

## **ADDENDUM AGENDA COUNCIL MEETING**

Monday, November 11, 2019, Call to Order 3:00 p.m. in Council Chambers, 3:05 p.m. for Closed Session, Reconvene into Open Meeting at 6:00 p.m.

Halton Hills Town Hall, Council Chambers

1 Halton Hills Drive

WE REQUEST YOUR CO-OPERATION IN MAINTAINING THE FOCUS AT COUNCIL MEETINGS. PLEASE REFRAIN FROM TALKING DURING DELEGATION PRESENTATIONS, AND PLEASE ENSURE THAT ALL PAGERS AND CELLULAR TELEPHONES ARE SWITCHED TO A NON-AUDIBLE FUNCTION

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	<b>Pages</b>
<b>11. GENERAL COMMITTEE</b>	
<b>3. Municipal Officers Reports to be Considered by General Committee</b>	
<b>*g. REPORT NO. TPW-2019-0036</b>	<b>2</b>
TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0036 dated November 6, 2019 regarding Connecting Links Program 2020-21 Funding Application.	
<b>15. PETITIONS/COMMUNICATIONS/MOTIONS</b>	
<b>*1 Motion to Support Town of Halton Hills Application to the Ministry of         Transportation for the Connecting Link Funding Program</b>	<b>8</b>

## **REPORT**

**REPORT TO:** Mayor Bonnette and Members of Council

**REPORT FROM:** Bill Andrews, Director of Engineering

**DATE:** November 6, 2019

**REPORT NO.:** TPW-2019-0036

**RE:** Connecting Links Program 2020-21 Funding Application

### **RECOMMENDATION:**

THAT Report No. TPW-2019-0036, dated November 6, 2019, regarding 2020-21 Connecting Links Program Funding Application, be received;

AND FURTHER THAT Council pass a resolution supporting the application to the Ministry of Transportation (MTO) for the Young Street/Queen Street Reconstruction in Halton Hills (Acton) and the Guelph Street/Sinclair Avenue Intersection Improvements in Halton Hills (Georgetown), as part of the 2020-21 Connecting Link Funding Program;

AND FURTHER THAT Council pass a resolution to authorize the Mayor and Clerk to execute a Contribution Agreement with MTO if the Town is successful in securing funding from the Connecting Link Funding Program;

AND FURTHER THAT if the Town is successful in securing funding from the Connecting Link Funding Program, that 10% of the cost to the maximum of \$255,000.00 be derived from the Capital Replacement Reserve;

AND FURTHER THAT a copy of this resolution be forwarded to MTO.

### **BACKGROUND:**

In October, 2019, the Province committed to a dedicated Connecting Link Funding Program to help seventy-seven (77) municipalities pay for the construction and repair of their Connecting Link infrastructure. Through the Connecting Links Program, the Province of Ontario is investing \$30 million in 2020 - 2021 for the construction and repair of roads and bridges on Connecting Links.

This funding will be application based. The MTO will provide funding for up to 90% of eligible project costs, to a maximum of \$3 million per project. Applicants are required to contribute the remaining 10% of eligible project costs and pay for all ineligible project costs.

### **COMMENTS:**

To enable the project to proceed (if successful), MTO requires that the Town enter into a Contribution Agreement (Agreement) for the funding as outlined above. This Agreement must be signed and returned to the MTO, accompanied by a Council resolution.

The MTO will notify the successful Municipalities in early 2020.

For the Young Street/Queen Street Reconstruction (Refer to the attached map for location), design work is currently underway by Town staff with the anticipation of releasing a tender package in the spring of 2020. The Town's current 2020 Capital Budget only includes provision for the reconstruction of Young Street (Mill Street to Queen Street), therefore if the Town is unsuccessful in obtaining the requested Connecting Links funding, the scope of the construction works for 2020 will be revised to exclude Queen Street (Young Street to Churchill Road). The reconstruction work may take seven (7) months, with completion expected November, 2020. The Contract Administration and Inspection for this project will be completed by Town staff.

For the Guelph Street/Sinclair Avenue Intersection Improvements (Refer to the attached map for location), Town staff will prepare an RFP to retain a qualified consultant in early in 2020 to undertake the detailed design of the proposed improvements that include upgraded traffic signals, a northbound right turn lane on Sinclair Avenue and miscellaneous infrastructure improvements. It is anticipated that a tender package will be released in early 2021. The construction work may take four (4) months, with completion expected in the Fall of 2021. The Contract Administration and Inspection for this project will be completed by the Consultants retained to complete the detailed design with support from Town staff.

