

AGENDA COUNCIL MEETING

Monday, January 20, 2020, 6:00 p.m. Halton Hills Town Hall, Council Chambers 1 Halton Hills Drive

WE REQUEST YOUR CO-OPERATION IN MAINTAINING THE FOCUS AT COUNCIL MEETINGS.
PLEASE REFRAIN FROM TALKING DURING DELEGATION PRESENTATIONS, AND PLEASE
ENSURE THAT ALL PAGERS AND CELLULAR TELEPHONES ARE SWITCHED TO A NONAUDIBLE FUNCTION

Pages

1.	OPENING OF THE COUNCIL MEETING

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

RECESS AT THE CALL OF THE CHAIR

Council Chambers

- 4. RECONVENE INTO OPEN SESSION
- 5. NATIONAL ANTHEM

6:00 p.m.

NIL

3.

- 6. ANNOUNCEMENTS
- 7. EMERGENCY BUSINESS MATTERS
- 8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST
- 9. COUNCIL DELEGATIONS/PRESENTATIONS

NIL

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

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		(Under separate cover)		
	6.	Confidential Minutes of the Council Workshop held on December 9, 2019.		
		(Under separate cover)		
11.	GENE	GENERAL COMMITTEE		
	NIL			
12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL				
	NIL			
13.		PRTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF TES & RECOMMENDATIONS)		
	1.	Report of the Community and Corporate Affairs Committee Meeting held on January 13, 2020.	34	
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15.	PETI	PETITIONS/COMMUNICATIONS/MOTIONS		
16.	ADV	ADVANCE NOTICE OF MOTION		
	Motic	n(s) to be brought forward to the next meeting of Council.		
17.	MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE			
		lution prepared to receive the General Information Package dated January 020, for information.		
18.	МОТ	MOTION TO APPROVE CLOSED SESSION ITEMS		
	(Cou	ncil to reconvene into Closed Session if required)		
19.	CON	SIDERATION OF BYLAWS		
	1.	BY-LAW NO. 2020-0001	73	
		A By-law to adopt Amendment No. 39 to the Official Plan of the Town of Halton Hills, 12144 Steeles Avenue (Premier Gateway Employment Area), Part of Lot 15, Concession 6, Town of Halton Hills, Regional Municipality of Halton (File: D09OPA19.002).		
		(Recommendation No. PPT-2020-0005, Report No. PD-2020-0005)		
	2.	BY-LAW NO. 2020-0002	79	
		A By-law to Amend Zoning By-law 57-91, as amended by By-law 00-138, for the lands described as Part of Lot 15, Concession 6, Town of Halton Hills, Regional Municipality of Halton 12144 Steeles Avenue (Premier Gateway Employment Area).		
		(Recommendation No. PPT-2020-0005, Report No. PD-2020-0005)		
	3.	BY-LAW NO. 2020-0003	82	
		A By-law to borrow funds temporarily to meet current expenditures during the fiscal year ending December 31, 2020.		
		(Recommendation No. CCA-2020-0003 , Report No. CORPSERV-2020-0001)		
	4.	BY-LAW NO. 2020-0004	84	
		A By-law to Amend By-law 2002-0152 Respecting the Conveyance of Land or Payment of Cash-in-lieu of Parkland for Public Park Purpose.		
		(Recommendation No. CCA-2020-0002, Report No. RP-2020-0001)		

5. BY-LAW NO. 2020-0005

85

A By-law to designate the Norval Presbyterian Manse and Cottage, located at 402-404 Draper Street (Norval), under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

(Recommendation No. PPT-2020-0004, Report No. PD-2020-0003)

6. BY-LAW NO. 2020-0006

86

A By-law to adopt the proceedings of the Council Meeting held on the 20th day of January, 2020 and to authorize its execution.

20. ADJOURNMENT



MINUTES

COUNCIL MEETING

Monday, December 9, 2019

The Town of Halton Hills Council met this 9th day of December, 2019 in the Council Chambers, Halton Hills Town Hall, commencing at 4:00 p.m., with Mayor R. Bonnette in the Chair and reconvened into Open Session at 6:00 p.m. in the Council Chambers.

MEMBERS PRESENT: Mayor R. Bonnette,

Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano, Councillor J. Hurst, Councillor T. Brown, Councillor B. Lewis,

Councillor W. Farrow-Reed, Councillor M. Johnson,

Councillor B. Inglis, Councillor A. Lawlor

STAFF PRESENT:

A. B. Marshall, Chief Administrative Officer,

(Closed Session)

S. Jones, Clerk & Director of Legislative Services,

C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Development,

W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services,

M.J. Leighton, Manager of Accounting and Town Treasurer,

G. Cannon, Chief Librarian,

R. Cockfield, Director of Strategic Initiatives,S. Silver, Senior Advisor – Strategic InitiativesA. Fuller, Manager of Corporate Communications

STAFF PRESENT:

A. B. Marshall, Chief Administrative Officer,

(Open Session) S. Jones

S. Jones, Clerk & Director of Legislative Services,

C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Development,

W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services,

M.J. Leighton, Manager of Accounting and Town Treasurer,

G. Cannon, Chief Librarian, V. Petryniak, Deputy Clerk, R. Brown, Deputy Clerk

^{*} Denotes Change From Council Agenda

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 4:00 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

Resolution No. 2019-0210

Moved by: Councillor A. Lawlor Seconded by: Councillor B. Inglis

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.1 Verbal Update by A.B. Marshall, Chief Administrative Officer and S. Jones, Clerk and Director of Legislative Services regarding personal matters about an identifiable individual, including municipal or local board employees and advice that is subject to solicitor-client privilege, including communications necessary for that purpose. (Enforcement Matter)

CARRIED

3. RECESS AT THE CALL OF THE CHAIR

Mayor R. Bonnette called for a recess at 5:10 p.m.

4. RECONVENE INTO OPEN SESSION

Resolution No. 2019-0211

Moved by: Councillor M. Johnson Seconded by: Councillor M. Albano

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 6:00 p.m.

5. NATIONAL ANTHEM

6. ANNOUNCEMENTS

6.1 Announcement by Councillor J. Fogal - Climate Change Rally and Petitions

Councillor J. Fogal made an announcement regarding the Climate Change Rally and Petitions to be presented to The Honourable Micheal Chong, MP Wellington-Halton Hills and The Honourable Ted Arnott, MPP Wellington-Halton Hills regarding Climate Change.

7. EMERGENCY BUSINESS MATTERS

NIL

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

There were no disclosures of pecuniary or conflict of interest.

9. COUNCIL DELEGATIONS/PRESENTATIONS

9.1 M. Leighton, Town Treasurer and Manager of Accounting

M. Leighton, Town Treasurer and Manager of Accounting made a presentation to Council regarding the 2020 Budget.

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

Resolution No. 2019-0212

Moved by: Councillor M. Johnson Seconded by: Councillor T. Brown

THAT the following minutes are hereby approved:

- 10.1 Minute of the Council Meeting held on November 11, 2019
- 10.2 Minutes of the Special Council Meeting held on November 15, 2019.
- 10.3 Public Meeting Minutes (2019-0010) dated November 11, 2019.
- 10.4 Confidential Minutes of the Council Meeting held on November 11, 2019.

10.5 Confidential Minutes of the Special Council Meeting held on November 15, 2019.

CARRIED

11. GENERAL COMMITTEE

Resolution No. 2019-0213
Moved by: Councillor B. Inglis
Seconded by: Councillor W. Farrow-Reed

THAT Council do now convene into General Committee.

CARRIED

Councillor C. Somerville assumed the role of Presiding Officer.

11.1 Public Meetings / Hearings

11.1.a Public Meeting

Proposed Official Plan and Zoning By-law Amendments to permit the development of 4 townhouse units and a semi-detached dwelling at 37 King Street (Georgetown)

(Refer to Item No. 11.3.a of these Minutes, Report No. PLS-2019-0071)

(Attached as Appendix A to these Minutes)

11.1.b Public Meeting

Proposed Official Plan and Zoning By-law Amendments to permit accessory outdoor storage on a portion of 12144 Steeles Avenue (Premier Gateway Employment Area).

(Refer to Item No. 11.3.b of these Minutes, Report No. PLS-2019-0079)

(Attached as Appendix B to these Minutes)

- 11.2 Delegations/Presentations regarding items in General Committee
 - 11.2.a Opening Remarks by R. Cockfield, Director of Strategic Initiatives and Presentation by D. Dhalia, Senior Manager Climate Change and Asset Management

R. Cockfield, Director of Strategic Initiatives provided opening remarks and D. Dhalia, Senior Manager Climate Change and Asset Management made a presentation to General Committee regarding Climate Change Resolution Course of Action.

- 11.3 Municipal Officers Reports to be Considered by General Committee
 - 11.3.a PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0071 dated November 18, 2019, regarding "Public Meeting for proposed Official Plan and Zoning By-law Amendments to permit the development of 4 townhouse units and a semidetached dwelling at 37 King Street (Georgetown)"

Recommendation No. GC-2019-0085

THAT Report No. PLS-2019-0071, dated November 18, 2019, regarding "Public Meeting for proposed Official Plan and Zoning By-law Amendments to permit the development of 4 townhouse units and a semi-detached dwelling at 37 King Street (Georgetown)", be received;

AND FURTHER THAT all agency and public comments be referred to staff for a further report regarding the disposition of this matter.

CARRIED

11.3.b PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0079 dated November 25, 2019, with respect to the "Public Meeting for proposed Official Plan and Zoning By-law Amendments to permit accessory outdoor storage on a portion of 12144 Steeles Avenue (Premier Gateway Employment Area)".

Recommendation No. GC-2019-0086

THAT Report No. PLS-2019-0079, dated November 25, 2019, with respect to the "Public Meeting for proposed Official Plan and Zoning By-law Amendments to permit accessory outdoor storage on a portion of 12144 Steeles Avenue (Premier Gateway Employment Area)", be received;

AND FURTHER THAT all agency and public comments be referred to staff for a further report regarding the disposition of this matter.

CARRIED

11.3.c OFFICE OF THE CAO REPORT NO. ADMIN-2019-0035 dated December 9, 2019, regarding Climate Emergency Resolution Course of Action.

Recommendation No. GC-2019-0087

THAT Report No. ADMIN-2019-0035, dated December 9, 2019, regarding Climate Emergency Resolution Course of Action, be received;

AND FURTHER THAT Council adopt the Low Carbon Resilience Framework detailed in this report as the basis for consolidating and coordinating the Town's current and future mitigation and adaptation initiatives;

AND FURTHER THAT Council direct staff to proceed with the development of a detailed Low-Carbon Transition Strategy, as detailed in this report;

AND FURTHER THAT Staff report back to Council in early 2020 to present the Terms of Reference for the Climate Change Action Task Force and a Work Plan for the Town's Low Carbon Resilience Framework.

CARRIED

11.3.d OFFICE OF THE CAO REPORT NO. ADMIN-2019-0037 dated November 19, 2019 regarding the Downtown Georgetown Business Improvement Area (BIA) Board of Management Membership.

Recommendation No. GC-2019-0088

THAT Report No. ADMIN-2019-0037 dated November 19, 2019 regarding the Downtown Georgetown Business Improvement Area (BIA) Board of Management Membership be received;

AND FURTHER THAT the Membership of the Downtown Georgetown Business Area (BIA) Board of Management as set out in Confidential Appendix A be approved; AND FURTHER THAT staff bring forward the necessary By-law to have the members of the Downtown Georgetown Business Improvement Area (BIA) Board of Management appointed;

AND FURTHER THAT prior to Council approval of the three (3) new Board appointments as outlined in Confidential Appendix A to Report No. ADMIN-2019-0037, all current and proposed Board of Management members and staff of the Downtown Georgetown Business Improvement Area (BIA) partake in mandatory training with regard to:

- a) The relationship between the Town and the BIA and their respective roles and responsibilities as per the *Municipal Act*:
- b) The Town of Halton Hills Code of Conduct for Local Boards and Committees; and
- c) The Town of Halton Hills relevant policies and procedures including; Workplace Discrimination Prevention, Workplace Violence and Harassment Prevention, and the Respectful Workplace Statement.

AND FURTHER THAT the Board of Management members and staff of the Downtown Acton Business Improvement Area (DABIA) partake in mandatory training;

AND FURTHER THAT the mandatory training be conducted prior to March 31, 2020;

AND FURTHER THAT the current Board of Management of the Downtown Georgetown Business Improvement Area (BIA) remains in place as per the *Municipal Act*, but are required to participate in the mandatory board training.

CARRIED AS AMENDED

11.3.e REPORT NO. ADMIN-2019-0040 dated November 7, 2019 regarding the Delegation of Authority for Line Fence matters

Recommendation No. GC-2019-0089

THAT Report No. ADMIN-2019-0040 dated November 7, 2019 regarding the Delegation of Authority for Line Fence matters be received;

AND FURTHER THAT staff bring forward a bylaw to establish the collection of Certified Amounts under the Line Fences Act and Delegate Authority to the Town Treasurer in the payment and collection of the certified amounts.

CARRIED

11.3.f PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0080 dated November 26, 2019, with respect to the Employment Land Needs Study – Scope Increase.

Recommendation No. GC-2019-0090

THAT Report No. PLS-2019-0080, dated November 26, 2019, with respect to the Employment Land Needs Study – Scope Increase, be received;

AND FURTHER THAT the Senior Manager of Purchasing and Risk Management be authorized to increase the purchase order by \$15,000 (plus HST) to \$102,500 (plus HST);

AND FURTHER THAT Council authorize the transfer of \$15,264 from the Tax Rate Stabilization Reserve to fund this shortfall.

CARRIED

11.3.g REPORT NO. TPW-2019-0037 dated November 25, 2019, regarding the Single Source Award for Town Wide Parking Study

Recommendation No. GC-2019-0091

THAT Report No. TPW-2019-0037, dated November 25, 2019, regarding the Single Source Award for Town Wide Parking Study be received;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a single source purchase order to R.J. Burnside and Associates Limited, 6990 Creditview Road, Unit 2, Mississauga, ON, L5N 8R9 in the amount of \$147,240.00 plus HST;

AND FURTHER THAT the funding for the Town Wide Parking Study in the amount of \$149,831.42 be taken from the tax rate stabilization reserve.

CARRIED

11.3.h PLANNING AND SUSTAINABILITY MEMORANDUM NO. PLS-2019-0010 dated November 28, 2019 regarding Rural Policy and Zoning Review- Project Update.

Recommendation No. GC-2019-0092

THAT Memorandum No. PLS-2019-0010 dated November 28, 2019 regarding Rural Policy and Zoning Review- Project Update be received for information.

CARRIED

11.4 Adjourn back into Council

Recommendation No. GC-2019-0093

THAT General Committee do now reconvene into Council.

