



## **MINUTES**

### **SPECIAL COUNCIL MEETING**

#### **(Budget Committee)**

**FRIDAY, NOVEMBER 15, 2019**

The Town of Halton Hills Council met this 15<sup>th</sup> day of November, 2019 in Council Chambers, Halton Hills Town Hall, commencing at 9:30 a.m., Mayor R. Bonnette in the Chair.

**MEMBERS PRESENT:** Mayor R. Bonnette,  
Councillor J. Fogal, Councillor M. Albano,  
Councillor J. Hurst (departed at 10:56 a.m.)  
Councillor T. Brown, Councillor B. Lewis,  
Councillor W. Farrow-Reed, Councillor B. Inglis,  
Councillor A. Lawlor

**REGRETS:** Councillor C. Somerville, Councillor M. Johnson

**STAFF PRESENT:** A. B. Marshall, CAO,  
(Open Session) S. Jones, Clerk & Director of Legislative Services,  
C. Mills, Commissioner of Transportation & Public Works,  
W. Harris, Commissioner of Recreation & Parks,  
J. Diamanti, Commissioner of Corporate Services,  
Harry Olivieri, Chief & Comm. of Fire Services,  
M.J. Leighton, Manager of Accounting and Town Treasurer,  
G. Cannon, Chief Librarian,  
R. Brown, Deputy Clerk

**STAFF PRESENT:** A. B. Marshall, CAO,  
(Closed Session) S. Jones, Clerk & Director of Legislative Services,  
C. Mills, Commissioner of Transportation & Public Works,  
W. Harris, Commissioner of Recreation & Parks,  
J. Diamanti, Commissioner of Corporate Services,  
B. Parker, Acting Commissioner of Planning and Sustainability;  
H. Olivieri, Chief & Commissioner of Fire Services,  
M.J. Leighton, Manager of Accounting and Town Treasurer,  
G. Cannon, Chief Librarian,  
D. Szyablski, Director of Economic Development, Innovation and  
Culture;  
R. Cockfield, Manager Strategic Planning and Continuous  
Improvement;

S. Silver, Senior Advisor Continuous Improvement;  
R. Brown, Deputy Clerk

\* Denotes Change from Special Council Agenda

**1. OPENING OF THE COUNCIL MEETING**

Mayor Bonnette opened the meeting at 9:32 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST**

There were no disclosures of pecuniary or conflict of interest.

**3. COUNCIL DELEGATIONS/PRESENTATIONS**

NIL

**4. BUDGET COMMITTEE**

Resolution No. 2019-0202

**Moved By** Councillor M. Albano

**Seconded By** Councillor T. Brown

THAT Council do now convene into Budget Committee.

**CARRIED**

Council convened into Budget Committee at 9:35 a.m.

**1. BUDGET COMMITTEE DELEGATIONS/PRESENTATIONS**

- a. Opening Remarks by A. B. Marshall, Chief Administrative Officer and Presentation by M. Leighton, Town Treasurer and Manager of Accounting and D. Robertson, Budgets and Financial Reporting Supervisor**

A. B. Marshall, Chief Administrative Officer provided opening remarks regarding the 2020 Budget Directions Report. M. Leighton, Town Treasurer and Manager of Accounting along with D. Robertson, Budgets and Financial Reporting Supervisor provided an overview of the 2020 Budget Directions Report.

**2. MUNICIPAL OFFICERS REPORTS TO BE CONSIDERED**

- a. OFFICE OF THE CAO MEMORANDUM NO. ADMIN-2019-0016 dated November 1, 2019 regarding 2019-2022 Strategic Plan Update.**

Recommendation No. BU-2019-0006

THAT Memorandum No. ADMIN-2019-0016 dated November 1, 2019 regarding 2019-2022 Strategic Plan Update be received for information.

**CARRIED**

- b. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0036 dated November 5, 2019 regarding the 2020 Budget Directions Report.**

Recommendation No. BU-2019-0007

THAT Report No. CORPSERV-2019-0036 dated November 5, 2019 regarding the 2020 Budget Directions Report be received;

AND FURTHER THAT staff be directed to prepare the proposed Town 2020 budgets with no greater levy increase in the Town portion than 3.1%, consisting of a base budget increase not exceeding 2.5%, plus 0.6% dedicated to the Infrastructure Gap Levy, representing an expected overall property tax increase of 2.1% including Town (3.1%), Region (2.0%) and school board (0.0%) portions;

AND FURTHER THAT the specific guidelines contained in this report be used as the basis to finalize the 2020 preliminary Operating and Capital Budgets and the 2020-2029 Capital Forecast for Council's consideration.

AND FURTHER THAT Council approve the establishment of a new reserve to be used as a Green Revolving Fund where utility savings and discretionary operating surplus dollars can be allocated to Town projects that reduce energy consumption and support the Climate Change Strategy;

AND FURTHER THAT Council approves the discontinuance of the arena user surcharge, effective January 1, 2020 based on staff's recent review and assessment of the arena financing program.

**CARRIED**

**3. CLOSED SESSION**

Recommendation No. BU-2019-0008

THAT Budget Committee convene into Closed Session to address the following matters:

4.3.a Verbal Update by A.B. Marshall, Chief Administrative Officer regarding the security of the property of the municipality or local board.

**CARRIED**

Budget Committee convened into Closed Session at 10:37 a.m.

**4. RECONVENE INTO OPEN SESSION**

Recommendation No. BU-2019-0009

THAT Budget Committee reconvene into Open Session.

**CARRIED**

Budget Committee reconvened into Open Session at 11:47 a.m.

**5. RECONVENE INTO COUNCIL**

Recommendation No. BU-2019-0010

THAT Budget Committee reconvene into Council.

**CARRIED**

Budget Committee reconvened into Council at 11:48 a.m.

**5. REPORTS AND RECOMMENDATIONS FORWARDED FROM BUDGET COMMITTEE FOR APPROVAL**

Resolution No. 2019-0203

Moved By: Councillor J. Fogal

Seconded By: Councillor W. Farrow-Reed

THAT the recommendations regarding the Reports & Memorandums from the Friday, November 15, 2019 Budget Committee Meeting are hereby adopted:

BU-2019-0006

BU-2019-0007

**CARRIED**

Resolution No. 2019-0204

Moved By: Councillor T. Brown

Seconded By: Councillor B. Lewis

THAT the Confidential Verbal Update by A.B. Marshall, Chief Administrative Officer regarding the security of the property of the municipality or local board be received.

**CARRIED**

**6. CONSIDERATION OF BYLAWS**

Resolution No. 2019-0205

Moved By: Councillor M. Albano

Seconded By: Councillor T. Brown

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

**BY-LAW NO. 2019-0061**

A By-law to adopt the proceedings of the Special Council Meeting held on November 15, 2019 and to authorize its execution.

**CARRIED**

**7. ADJOURNMENT**

Resolution No. 2019-0206

Moved By: Councillor J. Fogal

Seconded By: Councillor W. Farrow-Reed

THAT this Council meeting do now adjourn at 11:49 a.m.

**CARRIED**

---

Rick Bonnette, MAYOR

---

Suzanne Jones, CLERK