### **RELATIONSHIP TO STRATEGIC PLAN:**

There are a number of objectives within the Town's Strategic Plan that are directly related to the implications involved with the cancellation of the MTO's Connecting Link Funding Program:

- H.1 To provide infrastructure and services that meets the needs of our community in an efficient, effective and environmentally sustainable manner.
- H.6 To work with other orders of government to ensure the provision of a safe, diverse and integrated transportation system.

**FINANCIAL IMPACT:**

The total estimated cost for the Young Street/Queen Street Reconstruction in Halton Hills (Acton) project is \$1,650,000. The total estimated cost for the Guelph Street/Sinclair Avenue Intersection Improvements in Halton Hills (Georgetown) project is \$900,000. The total estimated cost for both projects is \$2,550,000.00.

Should the application be approved for the MTO Connecting Link Funding Program, the following will apply:

The Town's portion of the funding (up to \$255,000.00) for the Young Street/Queen Street Reconstruction in Halton Hills (Acton) and the Guelph Street/Sinclair Avenue Intersection Improvements in Halton Hills (Georgetown), be derived from the Capital Replacement Reserve.

**CONSULTATION:**

Staff consulted with MTO staff regarding the application requirements.

The Town Clerk is aware of this report.

The Manager of Accounting and Town Treasurer is aware of this report.

The Manager of Transportation is aware of this report.

**PUBLIC ENGAGEMENT:**

There was no public engagement required for this report.

**SUSTAINABILITY IMPLICATIONS:**

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life. The relationship between this report and the Strategy is summarized below:

The recommendation outlined in this report advances the Strategy's implementation.

The Young Street/Queen Street Reconstruction in Halton Hills (Acton) and the Guelph Street/Sinclair Avenue Intersection Improvements in Halton Hills (Georgetown), support two pillars of sustainability by providing economic prosperity through infrastructure renewal and provides social well-being by providing reliable transportation. The alignment of this Report with the Community Sustainability Strategy is good.

**COMMUNICATIONS:**

The Agreement with the Ministry of Transportation will outline signage requirements of the project. The Town of Halton Hills will host a Public Information Centre in the spring of 2020 prior to the commencement of construction for the Young Street/Queen Street Reconstruction in Halton Hills (Acton). Notice of Construction letters will be hand-delivered to affected businesses and property owners prior to commencement. Additional notices will be sent to businesses and property owners informing of any



delays in work. Town staff will work closely with the successful Contractor to ensure the work is carried out in accordance with the contract documents and with as little disruption to the local community as possible.

Town staff will work with the successful consultant to develop a communications plan for the design and construction of the Guelph Street/Sinclair Avenue Intersection Improvements in Halton Hills (Georgetown).

### **CONCLUSION:**

In order to be eligible for funding, a Council resolution to support the Town's Connecting Links Funding Program application must be provided to MTO prior to November 22, 2019.

In order to receive funding in an amount up to \$2,295,000.00 through the Connecting Links Funding Program for the construction of the Young Street/Queen Street Reconstruction in Halton Hills (Acton) project and the design and construction of the Guelph Street/Sinclair Avenue Intersection Improvements in Halton Hills (Georgetown), the Province requires the Town to enter into a Contribution Agreement upon award of the funding.

Further, in order to make funds available for contracted services, staff is requesting the authorization to transfer the Town's portion of the eligible project cost, up to \$255,000.00, from the Capital Replacement Reserve.