CARRIED

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution No. 2019-0214
Moved by: Councillor A. Lawlor
Seconded by: Councillor J. Fogal

THAT the recommendations regarding the Reports & Memorandums from the Monday, December 9, 2019 General Committee Meeting are hereby adopted:

GC-2019-0085

GC-2019-0086

GC-2019-0087

GC-2019-0088 AS AMENDED

GC-2019-0089

GC-2019-0090

GC-2019-0092

CARRIED

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

This item was pulled forward and addressed at Item 9.1 of the agenda.

Resolution No. 2019-0215

Moved by: Councillor M. Johnson Seconded by: Councillor B. Lewis

THAT the following Item is hereby approved:

13.3 Report of the Budget Committee Meeting held on December 2, 2019.

Recorded Vote:

In favour: Mayor R. Bonnette, Councillors A. Lawlor, J. Fogal, J. Hurst,

B. Inglis, M. Johnson, W. Farrow-Reed, B. Lewis, C. Somerville,

T. Brown, M. Albano

Opposed: NIL

CARRIED

Resolution No. 2019-0216

Moved by: Councillor M. Johnson Seconded by: Councillor B. Lewis

THAT the following items are hereby approved:

- 13.1 Report of the Community and Corporate Affairs Committee Meeting held on November 18, 2019.
- 13.2 Report of the Planning, Public Works and Transportation Committee meeting held on November 19, 2019.
- 13.4 Confidential Minutes of the Community and Corporate Affairs Committee Meeting held on November 18, 2019.

CARRIED

14. RECEIPT OF MINUTES OF ADVISORY/SPECIAL COMMITTEES

Resolution No. 2019-0217

Moved by: Councillor W. Farrow-Reed Seconded by: Councillor T. Brown

THAT the following minutes are hereby received for information:

- 14.1 Minutes of the Committee of Adjustment Meeting held on October 2, 2019.
- 14.2 Minutes of the Halton Hills Public Library Board Meeting dated October 9, 2019.
- 14.3 Minutes of the Tourism Advisory Committee Meeting held on October 10, 2019.
- 14.4 Minutes of the Halton Hills Accessibility Advisory Committee Meeting held on November 13, 2019.
- 14.5 Minutes of the Downtown Acton BIA Board of Management Meeting dated November 18, 2019.
- 14.6 Minutes of the Active Transportation Committee Meeting held on July 23, 2019.
- 14.7 Minutes of the Active Transportation Committee Meeting held on November 26, 2019.
- 14.8 Minutes of the Downtown Georgetown BIA Board of Management Meeting held on October 8, 2019.

CARRIED

15. PETITIONS/COMMUNICATIONS/MOTIONS

NIL

16. ADVANCE NOTICE OF MOTION

NIL

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2019-0218

Moved by: Councillor W. Farrow-Reed Seconded by: Councillor J. Hurst

THAT the General Information Package dated December 9, 2019 be received.

CARRIED

18. MOTION TO APPROVE CLOSED SESSION ITEMS

2.1 Verbal Update by A.B. Marshall, Chief Administrative Officer and S. Jones, Clerk and Director of Legislative Services regarding personal matters about an identifiable individual, including municipal or local board employees and advice that is subject to solicitor-client privilege, including communications necessary for that purpose. (Enforcement Matter)

Resolution No. 2019-0219

Moved by: Councillor A. Lawlor Seconded by: Councillor J. Hurst

THAT the Verbal Update by A.B. Marshall, Chief Administrative Officer and S. Jones, Clerk and Director of Legislative Services regarding personal matters about an identifiable individual, including municipal or local board employees and advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Enforcement Matter) be received for information.

CARRIED

19. CONSIDERATION OF BYLAWS

Resolution No. 2019-0220

Moved by: Councillor A. Lawlor Seconded by: Councillor T. Brown

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2019-0062

A By-law to authorize the transfer of a permanent easement to Halton Hills Hydro - Willow Street Parking.

BY-LAW NO. 2019-0063

A By-law to deem Block A, Plan M-111 not to be within a registered plan of subdivision.

BY-LAW NO. 2019-0064

A By-law to Levy 2020 Interim Taxes and Establish Penalty and Interest Rates.

BY-LAW NO. 2019-0065

A By-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property and to repeal By-law No. 2018-0076.

BY-LAW NO. 2019-0066 - DEFERRED

A By-law to Amend By-Law No. 93-174 being a By-law that establishes a Board of Management for the Georgetown Business Improvement Area – Board of Management Membership.

BY-LAW NO. 2019-0067

A By-law to establish the collection of certified amounts under the Line Fences Act and Delegate Authority to the Town Treasurer in the payment and collection of certified amounts in accordance with the Line Fences Act.

BY-LAW NO. 2019-0068

A By-law to adopt the proceedings of the Council Meeting held on the 9th day of December, 2019 and to authorize its execution.

CARRIED

20. **ADJOURNMENT**

Resolution No. 2019-0221 Moved by: Councillor C. Somerville Seconded by: Councillor B. Lewis

THAT this Council meeting do now adjourn at 8:16 p.m.

CARRIED
Rick Bonnette, MAYOR
Suzanne Jones Cl FRK



PUBLIC MEETING-2019-0011

37 King Street - Habitat for Humanity Halton-Mississauga
To Amend the Town of Halton Hills Official Plan and Town of Halton Hills Zoning
By-law 2010-0050, as amended to permit the development of 4 townhouse units and a
semi-detached dwelling to be accessed by a private laneway.

Minutes of the Public Meeting Committee held on Monday, December 09, 2019, 6:25 p.m., in the Council Chambers, Town of Halton Hills, Town Hall, 1 Halton Hills Drive, Halton Hills.

Councillor C. Somerville chaired the meeting.

Councillor C. Somerville advised the following:

The purpose of this Public Meeting is to inform and provide the public with the opportunity to ask questions or to express views with respect to the development proposal. The Councillors are here to observe and listen to your comments; however, they will not make any decisions this evening.

As the Chair, I am informing you that when Council makes a decision, should you disagree with that decision, the Planning Act provides you with an opportunity to appeal the decision to the Local Planning Appeal Tribunal for a hearing, subject to Tribunal validation of your appeal. Please note that if a person or public body does not make oral submissions at a public meeting or written submissions to the Town of Halton Hills before the decision is made, the person or public body is not entitled to appeal the decision of the Town of Halton Hills to the Local Planning Appeal Tribunal. In addition, if a person or public body does not make oral submission at a public meeting, or make written comments to the Town of Halton Hills before the decision is made the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal, unless, in the opinion of the Tribunal, there are reasonable grounds to do so. You may wish to talk to Planning staff regarding further information on the appeal process.

The Planning Act requires that at least one Public Meeting be held for each development proposal and that every person in attendance shall be given an opportunity to make representations in respect of the proposal.

The format of this Public Meeting is as follows:

- The Town will generally explain the purpose and details of an application;
- Next, the applicant will present any further relevant information, following which the public can obtain clarification, ask questions and express their views on the proposal.

The applicant and staff will attempt to answer questions or respond to concerns this evening. If this is not possible, the applicant and/or staff will follow up and obtain this information. Responses will be provided when this matter is brought forward and evaluated by Council at a later date.

SPECIFIC PROPOSAL

This Public Meeting involves an application by Habitat for Humanity Halton-Mississauga to amend the Town of Halton Hills Official Plan and Town of Halton Hills Zoning By-law 2010-0050, as amended and to permit the development of 4 townhouse units and a semi-detached dwelling to be accessed by a private laneway. The semi-detached dwelling is proposed to be designed to reference the former Exchange Hotel building, which has been deconstructed.

TOWN'S OPPORTUNITY

The Chair called upon the Town's representative, Tony Boutassis, Senior Planner, to come forward to explain the proposal.

T. Boutassis provided a summary of the Official Plan & Zoning By-law Amendment applications submitted by Habitat for Humanity Halton-Mississauga for the property at 37 King Street in Georgetown. A Public Meeting is required for Official Plan and Zoning By-law Amendments under the Planning Act.

This Public Meeting is being held in accordance with the Mayor's Task Force on Public Engagement and the Public Engagement Charter. The Public Engagement Charter speaks to 3 levels of engagement, which are Inform, Consult and Collaborate. The Public Meeting addresses informing and consulting with the public, and providing an opportunity for the public to ask questions and share views on the subject development proposal.

The subject lands are located on the north side of King Street, west of Queen Street and south of the Georgetown GO Station. The irregularly shaped lot has an area of approximately 0.14 hectares (0.34 acres) and has roughly 22 metres (72 feet) of frontage along King Street and 51 metres (167 feet) of frontage along Queen Street. The site grades up from King Street towards the GO Station.

With regard to the surrounding neighbourhood context; to the North is the Georgetown GO Station and to the East, West and South is Low Density Single Detached Dwellings. The subject lands contained the former Exchange Hotel building, which was deconstructed in late November 2019.

Between 2013 and 2018, the Applicant worked with Town staff to consider numerous redevelopment options. To accommodate the Applicant's preferred concept it was determined that the Exchange Hotel would require relocation to the east end of the site. In 2018, a Minor Variance application was submitted to facilitate the relocation of the building, however, in preparation of the relocation significant deterioration was identified that would make the relocation unfeasible. This led to an agreement between the Town and the Applicant to allow for deconstruction and cataloguing of materials that could potential be used in the building's reconstruction.

The Applicant has submitted a Development Concept, which seeks to obtain the necessary land use approvals for the development of 4 townhouse units and a semi-detached dwelling (containing 2 units). The 4 townhouse units are proposed to be constructed within 1 block, have a height of 3-storeys and front onto King Street. Each townhome is proposed to contain an approximate floor area of 2,000 sq. ft. and contain 3 bedrooms. Private amenity space will be provided for each unit at the rear of the townhouses.

The semi-detached dwelling would front onto Queen Street and is proposed to be designed to reference the former Exchange Hotel building. The reconstructed building will have a total floor area of approx. 2,600 sq. ft. with each unit having a floor area of 1,300 sq. ft. A small amenity space area will be provided for each unit at the rear and the 2 units will share a porch fronting onto Queen Street.

Access to the development is proposed by way of one common private driveway from Queen Street. Parking will be provided in the form of a shared parking area at the rear of the site containing a total of 10 parking spaces. None of the dwellings are proposed to contain garages. A sidewalk is proposed to be constructed in the Town's right-of-way on the west side of Queen Street from King Street to the Georgetown GO station to allow for pedestrian connectivity to and from the subject property.

The Applicant has submitted elevation drawings and renderings for conceptual and illustrative purposes. Town staff note that that the submitted drawings do not represent the final design of the townhouses and semi-detached dwelling. Confirmation of the final architectural design of the development will occur at the Site Plan stage.

Under the Town's Official Plan, the subject lands are located within the Georgetown GO Station Secondary Plan Area and are designated Major Transit Station Area, which does not permit the proposed use. The Secondary Plan also identifies the King and Queen Street intersection as a Gateway, where upgraded streetscape elements such as street furniture, signage, landscaping and special pavement treatment could eventually be incorporated.

The Applicant is proposing to change the designation of the property to a site specific Medium Density Residential Area to accommodate the proposed semi-detached dwelling and townhouse units. The subject lands are zoned Low Density Residential One (LDR1-2) Zone. The LDR1-2 only permits single detached dwellings. The Applicant is proposing to re-zone the property to a site specific Medium Density Residential One (MDR1) Zone to permit the proposed development. If both Amendments were approved, Site Plan and Draft Plan of Condominium applications will be required to facilitate the development.

The applications were circulated to Town staff and external agencies for review and comment. Comments were received from all with the exception of Metrolinx. The comments received to date offer no objection to the proposed development. The major comments relate to:

Heritage:

- Given the cultural heritage significance of the former Exchange Hotel building,
 Town staff are seeking to meet with Habitat and their heritage consultant to discuss
 the proposed architectural design of the semi-detached dwelling to ensure that it
 appropriately references the former Exchange Hotel.
- Although the elevations and renderings submitted are considered preliminary, Town staff would still like some level of comfort with the design prior to preparing a Recommendation Report.

Urban Design and Zoning:

- Planning staff have reviewed the materials and provided the Applicant with comments related to the built form, façade enhancements, shadowing impacts, utility metre and waste storage locations, fencing, grading, and architectural detailing and design treatment.
- While a number of these design elements will be reviewed at the Site Plan stage,
 Town staff want a level of comfort prior to advancing a recommendation report.
- Zoning staff have indicated that they require additional information from the Applicant related to height, building setbacks, porch setbacks and encroachments. This information is required to assist in crafting the final site specific Zoning By-law for the proposed development.

Servicing:

• The Region has indicated that the proposed development will require 5 single detached equivalents (SDE's) of water allocation from the Town.

Traffic and Transportation:

 A Traffic Brief was reviewed by Town staff and additional information is required related to on-site parking and site circulation.

Noise and Vibration:

- Development Engineering and CN Rail staff have indicated that the Noise and
- Vibration Study submitted requires revisions and additional information related to:
 - rail line classification, use of appropriate guidelines, outdoor living areas, receptors location descriptions, appropriate screening (fencing/berming), construction materials and vibration measurements.

Town staff is still awaiting comments from Metrolinx. Staff will continue to work with the Applicant and External Agencies to satisfy these concerns.

On November 4 – a Public Meeting Notice sign was posted on the property and Public Notice was mailed to properties within 120 m of the subject lands. On November 14 Public Notice was posted in the Independent & Free Press with a courtesy Notice published on December 5, 2019.

To date Planning staff has received 2 phone call inquiries from members of the public asking questions about the proposed development. The individuals expressed concern about the state of the building on the property and wanted to know about the timing of building demolition.

APPLICANT'S OPPORTUNITY

The Chair called upon the applicant to provide further information and details on the proposal.

Sarah Golan of Habitat for Humanity stated that the proposed development is to create affordable housing and that Habitat for Humanity is working with Town staff to address the comments and concerns presented and to pay homage to the former building (Station House).

PUBLIC'S OPPORTUNITY

The Chair asked if there were any persons in attendance that have questions, require further clarification or information or wish to present their views on the proposal to come forward.

The following persons came forward.

Jim Waldbusser, 5 Ostrander Boulevard, Georgetown

- J. Waldbusser stated that the overall design submitted for the development of the property fits in to the mature neighbourhood study and that the dimensions of the proposed buildings fit in with the community. He noted concerns about the materials that were taken from the old station house being left out in the elements.
- J. Waldbusser provided historical background of the Station House and stated that he was surprised and disappointed that the station house was taken down.

Noel Murphy, 6 Karen Drive, Georgetown

- N. Murphy asked if he could get pieces of wood from the old station house.
- C. Mills, Commissioner of Transportation and Public Works responded that as the Town does not own the property therefore Mr. Murphy would need to have a discussion with the owners, Habitat for Humanity.

FINAL COMMENT FROM STAFF

The Chair asked if there was any further information which Town Staff wished to provide prior to the conclusion of the meeting.

Staff had no further information to add.

