educate waste management programs (e.g., pop-up events, market research, social media).



## Recommendations for the Region's Solid Waste System

Impact on Diversion Rate (%)	One-Time Cost	Ongoing Annual Cost	Capital Costs	GHG Reductions (tonnes/year) <sup>2</sup>
0%	\$ -	\$ -	\$ 500,000	5,700

### Optimize Utilization of Landfill Gas

Modify/enhance the utilization of landfill gas at the HWMS. Conduct a cost benefit analysis on how best to use landfill gas.

### Alternatives to Petroleum-Based Fuels for Waste Management Vehicles

Use alternative fuels for waste collection vehicles and onsite equipment.

### Extend Landfill Capacity

Review ways to optimize landfill operations, use technology to reduce the volume of waste requiring landfill and revisit the need to expand the HWMS landfill.



The Medium-Long Term SWMS recommends improvements and additions to the Region’s solid waste management system to meet future needs based on community growth projections, changes in waste materials, regional initiatives and provincial/federal legislation. A comprehensive approach was used to develop the SWMS and recommended options as shown in the figure below.

The recommended options align with the SWMS **Vision Statement, Objectives** and **Key Performance Indicators**.



**Vision Statement**  
*Building on the strengths of our Region, provide a sustainable, equitable and responsible waste management service that efficiently serves our community, protects our environment and is responsive to change.*

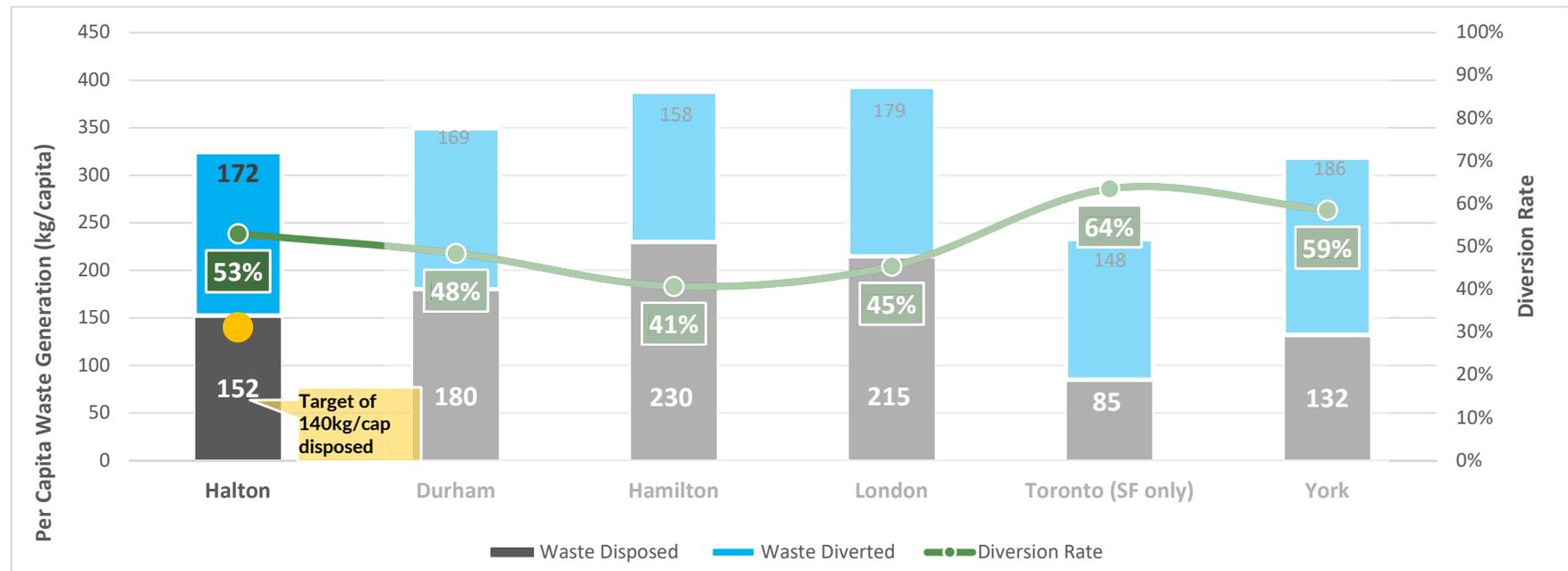
**OBJECTIVES**

- Enhancing diversion programs and developing innovative new waste solutions;
- Ensure the waste management system is accessible and equal for all users, with a focus on customer service, convenience, and efficiency;
- Financially and environmentally sustainable, with flexibility and resilience to changes in technology, policy and legislation, waste streams, and the community; and
- Working in partnerships and supporting public engagement, outreach, and collaboration.

**KEY PERFORMANCE INDICATORS**

- Per capita statistics, including waste generated, diverted, and disposed, in kg/capita and by housing type (single family, multi-residential etc.);
- Percentage of waste diverted by material streams;
- Greenhouse gas emissions in kilograms of CO<sub>2</sub> equivalents (kg CO<sub>2</sub>e);
- Cost per tonne and cost per household for waste management services;
- Landfill lifespan; and
- Customer wait times at HWMS.

The Region participates in and submits data to the Municipal Benchmarking Network Canada (MBNC) for the waste management service area. In 2019, the Region generated almost 325 kg/capita with 152 kg/capita being disposed in landfill achieving a diversion rate of 53%<sup>1</sup>. When compared to other Greater Toronto Area municipalities that also participate in MBNC, the Region is among the top performers in terms of waste diversion but also has a very high waste generation rate. The Region is striving to reduce the amount of garbage produced and through the Strategic Business Plan has set a target to achieve a waste disposal rate of 140 kg/capita. The SWMS proposes several new initiatives to reduce and divert more waste from landfill and extend the life of the Region’s landfill beyond 2044-2048.



<sup>1</sup> It is noted that the methodology used by MBNC to estimate diversion rates differs from how the Region estimates and reports diversion rate in that the Region includes the total waste collected through diversion programs and MBNC removes the residue portion of the waste collected from diversion programs. In 2019, the Region estimated the diversion rate to be 57% and the MBNC calculation yielded a diversion rate of 53%.

A number of options were considered and evaluated in the development of the Medium-Long Term SWMS. The types of options considered included programs to reduce waste generation and increase participation in reuse programs and services, techniques to capture more waste for diversion, waste technologies to process waste, alternative disposal options, and long-term management plans for the HWMS. An objectives-based evaluation approach, developed as part of the Short Term SWMS, was used to conduct a triple bottom line evaluation (Environmental, Social, Financial) for each option. Options were categorized into Waste Diversion and Policy, Collection, Drop-off and Transfer, Processing and Residual Processing and Disposal.

The ultimate goal of the SWMS is to extend the life of the Region’s landfill by reducing the amount of waste requiring disposal. The cumulative diversion potential that the Region could achieve through implementation of the Medium-Long Term options is estimated to range from 2% in 2024 to 10% in 2033 until the end of the planning period which brings the Region to a 60% diversion rate in 2025, 65% in 2030 and 68% in 2035. It is noted that there are many different factors that affect the success of waste management programs, initiatives and facilities and would therefore impact the ability to achieve the full diversion potential of the SWMS options. It is also noted that given the Region’s current high diversion rate, achieving further increases in diversion tends to be more costly and the results may be minor.

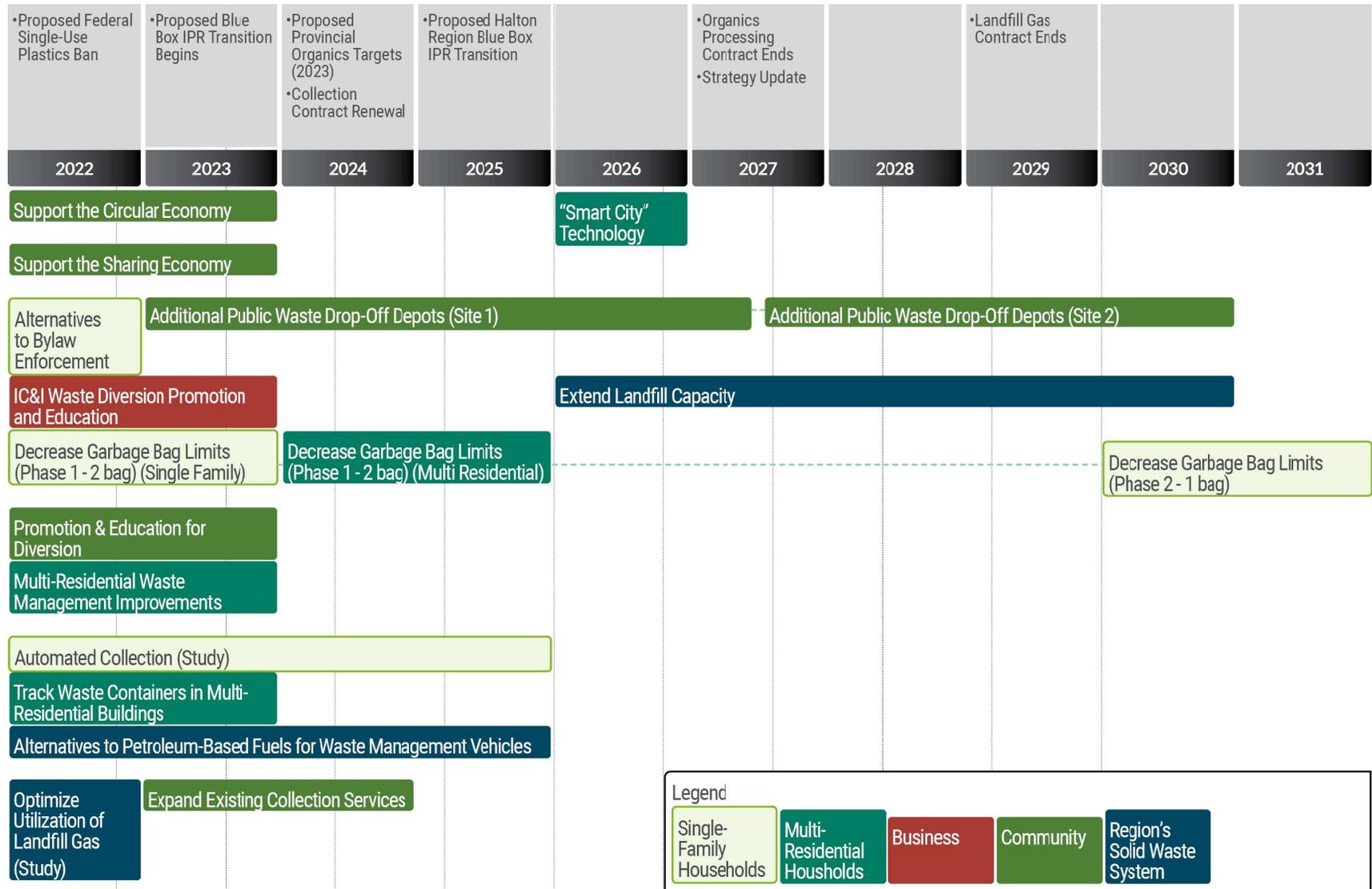
Assuming the diversion potential above is achieved and held until the end of the planning period, it is estimated that this could extend the life of the HWMS landfill by an additional 10 years or until approximately 2054-2056, if the Region is able to implement all of the initiatives and maximize full capture rate of the targeted materials. A realistic target based on partial implementation and moderate capture rates is 2050. The impact of past Strategies and the recommended options in this SWMS on the extension of landfill life is illustrated below. In addition, one of the options looks to study more ways to extend landfill capacity and if successful, could potentially increase the landfill life beyond 2070.





The recommended Strategy sets a direction for the Region to follow over the next 30 years. The **Short Term SWMS**, approved in 2018, included options to be implemented in the first three years of the SWMS (2018-2021). The draft **Medium-Long Term SWMS** recommends 16 options to carry forward. The proposed timelines to plan and implement each medium and long-term option plus the key milestones are provided in the figure below. The options are colour-coded based on who/what is affected (i.e., single-family households, multi-residential households, businesses, the community and the Region’s solid waste system).





The Medium-Long Term SWMS includes a financial analysis of the Region's current costs and cost impacts of the recommended options. The cost impact of the options was compared to the 2020 Operating Budget for the Region's Solid Waste Management division. Of the 16 recommended options, 10 had new costs associated with them that have been incorporated into the financial forecast to 2040. The 2020 Operating Budget (\$52.2M) has been used as the baseline for all future years of analysis. The 2022-2040 operating budget forecast includes the incremental one-time and operating costs as well as necessary reserve contributions to fund the associated capital costs for the recommended options. The incremental operating budget impacts represent an average cost increase of approximately \$4.6 million over the forecast period for the recommended options. The incremental increases result in an estimated average annual cost increase of \$20.56 per household.

It is noted that feasibility studies will be undertaken for a number of options, which will review the most innovative and proven technologies and/or approaches at that time and conduct more detailed analysis on the costs, risks and other considerations associated with the option. The transition of the blue box program to an Individual Producer Responsibility (IPR) operated system is expected to have a significant impact on the Region's waste management system. The IPR transition in Ontario is scheduled to begin in 2023, with Halton currently scheduled to transition in 2025. Areas of impact will include recycling collections, transfer, haulage, and processing. In the transition to IPR, there will be significant impacts to the operational requirements of the Region. This will result in changes to costs and revenues of the Region's waste management systems. The Region should continue to analyze the potential cost impact of a transition to IPR and incorporate that into the financial analysis of the various options.

Waste regulations, technology, trends and composition will change over time and given all the changes happening in the industry, it is recommended to conduct a SWMS review every five years. As such, the next update is proposed to be initiated in 2025.

The next steps in the SWMS process is to present the draft SWMS to Council and then consult and engage with the general public and stakeholders of the Region's solid waste management system on the draft recommended options.



## **Medium-Long Term Solid Waste Management Strategy Public Consultation Process**

### Dedicated Web Page to Include:

- Virtual display boards of proposed key initiatives
- On-line feedback and question forms

### Outreach

- Halton Advisory Committees
- Halton Environmental Network
- Email to community stakeholders
- Mail-out and community document pick-up locations for rural households
- Hand-out to Halton Waste Management Site customers
- Facilitated webinars
- Consider in-person Public Information Centres as COVID-19 reopening precautions allow
- Social media sentiment polling

### Promotion

- Halton.ca
- Paid advertisements
- Social media
- Promotional links on local municipal websites
- Mobile signs

Public Consultation will be conducted in the Fall of 2021. If permitted, in-person Public Information Centres may take place at an assigned location in each of the Local Municipalities before the end of the year, or in early 2022.



**VIA EMAIL**

Office of the Regional  
Chair  
1151 Bronte Road  
Oakville ON L6M 3L1

July 8, 2021

Hon. Doug Ford, MPP, Premier of Ontario  
Hon. Steve Clark, MPP, Minister of Municipal Affairs  
Hon. Lisa MacLeod, MPP, Minister of Heritage, Sport, Tourism and Culture Industries  
Hon. Doug Downey, MPP, Attorney General of Ontario  
Andrea Horwath, MPP, Leader of the Opposition  
Steven Del Duca, Leader of the Ontario Liberal Party  
Mike Schreiner, MPP, Leader of the Ontario Green Party

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Please be advised that at its meeting held Wednesday, July 07, 2021, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: Glen Abbey**

WHEREAS Regional Council unanimously passed a resolution on June 16, 2021 to request the Province to use all resources and tools at its disposal to protect the Glen Abbey cultural heritage landscape in recognition of the importance of these lands to the Town, the Region and its residents;

AND WHEREAS the Minister of Municipal Affairs and Housing by letter dated June 16, 2021 advised that a clear articulation of the local municipal desire will help ensure efficient and timely decision-making by Cabinet in relation to the Glen Abbey Golf Course lands;

AND WHEREAS Member of Provincial Parliament Stephen Crawford by letter dated June 21, 2021 to the Regional Chair advised that he has asked the Town of Oakville to formally pass a council resolution requesting a Minister's Zoning Order in relation to the Glen Abbey Golf Course and for the Regional Chair to work quickly to pass a similar resolution;

AND WHEREAS Town Council passed a resolution on July 6, 2021 to request the Province to use certain tools to protect Glen Abbey and to support the Town and Region in proceedings related to the conservation of the Glen Abbey Golf Course cultural heritage landscape and protection of the Town's urban structure;

NOW THEREFORE BE IT RESOLVED:

THAT Regional Council request the Province to use the following tools:

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

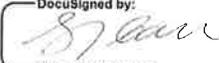
905-825-6000 | Toll free: 1-866-442-5866

1. an order by the Minister of Municipal Affairs and Housing under section 47 of the *Planning Act* to ensure the conservation of the Glen Abbey Golf Course cultural heritage landscape;
2. special legislation to ensure the conservation of the Glen Abbey Golf Course cultural heritage landscape;
3. an order by the Minister of Municipal Affairs and Housing establishing the Glen Abbey Golf Course lands as a development planning area under the *Ontario Planning and Development Act*, and preparation and approval of a development plan to ensure the conservation of the Glen Abbey Golf Course cultural heritage landscape; and
4. the Minister advise the Ontario Land Tribunal under section 22(11.1) and section 17(51) of the *Planning Act* that a matter of provincial interest is, or is likely to be, adversely affected by the amendment in respect of which the appeal is made regarding ClubLink's proposed official plan amendment (PL171084) and ClubLink's appeals of Town of Oakville Official Plan Amendment No. 15 (PL180580) and Town of Oakville Official Plan Amendment No. 24 (PL180158).

AND FURTHER THAT Regional Council request the Province to fully support the Town and the Region in proceedings related to the conservation of the Glen Abbey Golf Course cultural heritage landscape and protection of the Town's urban structure.

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries, the Honourable Doug Downey, Attorney General, the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville, ClubLink, Conservation Halton, Fairway Hills Community Association, the Association of Municipalities of Ontario, the leaders of the Provincial opposition parties, Halton's MPPs, and the Greater Golden Horseshoe municipalities.

Sincerely,

  
DocuSigned by:  
8E18782A4DAA45F...  
Gary Carr  
Regional Chair  
[Gary.Carr@halton.ca](mailto:Gary.Carr@halton.ca)

c.

The Honourable Ted Arnott, MPP, Wellington-Halton Hills  
The Honourable Jane McKenna, MPP, Burlington  
The Honourable Parm Gill, MPP, Milton  
Stephen Crawford, MPP, Oakville  
Effie Triantafilopoulos, MPP, Oakville North – Burlington  
Kate Manson-Smith, Deputy Minister, MMAH

Association of Municipalities of Ontario, Brian Rosborough  
Conservation Halton, Hassaan Basit  
ClubLink  
Fairway Hills Community Association  
City of Burlington, Kevin Arjoon  
Town of Halton Hills, Valerie Petryniak  
Town of Milton, Meghan Reid  
Town of Oakville, Vicki Tytaneck  
County of Northumberland, Nancy MacDonald  
County of Peterborough, Lynn Fawn  
City of Peterborough, John Kennedy  
City of Kawartha Lakes, Cathie Ritchie  
City of Orillia, Gayle Jackson  
City of Barrie, Wendy Cooke  
County of Simcoe, John Daly  
County of Dufferin, Michelle Dunne  
County of Wellington, Donna Bryce, County Clerk  
Region of Waterloo, Kris Fletcher  
City of Brantford, Tanya Daniels  
County of Brant, Heather Boyd  
Haldimand County, Evelyn Eichenbaum  
Region of Niagara, Ann-Marie Norio  
City of Hamilton, Andrea Holland  
City of Guelph, Stephen O'Brien  
Region of Peel, Kathryn Lockyer  
City of Toronto, John Elvidge  
Region of York, Chris Raynor  
Region of Durham, Ralph Walton



## The Regional Municipality of Halton

THE FOLLOWING RESOLUTION WAS APPROVED BY REGIONAL COUNCIL AT ITS MEETING HELD WEDNESDAY, JULY 7, 2021

Moved by: Cathy Duddeck  
Seconded by: Rob Burton

WHEREAS Regional Council unanimously passed a resolution on June 16, 2021 to request the Province to use all resources and tools at its disposal to protect the Glen Abbey cultural heritage landscape in recognition of the importance of these lands to the Town, the Region and its residents;

AND WHEREAS the Minister of Municipal Affairs and Housing by letter dated June 16, 2021 advised that a clear articulation of the local municipal desire will help ensure efficient and timely decision-making by Cabinet in relation to the Glen Abbey Golf Course lands;

AND WHEREAS Member of Provincial Parliament Stephen Crawford by letter dated June 21, 2021 to the Regional Chair advised that he has asked the Town of Oakville to formally pass a council resolution requesting a Minister's Zoning Order in relation to the Glen Abbey Golf Course and for the Regional Chair to work quickly to pass a similar resolution;

AND WHEREAS Town Council passed a resolution on July 6, 2021 to request the Province to use certain tools to protect Glen Abbey and to support the Town and Region in proceedings related to the conservation of the Glen Abbey Golf Course cultural heritage landscape and protection of the Town's urban structure;

NOW THEREFORE BE IT RESOLVED:

THAT Regional Council request the Province to use the following tools:

1. an order by the Minister of Municipal Affairs and Housing under section 47 of the *Planning Act* to ensure the conservation of the Glen Abbey Golf Course cultural heritage landscape;
2. special legislation to ensure the conservation of the Glen Abbey Golf Course cultural heritage landscape;
3. an order by the Minister of Municipal Affairs and Housing establishing the Glen Abbey Golf Course lands as a development planning area under the

*Ontario Planning and Development Act*, and preparation and approval of a development plan to ensure the conservation of the Glen Abbey Golf Course cultural heritage landscape; and

4. the Minister advise the Ontario Land Tribunal under section 22(11.1) and section 17(51) of the *Planning Act* that a matter of provincial interest is, or is likely to be, adversely affected by the amendment in respect of which the appeal is made regarding ClubLink's proposed official plan amendment (PL171084) and ClubLink's appeals of Town of Oakville Official Plan Amendment No. 15 (PL180580) and Town of Oakville Official Plan Amendment No. 24 (PL180158).

AND FURTHER THAT Regional Council request the Province to fully support the Town and the Region in proceedings related to the conservation of the Glen Abbey Golf Course cultural heritage landscape and protection of the Town's urban structure.