Reviewed and Approved by,



**Moya Jane Leighton, Manager of Accounting and Town Treasurer**



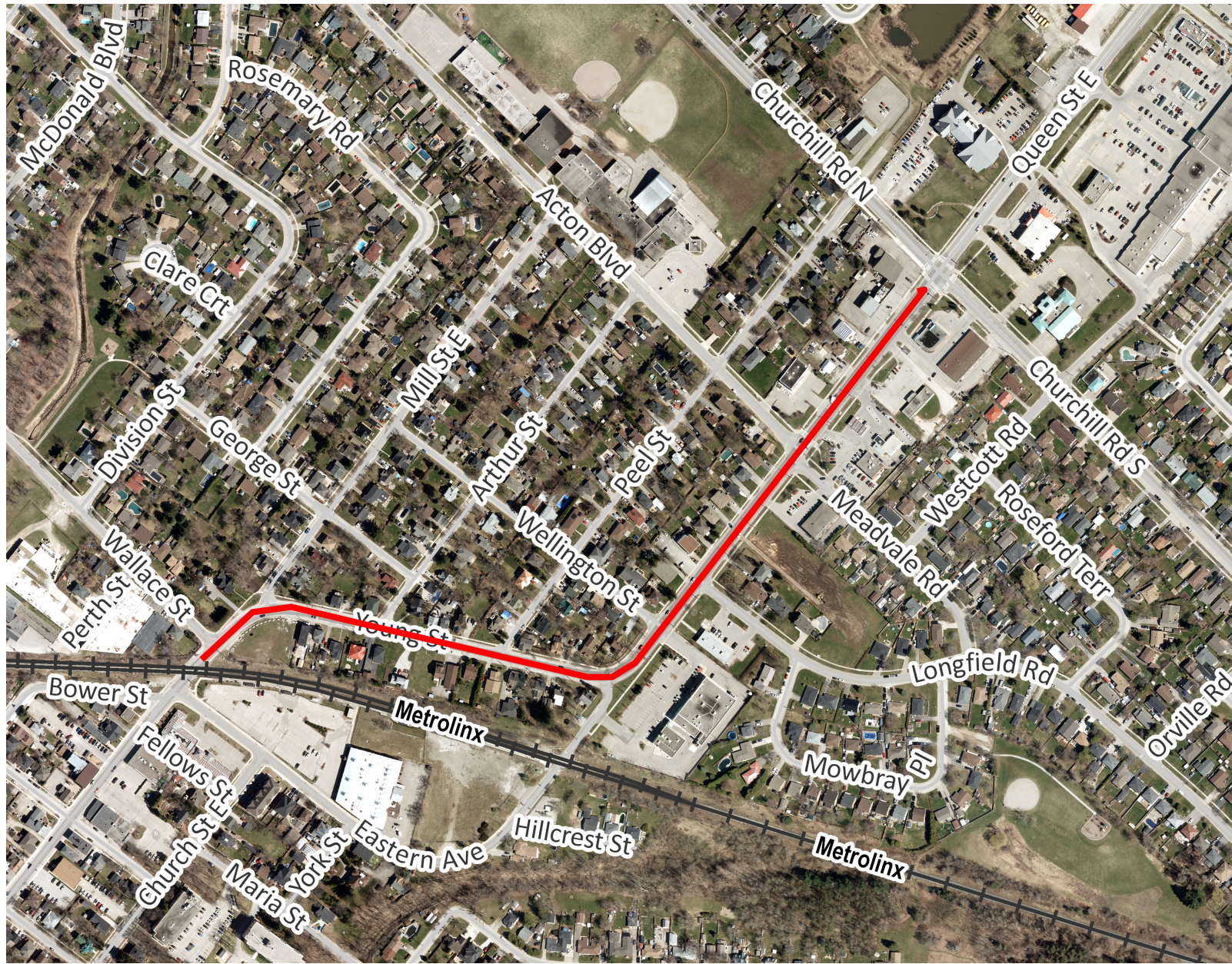
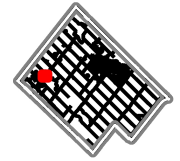
**Chris Mills, Commissioner of Transportation and Public Works**



**Brent Marshall, Chief Administrative Officer**

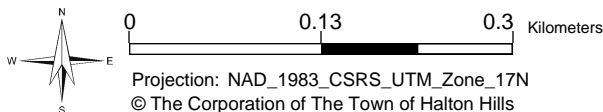


# Town of Halton Hills - Connecting Links Project (Acton)



- Legend**
- Town Boundary
  - Urban, Hamlet, Rural Area
    - Urban
    - Hamlet
    - Rural Cluster
  - Railway
  - Street
  - Waterbody