CONCLUSION OF MEETING

The Chair declared the Public Meeting closed. Council will take no action on this proposal tonight. Staff will be reporting at a later date with a recommendation for Council's consideration.

If you wish to receive further notification of this proposal, please leave your name and contact information with Planning staff in the foyer outside this Council Chamber, or with the Town Clerk during regular business hours. Only those persons who leave their names and contact information will be provided further notification. If you wish to speak to the proposal when it is brought before Council in the future, you must register as a delegation with the Town Clerk prior to the meeting.

If you wish to make a written submission the deadline for comment is January 3, 2019.

The meeting adjourned at 6:50 p.m.

Rick Bonnette	MAYOR
 Suzanne Jones	CLERK



PUBLIC MEETING-2019-0012

12144 Steeles Avenue - Toromont Industries
To amend the Town of Halton Hills Official Plan and Town of Halton Hills Zoning
By-law 00-138, as amended, to permit accessory outdoor storage on a portion of
the property.

Minutes of the Public Meeting Committee held on Monday, December 09, 2019, 6:51 p.m., in the Council Chambers, Town of Halton Hills, Town Hall, 1 Halton Hills Drive, Halton Hills.

Councillor C. Somerville chaired the meeting.

Councillor C. Somerville advised the following:

The purpose of this Public Meeting is to inform and provide the public with the opportunity to ask questions or to express views with respect to the development proposal. The Councillors are here to observe and listen to your comments; however, they will not make any decisions this evening.

As the Chair, I am informing you that when Council makes a decision, should you disagree with that decision, the Planning Act provides you with an opportunity to appeal the decision to the Local Planning Appeal Tribunal for a hearing, subject to Tribunal validation of your appeal. Please note that if a person or public body does not make oral submissions at a public meeting or written submissions to the Town of Halton Hills before the decision is made, the person or public body is not entitled to appeal the decision of the Town of Halton Hills to the Local Planning Appeal Tribunal. In addition, if a person or public body does not make oral submission at a public meeting, or make written comments to the Town of Halton Hills before the decision is made the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal, unless, in the opinion of the Tribunal, there are reasonable grounds to do so. You may wish to talk to Planning staff regarding further information on the appeal process.

The Planning Act requires that at least one Public Meeting be held for each development proposal and that every person in attendance shall be given an opportunity to make representations in respect of the proposal.

The format of this Public Meeting is as follows:

- The Town will generally explain the purpose and details of an application;
- Next, the applicant will present any further relevant information, following which the public can obtain clarification, ask questions and express their views on the proposal.

The applicant and staff will attempt to answer questions or respond to concerns this evening. If this is not possible, the applicant and/or staff will follow up and obtain this information. Responses will be provided when this matter is brought forward and evaluated by Council at a later date.

SPECIFIC PROPOSAL

This Public Meeting involves an application by Toromont Industries to amend the Town of Halton Hills Official Plan and Town of Halton Hills Zoning By-law 00-138, as amended, to permit accessory outdoor storage on a portion of the property.

TOWN'S OPPORTUNITY

The Chair called upon the Town's representative, Tony Boutassis, Senior Planner, to come forward to explain the proposal.

T. Boutassis provided a summary of the Official Plan & Zoning By-law Amendment applications submitted by Toromont Industries for the property at 12144 Steeles Avenue in the Premier Gateway Employment Area. A Public Meeting is required for Official Plan and Zoning By-law Amendments under the Planning Act.

This Public Meeting is being held in accordance with the Mayor's Task Force on Public Engagement and the Public Engagement Charter. The Public Engagement Charter speaks to 3 levels of engagement, which are Inform, Consult and Collaborate. This public meeting is to inform and consult with the public and provide an opportunity for the public to ask questions and share views on the subject development proposal.

The subject lands are known as the TransCanada Energy property and are currently occupied by a power plant. The applications are intended to apply to a vacant portion of the property located at the south east corner of Steeles Ave. and Westbridge Dr., north of Highway 401. This part of the property is currently the subject of a Consent application intended to create a new lot to be sold to the Applicant.

The intended parcel will have an area of approximately 5.39 hectares (13.32 acres) and will have roughly 92 metres (302 feet) of frontage along Steeles Ave. With regard to the surrounding neighbourhood context: to the North isRural residential uses, to the East isTransCanada Energy Generating Station, a woodlot and additional industrial lands, to the South is Highway 401 and a truck inspection station and to the West is warehousing and distribution centres.

The Applicant has submitted this Development Concept, which seeks to obtain the necessary land use approval to permit accessory outdoor storage on the south portion of the site. For better viewing on this PowerPoint presentation, the plan has been oriented with Steeles Ave. located to the right. Through a future Site Plan application, the Applicant is proposing to construct a 7,850m² (84,497 sq. ft.) manufacturing facility with accessory office space intended to accommodate the relocation of their corporate head office.

The Applicant manufactures industrial and recreational refrigeration equipment for use in the food, dairy, cold storage and beverage sectors as well as artificial ice and snow surfaces for hockey, curling, skating and skiing. The proposed accessory outdoor storage would include the storage of finished products (compression units on skids) awaiting shipment; racked materials to be used in the manufacturing process; and, packages. The maximum height of the products stored outdoors is 3 metres. The proposed outdoor storage areas would be located behind and to the south of the anticipated manufacturing facility and to the north of Highway 401.

Under the Town's Official Plan, the subject lands are located within the Town's Premier Gateway Employment Area and are designated Prestige Industrial Area. The goal of the Prestige Industrial Area designation is that the predominant use of land will be for employment uses, located in well-designed buildings and structures established on landscaped lots in a visually attractive environment. The Prestige Industrial Area designation permits a number of employment type uses including manufacturing and warehousing facilities as well as business and professional office uses; however, accessory outdoor storage is not permitted.

The Applicant is proposing to change the designation of the new property to a site specific Prestige Industrial Special Policy Area to accommodate the proposed accessory outdoor storage. The subject lands are split zoned as 401 Corridor Prestige Industrial (M7) Zone with a Holding (H) provision on a portion of the property under Zoning By-law 00-138. The M7 Zone permits a wide range employment type uses including manufacturing facilities and office uses but prohibits outdoor storage. The Applicant is proposing to re-zone the property to a site specific 401 Corridor Prestige Industrial (M7) Zone to permit accessory outdoor storage. If both Amendments are approved, submission of Site Plan and Holding Removal applications will be required to facilitate the proposed development

The comments received to date offer no objection to the proposed Official Plan and Zoning Bylaw Amendments. Staff are still awaiting comments from various Town departments once additional information is submitted by the Applicant.

On November 18 – a Public Meeting Notice sign was posted on the property and Public Notice was mailed to properties within 120 m of the subject lands On November 28 – the Public Notice was posted in the Independent & Free Press with a courtesy Notice published on December 5, 2019.

To date Planning staff have received two inquiries from members of the public in regards to the proposal. Both have indicated their support for the application. However, one resident's support is conditional upon a number of issues they would like to be secured through the detailed design of the development.

A summary of the issues and concerns outlined by the member of the public include:

- The outdoor storage should be located on the south portion of the site and linked directly to the use of the manufacturing facility.
- Screening of the outdoor storage;
- Limiting noise associated with the use of the outdoor storage (e.g. forklifts, reverse alarms):
- Limiting light spill-over associated with the outdoor storage;
- Restricting traffic access to Westbridge Drive;
- Widening the landscape buffer along Steeles Ave. to incorporate existing mature trees.

The Applicant is currently proposing the outdoor storage to be located on the south portion of the lot between the future building and Highway 401. Town staff can confirm that the outdoor storage will be confirmed through these amendments and the intention is that it will be located on the south portion of the property and directly associated with the manufacturing use. The rest of these concerns are all issues Town staff have flagged and will addressed and secure at the Site Plan stage.

The Applicant will be required to submit a Site Plan, Building Elevations, Landscape Plans, Site Lighting Plans, Engineering drawings as well as various technical studies including a Traffic Impact Study, Noise and Vibration Study, and Tree Inventory and Preservation Report to assist in facilitating the development of the property.

With regard to Future Steps, Staff are awaiting additional comments from the public following the meeting tonight and are also awaiting additional comments from Town departments and external agencies. Staff will work with the Applicant to satisfy all identified issues and the Final Report will be delivered to Council on the disposition of this matter

APPLICANT'S OPPORTUNITY

The Chair called upon the applicant to provide further information and details on the proposal.

Sarah Vereault, Professional Planner with representing Toromont Industries and Cimco came forward and stated that Cimco is an ice manufacturing company.

The proposed development is a relocation of the Corporate Headquarters of Cimco and the manufacturing facility to Halton Hills and the use proposed is directly in line with the Premier Gateway employment lands, prestige industrial policies. This will bring 230 full time jobs to the community.

The requested official plan amendment and zoning by-law amendments are for outdoor storage which is directly related to the manufacturing facility use. The outdoor storage will be screened and will be located at the South end of the property. S. Vereault noted that a lot of the comments that they have seen so far can be addressed through the Site Plan and working with the Town.

PUBLIC'S OPPORTUNITY

The Chair asked if there were any persons in attendance that have questions, require further clarification or information or wish to present their views on the proposal to come forward.

The following persons came forward.

Ken Lawday, 12099 Steeles Avenue, Halton Hills

K. Lawday stated that he is a resident that lives directly across from the proposed development that is the subject of the application. He is therefore one of the local Hornby residents that will be directly impacted by this application to allow outdoor storage.

Mr. Lawday summarized his comments that he already submitted to Town Planning Staff, which staff had provided in the Town's presentation.

Mr .Lawday stated that it has long been the position of the Town that outdoor storage is not allowed in the Premier Gateway area. As a general rule Mr. Lawday stated he completely agrees with this position. However he stated that he has taken time to consider the application from Toromont and stated that the proposed manufacturing facility and office development will bring higher levels of employment opportunities, whilst occupying a relatively small amount of land area. This is in stark contrast to the usual warehousing that has appeared in this area so far.

Mr. Lawday stated that he feels that this type of manufacturing and office use should be encouraged. However any associated outdoor storage must be compatible with surrounding residential community and strict site plan conditions must be specified for any approval of this outdoor storage. Those conditions being:

- The outdoor storage should be located on the south portion of the site and linked directly to the use of the manufacturing facility.
- Screening of the outdoor storage;
- Limiting noise associated with the use of the outdoor storage (e.g. forklifts, reverse alarms);
- Limiting light spill-over associated with the outdoor storage;
- · Restricting traffic access to Westbridge Drive;
- Widening the landscape buffer along Steeles Ave. to incorporate existing mature trees.

Mr. Lawday stated that provided all of these Site Plan conditions are met he would have no objection to this application being approved.

FINAL COMMENT FROM STAFF

The Chair asked if there was any further information which Town Staff wished to provide prior to the conclusion of the meeting.

Staff had no further information to add.

CONCLUSION OF MEETING

The Chair declared the Public Meeting closed. Council will take no action on this proposal tonight. Staff will be reporting at a later date with a recommendation for Council's consideration.

If you wish to receive further notification of this proposal, please leave your name and contact information with Mr. Boutassis in the foyer outside this Council Chamber, or with the Town Clerk during regular business hours. Only those persons who leave their names and contact information will be provided further notification. If you wish to speak to the proposal when it is brought before Council in the future, you must register as a delegation with the Town Clerk prior to the meeting.

If you wish to make a written submission the deadline for comment is January 3, 2019.

The meeting adjourned at 7:06 p.m.

	MAYOR
Rick Bonnette	
	CLERK
Suzanne Jones	



MINUTES

COUNCIL WORKSHOP

Regional Official Plan – Integrated Growth Management Strategy DECEMBER 9, 2019

Minutes of the Council Workshop regarding Regional Official Plan – Integrated Growth Management Strategy held on December 9, 2019, at 2:00 p.m., in the Council Chambers, 1 Halton Hills Drive, Halton Hills.

MEMBERS PRESENT Mayor R. Bonnette

Councillor C. Somerville Councillor J. Fogal Councillor M. Albano Councillor J. Hurst Councillor T. Brown

Councillor B. Lewis (arrived at 2:43 p.m.)

Councillor W. Farrow-Reed Councillor M. Johnson Councillor B. Inglis Councillor A. Lawlor

Staff Present: (Open & Closed Session)

- A. B. Marshall, Chief Administrative Officer
- S. Jones, Clerk & Director of Legislative Services
- C. Mills, Commissioner of Transportation & Public Works
- J. Linhardt, Commissioner of Planning & Sustainability
- W. Harris, Commissioner of Recreation & Parks
- J. Diamanti, Commissioner of Corporate Services
- H. Olivieri, Chief & Commissioner of Fire Services
- M.J. Leighton, Manager of Accounting and Town Treasurer
- G. Cannon, Chief Librarian
- B. Parker, Manager of Planning Policy
- J. Markowiak, Manager Development Review
- M. Van Ravens, Manager of Transportation
- R. Cockfield, Director of Strategic Initiatives
- M. Ricci, Senior Planner Policy
- D. Szybalski, Director of Economic Development
- S. Silver, Senior Advisor Strategic Initiatives
- R. Stribbel, Senior Planner -Policy
- D. Jones, Planning Analyst

1. OPENING OF THE COUNCIL WORKSHOP

Mayor R. Bonnette convened the workshop in accordance with Section 6 of the Town of Halton Hills Procedure By-law No. 2015-0060, stating that workshop will be held in Closed Session for the purpose of educating and training Members of Council regarding Regional Official Plan - Integrated Growth Management Strategy. This workshop will in no way materially advance the business or decision-making of the Council. Members of Council may issue directions to staff, however, no decisions or motions may be made and discussion must confine itself to the subject of the workshop.

2. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

There were no disclosures of pecuniary or conflict of interest.

3. CONVENE INTO CLOSED SESSION

Resolution No. 2019-0207

Moved By: Councillor M. Albano Seconded By: Councillor T. Brown

This workshop to be convened in accordance with Section 6 of the Town of Halton Hills Procedure By-law No. 2015-0060, and will be held in Closed Session for the purpose of educating and training Members of Council regarding Regional Official Plan - Integrated Growth Management Strategy.

CARRIED

4. PRESENTATIONS

1. Planning Staff

Presentation regarding Regional Official Plan - Integrated Growth Management Strategy.

Presentation took place during Closed Session.

5. RECONVENE INTO OPEN SESSION

Resolution No. 2019-0208

Moved By: Councillor C. Somerville

Seconded By: Councillor W. Farrow-Reed

THAT the Council for the Town of Halton Hills reconvene this Workshop in open session.

CARRIED

6. STAFF DIRECTIONS

NIL

7. ADJOURNMENT

Resolution No. 2019-0209

Moved By: Councillor B. Inglis Seconded By: Councillor M. Johnson

THAT this Council Workshop do now adjourn at 3:24 p.m.