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries, the Honourable Doug Downey, Attorney General, the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville, ClubLink, Conservation Halton, Fairway Hills Community Association, the Association of Municipalities of Ontario, the leaders of the Provincial opposition parties, Halton's MPPs, and the Greater Golden Horseshoe municipalities.

\* \* \* \* \*



VIA EMAIL

July 8, 2021

Legislative & Planning Services  
Department  
Office of the Regional Clerk  
1151 Bronte Road  
Oakville ON L6M 3L1

Hassaan Basit, Conservation Halton  
Lisa Burnside, Conservation Hamilton  
Nancy Rowland, Royal Botanical Gardens  
Gord McNulty, Hamilton Naturalists' Club  
Michael McDonald, Bruce Trail Conservancy  
Robert Baker, McMaster University  
Janette Smith, City of Hamilton  
Kevin Arjoon, City of Burlington  
Meaghen Reid, Town of Milton  
Valerie Petryniak, Town of Halton Hills  
Vicki Tytaneck, Town of Oakville

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Please be advised that at its meeting held Wednesday, July 07, 2021, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: LPS59-21 - Cootes to Escarpment EcoPark System: 2022-2026 Memorandum of Understanding**

1. THAT Regional Council endorse in principle the Draft Cootes to Escarpment EcoPark System: 2022-2026 Memorandum of Understanding as contained in Attachment #1 to Report No. LPS59-21 and direct staff to finalize wording of the MOU with Partner agencies, in a form satisfactory to the Commissioner of Legislative and Planning Services and Corporate Counsel.
2. THAT the Director of Planning Services and Chief Planning Official be authorized to execute the final Memorandum of Understanding for the Cootes to Escarpment EcoPark System (2022-2026) as outlined in Report No. LPS59-21.
3. THAT Regional Council authorize the Region's share of the Cootes to Escarpment EcoPark System for 2022 to 2026 be funded from the Planning Services operating budget.
4. THAT the Regional Clerk forward a copy of Report No. LPS59-21 to the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, the Royal Botanical Gardens, the City of Hamilton, the Hamilton Region Conservation Authority, Conservation Halton, the Hamilton Naturalists' Club, the Bruce Trail Conservancy and McMaster University for their information.

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

905-825-6000 | Toll free: 1-866-442-5866

Included please find a copy of Report No. LPS59-21 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,



Graham Milne  
Regional Clerk  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)



**The Regional Municipality of Halton**

Report To:	Regional Chair and Members of Regional Council
From:	Bob Gray, Commissioner, Legislative and Planning Services and Corporate Counsel
Date:	July 7, 2021
Report No:	LPS59-21
Re:	Cootes to Escarpment EcoPark System: 2022-2026 Memorandum of Understanding

**RECOMMENDATION**

1. THAT Regional Council endorse in principle the Draft Cootes to Escarpment EcoPark System: 2022-2026 Memorandum of Understanding as contained in Attachment #1 to Report No. LPS59-21 and direct staff to finalize wording of the MOU with Partner agencies, in a form satisfactory to the Commissioner of Legislative and Planning Services and Corporate Counsel.
2. THAT the Director of Planning Services and Chief Planning Official be authorized to execute the final Memorandum of Understanding for the Cootes to Escarpment EcoPark System (2022-2026) as outlined in Report No. LPS59-21.
3. THAT Regional Council authorize the Region's share of the Cootes to Escarpment EcoPark System for 2022 to 2026 be funded from the Planning Services operating budget.
4. THAT the Regional Clerk forward a copy of Report No. LPS59-21 to the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, the Royal Botanical Gardens, the City of Hamilton, the Hamilton Region Conservation Authority, Conservation Halton, the Hamilton Naturalists' Club, the Bruce Trail Conservancy and McMaster University for their information.

**REPORT**

**Executive Summary**

- Halton Region remains a partner in the Cootes to Escarpment EcoPark System (the "EcoPark System") which is a collaboration among nine government and not-for-profit agencies to collectively protect, restore and connect more than 3,900

hectares (9,600 acres) of natural lands, in the City of Burlington and the City of Hamilton.

- Activities of the EcoPark System and partner engagement have been guided by Strategic Plans and through a Memoranda of Understanding.
- Through adoption of Report No. LPS24-21 on May 19, 2021, Regional Council endorsed the 2021-2030 Strategic Plan for the Cootes to Escarpment EcoPark System which identifies the goals and objectives for the EcoPark System and establishes five strategic priorities with directions and actions for the EcoPark System partnership to achieve by 2030.
- A new Memorandum of Understanding is also required to implement the 2021-2030 Strategic Plan for the Cootes to Escarpment EcoPark System and secure Partner financial contributions.
- Partner boards and municipal councils will receive reports on the 2021-2030 Strategic Plan for the Cootes to Escarpment EcoPark System and the 2022-2026 Memorandum of Understanding for approval between June and September 2021.
- Halton Region's financial contributions to the Cootes to Escarpment EcoPark System the next 5 years over the term of the MOU will be \$82,937, being \$15,937 in year 1, \$16,256 in year 2, \$16,581 in year 3, \$16,912 in year 4, and \$17,251 in year 5.
- Partner boards and municipal councils are being asked to approve the Memorandum of Understanding. Through this report, staff recommend that Regional Council endorse in principle the Draft Memorandum of Understanding contained in Attachment #1 as it maintains momentum towards achieving the long term vision for the Cootes to Escarpment EcoPark System.

## **Background**

Since 2007, Halton Region has been a partner of the Cootes to Escarpment EcoPark System which is a collaborative alliance to permanently protect, restore and connect approximately 3,900 hectares (9,600 acres) of natural lands at the western end of Lake Ontario, in the City of Burlington (within the North Aldershot area) and City of Hamilton. Other partners include the City of Burlington, the City of Hamilton, the Region of Halton, the Royal Botanical Gardens, Conservation Halton, the Hamilton Conservation Authority, the Bruce Trail Conservancy, McMaster University, and the Hamilton Naturalists' Club.

Partner engagement has been guided by Strategic Plans and through Memoranda of Understanding. Subsequent to Regional Council's endorsement of the 2009 Strategic Plan, the Region entered into two Memoranda of Understanding for the EcoPark System. In 2013, the first Memorandum of Understanding with other EcoPark System partners

was for a 3-year term to provide financial contributions and to collaborate on the implementation of the vision of the EcoPark System. In 2016, the Region entered into a second Memorandum of Understanding for a 5-year period enabling completion of additional work pertaining to the goals and objectives of the 2009 Strategic Plan. A new Memorandum of Understanding is needed to implement the 2021-2030 Cootes to Escarpment EcoPark System and secure Partner financial contributions.

On May 19, 2021, through adoption of Report No. LPS24-21, Regional Council endorsed the 2021-2030 Strategic Plan for the Cootes to Escarpment EcoPark System. This Strategic Plan, which identifies the goals and objectives for the EcoPark System and establishes five strategic priorities with directions and actions for the EcoPark System partnership to achieve by 2030 updates the 2009 Strategic Plan.

A governance structure for the EcoPark System remains in place to guide activities and ensure Strategic Plan implementation. It includes a Governing Council (senior management from partner agencies), a Management Committee (management staff from each partner agency), and a Secretariat (EcoPark System Coordinator) which is housed at the Royal Botanical Gardens and funded annually through partner contributions secured through the Memorandum of Understanding. Annual financial contributions from the Region and other Partners fund the EcoPark System Secretariat for coordinating all work related to this initiative.

## **Discussion**

Further to Regional Council's endorsement of the 2021-2030 Cootes to Escarpment EcoPark System Strategic Plan, a new Memorandum of Understanding is required to guide partner activities and to secure partner commitments. To this end, a new Memorandum of Understanding is required to enable implementation of the Strategic Plan over the next five year period from 2022-2026.

The Draft Memorandum of Understanding for Regional Council's endorsement in principle as contained in Attachment #1 is compiled into two sections: the Project Charter and the Agreement. The Project Charter outlines the purpose and scope of the EcoPark System which aligns with vision of the 2021-2030 Strategic Plan. The Agreement describes how partners will work together to accomplish the five strategic priorities set out in the 2021-2030 Strategic Plan and identifies financial contributions and in-kind support for the period of 2021-2026. Compared to the 2016 Memorandum of Understanding, minor changes have been made to the Agreement to clarify reporting requirements and to provide guidance/rules for new organizations joining the partnership. The governance structure remains unchanged.

As part of the 5-year agreement, the Region is being asked to continue its in-kind support and annual financial contributions to the EcoPark System, which would increase the current annual commitment by 2% per year to account for inflation over the term of the Memorandum of Understanding. As a result, the total financial contribution for Halton Region for the next 5 years over the term of the MOU will be \$82,937, being \$15,937 in

year 1, \$16,256 in year 2, \$16,581 in year 3, \$16,912 in year 4, and \$17,251 in year 5. Regional and other partner contributions would continue to fund the Secretariat. The new 5-year agreement would be approximately 1.5% increase from previous financial contribution for the years 2016-2021, which totaled \$81,745. The schedule of annual financial contributions from partner organizations and the Secretariat Budget is outlined in Schedule B of Attachment #1.

The Governing Council is requesting that Boards and Municipal Councils approve the Cootes to Escarpment EcoPark System 2022 -2026 Memorandum of Understanding and execute it upon completion. Further to finalization of the Memorandum of Understanding, over the next five years the EcoPark System partners will work with the Secretariat to advance the vision of the EcoPark System by undertaking the strategic priorities as described in 2021-2030 Strategic Plan for the Cootes to Escarpment EcoPark System. The EcoPark System Management Committee will continue to engage with officials in the Provincial and Federal governments about special legislation and/or recognition and funding for the EcoPark System.

FINANCIAL/PROGRAM IMPLICATIONS

Based on the above, the total Regional financial contribution required for this Memorandum of Understanding over the next five years is \$82,937. The annual financial contributions from 2022 to 2026 will be included within the Planning Services operating budget for each year.

Respectfully submitted,



Curt Benson  
Director, Planning Services and Chief  
Planning Official



Bob Gray  
Commissioner, Legislative and Planning  
Services and Corporate Counsel

Approved by



Jane MacCaskill  
Chief Administrative Officer

If you have any questions on the content of this report,  
please contact:

Curt Benson

Tel. # 7181

Attachments: Attachment #1 - 2022-2026 Cootes to Escarpment EcoPark System Memorandum of Understanding



# Cootes to Escarpment EcoPark System 2022-2026 Memorandum of Understanding

## Project Charter

### 2022-2026 Agreement and EcoPark System Secretariat Budget

BETWEEN:

BRUCE TRAIL CONSERVANCY	and	
	and	HAMILTON REGION CONSERVATION
CITY OF BURLINGTON		AUTHORITY
	and	
THE REGIONAL MUNICIPALITY OF HALTON		HAMILTON NATURALISTS' CLUB
	and	
THE HALTON REGION CONSERVATION		McMASTER UNIVERSITY
AUTHORITY (Conservation Halton)	and	
	and	ROYAL BOTANICAL GARDENS
CITY OF HAMILTON		

(hereafter referred interchangeably as “partner agencies”, “partner agency” and “alliance” in the Project Charter and “the Parties” or “Party” in the Declaration and Agreement.)

Henceforth, “Memorandum of Understanding” refers to the Project Charter, Agreement and EcoPark System Secretariat Budget. “The Agreement” refers to the roles, responsibilities, contributions, and expectations of the partner agencies.

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# 1. Introduction and Summary

## **Acknowledgement of Indigenous Traditional Territories**

*The participating agencies that make up the Cootes to Escarpment EcoPark System recognize the long history of First Nations and Métis people in the province of Ontario and pay respects to the Mississaugas of the Credit First Nation, the treaty and rights holder to these lands, and the Six Nations of the Grand River Territory. These lands are the traditional territories of the Haudenosaunee, Anishinaabe, and Huron-Wendat Nations.*

The Cootes to Escarpment EcoPark System is a voluntary park alliance in which the participating agencies own and manage their lands individually but collaborate on areas of mutual interest. The idea of a partnership around these natural areas was brought forward in 2006 by the Natural Heritage Planning Committee of the Bay Area Restoration Council. Following extensive background research and consultation a first strategic plan, the Cootes to Escarpment Park System: Conservation Land Management Strategy, was finalized in 2009 and approved in principle by all participating boards and councils in 2010. The participating agencies agreed to establish the EcoPark System as a voluntary collaboration operating under a three-year Memorandum of Understanding in 2013, which was amended and extended for five years in 2016.

Today, the EcoPark System acts as a collaboration among government and not-for-profit agencies that collectively protect nearly 2,200 ha of open space and nature sanctuary between Cootes Paradise Marsh, Hamilton Harbour, and the Niagara Escarpment (Figure 1).

In 2021, a Strategic Plan updating the goals and objectives set out in the 2009 plan was completed with partner, stakeholder and public input. This Strategic Plan sets directions and actions for the EcoPark System partner agencies to achieve by 2030. To achieve these priorities, a Memorandum of Understanding has been developed and consists of two sections: the Project Charter and the Agreement.

The Project Charter is a document outlining the purpose and scope of the Cootes to Escarpment EcoPark System. It is intended to provide context and direction for the alliance. The Agreement establishes how the partners will work together to accomplish the priorities set out in the 2021-2030 Strategic Plan for the period of 2022 to 2026 and identifies the 2022-2026 Expenses and Budget. These two documents are intended to complement the 2021-2030 Strategic Plan by providing a framework in which partners can effectively operate and co-operate to accomplish the EcoPark System goals and objectives.

## 2. Declaration

The Parties to the Memorandum of Understanding:

- Embrace the vision and mission of the Cootes to Escarpment EcoPark System (see section 3.1).
- Agree that the Cootes to Escarpment EcoPark System provides an excellent opportunity to preserve, enhance and study in greater depth the remarkable natural heritage of this region.
- Support in delivering on the strategic priorities, directions and actions listed in the *2021-2030 Cootes to Escarpment EcoPark System Strategic Plan*. Activities may include the Parties leveraging their existing resources to provide greater recreational services to the regional community, more effectively promoting the natural spaces of this region, joining together in protecting and enhancing natural lands, and securing new funding. It is also intended that the Parties will work together to provide access across the entire Cootes to Escarpment EcoPark System for educational and research purposes and working in cooperation to allow and promote the responsible use of the lands comprising the Cootes to Escarpment EcoPark System for such purposes.
- Recognize and continue the collaborative and consensus-based decision-making approach that has been used to develop and realize the Cootes to Escarpment EcoPark System vision;
- Confirm the importance of public and stakeholder participation in the on-going processes to establish the EcoPark System;
- Commit to participate as partners in the Cootes to Escarpment EcoPark System, including participating in the Governing Council and the Management Committee, making financial and in-kind contributions, and participating in Cootes to Escarpment EcoPark System initiatives; and
- Previously entered into a Memorandum of Understanding dated August 29, 2016 pertaining to the Cootes to Escarpment EcoPark System, and wish to continue the EcoPark System program by entering into this Agreement for a term of five years commencing January 1, 2022, to December 31, 2026 by affixing the signatures of authorized representatives below.

## 3. Project Charter

### 3.1 Cootes to Escarpment EcoPark System - Vision and Mission

Our Vision for the Cootes to Escarpment EcoPark System is that it becomes a permanently protected natural lands sanctuary linking Cootes Paradise Marshlands with Hamilton Harbour and the Niagara Escarpment.

Our Mission as partners is to collaborate to preserve and enhance the natural lands we own and steward by using sustainable approaches to protect biodiversity, highlight ecosystem services, and enable responsible human connection to nature.

### 3.2 Cootes to Escarpment EcoPark System - Purpose

An effective alliance of agencies that work collaboratively with stakeholders and the public to identify priorities, facilitate opportunities to preserve and enhance natural areas and support enriching experiences in nature for the public.

### 3.3 Overview - Landscape and People

The Cootes to Escarpment EcoPark System is a unique collaboration of partner agencies, landowners, stakeholders, and the community working together to conserve, protect, and support the natural lands linking Marshlands with Hamilton Harbour and the Niagara Escarpment (Figure 1).

Centered in a complex, biologically diverse, and fragmented landscape of protected lands, open space, urban development, and other uses at the western end of Lake Ontario, the EcoPark System is home to the only remaining unurbanized terrestrial ecological corridor between the Niagara Escarpment and Lake Ontario coastal wetlands. However, it is surrounded by 700,000 residents and is within an hour or two of 8 million other residents of the Greater Golden Horseshoe.

Through land securement, ecological restoration, recovery and remediation, education, research, and outreach with the public and landowners, this collaboration of government and not-for-profit agencies has successfully and voluntarily collaborated to address threats to local natural areas such as habitat fragmentation, invasive species, climate change, water quality impairment, along with other anthropogenic effects within the Cootes to Escarpment EcoPark System.

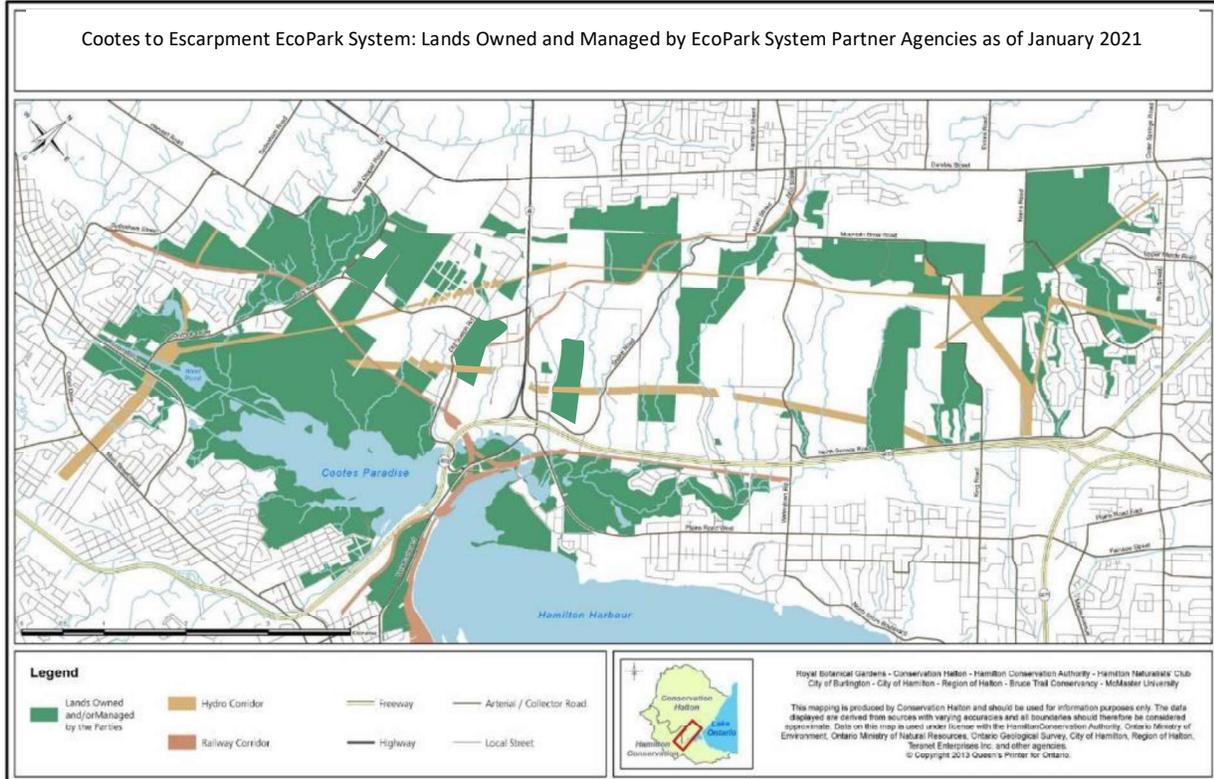


Figure 1: Lands Owned and Managed by Cootes to Escarpment EcoPark System Partner Agencies as of January 2021

### 3.4 Scope - A Collaborative Near-Urban Nature Alliance

The EcoPark System is a collaborative initiative between a collection of interested individuals and organizations working towards a common goal. The representatives from our partner agencies aim to be transparent and seek out contributions of interested individuals from a wider variety of organizations and walks of life to give shape to their vision and mission. To realize the promise of protecting these lands and amplify successes to date, EcoPark System partner agencies prioritize working with landowners, stakeholders, and the community on:

- **Natural Heritage**: To protect, restore and enhance the ecological system by ensuring the health and diversity of species, habitats and natural processes.
- **Recreation**: To provide opportunities for appropriate passive recreation that support active living while maintaining the biological and physical integrity of the lands.
- **Cultural Heritage**: To identify, protect and preserve cultural heritage features for their valuable reflection of the historical use and occupancy of the area.
- **Interpretation**: To provide educational opportunities that promote knowledge, innovation, and discovery, understanding and appreciation of natural and cultural values, environmental sensitivity and significance, and the need for conservation.
- **Management**: To promote responsible stewardship of the lands and engage community involvement in EcoPark System planning and management.

### 3.5 Strategic Alignment – Municipal and Provincial Policy Framework, National and International Recognition

The existing planning policy and regulatory framework related to the Cootes to Escarpment EcoPark System vision in this area includes Provincial Plans, Municipal Master Plans, Zoning Bylaws and Minister’s Zoning Order (Parkway Belt Land Use regulation), the *Royal Botanical Gardens Act*, the *Conservation Authorities Act*, and others. Many natural areas in the region are classified through the Niagara Escarpment Parks and Open Space System (NEPOSS) and are required to conform to the Niagara Escarpment Plan. It is not the intent of the EcoPark System to obtain any regulatory powers over the lands of the partner agencies or private landowners.

The Cootes to Escarpment EcoPark System Heritage Lands Management Plans (completed in 2019) note how these policies and regulatory frameworks compliment opportunities within the EcoPark System. The plans will be used as guides for partner agencies to protect the natural system and provide a variety of recreational opportunities on their properties within the Cootes to Escarpment EcoPark System (Figure 1).

As this area continues to attract new residents, greenspace that provides ecosystem services, protects biodiversity, and supports human physical and mental health becomes increasingly important. The role of urban greenspace is also of global importance and has been recognized by the United Nations Sustainable Development Goals (e.g., 3, 11 and 15) on sustainable communities along with the need to support citizen health and wellbeing through sustainable cities (IUCN #NatureForAll).

