

AGENDA

COUNCIL MEETING

Monday, November 11, 2019, Call to Order 3:00 p.m. in Council Chambers, 3:05 p.m. for Closed Session, Reconvene into Open Meeting at 6:00 p.m.

Halton Hills Town Hall, Council Chambers

1 Halton Hills Drive

WE REQUEST YOUR CO-OPERATION IN MAINTAINING THE FOCUS AT COUNCIL MEETINGS. PLEASE REFRAIN FROM TALKING DURING DELEGATION PRESENTATIONS, AND PLEASE ENSURE THAT ALL PAGERS AND CELLULAR TELEPHONES ARE SWITCHED TO A NON-AUDIBLE FUNCTION

Pages

1. OPENING OF THE COUNCIL MEETING

3:00 p.m. Council Chambers

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

1. Superintendent Al Albano, Halton Regional Police Service

Presentation to Council for the purpose of educating or training Members of Council that in no way materially advances the business or decision making of Council.

2. REPORT NO. PLS-2019-0073

PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0073 dated November 4, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose. (ROPA 47)

3. Verbal Update from Mayor R. Bonnette and A. B. Marshall, Chief Administrative Officer

Verbal Update regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

3. RECESS AT THE CALL OF THE CHAIR

4. RECONVENE INTO OPEN SESSION

5. NATIONAL ANTHEM

6. ANNOUNCEMENTS

1. Presentation to Halton Hills Fire Department

7. EMERGENCY BUSINESS MATTERS

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

9. COUNCIL DELEGATIONS/PRESENTATIONS

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

1. Minutes of the Council Meeting held on October 21, 2019.
2. Confidential Minutes of the Council Meeting held on October 21, 2019.
(Under Separate Cover)

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11. GENERAL COMMITTEE

COUNCIL TO CONVENE INTO GENERAL COMMITTEE

Councillor Ann Lawlor, Chair

Vet Reports to be considered at General Committee

1. **Public Meetings / Hearings**

- a. **Public Meeting**

Revised Official Plan and Zoning By-Law Amendments
Proposing to Develop 14 Town House Buildings (Building 2)
and a 5-storey Condominium (Building 3) on the former
Memorial Arena Site (Amico).

(PowerPoint)

(Refer to Item No. 11.3.d of the Agenda, Report No. PLS-2019-0063)

2. **Delegations/Presentations regarding items in General Committee**

- a. **Alex Veglio of Credit Valley Conservation with Opening Remarks by Keith Hamilton, Planner Policy**

Presentation to General Committee regarding Black Creek
Subwatershed Study. **(PowerPoint)**

(Refer to Item No. 11.3.c of the Agenda, Report No. PLS-2019-0055)

b. Leona Hollingsworth of Metrolinx

Presentation to General Committee regarding Status Update on Various Metrolinx Projects. **(PowerPoint)**

(Refer to Item No. 11.3.f of the Agenda, Memorandum No. TPW-2019-0022)

c. Grant Kelly representing Halton Hills Minor Hockey

Presentation to General Committee regarding 2020 Rates and Fees.

(Refer to Item No. 11.3.a of the Agenda, Report No. CORPSERV-2019-0039)

3. Municipal Officers Reports to be Considered by General Committee

All Reports and Memorandums considered in General Committee are deemed “Emergency Action Items” or “For Information Items” which require final disposition by Council at this meeting.

Reports will be automatically held if there is a presentation, delegation, or public meeting on the matter.

- | | |
|--|-----------|
| a. REPORT NO. CORPSERV-2019-0039 (AUTOMATIC HOLD) | 16 |
| CORPORATE SERVICES REPORT NO. CORPSERV-2019-0039 dated October 15, 2019 regarding 2020 Rates and Fees. | |
| b. REPORT NO. FIRE-2019-0003 | 60 |
| FIRE SERVICES REPORT NO. FIRE-2019-0003 dated October 28, 2019 regarding Remotely Piloted Aircraft Systems (Drone) Procurement – Award of Single-Source Contract. | |
| c. REPORT NO. PLS-2019-0055 (AUTOMATIC HOLD) | 64 |
| PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0055 dated October 18, 2019 regarding Completion of the Black Creek Subwatershed Study. | |
| d. REPORT NO. PLS-2019-0063 (AUTOMATIC HOLD) | 81 |
| PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0063 dated October 30, 2019 regarding Public Meeting for revised Official Plan and Zoning By-law Amendments proposing to develop 14 townhouse units (Building 2) and a 5-storey condominium (Building 3) on the former Memorial Arena site (Georgetown). | |

e.	REPORT NO. RP-2019-0038	113
	RECREATION AND PARKS REPORT NO. RP-2019-0038 dated October 24, 2019 regarding Rogers Hometown Hockey Final Update.	
f.	MEMORANDUM NO. TPW-2019-0022 (AUTOMATIC HOLD)	125
	TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2019-0022 dated October 25, 2019 regarding Status Update on Various Metrolinx Projects.	
4.	Adjourn back into Council	
12.	REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL	
13.	REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)	
1.	Report of the Community and Corporate Affairs Committee Meeting held on October 28, 2019.	127
2.	Report of the Planning, Public Works and Transportation Committee Meeting held on October 29, 2019.	131
14.	RECEIPT OF MINUTES OF ADVISORY/SPECIALCOMMITTEES	
1.	Minutes of the Halton Hills Accessibility Advisory Committee Meeting held on September 25, 2019.	138
2.	Minutes of the Heritage Halton Hills Committee Meeting held on October 16, 2019.	141
15.	PETITIONS/COMMUNICATIONS/MOTIONS	
16.	ADVANCE NOTICE OF MOTION Motion(s) to be brought forward to the next meeting of Council.	
17.	MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE Resolution prepared to receive the General Information Package dated November 11, 2019, for information.	
18.	MOTION TO APPROVE CLOSED SESSION ITEMS (Council to reconvene into Closed Session if required)	

19. CONSIDERATION OF BYLAWS

- | | |
|--|------------|
| 1. BY-LAW NO. 2019-0057 | 143 |
| <p>A By-law to provide for the appointment of Private Parking Enforcement Officer.</p> | |
| 2. BY-LAW NO. 2019-0058 | 145 |
| <p>A By-law to Amend the Two-Unit Registration By-law No. 2016-0005.</p> | |
| 3. BY-LAW NO. 2019-0059 | 147 |
| <p>A By-law to amend By-law No. 2019-0042 regarding delegated authority relating to assessment and taxation appeal matters to the Town Treasurer or his/her designate.</p> <p>(Housekeeping amendment as Consulting Firm changed their name)</p> | |
| 4. BY-LAW NO. 2019-0060 | 148 |
| <p>A By-law to adopt the proceedings of the Council Meeting held on the 11th day of November, 2019 and to authorize its execution.</p> | |

20. ADJOURNMENT



MINUTES
COUNCIL MEETING
Monday October 21, 2019

The Town of Halton Hills Council met this 21st day of October, 2019 in the Council Chambers, Halton Hills Town Hall, commencing at 4:45 p.m., with Mayor R. Bonnette in the Chair and reconvened into Open Session at 6:00 p.m. in the Council Chambers.

MEMBERS PRESENT: Mayor R. Bonnette,
Councillor C. Somerville,
Councillor J. Fogal,
Councillor M. Albano,
Councillor J. Hurst (arrived at 5:01 p.m.),
Councillor T. Brown,
Councillor B. Lewis,
Councillor W. Farrow-Reed,
Councillor M. Johnson,
Councillor B. Inglis,
Councillor A. Lawlor

STAFF PRESENT : A. B. Marshall, Chief Administrative Officer,
(Closed Session) S. Jones, Clerk & Director of Legislative Services,
C. Mills, Commissioner of Transportation & Public Works,
J. Linhardt, Commissioner of Planning & Sustainability,
W. Harris, Commissioner of Recreation & Parks,
J. Diamanti, Commissioner of Corporate Services,
H. Olivieri, Chief & Commissioner of Fire Services,
M.J. Leighton, Manager of Accounting and Town Treasurer,
G. Cannon, Chief Librarian,
L. Lancaster, Manager of Human Resources

STAFF PRESENT : A. B. Marshall, Chief Administrative Officer,
(Open Session) S. Jones, Clerk & Director of Legislative Services,
C. Mills, Commissioner of Transportation & Public Works,
J. Linhardt, Commissioner of Planning & Sustainability,
W. Harris, Commissioner of Recreation & Parks,
J. Diamanti, Commissioner of Corporate Services,
H. Olivieri, Chief & Commissioner of Fire Services,
M.J. Leighton, Manager of Accounting and Town Treasurer,
G. Cannon, Chief Librarian
R. Brown, Deputy Clerk

*** Denotes Change From Council Agenda**

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 4:45 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

Resolution No. 2019-0174

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor B. Lewis

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.1 REPORT NO. CORPSERV-2019-0038

CORPORATE SERVICES REPORT NO. CORPSERV-2019-0038 dated September 26, 2019 regarding labour relations or employee negotiations. (CUPE Negotiations)

CARRIED

3. RECESS AT THE CALL OF THE CHAIR

Mayor R. Bonnette called for a recess at 5:04 p.m.

4. RECONVENE INTO OPEN SESSION

Council reconvened in Open Session at 6:00 p.m.

Resolution No. 2019-0175

Moved by: Councillor T. Brown

Seconded by: Councillor C. Somerville

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

5. NATIONAL ANTHEM

6. ANNOUNCEMENTS

NIL

7. EMERGENCY BUSINESS MATTERS

NIL

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

NIL

9. COUNCIL DELEGATIONS/PRESENTATIONS

9.1 Lesley Mansfield, CEO of Halton Learning Foundation

L. Mansfield made a presentation to Council about the Halton Learning Foundation and all that they do to help the youth in our community.

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

THAT the following minutes are hereby approved:

Resolution No. 2019-0176

Moved by: Councillor T. Brown

Seconded by: Councillor C. Somerville

THAT the following minutes are hereby approved:

10.1 Minutes of the Council Meeting held September 30, 2019.

10.2 Minutes of the Council Workshop held on September 30, 2019.

10.3 Minutes of the Appeal Hearing held on September 30, 2019 (Appeal of Site Alteration Committee Decision - SA-18028)

10.4 Confidential Minutes of the Council Workshop held on September 30, 2019.

CARRIED

11. GENERAL COMMITTEE

Resolution No. 2019-0177

Moved by: Councillor J. Fogal

Seconded by: Councillor A. Lawlor

THAT Council do now convene into General Committee.

CARRIED

Councillor M. Johnson assumed the role of Presiding Officer.

11.1 Public Meetings / Hearings

NIL

11.2 Delegations/Presentations regarding items in General Committee

NIL

11.3 Municipal Officers Reports to be Considered by General Committee

11.3.a TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0019 dated October 8, 2019, regarding 2019 Winter Control Operations

Recommendation No. GC-2019-0074

THAT Report No. TPW-2019-0019, dated October 8, 2019, regarding 2019 Winter Control Operations, be received for information purposes only.

CARRIED

11.3.b TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0032 dated October 11, 2019, regarding the Proposed Amendments to the Aggregate Resources Act.

Recommendation No. GC-2019-0075

THAT Report No. TPW-2019-0032, dated October 11, 2019, regarding the Proposed Amendments to the Aggregate Resources Act be received;

AND FURTHER THAT staff be authorized to provide comments on the Proposed Amendments to the Aggregate Resources Act posted on the Environmental Registry of Ontario (ERO);

AND FURTHER THAT staff reports back to Council after the Amendments to the Aggregate Resources Act are finalized;

AND FURTHER THAT the Town Clerk forward a copy of Report No. TPW-2019-0032 to the Ministry of Natural Resources and Forestry, the Ministry of Municipal Affairs and Housing, the Regional Municipality of Halton, the City of Burlington, the Town of Oakville, the Town of Milton, Conservation Halton, Credit Valley Conservation, the Grand River Conservation Authority, the Niagara Escarpment Commission, the Association of Municipalities of Ontario, and Halton's MPPs for their information.

CARRIED

11.4 Adjourn back into Council

Recommendation No. GC-2019-0076

THAT General Committee do now reconvene into Council.

CARRIED

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution No. 2019-0178

Moved by: Councillor A. Lawlor

Seconded by: Councillor B. Inglis

THAT the recommendations regarding the Reports & Memorandums from the Monday, October 21, 2019 General Committee Meeting are hereby adopted:

GC-2019-0074

GC-2019-0075

CARRIED

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

Resolution No. 2019-0179

Moved by: Councillor B. Inglis

Seconded by: Councillor W. Farrow-Reed

THAT the following items are hereby approved:

13.1 Report of the Planning, Public Works and Transportation Committee Meeting held on October 8, 2019.

13.2 Confidential Minutes of the Planning, Public Works and Transportation Committee Meeting held on October 8, 2019.

CARRIED

14. RECEIPT OF MINUTES OF ADVISORY/SPECIAL COMMITTEES

Resolution No. 2019-0180

Moved by: Councillor J. Fogal

Seconded by: Councillor T. Brown

THAT the following minutes are hereby received for information:

14.1 Minutes of the Committee of Adjustment Meeting held on September 4, 2019.

14.2 Minutes of the Downtown Georgetown BIA Board Meeting held on September 10, 2019.

14.3 Minutes of the Halton Hills Public Library Board Meeting held on September 11, 2019.

- 14.4 Minutes of the Heritage Halton Hills Committee Meeting held on September 18, 2019.
- 14.5 Confidential Minutes of the Heritage Halton Hills Committee Meeting held on September 18, 2019.

CARRIED

15. PETITIONS/COMMUNICATIONS/MOTIONS

15.1 Endorsement of AMO Board Approved Submission on Joint and Several Liability.

Resolution No. 2019-0181

Moved by: Councillor C. Somerville

Seconded by: Councillor J. Fogal

WHEREAS litigation against local governments has increased significantly and municipalities have had to divert public money to support these costs, even when the municipal share of liability is as low as 1%;

AND WHEREAS earlier this year, Attorney General Doug Downey invited municipalities to comment on the existing joint and several liability system;

AND WHEREAS AMO's Task Force examined the existing liability landscape and options for reform;

AND WHEREAS on September 27, 2019 the AMO Board approved a submission on joint and several liability entitled "A Reasonable Balance: Addressing growing municipal liability and insurance costs", which includes seven recommendations on actions which the government could take to reduce the negative impact of joint and several liability (Seven (7) Recommendations Attached);

AND WHEREAS AMO is encouraging Municipal Councils to endorse the report and its recommendations;

AND WHEREAS the Ministry of the Attorney General has agreed to accept municipal resolutions up until November 1, 2019.

THEREFORE BE IT RESOLVED THAT the Council for the Town of Halton Hills supports and endorses the AMO Board approved submission on joint and several liability entitled "A Reasonable Balance: Addressing growing municipal liability and insurance costs", which includes seven recommendations on actions which the government could take to reduce the negative impact of joint and several liability;

AND FURTHER THAT a copy of this motion be sent to The Honourable Doug Downey, Attorney General of Ontario, AMO, Halton Region, Town of Milton, Town of Oakville and City of Burlington.

CARRIED

15.2 Endorsement of Resolution regarding Enforcement for Safety on Family Farms.

Resolution No. 2019-0182

Moved by: Councillor B. Lewis

Seconded by: Councillor T. Brown

WHEREAS the Township of Warwick adopted a Resolution at their June 17, 2019 Council Meeting regarding Enforcement for Safety on Family Farms;

AND WHEREAS the Halton Region Federation of Agriculture endorsed the Township of Warwick Resolution at their board meeting held on September 26, 2019 (Attached);

AND WHEREAS the Town of Halton Hills supports their local agricultural community, and want to keep their farm families, employees and animals safe.

THEREFORE BE IT RESOLVED THAT the Council for the Town of Halton Hills endorses and supports the resolution by the Township of Warwick;

AND FURTHER THAT this motion be circulated to the Honourable Doug Downey, Ministry of the Attorney General, the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Solicitor General, the Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs, AMO and ROMA.

CARRIED

16. ADVANCE NOTICE OF MOTION

NIL

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2019-0183

Moved by: Councillor J. Fogal

Seconded by: Councillor A. Lawlor

THAT the General Information Package dated October 21, 2019 be received.

CARRIED

18. MOTION TO APPROVE CLOSED SESSION ITEMS

2.1

CORPORATE SERVICES REPORT NO. CORPSERV-2019-0038 dated September 26, 2019 regarding labour relations or employee negotiations. (CUPE Negotiations)

Resolution No. 2019-0184

Moved by: Councillor C. Somerville

Seconded by: Councillor W. Farrow-Reed

THAT Report No. CORPSERV-2019-0038 dated September 26, 2019 regarding labour relations or employee negotiations (CUPE Negotiations) be received;

AND FURTHER THAT staff carry out Council's direction on this matter as set out in the Confidential Council Minutes dated October 21, 2019.

CARRIED

19. CONSIDERATION OF BYLAWS

Resolution No. 2019-0185

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor M. Johnson

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2019-0055

A By-law to deem Lots 25 and 36, Plan 32 not to be within a registered plan of subdivision for the purposes of subsection 50(3) of the Planning Act.

BY-LAW NO. 2019-0056

A By-law to adopt the proceedings of the Council Meeting held on the 21st day of October, 2019 and to authorize its execution.

CARRIED

20. ADJOURNMENT

Resolution No. 2019-0186

Moved by: Councillor C. Somerville

Seconded by: Councillor B. Lewis

THAT this Council meeting do now adjourn at 6:51 p.m.

CARRIED

Rick Bonnette, MAYOR

Suzanne Jones, CLERK

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Wendy O'Donnell, CPA, CGA, Deputy Treasurer/Manager of Revenue and Taxation

DATE: October 15, 2019

REPORT NO.: CORPSERV-2019-0039

RE: 2020 Rates and Fees

RECOMMENDATION:

THAT Report No. CORP-2019-0039 dated October 15, 2019, regarding 2020 Rates and Fees be received;

AND FURTHER THAT the 2020 Rates and Fees be approved by Council as outlined in Appendix A of the accompanying by-law;

AND FURTHER THAT a By-law to establish the 2020 Rates and Fees be approved, and that By-law 2018-0076 be repealed.

BACKGROUND:

As per the Municipal Act, S.O. 2001, c.25 as amended, municipalities are required to submit to Council for approval all rates and fees that will be imposed for the upcoming year. As part of this approval, Council must adopt a by-law annually listing all fees and rates to be levied by the Town of Halton Hills.

Departments look at many factors when they consider a new fees/rates or increases to existing fees/rates for the services they provide. Such consideration will include an in-depth analysis of the cost of service delivery including staff time and/or other resourcing such as equipment, utilities, supplies, postage, etc. Staff will also examine the rates and fees of comparable and/or neighbouring municipalities and take into account market factors such as the potential demand for a service.

COMMENTS:

For the 2020 rates and fees review, staff assessed their departmental fees and rates relative to the cost of providing their services. In addition they conducted a review of the fees and rates charged by nearby municipalities, and/or municipalities of similar size. The proposed 2020 rates and fees are listed in Appendix A of the accompanying by-law.

Each department has provided a rationale for any changes in their respective rates and fees as follows:

Office of the CAO – Clerks

Staff is recommending a new fee for Noise Exemption Applications within the By-law Enforcement division. Currently anyone seeking an exemption to the Town's noise by-law must notify the public through notices in the local papers and distribute letters to impacted neighbours. As there have been challenges with the requester fulfilling this requirement, staff has assumed this responsibility ensuring that wording of the notice is consistent and that it meets the timeline prescribed in the by-law. This fee would cover the staff costs associated with the notification and is comparable to the fee charged by other municipalities.

All other fees remain at 2019 levels.

Corporate Services

Staff is recommending increases on the following fees:

- Detailed statement of taxes
- Summary of statement of taxes
- Miscellaneous confirmation of records
- Tax certificate
- Tax sale charges added to roll
- Transfer fee (adding outstanding invoices such as water invoices from the Region and POA fines to the tax roll)

Staff has reviewed the work involved in preparing these documents and are recommending the increases as shown in the attached schedule. These rates have not changed since 2016 and with the recommended increases, would be comparable to those of the area municipalities in Halton Region.

Fire Services

Staff is recommending two adjustments to Fire's rates and fees. An increase of 2% is being recommended for File Search/Compliance Letters and Incident Reports to cover the cost of providing this service. The remainder of the fees remains unchanged from 2019 levels.

Planning & Sustainability

The 2020 fees have been increased by 2% with the exception of printing and documents. The Legal section has added a new fee for "Amendments to the Conditional Building Permit Agreement" based on the time needed to complete, and an increase of \$30.00 to the "Compliance Statement, Release or Deletion of Registered Instruments" to reflect the increase in costs charged to the Town.

Transportation and Public Works

Building Services:

- Building Services overall increase of 1.5%
- ***Two-Unit House Registration- Pre-Approved:***
The Town of Halton Hills “Two-Unit House Registration By-law” requires a house containing two-units to be registered. Prior to registration, Fire or Building and By-law Enforcement staff must inspect a two-unit house to confirm compliance with the applicable Codes and By-laws. Where a building permit is applied for and issued prior to commencement of construction of a new two-unit house, or a new accessory apartment within an existing single-unit house, the building permit process will include the majority of the inspections that would otherwise be part of the two-unit house registration process. To reflect this reduction in the number of the required registration inspections, this new, much lower, fee is being introduced in addition to the existing “Two-Unit House Registration fee”.
- ***Registration & Discharge of various orders under the Building Code Act from Title in the Land Registry Office:***
The Building Code Act allows an Order issued under this Act to be registered in the proper land registry office. When the requirement of the order has been satisfied, the Chief Building Officer will request a discharge of the order. The new fee is required to cover the cost associated with the registration and discharge of the orders (including the Registry office fees).

Engineering Services:

- Engineering Service overall increase of 2%
- ***Benchmark; Cash in Lieu of Benchmark:***
As part of each plan of subdivision, the developer is required to install two second order benchmarks at locations determined by staff. This new unit rate will allow a developer to pay the Town in lieu of installing the benchmark. These monies will be used to install benchmarks at locations determined by staff.
- ***Extended Engineering Services:***
These unit rates will be charged at the discretion of the Director of Engineering to contractors, developers or permit holders for when staff are required to provide extended or additional services such as attend a site (e.g. meetings or inspections outside of normal responsibilities) and/or to coordinate efforts to rectify safety issues or forced deficiency repairs (e.g. street cleaning, road damage, grading concerns). These monies are intended to recover the costs of these services and will be applied directly to the Engineering Operating Budget.

- ***License Agreement:***

This fee will provide partial recovery of the engineering staff costs associated with preparing and administering the license agreement. License agreements are used by the Town to grant formal permission to private individuals or corporations in order to facilitate the installation, maintenance and use of temporary or permanent monitoring wells (environmental and ground water), private underground services (e.g. water services, communication cable, storm sewer, etc.), and various construction activities that temporarily encroach on Town lands (e.g. crane swing, hording, shoring, etc.). Planning currently collects a fee for their cost to prepare the documents, request Council approval, execute the agreement and register the agreement on title.

Transportation Services:

- ***Road Occupancy Permits:***

These fees are described within Report TPW-2019-0001 dated January 21, 2019 and have been in effect since March 12, 2019. Due to recent fee adjustments no further changes are recommended for 2020.

- ***Road Occupancy Permit (Public Events):***

This is a new fee to recover costs for staff time to review and provide comments on public events that impact the Town's road allowance and may require road closures and or detour routes. This is a common approach in other municipalities to offset a portion of the costs related to staff time to review and provide comments on road closures and detour plan associated with the event.

Public Works:

- ***Street Cleaning, Scraping or Debris Removal and/or Flushing:***

These new unit rates will be charged to developers (subdivisions and site plan) and/or permit holders (site alteration, excavation, road occupancy) when Public Works staff is required by the Director of Engineering to clean/sweep/flush a roadway to address poor road conditions. There may be occasions when one or combination of all three cleaning operations will be required to address the deficiencies. The efforts of Engineering staff will be charged separately. These monies are intended to recover the costs of these services and will be applied directly to Public Works Operating Budget.

- ***ActiVan Charter Rental Fee:***

This new fee is being introduced for the provision of shuttle services for private and/or public events within the municipal boundaries of Halton Hills. The monies will be directly applied to the ActiVan operating budget as a cost recovery for fuel, vehicle maintenance, driver time and administration fees.

Recreation and Parks

Recreation & Parks Department will be recommending a number of changes to the rates and user fees in a separate report to be considered by Council at a future

meeting. As Council is aware, in December 2018, Council approved Resolution 2018-0184 regarding the terms of reference for the Recreation and Parks Strategic Action Plan. The Recreation & Parks Department is currently going through a user fee and rate review with consultant Watson & Associates. The goal of the Recreation and Parks Rates and Fees Strategy is to review the existing rates and fees structure and provide a new framework to rationalize rates, subsidy/cost recovery levels, and future trends based on projected demographics. In preparation for the 2020 Budget, staff undertook a review of the arena funding program including the arena surcharge and through their analysis recommend the surcharge could be eliminated as of January 1, 2020. Further details with respect to the surcharge elimination will be provided through the 2020 Budget Directions Report, CORPSERV-2019-0036 to be issued November 6, 2019. With regard to the remaining rates, staff is recommending that rates be held at 2019 values until results of the Rates and Fees Strategy are before Council in the first quarter of 2020.

Cemetery rates are not within the scope of the Strategic Action Plan. Some cemetery rates were significantly below comparable market rates (10% to 87%) and have been increased by 5%-10% as recommended by the Cemetery Business Plan, approved by Council in 2016. This will be the fourth of a phased approach to achieve rates that are competitive with the market. The rates for donations were increased by 2-5% to accommodate material costs and perpetual care for the life of the trees. Some of the rates for additional staffing charges have increased by 3%-5% to better reflect staffing costs. A new rate has been added with regard to Care and Maintenance for any transfer of ownership on a plot purchased prior to 1954. The Care and Maintenance fee was not collected on any cemetery plots purchased prior to that date, and it is necessary to continue to fund the operations of the Cemetery.

The fees for the use of Halton Boards of Education facilities become effective in September of each year. The Halton Boards of Education had not provided the Town with the 2020 rates to be effective September 2020 at the time this report was prepared.

RELATIONSHIP TO STRATEGIC PLAN:

This report supports Council priorities related to the effective, efficient and economical delivery of the Town's existing services, and establishing sustainable financing, asset management and master plans to acquire, operate, maintain, renew and replace infrastructure.

FINANCIAL IMPACT:

The revenue collected from these rates and fees offset the impact on the Town's tax levy.

CONSULTATION:

Each department is responsible for reviewing and recommending any changes to their respective rates and fees.

PUBLIC ENGAGEMENT:

Each department works with their user groups and follows any legislative requirements.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report is not applicable to the Strategy's implementation.

COMMUNICATIONS:

Notification to the residents is made via the local news media, the Council agenda and the Town's website. Special interest groups are notified by each department.

CONCLUSION:

Staff reviews the Town's rates and fees annually. In the course of this review, staff considers the cost of service delivery including staff time and/or other resourcing such as equipment, utilities, and supplies, the fees of comparable and/or neighbouring municipalities and market factors such as the potential demand for a service.

The proposed rates and fees for 2020 as set out in this report represent the outcome of this review. Rates and fees are an important source of revenue for the Town of Halton Hills and assist in offsetting an increase in the Town's general tax levy.