CARRIED	
Rick Bonnette, MAYOR	
Suzanne Jones, CLERK	



REPORT OF THE

COMMUNITY AND CORPORATE AFFAIRS COMMITTEE

Minutes No. CCA-01-2020

Minutes of the Community and Corporate Affairs Committee meeting held on Monday, January 13, 2020 at 3:00 p.m., in the Council Chambers, Halton Hills, Town Hall.

Members Present: Mayor R. Bonnette, (Ex-Officio), Councillor A. Lawlor, Chair,

Councillor J. Fogal, Councillor C. Somerville, Councillor J. Hurst,

Councillor T. Brown, Councillor W. Farrow-Reed

Staff Present: A.B. Marshall, Chief Administrative Officer;

J. Diamanti, Commissioner of Corporate Services; W. Harris, Commissioner of Recreation and Parks;

C. Mills, Commissioner of Transportation and Public Works;

H. Olivieri, Chief and Commissioner of Fire Services; J. Markowiak, Director of Development Review;

W. O'Donnell, Deputy Treasurer and Senior Manager of

Revenue;

G. Cannon, Chief Librarian;

S. Jones, Clerk and Director of Legislative Services;

V. Petryniak, Deputy Clerk

Others Present: Councillor B. Inglis; Councillor B. Lewis

1. CALL TO ORDER

Councillor A. Lawlor called the meeting to order at 3:00 p.m.

1.a Election of Vice Chair

Recommendation No. CCA-2020-0001

THAT Councillor T. Brown become the Vice Chair for the Community and Corporate Affairs Committee.

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary/conflict of interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

There were no delegations/presentations

4. REPORTS & MEMORANDUMS FROM OFFICIALS - FOUR (4) ITEMS FOR RECOMMENDATION

a. RECREATION AND PARKS MEMORANDUM NO. RP-2020-0001 dated December 19, 2019 regarding Parkland Dedication By-law Amendment be received for information. (Recommendation No. CCA-2020-0002)

THAT RECREATION AND PARKS MEMORANDUM NO. RP-2020-0001 dated December 19, 2019 regarding Parkland Dedication By-law Amendment be received for information.

CARRIED

b. CORPORATE SERVICES REPORT NO. CORPSERV-2020-0001 dated January 2, 2020 regarding the Temporary Borrowing of Funds to Meet 2020 Current Operating Expenditures. (Recommendation No. CCA-2020-0003)

THAT Report No. CORPSERV-2020-0001 dated January 2, 2020 regarding the Temporary Borrowing of Funds to Meet 2020 Current Operating Expenditures be received;

AND FURTHER THAT a by-law be passed, authorizing the temporary borrowing of up to \$10,000,000 to meet the current operating expenditures of the municipality for the year 2020;

AND FURTHER THAT any costs of borrowing will be charged to the 2020 operating fund, and reported to Council in the annual report on investment and cash management.

CARRIED

c. CORPORATE SERVICES REPORT NO. CORPSERV-2020-0002 dated January 2, 2020 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at September 30, 2019. (Recommendation No. CCA-2020-0004)

THAT Report No. CORPSERV-2020-0002 dated January 2, 2020 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at September 30, 2019 be received as information.

CARRIED

d. LIBRARY SERVICES REPORT NO. LIB-2020-0001 dated December 10, 2019 regarding the Acton Branch Reading Deck. (Recommendation No. CCA-2020-0005)

THAT Report No. LIB-2020-0001 dated December 10, 2019, regarding the Acton Branch Reading Deck be received;

AND FURTHER THAT Council approve the Acton Branch Reading Deck request in the amount of \$25,000;

AND FURTHER THAT Council approve the release of \$25,000 from the Library's Capital Reserve Account to fund the escalated construction cost of the Reading Deck.

CARRIED

5. CLOSED SESSION

There was no closed session.

6. RECONVENE INTO OPEN SESSION

N/A

7. ADJOURNMENT

The meeting adjourned at 3:25 p.m.

Rick Bonnette, MAYOR
 Suzanne Jones, CLERK



REPORT OF THE

PLANNING, PUBLIC WORKS AND TRANSPORTATION COMMITTEE Minutes No. PPT-01-2020

Minutes of the Planning, Public Works and Transportation Committee meeting held on Tuesday, January 15, 2020 at 3:00 p.m., in the Council Chambers Halton Hills Town Hall.

Members Present: Mayor R. Bonnette, (Ex-Officio), Councillor M. Albano, Chair,

Councillor C.Somerville, Councillor J. Fogal, Councillor B. Lewis, Councillor M. Johnson,

Councillor B. Inglis

Staff Present: A. B. Marshall, CAO,

S. Jones, Clerk and Director of Legislative Services,

C. Mills, Commissioner of Transportation and Public Works, J. Linhardt, Commissioner of Planning and Development,

W. Harris, Commissioner of Recreation and Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner. of Fire Services,

G. Cannon, Chief Librarian, R. Brown, Deputy Clerk

Others Present: Councillor T. Brown, Councillor A. Lawlor

1. CALL TO ORDER

Councillor M. Albano, Chair opened the meeting at 3:00 p.m.

1.a Election of Vice Chair

Recommendation No. PPT-2020-0001

THAT Councillor B. Inglis be elected Vice-Chair for the Planning, Public Works and Transportation Committee.

CARRIED

2. DISCLOSURE OF PECUNIARY/ CONFLICT OF INTEREST

There were no disclosures of pecuniary or conflict of interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

NIL

4. REPORTS & MEMORANDUMS FROM OFFICIALS – SIX (6) ITEMS FOR RECOMMENDATION

4.a PLANNING AND DEVELOPMENT REPORT NO. PD-2020-0001 dated December 20, 2019 and titled "Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – Barrett Barn, 98 Confederation". (Recommendation No. PPT-2020-0002)

THAT Report PD-2020-0001 dated December 20, 2019 and titled "Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – Barrett Barn, 98 Confederation" be received;

AND FURTHER THAT Council state its intention to designate the property at 98 Confederation Street, legally described as "PT LT 21, CON 9 ESQ, AS IN 487944; HALTON HILLS/ESQUESING; SUBJECT TO EXECUTION 92-00217, IF ENFORCEABLE", under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT Clerks staff proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 98 Confederation Street be brought forward to Council for adoption.

CARRIED

4.b PLANNING AND DEVELOPMENT REPORT NO. PD-2020-0002 dated December 20, 2019 and titled "Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – Hyde Family Home". (Recommendation No. PPT-2020-0003)

THAT Report PD-2020-0002 dated December 20, 2019 and titled "Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – Hyde Family Home" be received;

AND FURTHER THAT Council state its intention to designate the property at 18 Queen Street, legally described as "PT LT 8, PL 37, NW OF ALBERT ST; PT LT 8, PL 37, SE OF QUEEN ST, AS IN 800956, T/W 800956, S/T 800956; HALTON HILLS", and known as the Hyde Family Home, under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT Clerks staff proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 18 Queen Street be brought forward to Council for adoption.

CARRIED

4.c PLANNING AND DEVELOPMENT REPORT NO. PD-2020-0003 dated December 20, 2019, titled "Amendment of a Designating By-law 2017-0048: Norval Presbyterian Manse and Cottage, 402-404 Draper Street". (Recommendation No. PPT-2020-0004)

That Report PD-2020-0003 dated December 20, 2019, titled "Amendment of a Designating By-law 2017-0048: Norval Presbyterian Manse and Cottage, 402-404 Draper Street" be received;

AND FURTHER THAT Council state its intention to amend By-law 2017-0048 to revise the legal description of the property at 402-404 Draper Street to read "PT LTS 2 & 3 EAST OF DRAPER ST PL NORVAL PT 1 20R20592 TOWN OF HALTON HILLS" in accordance with Section 30.1(1,2) of the Ontario Heritage Act;

AND FURTHER THAT Clerks staff proceed with serving the owner of the property at 402-404 Draper Street written notice of the proposed amendment to the designating by-law in accordance with Section 30.1(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period for the owner of the property has expired, and if there are no objections, the amended Designating By-law for the Norval Presbyterian Manse and Cottage at 402-404 Draper Street as contained within Appendix A of this report be brought forward to Council for adoption;

AND FURTHER THAT Council repeal the original Designating By-law for the property at 402-404 Draper Street, By-law 2017-0048.

CARRIED

4.d PLANNING AND DEVELOPMENT REPORT NO. PD-2020-0005 dated January 6, 2020, regarding the "Recommendation Report for proposed Official Plan and Zoning By-law Amendments to permit accessory outdoor storage on a portion of 12144 Steeles Avenue (Premier Gateway Employment Area)". (Recommendation No. PPT-2020-0005)

THAT Report No. PD-2020-0005 dated January 6, 2020, regarding the "Recommendation Report for proposed Official Plan and Zoning By-law Amendments to permit accessory outdoor storage on a portion of 12144 Steeles Avenue (Premier Gateway Employment Area)", be received;

AND FURTHER THAT Town of Halton Hills Official Plan Amendment No. 39, which amends the Town of Halton Hills Official Plan, for the lands municipally known as 12144 Steeles Avenue (Premier Gateway Employment Area), as generally shown in SCHEDULE 3 – OFFICIAL PLAN AMENDMENT, be adopted as an exempt Local Official Plan Amendment;

AND FURTHER THAT the Zoning By-law Amendment, to amend Town of Halton Hills Zoning By-law 57-91, as amended by By-law 00-138, for the lands municipally known as 12144 Steeles Avenue (Premier Gateway Employment Area), as generally shown in SCHEDULE 4 – ZONING BY-LAW AMENDMENT, be approved;

AND FURTHER THAT in accordance with Section 34 (17) of the Planning Act, no further notice is determined to be necessary.

CARRIED

4.e TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2020-0001 dated December 17, 2019, regarding Award of Tender T-122-19 for the Rehabilitation of Main Street North Bridge over CNR, Site #13. (Recommendation No. PPT-2020-0006)

THAT Report No. TPW-2020-0001, dated December 17, 2019, regarding Award of Tender T-122-19 for the Rehabilitation of Main Street North Bridge over CNR, Site #13, be received;

AND FURTHER THAT Torbridge Construction Ltd., 61 Steinway Blvd., Toronto, Ontario, M9W 6H6, be awarded Contract No. T-122-19, Rehabilitation of Main Street North Bridge over CNR, Site #13, at a total amount of \$2,335,398.23 (plus applicable taxes);

AND FURTHER THAT Council authorizes the Mayor and Clerk to execute the necessary contract documents for this project.

CARRIED

4.f TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2020-0002 dated December 9, 2019, regarding Transforming and Modernizing the Delivery of Ontario's Building Code Services. (Recommendation No. PPT-2020-0007)

THAT Report No. TPW-2020-0002, dated December 9, 2019, regarding Transforming and Modernizing the Delivery of Ontario's Building Code Services be received;

AND FURTHER THAT the Town forward their concerns, as listed in this report, respecting the proposed Minister of Municipal Affairs and Housing;

AND FURTHER THAT this report be circulated to the Town of Oakville, City of Burlington, Town of Milton and the Association of Municipalities of Ontario.

CARRIED

STAFF DIRECTION:

That Staff draft a letter for the Mayor, which raises the Town of Halton Hills' concerns with the changes proposed regarding transforming and modernizing the delivery of Ontario's Building Code services. The letter to be sent to the appropriate Minister, along with a copy of Report No. TPW-2020-0002. (Moved By: Councillor J. Fogal)

CARRIED

5. CLOSED SESSION

NIL

6. RECONVENE INTO OPEN SESSION

NIL

The meeting adjourned at 3:28 p.m.	
	Rick Bonnette, MAYOR
	Suzanne Jones, CLERK

7.

ADJOURNMENT



MINUTES

Committee of Adjustment hearing on **Wednesday, November 6, 2019** at 6 p.m. in the in the Council Chambers, Town Hall, 1 Halton Hills Drive, Halton Hills (Georgetown).

MEMBERS PRESENT:

Gordon Driedger, Jane Watson, Neal Panchuk, Thomas Hill, Wayne Scott

STAFF PRESENT:

John McMulkin, Planner Niloo Hodjati, Secretary-Treasurer, Committee of Adjustment

- 1. CALL TO ORDER / CHAIR'S OPENING REMARKS.
- 2. **DISCLOSURES OF PECUNIARY INTEREST.** None declared.
- 3. RECEIPT OF PREVIOUS MINUTES.

It was MOVED by Thomas Hill, SECONDED, and CARRIED THAT the minutes of the hearing held on Wednesday, October 2, be received.

- 4. APPLICATIONS HEARD:
- 4A. HEARING #1 Consent & Minor Variance D10CON19.003H & D13VAR19.028H 1909995 ON Inc.

Location: 214 Mill Street East, Town of Halton Hills (Acton), Regional Municipality of Halton

Consent Purpose: to create a **new lot & reserve an easement**. The parcel to be severed is shown on the sketch of survey as Parcel B, Parts 2 & 3 (± 459.2 sq m), prepared by Van Harten Surveying Inc., Ontario Land Surveyor, project no. 27388-19, dated August 27, 2019, date stamped by the Committee of Adjustment on October 3, 2019. Note that Parcel A (Part 1) is reserving an easement on Part 3 for servicing.

Minor Variance Purpose: Requesting relief from Zoning By-law 2010-0050, as amended.

1. To permit the longest lot line that abuts a street (George Street) to be deemed the front lot line, whereas the Zoning By-law requires the shortest lot line that abuts a street (Mill Street East) to be deemed as the front lot line.

To accommodate a new lot.

Owner: 1909995 ON Inc., Doug Pattison, **Agent:** Silvercreek Commercial, Suzanne Clarke (Don Jackson)

Present (oral submissions): Silvercreek Commercial, Don Jackson

The Town Planner provided a summary of the proposal, and referenced the received objections related to matters including: overdevelopment, setting a precedent, and loss of trees. Also, noted no objection to the applications subject to referenced conditions, stating that the proposal meets our Zoning By-law standards, each application is evaluated on its own merits, and that some trees are being preserved and new ones planted. The agent was present to answer any questions. Discussions included: the proposal at the pre-consultation stage, road widening, floor area, sidewalks, the previously submitted Minor Variance, and similarity of the proposed lot to other smaller lots in the neighbourhood.

It was MOVED by Wayne Scott, SECONDED, and CARRIED THAT the applications be approved, subject to conditions (for the Consent).

- Gordon Driedger was not in support of approval, and voted for refusal of the application.
- 5. ADJOURNMENT: approximately 6:40 p.m.

 Secretary-Treasurer

C: Halton Hills Clerks, Deputy Clerk - Legislation & Elections



Second: Carolyn Callero

Board Members Present: Randy Kerman (Board Chair), Beverley King (Vice Chair), Cindy Robinson (Treasurer), Jane Fogal (Council Appointee), Carolyn Callero, Sandy Mackenzie.

Regrets: Suzanne Clarke (Secretary), Connie Ward.

Staff Attending: Yaw Ennin (BIA Manager), Nikki Jackson (Membership & Events Co-ordinator).

