TOWN OF HALTON HILLS

REPORT OF THE

BUDGET COMMITTEE – 2021 Capital & Operating

MONDAY, DECEMBER 7, 2020

Minutes of the Budget Committee meeting held on December 7, 2020, at 1:30 p.m., in the Council Chambers, Halton Hills Town Hall and Via Zoom.

MEMBERS PRESENT: (EP-Electronic Participation)	Mayor R. Bonnette, Councillor C. Somerville (EP), Councillor J. Fogal (EP), Councillor M. Albano (EP), Councillor J. Hurst (EP), Councillor T. Brown (EP), Councillor B. Lewis, Councillor W. Farrow-Reed (EP), Councillor M. Johnson (EP), Councillor B. Inglis (EP), Councillor A. Lawlor (EP)
STAFF PRESENT (Open Session) (E – Electronically Present)	S. Jones, Clerk & Director of Legislative Services (E), C. Mills, Acting Chief Administrative Officer, J. Linhardt, Commissioner of Planning & Development (E), W. Harris, Commissioner of Recreation & Parks (E), H. Olivieri, Chief & Commissioner of Fire Services (E), M.J. Leighton, Town Treasurer and Director of Accounting, B. Andrews, Commissioner of Transportation and Public Works (E), V. Petryniak, Acting Clerk

* Denotes Change From Council Agenda

1. OPENING OF THE BUDGET MEETING

Mayor R. Bonnette opened the Budget Committee Meeting at 1:30 p.m.

2. DISCLOSURES OF PECUNIARY INTEREST

Councillor J. Hurst declared a conflict/pecuniary interest with respect to Item 3.a the delegation for the Acton BIA as he is an owner of property in Downtown Acton that forms part of the Acton BIA. He did not partake in any discussions or voting on this matter.

3. BUDGET DELEGATIONS

3.1 Patricia Daleman, Acton BIA

P. Daleman made a presentation to the Budget Committee regarding the 2021 Acton BIA Budget. P. Daleman provided an overview of the budget and highlighted the 2020 accomplishments of the Acton BIA as well as providing a list of the projects that the Acton BIA are planning for 2021.

3.2 Cindy Robinson, Georgetown BIA

C. Robinson made a presentation to the Budget Committee regarding the 2021 Georgetown BIA Budget. C. Robinson provided an overview of the budget and highlighted the 2020 accomplishments of the Georgetown BIA as well as providing a list of the projects that the Georgetown BIA are planning for 2021.

3.3 Nicole Kucherenko, Martin Omes and Lisa Kohler representing Halton Environmental Network

N. Kucherenko made a presentation to Budget Committee regarding the Halton Environmental Network (HEN). N. Kucherenko highlighted the work that HEN has done in Halton Region and Halton Hills. HEN wants to continue their work and provided the Town of Halton Hills with a value proposition for funding consideration in the amount of $10,000.

STAFF DIRECTION:

THAT Staff take the Halton Environmental Networks funding request to the Climate Action Task Force for discussion and recommendation and then report back to Council.

(Moved by: Mayor R. Bonnette)

4. PRESENTATIONS

4.1 Opening Remarks by Chris Mills, Acting Chief Administrative Officer with a presentation by Moya Leighton, Town Treasurer and Director of Accounting

C. Mills provided opening remarks and M. Leighton provided a presentation regarding the Proposed 2021 Capital and Operating Budget and Business Plan.

M. Leighton provided an overview of the budget process, proposed tax levy, operating budget, capital budget, capital budget forecast, budget challenges and long-range financial plan.

(PowerPoint on file in the Clerk's Office)

4.2 Richard Cockfield, Director of Strategic Initiatives - Office of the CAO

R. Cockfield made a presentation regarding the Office of the CAO 2021 Business Plan and Proposed Operating and Capital Budget.

(PowerPoint on file in the Clerk's Office)

4.3 Chris Mills, Acting CAO and Commissioner of Corporate Services - Corporate Services

C. Mills made a presentation regarding the Corporate Services 2021 Business Plan and Proposed Operating and Capital Budget.

(PowerPoint on file in the Clerk's Office)

4.4 Melanie Southern, Chief Librarian - Library Services

M. Southern made a presentation regarding the Library Services 2021 Business Plan and Proposed Operating and Capital Budget.