Reviewed and Approved by,



Jane Diamanti, Commissioner of Corporate Services



Brent Marshall, Chief Administrative Officer

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Corporate Services

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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FINANCE

Administration Fee

Annual Financial Report		\$88.50	\$88.50	\$11.50	\$100.00	0.0%	T
Development Charge Status (Written Confirmation)		\$24.53	\$24.53	\$0.00	\$25.00	0.0%	E
Development Charges Study		\$60.96	\$60.96	\$7.92	\$68.88	0.0%	T
Photocopy - colour	Letter, legal and 11 X 17	\$0.56	\$0.56	\$0.07	\$0.60	0.0%	T
Photocopy 11 X 17	Per Sheet	\$0.48	\$0.48	\$0.06	\$0.50	0.0%	T
Photocopy 8.5 X 11	Per Sheet	\$0.48	\$0.48	\$0.06	\$0.50	0.0%	T
Photocopy 8.5 X 14	Per Sheet	\$0.48	\$0.48	\$0.06	\$0.50	0.0%	T
Retd. Cheques (NSF, body & fig. differ, stale dated etc.)	Per prop./Per cheque	\$45.01	\$45.01	\$0.00	\$45.00	0.0%	E
Town of Halton Hills Budget & Business Plan Binder (Full colour and bound)		\$221.24	\$221.24	\$28.76	\$250.00	0.0%	T

INFORMATION SERVICES

Geographic Information Systems Digital Products

Coverage Data

OrthoDigital Photo image - 99/02/05/07	per 1 km x 1 km tile	\$60.89	\$60.89	\$7.92	\$68.80	0.0%	T
Topographic data coverage Contours / Building Foot Print	per 1km x 1 km tile	\$134.39	\$134.39	\$17.47	\$152.40	0.0%	T

Image Request

JPEG / PDF format (Export)		\$13.95	\$13.95	\$1.81	\$15.80	0.0%	T
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Geographic Information Systems Paper Products

Black And White (Address, Street Index)

11 x 17		\$9.96	\$9.96	\$1.29	\$11.30	0.0%	T
24 x 36		\$18.00	\$18.00	\$2.34	\$20.34	0.0%	T
36 x 48		\$34.86	\$34.86	\$4.53	\$39.53	0.0%	T
40 x 53		\$44.63	\$44.63	\$5.80	\$50.43	0.0%	T

Colour (Aerials)

11 x 17		\$16.83	\$16.83	\$2.19	\$19.08	0.0%	T
24 x 36		\$32.00	\$32.00	\$4.16	\$36.16	0.0%	T
36 x 48		\$60.76	\$60.76	\$7.90	\$68.90	0.0%	T
40 x 53		\$80.64	\$80.64	\$10.48	\$91.10	0.0%	T
Customized Mapping	per hour	\$47.76	\$47.76	\$0.00	\$47.76	0.0%	

REVENUE AND TAXATION

Property Taxes

Admin Fee Placing A/R with Collection Agency	30% of O/S Balance	\$0.00		\$0.00	\$0.00	0.0%	E
Administration fee for Ownership information change	per request	\$35.00	\$35.00	\$0.00	\$35.00	0.0%	E
Arrears Notice fee (on Arrears greater than \$150)	per notice	\$5.00	\$5.00	\$0.00	\$5.00	0.0%	E
Conducting Tax Sale: preparation for sale, opening and reviewing tenders, awarding to highest bidder, payment of excess funds into court		\$500.00	\$500.00	\$0.00	\$500.00	0.0%	E

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Corporate Services

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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REVENUE AND TAXATION

Property Taxes

Copy pages of the assessment roll *(for certified copies only)	per page	\$2.00	\$2.00	\$0.00	\$2.00	0.0%	E
Detail Statement of Taxes	Per property	\$34.98	\$40.05	\$0.00	\$40.00	14.5%	E
Extension Agreement		\$350.00	\$350.00	\$0.00	\$350.00	0.0%	E
Extra Ordinary Costs associated with Tax Sale Process	actual costs	\$0.00		\$0.00	\$0.00	0.0%	E
Misc. written confirmation of records	Per property	\$45.78	\$49.95	\$0.00	\$50.00	9.1%	E
Mortgage Company Admin Fee	per Roll	\$5.00	\$5.00	\$0.00	\$5.00	0.0%	E
Older Adult Tax Deferral Program (OATDP) Application Fee	Per Application	\$50.00	\$50.00	\$0.00	\$50.00	0.0%	E
Summary Statement of Taxes	Per property	\$20.00	\$25.00	\$0.00	\$25.00	25.0%	E
Tax Certificate	Per property	\$57.68	\$59.99	\$0.00	\$60.00	4.0%	E
Tax Certificate	Same Day Service	\$75.00	\$75.00	\$0.00	\$75.00	0.0%	E
Tax sale charges added to roll	Per hour of staff time	\$126.61	\$129.14	\$0.00	\$129.14	2.0%	E
Transfer fee (administration fee for adding costs to the tax roll)	per addition	\$45.25	\$50.00	\$0.00	\$50.00	10.5%	E

NOTES:

- *Commissioner of Oath fee also applicable
- Sale of repossessed commercial/land real property
- Sale of repossessed residential real property

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Fire

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
File Search / Compliance Letter		\$97.58	\$100.00	\$0.00	\$100.00	2.5%	E
Fire Route Determination		\$213.85	\$213.85	\$0.00	\$214.00	0.0%	E
Hazmat Call	Full Cost Recovery of apparatus, equipment supplies used, attending personnel, retention of any 3rd party services (such as contractor, rental of special equipment, specialized services) in order to determine cause, suppress.					0.0%	E
Incident Report	Hourly	\$92.99	\$95.00	\$0.00	\$95.00	2.2%	E
Occupant Load Determination		\$213.85	\$213.85	\$0.00	\$214.00	0.0%	E
Requested Fire Safety Inspections	Insp. - Each Additional hour	\$213.85	\$213.85	\$0.00	\$214.00	0.0%	E
Requested Fire Safety Inspections	Inspection - 1st Hour	\$213.85	\$213.85	\$0.00	\$214.00	0.0%	E
Requested Fire Safety Inspections	Report Preparation Per Hour	\$120.35	\$120.35	\$0.00	\$120.00	0.0%	E

FIRE WATCH

Pumper Crew	Per Hour	\$644.91	\$644.91	\$0.00	\$645.00	0.0%	E
Support Vehicle/Crew	Per Hour	\$323.02	\$323.02	\$0.00	\$323.00	0.0%	E
Tanker Crew	Per Hour	\$429.94	\$429.94	\$0.00	\$430.00	0.0%	E

FIREWORKS PERMIT

Fireworks Display - Large / Pyrotechnics		\$239.73	\$239.73	\$0.00	\$240.00	0.0%	E
Sale of Fireworks		\$239.73	\$239.73	\$0.00	\$240.00	0.0%	E

OPEN AIR BURING - NO PERMIT/CONTRAVENTION OF PERMIT

Second Offence		\$100.00	\$100.00	\$0.00	\$100.00	0.0%	E
Third Offence		\$200.00	\$200.00	\$0.00	\$200.00	0.0%	E
Fourth Offence		\$450.00	\$450.00	\$0.00	\$450.00	0.0%	E

PERMIT TO CONDUCT OPEN AIR BURNING

Commercial disposal of clean waste		\$244.52	\$244.52	\$0.00	\$245.00	0.0%	E
Recreational and/or disposal of yard waste (vegetation)		\$24.76	\$24.76	\$0.00	\$25.00	0.0%	E

PREVENTABLE FALSE ALARMS

First Repeat Offence		\$450.00	\$450.00	\$0.00	\$450.00	0.0%	E
Second Repeat Offence		\$600.00	\$600.00	\$0.00	\$600.00	0.0%	E

STAND-BY CHARGES / PIECE OF EQUIPMENT

Pumper Crew	Per Hour	\$644.79	\$644.79	\$0.00	\$645.00	0.0%	E
Support Vehicle/Crew	Per Hour	\$323.03	\$323.03	\$0.00	\$323.00	0.0%	E
Tanker Crew		\$429.43	\$429.86	\$0.00	\$430.00	0.1%	E

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Fire

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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STAND-BY CHARGES / PIECE OF EQUIPMENT

NOTES:

except in areas covered by Fire Service Agreement
100% cost recovery shall be applied

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Office of the CAO

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
Dog Licence - Reactivation		\$5.00	\$5.00	\$0.00	\$0.00	0.0%	

CLERKS

By-Law Enforcement

Cutting Weeds - Actual Cost Plus Admin. Fee			Cost over \$100 - plus 15%				
Cutting Weeds - Actual Cost Plus Admin. Fee			Cost up to \$100 - plus \$15				
Dog Licence - Annual	Each dog	\$33.99	\$33.99	\$0.00	\$34.00	0.0%	E
Dog Licence - Extended 2 year	Each dog	\$54.59	\$54.59	\$0.00	\$55.00	0.0%	E
Dog Licence - Extended 3 year	Each dog	\$81.37	\$81.37	\$0.00	\$81.00	0.0%	E
Dog Licence - Order - Annual	Each dog	\$140.04	\$140.04	\$0.00	\$140.00	0.0%	E
Noise Exemption Application		NEW	\$200.00	\$0.00	\$200.00	0.0%	E
Portable Sign Permit	Flat Rate	\$137.22	\$137.22	\$0.00	\$137.00	0.0%	E
Pound Fee for impounded dog	Per day	\$32.87	\$32.87	\$4.27	\$37.00	0.0%	T
Property Standards Appeals		\$200.00	\$200.00	\$0.00	\$200.00	0.0%	E
Redemption Fee for seized dogs	Each dog	\$32.87	\$32.87	\$4.27	\$37.00	0.0%	T
Replacement Tags		\$7.21	\$7.21	\$0.00	\$7.00	0.0%	E
Service Dogs	Each dog	\$0.00		\$0.00	\$0.00	0.0%	E
Sign Variance Application	Flat Rate	\$692.62	\$692.62	\$0.00	\$693.00	0.0%	E

General

Bazaars			Single Occ./value of prizes- 3%				
Bingos- Prizes up to \$5500			Single Occ./value of prizes - 3%				
Copies of Agendas/Minutes	No Charge			\$0.00		0.0%	
Fence Viewing Request		\$253.24	\$253.24	\$0.00	\$253.00	0.0%	E
FOI Application		\$5.00	\$5.00	\$0.00	\$5.00	0.0%	E
FOI Drawings /Plans (each)		\$5.15	\$5.15	\$0.00	\$5.15	0.0%	E
FOI Records Retrieval - for 1 box		\$42.44	\$42.44	\$0.00	\$42.00	0.0%	E
FOI Records Retrieval Cost per additional box		\$2.12	\$2.12	\$0.00	\$2.10	0.0%	E
LCBO Clearance Letter - New Establishment		\$120.20	\$120.20	\$0.00	\$120.00	0.0%	E
LCBO Clearance Letter of Non Objection		\$14.85	\$14.85	\$0.00	\$15.00	0.0%	E
Nevada Break Open Tickets	3% of value of prize			\$0.00		0.0%	
Raffles- Prizes up to \$50,000			Single Occ./value of prizes - 3%				

Licensing

Accommodation Services

Bed & Breakfast		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Hotel		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Motel		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Recreational Trailer Camp		\$361.83	\$361.83	\$0.00	\$362.00	0.0%	E

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Office of the CAO

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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CLERKS

Licensing

Accommodation Services

Adult Entertainment Establishment Licence

Adult Entertainment Parlour Owner Operator		\$12,888.81	\$12,888.81	\$0.00	\$12,889.00	0.0%	E
Adult Novelty Store	per Licence	\$108.12	\$108.12	\$0.00	\$108.00	0.0%	E
Body Rub Parlour Owner Operator		\$12,888.81	\$12,888.81	\$0.00	\$12,889.00	0.0%	E
Entertainer		\$496.64	\$496.64	\$0.00	\$497.00	0.0%	E

Amusement & Recreation Licence

Amusement Arcade		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Amusement Rides		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Billiards Establishment		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Bowling Centre		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Cinema/Theatre		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Golf Courses and Country Clubs		\$361.83	\$361.83	\$0.00	\$362.00	0.0%	E
Golf Driving Range/Mini-Golf		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Motorized Vehicle Raceway		\$1,230.23	\$1,230.23	\$0.00	\$1,230.00	0.0%	E
Public Hall with or without Catering		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Race track Operation (Horses and Dogs)		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E

Commercial Refreshment Vehicle

Class 'A' CRV		\$434.20	\$434.20	\$0.00	\$434.00	0.0%	E
Class 'B' CRV		\$434.20	\$434.20	\$0.00	\$434.00	0.0%	E
Class 'B' CRV		\$434.20	\$434.20	\$0.00	\$434.00	0.0%	E
Class 'C' CRV		\$434.20	\$434.20	\$0.00	\$434.00	0.0%	E
Class 'D' CRV		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Public Event Food Vendor		\$100.00	\$100.00	\$0.00	\$100.00	0.0%	E

Food Business Licence

Catering Company		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Convenience Store		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Convenience Store/Gasoline Station		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Full Service Supermarket or Department Store		\$289.47	\$289.47	\$0.00	\$289.00	0.0%	E
Pharmacy		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Restaurant		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Restaurant - Take-out		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Retail with Food Sales		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Specialty Food Store		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Supermarket/Grocery Store		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E

Ground Passenger Transportation Licence

Accessible Taxicab Driver		\$71.83	\$71.83	\$0.00	\$72.00	0.0%	E
Accessible Taxicab Owner-First Accessible Plate		\$0.00		\$0.00	\$0.00	0.0%	E
Accessible Taxicab Owner-Subsequent Plates		\$275.52	\$275.52	\$0.00	\$276.00	0.0%	E
Limousine Driver		\$71.87	\$71.87	\$0.00	\$72.00	0.0%	E
Limousine Owner		\$283.79	\$283.79	\$0.00	\$284.00	0.0%	E

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Office of the CAO

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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CLERKS

Licensing

Ground Passenger Transportation Licence

Limousine Tariff Rates	Minimum Per Hour	\$42.47	\$42.47	\$5.52	\$48.00	0.0%	T
Owner's Plate		\$17.22	\$17.22	\$0.00	\$17.00	0.0%	E
Taxi Stand Broker		\$71.83	\$71.83	\$0.00	\$72.00	0.0%	E
Taxi Stand Owner		\$71.83	\$71.83	\$0.00	\$72.00	0.0%	E
Taxicab Broker		\$283.79	\$283.79	\$0.00	\$284.00	0.0%	E
Taxicab Driver		\$71.87	\$71.87	\$0.00	\$72.00	0.0%	E
Taxicab examination		\$34.45	\$34.45	\$0.00	\$34.00	0.0%	E
Taxicab Owner		\$283.79	\$283.79	\$0.00	\$284.00	0.0%	E
Taxicab Re-inspection		\$34.45	\$34.45	\$0.00	\$34.00	0.0%	E
Taxicab Tariff Rates	Drop Charge	\$3.60	\$3.60	\$0.00	\$3.60	0.0%	E
Taxicab Tariff Rates	Each Kilometre	\$1.80	\$1.80	\$0.00	\$1.80	0.0%	E
Taxicab Tariff Rates	Waiting while Engaged Per Hour	\$27.81	\$27.81	\$0.00	\$28.00	0.0%	E
Taxicab Tariff Rates	Waiting while Engaged Per Minute	\$0.46	\$0.46	\$0.00	\$0.46	0.0%	E
Vehicle Plate Transfer		\$71.87	\$71.87	\$0.00	\$72.00	0.0%	E

Non-Store Direct Selling Licence

Auction		\$141.89	\$141.89	\$0.00	\$142.00	0.0%	E
Film and Motion Picture Shoot		\$638.53	\$638.53	\$0.00	\$639.00	0.0%	E
Film and Motion Picture Shoot Refundable Deposit		\$0.00	\$1,000 - \$5,000				
Indoor Mall Trade Show	One Year	\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Indoor Mall Vendor	One Year	\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Newspaper Distribution Box -	11 to 20 Boxes	\$289.47	\$289.47	\$0.00	\$289.00	0.0%	E
Newspaper Distribution Box -	21 to 30 Boxes	\$434.20	\$434.20	\$0.00	\$434.00	0.0%	E
Newspaper Distribution Box -	7 to 10 Boxes	\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Newspaper Distribution Box -	Less than 7 Boxes	\$36.19	\$36.19	\$0.00	\$36.00	0.0%	E
Newspaper Distribution Box -	Over 30 Boxes	\$651.30	\$651.30	\$0.00	\$651.00	0.0%	E
Pawnbroker Shop		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Second Hand Goods Dealer		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Sign Distributor		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Temporary Event Sale		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Temporary Vendor		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E

Other

After Hours Burial Permits		\$31.83	\$31.83	\$0.00	\$32.00	0.0%	E
Burial Permits		\$26.52	\$26.52	\$0.00	\$26.52	0.0%	E
Commissioning non-Town related documents	Up to 3 documents	\$30.00	\$30.00	\$0.00	\$30.00	0.0%	E
Marriage License		\$163.91	\$163.91	\$0.00	\$164.00	0.0%	E
Out-of-Town Death Registration		\$31.83	\$31.83	\$0.00	\$32.00	0.0%	E

Personal Care Services Licence

Acupuncture Clinic		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Barber Shop		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Office of the CAO

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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CLERKS

Licensing

Personal Care Services Licence

Beauty Treatment Parlour		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Body and Ear Piercing Parlour		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Esthetician/Electrolysis Service		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Haircutting and Styling Salon		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Manicure and Pedicure Salon		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Micropigmentation or Tanning		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Other Personal Care Service		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E
Tattooing Parlour		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E

Pet Care & Breeding Establishment

Kennel		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Pet and Pet Supplies Store		\$108.55	\$108.55	\$0.00	\$109.00	0.0%	E

Recycling Establishment Licence

Salvage Yard - Existing (Year 4 and subsequent years)		\$438.46	\$438.46	\$0.00	\$438.00	0.0%	E
Salvage Yard - Initial (for first 3 years from initial application)		\$1,096.14	\$1,096.14	\$0.00	\$1,096.00	0.0%	E

Specialty Trade Contractors Licence

Drain Contracting Company-Drain Layer		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Drain Layer		\$72.37	\$72.37	\$0.00	\$72.00	0.0%	E
General Trade Contractor		\$72.37	\$72.37	\$0.00	\$72.00	0.0%	E
General Trade Contractor and Retail Supply		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
HVAC Contracting Company-Master Heating Installer		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Journeyman Plumber		\$72.37	\$72.37	\$0.00	\$72.00	0.0%	E
Master Heating Installer		\$72.37	\$72.37	\$0.00	\$72.00	0.0%	E
Master Plumber		\$72.37	\$72.37	\$0.00	\$72.00	0.0%	E
Plumbing Contracting Company-Master Plumber		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Septic Tank Contracting Company-Septic Tank Installer		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Septic Tank Installer		\$72.37	\$72.37	\$0.00	\$72.00	0.0%	E

Support Activities For Road Transportation Licence

Driving School Operator		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Owner's Plate		\$18.09	\$18.09	\$0.00	\$18.00	0.0%	E
Tow Truck Driver		\$72.37	\$72.37	\$0.00	\$72.00	0.0%	E
Towing Service Company with Storage Compound		\$289.47	\$289.47	\$0.00	\$289.00	0.0%	E
Towing Storage Compound		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E

Vehicle Services Licence

Automobile Dealership (New or Used)		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Full Service - Specialty Vehicle Restoration and Sale/Rental/Leasing of Used Vehicles		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Office of the CAO

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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CLERKS

Licensing

Vehicle Services Licence

Full Service & Sales - Mechanical, Body, Paint Repair and Sale/Rental/Leasing of New/Used Vehicles		\$217.10	\$217.10	\$0.00	\$217.00	0.0%	E
Limited to Auto Body Shop Paint Interior Repair		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Limited to Car Wash		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Limited to Cleaning and Detailing		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Limited to Mechanical Repair Garage		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Limited to Other Specialty Repair & Maintenance	2	\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E
Limited to Rustproofing		\$144.73	\$144.73	\$0.00	\$145.00	0.0%	E

Town of Halton Hills Planning & Development Fees
Effective January 1, 2020

Combined Applications		Fee Calculation								
Official Plan Amendment and Zoning By-law Amendment Applications received concurrently		Full OPA application fee plus ZBA application Base Fee								
Zoning By-law Amendment and Plan of Subdivision Applications received concurrently		Full SUB application fee plus 75% of ZBA application Base Fee								
Official Plan Amendment, Zoning By-law Amendment and Plan of Subdivision Applications received concurrently		Full SUB application fee plus OPA application Base Fee and 75% of ZBA application Base Fee								
Official Plan Amendment (OPA)	2019 Rates (Base Fee)	2020 Rates (Effective January 1, 2020)								
		Base Fee	Variable Fee							
			Per Residential Unit				Per Non-Residential Hectare			
			0-25	26-100	101-200	201-1,000	0-1	1-10	10-20	20-40
OPA Application Fee										
Standard	\$ 22,846	\$ 23,303	\$ 122	\$ 102	\$ 82	\$ 71	\$ 6,120	\$ 3,060	\$ 1,530	\$ 765
Minor and/or Technical	\$ 12,858	\$ 13,115								
OPA Deferral Removal Fee - Town	\$ 4,707	\$ 4,801								
OPA Revision Fee	37% of full fee	37% of full application fees (\$8,959 minimum)								
Halton Region OPA - Town Review Fee	\$ 3,365	\$ 3,432								
Halton Region OPA - Town Review Fee (Filed With Consolidated Town OPA/ZBA)	\$ 2,356	\$ 2,403								
Zoning By-Law Amendment (ZBA)	2019 Rates (Base Fee)	2020 Rates (Effective January 1, 2020)								
		Base Fee	Variable Fee							
			Per Residential Unit				Per Non-Residential Hectare			
			0-25	26-100	101-200	201-1,000	0-1	1-10	10-20	20-40
ZBA Application Fee										
Standard	\$ 19,746	\$ 20,141	\$ 510	\$ 306	\$ 204	\$ 102	\$ 5,100	\$ 3,060	\$ 2,040	\$ 510
Minor and/or Technical	\$ 11,365	\$ 11,592								
ZBA Revision Fee	40% of full fee	40% of full application fees (\$7,807 minimum)								
Holding Removal Application Fee										
Major	\$ 5,500	\$ 5,610								
Minor	\$ 2,870	\$ 2,927								
Special	\$ 574	\$ 585								
ZBA Temporary Use Fee	\$ 19,746	\$ 20,141								
Council Extension of a Temporary Use By-law Fee	\$ 5,396	\$ 5,504								

<u>Site Plan Application (SPA)</u>	2019 Rates (Base Fee)	2020 Rates (Effective January 1, 2020)								
		Base Fee	Variable Fee							
			Per Residential Unit				Per Non-Residential Sq.M. GFA			
			0-25	26-100	101-200	201-1,000	0-5,000	5,001-20,000	20,001-45,000	45,001-100,000
<u>SPA Fee</u>										
Standard	\$ 12,284	\$ 12,530	\$ 408	\$ 204	\$ 128	\$ 92	\$ 2.74	\$ 2.19	\$ 1.36	\$ 0.68
Minor and/or Technical	\$ 8,954	\$ 9,133								
SPA Revision Fee	20% of full fee	20% of full application fees (\$5,127 minimum)								
SPA Extension Fee	\$ 1,121	\$ 1,144								
SPA Agreement	\$ 5,114	\$ 5,216								
<u>Subdivision (SUB), Plan of</u>	2019 Rates (Base Fee)	Base Fee	2020 Rates (Effective January 1, 2020)							
			Variable Fee							
			Per Residential Unit				Per Non-Residential Hectare			
			0-25	26-100	101-200	201-1,000	0-1	1-10	10-20	20-40
<u>SUB Application Fee</u>										
Standard	\$ 24,224	\$ 24,708	\$ 510	\$ 408	\$ 357	\$ 306	\$ 5,100	\$ 4,590	\$ 3,570	\$ 3,060
Minor and/or Technical, Administrative	\$ 24,224	\$ 24,708								
<u>SUB Final Approval Fee</u>										
Standard	\$ 16,991	\$ 17,331								
Minor and/or Technical, Administrative	\$ 2,870	\$ 2,927								
SUB Revision Fee	23% of full fee	23% of full application fees (\$2,526 Minimum)								
<u>SUB Extension of Draft Approval Fee</u>										
Council	\$ 3,671	\$ 3,744								
Staff (Maximum 1 Year Extension)	\$ 917	\$ 935								
SUB Agreement	\$ 6,314	\$ 6,440								
<u>Condominium (CDM)</u>		2019 Rates	2020 Rates January 1, 2020							
			Base Fee							
CDM Application Fee		\$ 28,051	\$ 28,612							
<u>CDM Final Approval Fee</u>										
Primary		\$ 17,909	\$ 18,267							
Secondary		\$ 5,740	\$ 5,855							
CDM Revision Fee		35% of full fee	35% of full application fees (\$7,003 minimum)							
<u>CDM Extension of Draft Approval Fee</u>										
Council		\$ 3,344	\$ 3,411							
Staff (Maximum 1 Year Extension)		\$ 744	\$ 759							
CDM Conversion or Exemption Fee		\$ 28,051	\$ 28,612							
CDM Agreement		\$ 6,314	\$ 6,440							

Part Lot Control Exemption (PLC)	2019 Rates	2020 Rates January 1, 2020	
		Base Fee	
PLC Application Fee	\$ 6,663	\$	6,796
PLC Extension Application Fee	\$ 1,340	\$	1,367
PLC By-Law Preparation and Registration Fee	\$ 1,800	\$	1,836
PLC Extension of By-Law Fee	\$ 1,800	\$	1,836
Consent (CON)	2019 Rates	2020 Rates January 1, 2020	
		Base Fee	
CON Application Fee	\$ 10,000	\$	10,200
CON Minor App. Fee (Lot Line Adjustment, Easement)	\$ 4,707	\$	4,801
CON Revision Fee	\$ 2,729	\$	2,784
CON Post Approval (Certification) Fee	\$ 2,755	\$	2,810
Minor Variance (MV)	2019 Rates	2020 Rates January 1, 2020	
		Base Fee	
MV Application Fee	\$ 5,750	\$	5,865
MV Minor Residential Application Fee	\$ 2,870	\$	2,927

Legal Fees	2019 Rates	2020 Rates (Effective January 1, 2020)		
		Base Fee	13% HST	Fee Incl. HST
Development Charges Deferral Agreement	\$ 778	\$ 704.06	\$ 91.53	\$ 795.59
Common Ownership Agreement	\$ 1,951	\$ 1,990		
Conditional Building Permit Agreement	\$ 2,353	\$ 2,400		
Conditional Building Permit Agreement Amendment	NEW	\$ 1,100		
Development Agreement				
Precedent	\$ 4,707	\$ 4,801		
No Precedent	\$ 14,006	\$ 14,286		
Encroachment Agreement	\$ 3,444	\$ 3,513		
License or Lease Agreement	\$ 4,477	\$ 4,567		
License or Lease Renewal or Extension	\$ 3,444	\$ 3,513		
Model Home Agreement	\$ 2,353	\$ 2,400		
Non-Development Agreement	\$ 3,444	\$ 3,513		
Pre-Servicing Agreement	\$ 4,707	\$ 4,801		
Compliance Letter	\$ 271	\$ 276		
Compliance Statement, Release or Deletion of Registered Instruments				
1 Instrument	\$ 220	\$ 250		
Each Additional Instrument	\$ 50	\$ 51		
Coordination of Disposition of Town Lands	\$ 1,030	\$ 1,051		
Dedication By-laws - Reserves or Assumptions	\$ 2,296	\$ 2,342		
Deeming By-law Fee	\$ 4,012	\$ 4,092		

Other Applications	2019 Rates	2020 Rates January 1, 2020		
		Base Fee		
NEC Plan Amendment / Major Dev. Permit Review Fee	\$ 19,976	\$ 20,376		
MOECC or MNRF Permit or License Review Fee				
Major (Fee Per Hectare)	\$ 5,511	\$ 5,621		
Minor	\$ 5,511	\$ 5,621		
Office of Sustainability Fees	2019 Rates	2020 Rates January 1, 2020		
		Base Fee		
Feed-in-Tariff				
Form Review & Completion	\$ 105	\$ 107		
Support Resolution Request (Ground-Mounted Solar up to 500 kw)	\$ 1,596	\$ 1,628		
Support Resolution Request (Other)	\$ 3,193	\$ 3,257		
Zoning Certificate	\$ 298	\$ 304		
Other Fees	2019 Rates	2020 Rates (Effective January 1, 2020)		
		Base Fee	13% HST	Fee Incl. HST
Archived File Retrieval	\$ 42	\$ 37.17	\$ 4.83	\$ 42.00
Newspaper Public Meeting Notice	\$ 575	\$ 508.85	\$ 66.15	\$ 575.00
Research Request - Staff Time x 1.5 Hourly Rate	\$ 40	\$ 35.40	\$ 4.60	\$ 40.00
Administration Fee	\$ 998	\$ 1,018		
Council Special Consideration	\$ 1,597	\$ 1,629		
Validation of Title	\$ 2,662	\$ 2,715		
Photocopy, Printing & Mapping Requests	2019 Rates	2020 Rates (Effective January 1, 2020)		
		Base Fee	13% HST	Fee Incl. HST
Base Maps 11" x 17" (Each)	\$ 17	\$ 15.04	\$ 1.96	\$ 17.00
Base Maps 24" x 36" (Each)	\$ 24	\$ 21.24	\$ 2.76	\$ 24.00
Custom Map or Maps/Documents on CD Fee (Each)	\$ 50	\$ 44.25	\$ 5.75	\$ 50.00
Miscellaneous Maps	\$ 16	\$ 14.16	\$ 1.84	\$ 16.00
Official Plan or Zoning Maps 11" x 17" (Each)	\$ 16	\$ 14.16	\$ 1.84	\$ 16.00
Photocopy & Printing Documents (Per Page)	\$ 0.50	\$ 0.44	\$ 0.06	\$ 0.50
Documents For Sale	2019 Rates	2020 Rates (Effective January 1, 2020)		
		Base Fee	13% HST	Fee Incl. HST
Town of Halton Hills Official Plan (January 2017)	\$ 142	\$ 125.70	\$ 16.30	\$ 142.00
Town of Halton Hills Official Plan (CD)	\$ 58	\$ 51.33	\$ 6.67	\$ 58.00
Zoning By-law 2010-0050 (Dec 2016)	\$ 145	\$ 128.35	\$ 16.65	\$ 145.00
401 Corridor Background Planning Report	\$ 54	\$ 47.79	\$ 6.21	\$ 54.00
401 Corridor Scoped Watershed Study	\$ 91	\$ 80.54	\$ 10.46	\$ 91.00
401 Corridor Specific SISs (CD Only)	\$ 35	\$ 30.98	\$ 4.02	\$ 35.00
401 Corridor Urban Design Study	\$ 40	\$ 35.40	\$ 4.60	\$ 40.00
Glen Williams Scoped Subwatershed (Final or Character)	\$ 91	\$ 80.54	\$ 10.46	\$ 91.00
Secondary Plans	\$ 40	\$ 35.40	\$ 4.60	\$ 40.00
Silver Creek Impact Assessment Report	\$ 50	\$ 44.25	\$ 5.75	\$ 50.00
Silver Creek Implementation Report	\$ 33	\$ 29.21	\$ 3.79	\$ 33.00
Silver Creek Subwatershed Characterization	\$ 108	\$ 95.58	\$ 12.42	\$ 108.00

PROVISIONS:

1. The Commissioner of Planning & Development shall:
 - a) be responsible for the administration of the Planning & Development Fees;
 - b) determine the appropriate application of any Planning & Development fees described or set out in the Town's Rates and Service Charges By-law or Schedules to the By-law; and
 - c) ensure compliance with provincial legislative requirements, including but not limited to, completing and submitting any required filings and documentations to satisfy approval and requirements under the Planning Act.
 2. The Commissioner of Planning & Development may:
 - a) make regulations and impose conditions deemed necessary for any submitted application;
 - b) define and determine the appropriate category upon which any application is submitted; and
 - c) vary or reduce any Planning & Development fee normally required as per this By-law.
 3. The following rules apply to the reduction of Planning & Development fees:
 - a) The Commissioner of Planning & Development may, in the interest of economic development, reduce any Planning & Development fees by 50% (fifty percent) for:
 - i. federal, provincial, regional and local governments; and
 - ii. medical offices, private institutional or quasi-institutional uses such as non-profit special needs housing.
 - b) The Commissioner of Planning & Development shall reduce any Planning & Development fees by 50% (fifty percent) for:
 - i. industrial, commercial and office uses in the designated General Employment Areas of Acton or Georgetown, excluding any retail uses otherwise not permitted in the Town's Official Plan.
 - c) Any Planning & Development fees may be appealed to Council.
 4. Every person applying for a planning application or services as outlined in the Planning Act shall:
 - a) complete and submit the application form(s) as may be provided from time to time by the Commissioner of Planning & Development;
 - b) submit the fees as set out in the Town of Halton Hills Rates and Services By-law or varied by Schedules to the By-law; and
 - c) provide all documentation as required under the Planning Act and this By-law.
- A. Planning Act means the Planning Act, R.S.O. 1990, c. P.13, as amended, including all Regulations enacted thereto;
- B. Applicant means any owner of land or their authorized representative applying for a planning application, or person requesting a service as outlined in this By-law;
- C. Town means the Corporation of the Town of Halton Hills;
- D. Council means the Council of the Corporation of the Town of Halton Hills; and
- E. Commissioner of Planning & Development means the Commissioner of Planning & Development or their designate, and the Managers of Development Review and Policy.