Canada’s federal and provincial governments support the protection of ecosystems, landscapes, and biodiversity. The landmark Canada Nature Fund enables community action including efforts to protect 30% of lands and marine areas by 2030. Increasing focus is being directed to how urbanized areas such as the Greater Toronto-Hamilton Area can help with resilience to climate change and other stressors.

There is an opportunity for the EcoPark System to greatly benefit Canadians and become an internationally renowned success story. Partner agencies are actively seeking special recognition and/or legislation from the governments of Ontario and/or Canada, as appropriate, to designate a specific geographic area as the Cootes to Escarpment EcoPark System or to recognize the significance of the natural and cultural heritage within the Cootes to Escarpment EcoPark System.

## 4. 2022-2026 Agreement

This Agreement defines the responsibilities, roles, contributions and decision-making process, and operating procedure of the EcoPark System partners to advance the vision, mission, and priorities of the alliance.

### 4.1 Context

- i. The Cootes to Escarpment EcoPark System is a collaborative initiative among nine local government, academic and non-government organizations to protect, enhance and connect more than 2,200 hectares of natural lands in the Hamilton-Burlington area. The Parties at present include the Bruce Trail Conservancy, the City of Burlington, Conservation Halton, the Regional Municipality of Halton, the City of Hamilton, the Hamilton Conservation Authority, the Hamilton Naturalists' Club, McMaster University, and Royal Botanical Gardens.

### 4.2 Framework for Joint Decision Making

The Parties agree that:

- i. Notwithstanding any provision of this Agreement:
  - a. The Cootes to Escarpment EcoPark System will inform but not replace or supersede the land management and other responsibilities of the Parties.
  - b. The Cootes to Escarpment EcoPark System will not supersede the legal rights and responsibilities of private and public landowners. Nothing in this Agreement compels the Parties to amend their existing planning policies and regulations governing the lands within, between and proximate to the EcoPark System in order to meet the objectives of this Agreement.
  - c. Each Party will determine how EcoPark System matters and decisions link to its internal organizational and decision-making structure, including consultation with and approvals from its Board or Council.
  - d. Nothing in this Agreement shall be deemed to derogate from the decision-making structure of each Party's organization, and accordingly, the Parties acknowledge that members of the Governing Council and Management Committee may be required to seek approvals from their Board or Council from time-to-time.
  - e. If a decision is made by the Parties which does not have unanimous support, then the dissenting Party(ies) may opt out of the action or subject matter of such decision but otherwise may continue its participation in the Cootes to Escarpment EcoPark System.
- ii. A Governing Council will be established for the Cootes to Escarpment EcoPark System subject to the following:
  - a. The Governing Council will consist of one senior decision-maker or elected official from each of the Parties, or their explicit designates. Each Governing Council member shall be in a position to readily obtain authorization from their home organization, if required, to

- make decisions and commitments on behalf of that organization, including, *inter alia*, decisions with financial, human resource or legal implications.
- b. Subject to Section 4.2i above, the Governing Council will have authority for decisions concerning governance and strategic planning for the Cootes to Escarpment EcoPark System, matters with legal or significant financial implications, and other matters identified by the Governing Council at its discretion.
  - c. Each Party will determine the mechanisms and processes by which Governing Council matters and decisions are taken through its internal organizational and decision-making structure, including its Board or Council.
  - d. Inclusion of a property within the Cootes to Escarpment EcoPark System framework must be approved by both the Party that owns the property in question and the Governing Council. Removal of a property from the Cootes to Escarpment EcoPark System framework is at the sole discretion of the Party owning the property.
- iii. A Management Committee will be established for the Cootes to Escarpment EcoPark System subject to the following:
- a. The Management Committee will consist of one management-level representative from each of the Parties. Each Management Committee member shall be in a position to readily obtain authorization from their home organization, if required, to make operational decisions and commitments on behalf of that organization from time to time.
  - b. Subject to Section 4.2i above, the Management Committee will be responsible for implementation of strategic directions, objectives and activities identified by the Governing Council and decisions taken by the Governing Council.
- iv. A Secretariat will be established for the Cootes to Escarpment EcoPark System subject to the following:
- a. The Secretariat will consist of an EcoPark System Coordinator and other staff as needed and will report to the Chair of the Management Committee.
  - b. The Secretariat will be responsible for undertaking administration and leading and coordinating projects and programs for the Cootes to Escarpment EcoPark System.
  - c. The Secretariat will be guided by the decisions of the Governing Council and Management Committee.

#### 4.3 Roles and Responsibilities of Governing Council, Management Committee, and Secretariat

- i. Together, the Parties' staff will support the Secretariat to inform but not replace or supersede the land management and other responsibilities of its Partners. This also applies to the legal rights and responsibilities of private and public landowners. Each Partner determines how EcoPark System matters and decisions link to its internal organizational and decision-making structure. As such, Governing Council and Management Committee representatives may be required to seek approvals from their Board or Council. Any Partner may opt out of an action or subject matter and continue its participation in the Cootes to Escarpment EcoPark System.

- ii. *Schedule A: Decision Making, Roles and Responsibilities for Cootes to Escarpment EcoPark System Bodies*, which forms part of this Agreement, outlines and establishes the decision making, roles and responsibilities of Governing Council, Management Committee and Secretariat.

#### 4.3.1 Governing Council, Management Committee, and Subcommittee Conduct

- i. Consensus
  - a. Consensus is a core value of Management Committee and Governing Council. To promote consensus, the Chair must work to ensure that Governing Council members consider all views and objections, and endeavor to resolve them, whether these views and objections are expressed by the active participants of the Governing Council or by others (including but not limited to user groups, stakeholders, landowners or the general public).
  - b. The Chair has the role of confirming consensus within the Governing Council. Any dissenting views will be noted in the Chair's report.
  - c. Any member who would like to formally object to a Governing Council decision should articulate the reasons for their objection and propose changes that would remove the objection for consideration.
- ii. Voting
  - a. Management Committee and Governing Council should only conduct a vote to approve or reject a proposition after the Chair has determined that all available means of reaching consensus through discussion and compromise have failed, and that a vote is necessary to break a deadlock. In this case the Chair must record the following in the minutes of the meeting:
    - i. An explanation of the issue being voted on,
    - ii. The decision to conduct a vote to resolve the issue,
    - iii. Each member and their vote,
    - iv. The outcome of the vote,
    - v. Any formal objections
  - b. An exception to this process under section 4.3.1 i and ii a. is the election of Executive Officers of the Governing Council and Management Committee, in which case:
    - i. Each Party represented has one vote, including the Chair, even when the organization is represented by more than one participant at the meeting (such as when Alternates may be present for information purposes).
    - ii. Propositions to be decided by vote will be considered approved if voted for by a simple majority of representatives of present Parties, to be taken as 50% plus one. A vote on a proposition that results in a tie shall be deemed to have rejected the proposition.
  - c. Meetings
    - i. The EcoPark System Secretariat will prepare an annual schedule of regular meetings to be held at times and places agreed to by the members. The Chair may call special meetings to be held at times and places as may be determined

- by Management Committee and Governing Council. Members may attend meetings via teleconference.
- ii. Minutes of meetings shall record decisions made, factors considered, and information presented during the meeting. They will also include action items as a reminder to members. Minutes of previous meetings shall be approved as part of the agenda.
  - iii. The Chair may invite an individual or individuals with a particular expertise or interest to attend a meeting on an exceptional basis. Such persons will be deemed guests and will not have voting rights.
- d. Quorum
- i. A quorum shall consist of a simple majority (50% plus one) of Parties being present in person, by teleconference, by videoconference or by proxy at a meeting. If the quorum is not present for any meeting of within 15 minutes of the time fixed for the commencement of the meeting, the meeting will be cancelled and rescheduled. If a quorum is not present at a meeting in progress, then no decisions can be made by the Management Committee or Governing Council during that part of the meeting conducted without quorum present. Matters of information may be received during parts of the meeting conducted without quorum present and issues forwarded to a subsequent meeting for decisions.
- e. Declaration of Interest
- i. At the beginning of every meeting, Parties must declare any conflicts of interest, real or potential, that they have with items for discussion at the meeting. The Chair will determine whether a party with a conflict of interest must recuse themselves from discussion of the item in question, or decision-making with respect to that item.
- f. Confidentiality
- i. All Parties acknowledge that while participating in the meetings, each may have access to confidential information, including but not limited to systems, services or planned services, suppliers, data, financial information, processes, methods, knowledge, ideas, marketing promotions, current or planned activities, research, development, and other information relating to the other Parties. Confidential Information disclosed by any of the Parties to any other Party, if in written form, shall be marked or identified as confidential at the time of disclosure. If the confidential information is in oral or visual form, it shall be identified as confidential at the time of disclosure and shall subsequently be designated as such by way of a written memorandum sent to the recipient of the confidential information within 30 days following the disclosure.
  - ii. Each Party receiving confidential information shall not disclose the confidential information to any third party or use the confidential information for any purpose other than for fulfilling its obligations under these this Agreement. Each Party shall use at least the same standard of care in protecting the confidential information of other Parties as it uses in protecting its own information of a similar nature but, in any event, no less than a reasonable standard of care. The

receiving Party may disclose the confidential information only to its employees, directors, officers, agents, students and consultants who have a need to know the confidential information for the purpose of fulfilling the Party's obligations under these The Agreement, and who are bound by substantially the same obligations as the Party with respect to the confidential information.

- g. Subcommittees
  - i. The Management Committee may choose to establish subcommittees for particular purposes. Sub-committees shall include at least one Management Committee member, and may include other staff of the Parties, stakeholders, or community members with appropriate expertise and interest to participate. A sub-committee should develop a Terms of Reference that clearly identifies the objectives and deliverables and expected duration before being established. The Terms of Reference for any subcommittee is to be approved by Management Committee. Dissolution of Subcommittees may occur at any time should the Governing Council or Management Committee consider dissolution to be appropriate.
- h. Governing Council, Management Committee and Subcommittee Records
  - i. Staff from the Secretariat Office will co-ordinate and retain meeting records including Agendas, Minutes, Annual Reports and Work Plans.
- i. Public Communications from Governing Council or Management Committee
  - i. When appearing before the public on behalf of the Governing Council or Management Committee, Members shall present an official position on a particular matter. This does not apply when Members appears before the public and clearly indicates that they are appearing on behalf of another organization or as a citizen-at-large and not in their capacity as a member of the Governing Council.
  - ii. Only statements, positions or opinions that have been authorized by the Governing Council through specific direction shall be released publicly as the Governing Council's positions.
  - iii. Only statements, positions or opinions that have been authorized by the Management Committee through specific direction shall be released publicly as the Management Committee's positions.
  - iv. Governing Council or Management Committee shall not declare that its position is the official position of a Partner's Board/Council unless there is specific authorization in place from that respective Partner's Board/Council to do so.

#### 4.3.2. Adding Partners and Termination

- i. Governing Council may invite any additional government body or not-for-profit organization that agrees to the shared principles expressed in Section 2 of 2022-2026 Memorandum of Understanding to join the alliance as a Partner agency. Approval is subject to consensus of Governing Council Parties and the potentials partner's ability to contribute to the funding of the

Secretariat as specified below in Section 4.3.3 and in *Schedule B: 2022-2026 Expenses and Budget* of this agreement.

- ii. Partners can terminate their involvement in this Agreement with 90 days' notice submitted in writing to the Governing Council. An organization that becomes insolvent and/or ceases operations will no longer be a part of this Agreement, with immediate effect.
- iii. This Agreement will be terminated upon the written request of at least two thirds of the Parties. Unless otherwise specified, the termination will take effect 90 days from the date of the request. The termination of this Agreement will not affect any other agreements or obligations entered by any of the EcoPark System partners which are separate and apart from the subject matter of this Agreement or are meant to survive the termination of this Agreement.

#### 4.3.3 Contributions

- i. Partner agencies agree to provide financial and in-kind resources needed to implement the Cootes to Escarpment EcoPark System Strategic Plan Priorities and approved initiatives, and to commit:
  - a. The time and expertise of their staff as well as other in-kind resources as needed, with such commitment to be determined by each Party at its sole discretion; and
  - b. Providing funding as defined in *Schedule B: 2022-2026 Expenses and Budget* to this Agreement, until the conclusion of the Agreement period or until Schedule B is amended or replaced by a decision of the Governing Council.
- ii. Financial contributions related to the Cootes to Escarpment EcoPark System will be held in trust by the Royal Botanical Gardens on behalf of the Parties. The funds will be managed by the EcoPark System Secretariat subject to the policies and procedures of Royal Botanical Gardens.
- iii. Grant applications can be completed and submitted by one or more partner agency for the purpose of obtaining further funds to support the Cootes to Escarpment EcoPark System. If the application is successful, the funds will be managed and spent in accordance with the terms of the grant.
- iv. Donations of land or any other contributions may be made to the Cootes to Escarpment EcoPark System. Such contributions will be considered, held, managed and applied in accordance with the terms of the donation and the accepting agency's policies and procedures.

#### 4.3.4 Annual Work Plan, Report, and Report Card

- i. Work plans will be prepared by the Management Committee and EcoPark System Secretariat to achieve the vision, mission and objectives articulated in the 2021-2030 Cootes to Escarpment EcoPark System Strategic Plan.
- ii. With input from Management Committee, the EcoPark System Secretariat will produce an Annual Report and Report Card for each calendar year, for approval first by the Management Committee and second by the Governing Council. Both will be developed so that approval by both bodies is obtained before the end of March the following year.

- iii. The Annual Report will contain, *inter alia*, information on progress achieved for each of the Cootes to Escarpment EcoPark System objectives, specific projects and programs, particular achievements and highlights, and outreach and events. An Annual Report Card will monitor progress on 2021-2030 Strategic Plan Strategic Priority Action Items.
- iv. Annual Reports will be publicly available. Report Cards will only be used for internal planning.
- v. The Secretariat, with the support of the Implementing Partner (Royal Botanical Gardens), will produce detailed reports on income and expenditures which will be made available to Management Committee as the committee directs, with no fewer than two full reports per year. A summary of income and expenditures will be provided to Governing Council at each of its meetings.

#### 4.3.5 Review

- i. The work of the Secretariat of the Cootes to Escarpment EcoPark System and its programs will be evaluated by Governing Council through Annual Reports and Report Cards specified in Section 4.3.4 of the Agreement.

#### 4.3.6 Amendment and Schedules

- i. This Agreement and Schedules may be amended. Amendments and approvals must be in writing signed by all the Parties. In the event of a conflict between the provisions of this Agreement and the Schedules attached hereto, the provisions of this Agreement will prevail and be given effect.

#### 4.3.7 Term

- i. This Agreement will be in effect for a period of five years from January 1, 2022 to December 31, 2026 unless terminated earlier. This Agreement may be renewed for an additional five-year term, or other period, with the written agreement of the Parties.

#### 4.3.8 Fiscal and Operating Years

- i. For the purposes of planning and reporting to the governing bodies, a fiscal year for the Secretariat will be the 1<sup>st</sup> of January to the 31<sup>st</sup> of December. For audit purposes, all financial records will be kept, and reports prepared to coincide with the January to December Fiscal year of Royal Botanical Gardens.
- ii. For the purposes of Governing Council and Management Committee meetings, “years” will coincide with the January to December period.

#### 4.3.9 Insurance

- i. The Parties acknowledge that some of the Parties are self-insured. In any event, and at all times, the Parties, with the exception of the Hamilton Naturalists' Club, shall ensure and maintain sufficient insurance coverage for general commercial liability in the amount not less than \$5,000,000 per occurrence. The Hamilton Naturalists' Club shall ensure and maintain sufficient insurance coverage for general commercial liability in the amount not less than \$2,000,000 per occurrence. Each Party will provide a copy of its current insurance certificate to be kept on file by the Secretariat.

#### 4.3.10 Privacy and Confidentiality

- I. The Parties acknowledge that during the term of this Agreement, each may have access to confidential information, including but not limited to systems, services or planned services, suppliers, data, financial information, processes, methods, knowledge, ideas, marketing promotions, current or planned activities, research, development, and other information relating to the other Parties and/or third parties. Confidential Information disclosed by any of the Parties to any other Party, if in written form, shall be marked or identified as confidential at the time of disclosure. If the confidential information is in oral or visual form, it shall be identified as confidential at the time of disclosure and shall be subsequently designated as such by way of a written memorandum sent to the recipient of the confidential information within 30 days following the disclosure.

Each Party receiving confidential information shall not disclose the confidential information to any third party or use the confidential information for any purpose other than for fulfilling its obligations under this Agreement. Each Party shall use at least the same standard of care in protecting the confidential information of other Parties as it uses in protecting its own information of a similar nature but, in any event, no less than a reasonable standard of care. The receiving Party may disclose the confidential information only to its employees, directors, officers, agents, students and consultants who have a need to know the confidential information for the purpose of fulfilling the Party's obligations under this Agreement, and who are bound by substantially the same obligations as the Party with respect to the confidential information.

- II. Confidential information will not be disclosed to any third party or used for any purpose other than for fulfilling its obligations under this Agreement. Notwithstanding the foregoing or any other provision of this Agreement, it is acknowledged that some agencies are subject to privacy legislation, including the *Municipal Freedom of Information and Protection of Privacy Act* (Ontario), and accordingly, any information which is collected by those agencies is subject to the rights and safeguards, and disclosure obligations as provided for in relevant privacy legislation.

#### 4.3.11 Limitation

- i. Nothing in this Agreement shall oblige the Parties to participate in any other agreement. This Agreement does not supersede any other agreement or relationship any of the Parties may have with any others.

## 5. Signatures

IN WITNESS WHEREOF the Parties have signed this Agreement with an effective date January 1, 2022.

THE BRUCE TRAIL CONSERVANCY

Per \_\_\_\_\_  
Michael McDonald  
Chief Executive Officer

\_\_\_\_\_  
Date

THE CORPORATION OF THE CITY OF BURLINGTON

Per \_\_\_\_\_  
Allan Magi  
Executive Director,  
Environment, Infrastructure & Community Services

\_\_\_\_\_  
Date

THE REGIONAL MUNICIPALITY OF HALTON

Per \_\_\_\_\_  
Curt Benson  
Director of Planning Services and Chief Planning Official

\_\_\_\_\_  
Date

THE HALTON REGION CONSERVATION AUTHORITY

Per \_\_\_\_\_  
Hassaan Basit,  
President and Chief Executive Officer

\_\_\_\_\_  
Date

THE CITY OF HAMILTON

Per \_\_\_\_\_  
Janette Smith  
City Manager

\_\_\_\_\_  
Date

HAMILTON REGION CONSERVATION AUTHORITY

Per \_\_\_\_\_  
Lisa Burnside  
Chief Administrative Officer

\_\_\_\_\_  
Date

HAMILTON NATURALISTS' CLUB

Per \_\_\_\_\_  
Chris Motherwell  
President

\_\_\_\_\_  
Date

McMASTER UNIVERSITY

Per \_\_\_\_\_  
David Farrar  
President and Vice-Chancellor

\_\_\_\_\_  
Date

ROYAL BOTANICAL GARDENS

Per \_\_\_\_\_  
Nancy Rowland  
Chief Executive Officer

\_\_\_\_\_  
Date

## Schedule A: Decision Making, Roles and Responsibilities for Cootes to Escarpment EcoPark System Bodies

	Decision Making	Roles	Responsibilities
<b>Governing Council</b>			
<p><i>The Governing Council provides leadership for implementing the Cootes to Escarpment EcoPark System and related initiatives. It has authority for decisions concerning governance and strategic planning, matters with legal and significant financial implications, and any other matters identified by the Governing Council at its discretion.</i></p>	<p>One senior decision-maker or elected official from each EcoPark System Partner agency, or their explicit designates assigned in writing.</p> <p>Each Governing Council member shall be able to readily obtain authorization from their home organization, if required, to make decisions and commitments on behalf of that organization, including, <i>inter alia</i>, decisions with financial, human resource or legal implications.</p> <p>Governing Council will have authority for decisions concerning governance and strategic planning for the Cootes to Escarpment EcoPark System, matters with legal or significant financial implications, and other matters identified by the Governing Council at its discretion.</p>	<p>Executive Member (Chair and Vice Chair)</p>	<p>Manage meeting questions of order, decorum and adjournment.</p> <p>Receive, submit and announce votes for all motions. Decline any vote motions which are beyond the jurisdiction of the Council.</p> <p>Perform other duties when directed by Council.</p>
		<p>General Member</p>	<p>Provide guidance to Management Committee and the Secretariat.</p> <p>Attend and actively participate in all meetings.</p> <p>Ensure the requirements of stakeholders are met.</p> <p>Review the progress of EcoPark System Secretariat coordinated projects.</p>
<b>Management Committee</b>			
<p><i>The Management Committee provides tactical leadership for implementing the Cootes to Escarpment EcoPark System and related initiatives and for implementing the strategic direction and decisions determined by the Governing Council. It has authority for</i></p>	<p>One management-level representative from each partner agency.</p> <p>Each Management Committee member shall be able to readily obtain authorization from their home organization, if required, to make operational decisions and commitments on behalf of that organization from time to time.</p>	<p>Executive Member (Chair and Vice Chair)</p>	<p>Manage meeting questions of order, decorum and adjournment.</p> <p>Perform other duties when directed by Council.</p>
		<p>General Member</p>	<p>Provide support to Governing Council and the Secretariat.</p>

<p><i>decisions concerning specific projects and initiatives, except for matters with significant legal and financial implications, in which case they will be referred to the Governing Council.</i></p> <p><i>The Management Committee provides direction to Cootes to Escarpment EcoPark System staff including the EcoPark System Coordinator.</i></p>			<p>Attend and actively participate in all meetings.</p> <p>Ensure the requirements of stakeholders are met.</p> <p>Review the progress of EcoPark System Secretariat coordinated projects.</p>
<b>Secretariat</b>			
<p><i>The Secretariat acts as the administrative and coordinating lead for the Cootes to Escarpment EcoPark System project and programs.</i></p>	<p>The Secretariat will consist of an EcoPark System Coordinator and other staff as needed and will report to the Chair of the Management Committee.</p> <p>Guided by the decisions of the Governing Council and Management Committee.</p>	<p>Cootes to Escarpment EcoPark System Coordinator</p>	<p>Prepare and coordinate Governing Council and Management Committee meetings and related material.</p> <p>Prepare and coordinate Subcommittee meetings and related material.</p> <p>Manage opportunities for stakeholder and public engagement with the program.</p> <p>Facilitate discussion and collaborative opportunities between EcoPark System partner agency staff.</p> <p>Communicate programming to the public and stakeholders.</p> <p>Coordinate programming and research.</p> <p>Prepare detailed accounting of revenue and expenditures quarterly.</p>

## Schedule B: 2022-2026 Expenses and Budget

Approximately \$8,500,000 has been invested in protecting, connecting and restoring natural lands in the Cootes to Escarpment EcoPark System since 2010. These funds have gone to 100 ha of additional land securement, ecological restoration, invasive species remediation and recovery of species at risk, promoting sustainable recreational uses, education and research, and private land stewardship and public engagement.