Guests: Damian Szybalski (Economic Development, Town of Halton Hills), Ted Flanagan (Caldwell Securties).

1. Call to order – 9:03 am By Randy Kerman (Board Chair)

2. Acceptance of Agenda:

Motion: To Approve the Agenda Motion Moved By: Cindy Robinson

Motion passed

3. Declaration(s) of Conflict of Interest None

4. Approval of Previous Meeting Minutes

Motion: To Approve the Meeting Minutes of the October 8, 2019 Board Meeting
Motion Moved By: Cindy Robinson Second: Sandy Mackenzie
Motion passed

- 5. Correspondence None
- 6. Consent Agenda None
- 7. Guest Speaker Damian Szybalski (Economic Development, Town of Halton Hills)
 Update on Town of Halton Hills' Economic Development and Tourism Strategy.
- 8. Manager's Report

 Action: Report accepted with no changes

Attached

Action: To notify BIA members that the BIA will help facilitate bulk buying of candy for the businesses for Masquerade On Main. The BIA will gradually reduce how much candy we will supplement to businesses at the event. The BIA Manager will inform the businesses in advance of the change and help businesses make appropriate size orders.

Action: To continue to put in marketing materials that Masquerade on Main is targeted for 10 years and under children.

- 9. Business arising
 - a) Holiday Magic & Market

Decorations will go up shortly (banners, garlands, wreaths). It is still not confirmed for horse and wagon rides because of the logistics of a 20-person wagon in the tight confines of Main Street South.

b) Bike Rack Update

The bike racks have been ordered. The BIA is waiting for the invoice from Maglin to pay.



c) Updated Personnel Policies and Accompanying Policies

Motion: To approve the updated Personnel Policy.

Motion Moved By: Beverley King Second: Carolyn Callero

Motion passed

Motion: To approve the updated Purchasing Policy.

Motion Moved By: Beverley King Second: Carolyn Callero

Motion passed

Motion: To approve the new Workplace Violence and Harassment Policy and Workplace

Discrimination Prevention Policy.

Motion Moved By: Beverley King Second: Carolyn Callero

Motion passed

Action: Board to review Service Recognition Policy, Electronic Mail Policy and Social Media

Policy available in Dropbox.

10. Council update - Jane Fogal

a) Water allocation – The Town is waiting to find out how this will impact Vision Georgetown. If Georgetown South is given lake water, then the well water can be used for intensification projects.

- **b) Metrolinks** There is a plan for electrification of the line between Kitchener and Georgetown.
- **c) Habitat for Humanity** Demolition will happen shortly. They are ready to start on the townhouses at the GO station.
- **d) Amico** The townhouse development is ready to go.

11. Financial Statements - Cindy Robinson

a) Summer Jobs Student Grant – the monies were received.

b) Acceptance of financial statements

Motion: To accept the October financial statements as presented

Motion Moved By: Cindy Robinson Second: Carolyn Callero

Motion passed

12. Committee Updates

- a) Farmers Market Farmers Market Committee meeting will take place this week. Many of the vendors are returning for the Holiday Market at the Holiday Magic event.
- b) Façade Improvement Program We are still waiting for Silvercreek Café and Glazed Expressions to complete their work and submit their receipts. The remainder of the FIP grant allotment will be applied for Downtown Georgetown BIA's façade improvements.
- c) Set up committees for 2020 Recruitment of board members and BIA members is needed for the following committees: Marketing, Beautification, Façade, Farmers Market, Events.

 Recommendation: ask Dennis Roberts (Marketing, Halton Hills Public Library) to join the Marketing Committee.

13. New Business -

- a) AGM 2019 Recap –Ted Flanagan (Caldwell Securities), Ron Quinlan (Glazed Expressions) and Jamie Watt (Carpet One) were elected. The BIA is awaiting for Town Council's approval before they are official members of the BIA board.
- **b)** Parking issues on Mill Street Paul Armstrong's (Armstrong Insurance) concern about illegal parking. The Town will give out tickets or warnings only with BIA on official record that they are asking for enforcement of the parking by-laws.



Action: To find out more information if the Town's parking/ticketing system is able to record the number of warnings given, etc. The BIA has a preference for warnings rather than ticketing.

- **c)** Home Hardware marketing proposal It isn't a good spend of marketing dollars, so not to be pursued.
- **d) McGibbon Update** Sandy Mackenzie heard that it's potentially turning into a rental project with a reduction in parking space. He voiced concerns of the building's deterioration continuing.

14. Meeting Adjournment:

Motion: To Adjourn

Motion Moved By: Cindy Robinson Second: Sandy Mackenzie

Motion passed

There being no further business to conduct the Georgetown BIA adjourned at 10:13 AM

Next Meeting - Tuesday, December 10, 2019 @ 9:00 AM

Halton Hills Public Library Board

Wednesday, November 13, 2019 Georgetown Branch-Board Room 7:00 p.m.

Minutes

Present: Ted Brown, Larry Hawes, Matt Kindbom, Ann Lawlor, Keith Medenblik,

Joanna Meler, James Schumacker, Tamara Smith (Chair), Marilyn Willis

<u>Staff Present:</u> Geoff Cannon, Douglas Davey, Barb Elliott (Recorder), Beverley King, Mary Land

Regrets: Betsy Cosper, Lisa Caissie

1.0 Declaration of Quorum

T. Smith declared a quorum was present and called the meeting to order at 7:00pm.

2.0 Approval of Agenda

- Tabled by B. King (to December): New Business 13.5) 2018 Annual Report
- Addition by G. Cannon: In Camera item 13.7.1) Item regarding personal matters about an identifiable individual, including municipal employees or local board members

Moved by J. Schumacker That the agenda be approved as amended.

Seconded by J. Meler

11/13/19-1 CARRIED

3.0 Declaration of pecuniary interest

None

4.0 Minutes

4.1 October 9, 2019

Moved by T. Brown That the Minutes of October 9, 2019 be approved.

Seconded by M. Willis

11/13/19-2 CARRIED

4.2 In Camera October 9, 2019

Moved by M. Willis That the In Camera Minutes of October 9, 2019

be approved.

Seconded by K. Medenblik

11/13/19-3 CARRIED

5.0 Consent Agenda

Moved by T. Brown That Consent Agenda items:

5.1 Third Quarter Report

5.2 Independent article (Oct. 17, 2019) re: Hope for Hospice

- **5.3** The New Tanner article (Oct. 17, 2019) re: Star Wars Reads
- **5.4** National Post article (Oct. 30, 2019) re: Attack on public libraries for letting...
- 5.5 Independent article (Nov. 7, 2019) re: Models Tell Veterans' Stories at Library
- **5.6** Independent article (Nov. 7, 2019) re: Halton Hills Library Hosting Firefighter Storytime
- **5.7** Independent article (Nov. 7, 2019) re: Former CBC Announcer to Talk Storytelling at...

be approved.

Seconded by K. Medenblik

Discussion:

 Regarding item 5.4) National Post article (Oct. 30), it was noted that HHPL's room booking policies are very similar to that of Toronto Public Library (TPL), and that the majority of rooms available are unlikely to be a large enough venue for a speaker presentation such as the one hosted by TPL and discussed in the article.

11/13/19-4

CARRIED

6.0 Correspondence

None

7.0 Business Arising

- **7.1** Report No. LBD-2019-021 Re: Staff Development Day
 - B. King presented a summary of staff development day sessions held at the Georgetown Branch on October 7, 2019, and requested Board consideration to hold this staff event again in 2020. B. King noted that staff had provided considerable positive feedback indicating that the knowledge gained during these sessions would assist them in their current roles.

Moved by M. Willis That Report LBD-2019-021, dated October 29, 2019

regarding Staff Development Day be received;

AND FURTHER THAT the request to close both Library branches and cancel all offsite programs for one Monday in the fall of 2020 to support a Library Staff

Development Day be approved.

Seconded by J. Meler

11/13/19-5 CARRIED

o Board members will be invited to attend next year.

8.0 Executive Search Sub-Committee Report

 K. Medenblik reported that the committee met on October 28th. S. Gourlay, the Town's Manager of Purchasing, assisted with the finalization of the RFP to hire a search firm to replace the Chief Librarian who will be retiring in 2020. • The RFP has been posted and will close on November 19th. Submissions will be reviewed on November 28th and if necessary, interviews will take place on December 5th. The contract is expected to begin in January 2020.

9.0 Council Update

- T. Brown and A. Lawlor reported:
 - o Town Budget Committee meetings will begin soon.
 - Strategic planning priorities are focusing around three areas: shaping future growth, transportation issues, and climate change.
 - A Green Energy Fund is being developed where savings from energy efficiency would be channeled into further enhancing energy efficiency and mitigating the effects of climate change.

10.0 Friends of the Library Update

- M. Kindbom reported:
 - o The next Caddystacks event has been scheduled for Saturday, March 21, 2020.
 - 1,000 new redesigned book bags are being considered. If purchased, they will be available for sale by the Friends.

11.0 Community Connections Update

- G. Cannon reported that the YouTube video "Crusoe goes to the Library" was recently released. This episode was recorded at both the Georgetown and Acton branches. As well, the recent Firefighter Storytime was promoted via YourTV Halton.
- G. Cannon recently participated in preliminary discussions with Service Ontario to explore ways that Service Ontario can "rework its purpose and partner with libraries".
- L. Hawes reported that G. Cannon had presented the Advocacy Presentation at the Senior Men's Luncheon on October 10th. Feedback was positive.

12.0 Financial Report

- **12.1** Month End Report (September)
 - B. King reported that spending is at the expected level.
 - Total revenue is slightly under budget primarily due to the decrease in fines collected, and also, the Ministry operating public library grant has not yet been received. In June 2020, the fines-free policy will be reviewed to assess the impact and effectiveness of this program. Results of the review will be reported to the Board.
 - The Month End Report was received by the Board.

13.0 New Business

- **13.1** Presentation: HHPL Business Plan 2020
 - Based on the Library's 2020 Business Plan, G. Cannon presented the 2020 Library work plan to the Board. Projects in 2020 are expected to include:
 - Continued replacement of end of life equipment including self-check stations, early literacy stations, Wi-Fi data points and RFID pads

- Furniture refreshment in the Teen lounges of both branches
- Review collections and services to better welcome and connect with newcomers and a diverse community
- Exploring ways for the Library to become more sustainable
- Work with the Mississauga's of the New Credit to enhance collections, services and programs
- This information will be presented to Council in December.
- o The full 2020 Business Plan will be forwarded to the Board.

13.2 Memo No. LBM-2019-003 Re: Truth and Reconciliation

B. King presented an update to the Board regarding the Library's commitment and progress to Truth and Reconciliation efforts. A number of initiatives are in progress including, but not limited to, recognizing and offering land acknowledgements at programs and events, participating in the Moccasin Identifier Project, researching and developing a formal land acknowledgement statement, collaborating with the Town on events (e.g. Water ceremony in Glen Williams during Culture Days), provide staff with professional development opportunities to increase their knowledge and understanding of Indigenous communities (e.g. hosting a KARIOS Blanket Exercise for staff).

13.3 Report No. LBD-2019-023 Re: Capital Reserve Request to fund Acton Reading Deck

- G. Cannon presented for Board consideration, Report No. LBD-2019-023 to consider a request to Council to provide funding from the Library's Capital Reserve to cover unexpected additional costs for the Acton Branch Reading Deck.
- G. Cannon is currently exploring the possibility of defraying some of the additional costs through in-kind sponsorship for several aspects of the project such as the plantings, decking, etc. A letter will be developed for the Board to send to local businesses to request their consideration of sponsorship for this project. Any sponsorship received would in effect reduce the amount of funding needed from the capital reserve.

Moved by M. Kindbom

That Report No. LBD-2019-023 dated October 31, 2019 be received, regarding a Capital Reserve Request in the amount of \$25,000 to fund the cost escalation for the Acton Branch reading Deck;

AND FURTHER THAT the Halton Hills Public Library Board approve the Capital Reserve Request to fund the Acton Reading Deck;

AND FURTHER THAT the Halton Hills Public Library Board approve that a request be made to Council to release \$25,000 from the Library Capital Reserve Account to fund the escalated cost of the Reading

Deck.

Seconded by J. Meler

11/13/19-6 CARRIED

13.4 Report No. LBD-2019-022 Re: The Sale of Art Products at Arts and Cultural Programs

 D. Davey presented Report No. LBD-2019-022 for Board consideration to modify the Programming Policy to allow for the sale of art and cultural products at special event programs. This request would increase the library's ability to promote the arts, creativity, and culture within the community by permitting creators and relevant retailers to sell related items at special event programs.

Moved by M. Willis That Report LBD-2019-022, dated October 30, 2019

regarding the sale of products at arts and culture

programs be received;

AND FURTHER THAT the Board's programming Policy be modified to include reference to the sale of art and cultural products at special event programs.

Seconded by J. Schumacker

11/13/19-7 CARRIED

13.5 2018 Annual Report - TABLED

13.6 December Board Meeting

- B. Elliott discussed that traditionally, the Board has met for dinner just prior to the December meeting, and asked if the Board would like to meet similarly this year. There was general consensus that the December 11th Board meeting would be held in the Cultural Centre Studio, and that a dinner would be served at 6:00pm. The regular Board meeting will commence at 7:00pm.
- o B. Elliott will send out an email reminder.
- 13.7 In Camera

Moved by T. Brown That the meeting move In Camera.

Seconded by L. Hawes

11/13/19-8 CARRIEDB. King, D. Davey and M. Land left the meeting.

- **13.7.1** Personnel Matter re: an identifiable individual, including municipal employees or local board members
- B. Elliott left the meeting.
 - **13.7.2** Personnel Matter re: an identifiable individual, including municipal employees or local board members

Moved by M. Willis That the meeting move Out of Camera.

Seconded by K. Medenblik

11/13/19-10 CARRIED

Rising report:

 T. Smith reported that the Board had received information regarding a request by a Board member for a temporary leave of absence.

In Camera Motion 11/13/19-9 was passed to grant a six month leave of absence with the status of the Board seat to be reconsidered in May 2020.

T. Smith reported that the Board had discussed and approved by consensus, the
 2019 final GPS for the Chief Librarian.

14.0 Health & Safety Report

- G. Cannon reported that there have been no Health and Safety related incidents since the November Board meeting.
- D. Davey reported that new chemical-free receipt paper is now in use at all HHPL service points. The cost of the new paper is comparable to that used previously. Staff are currently considering options to either recycle or dispose of the old receipt paper.

15.0 Next Meeting

Wednesday, December 11, 2019 7:00 pm Cultural Centre – Studio

16.0 Adjournment

Moved by M. Kindbom That the meeting be adjourned. Seconded by J. Meler

11/13/19-11 CARRIED

The meeting adjourned at 9:30pm.