NOTES:

1. Payment of Fees: All fees shall be paid at the time the application or request is made, unless otherwise noted, as determined by the Commissioner of Planning & Development.
2. Minor and/or Technical Fee: The Commissioner of Planning & Development may apply the Minor and/or Technical Fee to any Official Plan Amendment (OPA), Zoning By-law Amendment (ZBA), Subdivision (SUB) or Site Plan (SPA) applications where cost savings are identified due to:
 - consolidated application processing not currently identified in this By-law;
 - no technical studies are required to be submitted; and/or
 - other circumstances that could result in reduced staff effort in processing an application.

Applicants must attend a pre-consultation meeting with Town staff and/or must prove that the processing cost of a complete application for Town staff will be significantly less than that required to process a Standard application.

3. Variable Fees: The Variable Fee Per Residential Unit shall be applied to any dwelling unit. For residential uses that propose other types of units not defined as “dwelling units” under the applicable Zoning By-law (e.g. residential care facility suites or rooms), the Variable Fee Per Residential Unit shall still apply.

For each Variable Fee the appropriate rate shall apply to each range of dwelling units or non-residential hectare/sq.m. of GFA (e.g. \$120 for each unit between 0-25; \$100 for each unit between 26-100, etc.)

4. Holding Removal Fees: Major and Minor Holding Removal Application Fees are distinguished by the scale of the project and/or the complexity of the conditions of the Holding Provision that must be satisfied, as determined by the Commissioner of Planning & Development.

Special Holding Removal Application Fees apply where the Town Official Plan Policies require the implementation of a development control (i.e. floodplain areas), as determined by the Commissioner of Planning & Development.

5. Secondary Condominium Fee: The Secondary Condominium (CDM) Final Approval Fee applies where the Condominium application is secondary to other planning applications, and therefore less work is required to finalize the condominium approval, as determined by the Commissioner of Planning & Development.
6. Peer Review: The Town of Halton Hills may require the review of reports, drawings or other materials relating to an application by an outside peer review consultant. The Applicant will be responsible for the payment of any fees required to complete the peer review, as determined by the Commissioner of Planning & Development.
7. Legal Fees: Additional legal fees, where required, will be borne by the Applicant unless otherwise specified.
8. Administration Fee: The Administration Fee (Other Fees Section) is calculated annually on files that have been inactive over the preceding 12 months. Application activity is defined as the exchange of documentation such as required plans and/or studies that address and satisfy municipal standards and review comments for the purposes of advancing an application to a decision point or approval. Failure to submit the applicable Administration Fee within 30 days of written notice may result in the closure of the application, as determined by the Commissioner of Planning & Development.

9. Refund Policy: Refunds for withdrawn applications are at the discretion of the Commissioner of Planning & Development. All requests for refunds must be made in writing to the Commissioner of Planning & Development. Refund requests will be evaluated on the following criteria:
- withdrawal of an application prior to circulation to commenting departments and agencies;
 - withdrawal of an application during or after circulation but prior to any statutory public meeting, preparation of staff reports or drafting of agreements or by-law; and
 - where an application is appealed to the Local Planning Appeal Tribunal (LPAT), at any point in the application process, no refund of fees shall be provided.

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Recreation & Parks

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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ADMINISTRATION

Administration Fee-Multiple Permits	Each	\$25.00	\$25.00	\$0.00	\$25.00	0.0%	E
Administration Fee-Single Program	Each	\$9.93	\$9.93	\$0.00	\$9.93	0.0%	E

ADVERTISING

Brochure Advertising - Effective March 1, 2019

Back Cover	Per publication	\$1,743.64	\$1,743.64	\$226.67	\$1,970.31	0.0%	T
Brochure	each	\$2.39	\$2.39	\$0.31	\$2.70	0.0%	T
Commercial	Full Page	\$986.27	\$986.27	\$128.22	\$1,114.49	0.0%	T
Commercial	Half Page	\$493.16	\$493.16	\$64.11	\$557.27	0.0%	T
Commercial	Quarter Page	\$297.61	\$297.61	\$38.69	\$336.30	0.0%	T
Inside Back Cover	Per publication	\$1,524.45	\$1,524.45	\$198.18	\$1,722.63	0.0%	T
Local	Full Page	\$616.42	\$616.42	\$80.13	\$696.55	0.0%	T
Local	Half Page	\$308.23	\$308.23	\$40.07	\$348.30	0.0%	T
Local	Quarter Page	\$186.00	\$186.00	\$24.18	\$210.18	0.0%	T
Registered	Full Page	\$536.01	\$536.01	\$69.68	\$605.69	0.0%	T
Registered	Half Page	\$268.02	\$268.02	\$34.84	\$302.86	0.0%	T
Registered	Quarter Page	\$161.75	\$161.75	\$21.03	\$182.78	0.0%	T

NOTES:

Non-local advertisers must add a 20% surcharge on applicable rates.

Display Case

Gellert Community Centre Local - Full Case	7 days	\$89.72	\$89.72	\$11.66	\$101.38	0.0%	T
Gellert Community Centre Local - Half Case	7 days	\$44.87	\$44.87	\$5.83	\$50.70	0.0%	T

NOTES:

"Local/Adult Registered" is for local taxpayers and qualifying adult registered groups.

"Non-Local/Unregistered" is a standard 20% premium applied to groups who are non local and/or unregistered groups.

"Youth registered" is a standard 20% discount applied to qualifying youth registered groups.

"Commercial" – is a standard 40% premium for businesses paying local taxes

Note: In the case of a non-local commercial rental, they would pay both the commercial premium of 40% in addition to the non-local premium of 20% for a total premium of 60%.

Hillview Newsletter - Effective January 1, 2019

Local	Full Page	\$142.15	\$142.15	\$18.48	\$160.63	0.0%	T
Local	Half Page	\$73.92	\$73.92	\$9.61	\$83.53	0.0%	T

NOTES:

"Registered Rate" - is a standard 20% discount for qualifying registered groups

"Non-Local" – is a standard 20% premium applied to groups who are non-local taxpayers

"Commercial" – is a standard 40% premium for businesses paying local taxes

Note: In the case of a non-local commercial request, they would pay both the commercial premium of 40% in addition to the non-local premium of 20% for a total premium of 60%.

Ice Resurfacers-Effective October 1, 2019

Local	Annual	\$5,000.00	\$5,000.00	\$650.00	\$5,650.00	0.0%	T
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Marquee Advertising

Local - 7 Days	5 Lines	\$114.06	\$114.06	\$14.83	\$128.89	0.0%	T
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NOTES:

"Local/Adult Registered" is for local taxpayers and qualifying adult registered groups.

"Commercial" – is a standard 40% premium for businesses paying local taxes

Note: In the case of a non-local commercial rental, they would pay both the commercial premium of 40% in addition to the non-local premium of 20% for a total premium of 60%.

Digital Marquee Sign Excluded

Rates for Acton Arena and Community Centre and Gellert Community Centre Marquee ONLY

Marquee Advertising-Digital Sign

Commercial Group	7 days	\$119.38	\$119.38	\$15.52	\$134.90	0.0%	T
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HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Recreation & Parks

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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ADVERTISING

Marquee Advertising-Digital Sign

Local Group/Adult Registered	7 days	\$79.85	\$79.85	\$10.38	\$90.23	0.0%	T
Non Local Group	7 days	\$95.81	\$95.81	\$12.46	\$108.27	0.0%	T
Sport Group Local Junior	Monthly	\$239.53	\$239.53	\$31.14	\$270.67	0.0%	T
Youth Registered Group	7 days	\$63.88	\$63.88	\$8.30	\$72.18	0.0%	T

NOTES:

"Local/Adult Registered" is for local taxpayers and qualifying adult registered groups.

This is for Mold-Masters SportsPlex Digital Sign only.

Rink Board Advertising - Effective October 1, 2019

Local - 1 Panel (Premium)	Annual	\$895.54	\$895.54	\$116.42	\$1,011.96	0.0%	T
Local - 4 Panels (Premium)	Annual	\$2,686.63	\$2,686.63	\$349.26	\$3,035.89	0.0%	T
Local - 6 Panels (Premium)	Annual	\$3,582.20	\$3,582.20	\$465.69	\$4,047.89	0.0%	T

NOTES:

Contact the Facility Supervisor for Terms & Conditions

Score Clock-Effective October 1, 2019

Local	Annual/per panel	\$1,591.35	\$1,591.35	\$206.88	\$1,798.23	0.0%	T
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AQUATICS (ACTON INDOOR POOL & GEORGETOWN INDOOR POOL)

Learn to Swim Lessons - Effective March 1, 2019

30 Minute Class Youth	30 minutes	\$69.95	\$69.95	\$0.00	\$69.95	0.0%	E
45 Minute Class Adult	45 minutes	\$95.09	\$95.09	\$12.36	\$107.45	0.0%	T
45 Minute Class Youth	45 minutes	\$95.04	\$95.04	\$0.00	\$95.04	0.0%	E
45 Minute FAMILY	45 Minutes	\$269.07	\$269.07	\$34.98	\$304.05	0.0%	T
Private (Under Age 14 - tax exempt)	30 minutes	\$298.30	\$298.30	\$0.00	\$298.30	0.0%	E
Semi-private (Under Age 14 - tax exempt)	30 minutes	\$154.37	\$154.37	\$0.00	\$154.37	0.0%	E
Swim Test (Under Age 14 - tax exempt)	Per test	\$11.37	\$11.37	\$0.00	\$11.37	0.0%	E

Pool Rental - Effective September 1, 2019

Additional Lifeguard *	hourly	\$0.00	TBD				
Local - Up to 30 People Including 1 lifeguard	hourly	\$130.02	\$130.02	\$16.90	\$146.92	0.0%	T
Locker Rental	Monthly	\$9.48	\$9.48	\$1.23	\$10.71	0.0%	T
Tot dock rental	day	\$23.70	\$23.70	\$3.08	\$26.78	0.0%	T

NOTES:

*Based on Council approved salary grid (plus benefits).

"Registered Rate" - is a standard 20% discount for qualifying registered groups

"Non-Local" - is a standard 20% premium applied to groups who are non-local taxpayers

"Commercial" - is a standard 40% premium for businesses paying local taxes

Note: In the case of a non-local commercial rental, they would pay both the commercial premium of 40% in addition to the non-local premium of 20% for a total premium of 60%

If more than 30 people in aquatic rental, additional lifeguard required.

Swim - Effective March 1, 2019

Adult	1 Month Pass	\$29.22	\$29.22	\$3.80	\$33.02	0.0%	T
Adult	1 Year Pass	\$206.25	\$206.25	\$26.81	\$233.06	0.0%	T
Adult	3 Month Pass	\$60.72	\$60.72	\$7.89	\$68.61	0.0%	T
Adult	Per swim	\$2.73	\$2.73	\$0.35	\$3.00	0.0%	T
Family	1 Month Pass	\$60.55	\$60.55	\$7.87	\$68.42	0.0%	T
Family	1 Year Pass	\$363.04	\$363.04	\$47.19	\$410.23	0.0%	T
Family	3 Month Pass	\$159.07	\$159.07	\$20.68	\$179.75	0.0%	T
Group	Per swim	\$7.29	\$7.29	\$0.95	\$8.00	0.0%	T
Youth	1 Month Pass	\$11.64	\$11.64	\$1.51	\$13.15	0.0%	T

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Recreation & Parks

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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AQUATICS (ACTON INDOOR POOL & GEORGETOWN INDOOR POOL)

Swim - Effective March 1, 2019

Youth	1 Year Pass	\$108.34	\$108.34	\$14.08	\$122.42	0.0%	T
Youth	3 Month Pass	\$32.78	\$32.78	\$4.26	\$37.04	0.0%	T
Youth	Per swim	\$1.82	\$1.82	\$0.24	\$2.00	0.0%	T

AQUATICS (GELLERT COMMUNITY CENTRE) - EFFECTIVE MARCH 1, 2019

Learn To Swim Lessons

30 Minute Class Youth	30 Minutes	\$76.94	\$76.94	\$0.00	\$76.94	0.0%	E
45 Minute Class Adult	45 Minutes	\$104.58	\$104.58	\$13.59	\$118.17	0.0%	T
45 Minute Class Youth	45 Minutes	\$104.58	\$104.58	\$0.00	\$104.58	0.0%	E
Private (Under Age 14 - tax exempt)	30 Minutes	\$344.70	\$344.70	\$0.00	\$344.70	0.0%	E
Semi-private (Under Age 14 - tax exempt)	30 Minutes	\$178.50	\$178.50	\$0.00	\$178.50	0.0%	E

NOTES:

Fees for learn to swim lessons are based on 9 lessons

Pool Rentals

Local - Entire Aquatic Centre	hourly	\$357.55	\$357.55	\$46.48	\$404.03	0.0%	T
Local - Lap Pool	hourly	\$179.54	\$179.54	\$23.34	\$202.88	0.0%	T
Local - Leisure Pool	hourly	\$194.94	\$194.94	\$25.34	\$220.28	0.0%	T

Swim - Effective March 1, 2019

Recreational Swim

Adult	1 Month Pass	\$39.37	\$39.37	\$5.12	\$44.49	0.0%	T
Adult	1 Year Pass	\$358.17	\$358.17	\$46.56	\$404.73	0.0%	T
Adult	3 Month Pass	\$97.34	\$97.34	\$12.65	\$109.99	0.0%	T
Adult	Per swim	\$3.54	\$3.54	\$0.46	\$4.00	0.0%	T
Family	1 Month Pass	\$81.54	\$81.54	\$10.60	\$92.14	0.0%	T
Family	1 Year Pass	\$488.09	\$488.09	\$63.45	\$551.54	0.0%	T
Family	3 Month Pass	\$185.33	\$185.33	\$24.09	\$209.42	0.0%	T
Group	Per swim	\$8.41	\$8.41	\$1.09	\$9.50	0.0%	T
Youth	1 Month Pass	\$19.69	\$19.69	\$2.56	\$22.25	0.0%	T
Youth	1 Year Pass	\$150.52	\$150.52	\$19.57	\$170.09	0.0%	T
Youth	3 Month Pass	\$45.53	\$45.53	\$5.92	\$51.45	0.0%	T
Youth	Per swim	\$2.21	\$2.21	\$0.29	\$2.50	0.0%	T

Swim Passes - Effective March 1, 2019

Other Passes

Shower Card Plus	Monthly rate	\$15.63	\$15.63	\$2.03	\$17.66	0.0%	T
Shower Card Plus	Per use	\$3.54	\$3.54	\$0.46	\$4.00	0.0%	T

ARENAS

Floor Rentals - Effective April 1, 2019

Floor Rate

Local - Floor	hourly	\$89.21	\$89.21	\$11.60	\$100.81	0.0%	T
Local - Leisure Rink	hourly	\$29.20	\$29.20	\$3.80	\$33.00	0.0%	T
Special Event - Liquor Licence add	hourly	\$33.93	\$33.93	\$4.41	\$38.34	0.0%	T

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
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Recreation & Parks

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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ARENAS

Floor Rentals - Effective April 1, 2019

Floor Rate

NOTES:

"Registered Rate" - is a standard 20% discount for qualifying youth registered groups. "Non-Local" - is a standard 20% premium applied to groups who are non-local taxpayers. "Commercial" - is a standard 40% premium for businesses paying local taxes. Note: In the case of a non-local commercial rental, they would pay both the commercial premium of 40% in addition to the non-local premium of 20% for a total premium of 60%. Statutory holiday 1.5 times regular rate Minimum 4 hour rental. Minimum 2 hour rental on weekdays, 3 hour rental on weekends

Halton Hills Arena Surcharge - Effective May 1, 2012

Halls & Meeting Spaces	hourly	\$5.00	\$5.00	\$0.65	\$5.65	0.0%	T
Large Rink Surface - All Floor (non-ice) usage	hourly	\$10.00	\$10.00	\$1.30	\$11.30	0.0%	T
Large Rink Surface - All Ice usage	hourly	\$25.00	\$25.00	\$3.25	\$28.25	0.0%	T
Leisure Rink - All Floor (non-ice) usage	hourly	\$5.00	\$5.00	\$0.65	\$5.65	0.0%	T
Leisure Rink - All Ice usage	hourly	\$10.00	\$10.00	\$1.30	\$11.30	0.0%	T

Ice Rental

Ice Rate - Traditional Season - Effective May 1, 2019 - April 30, 2020

Day Time	hourly	\$135.30	\$135.30	\$17.59	\$152.89	0.0%	T
Leisure Ice Rink	hourly	\$53.07	\$53.07	\$6.90	\$59.97	0.0%	T
Non-Prime Time	hourly	\$232.33	\$232.33	\$30.20	\$262.53	0.0%	T
Prime Time	hourly	\$270.69	\$270.69	\$35.19	\$305.88	0.0%	T
Special Events - (except for Prime Time)	hourly	\$218.67	\$218.67	\$28.43	\$247.10	0.0%	T
Statutory Holidays (Min. 4 hr)	hourly	\$273.35	\$273.35	\$35.54	\$308.89	0.0%	T
Youth Registered	hourly	\$216.55	\$216.55	\$28.15	\$244.70	0.0%	T

NOTES:

Daytime: Monday to Friday 6:00 a.m. to 5:00 p.m.

Prime Time: Monday to Friday 5:00 p.m. to 11:00 p.m. and Saturday and Sunday 8:00 a.m. to 10:00 p.m.

Non-Prime Time: Monday to Friday 11:00 p.m. to 6:00 a.m. Saturday and Sunday 10:00 p.m. to 8:00 a.m.

Public Skating - Effective May 1, 2019

Adult & Pre-School Skating

Adult & Pre-School		\$2.65	\$2.65	\$0.34	\$3.00	0.0%	T
Adult Skate	Session	\$2.65	\$2.65	\$0.34	\$3.00	0.0%	T

General Public Skating

Adult	3 Mth Winter Pass	\$31.56	\$31.56	\$4.10	\$35.66	0.0%	T
Adult	6 Mth Winter Pass	\$52.59	\$52.59	\$6.84	\$59.43	0.0%	T
Adult	Session	\$2.65	\$2.65	\$0.34	\$3.00	0.0%	T
Adult	Summer Pass * (May-Sept)	\$31.56	\$31.56	\$4.10	\$35.66	0.0%	T
Family	3 Mth Winter Pass	\$78.88	\$78.88	\$10.25	\$89.13	0.0%	T
Family	6 Mth Winter Pass	\$136.74	\$136.74	\$17.78	\$154.52	0.0%	T
Family	Summer Pass * (May-Sept)	\$78.89	\$78.89	\$10.26	\$89.15	0.0%	T
Group	Session	\$7.08	\$7.08	\$0.92	\$8.00	0.0%	T
Youth	3 Mth Winter Pass	\$21.67	\$21.67	\$2.82	\$24.49	0.0%	T
Youth	6 Mth Winter Pass	\$36.81	\$36.81	\$4.79	\$41.60	0.0%	T
Youth	Session	\$1.77	\$1.77	\$0.23	\$2.00	0.0%	T
Youth	Summer Pass * (May-Sept)	\$21.67	\$21.67	\$2.82	\$24.49	0.0%	T

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Recreation & Parks

2020 RATES

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ARENAS

Public Skating - Effective May 1, 2019

Pick Up Ice & Shiny

Stick and Puck-Daytime	Session / person	\$4.43	\$4.43	\$0.58	\$5.00	0.0%	T
Stick and Puck-Primetime	Session / person	\$8.85	\$8.85	\$1.15	\$10.00	0.0%	T

Room Rental - Effective April 1, 2019

Dressing Room Rental

O.H.A. / Jr. Lacrosse	Month	\$170.51	\$170.51	\$22.17	\$192.68	0.0%	T
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Office Storage/Rooms

Acton Arena	Month		\$25.75 - \$37.10				
Sportsplex	Month		\$25.75 - \$37.10				

COMMUNITY CENTRES (EXCLUDING GELLERT C.C.) - EFFECTIVE JULY 1, 2019

Cedarvale

Local - Small Storage Space	hourly	\$15.75	\$15.75	\$2.05	\$17.80	0.0%	T
Local - Small Storage Space	Monthly	\$38.82	\$38.82	\$5.05	\$43.87	0.0%	T
Tournament/Special Events 5x Aff. Rate	Event	\$80.12	\$80.12	\$10.42	\$90.54	0.0%	T

Monthly Rentals

Credit Valley Artisans	Month, plus utilities	\$300.67	\$300.67	\$39.09	\$339.76	0.0%	T
G.B.A.	Month	\$557.86	\$557.86	\$72.52	\$630.38	0.0%	T
Maple Co-Op Nursery Sch.-Shared use area	Month (now 1/2 days)	\$287.18	\$287.18	\$37.33	\$324.51	0.0%	T
Maple Co-Op Nursery School-Excl. use area	Month	\$894.46	\$894.46	\$116.28	\$1,010.74	0.0%	T
Office / Storage Local	Month	\$160.75	\$160.75	\$20.90	\$181.65	0.0%	T

CULTURAL CENTRE - EFFECTIVE JULY 1, 2019

Helson Gallery

Local	hourly	\$81.31	\$81.31	\$10.57	\$91.88	0.0%	T
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Theatre

Local - Performance Rate	hourly	\$128.16	\$128.16	\$16.66	\$144.82	0.0%	T
Local - Rehearsal Rate	hourly	\$74.32	\$74.32	\$9.66	\$83.98	0.0%	T

Theatre - Weekday Daytime Rehearsal Rate

Dark Day Rate	Day	\$206.74	\$206.74	\$26.88	\$233.62	0.0%	T
Local	hourly	\$37.03	\$37.03	\$4.81	\$41.84	0.0%	T
Technicians - Each additional	hourly	\$25.66	\$25.66	\$3.34	\$29.00	0.0%	T

HALL RENTAL (EXCLUDING GELLERT) - EFFECTIVE JULY 1, 2019

Acton Community Hall - Hillsview Active Living Centre

Kitchen only	hourly	\$22.85	\$22.85	\$2.97	\$25.82	0.0%	T
Licensed Event - 1/2 Hall A/B (incl. kitchen)	hourly	\$49.53	\$49.53	\$6.44	\$55.97	0.0%	T
Licensed Event - 1/2 Hall C	hourly	\$39.62	\$39.62	\$5.15	\$44.77	0.0%	T
Licensed Event - Full Hall	hourly	\$74.59	\$74.59	\$9.70	\$84.29	0.0%	T
Local - 1/2 Hall A/B (incl. kitchen)	hourly	\$40.60	\$40.60	\$5.28	\$45.88	0.0%	T

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
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HALL RENTAL (EXCLUDING GELLERT) - EFFECTIVE JULY 1, 2019

Acton Community Hall - Hillsview Active Living Centre

Local - 1/2 Hall C	hourly	\$32.48	\$32.48	\$4.22	\$36.70	0.0%	T
Local - Full Hall	hourly	\$61.01	\$61.01	\$7.93	\$68.94	0.0%	T

Hillsview Active Living Centre Georgetown Hall

Licensed Event	hourly	\$82.72	\$82.72	\$10.75	\$93.47	0.0%	T
Local	hourly	\$67.80	\$67.80	\$8.81	\$76.61	0.0%	T
Lounge & Kitchen	hourly	\$22.85	\$22.85	\$2.97	\$25.82	0.0%	T

MMSP Alcott Hall

Licensed Event	hourly	\$76.83	\$76.83	\$9.99	\$86.82	0.0%	T
Local	hourly	\$62.84	\$62.84	\$8.17	\$71.01	0.0%	T

MMSP Toronto Premium Outlets Hall

Licensed	hourly	\$42.41	\$42.41	\$5.51	\$47.92	0.0%	T
Local	hourly	\$34.76	\$34.76	\$4.52	\$39.28	0.0%	T

MMSP Toronto Premium Outlets Hall (with Meeting room)

Licensed (Package)	hourly	\$61.22	\$61.22	\$7.96	\$69.18	0.0%	T
Local (package)	hourly	\$50.18	\$50.18	\$6.52	\$56.70	0.0%	T

HALL RENTAL (GELLERT COMMUNITY CENTRE) - EFFECTIVE MARCH 1, 2019

Gellert Community Centre - Kinsmen Hall

Licensed Event	hourly	\$114.59	\$114.59	\$14.90	\$129.49	0.0%	T
Local	hourly	\$94.50	\$94.50	\$12.28	\$106.78	0.0%	T

Gellert Community Centre - Kitchen

Kitchen	hourly	\$22.85	\$22.85	\$2.97	\$25.82	0.0%	T
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Gellert Community Centre - Room A

Licensed Event	hourly	\$74.49	\$74.49	\$9.68	\$84.17	0.0%	T
Local	hourly	\$61.44	\$61.44	\$7.99	\$69.43	0.0%	T

Gellert Community Centre - Room B

Licensed Event	hourly	\$85.93	\$85.93	\$11.17	\$97.10	0.0%	T
Local	hourly	\$70.89	\$70.89	\$9.22	\$80.11	0.0%	T

Gellert Community Centre - Wittich Atrium

Licensed Event	hourly	\$74.49	\$74.49	\$9.68	\$84.17	0.0%	T
Local	hourly	\$61.44	\$61.44	\$7.99	\$69.43	0.0%	T

MEETING SPACE (EXCLUDING GELLERT) - EFFECTIVE JULY 1, 2019

Local - Large Meeting Room	hourly	\$34.76	\$34.76	\$4.52	\$39.28	0.0%	T
Cultural Centre Studio / Hillsview Active Living Centres / Prospect Boathouse / ActonCC Multi-Purpose Full Room & *Acton CC Loft							

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
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Recreation & Parks

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MEETING SPACE (EXCLUDING GELLERT) - EFFECTIVE JULY 1, 2019

Local - Small Meeting Room	hourly	\$17.23	\$17.23	\$2.24	\$19.47	0.0%	T
Sportsplex / Acton Arena Boardroom / ActonCC							
Multi-Purpose Half Room							

Cedarvale

Dressing Room	hourly	\$19.38	\$19.38	\$2.52	\$21.90	0.0%	T
Large Meeting Room (gym)	hourly	\$34.76	\$34.76	\$4.52	\$39.28	0.0%	T
Local - Small Meeting Room	hourly	\$17.24	\$17.24	\$2.24	\$19.48	0.0%	T

MEETING SPACE (GELLERT COMMUNITY CENTRE) - EFFECTIVE MARCH 1, 2019

Local - Duff Patio	hourly	\$82.22	\$82.22	\$10.69	\$92.91	0.0%	T
Local - Large Meeting Room	hourly	\$34.76	\$34.76	\$4.52	\$39.28	0.0%	T
Rotary Boardroom							
Local - Small Meeting Room	hourly	\$17.26	\$17.26	\$2.24	\$19.50	0.0%	T
Multipurpose Room							
Program - Duff Patio	hourly	\$25.90	\$25.90	\$3.37	\$29.27	0.0%	T

MISCELLANEOUS

Local - Wedding Photographs	Use	\$33.60	\$33.60	\$4.37	\$37.97	0.0%	T
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PARK RENTALS - EFFECTIVE MARCH 1, 2019

Entire Park

Greater than 10 Acres

Local/Adult Registered	Day	\$1,651.60	\$1,651.60	\$214.71	\$1,866.31	0.0%	T
Local/Adult Registered	Hourly	\$230.00	\$230.00	\$29.90	\$259.90	0.0%	T
Non-Local/Unregistered Group	Day	\$2,265.77	\$2,265.77	\$294.55	\$2,560.32	0.0%	T
Non-Local/Unregistered Group	Hourly	\$323.40	\$323.40	\$42.04	\$365.44	0.0%	T
Youth Registered	Day	\$1,339.01	\$1,339.01	\$174.07	\$1,513.08	0.0%	T
Youth Registered	Hourly	\$191.00	\$191.00	\$24.83	\$215.83	0.0%	T

NOTES:

"Commercial" – is a standard 40% premium for businesses paying local taxes.

