



## HERITAGE HALTON HILLS COMMITTEE

### MINUTES

Minutes of the Heritage Halton Hills Committee meeting held on Wednesday January 15, 2020 in the Esquesing Room at Town Hall, 1 Halton Hills Drive, Halton Hills, ON.

**Members Present:** Councillor T. Brown, Chair, D. Brock, R. Denny, C. Donaldson, G. Miller, L. Quinlan, M. Rowe, A. Walker

**Regrets:** B. Cospers, A. Douglas, S. Frick

**Staff Present:** Laura Loney, Senior Heritage Planner, V. Petryniak, Deputy Clerk

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#### 1. CALL TO ORDER

The Chair, Councillor T. Brown called the meeting to order at 6:30 p.m.

#### 2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

There were no disclosures of pecuniary/conflict of interest.

#### 3. RECEIPT OF PREVIOUS MINUTES

##### Recommendation No. HH-2020-0001

THAT the minutes of the Heritage Halton Hills Committee meeting held on Wednesday November 20, 2019 be received.

**CARRIED**

#### 4. SCHEDULED ITEMS FOR DISCUSSION

##### a. Designation Plaques

L. Loney discussed the new designation plaques for the Andrew Laidlaw Farmhouse and Glen Williams Schoolhouse. They are much lighter than the previous ones and no concerns for the new product. Five plaques will now be ordered to replace the ones stolen from the Syndicate Housing. L. Loney will ask the manufacturer for suggestions on mounting the plaques to help prevent theft.

**b. Heritage Planning Coordinator Position Update**

A part-time Heritage Planning Coordinator position has been approved by Council. This position will help with the administration of the Heritage program and will assist the Senior Heritage Planner. This position will be posted in the spring for a June start date.

**c. Heritage Property Tax Refund Program Update**

The Heritage Property Tax Refund applications were sent out before Christmas by courier. We have already received 5-6 responses. The deadline to submit the applications is February 28, 2020 at 4:30 p.m.

**d. Review of Proposed Alterations to 510 Main Street, Glen Williams**

L. Loney presented the proposed alterations to 510 Main Street, Glen Williams which is a listed heritage property that was added to the registry in 2009. The owner would like to replace the rear garage addition creating a new 1.5 story addition. The new addition will blend the existing house and new construction well using board and batten siding and bricks from the rear wall of the house.

**e. Draft Committee Terms of Reference and Subcommittees**

L. Loney reviewed the new proposed Terms of Reference for this committee. She discussed adding subcommittees which could be used to form smaller groups to work more closely with projects and to set priorities on what the committee should be working on. A final version of the Terms of Reference will be brought to the next Heritage Committee meeting for approval.

**f. Heritage Posters**

No discussion took place.

**g. Barn Inventory**

R. Denny opened discussion with the committee how the barn inventory must include the whole property to capture the heritage context. Better pictures are required to show where the house was located, roads, trees and other features of the property which will help describe the entire history of the property rather than just the structure itself. It was discussed

if this should be a project a subcommittee may tackle. R. Denny, M. Rowe and L.Quinlan will meet to come up with a plan.

**h. Upcoming Reports to Council**

L. Loney discussed the reports that were presented at the Planning, Public Works and Transportation Committee meeting on January 13, 2020 and would be going to Council for final adoption January 20, 2020.

PD-2020-0001 – 98 Confederation Street, Barrett Barn

PD-2020-0002 – 18 Queen Street, Hyde Family Home

PD-2020-0003 – 402-404 Draper Street, Norval Presbyterian Manse

**i. Russell's Hill of Pines - Heritage Designation**

M. Rowe opened discussion on the Hill of Pines located on the Russell farm in Norval. He noted the farmhouse and barn are listed on the Heritage registry, however the pine trees were not. They have heritage significance with regards to Lucy Maude Montgomery. L. Loney pointed out the heritage listing does not protect the trees as they are not structures or buildings. The trees are currently protected under the Region's tree by-law. Mr. Rowe put forward a motion to investigate heritage designation for the trees.

**Recommendation No. HH-2020-0002**

THAT the Committee investigate heritage designation of the Russell family farm particularly the house, outbuilding and hill of pines.

**CARRIED**

**5. SUB-COMMITTEES AND WORKING GROUPS**

There was nothing to discuss at this time.

**6. CLOSED SESSION**

Recommendation No. HH-2020-0003

THAT the Heritage Halton Hills Committee hereby convene into Closed Session for the following purpose:

- a. Update on Property - personal matters about an identifiable individual, including municipal or local board employees.

**CARRIED**

Committee move into closed session at 7:26 p.m.

**7. RECONVENE INTO OPEN SESSION**

**Recommendation No. HH-2020-0004**

THAT the Heritage Halton Hills Committee hereby reconvene into Open Session.

**CARRIED**

Committee reconvened into Open Session at 7:29 p.m.

**Verbal Update by L. Loney – see the Confidential Minutes of the Heritage Halton Hills Committee meeting dated January 15, 2020.**

**8. ITEMS TO BE SCHEDULED FOR NEXT MEETING**

There were no new items to discuss.

**9. ADJOURNMENT**

The meeting adjourned at 7:30 p.m.