**Notes**  
Young Street / Queen Street  
Reconstruction

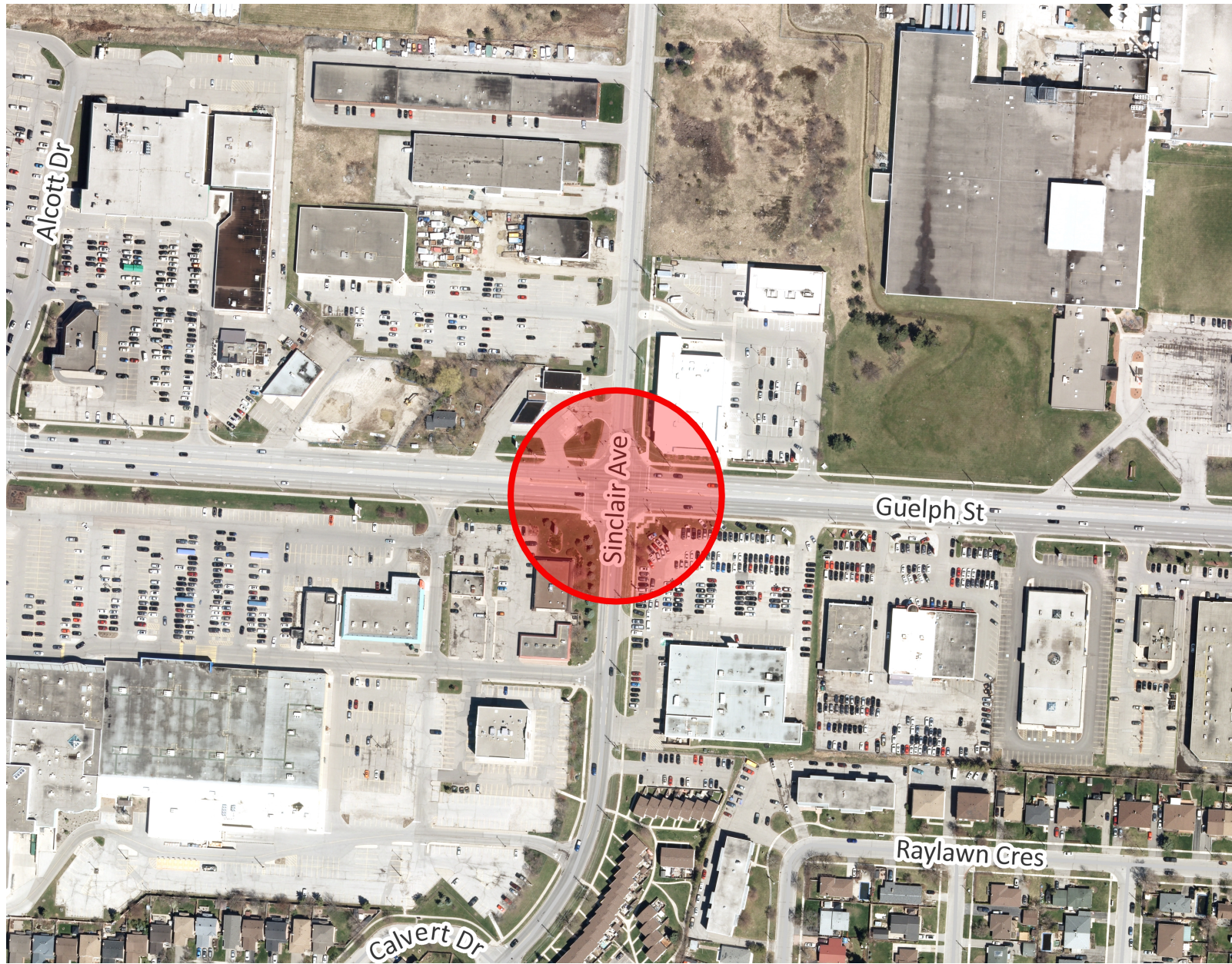
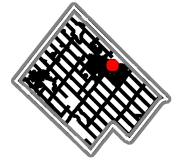


Scale: 1: 5,000  
Date: 11/7/2019

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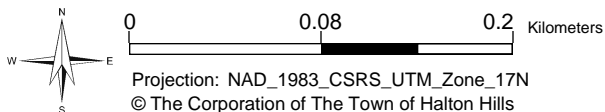


# Town of Halton Hills - Connecting Links Project (Georgetown)



- Legend**
- Town Boundary
  - Urban, Hamlet, Rural Area
    - Urban
    - Hamlet
    - Rural Cluster
  - Railway
  - Street
  - Waterbody

**Notes**  
Guelph Street / Sinclair Avenue  
Intersection Improvements



Scale: 1: 3,000  
Date: 11/7/2019

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THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

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Moved by: \_\_\_\_\_ Date: November 11, 2019

Seconded by: \_\_\_\_\_ Resolution No.: \_\_\_\_\_

Item No. 15.1

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WHEREAS the Province of Ontario in October 2019 committed to a dedicated Connection Link Funding Program to help seventy-seven (77) municipalities pay for the construction and repair of their Connecting Link infrastructure;

AND WHEREAS the Town of Halton Hills has two projects which would fit the criteria for application under the Connecting Links Funding Program for 2020-2021, the Young Street/Queen Street Reconstruction in Halton Hills (Acton) and the Guelph Street/Sinclair Avenue Intersection Improvements in Halton Hills (Georgetown);

AND WHEREAS to enable the projects to proceed (if successful), MTO requires that the Town enter into a Contribution Agreement for the funding and that the agreement be accompanied by a Council Resolution.

NOW THEREFORE BE IT RESOLVED THAT the Council for the Town of Halton Hills supports application to the Ministry of Transportation (MTO) for the Young Street/Queen Street Reconstruction in Halton Hills (Acton) and the Guelph Street/Sinclair Avenue Intersection Improvements in Halton Hills (Georgetown), as part of the 2020-2021 Connecting Link Funding Program;

AND FURTHER THAT Council authorize the Mayor and Clerk to execute a Contribution Agreement with the Ministry of Transportation (MTO) if the Town is successful in securing the funding from the Connecting Link Funding Programs.

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Mayor Rick Bonnette