Less than 10 Acres

Local/Adult Registered	Day	\$611.54	\$611.54	\$79.50	\$691.04	0.0%	T
Local/Adult Registered	Hourly	\$87.00	\$87.00	\$11.31	\$98.31	0.0%	T
Non-Local/Unregistered Group	Day	\$825.26	\$825.26	\$107.28	\$932.54	0.0%	T
Non-Local/Unregistered Group	Hourly	\$117.89	\$117.89	\$15.33	\$133.22	0.0%	T
Youth Registered	Day	\$491.43	\$491.43	\$63.89	\$555.32	0.0%	T
Youth Registered	Hourly	\$70.00	\$70.00	\$9.10	\$79.10	0.0%	T

Other Rates

Outdoor Fitness Usage - Commercial	hourly	\$34.25	\$34.25	\$4.45	\$38.70	0.0%	T
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Loan Of Equipment

Equipment loan deposit	Event	\$241.80	\$241.80	\$31.43	\$273.23	0.0%	T
Event Delivery Local - a) small	Load	\$106.09	\$106.09	\$13.79	\$119.88	0.0%	T
Event Delivery Local - b) large	Load	\$318.27	\$318.27	\$41.38	\$359.65	0.0%	T
Event Delivery Local - Barricades - 20	Load	\$318.27	\$318.27	\$41.38	\$359.65	0.0%	T
Event Delivery Local - Bike Racks (7)	Load	\$106.09	\$106.09	\$13.79	\$119.88	0.0%	T
Event Delivery Local - Picnic Tables - 10	Load	\$318.27	\$318.27	\$41.38	\$359.65	0.0%	T

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PARK RENTALS - EFFECTIVE MARCH 1, 2019

Other Rates

Loan Of Equipment

Event Support On-Site (staff person and vehicle)	hourly	\$79.57	\$79.57	\$10.34	\$89.91	0.0%	T
Garbage Bags	Case	\$28.98	\$28.98	\$3.77	\$32.75	0.0%	T
Garbage Bags	per 20	\$5.80	\$5.80	\$0.75	\$6.55	0.0%	T
Portable bleacher rental	Each Additional Day	\$127.42	\$127.42	\$16.56	\$143.98	0.0%	T
Portable bleacher rental and set up	Base Rate	\$276.03	\$276.02	\$35.88	\$312.00	0.0%	T
Snow Fence per 50 feet	Each	\$40.57	\$40.57	\$5.27	\$45.84	0.0%	T
Snow Fence Ties	per 100	\$11.59	\$11.59	\$1.51	\$13.10	0.0%	T

Special Events/Tournaments

Additional Hand Wash Station	Unit (weekend)	\$106.09	\$106.09	\$13.79	\$119.88	0.0%	T
Additional Washroom Cleaning*	Unit/Day	\$212.18	\$212.18	\$27.58	\$239.76	0.0%	T
Additional Washroom*	Unit (weekend)	\$79.57	\$79.57	\$10.34	\$89.91	0.0%	T
Concession Stand - Georgetown Fairgrounds	Day	\$114.24	\$114.24	\$14.85	\$129.09	0.0%	T
Concession Stand - Georgetown Fairgrounds	Partial Day	\$68.53	\$68.53	\$8.91	\$77.44	0.0%	T
Event Clean Up	per person/per hour	\$84.42	\$84.42	\$10.97	\$95.39	0.0%	T
Mobile Vendors Permit	Season	\$128.08	\$128.08	\$16.65	\$144.73	0.0%	T

NOTES:

*other products available for quotation

Partial Park - no sports field required [including shelter / gazebo (where applicable)]

Large Groups Greater than 50

Local/Adult Registered	Day	\$353.95	\$353.95	\$46.01	\$399.96	0.0%	T
Local/Adult Registered	hourly	\$51.16	\$51.16	\$6.65	\$57.81	0.0%	T
Non-Local/Unregistered Group	Day	\$470.87	\$470.87	\$61.21	\$532.08	0.0%	T
Non-Local/Unregistered Group	hourly	\$65.78	\$65.78	\$8.55	\$74.33	0.0%	T
Youth Registered	Day	\$283.33	\$283.33	\$36.83	\$320.16	0.0%	T
Youth Registered	hourly	\$40.15	\$40.15	\$5.22	\$45.37	0.0%	T

Small Groups Less than 50

Local/Adult Registered	Day	\$160.37	\$160.37	\$20.85	\$181.22	0.0%	T
Local/Adult Registered	hourly	\$22.73	\$22.73	\$2.96	\$25.69	0.0%	T
Non-Local/Unregistered Group	Day	\$213.55	\$213.55	\$27.76	\$241.31	0.0%	T
Non-Local/Unregistered Group	hourly	\$30.26	\$30.26	\$3.93	\$34.19	0.0%	T
Youth Registered	Day	\$125.88	\$125.88	\$16.36	\$142.24	0.0%	T
Youth Registered	hourly	\$17.74	\$17.74	\$2.31	\$20.05	0.0%	T

PARKING LOT

Parking Lot 1-50 Spaces

Local/Adult Registered	Day	\$294.63	\$294.63	\$38.30	\$332.93	0.0%	T
Local/Adult Registered	hourly	\$36.83	\$36.83	\$4.79	\$41.62	0.0%	T
Non-Local/Unregistered Group	Day	\$353.55	\$353.55	\$45.96	\$399.51	0.0%	T
Non-Local/Unregistered Group	hourly	\$44.20	\$44.20	\$5.75	\$49.95	0.0%	T
Youth Registered	Day	\$235.70	\$235.70	\$30.64	\$266.34	0.0%	T
Youth Registered	hourly	\$29.46	\$29.46	\$3.83	\$33.29	0.0%	T

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SPORTS FIELD RENTALS

Ball Diamond - Effective March 1, 2019

Local/Adult Registered - Intermediate	hourly	\$12.99	\$12.99	\$1.69	\$14.68	0.0%	T
Local/Adult Registered - Major	hourly	\$15.24	\$15.24	\$1.98	\$17.22	0.0%	T
Local/Adult Registered - Minor	hourly	\$9.69	\$9.69	\$1.26	\$10.95	0.0%	T
Non-Local/Unregistered Group - Intermediate	hourly	\$18.51	\$18.51	\$2.41	\$20.92	0.0%	T
Non-Local/Unregistered Group - Major	hourly	\$19.81	\$19.81	\$2.58	\$22.39	0.0%	T
Non-Local/Unregistered Group - Minor	hourly	\$13.94	\$13.94	\$1.81	\$15.75	0.0%	T
Special Rate	hourly	\$28.64	\$28.64	\$3.72	\$32.36	0.0%	T
Youth Registered - Intermediate	hourly	\$6.65	\$6.65	\$0.86	\$7.51	0.0%	T
Youth Registered - Major	hourly	\$8.18	\$8.18	\$1.06	\$9.24	0.0%	T
Youth Registered - Minor	hourly	\$4.70	\$4.70	\$0.61	\$5.31	0.0%	T

NOTES:

Commercial – is a standard 40% premium for businesses paying local taxes.

Lights

Artificial Turf

Local	hourly	\$28.39	\$28.39	\$3.69	\$32.08	0.0%	T
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Hardball

Adult/Youth Registered	Use	\$52.45	\$52.45	\$6.82	\$59.27	0.0%	T
Local/Unregistered Groups	Use	\$60.27	\$60.26	\$7.83	\$68.09	0.0%	T
Non-Local	Use	\$73.35	\$73.35	\$9.54	\$82.89	0.0%	T

Soccer

Adult/Youth Registered	Use	\$43.33	\$43.33	\$5.63	\$48.96	0.0%	T
Local/Unregistered Groups	Use	\$49.67	\$49.67	\$6.46	\$56.13	0.0%	T
Non-Local	Use	\$60.39	\$60.39	\$7.85	\$68.24	0.0%	T

Softball

Adult/Youth Registered	Use	\$34.11	\$34.11	\$4.43	\$38.54	0.0%	T
Local/Unregistered Groups	Use	\$39.45	\$39.45	\$5.13	\$44.58	0.0%	T
Non-Local	Use	\$47.69	\$47.69	\$6.20	\$53.89	0.0%	T

NOTES:

Commercial – is a standard 40% premium for businesses paying local taxes.

Sports Field - Effective March 1, 2019

Local/Adult Registered - Intermediate	hourly	\$13.42	\$13.42	\$1.74	\$15.16	0.0%	T
Local/Adult Registered - Major	hourly	\$17.45	\$17.45	\$2.27	\$19.72	0.0%	T
Local/Adult Registered - Minor	hourly	\$10.20	\$10.20	\$1.33	\$11.53	0.0%	T
Non-Local/Unregistered Group - Intermediate	hourly	\$19.06	\$19.06	\$2.48	\$21.54	0.0%	T
Non-Local/Unregistered Group - Major	hourly	\$21.92	\$21.92	\$2.85	\$24.77	0.0%	T
Non-Local/Unregistered Group - Minor	hourly	\$14.66	\$14.66	\$1.91	\$16.57	0.0%	T
Special Rate	hourly	\$28.64	\$28.64	\$3.72	\$32.36	0.0%	T
Youth Registered - Intermediate	hourly	\$6.65	\$6.65	\$0.86	\$7.51	0.0%	T
Youth Registered - Major	hourly	\$9.27	\$9.27	\$1.20	\$10.47	0.0%	T
Youth Registered - Minor	hourly	\$4.85	\$4.85	\$0.63	\$5.48	0.0%	T

NOTES:

Commercial – is a standard 40% premium for businesses paying local taxes.

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Recreation & Parks

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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SPORTS FIELD RENTALS

Sports Field - Effective March 1, 2019

Artificial Sports Field

Local	hourly	\$125.00	\$125.00	\$16.25	\$141.25	0.0%	T
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Tennis Courts / Track - Effective April 1, 2019

Tennis Courts Local/Adult Registered	hourly	\$27.40	\$27.40	\$3.56	\$30.96	0.0%	T
Track Local/Adult Registered-Day	Day	\$111.79	\$111.79	\$14.53	\$126.32	0.0%	T
Track Local/Adult Registered-hourly	hourly	\$14.85	\$14.85	\$1.93	\$16.78	0.0%	T

NOTES:

"Commercial" – is a standard 40% premium for businesses paying local taxes

Note: In the case of a non-local commercial rental, they would pay both the commercial premium of 40% in addition to the non-local premium of 20% for a total premium of 60%.

Georgetown Club: 50% of membership fees up to a maximum of \$1,600 plus 75% hydro for club season

STUDIES

Recreation & Parks Document Studies for Sale	Each	\$44.25	\$44.25	\$5.75	\$50.00	0.0%	T
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Z BOARD OF EDUCATION

District School Boards

Sports Field Rentals

Ball Diamond - Intermediate	hourly	\$17.63	\$17.63	\$2.29	\$19.92	0.0%	T
Ball Diamond - Major	hourly	\$18.86	\$18.86	\$2.45	\$21.31	0.0%	T
Ball Diamond - Minor	hourly	\$13.28	\$13.28	\$1.73	\$15.01	0.0%	T
Sportsfield - Intermediate	hourly	\$18.16	\$18.16	\$2.36	\$20.52	0.0%	T
Sportsfield - Major	hourly	\$20.88	\$20.88	\$2.71	\$23.59	0.0%	T
Sportsfield - Minor	hourly	\$13.96	\$13.96	\$1.82	\$15.78	0.0%	T

Ice Rental

ARENAS - Ice Rate Traditional Season - Effective May 1, 2019 to Apr. 30, 2020

District School Boards	hourly	\$258.77	\$258.77	\$33.64	\$292.41	0.0%	T
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Pool Rental - Halton District School Board - Effective September 1, 2019

AQUATICS (EXCLUDING GELLERT COMMUNITY CENTRE)

Additional Lifeguard *	hourly		TBD				
Local - Up to 30 People Including 1 lifeguard	hourly	\$130.02	\$130.02	\$16.90	\$146.92	0.0%	T

NOTES:

*Based on Council approved salary grid (plus benefits).

If more than 30 people in aquatic rental, additional lifeguard required.

Z SCHOOL FACILITIES PUBLIC EFFECTIVE SEPT. 1, 2018 - AUG. 31, 2019

Cafeteria	hourly	\$28.61	\$28.61	\$3.72	\$32.33	0.0%	T
Classroom	hourly	\$6.52	\$6.52	\$0.85	\$7.37	0.0%	T
Custodial O/T - *Sundays & Holidays	hourly	\$54.27	\$54.27	\$7.06	\$61.33	0.0%	T
Custodial O/T - Monday through *Saturday	hourly	\$41.35	\$41.35	\$5.38	\$46.73	0.0%	T
Forum	hourly	\$12.04	\$12.04	\$1.57	\$13.61	0.0%	T
Gym - Double - Elementary	hourly	\$28.61	\$28.61	\$3.72	\$32.33	0.0%	T
Gym - Double - Secondary	hourly	\$41.04	\$41.04	\$5.34	\$46.38	0.0%	T
Gym - Single - Elementary	hourly	\$18.96	\$18.96	\$2.46	\$21.42	0.0%	T
Gym - Single - Secondary	hourly	\$20.34	\$20.34	\$2.64	\$22.98	0.0%	T
Opening/Closing Rates-Saturdays: Custodial flat fee	Use	\$124.05	\$124.05	\$16.13	\$140.18	0.0%	T

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Recreation & Parks

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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Z SCHOOL FACILITIES PUBLIC EFFECTIVE SEPT. 1, 2018 - AUG. 31, 2019

Parking lot - Elementary	hourly	\$17.58	\$17.58	\$2.28	\$19.86	0.0%	T
Parking lot - Secondary	hourly	\$28.61	\$28.61	\$3.72	\$32.33	0.0%	T
Theatre/Fixed Seat Auditorium	hourly	\$83.74	\$83.74	\$10.89	\$94.63	0.0%	T

Z SCHOOL FACILITIES CATHOLIC

Cafeteria	hourly	\$32.45	\$32.45	\$4.22	\$36.67	0.0%	T
Classroom	hourly	\$7.29	\$7.29	\$0.95	\$8.24	0.0%	T
Custodial O/T - *Sundays & Holidays	hourly	\$54.95	\$54.95	\$7.14	\$62.10	0.0%	T
Custodial O/T - Monday through *Saturday	hourly	\$41.87	\$41.87	\$5.44	\$47.31	0.0%	T
Custodial O/T - Monday through *Saturday	hourly	\$41.88	\$41.88	\$5.44	\$47.32	0.0%	T
Forum	hourly	\$13.58	\$13.58	\$1.77	\$15.35	0.0%	T
Gym - Double Elementary	hourly	\$32.45	\$32.45	\$4.22	\$36.67	0.0%	T
Gym - Double Secondary	hourly	\$46.60	\$46.60	\$6.06	\$52.66	0.0%	T
Gym - Single Elementary	hourly	\$21.44	\$21.44	\$2.79	\$24.23	0.0%	T
Gym - Single Secondary	hourly	\$23.02	\$23.02	\$2.99	\$26.01	0.0%	T
Opening/Closing Rates-Saturdays: Custodial flat fee	Use	\$125.61	\$125.61	\$16.33	\$141.94	0.0%	T
Parking lot - Elementary	hourly	\$19.88	\$19.88	\$2.58	\$22.46	0.0%	T
Parking lot - Secondary	hourly	\$32.45	\$32.45	\$4.22	\$36.67	0.0%	T
Theatre/Fixed Seat Auditorium	hourly	\$95.25	\$95.25	\$12.38	\$107.63	0.0%	T

Schedule of Cemetery Rates effective January 1, 2020
Contact Cemetery Sales Coordinator at 905-873-2601 ext 2281

ph: 905-873-2601 ext. 2281 cemeteries@haltonhills.ca
G -Georgetown F -Fairview H- Hillcrest C&M - Care and Maintenance

LOT SALES

Single Lots - 10' x 3'6" (F) / 10' x 3'4" (G)						2019 Total	%Change
	Single	C&M	Sub-Total	HST Total	2020 Total		
Resident	1754.33	1169.55	2923.8795	380.10	3303.98	3146.65	5%
Non-Resident	2194.34	1462.9	3657.24	475.44	4132.68	3935.88	5%
Cremation - 4' x 4' (F)(G)						2019 Total	
	Single	C&M	Sub-Total	HST Total	2020 Total		
Resident	630.72	420.48	1051.20	136.65	1187.85	1079.87	10%
Non-Resident	788.37	525.58	1313.95	170.82	1484.77	1349.79	10%
Cremation - 3' x 3' (H)						2019 Total	
	Single	C&M	Sub-Total	HST Total	2020 Total		
Resident	630.00	420.00	1050.00	136.50	1186.50	1130.00	5%
Non-Resident	787.50	525.00	1312.50	170.63	1483.13	1412.50	5%
Cremation (Flat Markers Only) - 2' x 2' (F)(G)						2019 Total	
	Single	C&M	Sub-Total	HST Total	2020 Total		
Resident	613.01	408.68	1021.69	132.82	1154.51	1154.51	
Non-Resident	766.28	510.85	1277.13	166.03	1443.16	1443.16	
Limited Means (Flat Markers Only) - 10' x 3'6" (F) / 10' x 3'4" (G)						2019 Total	
	Single	C&M	Sub-Total	HST Total	2020 Total		
Resident	881.82	587.88	1469.70	191.06	1660.76	1660.76	
Non-Resident	1104.09	736.06	1840.15	239.22	2079.37	2079.37	
Basic Niche - 12" x 12" (F)(G)						2019 Total	
	Niche	C&M	Sub-Total	HST Total	2020 Total		
Resident	2095.24	369.74	2464.98	320.45	2785.43	2532.22	10%
Non-Resident	2619.05	462.18	3081.23	400.56	3481.785	3165.25	10%
Niche - 12" x 12" (F)(G)						2019 Total	
	Niche	C&M	Sub-Total	HST Total	2020 Total		
Resident	2658.77	469.19	3127.96	406.63	3534.59	3213.27	10%
Non-Resident	3324.50	586.68	3911.18	508.45	4419.63	4017.84	10%
Select Niche - 12" x 12" (F)(G)						2019 Total	
	Niche	C&M	Sub-Total	HST Total	2020 Total		
Resident	2918.62	515.05	3433.67	446.38	3880.05	3695.28	5%
Non-Resident	3648.27	643.82	4292.09	557.97	4850.06	4619.10	5%
Basic Garden Niche - 12" x 12" (G)						2019 Total	
	Niche	C&M	Sub-Total	HST Total	2020 Total		
Resident	2304.75	406.73	2711.48	352.49	3063.98	2785.43	10%
Non-Resident	2880.96	508.41	3389.37	440.62	3829.98	3481.79	10%
Garden Niche - 12" x 12" (G)						2019 Total	
	Niche	C&M	Sub-Total	HST Total	2020 Total		
Resident	2924.65	516.11	3440.76	447.30	3888.06	3534.59	10%
Non-Resident	3655.81	645.14	4300.95	559.12	4860.07	4418.24	10%
Select Garden Niche - 12" x 12" (G)						2019 Total	
	Niche	C&M	Sub-Total	HST Total	2020 Total		
Resident	3363.37	593.54	3956.91	514.40	4471.31	4064.82	10%
Non-Resident	4204.22	741.93	4946.15	642.99	5589.14	5081.04	10%
Basic Garden Niche - 12" x 24" (G)						2019 Total	
	Niche	C&M	Sub-Total	HST Total	2020 Total		
Resident	2880.96	508.39	3389.35	440.61	3829.96	3481.79	10%
Non-Resident	3601.19	635.5	4236.69	550.77	4787.46	4352.25	10%

Garden Niche - 12" x 24" (G)						2019 Total	%Change
	Niche	C&M	Sub-Total	HST Total	2020 Total		
Resident	3655.81	645.15	4300.956	559.12	4860.08	4418.24	10%
Non-Resident	4569.76	806.44	5376.203	698.91	6075.11	5522.82	10%
Select Garden Niche - 12" x 24" (G)							
	Niche	C&M	Sub-Total	HST Total	2020 Total		
Resident	4204.22	741.93	4946.15	642.99	5589.14	5081.04	10%
Non-Resident	5255.27	927.4	6182.672	803.75	6986.42	6351.29	10%
INTERMENT/MEMORILIZATION CHARGES							
(regular hours Monday - Friday 9am - 3pm)							
Interment Charges	Fee	HST	2020 Total	2019 Total	%Change		
Adult (age 18+)							
Resident	1042.84	135.57	1178.41	1071.29	10%		
Non-Resident	1304.58	169.60	1474.18	1340.16	10%		
Adult/Limited Means							
Resident	825.06	107.26	932.32	932.32			
Non-Resident	1030.55	133.97	1164.52	1164.52			
Child (ages 3-17)							
Resident	459.27	59.71	518.98	471.80	10%		
Non-Resident	574.10	74.63	648.73	589.76	10%		
Infant (ages 0-2)							
Resident	256.48	33.34	289.82	289.82			
Non-Resident	320.07	41.61	361.68	361.68			
Cremated Remains in ground							
Resident	472.97	61.49	534.46	485.87	10%		
Non-Resident	591.20	76.86	668.06	607.32	10%		
Interment in Niche							
Resident	314.83	40.93	355.76	323.42	10%		
Non-Resident	394.06	51.23	445.29	404.81	10%		
Reflection Garden							
Scattering	278.60	36.22	314.82	314.82			
Scattering - C&M (per person)	25.00	3.25	28.25	28.25			
Disinterment Charges	Fee	HST	2020 Total	2019 Total	%Change		
Regular & Double Depth - Adult/Child/Infant	2306.36	299.83	2606.19	2482.08	5%		
Cremated Remains	713.98	92.82	806.80	768.38	5%		
Additional Charges	Fee	HST	2020 Total	2019 Total	%Change		
After Hours - First Half Hour After 3pm	76.24	9.91	86.15	83.64	3%		
After Hours - Each Additional Half Hour	62.09	8.07	70.16	68.12	3%		
Late Notice - Less Than 2 Business Days Notice	223.53	29.06	252.59	252.59			
Replacement Deed	125.00	16.25	141.25	141.25			
Saturday Interment - Cremation	183.07	23.80	206.87	188.07	10%		
Saturday Interment - Full Burial	253.04	32.90	285.94	259.95	10%		
Statutory Holiday Interment - Cremation	300.56	39.07	339.63	308.76	10%		
Statutory Holiday Interment - Full Burial	420.61	54.68	475.29	432.08	10%		
Transfer of Ownership	200.00	26.00	226.00	226.00			
Columbarium Niche Services	Fee	HST	2020 Total	2019 Total	%Change		
Lettering - First Submission	483.13	62.81	545.94	545.94			
Lettering - Each Additional Submission	217.03	28.21	245.24	245.24			
Additional Services	Fee	HST	2020 Total	2019 Total	%Change		
Full Service Flower Bed (June - September)	185.33	24.09	209.42	203.32	3%		
Dedication Tree - Coniferous	506.42	65.83	572.25	545.00	5%		
Dedication Tree - Deciduous	487.83	63.42	551.25	525.00	5%		
Dedication Bench - Black Iron	2437.17	316.83	2754.00	2700.00	2%		
Monument Cleaning (up to 24" x 48")	33.12	4.31	37.43	36.34	3%		
Reflection Garden Dedication Plaque (2" x 6")	387.39	50.36	437.75	425.00	3%		
Dedication Vase	729.20	94.81	824.01	800.00	3%		
Dedication Plaque (5" x 10") for Vase or Bench	592.48	77.02	669.50	650.00	3%		
Care & Maintenance for graves purchased prior to 1954	720.00	93.60	813.60	NEW RATE	0%		

FOUNDATIONS & MARKERS						2019 Total	%Change
Setting of Markers							
	Fee	HST	2020 Total	Total			
Cornerstone - set of four	121.33	15.77	137.10	133.11	3%		
Cornerstone - set of two	61.10	7.94	69.04	67.03	3%		
Flat Marker or Footstone greater than 24" x 18"	140.00	18.20	158.20	153.59	3%		
Flat Marker or Footstone up to and incl. 24" x 18"	104.88	13.64	118.52	115.07	3%		
Foundation Charges (includes setting fee)							
	Fee	HST	2020 Total	Total			
Flat Marker greater than 24" x 18"	245.95	31.97	277.92	269.83	3%		
Flat Marker up to and incl. 24" x 18"	209.12	27.19	236.31	229.42	3%		
for Upright Monument (per cubic foot *)	41.89	5.45	47.34	45.96	3%		
* see chart below for pricing							
C&M Fund Contribution							
	Fee	HST	2020 Total	Total			
Flat Marker measuring at least 439.42 cm² (173 in²)	51.50	6.70	58.20	56.50	3%		
Upright Monument up to and incl. 4 feet in length	103.00	13.39	116.39	113.00	3%		
Upright Monument greater than 4 feet in length	206.00	26.78	232.78	226.00	3%		
FOUNDATIONS CHART							
	Measurements	Cubic Feet	Sub-Total	HST	2020 Total	2019 Total	%Change
20"	x 14" x 60"	9.72	419.03	54.47	473.50	446.7	6%
22"	x 14" x 60"	10.69	460.85	59.91	520.76	491.28	6%
24"	x 14" x 60"	11.67	503.10	65.40	568.50	536.32	6%
26"	x 14" x 60"	12.64	544.91	70.84	615.75	580.9	6%
28"	x 14" x 60"	13.61	586.73	76.28	663.01	625.48	6%
30"	x 14" x 60"	14.58	628.55	81.71	710.26	670.06	6%
32"	x 14" x 60"	15.56	670.80	87.20	758.00	715.1	6%
34"	x 14" x 60"	16.53	712.62	92.64	805.26	759.68	6%
36"	x 14" x 60"	17.50	754.43	98.08	852.51	804.25	6%
38"	x 14" x 60"	18.47	796.24	103.51	899.75	848.82	6%
40"	x 14" x 60"	19.44	838.06	108.95	947.01	893.4	6%
42"	x 14" x 60"	20.42	880.31	114.44	994.75	938.44	6%
44"	x 14" x 60"	21.39	922.13	119.88	1042.01	983.02	6%
46"	x 14" x 60"	22.36	963.94	125.31	1089.25	1027.6	6%
48"	x 14" x 60"	23.33	1005.76	130.75	1136.51	1072.18	6%
50"	x 14" x 60"	24.31	1048.01	136.24	1184.25	1117.22	6%
52"	x 14" x 60"	25.28	1089.83	141.68	1231.51	1161.8	6%
54"	x 14" x 60"	26.25	1131.65	147.11	1278.76	1206.38	6%
56"	x 14" x 60"	27.22	1173.46	152.55	1326.01	1250.96	6%
58"	x 14" x 60"	28.19	1215.28	157.99	1373.27	1295.53	6%
60"	x 14" x 60"	29.17	1257.52	163.48	1421.00	1340.56	6%

Based on \$40.67 per cubic foot (plus H.S.T.)

