



**REPORT OF THE
COMMUNITY AND CORPORATE AFFAIRS COMMITTEE**

Minutes No. CCA-14-2019

Minutes of the Community and Corporate Affairs Committee meeting held on Monday, November 18 2019 at 3:00 p.m., in the Council Chambers, Halton Hills, Town Hall.

Members Present: Mayor R. Bonnette, (Ex-Officio), Councillor J. Fogal, Chair,
Councillor J. Hurst, Councillor T. Brown,
Councillor W. Farrow-Reed, Councillor A. Lawlor

Regrets: Councillor C. Somerville

Staff Present: J. Diamanti, Commissioner of Corporate Services (Acting CAO);
W. Harris, Commissioner of Recreation and Parks;
C. Mills, Commissioner of Transportation and Public Works;
H. Olivieri, Chief and Commissioner of Fire Services;
M.J. Leighton, Manager of Accounting and Town Treasurer;
J. Markowiak, Manager of Development Review;
G. Cannon, Chief Librarian;
V. Petryniak, Deputy Clerk

Others Present: Councillor B. Lewis

1. CALL TO ORDER

Councillor J. Fogal called the meeting to order at 3:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary/conflict of interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

NIL

4. REPORTS & MEMORANDUMS FROM OFFICIALS – FOUR (4) ITEMS FOR RECOMMENDATION
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- a. **OFFICE OF THE CAO MEMORANDUM NO. ADMIN-2019-0015 dated October 30, 2019 regarding State of Economic Development: May-October 2019 be received for information. (Recommendation No. CCA-2019-0085)**

THAT MEMORANDUM NO. ADMIN-2019-0015 dated October 30, 2019 regarding State of Economic Development: May-October 2019 be received for information.

CARRIED

- b. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0041 dated October 23, 2019 regarding the 2020 Interim Property Tax Levy. (Recommendation No. CCA-2019-0086)**

THAT Report No. CORPSERV-2019-0041 dated October 23, 2019, regarding the 2020 Interim Property Tax Levy be received;

AND FURTHER THAT a by-law be enacted authorizing Council to provide for an Interim Tax Levy for 2020;

AND FURTHER THAT taxes be due and payable on February 26 and April 28, 2020;

AND FURTHER THAT the payment of taxes for (portions of) properties having a farm designation (FT) as identified by the Municipal Property Assessment Corporation be deferred until September 28, 2020.

CARRIED

- c. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0044 dated November 18, 2019 regarding 2020 Single Source Awards. (Recommendation No. CCA-2019-0087)**

That Report No. CORPSERV-2019-0044 dated November 18, 2019 regarding 2020 Single Source Awards be received;

AND FURTHER THAT the 2020 Single Source requests be awarded as per the list of suppliers attached as Schedule A;

AND FURTHER THAT the Senior Manager of Purchasing and Risk Management be authorized to issue purchase orders in the amounts indicated in the list of suppliers as outlined in Schedule A, plus HST.

CARRIED

- d. **FIRE SERVICES REPORT NO. FIRE-2019-0004 dated November 6, 2019 regarding the Emergency Management Program Update. (Recommendation No. CCA-2019-0088)**

That Report FIRE-2019-004 dated November 6, 2019 regarding the Emergency Management Program Update be received.

CARRIED

5. CLOSED SESSION

THAT the Community and Corporate Affairs Committee hereby convene into Closed Session for the following purposes:

Committee moved into Closed Session at 3:08 p.m.

Recommendation No. CCA-2019-0089

THAT the Community and Corporate Affairs Committee hereby convene into Closed Session for the following purposes:

- a. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0046 dated November 8, 2019 regarding labour relations or employee negotiations.

CARRIED

Committee moved into Closed Session at 3:08 p.m.

6. RECONVENE INTO OPEN SESSION

Recommendation No. CCA-2019-0090

THAT the Community and Corporate Affairs Committee hereby reconvene into Open Session.

Committee reconvened into Open Session at 3:16 p.m.

CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – ONE (1) ITEM FOR RECOMMENDATION
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- a. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0046 dated November 8, 2019 regarding labour relations or employee negotiations. (Recommendation No. CCA-2019-0091)**

THAT REPORT NO. CORPSERV-2019-0046 dated November 8, 2019 regarding labour relations or employee negotiations be received;

AND FURTHER THAT staff carry out any recommendations as noted in the Confidential Minutes of the Community and Corporate Affairs Committee dated November 19, 2019.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 3:16 p.m.

Rick Bonnette, MAYOR

Suzanne Jones, CLERK