Signed:	Signed:
Tamara Smith, Chair	Geoff Cannon, Chief Librarian
Halton Hills Public Library Board	Halton Hills Public Library Board

APPROVED: December 11, 2019 DATED: December 11, 2019



MINUTES OF THE HERITAGE HALTON HILLS COMMITTEE

Minutes of the Heritage Halton Hills Committee meeting held on Wednesday November 20, 2019 in the Esquesing Room at Town Hall, 1 Halton Hills Drive, Halton Hills, ON.

Members: Councillor T. Brown, Chair; D. Brock; B. Cosper; R. Denny; A.

Douglas; S. Frick; G. Miller; L. Quinlan; M. Rowe; A. Walker.

Regrets: C. Donaldson

Staff Present: L. Loney, Senior Heritage Planner; V. Petryniak, Deputy Clerk

Others Present: Phil Lewin, Resident of Halton Hills

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

3. RECEIPT OF PREVIOUS MINUTES

Recommendation No. HERITAGE-2019-0039

THAT the minutes of the Heritage Halton Hills Committee meeting held on October 16, 2019 be received for information.

CARRIED

4. SCHEDULED ITEMS FOR DISCUSSION

a. Heritage Tax Refund Program By-law Update

L. Loney told the Committee the by-law for the heritage tax refund program has been consolidated into a new by-law which will be going to Council on December 9, 2019 for approval.

b. Grant Inspections

L. Loney provide an update on the inspections which took place for various properties. She provided pictures showing the completed work and the amount each property would receive from the grant.

c. Designation Report Updates

L. Loney reviewed the Designation reports for 98 Confederation (Barrett Barn) and 18 Queen Street (Hyde Family House). The only changes made to the reports was in regards to the description of the heritage attributes, written specifically to protect them in the future.

L. Loney and M. Rowe will work on housekeeping changes and bring a report to council in January.

d. By-law Repeal & Replace: 402-404 Draper Street (Norval Presbyterian Manse & Cottage)

L. Loney explained By-law 2017-0048 regarding the Norval Manse would be repealed to correct the legal description that is currently on it. The new by-law with the correct legal description will be brought to Council for approval in January 2020.

e. Heritage Halton Hills Terms of Reference and Mandate

L. Loney will re-work the Terms of Reference and Mandate for the Heritage Halton Hills Committee, noting it hasn't been updated since 2005 to reflect changes to the Ontario Heritage Act. She will provide a draft of the new Terms of Reference and Mandate to the committee in the new year.

f. Glen Williams Ball Park

The Committee received a request from P. Lewin to look at designating the Glen Williams ball diamond #1 under the heritage act.

There is currently an RFP out to update the Glen Williams secondary plan. Staff and the consultants will be looking at the ball park to see if designating it is feasible as the secondary plan will address the heritage aspects of the park.

g. Signage Update

M. Rowe discussed the list of signed properties that was distributed to the committee through email. Discussion took place around the possibility of a comprehensive list of signed, listed and designated properties to better explain the difference to the public.

5. SUB-COMMITTEES AND WORKING GROUPS

6. CLOSED SESSION

7. ITEMS TO BE SCHEDULED FOR NEXT MEETING

Posters - A. Douglas
Update on Allison farm house
Barn inventory

8. ADJOURNMENT

The meeting adjourned at 7:12 p.m.



Site Alteration Committee

MINUTES

Minutes of the Site Alteration Committee held on Thursday November 21, 2019, at 3:00 p.m., in the Esquesing Room, Halton Hills Town Hall.

MEMBERS PRESENT: Councillor Ted Brown (Chair)

Andrew Stabins (Vice-Chair)

Councillor Bryan Lewis
Councillor Clark Somerville

Ralph Padillo David McKeown

Bill Allison

STAFF PRESENT: Bill Andrews, Director of Engineering

Maureen Van Ravens, Manager of Transportation Jeff Jelsma, Manager of Development Engineering

Nova Bonaldo (Recording Secretary)

OTHERS PRESENT: Nick Dhaliwal, 2570997 Ontario Inc.

Sandy Dhaliwal Robert Kellogg Ray Chesher

Clare Riepma, Riepma Consultants Inc.

1. Disclosure of Pecuniary/Conflict of Interest Nil.

2. Delegation

a) SA-19030, Delegation: Nick Dhaliwal, 2570997 Ontario Inc., Property Owner – 16268 17 Side Road

The Owner is requesting an Exception or Variance to Site Alteration By-law 2017-0040 to allow for the previously imported fill to remain on the property to allow for improvements to the barn yard area for livestock.

Facts

The Owner recently acquired the property and has made improvements to the barn yard area for livestock. Manure was removed from the barns to create space within for the livestock and fill has been place and levelled adjacent to the two barns.

Staff have investigated the site as a result of a complaint and informed the Owner that the activities are in contravention to the Site Alteration By-law, and that an application for a Site Alteration Exception to By-law 2017-0040 is required.

Analysis and Discussion

Staff indicated that the Owner has provided drawings for the works and recommend accepting and approving the application.

Committee Members and the Owner discussed drainage, the culvert and wells on the property, soil testing, and whether further fill would be required to complete the works. The Owner indicated no further fill is required, only grading as per the application drawings, allowing drainage to the adjacent field on Tenth Line. Staff have approved the proposed grade for drainage.

Conclusion

Staff and Committee Members support the application for Exception to Site Alteration By-law 2017-0040 to bring the contravention into compliance.

Recommendation No. SA-2019-0003

THAT the Site Alteration Committee recommends the "Terms and Conditions of All Permits" listed in Schedule C of the Site Alteration By-law No. 2017-0040;

AND FURTHER THAT the Site Alteration Committee supports the works, subject to the applicant meeting all conditions to the satisfaction of staff.

CARRIED

b) SA-19047, Delegation: Clare Riepma, Clare Riepma Consultants Inc., Agent representing Robert Kellogg, Property Owner – 12056 Sixth Line

The Owner's Agent is requesting an Exception or Variance to Site Alteration Bylaw 2017-0040 to allow the importation of 4,245m³ (± 425 truckloads) of fill to improve the drainage and agricultural capabilities of a portion of the former pit on the property.

Facts

The Agent indicated there is poor drainage on the property in the location of the closed gravel pit. The Owner would like to import fill to the area to allow for better drainage and agricultural capabilities. The fill source site is 13394 Highway 7 as it currently has 4,246m³ of access fill due to the construction of self-storage buildings.

Property 12056 Sixth Line is regulated by the Niagara Escarpment Commission (NEC) therefor a NEC permit is also required. The Agent has applied and is awaiting approval.

Analysis and Discussion

The Agent expressed that the fill from 13394 Highway 7 is native material and has been tested.

Committee Members and Agent discussed the timeframe for the works and the proposed haul route from 13394 Highway 7 being Highway 7 south to 22 Side Road, 22 Side Road west to Sixth Line, Sixth Line south to 12056 Sixth Line. Less than 100 truckloads will be imported per day as there will only be one truck running between sites. In summer 2020, 22 Side Road is slated for reconstruction therefor the hauling of fill on that route is required to be completed prior to road works.

Due to the application fee being paid by a party other than the owner, a Large Scale/Commercial Fill permit application is required.

Also discussed was that if further fill is required, the Owner would have to apply before the Site Alteration Committee.

Conclusion

Staff and Committee Members support approving the Large Scale/Commercial Fill permit application for Exception to Site Alteration By-law 2017-0040 once the NEC permit has been approved and submitted.

Recommendation No. SA-2019-0004

THAT the Site Alteration Committee recommends the "Terms and Conditions of All Permits" listed in Schedules B and C of the Site Alteration By-law No. 2017-0040;

AND FURTHER THAT the Site Alteration Committee supports the works, subject to the applicant meeting all conditions to the satisfaction of staff.

CARRIED

3. Fill Operations – Update

Staff provided verbal updates regarding on-going fill operations and responded to Site Alteration Committee questions and concerns.

The Committee advised of the 2019 Ontario Excess Soil Symposium scheduled for December 4, 2019. It was also discussed that there has been no policy update from the Provincial Government.

4. Upcoming Items for the next Agenda

- Update and clarity on the approved conditions for the Conservation Halton Permit regarding hours and number of truckloads per day for SA-18028 – 9268 Fifth Line as Committee Members have been receiving complaints and concerns from residents.
- Update on stock piling regulation in relation to farming practices.
- Update on 5 Side Road.
- Update on Charleston Homes as it relates to impacts on Bishop Court.
- **Action Item:** Staff to review Site Alteration By-law 2017-0040 for potential revisions.
- Action Item: Staff to provide outcome of meeting with Charleston Homes
 Ltd. regarding Bishop Court via email to the Site Alteration Committee
 Members.

5. Next Meeting

Thursday, December 19, 2019 at 3:00pm, Esquesing Boardroom, Town Hall

5. Adjournment

The meeting adjourned at 3:45 p.m.

Halton Hills Public Library Board

Wednesday, December 11, 2019
Cultural Centre - Studio
7:00 p.m.

Minutes

<u>Present:</u> Ted Brown, Lisa Caissie, Larry Hawes, Matt Kindbom, Ann Lawlor, Keith Medenblik,

Joanna Meler, James Schumacker, Tamara Smith (Chair), Marilyn Willis

Staff Present: Geoff Cannon, Douglas Davey, Barb Elliott (Recorder), Clare Hanman, Beverley King,

Mary Land

Regrets: Betsy Cosper

1.0 Declaration of Quorum

• As all were present T. Smith declared a quorum and called the meeting to order at 6:50 p.m.

2.0 Approval of Agenda

Moved by J. Schumacker That the agenda be approved.

Seconded by J. Meler

12/11/19-1 CARRIED

3.0 Declaration of pecuniary interest

None declared

4.0 Minutes

4.1 November 13, 2019

Moved by T. Brown That the Minutes of November 13, 2019 be approved.

Seconded by K. Medenblik

12/11/19-2 CARRIED

4.2 In Camera November 13, 2019

Moved by M. Willis That the In Camera Minutes of November 13, 2019

be approved.

Seconded by J. Meler

12/11/19-3 CARRIED

5.0 Consent Agenda

- A. Lawlor requested item 5.2 be removed for discussion.
- T. Smith requested item 5.3 be removed for discussion.

Moved by L. Caissie That Consent Agenda:

5.1 Memo No. LBM-2019-004 Re: One Book One Halton Hills 2019

be approved.

Seconded by K. Medenblik

12/11/19-4 CARRIED

5.2 Programming Policy – approved November 13, 2019

- A. Lawlor discussed the wording of the current Programming Policy with respect
 to the goals of programming and how they are directly linked to the Library's
 Mission Statement and Strategic Plan.
- The Board directed staff to develop a statement to be added to the Programming Policy regarding the linking of programs to the Library Strategic Plan, which will be reviewed at the January 2020 meeting.

5.3 CULC Newsletter re: North American Elected Officials Send Message to E-Book

• It was noted that Mayor Bonnette's name was not included as a signatory on the statement regarding equitable access to e-books, because HHPL is not a member of the Canadian Urban Libraries Council (CULC). CULC is made up of the larger urban libraries; HHPL is considered a medium-sized library. G. Cannon has forwarded the statement to the Town CAO.

Moved by J. Schumacker That Consent Agenda items:

5.2 Programming Policy – approved November 13, 20195.3 CULC Newsletter re: North American Elected Officials Send Message to E-Book Publishers

be approved.

Seconded by J. Meler

12/11/19/5 CARRIED

6.0 Correspondence

None

7.0 Business Arising

- **7.1** SOLS Trustee Board representation
 - As B. Cosper will be unavailable to attend the next quarterly SOLS Trustee meeting,
 G. Cannon asked if another Board member would consider acting as an alternate
 Trustee representative. Board members will consider this request and discuss again at the January meeting.

7.2 2018 Annual Report

 G. Cannon presented the Library's 2018 Annual Report noting that the 2019 Annual Report would be released in a timelier manner. The report is available for public review on the library website.

8.0 Executive Search Sub-Committee Report

- K. Medenblik reported that the Committee had met on November 28th to evaluate nine submissions to the RFP to hire a search firm to assist with the recruitment of a new Chief Librarian. Two interviews were held on December 5th and the firm "Legacy Partners Executive Search" was selected.
- K. Medenblik expressed thanks to Simone Gourlay and Laura Lancaster for their assistance during this process.

9.0 Council Update

- T. Brown and A. Lawlor reported:
 - The budget process for 2020 has been completed. There will be a 3.1% increase to the Town's portion of residential property taxes, the lowest increase in 19 years. The Library budget was passed as presented.

10.0 Friends of the Library Update

- M. Kindbom reported:
 - Sponsorships are still being sought for Caddystacks 5, which will be held on Saturday, March 21, 2020.
 - Consideration is being given to a silent auction of several donated art pieces.

11.0 Community Connections Update

None

12.0 Financial Report

- **12.1** Month End Report (October)
 - G. Cannon reported that spending is close to the expected level. Any funds remaining at year end will be transferred to the Library Capital Reserve.
 - The Board received the Month End Report as information.

13.0 New Business

- **13.1** Presentation re: "State of the Library 2019"
 - G. Cannon presented information about the Library's 2019 accomplishments and the status of a number of ongoing initiatives with respect to the current strategic plan.
 This presentation was provided to staff at the Staff Development Day on October 7th.
 - Highlights:
 - Increased the number of WiFi hotspots available to lend
 - CELA collection is now available on public shelves for easy access by patrons
 - Expanded Virtual Reality programming
 - Archive record listings have been catalogued and are now available to the public online through Archeion
 - Advisory councils for teens, parents and older adults have been formed

- Expanded fines-free program to children and teens
- Supported Culture Days with a wide range of programming
- Expanded number of library partnerships
- HHPL achieved charitable status from the CRA
- Provide co-op opportunities to university students enrolled in Library Science programs

13.2 In Camera re: Personnel Matter

Moved by L. Caissie That the meeting move In Camera.

Seconded by J. Schumacker

12/11/19-6 CARRIED

Moved by M. Kindbom That the meeting move Out of Camera.

Seconded by K. Medenblik

12/11/19-7 CARRIED

Rising Report:

• The Board received G. Cannon's letter of resignation stating his intention to retire effective as of June 30, 2020.

14.0 Health & Safety Report

• G. Cannon reported that there had been no Health and Safety related incidents since the November Board meeting.

15.0 Next Meeting

Wednesday, January 8, 2020 7:00 pm Georgetown Branch – Board Room

16.0 Adjournment

Moved by M. Willis That the meeting be adjourned.

Seconded by L. Caissie

12/11/19-8 CARRIED

Signed: _____ Signed: ____

Tamara Smith, Chair Geoff Cannon, Chief Librarian
Halton Hills Public Library Board Halton Hills Public Library

APPROVED: January 8, 2020 DATED: January 8, 2020



Second: Carolyn Callero

Board Members Present: Randy Kerman (Board Chair), Beverley King (Vice Chair), Suzanne Clarke (Secretary), Jane Fogal (Council Appointee), Carolyn Callero, Sandy Mackenzie, Connie Ward.