(PowerPoint on file in the Clerk's Office)

4.5 Bruce Morrison, Acting Commissioner and Chief of Fire Services - Fire Services

B. Morrison made a presentation regarding the Fire Services 2021 Business Plan and Proposed Operating and Capital Budget.

(PowerPoint on file in the Clerk's Office)

4.6 Bill Andrews, Commissioner of Transportation and Public Works - Transportation and Public Works

B. Andrews made a presentation regarding the Transportation and Public Works 2021 Business Plan and Proposed Operating and Capital Budget.

(PowerPoint on file in the Clerk's Office)

4.7 John Linhardt, Commissioner of Planning and Development - Planning and Development

J. Linhardt made a presentation regarding the Planning and Development 2021 Business Plan and Proposed Operating and Capital Budget.

(PowerPoint on file in the Clerk's Office)

4.8 Warren Harris, Commissioner of Recreation and Parks - Recreation and Parks

W. Harris made a presentation regarding the Recreation and Parks 2021 Business Plan and Proposed Operating and Capital Budget.

(PowerPoint on file in the Clerk's Office)

5. BUDGET REFERRALS

Mayor R. Bonnette asked if the Committee had any questions or concerns with respect to the Budget Referrals.

There were no questions or concerns with respect to the Budget Referrals.

6. REPORTS FROM OFFICIALS

6.1 CORPORATE SERVICES REPORT NO. CORPSERV-2020-0037 dated December 7, 2020 regarding Ontario Regulation 284/09, 2021 Budget.

Recommendation No. BU-2020-0001

THAT Report No. CORPSERV-2020-0037 dated December 7, 2020 regarding Ontario Regulation 284/09, 2021 Budget be received;

AND FURTHER THAT Council approves this report, which meets the requirements of Regulation 284/09 and outlines the 2021 Operating and Capital Budgets in a format that is compliant with the Public Sector Accounting Board (PSAB);

AND FURTHER THAT should any budget changes be approved by Budget Committee, the PSAB compliant 284/09 report will be amended to include those changes, to ensure consistency with the approved budget.

CARRIED

6.2 CORPORATE SERVICES REPORT NO. CORPSERV-2020-0042 dated November 23, 2020 regarding the 2021 Proposed Capital and Operating Budget and Business Plans.

Recommendation No. BU-2020-0002

THAT Report No. CORPSERV-2020-0042 dated November 23, 2020 regarding the 2021 Proposed Capital and Operating Budget and Business Plans be received;

AND FURTHER THAT the proposed base Operating Budget levy increase of 3.3% be approved;

AND FURTHER THAT the proposed 0.6% increase to the dedicated special levy to address the infrastructure gap be approved;

AND FURTHER THAT the 2021 proposed Operating Budget for general Town purposes be approved at a net levy amount of $56,039,500, being a total Town tax levy increase of 3.9% excluding provisions for the Acton and Georgetown Business Improvement Associations (BIA), equating to an estimated overall increase of 2.4% including Town, Region and Education portions;

AND FURTHER THAT Council approves the creation of a Financial Sustainability special levy in the annual amount of $1,370,800, fully funded through the repurposing of existing special levies;

AND FURTHER THAT Council approves a one-time re-direction of $150,000 of the infrastructure gap special levy to support 2021 operating budget pressures;

AND FURTHER THAT a plan is presented to Council during the 2022 budget process to return the appropriate funds to the infrastructure gap special levy;

AND FURTHER THAT the Acton BIA expenditures included in the 2021 budget be approved in the gross amount of $153,470, with a net tax levy of $96,970;

AND FURTHER THAT the Georgetown BIA expenditures included in the 2021 budget be approved in the gross amount of $263,300, with a net tax levy of $159,050;

AND FURTHER THAT the 2021 Capital Budget in the amount of $22,109,700 be approved;

AND FURTHER THAT the 2022-2030 Capital Budget forecast in the amount of $272,369,000 be approved in principle subject to the annual review;

AND FURTHER THAT staff be authorized to proceed with the 2021 capital program, with any acquisitions or approval of awards being subject to the usual Town policies, by-laws, and procedures governing same receipt of final approval by Council where required.

CARRIED

7. CLOSED SESSION (if required)

Not required.

8. ADJOURNMENT

The Budget Committee Meeting adjourned at 4:34 p.m.

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Rick Bonnette, MAYOR

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Suzanne Jones, CLERK