27 cubic feet in a cubic yard - 1,728 cubic inches in a cubic foot
54" is the longest poured on a double plot.

* All Foundations for Upright Monuments to be min. 60" deep

Please Note:

- * Lots/Niches purchased in advance may enter in to an instalment plan:
 - a non-refundable down payment of 25% is required at the time of purchase which is to be deposited in to the Care & Maintenance Fund.
 - full payment is required within 6 months and before interment.

** Additional information is available upon request.

*** These rates have been approved by the Town of Halton Hills Council.

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Transportation and Public Works

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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BUILDING SERVICES

Other Fees

Compliance Letter - Single Residential Unit	Each	\$147.41	\$149.63	\$0.00	\$150.00	1.5%	E
Compliance Letter Other Properties	Each	\$298.61	\$303.09	\$0.00	\$303.00	1.5%	E
Written response for inquiries	Each	\$127.37	\$129.28	\$0.00	\$129.00	1.5%	E

Other Permits

Pool Enclosure Permit	Flat Rate	\$251.80	\$255.57	\$0.00	\$256.00	1.5%	E
Two-Unit House Registration	Flat Rate	\$1,090.76	\$1,107.12	\$0.00	\$1,107.00	1.5%	E
Two-Unit House Registration - Pre-Approved	Flat Rate	NEW	\$232.00	\$0.00	\$232.00	0.0%	E

PART A CLASS OF BUILDING PERMITS

Change of Use - Two-Unit Registration	Flat Rate	\$228.71	\$232.14	\$0.00	\$232.00	1.5%	E
Change of Use Permit	Each	\$630.48	\$639.94	\$0.00	\$640.00	1.5%	E
Conditional Building Permit	Flat Rate	\$1,738.35	\$1,764.43	\$0.00	\$1,764.00	1.5%	E
Demolition Permit	Flat Rate	\$228.23	\$231.65	\$0.00	\$232.00	1.5%	E
Demolition Permit with Additional or General Review	Flat Rate	\$354.78	\$360.10	\$0.00	\$360.00	1.5%	E
Demolition Permit with Environmental Review	Flat Rate	\$453.05	\$459.85	\$0.00	\$460.00	1.5%	E
Minimum Building Permit Fee - Other than Small Residential	Flat Rate	\$299.77	\$304.26	\$0.00	\$304.00	1.5%	E
Minimum Building Permit Fee - Residential	Flat Rate	\$228.24	\$231.66	\$0.00	\$232.00	1.5%	E

PART B GENERAL FEES

Additional Plans Examination Fee (Revisions)	\$/hour + disbursements & 15% administration charge	\$108.42	\$110.05	\$0.00	\$110.00	1.5%	E
Authorizing Partial Occupancy (Other than Small Residential)	Flat Rate	\$402.04	\$408.07	\$0.00	\$408.00	1.5%	E
Building Permit Fee for Construction Commenced without a permit	1.5 times the full permit fee			\$0.00		0.0%	
Building Permit specific agreements (i.e. Limiting Distance)	Flat Rate	\$497.38	\$504.84	\$0.00	\$505.00	1.5%	E
Building Permit Transfer Fee	Flat Rate	\$116.11	\$117.85	\$0.00	\$118.00	1.5%	E
Continuous, Special or Additional Inspection	Mon. to Fri. (Per hr)	\$106.82	\$108.42	\$0.00	\$108.40	1.5%	E
Continuous, Special or Additional Inspection	Sat. & Sun (\$/m2, minimum 4 hours)	\$136.77	\$138.83	\$0.00	\$138.83	1.5%	E
Document - Building Permits including Engineering Documents (Photocopying/prints larger than 11x17)	Per Sheet	\$7.26	\$7.37	\$0.96	\$8.00	1.5%	T
Document Review Fee	Per hour	\$103.60	\$105.16	\$0.00	\$105.16	1.5%	E
Document Search Fee	Flat Rate	\$45.09	\$45.76	\$0.00	\$46.00	1.5%	E
Document Search Fee - Plan of Survey or Building Location	Flat Rate	\$15.50	\$15.73	\$0.00	\$16.00	1.5%	E
Early review of House Model Drawings	Per Model	\$1,201.71	\$1,219.73	\$0.00	\$1,220.00	1.5%	E
For phased projects, in addition to the permit fee for the complete building, an additional fee for each phase	Flat Rate (Small Residential)	\$228.33	\$231.75	\$0.00	\$232.00	1.5%	E
For Phased projects, in addition to the permit fee for the complete building, an additional fee for each phase	Flat Rate ((Other than Small Residential)	\$295.30	\$299.73	\$0.00	\$300.00	1.5%	E
Permit Extensions (additional review required) - Small Residential	Flat Rate	\$115.79	\$117.53	\$0.00	\$118.00	1.5%	E

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BUILDING SERVICES

PART B GENERAL FEES

Permit Extensions (additional review required) - All Other Occupancies	Flat Rate	\$235.80	\$239.34	\$0.00	\$239.00	1.5%	E
Plans review of Alternative Solution proposal	Flat Rate	\$708.52	\$719.15	\$0.00	\$719.00	1.5%	E
	(additional fee for review exceeding 5hrs, \$110.00/hr)						
Re-examination Fee - (applicable for "Supplemental/01" permits and for review after "Deficiency Letter" has been issued)	(\$/hr + disbursements & 15% administration charge) - Minimum \$232.00 for residential & \$304.00 for non- residential	\$108.43	\$110.06	\$0.00	\$110.00	1.5%	E
Re-examination Fee (administration fee associated with "Undertakings") Part 3	Flat Rate	\$224.74	\$228.11	\$0.00	\$228.00	1.5%	E
Re-examination Fee (administration fee associated with "Undertakings") Part 9	Flat Rate	\$110.01	\$111.66	\$0.00	\$112.00	1.5%	E
Registration and Discharge of various orders under the Building Code Act from title in the Land Registry Office	Flat Rate	NEW	\$350.00	\$0.00	\$350.00	0.0%	E
Residential Resiting	Flat Rate	\$225.76	\$229.14	\$0.00	\$229.00	1.5%	E
Security for Conditional Permit Agreement	\$/m2 (Minimum determined by CBO based on the scope of work)	\$13.87	\$14.08	\$0.00	\$14.08	1.5%	E
Septic Maintenance Inspection - Third Party	Flat Rate	\$60.90	\$61.81	\$0.00	\$62.00	1.5%	E
Septic Maintenance Inspection - Town	Flat Rate	\$243.60	\$247.25	\$0.00	\$247.00	1.5%	E
Written requests for information concerning a building compliance with the current building code	\$/Hour	\$108.43	\$110.06	\$0.00	\$110.00	1.5%	E
Written requests for information to support Provincial License applications where there is a current permit or application	Flat Rate	\$119.86	\$121.66	\$0.00	\$122.00	1.5%	E

PART C BUILDING PERMIT FEES BASED ON BUILDING CLASSIFICATION

Group A [Assembly Occupancies] - \$/m² unless otherwise indicated

Places of Worship	\$/m2	\$21.41	\$21.74	\$0.00	\$21.74	1.5%	E
Portable Classroom	Flat Rate	\$482.34	\$489.58	\$0.00	\$490.00	1.5%	E
Recreation	\$/m2	\$22.71	\$23.05	\$0.00	\$23.05	1.5%	E
Restaurants	\$/m2	\$23.26	\$23.61	\$0.00	\$23.61	1.5%	E
School/Library	\$/m2	\$21.41	\$21.74	\$0.00	\$21.74	1.5%	E
Alterations/Renovations	\$/m2	\$10.69	\$10.85	\$0.00	\$10.85	1.5%	E
Theatre	\$/m2	\$22.71	\$23.05	\$0.00	\$23.05	1.5%	E
Other	\$/m2	\$23.27	\$23.62	\$0.00	\$23.62	1.5%	E

Group B [Institutional Occupancies]

Alterations/Renovations	\$/m2	\$13.38	\$13.58	\$0.00	\$13.58	1.5%	E
Hospital	\$/m2	\$26.76	\$27.16	\$0.00	\$27.16	1.5%	E
Institutional Building	\$/m2	\$26.76	\$27.16	\$0.00	\$27.16	1.5%	E
Interior Alterations/Partitioning/Renovations for Nursing Homes and Dental, Medical, etc. clinics	\$/m2	\$10.88	\$11.05	\$0.00	\$11.05	1.5%	E
Nursing Home	\$/m2	\$21.42	\$21.75	\$0.00	\$21.75	1.5%	E
Other	\$/m2	\$26.76	\$27.16	\$0.00	\$27.16	1.5%	E

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BUILDING SERVICES

PART C BUILDING PERMIT FEES BASED ON BUILDING CLASSIFICATION

Group B [Institutional Occupancies]

Group C [Residential Occupancies]

Basement finish	\$/m2	\$8.39	\$8.52	\$0.00	\$8.52	1.5%	E
Carport	\$/m2	\$5.79	\$5.88	\$0.00	\$5.88	1.5%	E
Deck	Flat Rate	\$251.20	\$254.96	\$0.00	\$255.00	1.5%	E
Deck - area less than 10m2	Flat Rate	\$228.26	\$231.68	\$0.00	\$232.00	1.5%	E
Garage	\$/m2	\$8.30	\$8.43	\$0.00	\$8.43	1.5%	E
Hotel/Motel	\$/m2	\$23.80	\$24.16	\$0.00	\$24.16	1.5%	E
Mobile Home Installation	Flat Rate	\$630.50	\$639.96	\$0.00	\$640.00	1.5%	E
Porch	Flat Rate	\$251.20	\$254.96	\$0.00	\$255.00	1.5%	E
Relocating or moving of a house	\$/m2	\$12.45	\$12.63	\$0.00	\$12.63	1.5%	E
Residential Additions (Houses)	\$/m2	\$17.42	\$17.68	\$0.00	\$17.68	1.5%	E
Residential Alterations and repairs (Houses)	\$/m2	\$9.08	\$9.21	\$0.00	\$9.21	1.5%	E
Roof over Deck or Porch (Houses)	Flat Rate	\$251.44	\$255.21	\$0.00	\$255.00	1.5%	E
Single/semi dwelling, townhouse (<325 m2)	\$/m2	\$17.51	\$17.78	\$0.00	\$17.78	1.5%	E
Single/semi dwelling, townhouse (>475m2)	\$/m2	\$22.39	\$22.72	\$0.00	\$22.72	1.5%	E
Single/semi dwelling, townhouse (325-475)	\$/m2	\$20.49	\$20.80	\$0.00	\$20.80	1.5%	E
Structures Accessory to Small Residential Occupancies	\$/m2	\$8.30	\$8.43	\$0.00	\$8.43	1.5%	E
Walkouts, Exterior Stairs and Ramps	Flat Rate	\$242.94	\$246.58	\$0.00	\$247.00	1.5%	E
All other multiple unit residential buildings	\$/m2	\$17.41	\$17.67	\$0.00	\$17.67	1.5%	E

Group D [Business and Personal Service Occupancies]

Building Finished	\$/m2	\$20.11	\$20.41	\$0.00	\$20.41	1.5%	E
Building Finishing only (with shell building permit)	\$/m2	\$4.86	\$4.93	\$0.00	\$4.93	1.5%	E
Building Shell	\$/m2	\$12.31	\$12.50	\$0.00	\$12.50	1.5%	E
Alteration/Renovations to existing finished areas	\$/m2	\$10.11	\$10.26	\$0.00	\$10.26	1.5%	E

Group E [Mercantile Occupancies]

Building Finished	\$/m2	\$16.58	\$16.83	\$0.00	\$16.83	1.5%	E
Building Finishing Only (with shell building permit)	\$/m2	\$4.16	\$4.22	\$0.00	\$4.22	1.5%	E
Building Shell	\$/m2	\$12.67	\$12.86	\$0.00	\$12.86	1.5%	E
Alteration/Renovations to existing finished areas	\$/m2	\$8.29	\$8.42	\$0.00	\$8.42	1.5%	E

Group F [Industrial Occupancies]

Alterations/Renovations	\$/m2	\$6.08	\$6.17	\$0.00	\$6.17	1.5%	E
Building Finished (<1,000 m2)	\$/m2	\$14.58	\$14.80	\$0.00	\$14.80	1.5%	E
Building Finished (>15,000 m2)	\$/m2	\$8.94	\$9.08	\$0.00	\$9.08	1.5%	E
Building Finished (1,000 m2-5,000 m2)	\$/m2	\$12.16	\$12.35	\$0.00	\$12.35	1.5%	E
Building Finished (5,000 m2 - 15,000 m2)	\$/m2	\$10.56	\$10.72	\$0.00	\$10.72	1.5%	E
Building Shell (<1,000 m2)	\$/m2	\$11.69	\$11.87	\$0.00	\$11.87	1.5%	E
Building Shell (>15,000 m2)	\$/m2	\$6.49	\$6.58	\$0.00	\$6.58	1.5%	E
Building Shell (1,000 m2 - 5,000 m2)	\$/m2	\$9.74	\$9.89	\$0.00	\$9.89	1.5%	E
Building Shell (5,000 m2 - 15,000 m2)	\$/m2	\$8.12	\$8.24	\$0.00	\$8.24	1.5%	E
Canopy over pump island	\$/m2	\$5.68	\$5.76	\$0.00	\$5.76	1.5%	E

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BUILDING SERVICES

PART C BUILDING PERMIT FEES BASED ON BUILDING CLASSIFICATION

Group F [Industrial Occupancies]

Car wash, gas station, repair garage	\$/m2	\$13.74	\$13.94	\$0.00	\$13.94	1.5%	E
Interior Finishing (with shell building permit)	\$/m2	\$4.29	\$4.36	\$0.00	\$4.36	1.5%	E
Mezzanines (open storage)	\$/m2	\$7.90	\$8.02	\$0.00	\$8.02	1.5%	E
Parking Garage	\$/m2	\$7.21	\$7.32	\$0.00	\$7.32	1.5%	E
Parking Garage - Repairs	\$/m2	\$3.61	\$3.66	\$0.00	\$3.66	1.5%	E

Miscellaneous

Agricultural - Farm Building	\$/m2	\$4.07	\$4.13	\$0.00	\$4.13	1.5%	E
Agricultural - Pole Barn	\$/m2	\$2.02	\$2.05	\$0.00	\$2.05	1.5%	E
Crane Runway	Per System	\$776.77	\$788.42	\$0.00	\$788.00	1.5%	E
Demising Walls, Fire Separations, Fire Walls (Flat Fee)	Flat Rate	\$452.61	\$459.40	\$0.00	\$459.00	1.5%	E
Exterior Tank and Support	Per Structure	\$569.29	\$577.82	\$0.00	\$578.00	1.5%	E
Fire Protection - Fire Alarm System - Other than Small Residential	Flat Rate	\$905.38	\$918.96	\$0.00	\$919.00	1.5%	E
Fire Protection - Fire Alarm System - Small Residential Buildings	Flat Rate	\$452.65	\$459.43	\$0.00	\$459.00	1.5%	E
Fire Protection - Sprinklers	\$/m2, (Minimum fee \$568 for Other than Small Residential)	\$0.56	\$0.57	\$0.00	\$0.57	1.5%	E
Fire Protection - Standpipe systems	\$/m2, (Minimum fee \$568 for Other than Small Residential)	\$0.56	\$0.57	\$0.00	\$0.57	1.5%	E
Fireplaces, Wood Stoves, Chimneys	Flat Rate	\$331.39	\$336.36	\$0.00	\$336.00	1.5%	E
HVAC - Non-Residential (not proposed with the Original Building Permit)	Flat Rate	\$675.72	\$685.85	\$0.00	\$686.00	1.5%	E
HVAC - Residential (not proposed with the Original Building Permit)	Flat Rate/unit	\$331.57	\$336.54	\$0.00	\$337.00	1.5%	E
Pedestrian Bridge	Per Structure	\$802.36	\$814.39	\$0.00	\$814.00	1.5%	E
Plumbing - Backflow preventer	Flat Rate	\$325.48	\$330.36	\$0.00	\$330.00	1.5%	E
Plumbing - Backflow preventer (to be added if applicable to cost of permit)	Per Unit	\$159.76	\$162.16	\$0.00	\$162.00	1.5%	E
Plumbing - Backflow preventer (up to 3 units or complex design)	Per Flat Rate	\$663.31	\$673.26	\$0.00	\$673.00	1.5%	E
Plumbing - Non-Residential -Inside	Flat Rate	\$675.72	\$685.85	\$0.00	\$686.00	1.5%	E
Plumbing - Residential serving more than one Dwelling - Outside	Per Unit	\$223.41	\$226.76	\$0.00	\$227.00	1.5%	E
Plumbing - Small Residential - Outside	Flat Rate	\$325.31	\$330.19	\$0.00	\$330.00	1.5%	E
Plumbing -Small Residential - Inside	Flat Rate	\$331.39	\$336.36	\$0.00	\$336.00	1.5%	E
Plumbing- Work under RBFM program	Flat Rate	\$225.33	\$228.71	\$0.00	\$229.00	1.5%	E
Retaining Wall	Per/structure	\$488.44	\$495.77	\$0.00	\$496.00	1.5%	E
Sewage System - Repair (including Septic Tank Replacement)	Flat Rate	\$446.42	\$453.11	\$0.00	\$453.00	1.5%	E
Sewage System (Class 4)	Flat Rate	\$783.22	\$794.97	\$0.00	\$795.00	1.5%	E
Sewage System (Other than Class 4)	Flat Rate	\$446.36	\$453.05	\$0.00	\$453.00	1.5%	E
Sewage System Assessment	Flat Rate	\$219.32	\$222.61	\$0.00	\$223.00	1.5%	E
Shelf & Racking System	Flat Rate	\$885.33	\$898.61	\$0.00	\$899.00	1.5%	E
Shelf & Racking System (S. 3.16., OBC)	\$/m2	\$7.91	\$8.03	\$0.00	\$8.03	1.5%	E

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BUILDING SERVICES

PART C BUILDING PERMIT FEES BASED ON BUILDING CLASSIFICATION

Miscellaneous

Shoring and Underpinning	\$/m1	\$13.25	\$13.44	\$0.00	\$13.44	1.5%	E
Sign - Fascia	Flat Rate	\$235.45	\$238.98	\$0.00	\$239.00	1.5%	E
Signs - Self Standing	Flat Rate	\$360.71	\$366.12	\$0.00	\$366.00	1.5%	E
Solar Collector, Wind Turbine (Other than Small Residential Projects)	\$/m2. (Minimum fee \$698)	\$3.05	\$3.09	\$0.00	\$3.09	1.5%	E
Solar Collector, Wind Turbine, (Small Residential Projects)	Flat Rate	\$331.97	\$336.95	\$0.00	\$337.00	1.5%	E
Special Systems: Commercial Kitchen Exhaust System, Spray Booths, Dust Collectors, Water Supply for Fire Fighting	Flat Rate	\$676.03	\$686.17	\$0.00	\$686.00	1.5%	E
Stage	Flat Rate	\$235.45	\$238.98	\$0.00	\$239.00	1.5%	E
Structure Accessory to Other than Small Residential Buildings	\$/m2	\$9.74	\$9.89	\$0.00	\$9.89	1.5%	E
Temporary Sales office/Pavilion	\$/m2	\$13.31	\$13.51	\$0.00	\$13.51	1.5%	E
Tent (<225 m2)	Flat Rate	\$242.62	\$246.26	\$0.00	\$246.00	1.5%	E
Tent (>225 m2)	Flat Rate	\$401.92	\$407.95	\$0.00	\$408.00	1.5%	E
The Fees for all other building types, structures and work not provided for in items A to F & Misc. above, will be based on \$17.60 for each \$1,000.00 of Construction Value or part thereof, with a minimum fee of \$232.00 for Residential and \$304.00 for Non-Residential	\$/ \$1,000.00	\$17.34	\$17.60	\$0.00	\$17.60	1.5%	E

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BUILDING SERVICES

PART C BUILDING PERMIT FEES BASED ON BUILDING CLASSIFICATION

Miscellaneous

NOTES:

"CONSTRUCTION VALUE", means the value of the proposed construction as determined by the Chief Building Official, whose determination of the value shall be final. Where there is no prescribed construction value the CBO will determine building permit fee based on required time.

Application for a CONDITIONAL PERMIT shall be only accepted in conjunction with a complete full permit submission. All relevant fees, securities and signed Conditional Permit Agreement shall be also provided.

Building Permit Fees for CANOPIES, DECKS and RAMPS for "Other Than Small Residential" will be based on \$/\$1,000.00 of Construction Value.

CHANGE OF USE PERMIT fee includes up to 3 hrs of plans review & 2 hrs of inspection time. For each additional staff time a \$110.00/hr fee will be added.

Each INDUSTRIAL OCCUPANCY rate includes incidental FINISHED OFFICE SPACE to a maximum of 10% of the total floor area.

Fees for INTERIOR ALTERATIONS / RENOVATIONS for any building classification not provided for in Part C of this fee schedule will be equal to .5 of the fee value proposed for the new construction.

FLOOR AREA shall be measured to the outer face of exterior walls and to the centerline of party walls or demising walls. Except for interconnected floor spaces, no deductions shall be made for openings within the floor area (e.g. stairs and stair openings, ducts, elevators, escalators). Floor areas shall include all habitable areas, including mezzanines, lofts, finished attics, mechanical penthouses or floors and enclosed or covered balconies.

For "All other multiple unit residential buildings" the fee does not include charges for COMMON ROOMS AND PARKING GARAGES, which will be calculated based on the corresponding fees.

For detached, semi-detached and townhouse dwellings UNFINISHED BASEMENTS shall not be included in the area calculations. Except for new houses corresponding fees for porches, decks, roofs over porches and decks, walkouts, exterior stairs and ramps shall be added accordingly.

In addition to the fees calculated in accordance with Parts A, B, or C, each application for consideration of an ALTERNATIVE SOLUTION shall be accompanied by a non-refundable fee of \$719.00. This fee includes 5 hours of review time. For each additional hour of review time, a \$110.00 fee shall be paid.

In the case of interior alterations or renovations, the AREA OF PROPOSED WORK is the actual space receiving the work (i.e. tenant space).

MINIMUM BUILDING PERMIT FEE fee includes plans review and 2 inspections. Any additional (required) inspections will be added to the minimum Building Permit fee.

REFUND upon return request for COMPLIANCE LETTERS where only administrative functions were carried out will be 65% of the applicable fee.

REGION-WIDE BASEMENT FLOODING MITIGATION PROGRAM (RBFM) includes installation of backwater valves, disconnection of weeping tiles and installation of sump pumps and repairs of substandard private sanitary sewer laterals.

SEWAGE SYSTEM ASSESSMENT fee would be applicable whenever more than 30 minutes of review is required.

The applicable "SHELL" rate shall be applied to the floor areas of a speculative structure, where "the finishing permits" shall be issued for the total area of building.

The applicable rates for new buildings do not include the "SPECIAL SYSTEMS" such as sprinkler or standpipe systems, kitchen exhaust systems, fire alarm systems, water supply for fire fighting & site servicing for other than small residential buildings. (Corresponding fee shall be added accordingly).

The applicable rates for SOLAR COLLECTORS and WIND TURBINES (Other than Small Residential Projects) do not include the fees associated with alterations to the supporting buildings. Corresponding fees for such alterations will be added accordingly.

The occupancy categories in this Section correspond with the major occupancy classification in the Building Code. For MIXED OCCUPANCY floor area, the Service Index for each of the applicable occupancy categories may be used, except where an occupancy category is less than 10% of the floor area.

TWO-UNIT HOUSE REGISTRATION - PRE-APPROVED fee will be used when a Building Permit for a Two-Unit House or an Accessory Apartment has been issued and all required inspection conducted and passed.

Upon request, the Chief Building Official may authorize a FAST TRACK service at a rate of 1.5 times the permit fee prescribed herein.

Where an inspector determines that work, for which an inspection has been requested, is not sufficiently complete to allow proper inspection, or an infraction which was previously identified has not been remedied, an ADDITIONAL INSPECTION FEE will have to be paid prior to subsequent inspection being scheduled.

ENGINEERING

Annual Municipal Access Agreement	Each	\$5,100.00	\$5,202.00	\$676.26	\$5,878.26	2.0%	T
Benchmark Manual (survey tech)	Each	\$22.74	\$23.19	\$3.01	\$26.00	2.0%	T
Benchmark Tablet	Each	\$52.72	\$53.78	\$6.99	\$61.00	2.0%	T
Benchmark; Cash in Lieu of Benchmark	Each	NEW	\$2,500.00	\$325.00	\$2,825.00	0.0%	T
Engineering Review fee of Planning Application after fourth submission	(per submission)	\$1,000.00	\$1,020.00	\$132.60	\$1,152.60	2.0%	T
Engineering Staff Time (extended business hours) Minimum 3 hour fee	\$/hr + 15% Admin Charge	NEW	\$120.00	\$15.60	\$135.60	0.0%	T
Engineering Staff Time Additional (regular business hours)	\$/hr + 15% Admin Charge	NEW	\$75.00	\$9.75	\$84.75	0.0%	T
Entrance Permit - non residential	Adm. Fee	\$236.34	\$241.07	\$31.34	\$272.00	2.0%	T
Entrance Permit - residential	Adm. Fee	\$118.18	\$120.54	\$15.67	\$136.00	2.0%	T

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ENGINEERING

Licence Agreement	Admin Fee + 15% of Est. Value of Works and/or Infrastructure	NEW	\$500.00	\$65.00	\$565.00	0.0%	T
Lot Grading Resubmission	Per Resubmission	\$241.51	\$246.34	\$0.00	\$246.00	2.0%	E
Lot Servicing Inquiry	Each	\$118.40	\$120.77	\$0.00	\$121.00	2.0%	E
Municipal Consent Application Review Fee	Adm. Fee	\$221.32	\$225.74	\$29.35	\$255.00	2.0%	T
Road Cut Permit (Multiple Excavation or Long Duration)	Adm. Fee	\$1,122.00	\$1,144.44	\$148.78	\$1,293.00	2.0%	T
Road Cut Permit (Single Excavation or Short Duration)	Adm. Fee	\$355.83	\$362.95	\$47.18	\$410.00	2.0%	T
Road Cut Permit Extension	(per month)	\$110.62	\$112.83	\$14.67	\$128.00	2.0%	T
Road Needs Study	Each	\$98.14	\$100.10	\$13.01	\$113.00	2.0%	T
Stormwater Management Study	Each	\$60.03	\$61.23	\$7.96	\$69.00	2.0%	T

Road Occupancy

Road Occupancy (Disposal Container & Construction Supplies) - Damage Deposit	Each	NEW	\$500.00	\$0.00	\$500.00	0.0%	E
Road Occupancy Permit (Disposal Container & Construction Supplies)	Each	NEW	\$106.19	\$13.91	\$120.00	0.0%	T
Road Occupancy Permit (Disposal Container & Construction Supplies) Late Fee	Each	NEW	\$212.39	\$27.61	\$240.00	0.0%	T
Road Occupancy Permit (Public Events)	Each	NEW	\$88.50	\$11.50	\$100.00	0.0%	T

Traffic

Traffic Accident Data	Per Location	\$56.30	\$57.43	\$0.00	\$57.00	2.0%	E
Traffic Count Data	Per Location	\$55.75	\$56.86	\$0.00	\$57.00	2.0%	E
Traffic Data or Analysis Request	Per Hour	\$114.90	\$117.20	\$0.00	\$117.00	2.0%	E

Damage Deposits for Building Permits

Frontage for each Industrial Institutional or Commercial	Per metre up to max.of \$1,000	\$39.96	\$40.76	\$0.00	\$41.00	2.0%	E
Frontage for each multiple residential lot	Per metre up to max.of \$4,000	\$39.96	\$40.76	\$0.00	\$41.00	2.0%	E
Single family or semi-detached undeveloped lot	Each	\$624.22	\$636.71	\$0.00	\$637.00	2.0%	E

Site Alteration Permit Fees

Alteration of a Site	Add \$50/hectare	\$1,447.51	\$1,476.46	\$0.00	\$1,476.00	2.0%	E
Alteration of a Site - Large Scale / Commercial	Each (+\$0.15/m3)	\$3,060.00	\$3,121.20	\$0.00	\$3,121.20	2.0%	E
Alteration of a site that require/relies on a Subwatershed Impact Study (SIS) or Agreement	Add \$125/hectare	\$3,583.80	\$3,655.47	\$0.00	\$3,655.00	2.0%	E
Construction of an additional Commercial, Industrial or Institutional Building		\$797.19	\$813.13	\$0.00	\$813.00	2.0%	E
Major landscaping relative to a Residential Dwelling & Including backfill and/or decommissioning of inground pools		\$199.97	\$203.97	\$0.00	\$204.00	2.0%	E
Residential Dwelling Construction on an infill lot		\$634.01	\$646.69	\$0.00	\$647.00	2.0%	E

NOTES:

A refundable deposit is required with each permit.