Regrets: Cindy Robinson (Treasurer).

Staff Attending: Yaw Ennin (BIA Manager), Nikki Jackson (Membership & Events Co-ordinator).

Guests: Ted Flanagan, Ron Quinlan, Jamie Watt.

1. Call to order – 9:06 A.M. By Randy Kerman (Board Chair)

2. Acceptance of Agenda:

Motion: To Approve the Agenda
Motion Moved By: Sandy Mackenzie

3. Council Update - Jane Fogal

Council Report: Changes to the Municipal Act has implemented changes in the municipality policies and procedures at TOHH. New and existing BIA board members must undertake board training by the Town's ombudsmen. New board members must undertake training before being granted full privileges as a board member.

4. Declaration(s) of Conflict of Interest

None

5. Approval of Previous Meeting Minutes

Motion: To Approve the Meeting Minutes of the November 12, 2019 Board Meeting
Motion Moved By: Randy Kerman Second: Carolyn Callero
Motion passed

- 6. Correspondence None
- 7. Manager's Report

 Action: Report accepted with no changes

Attached

- 8. Business arising
 - a) Council approval of 2020 BIA slate of Board of Directors on hold.
 - b) Council approval of amended BIA Constitution and By-laws approved.
 - c) Parking in Downtown Georgetown –
 Action: Create an information sheet identifying parking rules, parking locations and time limitations. Indicate that enforcement will increase in 2020 and that TOHH is running a parking study. Businesses should contact TOHH to voice their concerns and offer feedback about parking. BIA staff and board members to distribute the flyers by hand to the businesses in Downtown Georgetown.
 - d) Homeless person –
 Action: Collect the homelessness information sheet that is being created by the library,
 about how to help a homeless person. E.g. call 311. Print copies of the sheet and distribute
 to the businesses in the Downtown Georgetown area.
- 9. Financial Statements Randy Kerman



a) Acceptance of financial statements

Motion: To accept the November financial statements as presented

Motion Moved By: Randy Kerman Second: Suzanne Clarke

Motion passed

Action: Collect weeding quotes before the Spring season commences.

10. Committee Updates

a) Farmers Market – The Farmers Market Committee met and set the opening and closing dates of Farmers Market 2020 season.

Motion: To approve the opening and closing dates of Farmers Market 2020 season. Opening date is Saturday, June 6, 2020. Closing date is Saturday, October 17, 2020.

Motion Moved By: Suzanne Clarke

Second: Beverley King

Motion passed

- b) Façade Improvement Program The BIA has submitted its spreadsheet and before and after photos to TOHH. The only photos not included are for Silvercreek Café. It has paid for its awning in full and are still waiting for it to be installed. The BIA is waiting for a cheque from TOHH for its share of the Façade grant.
- c) Holiday Magic There were 15 vendors on the street and 33 in Knox Presbyterian Church. The street entertainers only gravitated towards the crowds, so they weren't able to pull the crowds to the quieter areas within the road closures. Overall, the event received very positive feedback from the public and BIA members.

Action: For 2020, the BIA is to provide more detailed communication to assist BIA members in their planning efforts to participate in Holiday Magic, e.g. sponsorships of activities and/or entertainment, more details of confirmed activities on the website, etc.

Action: Share with the BIA members the performance of Holiday Magic. E.g. statistics, how businesses did, etc.

Action: Ask BIA members to please share the BIA's social media posts about the Downtown

d) Set up committees for 2020 – ask BIA members to join in the committees

det ap deminitate in zeze det Bir i membere te jeni in the deminitate		
Committee	Committee Members	
Marketing	Carolyn Callero, Beverley King, Ron Quinlan, Jamie Watt.	
Beautification	Sandy Mackenzie, Ron Quinlan, Jamie Watt.	
Façade	Randy Kerman, Beverley King.	
Farmers Market	Connie Ward	
Events	Carolyn Callero, Beverley King, Ron Quinlan, Connie Ward, Jamie Watt.	

11. New Business -

a) Appointment of 2020 BIA board executives.

Motion: To nominate Connie Ward as Board Chair.

Motion Moved By: Randy Kerman Second: Beverley King

3 calls

Motion passed

Motion: To nominate Suzanne Clarke as Vice Chair.



Motion Moved By: Randy Kerman

Second: Beverley King

3 calls

Motion passed

Motion: To nominate Cindy Robinson as Treasurer.

Motion Moved By: Randy Kerman Second: Sandy Mackenzie

3 calls

Motion passed

Motion: To nominate Beverley King as Secretary.

Motion Moved By: Councillor Jane Fogal Second: Randy Kerman

3 calls

Motion passed

12. Meeting Adjournment:

Action: BIA staff to book the Bridgewood restaurant for the BIA Christmas dinner with the BIA

board members for Tuesday, January 14 2020, 6:00 PM.

Motion: To Adjourn

Motion Moved By: Beverley King Second: Carolyn Callero

Motion passed

There being no further business to conduct the Georgetown BIA adjourned at 10:36 AM

Next Meeting - Tuesday, January 14, 2020 @ 9:00 AM



ACTIONABLE ITEMS	STATUS
To notify BIA members that the BIA will help facilitate	Manager has emailed BIA members. December
bulk buying of candy for the businesses for Masquerade	2019
on Main 2020.	
Board to review Service Recognition Policy, Electronic	Pending
Mail Policy and Social Media Policy available in	
Dropbox.	
Create an information sheet identifying parking rules,	Pending
parking locations and time limitations. Indicate that	
enforcement will increase in 2020 and that TOHH is	
running a parking study. Businesses should contact	
TOHH to voice their concerns and offer feedback about	
parking. BIA staff and board members to distribute the	
flyers by hand to the businesses in Downtown	
Georgetown.	
Find out more information if the Town's parking/ticketing	Manager was informed that the Town is
system can record the number of warnings given, etc.	currently reviewing its parking/ticketing system.
The BIA prefers warnings rather than ticketing.	
Collect the homelessness information sheet that is being	Pending
created by the library, about how to help a homeless	
person. E.g. call 311. Print copies of the sheet and	
distribute to the businesses in the Downtown	
Georgetown area.	Dan din n
Collect weeding quotes before the Spring season	Pending
commences. Ask Dennis Roberts to join the Marketing committee.	Pending
Share with the BIA members the performance of Holiday	Post-event update delivered via Mailchimp e-
Magic. E.g. statistics, how businesses did, etc.	newsletter. December 12, 2019.
Order bike racks for the Downtown area from Maglin.	Manager ordered bike racks. Awaiting delivery.
Order bike racks for the Downtown area from Magnin.	Installation will take place in the Spring, once
	the ground as thawed.
Investigate about creating BIA gift certificates or coupons	Pending
with expiry dates to offer to organizations like Light Up	1 Griding
The Hills.	
BIA staff to book the Bridgewood restaurant for the BIA	Completed. Board members were invited to
Christmas dinner with the BIA board members for	RSVP, and total numbers were given to the
Tuesday, January 14 2020, 6:00 PM.	Bridgwood.



MINUTES OF THE TOURISM ADVISORY COMMITTEE

Minutes of the Tourism Advisory Committee meeting held on Thursday January 9, 2020 at 2:00 p.m. in the Esquesing Room at Town Hall, 1 Halton Hills Drive, Halton Hills, ON.

Members Present: Councillor A. Lawlor, Chair, L. Bengtson, C. Bower, K. Gastle,

G. Coman, P. Rowe, C. Thibeault, A. Sykes, S. Mazhari

Regrets: L. Adams

Staff Present: A. Graham, Economic Development and Tourism Coordinator; D.

Szybalski, Director of Economic Development, Innovation and

Culture; R. Brown, Committee Clerk

1. CALL TO ORDER

Councillor A. Lawlor, Chair called the meeting to order at 2:03 p.m.

1.a Introductions

The committee members introduced themselves and stated their experience and interest in Tourism.

1.b Code of Conduct for Local Boards, Municipal Conflict of Interest Act and AODA (Accessibility for Ontarians with Disabilities Act)

R. Brown, Committee Clerk provided a brief overview of the Code of Conduct for Local Boards and Committees, the Municipal Conflict of Interest Act and the Accessibility for Ontarians with Disabilities Act (AODA) for committee members.

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

There were no declarations of pecuniary or conflict of interest.

3. RECEIPT OF PREVIOUS MINUTES

Recommendation No. TAC-2020-0001

THAT the Minutes of the Tourism Advisory Committee Meeting held on October 10, 2019 be received.

CARRIED

4. SCHEDULED ITEMS FOR DISCUSSION

4.a Update on Consultants Report - Tourism Strategy

1. Update and Input on Tourism Strategy

A. Graham updated the committee on the status of the Tourism Strategy. The strategy is currently at Phase 4 with an anticipated completion date of April 2020. A Graham reviewed the SWOT (Strengths, Weaknesses, Opportunities and Threats) Analysis provided by the consultants, with the committee and requested input.

2. Update and Input on Tourism Website Project

A. Graham updated the committee on the status of the Tourism Website Project. Development of the sitemap layout took place November-January, with approval of the final sitemap layout, development of page content and gathering of high quality imagery to take place January – March. Final touches to be approved March-April and the site will go live May 2020.

4.b Marketing Strategy and Direction

1. Key Messaging

A. Graham and A. Lawlor led the group in an exercise to create tag lines and catch phrases that highlight the various tourism categories (listed in 4.b.2). The committee wrote down their 'tag lines' and ideas on chart paper that will be taken back to the consultants for review and potential inclusion in the Marketing Strategy.

2. Our products/experiences/themes (Tourism Categories)

- 1. Agri-Tourism
- 2. Arts and Culture
- 3. Culinary Tourism
- 4. Festivals and Events
- 5. Retail

- 6. Sports and Recreation
- 7. Other

4.c Marketing Materials - Tourism Brochure

A Graham provided the committee with samples of existing marketing materials that the Town of Halton Hills currently has for Tourism, including a fold out brochure with map. A. Graham requested committee input on the existing materials and potential future materials, asking the committee to think about what the look and the feel of the marketing material should be. This item will be added to the agenda for the April 9 committee meeting for further discussion.

5. SUB-COMMITTEES AND WORKING GROUPS

Updates and Local Events

- P. Rowe advised the committee that Heritage Acton, as part of its funding and Asset Management Strategy are starting an annual event called Hometown Heritage Days in Acton. This will be a three day event that will occur in mid to late October, it will include a Golf Tournament, a Dinner and Dance and a youth event at the Acton Town Hall.
- P. Rowe also advised that Heritage Acton will be starting another annual event called Hometown Heritage Month that will take place in February.
- G. Coman advised the committee that the Halton Hills Camera Club will be hosting its annual photo contest in February with the awards night on March 5 at the Helson Gallery. The winning photos will be displayed at the Cultural Centre for the month of March.

6. CLOSED SESSION

NIL

7. ITEMS TO BE SCHEDULED FOR NEXT MEETING

- Marketing Materials Tourism Brochure
- Product Promotion
- Updates and Local Events (added as a regular agenda item)

8. ADJOURNMENT

The meeting adjourned at 4:08 p.m.



A By-law to adopt Amendment No. 39 to the Official Plan of the Town of Halton Hills, 12144 Steeles Avenue (Premier Gateway Employment Area), Part of Lot 15, Concession 6, Town of Halton Hills, Regional Municipality of Halton (File: D09OPA19.002)

WHEREAS the Council of the Corporation of the Town of Halton Hills, is empowered to enact this By-law by virtue of the provisions of the Planning Act, 1990, R.S.O., c.p. 13, as amended;

AND WHEREAS the Regional Municipality of Halton, as the approval authority, has exempted this Official Plan Amendment from their approval;

AND WHEREAS on January 20, 2020, Council for the Town of Halton Hills approved Report No. PD-2020-0005, dated January 6, 2020, in which certain recommendations were made relating to the Town of Halton Hills Official Plan.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

- 1. That Amendment No. 39 to the Official Plan of the Town of Halton Hills, being the attached text and schedules is hereby approved; and
- 2. That the Town Clerk is hereby authorized to circulate the Official Plan Amendment as provided for by the Planning Act regulating the appeal process.

MAYOR – RICK BONNETTE
CLERK – SUZANNE JONES

OFFICIAL PLAN AMENDMENT No. 39

TO THE OFFICIAL PLAN FOR THE TOWN OF HALTON HILLS

PART A: **THE PREAMBLE** does not constitute part of this Amendment

<u>THE AMENDMENT</u> consisting of the following Schedule and Text constitutes Amendment No. 39 to the Official Plan for the Town of Halton PART B:

Hills.

AMENDMENT NO. 39 TO THE OFFICIAL PLAN OF THE TOWN OF HALTON HILLS

The attached text and schedules constitute Amendment No. 39 to the Official Plan of the Town of Halton Hills, which was adopted by the Council of the Town of Halton Hills by By-law 2020-0001 in accordance with the provisions of the Planning Act, 1990. R.S.O., c.P. 13, as amended;

THE CORPORATION OF THE TOWN OF HALTON HILLS

MAYOR – R. Bonnette	CLERK – S. Jones	

PART A – THE PREAMBLE

PURPOSE OF THE AMENDMENT

This Amendment is intended to allow accessory outdoor storage on a portion of the lands municipally known as 12144 Steeles Avenue ("subject lands") within the Premier Gateway Employment Area of the Town of Halton Hills. Under the Town of Halton Hills Official Plan the subject lands are currently designated *Prestige Industrial Area*.

The approved policies for the Official Plan do not allow outdoor storage. The Amendment proposes to add a new Special Exemption to allow accessory outdoor storage on a portion of the property, as shown in Schedule 1 attached to and forming part of this By-Law.

LOCATION AND SITE DESCRIPTION

The subject site is legally described as Part of Lot 15, Concession 6, Town of Halton Hills, Regional Municipality of Halton and is municipally known as 12144 Steeles Avenue (Premier Gateway Employment Area). The subject lands are located on the south side of Steeles Avenue, generally east of Westbridge Drive and north of Highway 401. The lot has an approximate area of 5.39 hectares (13.32 acres) and has roughly 92 metres (302 feet) of frontage along Steeles Avenue. The proposed subject lands also contain frontage on Westbridge Drive and the rear of the lands abut Highway 401.

Surrounding land uses to the property include:

To the North: Rural residential uses

• To the East: TransCanada Energy Generating Station, a woodlot and

additional industrial lands

To the West: Warehouse and distribution centres

• To the South: Highway 401 and a truck inspection station

The subject lands are currently vacant.

PART B – THE AMENDMENT

All of this part of the document consisting of the following Schedule and Text constitutes Amendment No. 39 of the Official Plan for the Town of Halton Hills.