To support the alliance between 2022-2026, the Cootes to Escarpment EcoPark System is requesting financial contributions from partner agencies over five years (Table 1). These funds will support the Secretariat in implementing the Directions and Action Items identified in the 2021-2030 Cootes to Escarpment EcoPark System Strategic Plan, and in implementing the directions of Management Committee and Governing Council (Table 2).

Grants and other outside sources of funding will be sought to support programming and land securement.

Table 1. 2022-2026 Partner Financial Contributions

Partners with annual operating budgets under \$5,000,000 shall contribute the amount of \$1,138 beginning in 2022, with 2% inflation added each year until 2026.

Partners with annual operating budgets of \$5,000,000 per year or more shall contribute the amount of \$15,937 in 2022, with 2% inflation added each year until 2026.

2022-2026 EcoPark System Partner Contributions						
	2022	2023	2024	2025	2026	Total
Bruce Trail Conservancy	\$ 1,138	\$ 1,161	\$ 1,184	\$ 1,208	\$ 1,232	\$ 5,923
City of Burlington	\$ 15,937	\$ 16,256	\$ 16,581	\$ 16,912	\$ 17,251	\$ 82,937
City of Hamilton	\$ 15,937	\$ 16,256	\$ 16,581	\$ 16,912	\$ 17,251	\$ 82,937
Conservation Halton	\$ 15,937	\$ 16,256	\$ 16,581	\$ 16,912	\$ 17,251	\$ 82,937
Halton Region	\$ 15,937	\$ 16,256	\$ 16,581	\$ 16,912	\$ 17,251	\$ 82,937
Hamilton Conservation Authority	\$ 15,937	\$ 16,256	\$ 16,581	\$ 16,912	\$ 17,251	\$ 82,937
Hamilton Naturalists' Club	\$ 1,138	\$ 1,161	\$ 1,184	\$ 1,208	\$ 1,232	\$ 5,923
McMaster University	\$ 15,937	\$ 16,256	\$ 16,581	\$ 16,912	\$ 17,251	\$ 82,937
Royal Botanical Gardens	\$ 15,937	\$ 16,256	\$ 16,581	\$ 16,912	\$ 17,251	\$ 82,937
<b>TOTAL CONTRIBUTIONS</b>	<b>\$113,834</b>	<b>\$116,111</b>	<b>\$118,433</b>	<b>\$120,802</b>	<b>\$123,218</b>	<b>\$592,406</b>

Table 2. 2022-2026 EcoPark System Secretariat Budget

Expenditure of the Secretariat support provided by Partner agencies (Table 1) is under the control of Management Committee, with the assistance of Royal Botanical Gardens as Implementing Partner providing financial services and controls. Expenditures made on behalf of the EcoPark System Secretariat by Royal Botanical Gardens shall conform to the oversight and financial controls in place for RBG. As expenses change each year depending on programs being undertaken, the budget presented here is for illustrative purposes only.

2022-2026 EcoPark System Secretariat Budget							
		2022	2023	2024	2025	2026	Total
<b>Human Resources</b>							
Secretariat Staff Salaries and Benefits	Cootes to Escarpment EcoPark System Coordinator Salary	\$ 72,450	\$ 73,899	\$ 75,377	\$ 76,885	\$ 78,422	\$ 377,033
	MERCs (17.72% of salary)	\$ 12,050	\$ 12,291	\$ 12,536	\$ 12,787	\$ 13,043	\$ 62,707
<b>Human Resources Subtotal</b>		<b>\$ 84,500</b>	<b>\$ 86,190</b>	<b>\$ 87,914</b>	<b>\$ 89,672</b>	<b>\$ 91,466</b>	<b>\$ 439,741</b>
<b>Operating Expenses</b>							
Communications	Web hosting, domain renewal, CMS management	\$ 801	\$ 817	\$ 833	\$ 849	\$ 866	\$ 4,166
Meeting and Travel Expenses	Support for costs representation at conferences and forums, our own meetings and like-minded groups.	\$ 3,500	\$ 3,570	\$ 3,641	\$ 3,714	\$ 3,789	\$ 18,214
Contract Services	Support for Stewardship, Land Securement Services, Research, Trail Management and other services	\$ 20,000	\$ 20,400	\$ 20,808	\$ 21,224	\$ 21,649	\$ 104,081
Community Engagement	Support for community outreach had minor events (BioBlitz, etc.).	\$ 2,000	\$ 2,040	\$ 2,081	\$ 2,123	\$ 2,165	\$ 10,409
Finance and Administration	RBG Overhead Payment	\$ 3,035	\$ 3,095	\$ 3,158	\$ 3,221	\$ 3,285	\$ 15,792
<b>Operating Expenses Subtotal</b>		<b>\$ 29,336</b>	<b>\$ 29,922</b>	<b>\$ 30,521</b>	<b>\$ 31,131</b>	<b>\$ 31,754</b>	<b>\$ 152,664</b>
<b>TOTAL EXPENSES</b>		<b>\$ 113,836</b>	<b>\$ 116,112</b>	<b>\$ 118,435</b>	<b>\$ 120,803</b>	<b>\$ 123,218</b>	<b>\$ 592,406</b>



Office of the Regional Chair  
1151 Bronte Road  
Oakville ON L6M 3L1  
Fax: 905-825-8273

**VIA EMAIL**

June 28, 2021

The Honourable Ahmed Hussen  
Minister of Families, Children and Social Development  
Ottawa, Ontario  
K1A 0A6

Dear Minister Hussen:

Providing more affordable and assisted housing options to Halton residents is important to Halton Region Council. On June 16, 2021 Halton Region Council approved Council Report No. SS-11-21 re: "Comprehensive Housing Strategy Update: 2014-2024 Annual Progress Report" (attached). This report highlights Halton Region's strong record of achievement and speaks to the continued need for new housing options in Halton Region. Halton Region cannot do it alone. A predictable, multi-year funding commitment from your government is required to accelerate the creation of new housing opportunities for our most vulnerable residents.

I was pleased to hear from my colleagues, the Mayors of Burlington, Halton Hills, Milton and Oakville that at the recent roundtable hosted by Adam van Koevorden, Member of Parliament for Milton, you indicated your support for providing Halton Region with a predictable, multi-year, portfolio-based funding envelope, in-lieu of requiring Halton Region to compete on a project-by-project basis. Three sites owned by Halton Region have already been approved by Halton Region Council for assisted and affordable housing use and are in various stages of pre-development:

- Ontario Street, Milton (Allendale Campus);
- 263 Kerr Street, Oakville (the site of the former Oakville Senior's Centre); and,
- 1258 Rebecca Street, Oakville.

In the appendix to this letter I have attached links to Halton Region Council approved reports for each of these sites which provide additional Regional investment and further advance these properties for housing development. Halton Region is currently investigating several other sites for housing use which will form Halton Region's multi-year development portfolio. We look forward to receiving a dedicated federal investment to assist with the development of these sites to help meet the housing need in our community.

I am also pleased to hear that your government has committed to a second round of Rapid Housing Initiative (RHI) funding. Halton Region was required to compete for RHI Round 1 funding and was not successful, despite Halton Region and Ontario both committing large investments into an important project – the Burlington Inn transitional housing project. This project provides transitional housing with on-site supports to some of Halton Region's most vulnerable residents. It supports a number of the targeted populations, including indigenous people, racialized Canadians, single mothers, and residents with acute mental health. These groups have been disproportionately impacted by the pandemic and often are at a greater risk of homelessness/precarious housing than other populations.

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866

I am aware that a notional allocation under the RHI Round 2 for Halton Region is under consideration, which is appreciated. Halton Region taxpayers have funded a larger share of the Burlington Inn acquisition because no federal RHI funding was made available for our Region. In addition, much needed capital work was deferred at the property due to federal funding not materializing. An opportunity still exists for your government to invest in this critical project alongside Halton Region and Ontario under Round 2 of the RHI.

A dedicated, multi-year funding envelope for Halton Region is necessary and is an issue of fairness. Other municipalities, such as Waterloo Region, the City of Hamilton, Peel Region and the City of Toronto all received dedicated funding envelopes under Round 1 of the RHI. Peel and Toronto have also received portfolio-based allocations under the Co-Investment Fund. These municipalities were not required to compete project-by-project for Co-Investment financing or funding, in the way that Halton Region was. I appreciate that you have indicated that Halton Region can move forward in an allocation-based fashion.

Halton Region has invested \$107 million to support the creation of new assisted and affordable housing opportunities. Funding is allocated annually by Regional Council to support new assisted and affordable housing creation. We have been aggressive and opportunistic. While we have exceeded our 10-year Housing and Homelessness Plan target four years ahead of schedule, you will see from the attachments that more can be done.

Thank you for your previous commitment to support new housing creation in Halton Region with predictable, multi-year federal funding. Regional Council and I look forward to hearing back from you shortly and initiating discussions on the roll out of a targeted federal investment in our Region.

Sincerely,



Gary Carr  
Regional Chair

- c. The Honourable Steve Clark, Minister of Municipal Affairs and Housing
- The Honourable Karina Gould, MP, Burlington
- The Honourable Anita Anand, MP, Oakville
- Pam Damoff, MP, Oakville-North Burlington
- The Honourable Michael Chong, MP, Wellington-Halton Hills
- Adam Van Koeeverden, MP, Milton
- The Honourable Ted Arnott, MPP, Wellington-Halton Hills
- The Honourable Jane McKenna, MPP, Burlington
- The Honourable Parm Gill, MPP, Milton
- Stephen Crawford, MPP, Oakville
- Effie Triantafilopoulos, MPP, Oakville North – Burlington
- Romy Bowers, Canada Mortgage & Housing Corporation
- Carole Saab, Federation of Canadian Municipalities
- Brian Rosborough, Association of Municipalities of Ontario
- City of Burlington, Kevin Arjoon
- Town of Halton Hills, Valerie Petryniak
- Town of Oakville, Vicki Tytaneck
- Town of Milton, Meghan Reid

**Appendix: Halton Regional Approved Council Reports Advancing Sites for New Assisted and Affordable Housing Development**

**1. LPS18-20 SS-03-20 FN-07-20 Regional Ontario Street Property (Allendale Campus), Milton – Due Diligence and Implementation Plan**

[https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/LPS18-20\\_SS-03-20\\_FN-07-20 - Ontario Street Property Milton final.docx?meetingId=4168&documentType=Minutes&itemId=118061&publishId=66577&isSection=false](https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/LPS18-20_SS-03-20_FN-07-20_-_Ontario_Street_Property_Milton_final.docx?meetingId=4168&documentType=Minutes&itemId=118061&publishId=66577&isSection=false)

[https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment %231 to LPS18-20 SS-03-20 FN-07-20.pdf?meetingId=4168&documentType=Minutes&itemId=118061&publishId=66578&isSection=false](https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment_%231_to_LPS18-20_SS-03-20_FN-07-20.pdf?meetingId=4168&documentType=Minutes&itemId=118061&publishId=66578&isSection=false)

[https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment %232 to LPS18-20 SS-03-20 FN-07-20.pdf?meetingId=4168&documentType=Minutes&itemId=118061&publishId=66579&isSection=false](https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment_%232_to_LPS18-20_SS-03-20_FN-07-20.pdf?meetingId=4168&documentType=Minutes&itemId=118061&publishId=66579&isSection=false)

**2. LPS19-21 Land Use Concept for Former Oakville Seniors Centre at 263 Kerr Street, Oakville**

[https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/LPS19-21 Land Use Concept for Former Oakville Seniors Centre.docx?meetingId=4196&documentType=Minutes&itemId=118986&publishId=68358&isSection=false](https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/LPS19-21_Land_Use_Concept_for_Former_Oakville_Seniors_Centre.docx?meetingId=4196&documentType=Minutes&itemId=118986&publishId=68358&isSection=false)

[https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment 1 to LPS19-21 - Location Map.pdf?meetingId=4196&documentType=Minutes&itemId=118986&publishId=68359&isSection=false](https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment_1_to_LPS19-21_-_Location_Map.pdf?meetingId=4196&documentType=Minutes&itemId=118986&publishId=68359&isSection=false)

[https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment 2 to LPS19-21 - Capital Budget Financing Plan.pdf?meetingId=4196&documentType=Minutes&itemId=118986&publishId=68360&isSection=false](https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment_2_to_LPS19-21_-_Capital_Budget_Financing_Plan.pdf?meetingId=4196&documentType=Minutes&itemId=118986&publishId=68360&isSection=false)

**3. LPS91-20 SS-28-20 FN-45-20 Rebecca Street Oakville – Due Diligence and Implementation Plan**

[https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/LPS91-20 SS-28-20 FN-45-20 - 1258 Rebecca Street Oakville - October 8.docx?meetingId=4168&documentType=Minutes&itemId=118062&publishId=66580&isSection=false](https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/LPS91-20_SS-28-20_FN-45-20_-_1258_Rebecca_Street_Oakville_-_October_8.docx?meetingId=4168&documentType=Minutes&itemId=118062&publishId=66580&isSection=false)

[https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment %231 to LPS91-20 SS-28-20 FN-45-20 - Land Use Concept - 1258 Rebecca Street Oakville.pdf?meetingId=4168&documentType=Minutes&itemId=118062&publishId=66581&isSection=false](https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment_%231_to_LPS91-20_SS-28-20_FN-45-20_-_Land_Use_Concept_-_1258_Rebecca_Street_Oakville.pdf?meetingId=4168&documentType=Minutes&itemId=118062&publishId=66581&isSection=false)

[https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment %232 to LPS91-20 SS-28-20 FN-45-20 - Revised Capital Budget and Financing Plan.pdf?meetingId=4168&documentType=Minutes&itemId=118062&publishId=66582&isSection=false](https://edmweb.halton.ca/OnBaseAgendaOnline/Documents/ViewDocument/Attachment_%232_to_LPS91-20_SS-28-20_FN-45-20_-_Revised_Capital_Budget_and_Financing_Plan.pdf?meetingId=4168&documentType=Minutes&itemId=118062&publishId=66582&isSection=false)

Report To:	Regional Chair and Members of Regional Council
From:	Alex Sarchuk, Commissioner, Social and Community Services
Date:	June 16, 2021
Report No:	SS-11-21
Re:	Comprehensive Housing Strategy Update: 2014-2024 Annual Progress Report

### RECOMMENDATION

1. THAT Report No. SS-11-21 re: "Comprehensive Housing Strategy Update: 2014-2024 Annual Progress Report" be received for information.
2. THAT the Regional Chair be authorized to send a letter to the federal Minister of Families, Children and Social Development, as well as local MPs advocating for a confirmed notional allocation under the Rapid Housing Initiative Round 2 as well as a multi-year portfolio based Co-investment Fund funding allocation for Halton Region.
3. THAT the Regional Clerk forward a copy of Report No. SS-11-21 to local MPs and MPPs, the provincial Minister of Municipal Affairs and Housing, the federal Minister of Families, Children and Social Development, the Canada Mortgage and Housing Corporation, the Ministry of Municipal Affairs and Housing, the City of Burlington, the Town of Oakville, the Town of Milton, the Town of Halton Hills, the Federation of Canadian Municipalities and the Association of Municipalities of Ontario.

### REPORT

#### **Executive Summary**

- Regional Council approved a five-year refresh to the Comprehensive Housing Strategy in October 2019, through Report No. SS-19-19/LPS86-19 re: "Comprehensive Housing Strategy 2014-2024 Five Year Review." This update reaffirmed Halton Region's commitment to create up to 900 new assisted housing opportunities by 2024.

- This report provides a status update on progress made in delivering upon the actions of the Comprehensive Housing Strategy. It also responds to a provincial legislative requirement to publicly report annually.
- Halton Region has achieved and exceeded the 900 new assisted housing opportunities upper threshold target of the Comprehensive Housing Strategy, four years ahead of schedule.
  - 99 new assisted housing opportunities were created in 2020. The total number of assisted housing opportunities created in Halton Region since 2014 is 913.
  - By the end of 2021, this total is expected to grow to 972 housing opportunities.
- Notwithstanding the early achievement of the Comprehensive Housing Strategy targets, Halton Region must continue to pursue additional assisted housing opportunities. The go-forward focus will be primarily new unit construction.
- These efforts would be accelerated through appropriate investments in Halton Region by the federal and provincial governments.

## **Background**

### **Comprehensive Housing Strategy**

The *Housing Services Act, 2011* mandates that all Consolidated Municipal Service Managers with responsibility for assisted housing, including Halton Region, have a 10-year Housing and Homelessness Plan in place to serve as a roadmap to address local housing matters. Halton Region's Comprehensive Housing Strategy (CHS) Update: 2014-2024 responds to this requirement.

A 5-year review and update of the CHS was completed in 2019. The updated CHS continues to focus on three key areas:

1. Creating a range and mix of new housing across the housing continuum to meet the needs of our Halton community;
2. Protecting existing rental housing so that it continues to be available to our residents; and,
3. Providing coordinated services to Halton residents who need support to obtain or maintain their housing.

The updated CHS includes 34 actions that address Halton Region's unique needs with solutions that were informed by community consultation. It includes five (5) strategic

directions that cross the full housing continuum from homelessness prevention through to the private market place as follows:

1. Promoting Complete and Healthy Communities;
2. Encouraging and Protecting Affordable Housing;
3. Encouraging and Protecting Community Housing;
4. Supporting Independent Living; and,
5. Continuing to assist Halton residents to maintain their housing and prevent homelessness.

Report No. SS-19-19/LPS86-19 re “Comprehensive Housing Strategy 2014-2024 - Five Year Review” updated Halton Region’s strategy to respond to recent provincial policy changes under the Housing Services Act. It also established new actions that Halton Region will advance over the final five (5) year period to respond to the housing needs of our growing Halton population.

## **Discussion**

### **Comprehensive Housing Strategy - Results**

Attachment #1 to this report provides a progress update in delivering upon the CHS in 2020 and highlights Halton Region’s strong commitment to partnership, collaboration and leadership in the creation and protection of government assisted housing.

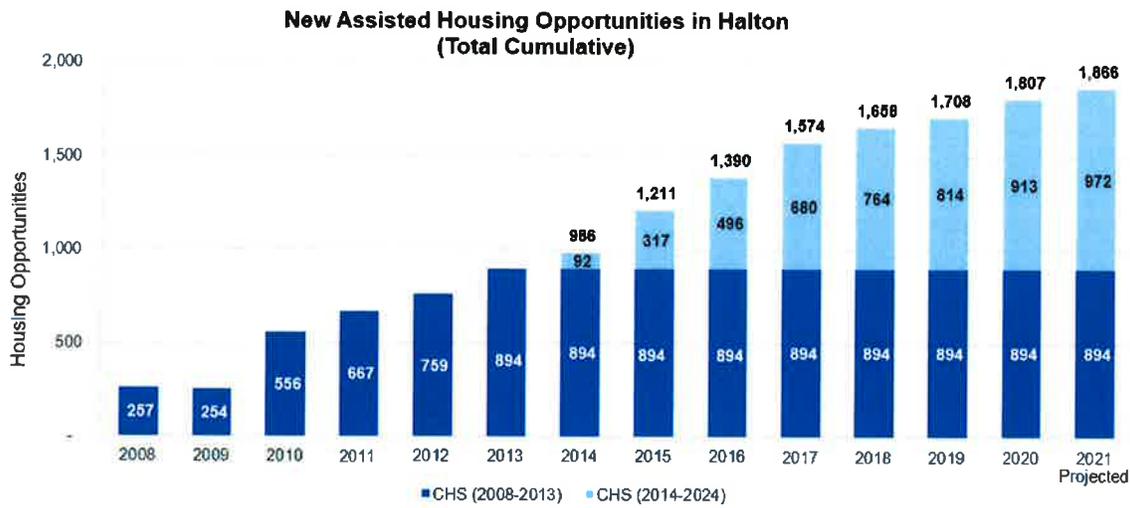
Halton Region created 99 additional new assisted housing opportunities in 2020. This number represents a mix of capital and operating opportunities as follows:

- 25 new construction units; and,
- 74 additional Halton Rental Assistance Program (HRAP) rent supplements.

Since 2014, 913 new additional housing opportunities have been created. Halton Region has surpassed the Housing Strategy target of 900 opportunities four years ahead of schedule.

As depicted in Figure 1, Halton Region created 1,807 new housing opportunities since the implementation of the CHS in 2008.

Figure 1: New Assisted Housing Opportunities Created in Halton Region



By the end of 2021, it is projected that an additional 59 new assisted housing opportunities will be created, bringing the total since 2014 to 972.

The remaining new assisted housing opportunities will come primarily in the form of new unit construction and operating opportunities (rent supplements and portable housing allowances) where feasible in strategic partnership with private and not-for-profit Halton Region landlords.

