TOWN OF HALTON HILLS

REPORT OF THE

COMMUNITY AND CORPORATE AFFAIRS COMMITTEE

Minutes No. CCA-03-2020

Minutes of the Community and Corporate Affairs Committee meeting held on Monday, February 18, 2020 at 3:00 p.m., in the Council Chambers, Halton Hills, Town Hall.

Members Present:	Mayor R. Bonnette, (Ex-Officio), Councillor A. Lawlor, Chair, Councillor J. Fogal, Councillor C. Somerville, Councillor J. Hurst (1:37 pm), Councillor W. Farrow-Reed
Staff Present:	A.B. Marshall, Chief Administrative Officer; J. Diamanti, Commissioner of Corporate Services; W. Harris, Commissioner of Recreation and Parks; C. Mills, Commissioner of Transportation and Public Works; J. Linhardt, Commissioner of Planning and Development; H. Olivieri, Chief and Commissioner of Fire Services; M. Leighton, Town Treasurer, Director of Accounting; S. Jones, Clerk and Director of Legislative Services; V. Petryniak, Deputy Clerk
Others Present:	Councillors M. Albano, B. Lewis, B. Inglis, M. Johnson

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1. CALL TO ORDER

Councillor A. Lawlor called the meeting to order at 1:31 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary/conflict of interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

a. Beverley King, Manager of Community and Adult Services

Beverley King, Manager of Community and Adult Services gave a presentation to Committee regarding Truth and Reconciliation.

4. REPORTS & MEMORANDUMS FROM OFFICIALS – FOUR (4) ITEMS FOR RECOMMENDATION

a. LIRARY SERVICES MEMORANDUM NO. LIB-2020-0002 dated January 24, 2020 regarding Truth and Reconciliation. (Recommendation No. CCA-2020-0013)

THAT LIBRARY SERVICES MEMORANDUM NO. LIB-2020-0002 dated January 24, 2020 regarding Truth and Reconciliation, be received for information.

CARRIED

b. CORPORATE SERVICES REPORT NO. CORPSERV-2020-0007 dated January 31, 2020 regarding Tax Software Award of Single Source Contract. (Recommendation No. CCA-2020-0014)

THAT Report No. CORPSERV-2020-0007, dated January 31, 2020 regarding Tax Software Award of Single Source Contract, be received;

AND FURTHER THAT the Senior Manager of Purchasing & Risk Management be authorized to issue a single source purchase order to CentralSquare Canada, 150 Water Street South, Suite 101, Cambridge ON, N1R 3E2 to an upset limit of $350,000 plus HST for the implementation of the Tempest Tax software;

AND FURTHER THAT the Senior Manager of Purchasing & Risk Management be authorized to issue a single source purchase order to CentralSquare Canada, 150 Water Street South, Suite 101, Cambridge ON N1R 3E2 for annual hosting maintenance in the amount of $91,350 plus HST for the second year and subject price negotiations and satisfactory performance for each year thereafter;

AND FURTHER THAT Council pre-approves an additional $72,000 increase to the 2021 operating budget for annual hosting maintenance and support;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the necessary contracts and any ancillary documents.

CARRIED

c. CORPORATE SERVICES REPORT NO. CORPSERV-2020-0010 dated January 31, 2020 regarding the Ministry of Municipal Affairs and Housing 2018 Financial Indicator Review. (Recommendation No. CCA-2020-0015)

THAT Report No. CORPSERV-2020-0010 dated January 31, 2020 regarding the Ministry of Municipal Affairs and Housing 2018 Financial Indicator Review be received as information.

CARRIED

d. CORPORATE SERVICES REPORT NO. CORPSERV-2020-0011 dated January 31, 2020 regarding 2020 Halton Court Services Business Plan and Budget. (Recommendation No. CCA-2020-0016)

THAT Report CORPSERV-2020-0011 dated January 31, 2020 regarding 2020 Halton Court Services Business Plan and Budget be received;

AND FURTHER THAT the 2020 Halton Court Services Business Plan and Budget as attached in Appendix A to this report be approved.

CARRIED

5. CLOSED SESSION

There were no closed session items.

6. RECONVENE INTO OPEN SESSION

n/a

7. ADJOURNMENT

The meeting adjourned at 1:51 p.m.

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Rick Bonnette, MAYOR

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Suzanne Jones, CLERK