



## **REPORT**

**REPORT TO:** Mayor Rick Bonnette and Members of Council

**REPORT FROM:** Simone Gourlay, Senior Manager of Purchasing &  
Risk Management  
Murray Colquhoun, Director of Information Technology Services

**DATE:** April 26, 2021

**REPORT NO.:** CORPSERV-2021-0020

**RE:** Award of Contract for Telephone Land Lines to Bell Canada

### **RECOMMENDATION:**

THAT Report No. CORPSERV-2021-0020, dated April 26, 2021, regarding Award of Contract for Telephone Land Lines to Bell Canada be received;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the Master Communication Agreement Tariffed and Non-Tariffed and any ancillary documents with Bell Canada for Telephone Business Line Service for a total upset limit of \$100,000 for five years.

### **BACKGROUND:**

The Town of Halton Hills currently has several contracted services with Bell Canada to provide services to our main telephone line 905-873-2600, small site internet connections, individual business lines and individual fax lines. The contract is for five years and expires in May 2021.

### **COMMENTS:**

Staff have negotiated rates with Bell Canada and secured the same pricing that was tendered through the Halton Cooperative Purchasing Group with Halton Region and the Town of Oakville in 2019 at a savings of 15% from our current pricing. Staff have also reviewed the need for land lines and individual fax lines and disconnected several of these for additional savings.

**RELATIONSHIP TO STRATEGIC PLAN:**

There is no direct relationship with the Strategic Plan. This is an operational issue.

**FINANCIAL IMPACT:**

This is a corporate operating budget line item. There will be savings from the cost of the individual business lines. The monies from these savings will be moved from the voice transmission budget to the data transmission budget for 2022 and beyond.

**CONSULTATION:**

Staff worked together to determine if any land lines could be deleted for cost savings.

**PUBLIC ENGAGEMENT:**

There is no public engagement impact.

**SUSTAINABILITY IMPLICATIONS:**

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report is not applicable to the Strategy's implementation.

**COMMUNICATIONS:**

There is no communications impact.

**CONCLUSION:**

Staff recommend that the Mayor and Clerk execute the necessary agreements with Bell Canada for the Town's land lines.

Reviewed and Approved by,

A handwritten signature in cursive script that reads "Laura Lancaster".

Laura Lancaster, Acting Commissioner of Corporate Services

A handwritten signature in cursive script that reads "C. Mills".

Chris Mills, Acting Chief Administrative Officer