Additional Comprehensive Housing Strategy achievements in 2020 are highlighted below (Further details are in Attachment #1 to this report):

- Accessibility upgrades were completed to the homes of 12 Halton residents with physical disabilities;
- Capital repairs were made to 10 community housing properties;
- New rent supplement agreements were signed with three community housing providers preserving 89 units of assisted housing;
- 123 Halton residents received a permanent housing benefit to off-set their monthly rents, keeping them housed in their own communities through the Canada-Ontario Housing Benefit (COHB);
- 55 vulnerable individuals and families in the emergency shelter program during the pandemic received permanent housing with the Halton Community Housing Corporation or other community housing providers;

- A further 115 individuals and families in the emergency shelter program were supported to obtain housing in the private rental market (via a rent supplement or portable housing allowance);
- 5 new crisis beds for individuals with severe mental health needs were created in partnership with Support House, the Canadian Mental Health Association, ADAPT and the Halton Regional Police Service allowing this population to now be served in Halton Region;
- 49 survivors of domestic violence and their children were permanently housed in safe, community housing environments. 37 additional survivors of domestic violence and their families received a permanent portable housing benefit to secure safe affordable accommodation in Halton Region's private market place;
- A new short-term monthly housing benefit was created to assist Halton residents at-risk of homelessness resulting from a temporary reduction in income due to pandemic closures;
- 1,264 Halton households were supported through Halton Housing Help, including 132 residents who received intensive long-term housing case management;
- 30 Halton residents received an offer of permanent housing with intensive wrap around supports directly in their units through Halton Region's Housing First program;
- The Program for All-Inclusive Care for the Elderly (PACE) community hub pilot continued to evolve and enrich the lives of older adults at HCHC's 410 John Street property in partnership with the Burlington Ontario Health Team (BOHT) and other social and community service partners;
- Process improvements were made to the Halton Access to Community Housing (HATCH) annual waitlist process (including online access for the first time) resulting in an increased response rate to the legislated annual renewal process; and,
- In strategic partnership with Food for Life, HCHC provided food security programming to vulnerable Halton residents during the pandemic – between March – December, 2020 a total of 32,772 bags of food were delivered weekly to 931 food insecure HCHC households.

## **Moving Forward - Creating More Assisted Housing Opportunities under the Comprehensive Housing Strategy:**

As per Report No. SS-21-13, the Comprehensive Housing Strategy 2014-2024 was established and is supported by a multi year financing plan which included \$107 million in Regional funding. Halton Region funding in support of the CHS continues at \$7.8 million annually, of which \$6.5 million is transferred to the Regional Housing New Units Reserve, and the remaining \$1.3 million remains in the operating budget to support the Halton Rental Assistance Program (HRAP).

Based on Halton Region's existing Comprehensive Housing Strategy financing plan, **Halton Region projects to create an additional 150 new units of assisted housing over the remaining years of the Strategy to 2024.** These new units will be established with rents at or below 80% average or median market rents as prescribed by the Canada Mortgage and Housing Corporation (CMHC) annually. Federal and provincial funding investments are crucial in extending the impact of Halton Region's ongoing investment, and creating additional new housing units faster with a deeper level of affordability over the remaining four-year tenure of the current CHS.

The Region's goal will be to invest more aggressively in new unit construction. Additional new assisted housing opportunities will be created directly by Halton Region/HCHC, or through strategic partnerships with not-for-profit, co-operative and private sector developers. Assisted housing opportunities will be created using the following mechanisms:

### **Capital Programs:**

1. *Funding of Third Party Proposals:* Halton Region will issue Requests for Expressions of Interest (REOI) open to private, not-for-profit and co-operative sector developers wishing to create new assisted rental housing.
2. *Halton Region/HCHC Site Development:* Halton Region and HCHC have a number of land holdings that could potentially be used for assisted housing purposes. The Region and HCHC are in the process of undertaking comprehensive reviews of all landholdings with an aim of identifying sites that may be used for assisted rental housing purposes. Currently, the following Regionally owned sites have been approved by Regional Council for due diligence work:
  - a. Ontario Street, Milton (Allendale Campus) – Phase 1;
  - b. 263 Kerr Street, Oakville (the former Senior's Centre); and,
  - c. 1258 Rebecca Street, Oakville (St. Hilda's).

Additional sites will be brought forward for Regional Council's consideration on an ongoing basis throughout the balance of the CHS.

3. *Strategic Acquisition:* Where appropriate, Halton Region may look to acquire vacant land, buildings or units (i.e. 3+bedrooms) that respond to geographic housing demand, or that expand existing assisted housing sites.

#### Operational Programs:

In addition to the ongoing capital investment opportunities noted above, Halton Region may continue to create new assisted housing opportunities using operational funding, namely rent supplement and portable housing allowances, over the remaining four years of the CHS.

#### Towards the Next 10 Year Housing Strategy:

A new 10-year housing strategy will be developed ahead of 2024 (the current strategy is for the period of 2014 – 2024), which will include new assisted housing targets and a revised financing plan for Regional Council's approval. Engagement on the updated housing strategy will commence in 2023. Members of Regional Council will be formally engaged in strategy development. As with the current Strategy, public consultation will help inform the Region's go-forward approach.

### **The Need for Continued Senior Government Investment in Halton Region**

As previously noted, Halton Region will continue to be opportunistic and create additional new assisted housing opportunities for our residents. Ongoing funding commitments from senior levels of government will accelerate these efforts. Housing is a shared responsibility and all levels of government must continue to do their part.

The need for continued new assisted housing is evident. Halton Region's primary housing issue is affordability. Halton Region's high year-over-year population growth, low rental vacancy rate, and high housing costs, are resulting in a growing number of residents unable to afford housing options in the Region.

As reported in Report No. LPS50-21 re: "2020 State of Housing Report" despite record numbers of new apartment and townhouse unit completions over the past five years (averaging 1,428 and 972 units per year respectively), increases in average market rents have negatively impacted affordability. According to the CMHC Halton Region has surpassed Toronto with the most cost prohibitive rents in Ontario. Halton Region had the highest average market rent across the Province in 2020 at \$1,583.

While Halton Region continues to make significant investments in housing, all levels of government must do their part. As reflected in Report No. SS-17-19 re: "Funding Allocation for Halton Region under the Canada-Ontario Community Housing Initiative (COCHI) and Ontario Priorities Housing Initiative (OPHI) Programs," targeted federal and provincial investments for assisted housing in Halton have declined considerably, to about 33% of historical levels.

Through the National Housing Strategy, the federal government has established application based competitive programs. The Co-Investment Fund provides grant funding and low-interest financing to create new assisted housing units and/or rehabilitate existing assisted housing stock. The Rapid Housing Initiative provides potential grant funding up to 100% of total project costs to develop/acquire properties. Other Ontario municipalities including Waterloo Region, City of Hamilton, Peel Region and City of Toronto received dedicated funding envelopes under the Rapid Housing Initiative and did not have to compete. Peel and Toronto have also received portfolio-based allocations under the Co-Investment program from the federal government. These municipalities were not required to compete project-by-project for Co-Investment financing or funding.

This report recommends continued advocacy for a targeted federal investment in Halton Region. This would result in more assisted housing opportunities to be created, faster. Targeted federal funding investments in Halton Region would:

- Advance assisted housing projects on Halton Region and HCHC owned lands;
- Be more efficient than current project-by-project approvals and allow for integration of new build and capital repair projects using a portfolio approach;
- Enable Halton Region to support more third party eligible developments in partnership with private sector, not-for-profit and co-operative developers/service providers;
- Enable the combining of federal funding with Regional funding/other available funding sources to improve project proformas;
- Enable rent supplement funding from Halton Region to deepen the rents of new units and achieve affordability for the most economically disadvantaged;
- Create additional supportive housing options that provide social service supports for some of the new units created in partnership with Community Safety and Well-Being Housing and Homelessness Action Table partners; and,
- Optimize Regional Concierge supports and navigation to potential housing funding programs and advisory services.

Halton Region's Chair and Regional Council have advocated for adequate federal and provincial funding and flexibility to allow Halton Region to increase the supply of affordable housing for Halton residents. Regional staff have also participated on the Association of Municipalities of Ontario (AMO) Housing Task force, and have worked closely with federal and provincial officials to advance these issues. In addition, Halton Region Council members on the AMO Board and the Federation of Canadian Municipalities (FCM) have advocated for housing needs and funding requirements to continue to create more affordable housing opportunities in our community.

Regional Chair Carr and Regional Councillors have also met with Halton's Members of Parliament (MP's), and Provincial Ministers at the AMO and Rural Ontario Municipal Association (ROMA) conferences, to further Halton's asks. It is recommended that these relationships continue to be leveraged and that strategic advocacy opportunities continue to ensure that investments from senior levels of government for housing continue to address Halton Region's unique housing affordability challenge.

#### FINANCIAL/PROGRAM IMPLICATIONS

There are no financial implications associated with this report.

Respectfully submitted,



Andrew Balahura  
Director, Housing Services



Alex Sarchuk  
Commissioner, Social and Community  
Services

Approved by



Jane MacCaskill  
Chief Administrative Officer

If you have any questions on the content of this report,  
please contact:

Andrew Balahura

Tel. # 4445

Attachments: Attachment #1 - Comprehensive Housing Strategy (CHS) Annual Progress Report



Office of the Regional Chair  
1151 Bronte Road  
Oakville ON L6M 3L1  
Fax: 905-825-8273

**VIA EMAIL**

June 30, 2021

The Honourable Doug Ford, Premier of Ontario  
The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
The Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries  
The Honourable Doug Downey, Attorney General

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Please be advised that at its meeting held Wednesday, June 16, 2021, the Council of the Regional Municipality of Halton adopted the following resolution:

**RESOLUTION: Protection of Glen Abbey Lands**

WHEREAS the Glen Abbey lands have historically served an important role within the cultural fabric, local heritage and community in the Town of Oakville;

AND WHEREAS the Glen Abbey lands is home to a world-renowned golf course that has hosted the Canadian Open the greatest number of times in the country and is considered a local, Regional, Provincial and national treasure that should be protected for future generations;

AND WHEREAS the Glen Abbey Golf Course is a significant cultural heritage landscape and the Town of Oakville has designated the Glen Abbey Golf Course as a property of cultural heritage value or interest under the *Ontario Heritage Act* and contains an interconnected network of natural heritage features, including habitat for wildlife protected under the *Endangered Species Act, 2007*;

AND WHEREAS ClubLink Corporation ULC and ClubLink Holdings Limited (ClubLink) has applied for development approvals to permit 3,222 residential units and over 127,000 square feet of office commercial, retail commercial and market retail space on the Glen Abbey lands, which would result in the permanent loss of the significant cultural heritage landscape;

AND WHEREAS ClubLink's applications have been appealed by ClubLink to the Local Planning Appeal Tribunal, to be continued as the Ontario Land Tribunal, with a hearing scheduled to commence in August 2021;

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

905-825-6000 | Toll free: 1-866-442-5866

Page 2

AND WHEREAS considerable municipal resources have been dedicated to protecting the Glen Abbey cultural heritage landscape recognizing the importance of these lands to the Glen Abbey community, the Town, and broader Halton community as a whole;

AND WHEREAS the protection of the Glen Abbey cultural heritage landscape is supported at the Provincial level by Members of Provincial Parliament Stephen Crawford (Oakville) and Effie Triantafilopoulos (Oakville North-Burlington), and MPP Crawford has also presented a petition to the Legislature to explore various options to protect the lands, and also pledged to ensure that this important part of Oakville's cultural heritage is not paved over;

AND WHEREAS to date the Province has not taken steps to protect the Glen Abbey lands.

NOW THEREFORE BE IT RESOLVED:

THAT Regional Council request the Province to use all resources and tools at its disposal to protect the Glen Abbey cultural heritage landscape in recognition of the importance of these lands to the Town, the Region and its residents.

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries, the Honourable Doug Downey, Attorney General, the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville, the Association of Municipalities of Ontario, the leaders of the Provincial opposition parties, Halton's MPPs, and the Greater Golden Horseshoe municipalities.

We look forward to your reply to this important issue.

Sincerely,



Gary Carr  
Regional Chair

c: Andrea Horwath, MPP, Leader of the Opposition  
Steven Del Duca, Leader of the Ontario Liberal Party  
Mike Schreiner, MPP, Leader of the Ontario Green Party  
The Honourable Ted Arnott, MPP, Wellington-Halton Hills

Page 3

The Honourable Jane McKenna, MPP, Burlington  
The Honourable Parm Gill, MPP, Milton  
Stephen Crawford, MPP, Oakville  
Effie Triantafilopoulos, MPP, Oakville North – Burlington  
Brian Rosborough, Association of Municipalities of Ontario  
City of Burlington, Kevin Arjoon  
Town of Halton Hills, Valerie Petryniak  
Town of Oakville, Vicki Tytaneck  
Town of Milton, Meghan Reid  
Nancy MacDonald, County of Northumberland  
Lynn Fawn, County of Peterborough  
John Kennedy, City of Peterborough  
Cathie Ritchie, City of Kawartha Lakes  
Gayle Jackson, City of Orillia  
Wendy Cooke, City of Barrie  
John Daly, County of Simcoe  
Michelle Dunne, County of Dufferin  
Donna Bryce, County of Wellington  
Kris Fletcher, Region of Waterloo  
Tanya Daniels, City of Brantford  
Heather Boyd, County of Brant  
Evelyn Eichenbaum, Haldimand County  
Ann-Marie Norio, Region of Niagara  
Andrea Holland, City of Hamilton  
Stephen O'Brien, City of Guelph  
Kathryn Lockyer, Region of Peel  
John Elvidge, City of Toronto  
Chris Raynor, Region of York  
Ralph Walton, Region of Durham



## The Regional Municipality of Halton

THE FOLLOWING RESOLUTION WAS APPROVED BY REGIONAL COUNCIL AT ITS MEETING HELD WEDNESDAY, JUNE 16, 2021

WHEREAS the Glen Abbey lands have historically served an important role within the cultural fabric, local heritage and community in the Town of Oakville;

AND WHEREAS the Glen Abbey lands is home to a world-renowned golf course that has hosted the Canadian Open the greatest number of times in the country and is considered a local, Regional, Provincial and national treasure that should be protected for future generations;

AND WHEREAS the Glen Abbey Golf Course is a significant cultural heritage landscape and the Town of Oakville has designated the Glen Abbey Golf Course as a property of cultural heritage value or interest under the *Ontario Heritage Act* and contains an interconnected network of natural heritage features, including habitat for wildlife protected under the *Endangered Species Act, 2007*;

AND WHEREAS ClubLink Corporation ULC and ClubLink Holdings Limited (ClubLink) has applied for development approvals to permit 3,222 residential units and over 127,000 square feet of office commercial, retail commercial and market retail space on the Glen Abbey lands, which would result in the permanent loss of the significant cultural heritage landscape;

AND WHEREAS ClubLink's applications have been appealed by ClubLink to the Local Planning Appeal Tribunal, to be continued as the Ontario Land Tribunal, with a hearing scheduled to commence in August 2021;

AND WHEREAS considerable municipal resources have been dedicated to protecting the Glen Abbey cultural heritage landscape recognizing the importance of these lands to the Glen Abbey community, the Town, and broader Halton community as a whole;

AND WHEREAS the protection of the Glen Abbey cultural heritage landscape is supported at the Provincial level by Members of Provincial Parliament Stephen Crawford (Oakville) and Effie Triantafilopoulos (Oakville North-Burlington), and MPP Crawford has also presented a petition to the Legislature to explore various options to protect the lands, and also pledged to ensure that this important part of Oakville's cultural heritage is not paved over;

AND WHEREAS to date the Province has not taken steps to protect the Glen Abbey lands.

NOW THEREFORE BE IT RESOLVED:

THAT Regional Council request the Province to use all resources and tools at its disposal to protect the Glen Abbey cultural heritage landscape in recognition of the importance of these lands to the Town, the Region and its residents.

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries, the Honourable Doug Downey, Attorney General, the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville, the Association of Municipalities of Ontario, the leaders of the Provincial opposition parties, Halton's MPPs, and the Greater Golden Horseshoe municipalities.

\* \* \* \* \*



July 7, 2021

**SENT VIA EMAIL/MAIL TO:**

ClubLink Corporation ULC  
ClubLink Holdings Ltd.

[markf@davieshowe.com](mailto:markf@davieshowe.com)  
[KyleG@davieshowe.com](mailto:KyleG@davieshowe.com)

The Honourable Doug Ford,  
Premier of Ontario  
The Honourable Steve Clark, Minister of  
Municipal Affairs and Housing  
The Honourable Lisa MacLeod, Minister of  
Heritage, Sport, Tourism and Culture  
The Honourable Doug Downey, Attorney  
General  
Region of Halton

[doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)  
[steve.clark@pc.ola.org](mailto:steve.clark@pc.ola.org)  
[Lisa.macleodco@pc.ola.org](mailto:Lisa.macleodco@pc.ola.org)  
[doug.downey@pc.ola.org](mailto:doug.downey@pc.ola.org)  
[graham.milne@halton.ca](mailto:graham.milne@halton.ca)

City of Burlington

[kevin.arjoon@burlington.ca](mailto:kevin.arjoon@burlington.ca)

Town of Milton

[townclerk@milton.ca](mailto:townclerk@milton.ca)

Town of Halton Hills

[valeriep@haltonhills.ca](mailto:valeriep@haltonhills.ca)

Association of Municipalities Ontario

[amo@amo.on.ca](mailto:amo@amo.on.ca)

Andrea Horwath, Leader of the Official  
Opposition  
Stephen Crawford, MPP, Oakville

[horwatha-qp@ndp.on.ca](mailto:horwatha-qp@ndp.on.ca)  
[stephen.crawford@pc.ola.org](mailto:stephen.crawford@pc.ola.org)

Effie Triantafilopoulos, MPP,  
Oakville North – Burlington  
The Honourable Jane McKenna, MPP,  
Burlington  
The Honourable Ted Arnott, MPP, Wellington-  
Halton Hills  
The Honourable Parm Gill, MPP, Milton  
Fairway Hills Community Association

[effie.triantafilopoulos@pc.ola.org](mailto:effie.triantafilopoulos@pc.ola.org)  
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[parm.gill@pc.ola.org](mailto:parm.gill@pc.ola.org)  
[gpopp2@cogeco.ca](mailto:gpopp2@cogeco.ca)

**Subject: Request for Minister Zoning Order to Protect Glen Abbey**

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At its special meeting on July 6, 2021, Oakville Town Council approved the following resolution with respect to the subject item noted above:

**Subject: Request for Minister Zoning Order to Protect Glen Abbey**

*WHEREAS the Glen Abbey Golf Course is a significant cultural heritage landscape that has been designated by the Council of the Town of Oakville as a property of cultural heritage value or interest under section 29 of the Ontario Heritage Act;*

*AND WHEREAS the owner of the Glen Abbey Golf Course, ClubLink Corporation ULC and ClubLink Holdings Limited (ClubLink), has made an application under the Ontario Heritage Act to demolish the Glen Abbey Golf Course to facilitate a residential and commercial development of the property;*

*AND WHEREAS ClubLink has also made applications to the Town under the Planning Act to permit the redevelopment of the Glen Abbey Golf Course for residential and commercial purposes;*

*AND WHEREAS the demolition of the Glen Abbey Golf Course and proposed redevelopment would result in the cultural heritage value of the property not being conserved as required by the Provincial Policy Statement and A place to Grow: Growth Plan for the Greater Golden Horseshoe;*

*AND WHEREAS both the Provincial Policy Statement and the Growth Plan require the integration of land use planning, growth management, transit-supportive development, intensification and infrastructure planning;*

*AND WHEREAS in accordance with the policy direction in the Provincial Policy Statement, Growth Plan, and Halton Region Official Plan, the Town through the Livable Oakville Official Plan has established an urban structure based on strategic growth areas aligned with planned transit infrastructure, which are to be the focus for accommodating intensification and higher density mixed uses in a transit supportive manner;*

*AND WHEREAS the redevelopment proposed by ClubLink for the Glen Abbey Golf Course lands would undermine the Town's urban structure;*

*AND WHEREAS ClubLink has appealed its demolition application, redevelopment applications, and other planning instruments adopted by the Town to the Ontario Land Tribunal;*

*AND WHEREAS the Tribunal has scheduled a hearing of about 25 weeks in duration to consider such appeals; and the Town and the Region of Halton are parties to that hearing in order to protect the Glen Abbey Golf Course cultural heritage landscape and to ensure the Town's urban structure is upheld;*

**Subject: Request for Minister Zoning Order to Protect Glen Abbey**

*AND WHEREAS protecting precious cultural heritage resources within the Town and requiring that development conforms to the Town's planned urban structure are fundamental to ensuring the social, environmental and economic well-being of the citizens of the Town;*

*AND WHEREAS the conservation of irreplaceable cultural heritage resources to support the social, economic and cultural well-being of communities, and the management of growth in a way that ensures sustainable, transit-supportive development through the integration of development planning and infrastructure planning, are matters of provincial concern;*

*NOW THEREFORE BE IT RESOLVED*

*THAT the Province is requested to use the following tools:*

- 1. an order by the Minister of Municipal Affairs and Housing under section 47 of the Planning Act to ensure the conservation of the Glen Abbey Golf Course cultural heritage landscape;*
- 2. special legislation to ensure the conservation of the Glen Abbey Golf Course cultural heritage landscape;*
- 3. an order by the Minister of Municipal Affairs and Housing establishing the Glen Abbey Golf Course lands as a development planning area under the Ontario Planning and Development Act, and preparation and approval of the development plan to ensure the conservation of the Glen Abbey Golf Course cultural heritage landscape; and*
- 4. that the Minister advise the Ontario Land Tribunal under section 22(11.1) and section 17(51) of the Planning Act that a matter of provincial interest is, or is likely to be, adversely affected by the amendment in respect of which the appeal is made regarding ClubLink's proposed official plan amendment (PL171084) and ClubLink's appeals of Town of Oakville official Plan Amendment No. 15 (PL180580) and Town of Oakville Official Plan Amendment No. 24 (PL180158).*

*AND FURTHER THAT the province is requested to fully support the Town and the Region in proceedings related to the conservation of the Glen Abbey Golf Course cultural heritage landscape and protection of the Town's urban structure.*

- 1. That the letter to Mayor Burton, from the Minister of Municipal Affairs and Housing, dated June 16, 2021, assuring that the future use, heritage protection and related matters concerning the Glen Abbey Golf Course lands are not only of significant local interest, but are also matters of provincial interest, and requesting Town Council identify, through a Council resolution,*

**Subject: Request for Minister Zoning Order to Protect Glen Abbey**

*if there is a specific proposal for the use of any provincial tool in relation to the lands, be received;*

2. *That the letter to Mayor Burton, from Member of Provincial Parliament Stephen Crawford, dated June 21, 2021, urging Town Council to formally request, through a Council resolution, that Minister Clark issue a Minister's Zoning Order to protect the Glen Abbey Golf Club, be received;*
3. *That the report from the Legal Department, dated June 29, 2021, be received;*
4. *That the Mayor be authorized to write to the Minister of Municipal Affairs and Housing, in response to the Minister's letter, to convey Councils' request for the use of provincial tools in relation to the Glen Abbey cultural heritage landscape; and*
5. *That any Council resolution on this matter be forwarded to: Clublink Corporation ULC and Clublink Holdings Ltd., Premier Doug Ford, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries, the Honourable Doug Downey, Attorney General, the City of Burlington, the Town of Halton Hills, the Town of Milton, the Association of Municipalities of Ontario, the leaders of the Provincial opposition parties, Halton's MPPs, the Greater Golden Horseshoe municipalities, Conservation Halton and the Fairway Hills Community Association.*