PUBLIC WORKS

Construction Markers/cones - rental	Each per day	\$4.33	\$4.33	\$0.56	\$5.00	0.0%	T
Construction Signs/barricades - rental	Each per day	\$3.61	\$3.61	\$0.47	\$4.00	0.0%	T

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Transportation and Public Works

2020 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2019 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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PUBLIC WORKS

Load Exemption Permit	Adm. Fee	\$95.77	\$95.77	\$12.45	\$109.00	0.0%	T
Oversize/Overweight Permit	Adm. Fee	\$299.74	\$299.74	\$38.97	\$339.00	0.0%	T
Parking Lots Overnight Permits	Space	\$26.54	\$26.54	\$3.45	\$30.00	0.0%	T
Single Trip Oversize/Overweight Permit	Adm.Fee	\$135.39	\$135.39	\$17.60	\$154.00	0.0%	T
Spillage or Tracking Cleanup Work for Others	Per Hr./per Veh.	\$189.19	\$189.19	\$24.59	\$215.00	0.0%	T
Street Cleaning, Scraping or Debris Removal. Monday to Friday 7:00 to 15:00, Minimum 3 hr fee (excludes sweeping or flushing)	\$/hr	NEW	\$350.00	\$45.50	\$396.00	0.0%	T
Street Cleaning, Scraping or Debris Removal. After hours and Weekends, Minimum 3 hr fee (excludes sweeping or flushing)	\$/hr	NEW	\$550.00	\$71.50	\$622.00	0.0%	T
Street Flushing After hours and Weekends, Minimum 3 hr fee	\$/hr	NEW	\$300.00	\$39.00	\$339.00	0.0%	T
Street Flushing Monday to Friday 7:00 to 15:00, Minimum 3 hr fee	\$/hr	NEW	\$200.00	\$26.00	\$226.00	0.0%	T
Street Sweeping Monday to Friday 7:00 to 15:00, Minimum 3 hr fee (excludes flushing)	\$/hr	NEW	\$300.00	\$39.00	\$339.00	0.0%	T
Street Sweeping After hours and Weekends, Minimum 3 hr fee (excludes flushing)	\$/hr	NEW	\$450.00	\$58.50	\$508.00	0.0%	T
Tree Seedling Sales on Earth Day	Tree Seedling (ea.)	\$5.00	\$5.00	\$0.00	\$5.00	0.0%	E

NOTES:

A refundable deposit is required with Single Trip Oversize/Overweight Permit.

Activan Fares - Support persons of a person with a disability is no charge.

Cost + Payroll Burden +10% Adm. Overhead charge based on number of hours.

Equipment Rates charged are calculated according to Report Eng.-98-02, based on cost recovery of maintenance and replacement expenditures using 5 year averages and current replacement values respectively.

ActiVan Media Rates

ActiVan Media Rate: Exterior Display (70"x 21") 4 Weeks	Each	NEW	\$250.00	\$32.50	\$282.00	0.0%	T
ActiVan Media Rates: Interior Display (35" x 11") 4 Weeks	Each	NEW	\$40.00	\$5.20	\$45.00	0.0%	T
ActiVan Media Rates: Interior Display (35" x 11") 12 Weeks	Each	NEW	\$114.00	\$14.82	\$129.00	0.0%	T
ActiVan Media Rates: Interior Display (35" x 11") 24 Weeks	Each	NEW	\$216.00	\$28.08	\$244.00	0.0%	T
ActiVan Media Rates: Interior Display (35" x 11") 48 Weeks	Each	NEW	\$384.00	\$49.92	\$434.00	0.0%	T
ActiVan Media Rates: Interior Super Card (70" x 11") 4 Weeks	Each	NEW	\$75.00	\$9.75	\$85.00	0.0%	T
ActiVan Media Rates: Interior Super Card (70" x 11") 12 Weeks	Each	NEW	\$214.00	\$27.82	\$242.00	0.0%	T
ActiVan Media Rates: Interior Super Card (70" x 11") 24 Weeks	Each	NEW	\$405.00	\$52.65	\$458.00	0.0%	T
ActiVan Media Rates: Interior Super Card (70" x 11") 48 Weeks	Each	NEW	\$720.00	\$93.60	\$814.00	0.0%	T

ActiVan

ActiVan Charter Rental (Driver and Vehicle included)	Per Hour (Minimum 3 hrs)	NEW	\$54.89	\$7.14	\$62.00	0.0%	T
ActiVan Fare - Taxi Scrip Program	60% Use fee	\$0.00		\$0.00	\$0.00	0.0%	T
ActiVan Fares - After Regular Hours	Per trip	\$4.00	\$4.00	\$0.00	\$4.00	0.0%	E
ActiVan Fares - Non-Subscription Service	Per trip	\$3.00	\$3.00	\$0.00	\$3.00	0.0%	E

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Bryce Marshall, Deputy Chief
Halton Hills Fire Department

DATE: October 28, 2019

REPORT NO.: FIRE-2019-0003

RE: Remotely Piloted Aircraft Systems (Drone) Procurement –
Award of Single-Source Contract

RECOMMENDATION:

THAT Report No. Rpt-FIRE-2019-0003 dated October 28, 2019 regarding the Remotely Piloted Aircraft Systems (Drone) Procurement- Award of Single-Source Contract, be received;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a single source purchase order to Gap Wireless, 8&9 – 2880 Argentia Road, Mississauga ON L5N 7X8, to an upset limit of \$55,103.00 plus HST;

AND FURTHER THAT staff be directed to transfer \$22,072.81 from the Equipment Reserve to fund the shortfall for the drone.

BACKGROUND:

The Halton Hills Fire Department (HHFD) responds to many different types of emergencies including, but not limited to, auto collision extrication, structural firefighting, collapse search and extrication, confined space extrication, ice/water rescues, high angle rope rescue and hazardous materials incidents. As described in the 2014 Fire Master Plan, the HHFD has always embraced the use of modern equipment and technology as it relates to life safety. By monitoring best practices in the fire service as well as other emergency service agencies, the HHFD can consider new approaches that promote the proactive delivery of life support services.

In recent years, a particular category of technology has emerged to provide exceptional advantages in the realm of life safety. Remotely Piloted Aircraft Systems (RPAS), often referred to as “drones” have been recognized for their distinct abilities to locate lost victims, provide thermal imagery and provide a birds-eye view of emergency scenes.

In March 2019, the Town of Halton Hills, more specifically the hamlet of Glen Williams, was faced with a series of flooding events due to an ice jam on the Credit River. After many weeks of manually monitoring the banks of the river, the nearby bridges and overpasses, emergency services staff and specialists from Credit Valley Conservation could not effectively determine the exact location of the ice jam. Understanding that there was the potential risk of further flooding, additional damage to nearby homes and infrastructure and an impending increase in ambient temperatures, steps needed to be taken to mitigate this risk. It was determined that Brampton Fire and Emergency Services (BFES) could provide the services of their “Drone Team” to map and survey the Credit River from above. After a few flights with their drone, multiple videos and pictures were captured that identified the location and source of the ice jam. In a matter of hours, a determination was made through the use of this technology that was unable to be done through weeks of manual attempts.

COMMENTS:

The purpose of this report is to seek Council’s authorization for a single-source contract to Gap Wireless for the procurement of a DJI Matrice 210 V2 drone for the Halton Hills Fire Department.

The Fire Department currently has one certified advanced RPAS pilot and DJI training drone in preparation for the development of the HHFD’s drone program. As the program develops over the coming years, more pilots will be added, maintenance cycles will be allocated, and the capabilities will be enhanced.

During the ice jam emergency in March of 2019, the information captured by the BFES drone was used to monitor ice and river flows and evaluate risks to the community if we used explosives. While the drone was in use, it was able to capture pictures and video of almost the entire activity but weather conditions and battery capacity posed challenges requiring the drone to return back home for fresh batteries and then be re-launched. This caused gaps in the footage that could have been prevented if the drone were capable of sustaining continuous flight.

In 2017, Council approved the purchase of a drone through the capital budget and additional funding was approved in 2018. As technology quickly changed in the RPAS industry, it was determined that it would be premature to purchase an inferior unit with the limited funds that were currently allocated.

After recent discussions with a specialized team from the Ontario Fire Marshal’s Office (OFM), it was learned that the OFM uses a NTP Powerline Tether with their Matrice units to sustain flight capabilities for extended periods of time without the requirement of battery changes. It was also learned that a new update to the DJI Matrice technology includes heated batteries which perform better in cold temperatures. Recognizing this, HHFD would be remiss to exclude this technology from the purchase of a drone intended for life safety applications.

Members of the Fire Department’s administrative team and the Purchasing Manager have investigated and determined that Gap Wireless is the exclusive partner for NTP in Canada and their Powerline Tether product is not available through any other dealers.

Distribution agreements have been provided to confirm this information. The Matrice drone is available through other firms.

RELATIONSHIP TO STRATEGIC PLAN:

The contents of this report support the Strategic Direction under H; “Provide Sustainable Infrastructure and Services – Goal – to maintain and enhance community infrastructure and services that support our quality of life” and, Strategic Objective H 3; “To maintain adequate fire and emergency management services”.

FINANCIAL IMPACT:

The upset limit of the drone is \$56,072.81 (\$55,103 plus the non-refundable HST portion). Staff is recommending that the drone be funded from three sources as follows: the remaining \$19,000 capital budget in the drone project account; \$15,000 from a private donation that has already been gifted to the Town for this purpose from Jason and Jane Brass of the Terra Cotta Cookie Company and up to a maximum of \$22,072.81 from the Equipment Reserve.

CONSULTATION:

Fire Department administrative staff has consulted with multiple emergency services agencies, RPAS experts, NAV Canada, retailers throughout the province of Ontario and DJI sales, maintenance and development teams. Internally there has been consultation with the Purchasing Department and the Treasurer.

PUBLIC ENGAGEMENT:

There are no public engagement implications

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report, is not applicable to the Strategy’s implementation.

COMMUNICATIONS:

Purchasing staff will advise Gap Wireless of the purchase order subsequent to Council’s approval of this report.

CONCLUSION:

When placed in service, this unit will be utilized at emergency incidents such as fires and search and rescue situations, as well as occurrences where aerial viewpoints are required. It will be an invaluable source of information-gathering for fire investigators and fire suppression staff to identify hot spots, fire origin and cause, and property loss. The ability to use the information gathered from this device for training purposes will also expand the knowledge of Fire Department suppression staff.

After having witnessed the capabilities of drones through their use by other fire departments and emergency service providers, it is evident that this technology will enhance the HHFD's ability to deliver state of the art life safety services for the community.

The Halton Hills Fire Department is very appreciative of the \$15,000 donation. This evening Jason and Jane Brass of Terra Cotta Cookie Company are in attendance to present their cheque to the Mayor and Fire Department staff.

Reviewed and Approved by,

A handwritten signature in cursive script that reads "Simone Gourlay".

Simone Gourlay, Manager of Purchasing

A handwritten signature in cursive script that reads "HOLIVIERI".

Harry Olivieri, Chief & Commissioner of Fire Services

A handwritten signature in cursive script that reads "Brent Marshall".

Brent Marshall, Chief Administrative Officer

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Keith Hamilton, Planner - Policy

DATE: October 18, 2019

REPORT NO.: PLS-2019-0055

RE: Completion of the Black Creek Subwatershed Study

RECOMMENDATION:

THAT REPORT NO. PLS-2019-0055 dated October 18, 2019 regarding the completion of the Black Creek Subwatershed Study be received;

AND FURTHER THAT Council endorse the Black Creek Subwatershed Study, prepared by Credit Valley Conservation, completed April 2019, in principle, and authorizes the use of the study in the preparation of the Stewarttown Secondary Plan and future updates to the Official Plan;

AND FURTHER THAT a copy of this report be forwarded to Credit Valley Conservation and the Region of Halton.

BACKGROUND:

The purpose of this report is to provide a brief summary of the Black Creek Subwatershed Study to Council. This report prefaces a report prepared by Credit Valley Conservation (CVC) staff (attached as Schedule 2), and presentation to be given in front of Council on November 11th, 2019.

Black Creek is one of 22 subwatersheds within the Credit Valley Conservation Authority. As shown in Schedule 1 to this report, its area lies largely within Halton Hills, covering all of Acton and parts of the Georgetown Urban Area. Subwatershed studies which are typically led by the Town as part of the Secondary Plan process for new greenfield areas, document environmental characteristics, challenges being faced, and opportunities for protection and enhancement of the natural environment. The Town's Official Plan Section C7 identifies objectives and requirements for subwatershed plans, as well as when and how they are to be implemented.

In this particular case, it was agreed that CVC would lead the preparation of the Black Creek Subwatershed Study. The need for the Black Creek Subwatershed Study was identified as part of the last Halton Hills Official Plan Review.

A Council Resolution passed in August of 2008 approved Credit Valley Conservation to lead the Black Creek Subwatershed Study with funding from the Town and Halton Region. Key components of the study are the characterization of the natural environment within the Black Creek area, an assessment of the impact of human activities and identification of alternative management strategies. Additionally, the Black Creek Subwatershed Study was integrated with Tier-3 Water Budget and Water Quantity Risk Assessment studies being undertaken at the same time. These studies assessed current and anticipated demands for water use, and played a key role in water allocation for development in the area. More information on the need for the Study can be found in staff reports PD-2008-0044 and PDS-2011-0049.

The Black Creek Subwatershed Study has consisted of three phases in bringing it to completion. Phase 1 characterized the natural environment of the subwatershed, which included key hydrogeological, surface and groundwater, flora and fauna features of the Black Creek area. A summary report for this phase was published in June of 2011.

Phase 2 described threats to the natural environment in Black Creek and their impacts on the features outlined in the Phase 1 report. This report also proposed measures to address such impacts, including Low Impact Development, stormwater management and agricultural best management practices. A summary report for this phase was published in May of 2016.

The draft Phase 3 report, provided to Town staff in April of this year, provides recommendations and implementation tools for mitigating environmental impacts caused by human activities in the Black Creek area. These recommendations were developed in consultation with Halton Hills and Halton Region to encourage Low Impact Development and other impact mitigation measures. Credit Valley Conservation (CVC) staff are seeking approval of this report from their Board of Directors on November 8th, effectively bringing the Black Creek Subwatershed Study to completion. As part of their mandate, CVC staff is also presenting the report and a summary of the Study to local Councils of municipalities within the Black Creek Subwatershed (Erin and Halton Hills). More information on the Phase 3 Report and the completion of the subwatershed study is included in the CVC report attached as Schedule 2.

The attached report outlines three (3) priority areas of water quality, environmental resiliency, and groundwater. Key findings for each priority include:

- Better management of Total Phosphorus release and proactive salt management to control chloride will improve water quality in the subwatershed.
- Greater protection and enhancement of the healthiest terrestrial ecosystems and restoration of the most impaired aquatic ecosystems are recommended to improve the overall resiliency of the subwatershed.
- Ongoing protection of groundwater resources in the subwatershed is critical to the long-term survival of many species within.

COMMENTS:

Town Planning and Development Engineering staff has continued to consult with CVC staff throughout the life of the Black Creek Subwatershed Study, from characterization to the implementation of the recommendations set out in the Phase 3 report. As the study nears completion, Town staff has focused on two key areas within the Black Creek area: the South Acton Special Study Area, and Stewarttown expansion lands.

South Acton Special Study Area (See Schedule 3)

This area is generally located south of Mill Street in Acton, and east of Regional Road 25. Formerly known as the 'tannery lands', this large brownfield site is designated as a Special Study Area by the Official Plan. No new development is permitted pending the completion of a Comprehensive Development Plan that addresses the criteria set out in Section D4.2 of the Official Plan.

In addition to Town Official Plan policies and zoning within the South Acton Special Study Area (SASSA), a large portion is also regulated by CVC, as shown in Schedule 3 to this report. As Phase 3 of the subwatershed study progressed, Town staff expressed concerns that new policies emerging from the study may further limit the potential for any remaining lands in the SASSA to develop. Specifically staff referenced the potential impacts associated with the 'Credit River Watershed Natural Heritage System (CRWNHS)', which extends beyond the current CVC-regulated area.

A memo was sent by the Credit Valley Conservation Senior Manager of Planning in March of 2019 responding to concerns raised by Town staff. The memo identified the CRWNHS as part of a broader 'Black Creek Natural Heritage System', and confirmed the system was not to be used in place of Official Plan or Regional NHS policies. Rather, the Black Creek Subwatershed is intended "to be used as a resource that may identify potential additional opportunities for planning and management activities targeting the protection, enhancement or restoration of natural systems at a subwatershed scale". In the South Acton Special Study Area, CVC will continue to have development control in their regulated areas (as shown in Schedule 3).

Stewarttown Expansion Lands (See Schedule 4)

This area is generally located north of Side Road 15 and west of Mill Pond Drive in the former Hamlet of Stewarttown. Formerly agricultural, these lands have been re-designated Future Residential / Mixed Use Area in the Town's Official Plan. The Town's Official Plan requires the preparation of a Secondary Plan for these lands prior to development commencing. This Secondary Plan exercise, which is intended to commence in 2020, will be informed by the Black Creek Subwatershed Study.

As shown in Schedule 4, small portions of the CRWNHS go beyond the CVC-regulated area, similar to the South Acton example. As the aforementioned memo addresses this issue, staff has no concerns regarding the potential impacts at this time.

In each phase of the Black Creek Subwatershed Study Town staff has had the opportunity to provide comment on all CVC reports and recommendations. Representatives from Planning Policy, Development Engineering and Sustainability have consistently provided comment and attended project meetings where necessary. At this time, staff is satisfied the Black Creek Subwatershed Study has been completed and is ready for implementation. Additionally staff have no objections to the recommendations made in the Phase 3 report.

RELATIONSHIP TO STRATEGIC PLAN:

This report relates directly to the implementation of the Town Strategic Plan. Under Section B – Preserve, Protect and Enhance our Environment, this report supports Objective B.1 – To protect and conserve the quantity and quality of our ground and surface water resources, and ensure the integrity of our watersheds and aquatic ecosystems through integrated watershed planning and management. The Town's active participation in the completion of the Black Creek Subwatershed Study demonstrates awareness and concern for the protection of the natural environment and water resources contained within.

FINANCIAL IMPACT:

There is no financial impact resulting from this report, as the Town's financial contribution of \$100,000 to the completion of the Black Creek Subwatershed Study was previously approved as part of the 2008 Capital Budget. The other funding partner is the Region of Halton.

CONSULTATION:

Town staff, as well as Planning staff from Credit Valley Conservation were consulted in preparation of this report.

PUBLIC ENGAGEMENT:

No public engagement was initiated by Town staff in preparation of this report. Phase 1 of the Black Creek Subwatershed Study did include a public consultation plan, undertaken from 2008-2010. This plan included public focus groups, a public information session, community open house, and 2010 Earth Day event. A presentation before Council on the completion of the Black Creek Subwatershed Study is to be made by Credit Valley Conservation Staff on November 11th, 2019.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

This report supports the Environmental Health pillar of Sustainability and in summary the alignment of this report with the Community Sustainability Strategy is Good. Specifically this report supports the Environmental Health themes of a 'Natural Heritage' and 'Water' by supporting a study whose purpose is to preserve and protect the natural

elements of the Black Creek Subwatershed, while making recommendations to improve human impacts on water resources.

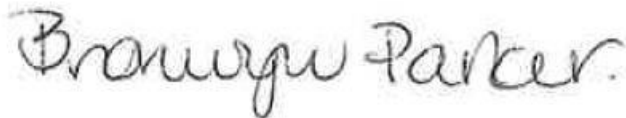
COMMUNICATIONS:

There is no communications impact associated with this report.

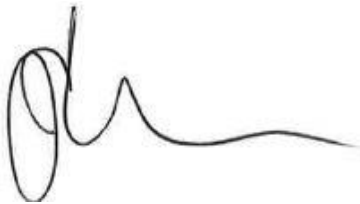
CONCLUSION:

Town staff has prepared this report to inform Council on the completion of the Black Creek Subwatershed Study in advance of a formal presentation by Credit Valley Conservation (CVC) staff on November 11th. Through three (3) phases of the project CVC staff has successfully defined key environmental characteristics, current and future challenges, and measures needed to protect the natural environment within the Black Creek Subwatershed. It is recommended that this report be received and that Council endorse this study for use in future Town policy projects.

Reviewed and Approved by,

A handwritten signature in dark ink that reads "Bronwyn Parker". The script is cursive and fluid.

Bronwyn Parker, Manager of Planning Policy

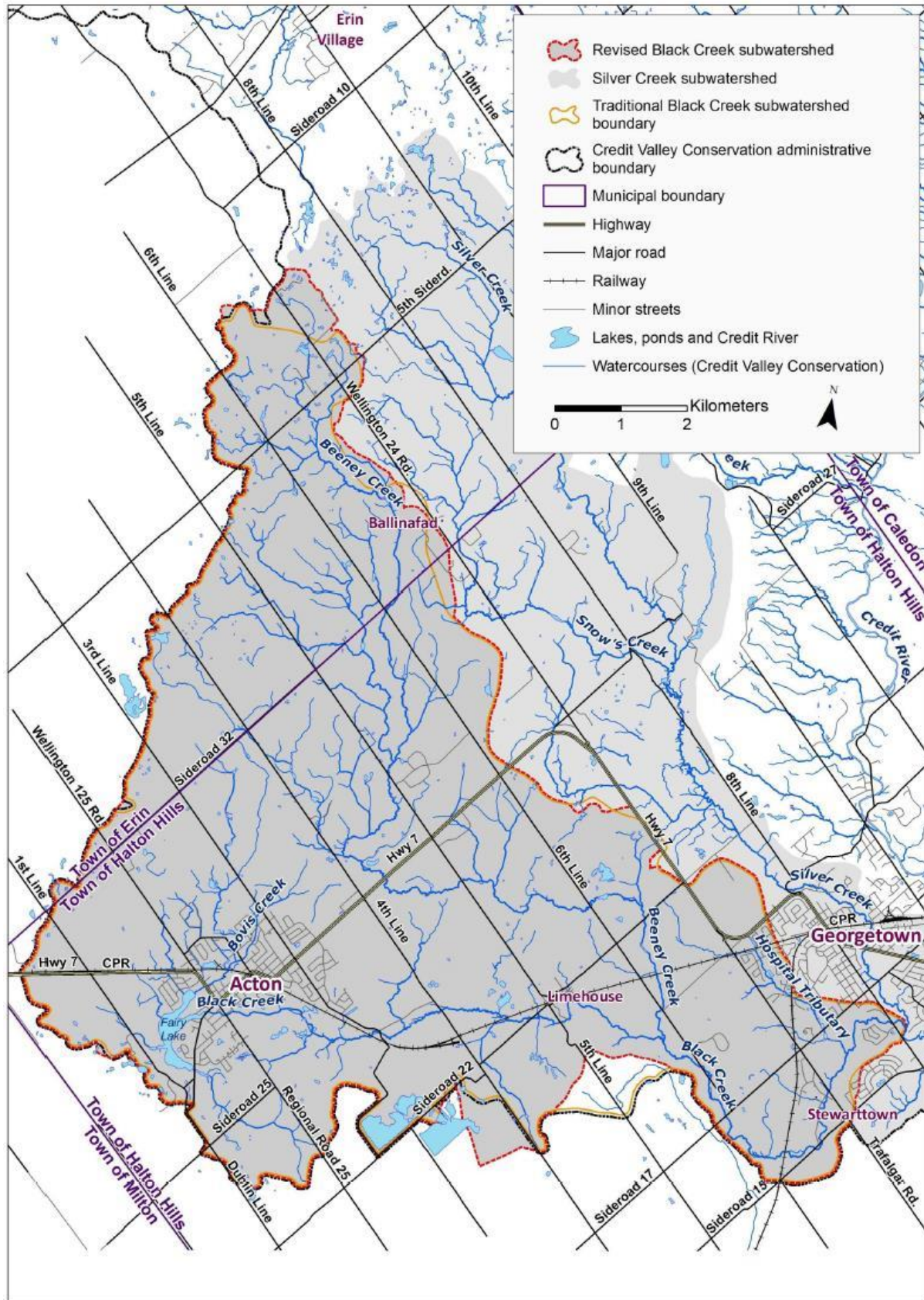
A handwritten signature in dark ink, appearing to be "John Linhardt". The signature is stylized with a large initial 'J'.

John Linhardt, Commissioner of Planning and Sustainability

A handwritten signature in dark ink that reads "Brent Marshall". The signature is written in a cursive style.

Brent Marshall, Chief Administrative Officer

SCHEDULE 1 TO PLS-2019-0055



Watercourses (CVC, 2016); Lakes and ponds (CVC, 2017)

BLACK CREEK SUBWATERSHED STUDY SUMMARY

The Black Creek Subwatershed, also known as Subwatershed 10, is one of 20 subwatersheds forming the Credit River Watershed. The Black Creek Subwatershed Study has been completed to document the natural heritage characteristics of the subwatershed, to establish long term objectives for managing the watershed, to identify opportunities and threats, and to present a comprehensive management plan that will guide the CVC, the area municipalities, landowners and industry in protecting and restoring the subwatershed moving forward. As illustrated on Figure E1, the majority of the subwatershed is in Halton Hills, with the northern part of the headwaters extending into the Town of Erin. The subwatershed is predominately rural with a mix of agricultural lands and an extensive natural heritage system including parts of the Niagara Escarpment. Acton and the western limit of Georgetown are the largest municipalities in the subwatershed.