DETAILS OF THE AMENDMENT

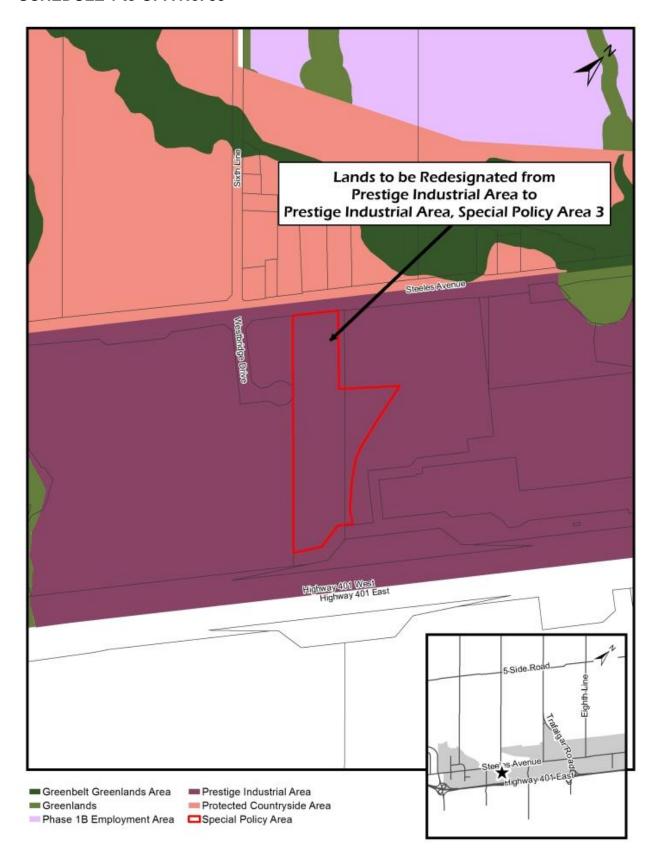
The Official Plan for the Town of Halton Hills is amended as follows:

- 1. That Schedule A8 Premier Gateway Employment Area Land Use Plan is hereby amended by marking with a number "3" and adding a solid red line around the lands shown in Schedule '1' to this amendment, municipally known as 12144 Steeles Avenue (Premier Gateway Employment Area).
- 2. That Section D3.5.6, Special Policy Areas, of the Official Plan for the Town of Halton Hills is hereby amended by adding a new subsection, which shall read as follows:

"D3.5.6.3 Special Policy Area 3

Outdoor storage that is accessory to a permitted manufacturing and business office use is allowed on lands designated as Prestige Industrial Area and identified as Special Policy Area 3, as shown on Schedule A8 of this Plan."

SCHEDULE 1 to OPA No. 39





A By-law to Amend Zoning By-law 57-91, as amended by By-law 00-138, for the lands described as Part of Lot 15, Concession 6, Town of Halton Hills, Regional Municipality of Halton 12144 Steeles Avenue (Premier Gateway Employment Area)

WHEREAS Council is empowered to enact this By-law by virtue of the provisions of Section 34 of the Planning Act, R.S.O.1990, as amended;

AND WHEREAS on January 20, 2020, Council for the Town of Halton Hills approved Report No. PD-2020-0005, dated January 6, 2020, in which certain recommendations were made relating to amending Zoning By-law 00-138;

AND WHEREAS Council has recommended that Zoning By-law 57-91, as amended by By-law 00-138, be amended as hereinafter set out;

AND WHEREAS said recommendation will conform to the Official Plan for the Town of Halton Hills;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

- 1. That Schedule "1" of Zoning By-law 57-91, as amended by 00-138, is hereby further amended by re-zoning the lands described as Part of Lot 15, Concession 6, Town of Halton Hills, municipally known as 12144 Steeles Avenue from '401 Corridor Prestige Industrial (M7) Zone' and 'Holding 401 Corridor Prestige Industrial Special ((H6)M7-1) Zone' as shown on Schedule "1" attached to and forming part of this By-law;
- 2. That Section 13 of Zoning By-law 57-91, as amended by By-law 00-138, is hereby further amended by adding a new subsection 13.138 which shall provide as follows:
 - 13.138 Municipally known as "12144 Steeles Ave"
 Part lot 15, Concession 6
 Town of Halton Hills (401 Corridor)

13.138.1 Holding Provision (H6)

- (i) Until the removal of the (H6) Holding Provision, no land, building or structure shall be used for any purpose other than that for which it was lawfully used prior to the passing of this By-law with the exception of a use by a public authority, and no new building or structures will be permitted while a Holding (H6) provisions is in effect excepting a use by a public authority.
- (ii) The (H6) Holding provision shall only be lifted when:
 - i. An appropriate Site Plan agreement has been executed;
 - ii. Payment of the required securities has occurred;
 - iii. The appropriate studies and actions have been undertaken to address the requirements of the Region's Protocol for Reviewing Development Applications with Respect to

- Contaminated or Potentially Contaminated Sites, to the satisfaction of the Region of Halton; and,
- iv. Municipal water and wastewater capacity and the ability to connect to Regional services is confirmed by the Region of Halton.

13.138.2 Permitted Uses

- (i) All uses permitted by the 401 Corridor Prestige Industrial (M7) Zone in accordance with Section 7.6.1 of By-law 57-91 as amended,
- (ii) outdoor storage that is accessory to a permitted manufacturing and business office use and only located in a rear and/or interior yard.

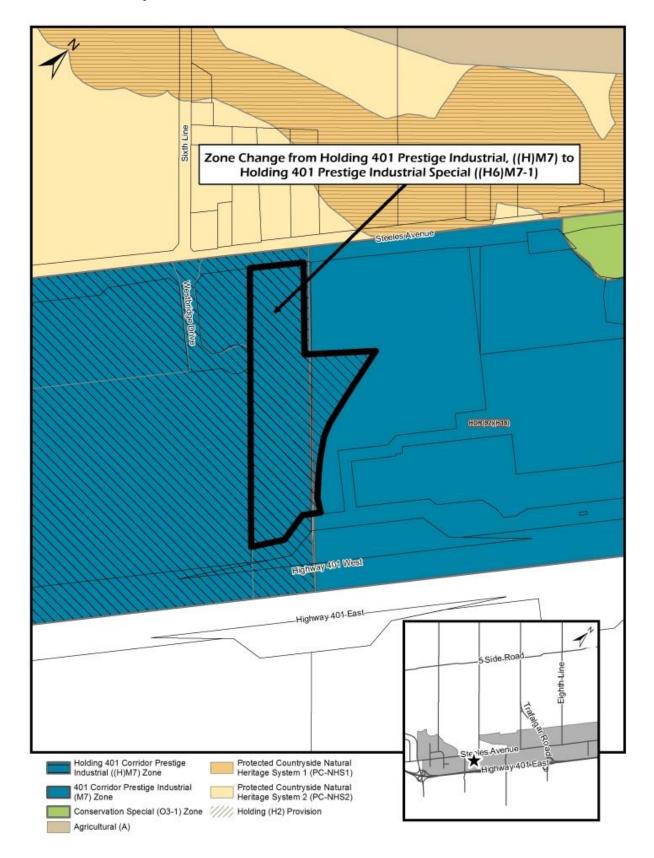
13.138.3 Zone Provisions

The provisions of Section 7.5.2 of Zoning By-law 57-91, as amended, shall apply except for the following provisions:

- (i) The lot lines for the lands zoned 401 Corridor Prestige Industrial Special (M7-1) Zone are defined as follows;
 - a) Front Lot Line: Steeles Avenue
 - b) Rear Lot Line: furthest away from and opposite the front lot line, i.e the lot line abutting Highway 401
 - c) Interior Side lot line: all other lot lines
- (ii) That notwithstanding Section 7.5.2.13 iii) there shall not be a restriction on the percentage of required parking provided in a yard abutting Steeles Avenue.

MAYOR – RICK BONNETTE
CLERK – SUZANNE JONES

SCHEDULE 1 to By-law 2020-0002





A By-law to borrow funds temporarily to meet current expenditures during the fiscal year ending December 31, 2020

WHEREAS Section 407 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides authority for a Council by By-Law to authorize the Head of Council or the Treasurer or both of them to borrow from time to time, such sums as the Council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the municipality for the year;

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Municipal Board, is limited by Section 407 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended;

AND WHEREAS on January 13, 2020, Community & Corporate Affairs Committee for the Town of Halton Hills approved Report No. CORPSERV-2020-0001, dated January 2, 2020, in which certain recommendations were made relating to Temporary Borrowing of Funds to meet 2020 current expenditures.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

- 1. The Head of Council and the Treasurer are hereby authorized to borrow from time to time during the 2020 fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year.
- 2. The lender(s) from whom amounts may be borrowed under authority of this By-law shall be **The Bank of Nova Scotia** and such other lender(s) as may be determined from time to time by By-law of Council.
- 3. The total amount which may be borrowed at any one time under this By-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1st to September 30th of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year, and from October 1st to December 31st for the current year, 25 percent of the total of estimated revenues of the Municipality as set out in the budget adopted for the current year or \$10,000,000 whichever is less.
- 4. The Treasurer shall, at the time when any amount is borrowed under this By-law, ensure that the lender is or has been furnished with a certified copy of the By-law, (a certified copy of the resolution mentioned in section 2 determining the lender) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of Section 407 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, that have not been repaid.
- a) If the budget for the current year has not been adopted at the time an amount is borrowed under By-law, the limitation on total borrowing, as set out in section 3 of this By-law, shall be temporarily calculated until such budget is adopted using the estimated revenues of the Municipality as set forth in the budget adopted for the previous year.

- b) If the budget for the current year has not been adopted at the time an amount is borrowed under this By-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.
- 6. For purposes of this By-law the estimated revenues referred to in section 3, 4, and 5 do not include revenues derivable or derived from; a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees or charges; or c) a transfer from the capital fund, reserve funds or reserves.
- 7. The Treasurer is hereby authorized and directed to apply payment to all or any sums borrowed under this by-law, together with interest thereon, all or any of the monies hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and previous years or from any other source, that may be lawfully applied for such purpose.
- **8.** Evidences of indebtedness in respect of borrowing made under section 1 shall be signed by the head of the Council or the Treasurer or both of them.
- **9.** The Bank shall not be responsible for establishing the necessity of temporary borrowing under this By-law or the manner in which the borrowing is used.
- **10.** This By-law shall take effect on the final day of passing.

MAYOR – RICK BONNETTE	
CLERK – SUZANNE JONES	



A By-law to amend By-law 2002-0152 Respecting the Conveyance of Land or Payment of Cash-in-lieu of Parkland for Public Park Purpose.

WHEREAS Section 42 of the <u>Planning Act</u>, authorized the enactment of by-laws requiring the conveyance of land to a municipality for public park or other public recreational purposes, as a condition of development or redevelopment of land within the municipality;

AND WHEREAS Sections 42(3) and 51.1(2) of the <u>Planning Act</u> further authorize an alternative method of calculating the parkland conveyance provided that there are Official Plan policies in effect with respect to the use of such alternative requirements;

AND WHEREAS Sections 42(6) and 51.1(3) of the <u>Planning Act</u> further authorize the payment of money in lieu of the conveyance of land;

AND WHEREAS Policies in section 7.2 of the Official Plan for the Town of Halton Hills establish the provisions regarding the parkland dedication requirements, as referred to in the <u>Planning Act</u>;

AND WHEREAS Council now deems it necessary to amend certain regulations as contained in By-law 2002-0152 as amended;

AND WHEREAS on January 20, 2020, Council for the Town of Halton Hills adopted Memorandum No. MEM-RP-2020-0001, dated December 19, 2019, in which certain recommendations were made in Council approved Report RP-2019-0013 relating to Respecting the Conveyance of Land or Payment of Cash-in-lieu of Parkland for Public Park Purpose.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

- 1. That Part 4 (e) be replaced in its entirety with the following:
 - "(e) It is further enacted that the caps referenced in c and d will reviewed annually by the Commissioner of Recreation and Parks and may be updated on an annual basis due to current market conditions. The current values shall be made available by the Recreation and Parks Department and appended to this Bylaw."
- 2. That in all other respects By-law 2002-0152 be and is hereby confirmed.
- 3. Upon the passing of this By-law, Town of Halton Hills By-law #2002-0152 is hereby amended.

MAYOR – RICK BONNETTE
CLERK – SUZANNE JONES



A By-law to designate the Norval Presbyterian Manse and Cottage, located at 402-404 Draper Street (Norval), under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

WHEREAS Section 29 of the Ontario Heritage Act, R.S.O. 1990, c.O.18 authorizes the Council of a municipality to enact a by-law to designate real property, including all of the buildings and structures thereon, to be of cultural heritage value or interest;

AND WHEREAS authority was granted by the Council for the Corporation of the Town of Halton Hills to designate the property located at 402-404 Draper Street (Norval), legally described in Schedule A and known as the Norval Presbyterian Manse and Cottage, as being of cultural heritage value or interest;

AND WHEREAS the Council for the Corporation of the Town of Halton Hills has caused to be served upon the owners of the land and premises known as the Norval Presbyterian Manse and Cottage located at 402-404 Draper Street (Norval), and upon the Ontario Heritage Trust, Notice of Intention to designate the property and has caused Notice of Intention to be published in a newspaper having a general circulation in the Municipality as required by the Ontario Heritage Act;

AND WHEREAS the reasons for designation are set out in Schedule "B" of this by-law;

AND WHEREAS on May 9, 2017, Council for the Town of Halton Hills approved Report No. P&I-2017-0045, dated March 27, 2017, in which certain recommendations were made relating to the designation of the Norval Presbyterian Manse and Cottage, 402-404 Draper Street (Norval), under Part IV of the Ontario Heritage Act;

AND WHEREAS on January 20, 2020, Council for the Town of Halton Hills adopted Report No. PLS-2020-0003 dated December 20, 2019, in which certain recommendations were made relating to repealing and replacing By-law 2017-0048.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

- 1. THAT the Norval Presbyterian Manse and Cottage located at 402-404 Draper Street (Norval), and further described in Schedule "A", is hereby designated under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest for the reasons set out in Schedule "B" attached to and forming part of this by-law;
- 2. THAT a copy of this by-law together with reasons for the designation be registered against the property and served in accordance with Section 29 of the Act;
- 3. THAT a notice of this by-law be published in accordance with Section 29 of the Act.

MAYOR – RICK BONNETTE	
CLERK – SUZANNE JONES	



A By-law to adopt the proceedings of the Council Meeting held on the 20th day of January, 2020 and to authorize its execution.

WHEREAS Section 5(3) of *The Municipal Act,* 2001, c.25, as amended, provides that Council's powers shall be exercised by by-law;

AND WHEREAS certain actions of Council do not require the enactment of a specific bylaw;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

- 1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
- 2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
- 3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
- 4. Any member of Council who complied with the provisions of Section 5 of the *Municipal Conflict of Interest Act*, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

MAYOR – RICK BONNETTE	
CLERK – SUZANNE JONES	