Should you have any questions regarding this matter or should you require additional information, please contact Vicki Tytaneck, Town Clerk at 905-845-6601, extension 2003, or email [vicki.tytaneck@oakville.ca](mailto:vicki.tytaneck@oakville.ca)

Sincerely,

*Vicki Tytaneck*

Vicki Tytaneck  
Town Clerk

cc. Greater Golden Horseshoe Municipalities  
Mayor Rob Burton, Town of Oakville  
Doug Carr, Town Solicitor, Town of Oakville



June 25, 2021

**SENT VIA EMAIL/MAIL TO:**

The Honourable Doug Ford, Premier of Ontario	<a href="mailto:doug.fordco@pc.ola.org">doug.fordco@pc.ola.org</a>
The Honourable Christine Elliot, Minister of Health	<a href="mailto:christine.elliott@pc.ola.org">christine.elliott@pc.ola.org</a>
Stephen Crawford, MPP, Oakville	<a href="mailto:stephen.crawford@pc.ola.org">stephen.crawford@pc.ola.org</a>
Effie Triantafilopoulos, MPP, Oakville North – Burlington	<a href="mailto:effie.triantafilopoulos@pc.ola.org">effie.triantafilopoulos@pc.ola.org</a>
The Honourable Anita Anand, MP, Oakville	<a href="mailto:anita.anand@parl.gc.ca">anita.anand@parl.gc.ca</a>
Pam Damoff, MP, Oakville North-Burlington	<a href="mailto:pam.damoff@parl.gc.ca">pam.damoff@parl.gc.ca</a>
Ontario Association of Optometrists	<a href="mailto:oaoinfo@optom.on.ca">oaoinfo@optom.on.ca</a>
Region of Halton	<a href="mailto:graham.milne@halton.ca">graham.milne@halton.ca</a>
City of Burlington	<a href="mailto:kevin.arjoon@burlington.ca">kevin.arjoon@burlington.ca</a>
Town of Milton	<a href="mailto:townclerk@milton.ca">townclerk@milton.ca</a>
Town of Halton Hills	<a href="mailto:valeriep@haltonhills.ca">valeriep@haltonhills.ca</a>

**Subject: Notice of Motion - Prioritization of OHIP Covered Eye Care**

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At its meeting on June 21, 2021, Oakville Town Council approved the following resolution with respect to the subject item noted above:

WHEREAS routine eye care is critical in early detection of eye diseases like glaucoma, cataracts, and macular degeneration, and the health of eyes is critical to overall health and quality of life;

WHEREAS Conditions that may be detected with an annual eye exam include Diabetes mellitus, Glaucoma, Cataract, Retinal disease, Amblyopia (lazy eye), Visual field defects (loss of part of the usual field of vision), Corneal disease, Strabismus (crossed eyes) Recurrent uveitis (an inflammation of the uvea, the middle layer of the eye that consists of the iris, ciliary body and choroid), Optic pathway disease;

WHEREAS payments from OHIP have only increased 9% over the last 30 years, which has not come close to matching inflation of costs (which include rent, staff, utilities, equipment, taxes and supplies);

**Subject: Notice of Motion - Prioritization of OHIP Covered Eye Care**

WHEREAS the lack of funding makes it difficult to invest in modern technology, and newer technology means earlier detection of eye disease;

WHEREAS the Provincial government refusal to formally negotiate with Optometrists for more than 30 years has forced the Optometrists to absorb approximately 173 million dollars annually in the cost to deliver eye care to Ontarians;

WHEREAS the 2021 Ontario Budget did not address OHIP-insured eye care, Ontario Optometrists took action and voted to withdraw OHIP services starting September 1, 2021, unless the government agrees to legally-binding negotiations to fund these services at least to the cost of delivery;

WHEREAS this job action will jeopardize good eye care for those who need the care of an optometrist the most and will have the greatest impact on the most vulnerable groups. Children—whose lifetime ability to learn and develop depends on good vision—to the elderly, who are at the greatest risk for vision-threatening ocular diseases.

THEREFORE, BE IT RESOLVED

THAT the Town of Oakville requests that the Provincial government recognize the value that access to quality eye care brings to all Ontarians and act now to protect it;

THAT the Provincial government address the OHIP-insured eye care immediately and enter into legally-binding negotiations with Ontario Optometrists to fund these services at least to the cost of delivery, prior to any job action taking place;

AND THAT a copy of this resolution be forwarded to Premier Ford, Ontario Minister of Health Christine Elliot, MPPs Effie Triantafilopoulos and Stephen Crawford, MPs Anita Anand and Pam Damoff, the Ontario Association of Optometrists, the City of Burlington, the Town of Milton, the Town of Halton Hills, and Halton Region, to seek their support and be made publicly available.

Should you have any questions regarding this matter or should you require additional information, please contact Vicki Tytaneck, Town Clerk at 905-845-6601, extension 2003, or email [vicki.tytaneck@oakville.ca](mailto:vicki.tytaneck@oakville.ca)

Sincerely,

*Vicki Tytaneck*

Vicki Tytaneck  
Town Clerk



## MISSISSAUGA

RESOLUTION 0155-2021  
adopted by the Council of  
The Corporation of the City of Mississauga  
at its meeting on June 30, 2021

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0155-2021

Moved by: P. Saito

Seconded by: C. Parrish

**WHEREAS** The City of Mississauga operates on the Treaty and Traditional Territory of the Mississaugas of the Credit First Nation and Anishinaabe peoples, the Haudenosaunee Confederacy and the Huron-Wendat First Nation. We recognize that these peoples, and their ancestors live and lived on these lands since time immemorial on these lands called Turtle Island. The City of Mississauga is home to many First Nations, Métis and Inuit peoples; and

**WHEREAS** the residents of the Town, now City, of Mississauga chose for their name an anishinaabemowim name which speaks to the shared settler and Indigenous history within these lands; and

**WHEREAS** the City of Mississauga has committed to a path towards Reconciliation with Indigenous Peoples and has responded to the Truth and Reconciliation Commission's Calls to Action; and

**WHEREAS** the City of Mississauga is committed to speaking truths about our history to further our collective understanding of the past to help create a better future; and

**WHEREAS** the terrible uncovering of over one thousand unmarked and forgotten children burials at residential schools which have been reported over the past month is a truth about Canada's past; and

**WHEREAS** because of these truths the government of Canada has declared this year's Canada Day should be a time of reflection and focus on reconciliation; and

**WHEREAS** Gimaa Stacey LaForme of the Mississaugas of the Credit First Nation has called for this to be a time for supporting each other and contemplating the legacy and future of Canada; and

**THEREFORE BE IT RESOLVED** that the City of Mississauga will mark Canada Day virtually this year in a manner that provides an opportunity for reflection on our shared history and commitment to a better future:

- Singing of National Anthem
- Greetings and Opening Remarks, Mayor Bonnie Crombie
- Comments from Mayor of Kariya, Japan Takeshi Inagaki
- Comments from Gimaa Stacey LaForme
- Oath of Reaffirmation performed by Members of Council
- Closing Remarks, Mayor Bonnie Crombie
- Lighting the Clock Tower orange to remember those lives lost and changed forever as a result of residential schools

- Changing the digital signage at the Square to “As we mark Canada Day, the City of Mississauga stands in solidarity with Indigenous communities across Canada.”

**AND FURTHER** to mark this Canada Day:

That the Council of the City of Mississauga call upon the Government of Canada to terminate its appeal of the 2019 Human Rights Tribunal Ruling, ordering Ottawa to pay compensation to First Nations Children and their families, separated in a chronically underfunded child welfare system that sees Indigenous children making up more than half the children in foster care even though they comprise only 7% of all the children under the age of 15 in Canada.

**AND** That this Resolution be sent to all municipalities in Canada.

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mayor B. Crombie	X			
Councillor S. Dasko	X			
Councillor K. Ras	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor C. Parrish	X			
Councillor R. Starr	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor P. Saito	X			
Councillor S. McFadden	X			
Councillor G. Carlson	X			

Unanimous (12, 0)

# Township of Scugog Staff Report

To request an alternative accessible format, please contact the Clerks Department at 905-985-7346.

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**Report Number:** PWIS-2021-022

**Prepared by:** Carol Coleman, Director of Public Works and Infrastructure

**Department:** Public Works and Infrastructure Services

**Report To:** Council

**Date:** June 28, 2021

**Reference:** Strategic Plan Direction#1: Roads & Municipal Infrastructure  
Strategic Plan Direction#7: Complete Community  
Motion CR-2021-086 Re: Dead-End Road Kids – April 26, 2021

**Report Title:** **Williams Point Road and Beacock Road School Bus Turnarounds**

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## Recommendations:

1. **That** Report PWIS-2021-022, Williams Point Road and Beacock Road School Bus Turnarounds, be received;
  2. **That** funding not to exceed \$150,000 for the construction of turnarounds on Williams Point Road and Beacock Road to accommodate school buses, be provided through the Municipal Projects Reserve;
  3. **That** the Mayor and Clerk be authorized to enter into Permission to Enter agreements on Beacock Road and Williams Point Road at the location of the turnarounds; and
  4. **That** Council and staff continue to work with Province of Ontario and the local school boards to change their policies to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road children and prevent the need for additional turnarounds to be constructed on Township of Scugog roads.
-

## 1. Background:

In June 2020, Durham Student Transportation Services (DSTS) notified the Township of Scugog that due to changes to their policy school buses would no longer service the following roads:

Road	New Bus Stop Location
Whitfield Road 230 m west of Honeys Beach Road	Indian Way and Whitfield Road
Williams Point Road/ Jack Rabbit Run (Caesarea)	Regional Road 57 and Williams Point Road
Beacock Road	Regional Road 57 and Beacock Road

The changes were the result of Section 7.2 of the DSTS Policy that states:

*“Generally, school bus stops will not be located in areas such as cul-de-sacs or dead end streets. DSTS does not enter private property and roads, such as long rural driveways, gated communities and townhouse/apartment complexes.*

*DSTS reserves the right to determine if the roadway is suitable for travel, given road conditions and necessary space requirements factoring in turning radius of large school vehicles.”*

Township staff and an adjacent property owner were successful in providing a solution to allow for ongoing use of the existing bus stop on Whitfield Road located 230 m west of Honeys Beach Road. There is currently a small loop on private property where school buses are able to safely turnaround. To meet the requirements of DSTS, a Permission to Enter Agreement was signed between the Township and the property owner in August 2020 for use of this turning loop.

However, on both Williams Point Road/ Jack Rabbit Run and Beacock Road, DSTS requires the construction of new turnarounds before they will return school buses to these roads.

## 2. Discussion:

### 2.1 Issues on Williams Point Road and Beacock Road

Williams Point Road/ Jack Rabbit Run runs northeast off of Regional Road 57 and is approximately 2.2 km in length. According to DSTS, 29 students on this road are eligible for school transportation. These students attend Port Perry High School, R.H. Cornish Public School and Cartwright Central Public School.

Beacock Road runs west off of Regional Road 57 and is approximately 2 km in length. There are 3 students eligible for school busing on this road that attend Port Perry High School and Cartwright Central Public School .

After receiving letters from DSTS about the changes to the bus routes, many parents on both these roads were upset and requested review of the transportation arrangements in accordance with Section 7.0 of the DSTS policy. The requests were reviewed by the DSTS Governance Committee in a meeting held on October 28, 2020 and changes to the decision were denied.

Many of the parents have expressed concerns about the school bus changes, including:

- The change in policy although bus stops have been in operation for 25+ years;
- The distance that some children will have to walk to the bus stop exceeds the maximum distance of 800 m in the DSTS Policy;
- The safety of children walking these distances on narrow roads that have no sidewalks or streetlights;
- The likelihood of congestion as the result of parents driving their children to the new bus stops, especially in the winter;
- The safety of children waiting for buses on RR 57; and
- The school bus service on the road was part of the decision making process to move to these locations.

## 2.2 Policy Change Requests

Despite considerable effort from Council, staff and parents, DSTS has held firm that they will not return the school buses to Williams Point Road/ Jack Rabbit Run or Beacock Road unless suitable turnarounds are available.

In an effort to change the DSTS Policy, at the April 26, 2021 Council meeting, Scugog Council passed the following resolution:

*“That Dead-End Road delegations be received: from parents, [video](#), site [www.durhamdeadendroadkids.ca](http://www.durhamdeadendroadkids.ca) and attached correspondence and;*

*Whereas Dead-End Road kids (cul-de-sacs, private roads) busing being moved from long-time residential to highspeed (some 80km) common stop pickups; percentage of 830,000 Ontario bused students impacted as Student Transportation Services (STS) citing buses shouldn't access private roads, do 3-point-turns, or back up; kids expected to walk 1-2km twice daily (caregivers 4x) in morning dark, on narrow road shoulders, with no “bus stop ahead” warning signage;*

*Whereas Parents report employment/housing at risk. Must leave work to drop off/pick up children to avoid safety hazards of kids walking on highways*

*unsupervised; secondary school youth reporting education at risk as missing class/affecting grades; children with disabilities not helped like double amputee who needs stop moved 160ft; parents told it's their "responsibility to get kids to bus safely";*

**Whereas** *Parents being told busing policy is schoolboard's, but they say it's STS's, who say it's Governance Committee or Ministry of Transportation, but Ministry of Education say it's "transportation consortia who administer policy"; and trustee, governance say cannot change policies, so parents appealing to police, press, & councils re dangers then; oncoming car killed 12-yr-old Cormac and injured sister while waiting at newly relocated bus stop at the base of a hill;*

**Whereas** *STS have advised road improvements are responsibility of municipalities, yet municipalities don't own needed land, nor have \$ millions to create 77m bus turnarounds, meanwhile;*

**Whereas** *Ontario Transportation Funding is \$1 billion; Jan 27/20 Ministry said they'd improve student transportation, review funding formula; and given STS gets their funding by scoring well in reviews, and given Ministry establishing "Student Transportation Advisory Group" to hear STS sector expertise, experience and ideas;*

**Now therefore be it resolved that the Municipality of Scugog requests:**

**That** *exceptions to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road kids, that policies be amended to reflect; when not possible;*

**That** *exceptions to allow indemnification agreements to access private land for bus turnarounds to keep bus stops safer and closer to prescribed 800 m distance; when not possible;*

**That** *"Bus Stop Ahead" warning signage be required to notify oncoming traffic, prior to STS moving common stop to main roadway;*

**That** *STS be comprised of solutions like mini-buses, vans, taxis, or public transit, worked into funding formula so doesn't negatively impact STS funding stats;*

**That** *Kid KPI "Key Performance Indicator" be included for Ministry "Effectiveness & Efficiency Follow Up Reviews", establishing benchmarks for responsive-problem-solving for kids & parents' busing concerns, and this be an STS factor to receive funding;*

*That Province provide “Parent Portal” for ongoing busing feedback of their STS, so families and kids can review/provide comments, especially during Ministry STS reviews and revisions to funding;*

*That Province have GPS tracking software to notify parents when children picked up/dropped off, and*

*That this motion be distributed to Premier Doug Ford, Honorable Stephen Lecce (Minister of Education), Honorable Caroline Mulroney (Minister of Transport), Durham MPP Lindsey Park, Haliburton-Kawartha Lakes-Brock MPP Laurie Scott, all Durham MPPs, Durham Region, all Ontario Municipalities, Rural Ontario Municipal Association (ROMA), Ontario Good Roads Association (OGRA), and Association of Municipalities of Ontario (AMO).”*

To date, the Township has not received a response from any of these parties regarding the requests.

### **2.3 Turnaround Designs**

In order to assist in returning the school buses to Williams Point Road/ Jack Rabbit Run or Beacock Road, Township staff reviewed options to construct turnarounds on these roads.

On Williams Point Road/ Jack Rabbit Run, DSTS requires a turnaround for the largest size (70 passenger) school bus which requires a 24.5 m (80 feet) diameter turnaround. DSTS indicated that a smaller size bus has difficulty making the sharp turn on Williams Point Road and immediately navigating the incline through snow. Further using a smaller bus would not guarantee service along the roadway during winter months.

The Township considered two locations for the turnaround. The first was at the Williams Point Cottagers Association park property and the second was at the corner where Williams Point Road and Jack Rabbit Run meet. The second location was considered preferable as it would not impact parkland and would shorten the walking distance for children on Jack Rabbit Run. In order to determine whether such a turnaround was feasible, the Township retained a consultant to undertake a survey of the area and prepare a preliminary design. The turnaround was able to be designed primarily within lands owned by the Township but will have require permission to enter for land on the southeast corner of the turnaround. As well, the turnaround will require some trees to be removed and a Bell pedestal to be relocated.

On Beacock Road, DSTS indicated that a smaller turnaround of 19 m (62 feet) m diameter turnaround would be sufficient as a smaller bus could be used for this location. The best location was determined to be the west end of Beacock Road and the adjacent landowner has indicated willingness to enter into a Permission to Enter agreement for this turnaround.



**Figure 1: Proposed Location of Turnaround for Williams Point Road/ Jack Rabbit Run**



**Figure 2: Proposed Location of Beacock Road Turnaround**

### 3. Financial Implications:

As the need for the turnarounds were not known at the time the 2021 Capital Budget was prepared, this work is unbudgeted. The total estimated cost for the design and construction are provided below:

Planmac Engineering Inc.	\$15,000
Williams Point Road Turnaround	\$90,000
Beacock Road Turnaround	\$30,000
Contingency	<u>\$15,000</u>
Total Estimated Cost	<u>\$150,000</u>

The estimated construction costs include:

- Clearing and grubbing
- Removal of bitumous surface, earth excavation (to 500 mm depth), grading
- Supply and place 300 mm of Granular 'B'
- Supply and place 150 mm of Granular 'A'
- New 450 mm culverts
- Ditching and removal of material
- Asphalt and line painting for Williams Point Road (50 mm HL8, 30 mm HL3)
- Restoration of driveways and grass areas
- Mobilization/ demobilization
- Traffic control

The turnaround on Williams Point Road will also require relocation of a Bell pedestal. The cost for this relocation is not yet known.

It is recommended that the above costs be funded from the Municipal Projects Reserve.

### 4. Communication Considerations:

Township staff will notify DSTS, affected residents and the Williams Point Cottagers Association regarding the timing of the works.

Information will also be provided on our website throughout the length of the project to provide the public with a means to keep updated on the progress of the project and to notify of any closures, detours, etc.

## 5. Conclusion:

At this time the construction of school bus turnarounds on Williams Point Road/ Jack Rabbit Run and Beacock Road appears to be the only solution to have the school buses return to these roads and provide a much needed service for the children on these roads. Township Council and staff will continue to work with the Province of Ontario and the local school boards to change their policies to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road children and prevent the need for additional turnarounds to be constructed on Township of Scugog roads.

---

Respectfully Submitted by:

Carol Coleman, P. Eng.  
Director of Public Works and Infrastructure

Reviewed By:

Ken Nix,  
Chief Administrative Officer

---

## Attachments:

N/A



July 6, 2021

Honorable Doug Ford  
Premier of Ontario

Sent via email to: [premier@ontario.ca](mailto:premier@ontario.ca)

Honorable Stephen Lecce  
Minister of Education

Sent via email to: [minister.edu@ontario.ca](mailto:minister.edu@ontario.ca)

Honorable Caroline Mulroney  
Minister of Transport

Sent via email to: [minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)

**Re: Williams Point Road and Beacock Road School Bus Turnarounds**

---

Please be advised that at the last regular meeting of the Council of the Township of Scugog held June 28 2021, the above captioned matter was discussed and the following resolution was passed:

**“That** Report PWIS-2021-022, Williams Point Road and Beacock Road School Bus Turnarounds, be received;

**That** Council request the Durham Student Transportation Services to consider the previous motion of Council of April 26, 2021, and request that the policies to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road children and prevent the need for additional turnarounds to be constructed on Township of Scugog roads; and

**That** Council request the Province of Ontario to consider the previous motion of Council and request that the policies to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road children and prevent the need for additional turnarounds to be constructed on municipal roads; and

**THAT** a copy of this motion and the staff report be forwarded to Premier Doug Ford, Honorable Stephen Lecce (Minister of Education), Honorable Caroline Mulroney (Minister of Transport), Durham Student Transportation Services, Durham District School Board, Durham MPP Lindsey Park, Haliburton-Kawartha Lakes-Brock MPP Laurie Scott, all Durham MPPs, Durham Region, all Ontario Municipalities, Rural Ontario Municipal Association (ROMA), Ontario Good Roads Association (OGRA), and Association of Municipalities of Ontario (AMO).”

---

Township of Scugog, 181 Perry St., PO Box 780, Port Perry, ON L9L 1A7  
Telephone: 905-985-7346 Fax: 905-985-9914

[www.scugog.ca](http://www.scugog.ca)

Should you require anything further regarding this matter, please do not hesitate to contact Carol Coleman, Director of Public Works and Infrastructure at 905-985-7346 ext. 149.