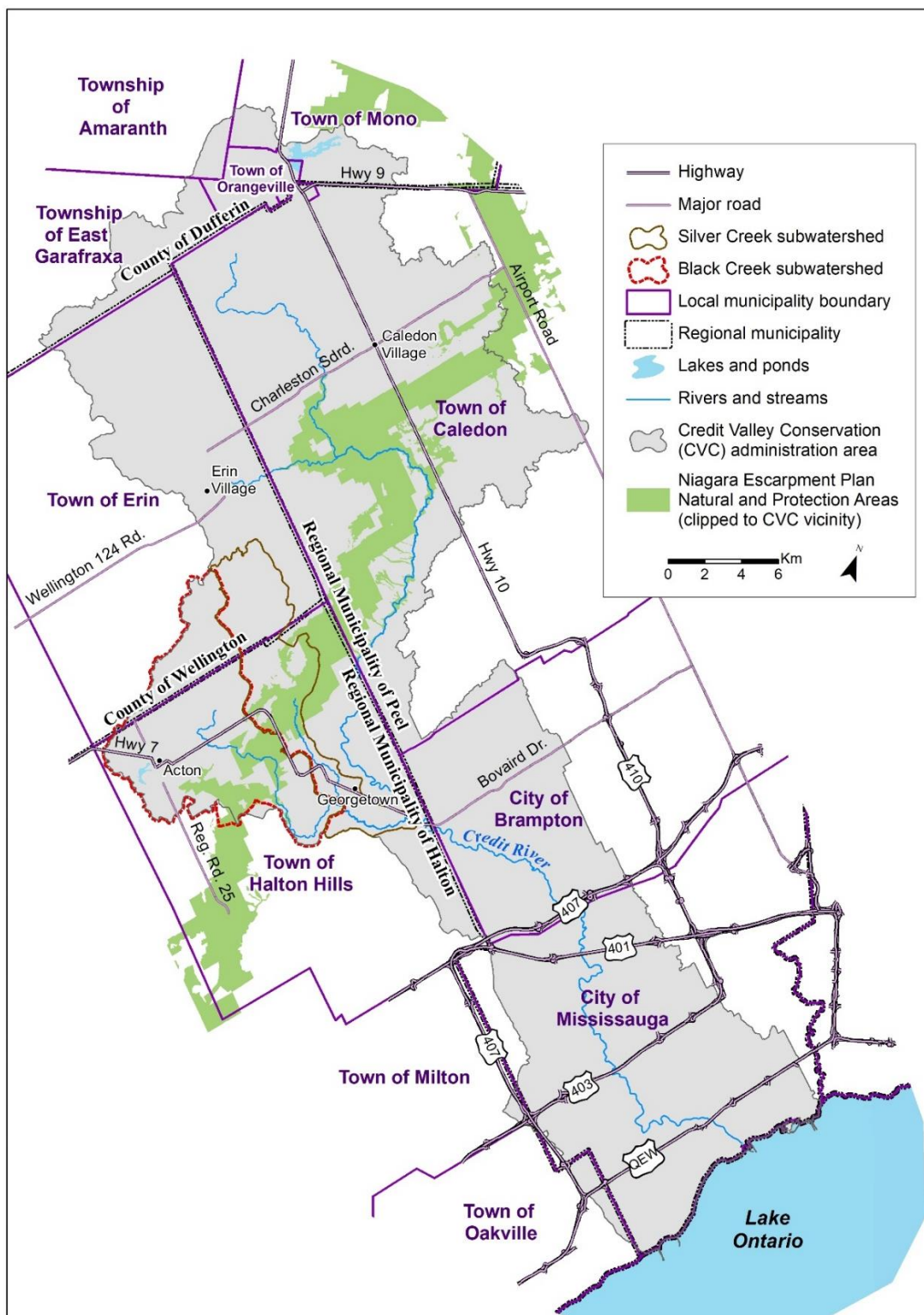
The Black Creek Subwatershed study was completed in three phases.

- *Black Creek Subwatershed Study Phase 1 Characterization Report (CVC et al., 2012)* - focused on developing a sound understanding of the features, functions and linkages of the environmental resources in the Black Creek subwatershed. From this work, goals and objectives were established.
- *Black Creek Subwatershed Impact Assessment Phase 2 Study (CVC et al., 2014)* - identified the threats, measured the impacts against the goals and objectives identified in Phase 1, and evaluated measures to mitigate land use practices. A set of six management scenarios were evaluated using groundwater and surface water hydrologic and hydraulic models to identify changes in existing conditions and variances from the subwatershed study goals and objectives. From this study, a preferred management strategy was determined for the subwatershed.
- *Black Creek Subwatershed Study: Management, Implementation, and Monitoring Plan (CVC et al., 2019)* - provides guidance, recommendations and implementation measures for a broad range of activities including upgrading or implementing new municipal infrastructure, protecting groundwater quality and quantity, improving surface water quality including Fairy Lake, guiding protection and restoration activities associated with watercourse and natural heritage features, implementation of new urban development and aggregate resource extraction.

While the Phase 3 report focuses on recommendations and implementation, understanding the previous two phases is helpful in clarifying how the management plans and recommendations were developed. Therefore, a summary has been provided herein regarding the scope and findings of both Phase 1 and Phase 2.

Phase 1 - Subwatershed Characterization

Over the last 50 years, Black Creek has significantly improved in condition; where once it received discharge from local tannery operations and minimally treated sanitary sewage, it is now habitat to one of the healthiest populations of Brook Trout in the CVC watershed. While conditions have improved, today the subwatershed is experiencing additional stressors from urban growth, aggregate operations, agricultural activities and external factors such as climate change.



Watercourses (CVC, 2018); Lakes and ponds (CVC, 2017); Black Creek subwatershed (CVC, 2009); Niagara Escarpment Plan land use designations (Ontario Ministry of Natural Resources and Forestry, 2018)

Figure E1 The location of the Black Creek subwatershed within the Credit River watershed

The Black Creek subwatershed includes 56 percent anthropogenic land uses while 44 percent is natural. The land use can be further characterized as follows:

- Urban and Rural Development (19.4 percent),
- Aggregate Extraction (2.4 percent),
- Agriculture (34.3 percent),
- Forest and Wooded Swamp (24 percent),
- Wetland (13 percent),
- Plantations (2 percent), and
- Old Fields (4.6 percent).

In characterizing the subwatershed, Phase 1 addressed a broad range of focus areas, including: hydrogeology and water balance, surface water conveyance and fluvial geomorphology, terrestrial ecology, surface water quality, benthic invertebrates, and aquatic ecology. For each of these disciplines an in-depth understanding of the subwatershed was developed, along with an understanding of the interdependence of each of them. The characterization demonstrated that the groundwater recharge is critical to maintaining the availability of potable water and in maintaining the ecological health of the Black Creek Subwatershed. As a key example, the relationship between groundwater discharge and surface water features is an integral part of the coldwater fishery sustained in much of Black Creek.

Based on the findings, the subwatershed has been divided into seven subcatchment zones based on commonalities in features, such as surface water flow characteristics, natural landscapes, and land use activities. These seven zones were also ultimately used to establish management priorities. The seven zones are illustrated on Figure E2.

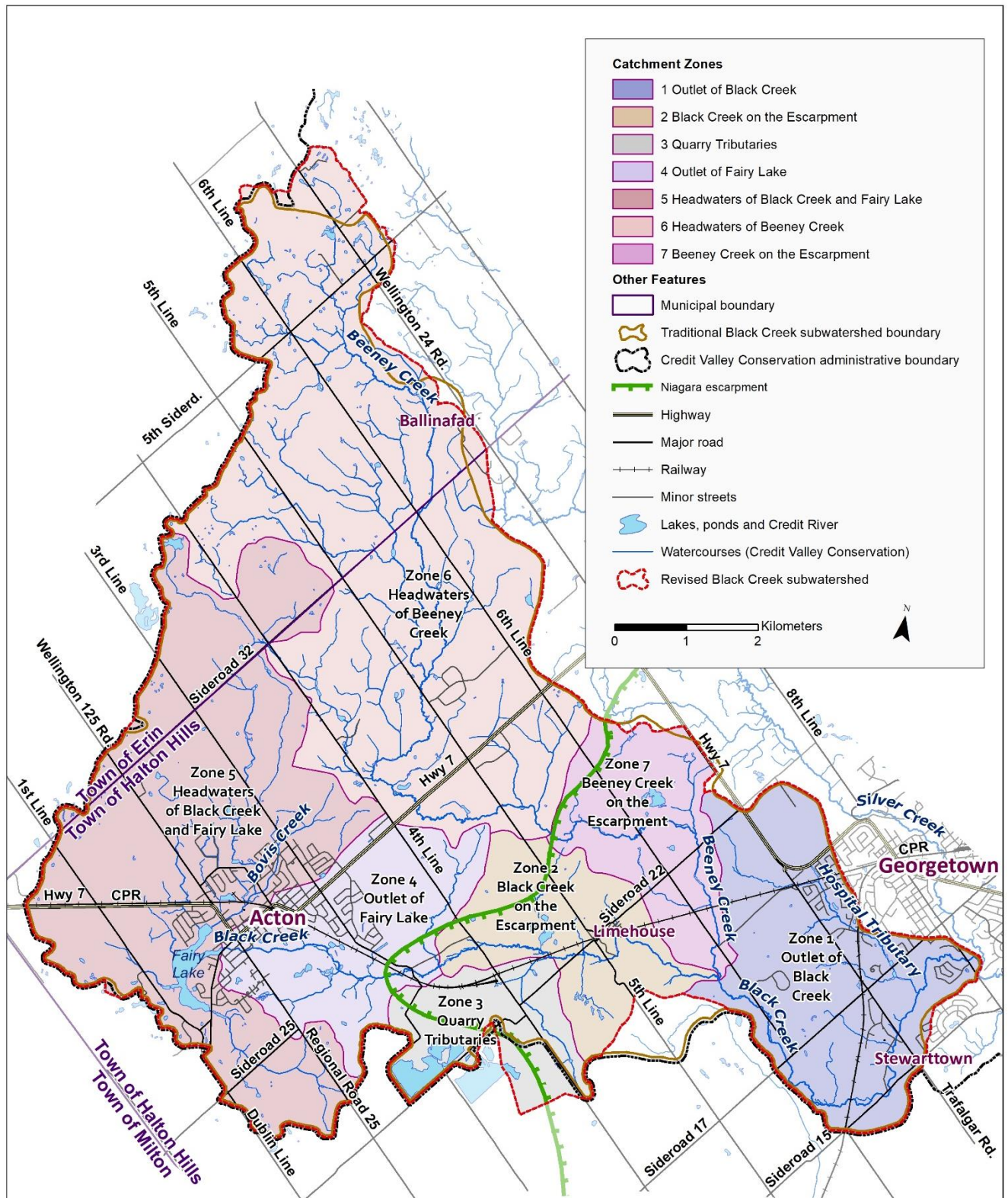
Following the Phase 1 characterization, the Goals and Vision for the Black Creek subwatershed were developed from the input provided by the public, landowners, and businesses present at the focus group meetings, as well as input from the Technical and Steering Committee.

Goals

1. Protect, enhance, and restore Black Creek;
2. Manage the Black Creek subwatershed through planning, stewardship, education, and monitoring;
3. Enhance our knowledge of the Black Creek human development and natural features, and animal and plant populations; and
4. Involve, educate, and collaborate with the Black Creek communities and stakeholders.

Vision

1. Ensuring human uses are in harmony with the environment;
2. Providing a healthy, natural heritage system linking land, water, and stream banks;
3. Maintaining healthy, diverse, and self-sustaining populations of plants and animals;
4. Fostering restoration and enhancement of natural features, functions, and linkages;
5. Valuing the Black Creek subwatershed by using its resources sustainably;
6. Ensuring public health and safety; and,
7. Ensuring a sustainable and healthy Black Creek for present and future generations.



Watercourses (CVC, 2018); Lakes and ponds (CVC, 2017); Subcatchment zones (CVC, 2009); Physiography of Southern Ontario (Ontario Geological Survey, 1972)

Figure E2 The seven subcatchment zones of the Black Creek subwatershed

To translate the goals and vision into meaningful measurable targets and recommendations, ten (10) objectives were developed. All of the objectives are considered to be of equal importance in achieving the overall goals and vision of the Black Creek subwatershed.

1. **Promote Awareness:** Increase awareness of the linkages between healthy water, healthy lifestyle, and the economic viability of rural and urban land uses.
2. **Increase Knowledge:** Increase knowledge about the wise use of surface and groundwater, having regard to both human and ecological need.
3. **Increase participation:** Increase participation in stewardship actions, in particular priority areas identified in the subwatershed study. Promote the need for environmental stewardship and better understanding of the importance of natural features and functions of the Credit River watershed.
4. **Preserve Hydrologic Cycle:** Preserve and re-establish the natural hydrologic cycle.
5. **Maintain, enhance or restore watercourse function:** Maintain, enhance or restore natural stream processes to achieve a balance of flow and sediment transport.
6. **Reduce Erosion:** Manage stream flow to reduce erosion impacts on habitats and property.
7. **Minimize Flood Risk:** Minimize risk to human life and property due to flooding.
8. **Maintain groundwater levels and baseflow:** Maintain groundwater levels and baseflows (groundwater discharge to streams) to sustain watershed functions and human uses.
9. **Maintain or enhance water quality:** Maintain or enhance water and sediment quality to achieve ecological integrity.
10. **Protect, restore or enhance ecosystem:** Protect, restore or enhance the integrity of the watershed ecosystem through an integrated network of natural areas, habitats and connecting links.

Phase 2 - Impact Assessment

Completing an impact assessment is important to gain a better understanding on how different actions and activities throughout the subwatershed affect the environment. The results of the impact assessment provide the context and guidance needed to address different environmental concerns that were identified, and to protect the healthy natural areas from future changes. Potential impacts from uncontrolled stormwater, increased groundwater takings, and urbanization all negatively impact our natural areas if not mitigated properly.

In total six alternative scenarios were developed and compared for existing and future land uses. The future land use scenarios conform to the Provincial Growth Plan for the Greater Golden Horseshoe (Places to Grow), as defined in the Official Plans (OP) of the member municipalities within the study area to the year 2031. The potential influences of each of the

alternative management scenarios on the existing and potential future conditions of the Black Creek subwatershed were assessed using a modelling approach.

The six management scenarios that were evaluated included:

- **Scenario 1: Baseline Conditions** – existing land use conditions with no additional stormwater management (SWM) measures;
- **Scenario 2: Business as Usual** - the application of the existing approach to SWM to new development based on OP 2031;
- **Scenario 3: Low Impact Development (LID) in New Development** - the application of LID SWM practices to new areas of urban development;
- **Scenario 4a: LID in New Development and Retrofitting of LID to Existing Development** - the application of LID SWM practices to new development and to previously developed areas through retrofitting;
- **Scenario 4b** – consistent with Scenario 4a plus enhanced NHS; and,
- **Scenario 4c** – consistent with Scenario 4a plus enhanced NHS and implementation of agricultural BMPs.

It was concluded that the need for and effectiveness of each management scenario varied across the seven catchment zones. In response the recommended management scenarios vary from zone to zone, although broadly speaking Scenario 4c is preferred because it achieved the level of environmental protection and restoration that is required to maintain or enhance current environmental conditions without further damage.

Table E1 summarizes the management procedures applicable to the seven catchment zones, including high priority and secondary priority catchment zones. The assignment of a high priority ranking versus a secondary ranking is based on the specific characteristics and relative benefits that will be derived from implementing the proposed measures. The priorities can broadly be summarized as follows:

- Adopt the enhanced NHS throughout the subwatershed, which includes elements defined under existing policies and practices (Greenbelt Plan, Halton Region NHS, Niagara Escarpment Commission), as well as additional lands based on stewardship (Credit River Watershed NHS);
- Implement LID as a holistic approach to SWM (i.e. through a treatment train approach) in all new developments in zones 1, 4 and 5;
- Implement LID as a holistic approach to SWM in existing developed areas through retrofitting existing land/infrastructure at a rate greater than 25 percent of the land area in zones 1, 4, and 5; and
- Implement land management and infrastructural agricultural BMPs in zones 2, 5, 6 and 7.

Table E1 Prioritization of Management Practices

Zone	Enhanced NHS	Agricultural BMPs	LID New Development	LID Retrofit in Existing Developed Areas
1	✓		✓✓	✓✓
2	✓	✓		
3	✓			
4	✓✓		✓✓	✓
5	✓✓	✓✓	✓	✓✓
6	✓	✓✓		
7	✓	✓		

Note: High priority implementation identified by two red check marks (✓✓); Secondary priority implementation is identified

Phase 3 - Management, Implementation and Monitoring

The Management, Implementation and Monitoring Plan presents the actions needed to protect and sustain the natural and human environment from known stressors, including: existing development, new development, rural activities, flooding and natural hazards, and resource extraction activities.

The Management, Implementation and Monitoring Plan was developed by a technical committee consisting of CVC staff, consultants, and municipal partners, with the assistance of the steering committee and focus groups. The Management Plan was completed to align with municipal and provincial planning documents and has been organized based on land use. The study also supports the CTC Source Protection Plan (*Source Protection Committee, 2015*). Overall, the plan aims to ensure land use and management decisions are carried out in a manner that:

- Examines the impacts of site decisions in a subwatershed and watershed context;
- Plans for long-term change and unexpected events;
- Avoids exploitive land uses that will deplete natural heritage features and impair associated functions;
- Avoids, where possible, the adverse impacts of development on ecological features and functions;
- Implements land use and management practices that are compatible with the natural features of the area; and
- Restore or enhance existing environmental conditions previously impacted by land use activities.

The Management, Implementation and Monitoring Plan has been divided into eight sections. They are grouped by land use activities, flooding and natural resources.

In total, 72 recommendations were developed. Each recommendation includes anticipated outcomes, implementation tools, timelines, and a list of the partners responsible for implementation. The recommendations are colour coded to reflect one of four implementation categories: policy, programming, land use planning and projects.

Land Use Activities

1. Existing Urban Development: Identifies opportunities to mitigate impacts from existing urban development on the subwatershed.
2. New Development: Provides direction for future studies, measures to mitigate impacts from new development, and strategies for the protection of important features and functions of the watershed.
3. Rural Land Use: Identifies opportunities to mitigate existing rural land use impacts on the subwatershed.
4. Aggregate Extraction: Identifies measures that aim to minimize impacts of aggregate extraction on the natural environment.
5. Conservation Properties: Identifies measures that provide direction to the management of conservation lands from the perspective of education, stewardship and land management.

Flooding

6. Natural Hazards: Identifies protection, management and remedial measures to manage flood and erosion risks to people and property.

Natural Resources

7. Natural Heritage: Identifies the natural heritage system, as well as aquatic and terrestrial restoration priorities to protect core areas and maintain and restore connectivity across the subwatershed.
8. Water Management: Identifies measures intended to guide both long term sustainability of groundwater, as well as the management of water takings and wastewater discharge from the perspective of the natural environment.

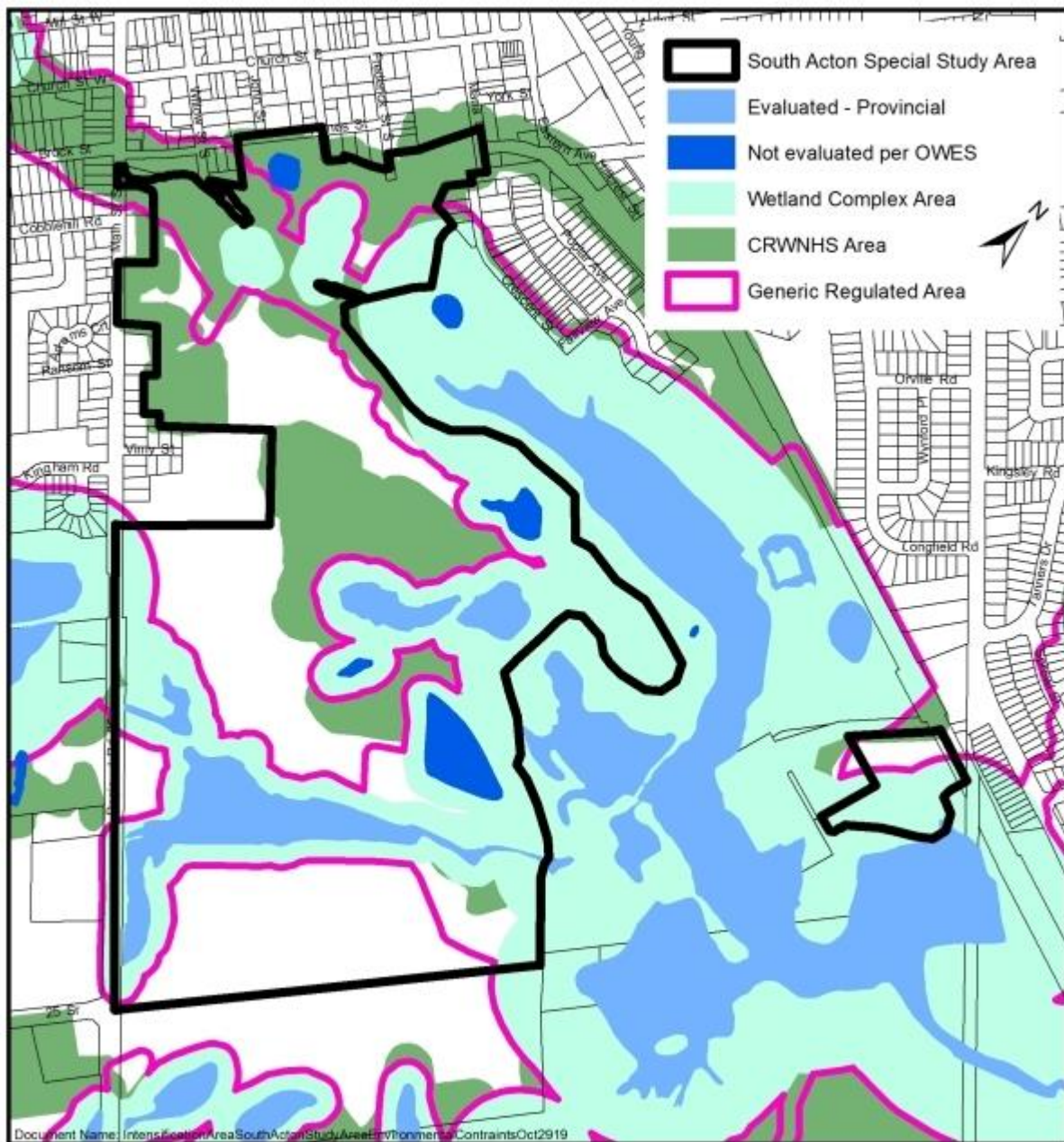
The recommendations address the broad range of activity in the Black Creek subwatershed. However, three key areas of focus have been identified that will help to guide the management and implementation plan by ensuring that our actions will generate the most positive impact. These include water quality, environmental resiliency and groundwater.

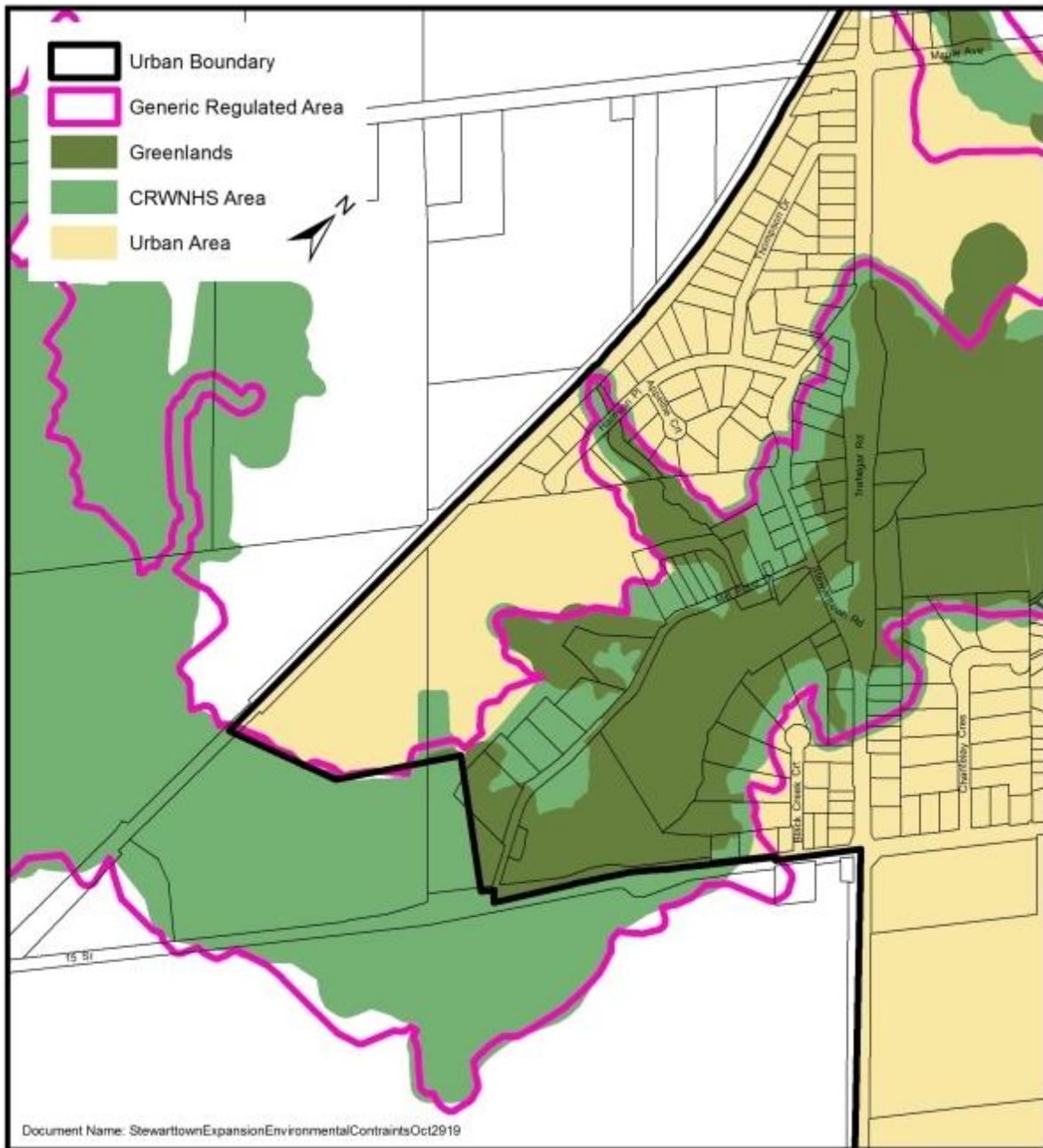
Water Quality: Nutrient levels (specifically Total Phosphorus (TP)) and chloride exceed Provincial Water Quality Objectives (PWQOs) in the Black Creek subwatershed due to various land use activities, including urbanization, stormwater runoff, waste water treatment plant discharge, and agricultural activities. TP will need to be managed by various mitigation techniques in urban and rural areas, before it has the chance to travel into Fairy Lake and downstream throughout the rest of the subwatershed. Chloride may be managed

through the careful application of road salt in the winter and by having contractors and maintenance staff properly trained on the negative impacts of salt on our environment.

Environmental Resiliency: In order to maintain and enhance the environmental features of Black Creek, a resilient and holistic approach is needed to protect and enhance the healthy areas and rehabilitate the areas of degradation. Terrestrial resiliency requires the healthiest areas to be protected, managed and enhanced where necessary, in order to retain the biodiversity of the area. Aquatic resiliency requires the most impaired areas to be restored back to a more natural and functional system, with restoration techniques including natural channel design, bank stabilization and riparian plantings with an increased buffer width. Addressing both the terrestrial and aquatic areas will lead to a more diverse and robust environmental system with more capacity to respond to change.

Groundwater: The protection of groundwater quantity and quality is a key requirement of the management plans for the Black Creek subwatershed. Groundwater is a critical resource from the perspective of both potable water supply and the sustaining of natural features. Groundwater quantity is deemed to be moderately stressed, based on results from the Phase 2 study and the CTC Source Protection Plan (*Source Protection Committee, 2015*). To reduce groundwater stress, measures must be taken to maintain recharge through permeability of the landscape and management of potential pollutants.





REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Ruth Conard, Planner – Development Review

DATE: October 30, 2019

REPORT NO.: PLS-2019-0063

RE: Public Meeting for revised Official Plan and Zoning By-law Amendments proposing to develop 14 townhouse units (Building 2) and a 5-storey condominium (Building 3) on the former Memorial Arena site (Georgetown)

RECOMMENDATION:

THAT Report No. PLS-2019-0063, dated October 30, 2019, with respect to a “Public Meeting for revised Official Plan and Zoning By-law Amendments proposing to develop 14 townhouse units (Building 2) and a 5-storey condominium (Building 3) on the former Memorial Arena site (Georgetown)”, be received;

AND FURTHER THAT all agency and public comments be referred to staff for further report regarding the disposition of this matter.

PURPOSE OF THE REPORT:

This report is to advise Council and the Public of Amico’s (the Applicant) revised Official Plan and Zoning By-law Amendment applications for their property at Mill Street and Dayfoot Drive in Georgetown. The revised applications are proposing a 3-storey townhouse building (Building 2) and a 5-storey condominium building (Building 3).

Council will recall that Building 1 on the Amico site was approved in July 2017 to allow for a 6-storey condominium building with 76 residential units.