Yours truly,



Becky Jamieson  
Director of Corporate Services/Municipal Clerk

#### Attachments

cc: Carol Coleman, Director of Public Works and Infrastructure  
Durham Student Transportation Services [kelly.mechoulan@dsts.on.ca](mailto:kelly.mechoulan@dsts.on.ca)  
[kimberley.briggs@dsts.on.ca](mailto:kimberley.briggs@dsts.on.ca)  
Durham District School Board, Norah Marsh, Director of Education  
[norah.marsh@ddsb.ca](mailto:norah.marsh@ddsb.ca)  
Carolyn Morton, School Trustee [carolyn.morton@ddsb.ca](mailto:carolyn.morton@ddsb.ca)  
Durham MPP Lindsey Park [lindsey.park@pc.ola.org](mailto:lindsey.park@pc.ola.org)  
Haliburton-Kawartha Lakes-Brock MPP Laurie Scott [laurie.scott@pc.ola.org](mailto:laurie.scott@pc.ola.org)  
All Durham MPP's -  
Rod Phillips, MPP Ajax [Rod.phillips@pc.ola.org](mailto:Rod.phillips@pc.ola.org)  
Lorne Coe, MPP Whitby [Lorne.coe@pc.ola.org](mailto:Lorne.coe@pc.ola.org)  
Jennifer French, MPP Oshawa [Jfrench-QP@ndp.on.ca](mailto:Jfrench-QP@ndp.on.ca)  
Lindsey Park, MPP, Durham [Lindsey.park@pc.ola.org](mailto:Lindsey.park@pc.ola.org)  
Peter Bethlenfalvy, MPP Pickering-Uxbridge [Peter.bethlenfalvy@pc.ola.org](mailto:Peter.bethlenfalvy@pc.ola.org)  
Ralph Walton, Regional Clerk, Durham Region [clerks@durham.ca](mailto:clerks@durham.ca)  
All Ontario Municipalities  
Rural Ontario Municipal Association (ROMA) [roma@roma.on.ca](mailto:roma@roma.on.ca)  
Ontario Good Roads Association (OGRA) [info@ogra.org](mailto:info@ogra.org)  
Association of Municipalities of Ontario (AMO) [amo@amo.on.ca](mailto:amo@amo.on.ca)



April 28, 2021

Minister Stephen Lecce  
Minister of Education  
Sent via email to: [minister.edu@ontario.ca](mailto:minister.edu@ontario.ca)

**Re: Bus Stops on Dead End Roads**

---

Dear Minister:

At the last regular Council meeting of the Township of Scugog held April 26, 2021, the above captioned matter was discussed and I wish to advise that the following resolution was passed:

**That** Dead-End Road delegations be received: from parents, [video](#), site [www.durhamdeadendroadkids.ca](http://www.durhamdeadendroadkids.ca) and attached correspondence and;

**Whereas** Dead-End Road kids (cul-de-sacs, private roads) busing being moved from long-time residential to highspeed (some 80km) common stop pickups; percentage of 830,000 Ontario bused students impacted as Student Transportation Services (STS) citing buses shouldn't access private roads, do 3-point-turns, or back up; kids expected to walk 1-2km twice daily (caregivers 4x) in morning dark, on narrow road shoulders, with no "bus stop ahead" warning signage;

**Whereas** Parents report employment/housing at risk. Must leave work to drop off/pick up children to avoid safety hazards of kids walking on highways unsupervised; secondary school youth reporting education at risk as missing class/affecting grades; children with disabilities not helped like double amputee who needs stop moved 160ft; parents told it's their "responsibility to get kids to bus safely";

**Whereas** Parents being told busing policy is schoolboard's, but they say it's STS's, who say it's Governance Committee or Ministry of Transportation, but Ministry of Education say it's "transportation consortia who administer policy"; and trustee, governance say cannot change policies, so parents appealing to police, press, & councils re dangers then; oncoming car killed 12-yr-old Cormac and injured sister while waiting at newly relocated bus stop at the base of a hill;

**Whereas** STS have advised road improvements are responsibility of municipalities, yet municipalities don't own needed land, nor have \$ millions to create 77m bus turnarounds, meanwhile;

---

Township of Scugog, 181 Perry St., PO Box 780, Port Perry, ON L9L 1A7  
Telephone: 905-985-7346 Fax: 905-985-9914  
[www.scugog.ca](http://www.scugog.ca)

**Whereas** Ontario Transportation Funding is \$1 billion; Jan 27/20 Ministry said they'd improve student transportation, review funding formula; and given STS gets their funding by scoring well in reviews, and given Ministry establishing "Student Transportation Advisory Group" to hear STS sector expertise, experience and ideas;

**Now therefore be it resolved that the Municipality of Scugog requests:**

**THAT** exceptions to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road kids, that policies be amended to reflect; when not possible;

**THAT** exceptions to allow indemnification agreements to access private land for bus turnarounds to keep bus stops safer and closer to prescribed 800m distance; when not possible;

**THAT** "Bus Stop Ahead" warning signage be required to notify oncoming traffic, prior to STS moving common stop to main roadway;

**THAT** STS be comprised of solutions like mini-buses, vans, taxis, or public transit, worked into funding formula so doesn't negatively impact STS funding stats;

**THAT** Kid KPI "Key Performance Indicator" be included for Ministry "Effectiveness & Efficiency Follow Up Reviews", establishing benchmarks for responsive-problem-solving for kids & parents' busing concerns, and this be an STS factor to receive funding;

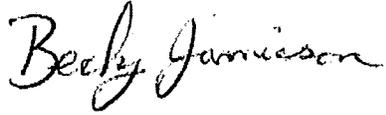
**THAT** Province provide "Parent Portal" for ongoing busing feedback of their STS, so families and kids can review/provide comments, especially during Ministry STS reviews and revisions to funding;

**THAT** Province have GPS tracking software to notify parents when children picked up/dropped off, and

**THAT** this motion be distributed to Premier Doug Ford, Honorable Stephen Lecce (Minister of Education), Honorable Caroline Mulroney (Minister of Transport), Durham MPP Lindsey Park, Haliburton-Kawartha Lakes-Brock MPP Laurie Scott, all Durham MPPs, Durham Region, all Ontario Municipalities, Rural Ontario Municipal Association (ROMA), Ontario Good Roads Association (OGRA), and Association of Municipalities of Ontario (AMO).

Should you require any further information in regard to this matter, please do not hesitate to contact Carol Coleman, Director of Public Works and Infrastructure Services at 905-985-7346 ext.149.

Yours truly,



Becky Jamieson  
Director of Corporate Services/Municipal Clerk

Attachments

cc: Carol Coleman, Director of Public Works and Infrastructure Services  
Premier of Ontario, Honourable Doug Ford [premier@ontario.ca](mailto:premier@ontario.ca)  
Honorable Caroline Mulroney, Minister of Transport [minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)  
Durham MPP Lindsey Park [lindsey.park@pc.ola.org](mailto:lindsey.park@pc.ola.org)  
Haliburton-Kawartha Lakes-Brock MPP Laurie Scott [laurie.scott@pc.ola.org](mailto:laurie.scott@pc.ola.org)  
All Durham MPP's -  
Rod Phillips, MPP Ajax [Rod.phillips@pc.ola.org](mailto:Rod.phillips@pc.ola.org)  
Lorne Coe, MPP Whitby [Lorne.coe@pc.ola.org](mailto:Lorne.coe@pc.ola.org)  
Jennifer French, MPP Oshawa [Jfrench-QP@ndp.on.ca](mailto:Jfrench-QP@ndp.on.ca)  
Lindsey Park, MPP, Durham [Lindsey.park@pc.ola.org](mailto:Lindsey.park@pc.ola.org)  
Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock  
[Laurie.scott@pc.ola.org](mailto:Laurie.scott@pc.ola.org)  
Peter Bethlenfalvy, MPP Pickering-Uxbridge  
[Peter.bethlenfalvy@pc.ola.org](mailto:Peter.bethlenfalvy@pc.ola.org)  
Ralph Walton, Regional Clerk, Durham Region [clerks@durham.ca](mailto:clerks@durham.ca)  
All Ontario Municipalities  
Rural Ontario Municipal Association (ROMA) [roma@roma.on.ca](mailto:roma@roma.on.ca)  
Ontario Good Roads Association (OGRA) [info@ogra.org](mailto:info@ogra.org)  
Association of Municipalities of Ontario (AMO) [amo@amo.on.ca](mailto:amo@amo.on.ca)

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: June 22, 2021

NO. 2021-163

MOVED BY Christine Shippam

SECONDED BY Dan Maxwell

**“WHEREAS** primary residences are currently exempt from a capital gains tax; and

**WHEREAS** currently secondary and additional non-primary properties are subject to capital gains; and

**WHEREAS** the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada; and

**WHEREAS** small communities including the Municipality of Calvin are seeing unprecedented higher selling prices that are outpacing prices in larger cities; and

**WHEREAS** many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation; and

**WHEREAS** a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals; and

**WHEREAS** the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

**NOW THEREFORE** be it resolved that the Council of the Corporation of the Municipality of Calvin support the Corporation of the Town of Fort Erie as they lobby the Federal Government to cease further consideration of eliminating capital gains tax exemptions on primary residences; and

**FURTHER** that this resolution be forwarded to the Right Honourable Justin Trudeau; the Honourable Doug Ford, Premier of Ontario; and all Ontario Municipalities.”



CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	<u>X</u>	<u>      </u>
<u>Coun Maxwell</u>	<u>X</u>	<u>      </u>
<u>Coun Olmstead</u>	<u>X</u>	<u>      </u>
<u>Coun Shippam</u>	<u>X</u>	<u>      </u>
<u>Mayor Pennell</u>	<u>X</u>	<u>      </u>

City Clerk's Office

**Secretariat**  
Marilyn Toft  
Council Secretariat Support  
City Hall, 12<sup>th</sup> Floor, West  
100 Queen Street West  
Toronto, Ontario M5H 2N2Tel: 416-392-7032  
Fax: 416-392-2980  
e-mail: Marilyn.Toft@toronto.ca  
web: www.toronto.ca**In reply please quote:  
Ref.: 21-GL23.3**

June 24, 2021

**ONTARIO MUNICIPAL AND REGIONAL COUNCILS:****Subject: General Government and Licensing Committee Item 23.3  
Report on Bill 177 Stronger Fairer Ontario Act Changes to Provincial  
Offences Act (Ward All)**

City Council on June 8 and 9, 2021, adopted the following resolution and has circulated it to all Municipal City Councils and Regional Councils in Ontario for support:

1. City Council request the Attorney General of Ontario to halt the proclamation of the Early Resolution reforms included in Bill 177, Stronger, Fairer Ontario Act.
2. City Council request the Attorney General of Ontario to review the Early Resolution provisions of the Provincial Offences Act and take action to streamline and modernize this section with a view to making it easier for the public and prosecutors to engage in resolution discussions, and to administer early resolution proceedings in Provincial Offences Court.
3. City Council request the Attorney General of Ontario to enact changes to the Provincial Offences Act and any related regulations, to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, to a resolution in writing for proceedings commenced under Part I of the Provincial Offences Act and to permit the Clerk of the Court to register the court outcome immediately upon receipt of the written agreement without requiring an appearance before a Justice of the Peace.

  
for City Clerk

M. Toft/wg

Attachment

c. City Manager

## General Government and Licensing Committee

GL23.3		Adopted on Consent		Ward: All
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### Report on Bill 177 Stronger Fairer Ontario Act Changes to Provincial Offences Act

#### City Council Decision

City Council on June 8 and 9, 2021, adopted the following:

1. City Council request the Attorney General of Ontario to halt the proclamation of the Early Resolution reforms included in Bill 177, Stronger, Fairer Ontario Act.
2. City Council request the Attorney General of Ontario to review the Early Resolution provisions of the Provincial Offences Act and take action to streamline and modernize this section with a view to making it easier for the public and prosecutors to engage in resolution discussions, and to administer early resolution proceedings in Provincial Offences Court.
3. City Council request the Attorney General of Ontario to enact changes to the Provincial Offences Act and any related regulations, to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, to a resolution in writing for proceedings commenced under Part I of the Provincial Offences Act and to permit the Clerk of the Court to register the court outcome immediately upon receipt of the written agreement without requiring an appearance before a Justice of the Peace.
4. City Council direct that this resolution be circulated to the all Municipal City Councils and Regional Councils in Ontario for support.

#### Committee Recommendations

The General Government and Licensing Committee recommend that:

1. City Council request the Attorney General of Ontario to halt the proclamation of the Early Resolution reforms included in Bill 177, Stronger, Fairer Ontario Act.
2. City Council request the Attorney General of Ontario to review the Early Resolution provisions of the Provincial Offences Act and take action to streamline and modernize this section with a view to making it easier for the public and prosecutors to engage in resolution discussions, and to administer early resolution proceedings in Provincial Offences Court.
3. City Council request the Attorney General of Ontario to enact changes to the Provincial Offences Act and any related regulations, to permit the prosecutor and defendant or legal

representative to agree, at any stage of a proceeding, to a resolution in writing for proceedings commenced under Part I of the Provincial Offences Act and to permit the Clerk of the Court to register the court outcome immediately upon receipt of the written agreement without requiring an appearance before a Justice of the Peace.

4. City Council direct that this resolution be circulated to the all Municipal City Councils and Regional Councils in Ontario for support.

### **Origin**

(May 7, 2021) Report from the City Solicitor and the Director, Court Services

### **Summary**

This report responds to the changes to the Provincial Offences Act under Bill 177 Stronger, Fairer Ontario Act for City Council to review and consider taking action on the staff recommendations contained herein.

### **Background Information (Committee)**

(May 7, 2021) Report from the City Solicitor and the Director, Court Services on Report on Bill 177 Stronger Fairer Ontario Act Changes to Provincial Offences Act

(<http://www.toronto.ca/legdocs/mmis/2021/gl/bqrd/backgroundfile-166871.pdf>)

Attachment 1 - Bill 177 Changes to section 5.1 of Provincial Offences Act as enacted and not proclaimed

(<http://www.toronto.ca/legdocs/mmis/2021/gl/bqrd/backgroundfile-166872.pdf>)

City Clerk's Office

Secretariat  
Marilyn Toft  
Council Secretariat Support  
City Hall, 12<sup>th</sup> Floor, West  
100 Queen Street West  
Toronto, Ontario M5H 2N2

Tel: 416-392-7032  
Fax: 416-392-2980  
e-mail: Marilyn.Toft@toronto.ca  
web: www.toronto.ca

**In reply please quote:  
Ref.: 21-MM32.12**

## ONTARIO MUNICIPALITIES:

**Subject: Member Motion Item 32.12  
Building the Early Learning and Child Care System Toronto Needs (Ward All)**

City Council on May 5 and 6, 2021, adopted the following:

1. City Council reaffirm the City of Toronto's support for building a system of early learning and child care services that are high-quality, public and not-for profit, affordable, inclusive and accessible for all families.
2. City Council express its support for the Government of Canada's April 19, 2021 budget announcement to invest in building a Canada wide system of Early Learning and Child Care and Indigenous Early Learning and Child Care, that builds on City of Toronto policies and service plans, and has adequate and ongoing operating and capital funding.
3. City Council communicate to the Provincial and Federal Governments, the City of Toronto's interest in working collaboratively, and participating in tri-lateral discussions as soon as possible, with the goal of achieving intergovernmental agreements by Fall 2021, and City Council make these negotiations a priority in our intergovernmental strategies.
4. City Council direct the General Manager, Children's Services to include in the June 2021 Growth Strategy Update report to the Economic and Community Development Committee and City Council, the opportunities and funding the Federal announcement could provide to expedite the Growth Strategy in Toronto, and to report to the Budget Committee on the City's share of new committed funding for child care once it is known.
5. City Council direct the General Manager, Children's Services to work closely with, and leverage the expertise of partners including the Province, City divisions, school boards and service providers to expand existing and develop new licensed child care services.

6. City Council request the City Clerk to distribute City Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario.

A handwritten signature in black ink, appearing to be 'M. Toft', written over a horizontal line.

for City Clerk

M. Toft/wg

Attachment

Sent to: Prime Minister of Canada  
Premier, Province of Ontario  
Executive Director, Ontario Municipal Social Services Association  
Executive Director, Association of Municipalities of Ontario  
Municipalities in Ontario

c. City Manager

## City Council

### Member Motions - Meeting 32

MM32.12	ACTION	Adopted		Ward: All
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### **Building the Early Learning and Child Care System Toronto Needs - by Councillor Mike Layton, seconded by Councillor Shelley Carroll**

#### **City Council Decision**

City Council on May 5 and 6, 2021, adopted the following:

1. City Council reaffirm the City of Toronto's support for building a system of early learning and child care services that are high-quality, public and not-for profit, affordable, inclusive and accessible for all families.
2. City Council express its support for the Government of Canada's April 19, 2021 budget announcement to invest in building a Canada wide system of Early Learning and Child Care and Indigenous Early Learning and Child Care, that builds on City of Toronto policies and service plans, and has adequate and ongoing operating and capital funding.
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4. City Council direct the General Manager, Children's Services to include in the June 2021 Growth Strategy Update report to the Economic and Community Development Committee and City Council, the opportunities and funding the Federal announcement could provide to expedite the Growth Strategy in Toronto, and to report to the Budget Committee on the City's share of new committed funding for child care once it is known.
5. City Council direct the General Manager, Children's Services to work closely with, and leverage the expertise of partners including the Province, City divisions, school boards and service providers to expand existing and develop new licensed child care services.
6. City Council request the City Clerk to distribute City Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario.

#### **Summary**

The lack of affordable, high-quality early learning and child care is one of the most significant challenges for families in our City. The pandemic has exacerbated the situation, and

accentuated the importance of child care for Toronto parents.

We have seen the gendered-impact of the pandemic on women. We have experienced the toll on parents, particularly mothers, because of the lack of access to child care. We know women will continue to face huge barriers to equitable participation in our economy if child care is not at the centre of COVID-19 recovery strategies. We also know that underserved communities, low-income and BIPOC families, people with disabilities, and those who are precariously-employed will not share in the benefits of economic renewal without access to affordable child care.

A broad consensus has emerged across all sectors, including business, academic, social service and feminist organizations, that a robust system of accessible, high-quality child care services is essential for Canada's economic renewal. The time is now to make long-awaited progress on child care for Toronto families.

The Government of Canada has recognized that investment in child care is urgently needed, and of national importance, for families and the economy. As part of the Budget 2021, it has committed to build a Canada-wide Early Learning and Child Care system that is affordable, high-quality and accessible for all families. The plan calls for \$30 Billion over 5 years, with an ongoing annual expenditure of \$8.3 Billion. The goal is to reduce fees by 50 percent by 2022, and achieve an average cost of \$10.00 per day by 2026.

The announcement is welcome news for women, their families, and cities across the Country. Toronto manages the second largest system of child care services in the Country, and it is important for our City to show its support for building a strong system of Early Learning and Child Care in Toronto and across Ontario – and that we are ready to work with the Federal and Provincial governments to achieve it.

City Council must reinforce the urgency, and express our willingness to be partners with all levels of government, and to act now, with urgency, to ensure this promise becomes a reality for Toronto children and families.

### **Background Information (City Council)**

Member Motion MM32.12

(<http://www.toronto.ca/legdocs/mmis/2021/mm/bgrd/backgroundfile-166359.pdf>)



## MUNICIPALITY OF SHUNIAH

420 Leslie Avenue, Thunder Bay, Ontario P7A 1X8  
Phone: (807) 683-4545 Fax: (807) 683-6982  
www.shuniah.org

July 19, 2021

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
premier@ontario.ca

Dear Premier Ford,

**RE: Support Resolution – Elimination of LPAT Resolution No. 2021-0115**

Please be advised that, at its meeting on July 14, 2021, the Council of the Municipality of Shuniah resolved as follows:

That correspondence from the Town of Halton Hills regarding Elimination of LPAT Resolution No. 2021-0115, be supported.

A copy of the above noted resolution is enclosed for your reference and consideration. We kindly request your support and endorsement for the Elimination of LPAT Resolution No. 2021-0115.

Yours truly,

Kerry Bellamy  
Clerk

Cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Halton's Members of Provincial Parliament  
Leaders of the New Democratic, Liberal and Green Parties  
Association of Municipalities of Ontario (AMO)  
Small Urban Mayor's Caucus of Ontario  
Mayors and Regional Chairs of Ontario  
Halton Region  
Town of Milton  
Town of Oakville  
City of Burlington



# COUNCIL RESOLUTION

Date: Jul 14, 2021

Resolution No.: 244-21

Moved By: ~~Ron Giardetti~~ Don Smith Donna Blunt

Seconded By: Meghan Chomut

THAT Council hereby receives the following correspondence

- a. Board of Health minutes for meetings held May 19, 2021
- b. City of Port Colborne Resolution – Capital Gains Tax on Primary Residence
- c. Elimination of LPAT Resolution 2021-0115
- d. Letter from Premier Ford et al Re: Land Transfer Tax
- e. Letter to Prime Minister Trudeau re Capital Gains Tax Exemptions on Primary Residences
- f. LRCA comments on ERO Posting 019-2986, June 23, 2021
- g. Updating Environmental Assessment Requirements for Transmission Lines
- h. TBDSSAB Board Meeting Regular Session Minutes May 20, 2021
- i. Resolution 21-111 Scott Aitchison, MP Parry Sound Muskoka Support for 988 Crisis Line
- j. CP Remedial Program Notification
- k. Mississauga's Resolution
- l. TC Energy Investigation Expense Dig Notification
- m. Township of Scugog Correspondence re: Williams Point Road and Beacock Road School Bus Turnarounds

and the same be filed at the Clerk's Office.

**Carried**

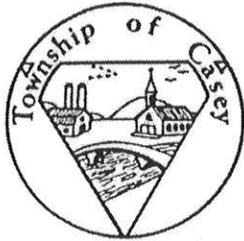
**Defeated**

**Amended**

**Deferred**

Wendy Landry  
Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8



Office of the Clerk-Treasurer  
**Township of Casey**  
903303 Hanbury Rd  
New Liskeard ON P0J 1P0  
Tel: 705-647-5439 Fax: 705-647-6373  
Email: admin@casey.ca

---

July 15, 2021

Halton Hills  
1 Halton Hills Drive  
Halton Hills, ON  
L7G 5G2

e-mail: valeriep@haltonhills.ca

Your correspondence dated May 26<sup>th</sup>, 2021 was received by Casey Township Council at their meeting of July 14<sup>th</sup>, 2021 and the following resolution was passed:

**Resolution No. 2021-115**

That we, the Council of the Township of Casey do hereby support the Town of Halton Hills resolution requesting the Ministry of Municipal Affairs and Housing immediately restore the amendments to the Planning Act that mandated the evaluation of appeals on a consistency and conformity with Provincial policies and plans basis; and

The Government of Ontario eliminate the Local Planning Appeal Tribunal entirely, as an antiquated body that slows delivery and adds costs to housing supply via expensive and drawn-out tribunal hearings; and

Direct municipal staff to issue a letter of support to the Town of Halton Hills.

“CARRIED”

Yours truly,

Jordan Kemp  
Clerk-Treasurer  
Township of Casey

JMK/lp

CORPORATION OF THE  
**TOWNSHIP OF HARLEY**  
903303 Hanbury Rd.  
New Liskeard, ON POJ 1P0  
tel: 705-647-5439 fax: 705-647-6373

---

July 14, 2021

Halton Hills  
1 Halton Hills Drive  
Halton Hills, ON  
L7G 5G2

e-mail: [valeriep@haltonhills.ca](mailto:valeriep@haltonhills.ca)

Your correspondence dated May 26<sup>th</sup>, 2021 was received by Harley Township Council at their meeting of July 13<sup>th</sup>, 2021 and the following resolution was passed:

**Resolution No. 2021-140**

That we, the Council of the Township of Harley do hereby support the Town of Halton Hills resolution requesting the Ministry of Municipal Affairs and Housing immediately restore the amendments to the Planning Act that mandated the evaluation of appeals on a consistency and conformity with Provincial policies and plans basis; and

The Government of Ontario eliminate the Local Planning Appeal Tribunal entirely, as an antiquated body that slows delivery and adds costs to housing supply via expensive and drawn-out tribunal hearings; and

Direct municipal staff to issue a letter of support to the Town of Halton Hills.  
"CARRIED"

Yours truly,

  
Jordan Kemp  
Clerk-Treasurer  
Township of Harley

JMK/lp

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**Sent:** Monday, July 12, 2021 10:04 AM  
**To:** Melissa Lawr  
**Subject:** Town of Halton Hills Resolution No. 2021-0115

Good Morning Melissa,

Please be advised that at Mulmur's Council meeting on July 7, 2021 Council passed the following motion:

**Moved by Boxem and Seconded by Curfaro**

THAT Council receives the information items as copied;

AND THAT the following items be endorsed: 15.14 Town of Halton Hills Elimination of LPAT

**CARRIED.**

Have a great day,

**Roseann Knechtel, BA, MMC | Deputy Clerk / Planning Coordinator**

*Township of Mulmur | 758070 2<sup>nd</sup> Line East | Mulmur, Ontario L9V 0G8*

*Phone 705-466-3341 ext. 223 | Fax 705-466-2922 | [rknechtel@mulmur.ca](mailto:rknechtel@mulmur.ca)*

[Join our email list](#) to receive important information and keep up to date on the latest Township news.

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**From:** Melissa Lawr <[melissal@haltonhills.ca](mailto:melissal@haltonhills.ca)>  
**Sent:** June 3, 2021 4:22 PM  
**Subject:** Town of Halton Hills Resolution No. 2021-0115

Good afternoon,

Please be advised that the Council of the Town of Halton Hills, at its Regular Meeting of Council held on Tuesday May 25, 2021, passed Resolution 2021-0115 regarding the Elimination of LPAT. Please see attached for your review.

Sincerely,

**Melissa Lawr**, Deputy Clerk - Legislation

Office of the CAO – Clerks Division

Town of Halton Hills | 1 Halton Hills Drive, Halton Hills, L7G 5G2

905-873-2600 x2333 | [melissal@haltonhills.ca](mailto:melissal@haltonhills.ca) | [haltonhills.ca](http://haltonhills.ca)

# RESOLUTION

The Corporation of the Township of Faraday

July 7, 2021

Resolution No. 003

Moved by: C. Tinney

Seconded by: B. Green

BE IT RESOLVED that the Council of the Township of Faraday supports the resolution of the Town of  
Halton Hills re: Elimination of LPAT.

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Carried by: D. J. Purcell



CORPORATION OF THE  
**TOWNSHIP OF HUDSON**

903303 Hanbury Rd.  
New Liskeard, ON P0J 1P0  
Tel: 705-647-5439 Fax: 705-647-6373  
Email: admin@hudson.ca

---

July 9<sup>th</sup>, 2021

Halton Hills  
1 Halton Hills Drive  
Halton Hills, ON  
L7G 5G2

e-mail: valeriep@haltonhills.ca

Your correspondence dated May 26<sup>th</sup>, 2021 was received by Hudson Township Council at their meeting of July 7<sup>th</sup>, 2021 and the following resolution was passed:

**Resolution No. 2021-125**

That we, the Council of the Township of Hudson do hereby support the Town of Halton Hills resolution requesting the Ministry of Municipal Affairs and Housing immediately restore the amendments to the Planning Act that mandated the evaluation of appeals on a consistency and conformity with Provincial policies and plans basis; and

The Government of Ontario eliminate the Local Planning Appeal Tribunal entirely, as an antiquated body that slows delivery and adds costs to housing supply via expensive and drawn-out tribunal hearings; and

Direct municipal staff to issue a letter of support to the Town of Halton Hills.

“CARRIED”

Yours truly,



Jordan Kemp  
Clerk-Treasurer  
Township of Hudson

JMK/lp



CORPORATION OF THE  
**TOWNSHIP OF KERNS**  
R.R.#2, 903303 Hanbury Rd.  
New Liskeard, ON P0J 1P0  
tel: 705-647-5439 fax: 705-647-6373

July 7, 2021

Halton Hills  
1 Halton Hills Drive  
Halton Hills, ON  
L7G 5G2

e-mail: [valeriep@haltonhills.ca](mailto:valeriep@haltonhills.ca)

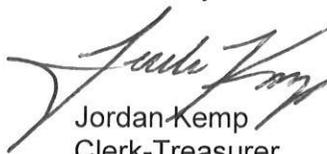
Your correspondence dated May 26<sup>th</sup>, 2021 was received by Kerns Township Council at their meeting of July 6<sup>th</sup>, 2021 and the following resolution was passed:

**Resolution No. 2021-103**

That we, the Council of the Township of Kerns do hereby support the Town of Halton Hills resolution requesting the Ministry of Municipal Affairs and Housing immediately restore the amendments to the Planning Act that mandated the evaluation of appeals on a consistency and conformity with Provincial policies and plans basis; and  
The Government of Ontario eliminate the Local Planning Appeal Tribunal entirely, as an antiquated body that slows delivery and adds costs to housing supply via expensive and drawn-out tribunal hearings; and

Direct municipal staff to issue a letter of support to the Town of Halton Hills.  
"CARRIED"

Yours truly,



Jordan Kemp  
Clerk-Treasurer  
Township of Kerns

JMK/lp

**RESOLUTION NO. 2021 - 207** **JUNE 30, 2021**

Moved by: John Hetherington

Seconded by: Brad Kneller

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan endorses and supports item 4.3 Town of Halton Hills, Elimination of LPAT (Local Planning Appeal Tribunal).

Carried  Defeated  Deferred

Sam Dunnett

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future*



The TOWNSHIP of  
**NORTH DUMFRIES**

2958 Greenfield Road  
PO Box 1060  
Ayr, ON N0B 1E0

June 30, 2021

Sent via Email:

City of Kitchener: [christine.tarling@kitchener.ca](mailto:christine.tarling@kitchener.ca)

Perth County: [tsager@perthcounty.ca](mailto:tsager@perthcounty.ca)

Town of Fort Erie: [cschofield@forterie.ca](mailto:cschofield@forterie.ca)

Town of Halton Hills: [melissal@haltonhills.ca](mailto:melissal@haltonhills.ca)

**RE: Resolution Endorsement**

This letter is to advise you that Township Council, at their Regular Council Meeting held on June 28, 2021, adopted the following resolution:

*“THAT Township Council endorse the following items:*

- 9.1.1 Resolution received from the City of Kitchener regarding Housing Support Funding for People Experiencing Homelessness.*
- 9.1.2 Resolution received Perth County regarding Domestic COVID-19 Vaccine Production and Capacity.*
- 9.1.7 Resolution received from the Town of Fort Erie regarding Capital Gains Tax on Primary Residence.*
- 9.1.9 Resolution received from the Town of Halton Hills regarding the Elimination of LPAT.”*

Please contact the undersigned should you require anything further.

Sincerely,

Ashley Sage, Clerk  
Township of North Dumfries

Encl. correspondence received

June 1, 2021

The Honourable Doug Ford, Premier of Ontario  
Via Email

Dear Premier Ford;

**Re: Elimination of LPAT**

Please be advised that Council for the Town of Halton Hills at its meeting of Tuesday, May 25, 2021, adopted the following Resolution:

**Resolution No. 2021-0115**

WHEREAS The Government of Ontario, on June 6, 2019, passed the *More Homes, More Choice Act*, 2019, (Bill108);

AND WHEREAS the changes to the Local Planning Appeal Tribunal (LPAT), contained in Bill 108 gives LPAT the authority to make final planning decisions based on a subjective “best planning outcome” approach rather than compliance with municipal and provincially approved official plans and consistency with provincial plans and policy;

AND WHEREAS Bill 108 restricts third party appeals of plans of subdivision only to the applicant, municipality, Minister, public body or prescribed list of persons;

AND WHEREAS Bill 108 takes local planning decision-making out of the hands of democratically elected municipal councils and puts it into the hands of a non-elected, unaccountable tribunal;

AND WHEREAS the LPAT adds cost and delays delivery of affordable housing by expensive, time consuming hearings, contrary to the intent of the *More Homes, More Choice Act*, 2019;

AND WHEREAS Regional and City/Town Councils have spent millions defending provincially approved plans at the OMB/LPAT;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

NOW THEREFORE BE IT RESOLVED THAT in the short term, the Minister of Municipal Affairs and Housing immediately restore the amendments to the Planning Act that mandated the evaluation of appeals on a consistency and conformity with Provincial policies and plans basis;

AND FURTHER THAT in the long term the Government of Ontario eliminate the LPAT entirely, as an antiquated body that slows delivery and adds costs to housing supply via expensive and drawn out tribunal hearings;

**1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2**

---

Tel: 905-873-2600

Toll Free: 1-877-712-2205  
haltonhills.ca

Fax: 905-873-2347

AND FURTHER THAT this resolution be forwarded to the Premier, the Minister of Municipal Affairs and Housing, Halton's Members of Provincial Parliament, Leaders of the New Democratic, Liberal and Green parties, the Association of Municipalities of Ontario, the Small Urban Mayors' Caucus of Ontario, Mayors and Regional Chairs of Ontario and Halton's local municipalities.

**CARRIED**

Attached for your information is a copy of Resolution No. 2021-0115.

If you have any questions, please contact Valerie Petryniak, Town Clerk for the Town of Halton Hills at 905-873-2600 ext. 2331 or [valeriep@haltonhills.ca](mailto:valeriep@haltonhills.ca).

Yours truly,



Melissa Lawr  
Deputy Clerk – Legislation

- c. The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Halton's Members of Provincial Parliament  
Leaders of the New Democratic, Liberal and Green parties  
Association of Municipalities of Ontario (AMO)  
Small Urban Mayor's Caucus of Ontario  
Mayors and Regional Chairs of Ontario  
Halton Region  
Town of Milton  
Town of Oakville  
City of Burlington

**1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2**

Tel: 905-873-2600

Toll Free: 1-877-712-2205  
[haltonhills.ca](http://haltonhills.ca)

Fax: 905-873-2347



THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

Resolution No.: 2021-0115

Title: Elimination of LPAT

Date: May 25, 2021

Moved by: Mayor R. Bonnette

Seconded by: Councillor J. Fogal

Item No. 12.1

WHEREAS The Government of Ontario, on June 6, 2019, passed the *More Homes, More Choice Act, 2019*, (Bill108);

AND WHEREAS the changes to the Local Planning Appeal Tribunal (LPAT), contained in Bill 108 gives LPAT the authority to make final planning decisions based on a subjective "best planning outcome" approach rather than compliance with municipal and provincially approved official plans and consistency with provincial plans and policy;

AND WHEREAS Bill 108 restricts third party appeals of plans of subdivision only to the applicant, municipality, Minister, public body or prescribed list of persons;

AND WHEREAS Bill 108 takes local planning decision-making out of the hands of democratically elected municipal councils and puts it into the hands of a non-elected, unaccountable tribunal;

AND WHEREAS the LPAT adds cost and delays delivery of affordable housing by expensive, time consuming hearings, contrary to the intent of the *More Homes, More Choice Act, 2019*;

AND WHEREAS Regional and City/Town Councils have spent millions defending provincially approved plans at the OMB/LPAT;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

NOW THEREFORE BE IT RESOLVED THAT in the short term, the Minister of Municipal Affairs and Housing immediately restore the amendments to the Planning Act that mandated the evaluation of appeals on a consistency and conformity with Provincial policies and plans basis;

AND FURTHER THAT in the long term the Government of Ontario eliminate the LPAT entirely, as an antiquated body that slows delivery and adds costs to housing supply via expensive and drawn out tribunal hearings;

AND FURTHER THAT this resolution be forwarded to the Premier, the Minister of Municipal Affairs and Housing, Halton's Members of Provincial Parliament, Leaders of the New Democratic, Liberal and Green parties, the Association of Municipalities of Ontario, the Small Urban Mayors' Caucus of Ontario, Mayors and Regional Chairs of Ontario and Halton's local municipalities.



---

Mayor Rick Bonnette



**DISTRICT OF PARRY SOUND**

56 ONTARIO STREET  
PO BOX 533  
BURK'S FALLS, ON  
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: [info@armourtownship.ca](mailto:info@armourtownship.ca)

Website: [www.armourtownship.ca](http://www.armourtownship.ca)

June 23, 2021

**Town of Halton Hills**

1 Halton Hills Drive  
Halton Hills, ON  
L7G 5G2

**Re: Support Resolution**

---

At its meeting held on June 22, 2021, the Township of Armour passed Resolution #9 approving the request from the Town of Halton Hills

A copy of Council's Resolution #9 dated June 22, 2021 is attached for your consideration.

Sincerely,

Danika Hammond  
Administrative Assistant  
(Enclosed)



# CORPORATION OF THE TOWNSHIP OF ARMOUR

## RESOLUTION

**Date:** June 22, 2021

**Motion #** 9

That the Council of the Township of Armour supports the Town of Halton Hills in requesting that the Province immediately restore the amendments to the Planning Act that mandated the evaluation of appeals on a consistency and conformity with provincial policies and plan basis and in the long-term eliminate the LPAT entirely, as an antiquated body that slows delivery and add costs to housing via expensive drawn out tribunal hearings.

<b>Moved by:</b>	Blakelock, Rod	<input type="checkbox"/>	<b>Seconded by:</b>	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>		Brandt, Jerry	<input type="checkbox"/>
	MacPhail, Bob	<input type="checkbox"/>		MacPhail, Bob	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input checked="" type="checkbox"/>
	Whitwell, Wendy	<input checked="" type="checkbox"/>		Whitwell, Wendy	<input type="checkbox"/>

Carried /  
Defeated

  
\_\_\_\_\_

**Declaration of Pecuniary Interest by:**

\_\_\_\_\_

**Recorded vote requested by:**

\_\_\_\_\_

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



June 22, 2021

Via email only

Honourable Doug Ford, Premier of Ontario  
Steve Clark, Minister of Municipal Affairs and Housing

**Re: Elimination of LPAT (Local Planning Appeal Tribunal)**

Please be advised that Council of Loyalist Township, at its meeting held on Monday, June 14, 2021 passed the following resolution:

**Resolution - # 2021.49.19**

*That the correspondence received from the “Town of Halton Hills re: Elimination of LPAT” be received and supported.*

Should you have any questions, please do not hesitate to contact this office.

Regards,

*Cindy*

Cindy Handley  
Administrative Assistant, Corporate Services  
Loyalist Township  
Box 70, 263 Main Street  
Odessa, ON K0H 2H0  
613-386-7351 Ext: 107  
[chandley@loyalist.ca](mailto:chandley@loyalist.ca)  
[www.loyalist.ca](http://www.loyalist.ca)

cc: Melissa Lawr – Deputy Clerk, Halton Hills  
Association of Municipalities of Ontario (AMO)  
Derek Sloan, MP, Hastings – Lennox and Addington  
Daryl Kramp, MPP, Hastings – Lennox and Addington



MUNICIPALITY OF

# North Perth

[www.northperth.ca](http://www.northperth.ca)

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

July 8<sup>th</sup>, 2021

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building Queen's Park  
Toronto ON M7A 1A1

Dear Premier Ford:

Please be advised the Council of the Municipality of North Perth at their regular meeting on Monday, June 14<sup>th</sup>, 2021 adopted the following resolution:

THAT: The Council of the Municipality of North Perth sends a letter to the Province of Ontario expressing support for the position of the Town of Halton Hills regarding the Elimination of LPAT and committing the Province to take appropriate actions.

AND FURTHER THAT: This resolution be forwarded to the Premier, the Minister of Municipal Affairs and Housing, MPP Pettapiece, the Association of Municipalities of Ontario, and all other local municipalities.

I have enclosed a copy of the resolution from the Town of Halton Hills for your information.

I thank you for your prompt attention to this matter.

Yours truly,

Patricia Berfelz  
Clerk,  
Municipality of North Perth

cc. Hon. Steve Clark, Minister of Municipal Affairs and Housing  
MPP Perth-Wellington Randy Pettapiece  
Town of Halton Hills  
Association of Municipalities of Ontario



# The Corporation of The Town of Amherstburg

July 28, 2021

The Honourable Doug Ford  
Premier of Ontario  
[premier@ontario.ca](mailto:premier@ontario.ca)

VIA EMAIL

**Re: Elimination of LPAT**

Dear Premier Ford,

At its meeting held on June 14<sup>th</sup>, 2021, Council in the Town of Amherstburg passed the following:

Resolution # 20210614-205

***“That Administration BE DIRECTED to send correspondence in support of the Town of Halton Hills resolution regarding their request for the elimination of LPAT”.***

Enclosed is a copy of the correspondence from the Town of Halton Hills for convenience and reference purposes.

Regards,

Tammy Fowkes  
Deputy Clerk, Town of Amherstburg  
(519) 736-0012 ext. 2216  
[tfowkes@amherstburg.ca](mailto:tfowkes@amherstburg.ca)

Website: [www.amherstburg.ca](http://www.amherstburg.ca)  
271 SANDWICH ST. SOUTH, AMHERSTBURG, ONTARIO N9V 2A5  
Phone: (519) 736-0012 Fax: (519) 736-5403 TTY: (519)736-9860

June 1, 2021

The Honourable Doug Ford, Premier of Ontario  
Via Email

Dear Premier Ford;

**Re: Elimination of LPAT**

Please be advised that Council for the Town of Halton Hills at its meeting of Tuesday, May 25, 2021, adopted the following Resolution:

**Resolution No. 2021-0115**

WHEREAS The Government of Ontario, on June 6, 2019, passed the *More Homes, More Choice Act*, 2019, (Bill108);

AND WHEREAS the changes to the Local Planning Appeal Tribunal (LPAT), contained in Bill 108 gives LPAT the authority to make final planning decisions based on a subjective “best planning outcome” approach rather than compliance with municipal and provincially approved official plans and consistency with provincial plans and policy;

AND WHEREAS Bill 108 restricts third party appeals of plans of subdivision only to the applicant, municipality, Minister, public body or prescribed list of persons;

AND WHEREAS Bill 108 takes local planning decision-making out of the hands of democratically elected municipal councils and puts it into the hands of a non-elected, unaccountable tribunal;

AND WHEREAS the LPAT adds cost and delays delivery of affordable housing by expensive, time consuming hearings, contrary to the intent of the *More Homes, More Choice Act*, 2019;

AND WHEREAS Regional and City/Town Councils have spent millions defending provincially approved plans at the OMB/LPAT;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

NOW THEREFORE BE IT RESOLVED THAT in the short term, the Minister of Municipal Affairs and Housing immediately restore the amendments to the Planning Act that mandated the evaluation of appeals on a consistency and conformity with Provincial policies and plans basis;

AND FURTHER THAT in the long term the Government of Ontario eliminate the LPAT entirely, as an antiquated body that slows delivery and adds costs to housing supply via expensive and drawn out tribunal hearings;

**1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2**

---

Tel: 905-873-2600

Toll Free: 1-877-712-2205  
haltonhills.ca

Fax: 905-873-2347

AND FURTHER THAT this resolution be forwarded to the Premier, the Minister of Municipal Affairs and Housing, Halton's Members of Provincial Parliament, Leaders of the New Democratic, Liberal and Green parties, the Association of Municipalities of Ontario, the Small Urban Mayors' Caucus of Ontario, Mayors and Regional Chairs of Ontario and Halton's local municipalities.

**CARRIED**

Attached for your information is a copy of Resolution No. 2021-0115.

If you have any questions, please contact Valerie Petryniak, Town Clerk for the Town of Halton Hills at 905-873-2600 ext. 2331 or [valeriep@haltonhills.ca](mailto:valeriep@haltonhills.ca).

Yours truly,



Melissa Lawr  
Deputy Clerk – Legislation

- c. The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Halton's Members of Provincial Parliament  
Leaders of the New Democratic, Liberal and Green parties  
Association of Municipalities of Ontario (AMO)  
Small Urban Mayor's Caucus of Ontario  
Mayors and Regional Chairs of Ontario  
Halton Region  
Town of Milton  
Town of Oakville  
City of Burlington

**1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2**

Tel: 905-873-2600

Toll Free: 1-877-712-2205  
[haltonhills.ca](http://haltonhills.ca)

Fax: 905-873-2347

Via email: [valeriep@haltonhills.ca](mailto:valeriep@haltonhills.ca)

June 30, 2021

Valerie Petryniak  
Town Clerk  
1 Halton Hills Dr  
Halton Hills ON L7G 5G2

Dear Ms Petryniak:

**Re: Correspondence dated June 1, 2021 from Town of Halton Hills re: Elimination of Local Planning Appeal Tribunal (LPAT).**

---

Your correspondence dated June 1, 2021 with respect to the above-noted matter, was received by the Council of the Township of Oro-Medonte at the June 23, 2021 Council meeting.

Yours sincerely,



Harry Hughes  
Mayor  
/vc

Cc: Oro-Medonte Council



Our File No: CV204-21

Delivered by e-mail to:  
[valeriep@haltonhills.ca](mailto:valeriep@haltonhills.ca)

June 15, 2021

Valerie Petryniak  
Town Clerk  
Town of Halton Hills  
1 Halton Hills Drive  
Halton Hills, ON L7G 5G2

**RE: Elimination of LPAT**

Dear Ms. Petryniak,

We acknowledge receipt of correspondence dated June 1, 2021, with respect to the above noted matter.

In accordance with the City's policy your correspondence has been forwarded to the Mayor and Members of Council. A member of Council may request the matter be listed on a Council/Committee agenda for consideration.

Should this matter be listed on an agenda, we will advise you of any action taken by Vaughan Council.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "T. Coles".

Todd Coles  
City Clerk

TC/lc