BACKGROUND:

Location and Site Characteristics:

The Amico development parcel is comprised of multiple lots, which are municipally known as 26, 28, 30, 34, 36, 38 and 42 Mill Street; 3 and 11 Dayfoot Drive. The consolidated lands are located on the south-west corner of Mill Street and Dayfoot Drive in Georgetown, just north of Guelph Street (Highway 7); see **SCHEDULE 1 – LOCATION MAP**.

The largest parcel on the consolidated site (42 Mill Street and 11 Dayfoot Drive) was previously owned by the Town and contained the former Memorial Arena and Lions Park.

The other 7 properties (26, 28, 30, 34, 36, 38 Mill Street and 3 Dayfoot Drive) were occupied by single detached dwellings. All of the structures have been demolished; the site is currently occupied by the sales centre for Building 1.

The irregularly shaped consolidated parcel has an area of approximately 1.9 hectares (4.7ac.), frontage of approximately 164.0 metres (538.0 ft.) on Mill Street and 154.2 metres (506.0 ft.) of flanking frontage on Dayfoot Drive.

Figure 1 – Amico Consolidated Site



Surrounding land uses include:

- To the North: single detached dwellings across Dayfoot Drive and the CN Rail further north
- To the East: single detached dwellings across Mill Street
- To the South: Sacre Coeur Church and single detached dwellings adjacent to the site; Downtown Georgetown is located across Guelph Street
- To the West: 5-storey condo; single detached dwellings adjacent to the site

Site History:

As mentioned earlier, the Town previously owned the largest parcel within the consolidated site (42 Mill Street and 11 Dayfoot Drive). In November 2012 Council declared the former Memorial Arena and Lions Park lands surplus to the Town's needs. Prior to the sale of the property the Town retained Dillon Consulting to prepare conceptual redevelopment options for the site to establish the highest and best use for the lands. Following an in-depth consultation process that included Members of Council, Town staff,

interested stakeholders, residents and prospective developers, a preferred option was identified for the site. The principles of the preferred development option were endorsed by Council in October 2013.

In July 2015 Town Council approved site specific Official Plan and Zoning By-law Amendments for the property that implemented the principles of that 2013 preferred development option which resulted in the site specific permission for two 5-storey condominiums (Buildings 1 and 2).

On October 27, 2016, the Town sold the former Memorial Arena and Lions Park lands to Amico following a bid process. After the transfer of the Memorial Arena and Lions Park lands, Amico also acquired the 7 abutting residential properties from the individual land owners with the intent of creating a larger consolidated site to comprehensively redevelop.

Amico Official Plan and Zoning By-law Amendment:

In November 2016 Amico submitted new Official Plan and Zoning By-law Amendment applications for the consolidated site (File No(s). D09OPA16.001 and D14ZBA16.013). The applications originally sought permission to alter the 2015 amendments by:

- increasing the height of the two previously approved buildings on the former Memorial Arena/Lions Park lands (Buildings 1 and 2) from 5-storeys to 6-storeys; and,
- adding another 5-storey condominium (Building 3) to the portion of the site previously occupied by the seven single detached lots that Amico purchased.

Following the Statutory Public Meeting and subsequent public consultation, a number of questions and concerns were raised by residents regarding Amico's proposal, including:

- potential shadow impacts on houses across Mill Street and Dayfoot Drive;
- building design, massing and relationship to the existing character of the neighbourhood; and,
- traffic, parking and vehicular access points.

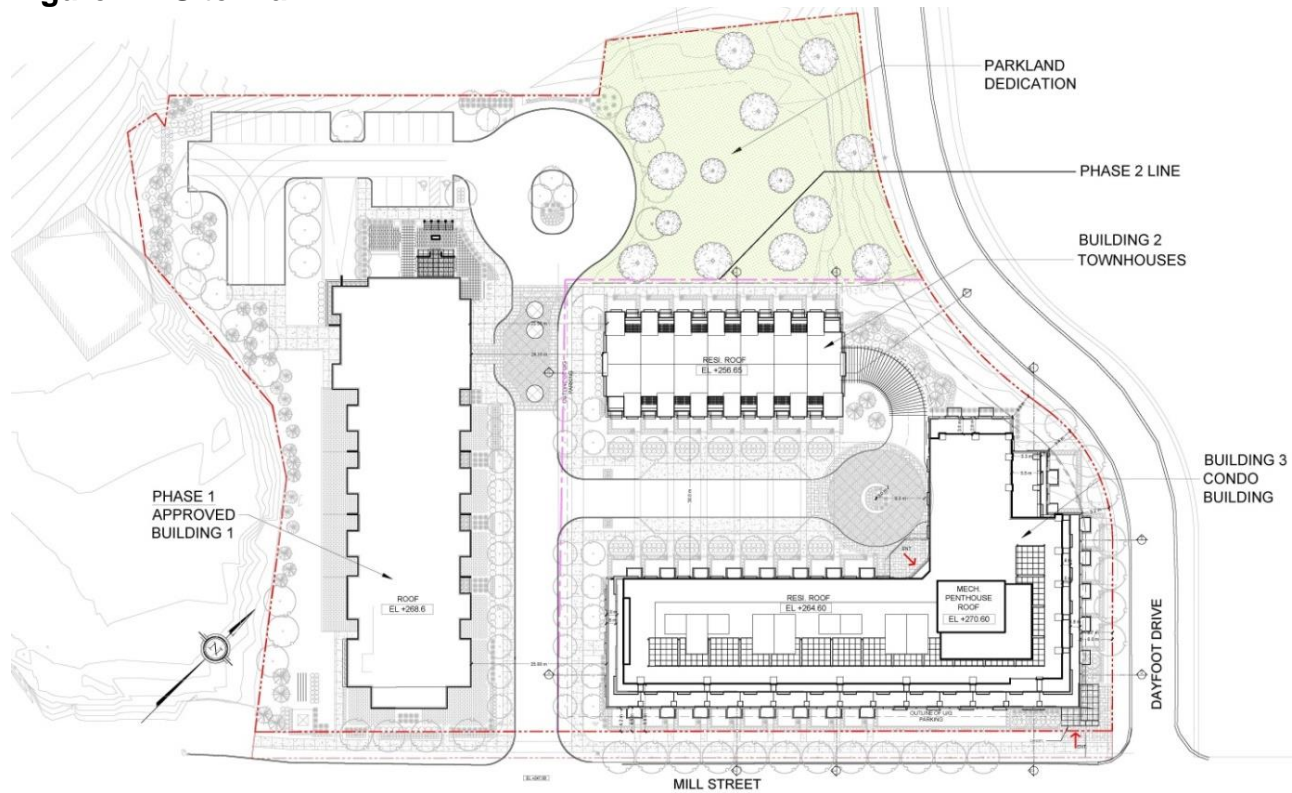
In response to the comments received by residents Amico agreed to re-evaluate their proposal for Buildings 2 and 3. However, Amico requested that the Town separate the applications into two phases to allow Building 1 to proceed in advance of the rest of the proposal considering few comments and concerns were identified with the height increase requested for that building.

In July 2017 Council approved a Zoning By-law amendment to allow the increase in height for Building 1 from 5-storeys to 6-storeys. An OPA was not required as Amico provided a community contribution (Section 37) in the form of road improvements for Mill Street in lieu of amending the Official Plan to address the height increase. For Council's benefit, Building 1 also obtained Conditional Site Plan Approval on April 25, 2018. Earth works are underway on site in anticipation of construction commencing shortly.

Revised OPA/ZBA for Buildings 2 and 3:

On July 18, 2019, Amico submitted a revised concept for Buildings 2 and 3, which proposes the construction of a 3-storey townhouse block and 5-storey condominium.

Figure 2 – Site Plan



Details of the revised buildings are as follows:

Building 2		
	Original Proposal	Revised Proposal
Building Type	Condominium	Townhouse
Height (Storeys)	5	3
Units	54	14
GFA	6,970 m ² (75,024 sq.ft.)	2,243 m ² (24,476 sq.ft.)

Building 3		
	Original Proposal	Revised Proposal
Building Type	Seniors Residence/ Condominium	Condominium
Height (Storeys)	5	5
Units	144	112
GFA	13,055 m ² (140,527 sq.ft.)	12,132 m ² (130,597 sq.ft.)

Further details of the revised applications include:

- 21 townhouse style units are proposed to be incorporated into the first level of Building 3, which provides direct street access and private patio spaces off Mill Street and Dayfoot Drive;
- 225 parking spaces for Buildings 2 and 3 (above and below ground);
- A 0.24 ha park at the rear of the site, fronting onto Dayfoot Drive; and,
- Garbage and loading areas for both buildings are combined in Building 3, which is accessed from the internal road.

See the proposed building elevations for Buildings 2 and 3 attached as **SCHEDULE 3**.

When considered together, Buildings 1, 2 and 3 have a combined Gross Floor Area of 24,275.8 m² (261,311 sq.ft.), which represents a Floor Space Index (FSI) of 1.27. In order to accommodate the revised proposal, Amico is seeking to amend the site specific Official Plan and Zoning By-law to:

- incorporate the 7 properties along Mill Street and Dayfoot Drive into the Special Policy Area site;
- increase the FSI for the Special Policy Area from 1.15 to 1.27;
- change Building 2 from a 5-storey condo to a 3-storey townhouse building; and,
- introduce Building 3 as a 5-storey condo.

See the attached draft Official Plan Amendment (**SCHEDULE 4**) and Zoning By-law Amendment (**SCHEDULE 5**) for additional details.

COMMENTS:

1.0 Current Planning Context:

In Ontario, when reviewing applications seeking to amend local Official Plans and/or Zoning By-laws, development proposals are expected to conform with and meet the intent of all applicable Provincial, Regional and Municipal policy documents. This section discusses the relevant policy documents and framework that applies to the subject site and proposal.

Provincial Policy Statement (PPS):

The 2014 Provincial Policy Statement (PPS) provides broad based policies that promote an appropriate range of housing types that makes efficient use of infrastructure and public service facilities, thus supporting the development of healthy communities. The proposal is required to be consistent with the relevant policies of the PPS in accordance with Section 3 of the *Planning Act*.

The PPS indicates that appropriate development standards should be promoted which facilitate intensification, redevelopment and compact form, while avoiding or mitigating risks to public health and safety.

Growth Plan for the Greater Golden Horseshoe:

The subject lands are part of a larger designated urban area in Georgetown. The Growth Plan contains policies that speak to the provision of a diverse range and mix of housing options to accommodate people at all stages of life and creating an urban form that will optimize infrastructure to support the achievement of complete communities through a more compact built form. As per Section 3 of the *Planning Act*, the proposal shall conform and not conflict with the Growth Plan.

A major guiding principle of the Growth Plan is to prioritize intensification and higher densities to make efficient use of land and infrastructure and support transit viability.

Region of Halton Official Plan (ROP):

The 2009 Regional Official Plan designates the subject lands as Urban Area (Georgetown). Section 76 of the ROP states that the range of permitted uses and the creation of new lots in the Urban Areas will be in accordance with Local Official Plans and Zoning By-laws.

Town of Halton Hills Official Plan:

Under the Town's Official Plan the consolidated site is included within the boundaries of the Georgetown GO Station Secondary Plan; within the Secondary Plan the site is located in the Mill Street Corridor Precinct. In accordance with Section H3.6.1 of the Official Plan, the objectives of the Mill Street Corridor Precinct are as follows:

- a) To encourage consolidation of lots on or immediately adjacent to Guelph Street and along the Mill Street and rail corridors and their redevelopment for medium density residential uses.
- b) To permit the redevelopment of certain larger lots in appropriate locations, for medium and/or high density residential, community facility and related uses.
- c) To recognize the remaining portions of the Mill Street Corridor Precinct as a stable residential area, where only modest changes in keeping with the existing character of the area will be permitted.

Under the Secondary Plan the site has two different designations applicable to the consolidated site:

High Density Residential/Community Facility Area Special Policy Area 1 (SPA1)

This designation applies to the former Memorial Arena and Lions Park lands (42 Mill Street and 11 Dayfoot Drive) as per the site specific Official Plan Amendment (OPA 24) approved by Town Council in July 2015. Apartment buildings are permitted under the Special Policy Area (SPA1) but are limited to a maximum height of 5 storeys and an overall Floor Space Index (FSI) between 1.0 and 1.15 for the lands. Townhouses are not identified as a permitted use.

The site specific designation also contains a number of policies intended to guide proposals for new development or redevelopment on the former Memorial Arena lands:

- i. New buildings are designed in a manner that is sensitive to the location, massing and height of adjacent buildings;
- ii. Any new building will not compromise the ability to redevelop any adjacent property;
- iii. A high standard of urban design is applied and any new building shall generally conform to the policies set out in Section F2 (Urban Design) of the Town of Halton Hills Official Plan;
- iv. Any façade at street level shall incorporate broad window treatments and other architectural features and design elements to maintain an open and interesting pedestrian friendly environment. No blank walls shall be located at street level adjacent to a public road;
- v. Blank walls or any portion of the foundation or underground garage exposed due to grade changes on site shall be appropriately landscaped to provide a visual buffer or screen for adjacent residential properties;
- vi. Any unenclosed loading or garbage areas shall be appropriately screened through the use of landscaping or fencing;
- vii. Any new residential building is encouraged to provide a range of commercial, institutional and community uses that serve the needs of area residents at the street level along the Mill Street frontage;
- viii. New buildings are required to be set back an appropriate distance from the site and rear lot lines to provide sufficient space for planning of a new local park adjacent to Dayfoot Drive and at the rear of Special Policy Area 1;
- ix. A new public or private road shall be provided through Special Policy Area 1 to allow new access to any new buildings, and;
- x. Adequate underground parking will be provided on-site.

The designation also requires the dedication of a minimum of 0.26 hectares of land for local parkland at the rear of the site adjacent to Dayfoot Drive.

Medium Density Residential Area

This designation applies to the 7 lots that abut and surround the former Memorial Arena property (26, 28, 30, 34, 36, 38 Mill Street and 3 Dayfoot Drive).

The uses permitted under the Medium Density Residential Area designation include triplexes, townhouses, low-rise apartment dwellings and long term care facilities/retirement homes. Any development within this designation is limited to a density range between 21 to 50 units per net residential hectare and the maximum building height shall not exceed 4 storeys.

Urban Design

Section H3.3.6 of the Secondary Plan outlines Urban Design policies for both land use designations that must be considered for any new development within the GO Station Secondary Plan.

Significant redevelopment shall only be permitted on certain strategic sites. The former Memorial Arena site (42 Mill Street and 11 Dayfoot Drive) is identified as a strategic redevelopment site for which careful attention shall be given to:

- i. The relationship between the proposed new development and existing adjacent Low Density Residential Areas to minimize potential height and massing impacts and to protect privacy; and,
- ii. The relationship of the buildings to the street to ensure that the development form reinforces the streetscape with the front entrance oriented to the street, and allows for suitable sidewalk and boulevard widths for pedestrian use and the placement of streetscape amenities.

Town of Halton Hills Zoning By-law 2010-0050:

The consolidated site is split zoned as follows:

High Density Residential (HDR(92)(H18))

This site specific zone applies to the former Memorial Arena and Lions Park lands (42 Mill Street and 11 Dayfoot Drive) as per Zoning By-law 2015-0026, which was approved by Town Council in July 2015, prior to selling the lands to Amico. The site specific By-law was further amended by Council in 2017 (By-law 2017-0045), to permit the increase in height for Building 1.

Uses permitted in the HDR(92) zone are limited to apartment dwellings, long term care facilities, retirement facilities and commercial/retail uses; townhouses are not currently permitted. The By-law also includes a Height and Massing Schedule that established building setbacks and step-backs to define the location and massing for Buildings 1 and 2. A Holding (H18) Provision applies to 11 Dayfoot Drive which is subject to the following conditions: 1) execution of a site plan agreement; 2) submission of a Record of Site Condition; 3) allocation of servicing; and 4) completion of a noise study.

Low Density Residential One (LDR1-2)

The LDR1-2 zone applies to the 7 single detached lots fronting Mill Street and Dayfoot Drive (26, 28, 30, 34, 36 and 38 Mill Street and 3 Dayfoot Drive).

Uses in this zone are limited to single detached dwellings, home occupations and private home daycares and restricted to a maximum height of 11.0 metres.

2.0 Issues Summary:

Department & Agency Circulation Comments:

The revised Official Plan and Zoning By-law Amendment applications were circulated for review and comment to internal departments and external agencies and the Town's Urban Design Peer Review Consultant. The following potential issues have been identified for Buildings 2 and 3, which will require further review and study by the applicant:

Transportation

The Traffic Impact Study (TIS) will require additional information regarding traffic operations during peak hours. A site visit will need to be conducted during peak hours to observe and document existing traffic operations. This will assist in determining if there are any traffic conditions or issues within the study area that could be impacted by the proposal.

Recreation and Parks

A clear path is to be provided that shows site/pedestrian circulation and access across the entire development, including key grading elevations at the interface of the park block, major streets and along major pedestrian connections.

Urban Design Peer Review

The Town has retained a third party peer review consultant (Brock McIlroy) to complete an urban design review of the proposed changes to Buildings 2 and 3.

Amico did not submit a shadow impact study as part of their submission. The Town's peer review consultant will require the shadow impact study before commenting on the proposed height and massing of Building 3 as it is unclear if the proposal will create any negative impacts for neighbouring residential properties or open space.

However, Brock McIlroy is generally supportive of the architectural design and building materials proposed for Buildings 2 and 3, but they do suggest that Amico provide some articulation along Building 3, adjacent to Mill Street, to break up and separate the building into two distinct parts.

Public Comments:

A Public Open House was held by Amico on November 26, 2018, to present the proposed revisions to Buildings 2 and 3 to residents in the community. The revised proposal was generally well received by those in attendance. However, staff notes that not all residents who participated in past consultation associated with the file were able to attend.

Town staff has not received any further comments from the public regarding the proposed revisions to Building 2 and 3 since Amico filed the formal resubmission in July 2019. However, the purpose of the upcoming Public Meeting is to obtain additional comments and feedback from the community. Any comments received from the public at the meeting, or afterwards, will be reviewed, addressed and included in the final Recommendation Report.

RELATIONSHIP TO STRATEGIC PLAN:

The final report will address the relationship between the proposed development and the Town's Strategic Plan.

FINANCIAL IMPACT:

There is no financial impact associated with this particular report.

CONSULTATION:

Amico held a Public Open House on November 26, 2018, at the Halton Hills Cultural Centre to introduce the proposed revisions to Buildings 2 and 3 to the community. Notification was provided by the Applicant to residents who previously participated in consultation associated with the applications. Town staff, the Applicant and approximately 10 residents attended the meeting.

PUBLIC ENGAGEMENT:

Planning staff will continue to ensure that Transparency, Notification and Participation, as defined in the Town's Public Engagement Charter, will be at the core of the Public Consultation Strategy throughout the review process for the subject proposal.

SUSTAINABILITY IMPLICATIONS:

The final recommendation report will address the relationship between the proposed development and any sustainability implications.

COMMUNICATIONS:

September 23, 2019:	Notice of Public Meeting was mailed out to all property owners assessed within 120 m of the subject property.
September 26, 2019:	Notice of Public Meeting was published in The Independent & Free Press.
October 10, 2019:	<u>Revised</u> Notice of Public Meeting was mailed out to all property owners assessed within 120 m of the subject property.
October 17, 2019:	<u>Revised</u> Notice published in The Independent & Free Press.
November 7, 2019:	Courtesy Notice to be published in The Independent & Free Press.

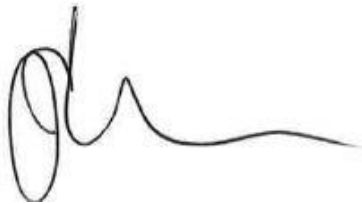
CONCLUSION:

The revised Official Plan and Zoning By-law Amendments contemplate the construction of 14 townhouse units (Building 2) and a 5-storey condominium (Building 3) on the consolidated property at Mill Street and Dayfoot Drive in Georgetown. Once all relevant information, reports and comments have been reviewed a final Recommendation Report, which summarizes all agency and public comments and assesses the merits of the proposed amendments, will be prepared.

Reviewed and Approved by,



Jeff Markowiak, Manager of Development Review

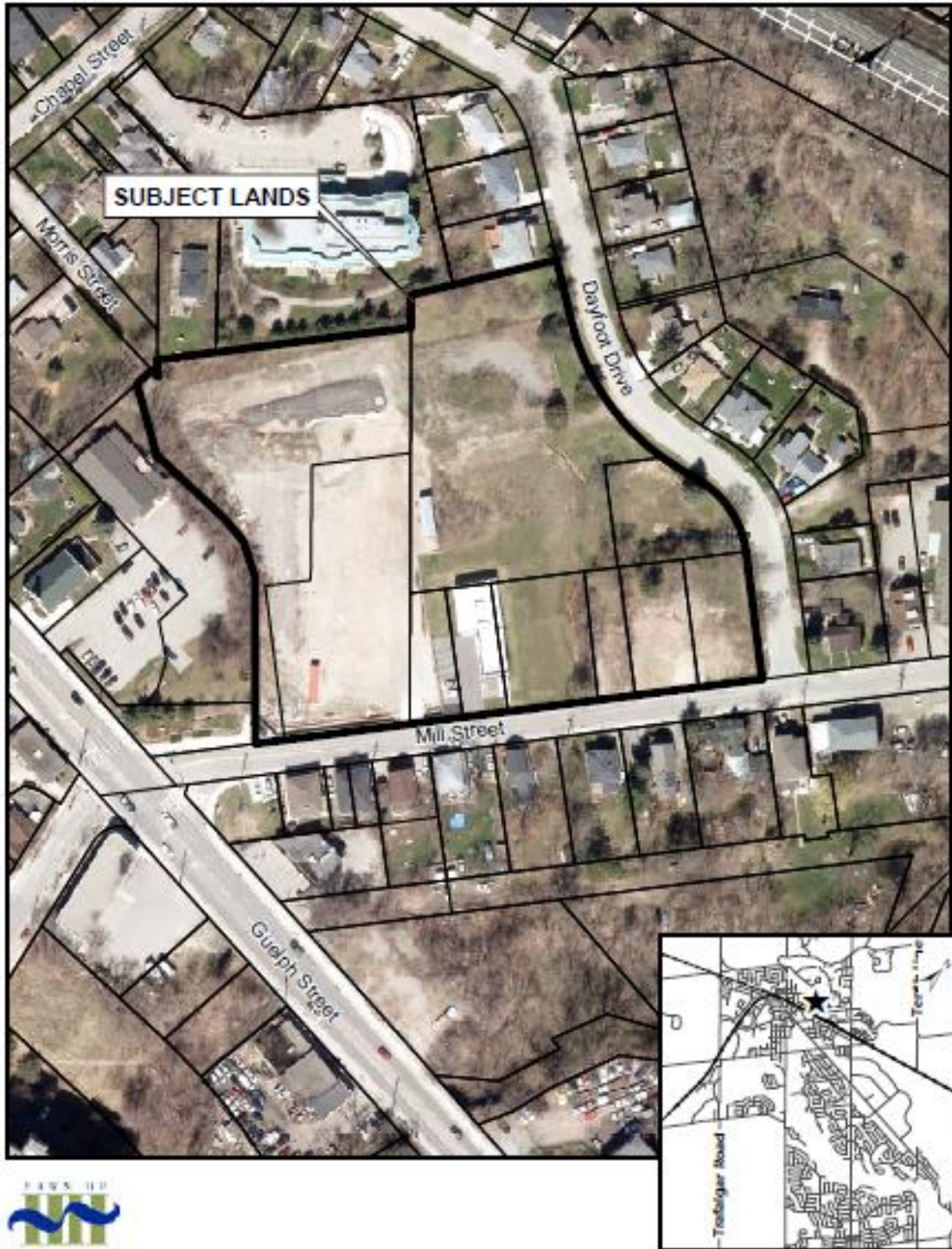


John Linhardt, Commissioner of Planning and Sustainability



Brent Marshall, Chief Administrative Officer

SCHEDULE 1 – LOCATION MAP



$$|B|$$

TEL GROUP
77th Floor-25 St. Clair Avenue West
Toronto ON M4V 2T7 Canada
Tel 416 526 1200 Fax 416 526 0544
Bdgroup.com

Notes:

1. For landscape information - Refer to Drawings Prepared by FOLTA
2. For structure and location information - Refer to Drawings prepared by FOLTA
3. For structure and location information - Refer to Drawings prepared by FOLTA

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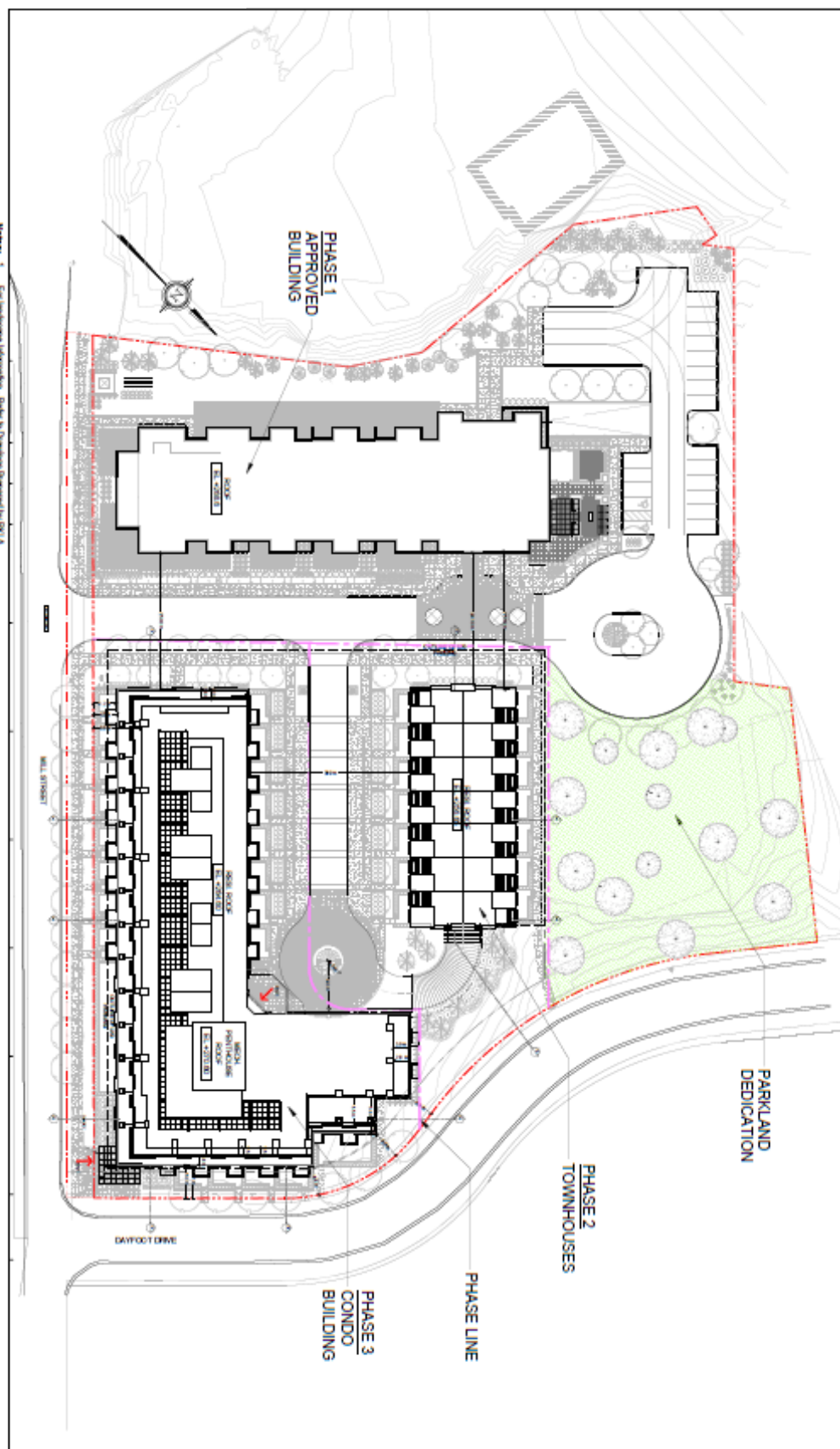


42 MILL STREET SITE PLAN (ALL PHASES)

ISSUED FOR SPA	SEPTEMBER 11
ISSUED FOR COORDINATION	MARCH 14, 2010
ISSUED FOR SPA	MAY 29, 2010

SCALE 1:300

A100



SCHEDULE 3 – ELEVATIONS

BUILDING 2

North West Elevation



West North Elevation



BUILDING 3

North West Elevation



East North Elevation



SCHEDULE 4 – DRAFT OFFICIAL PLAN AMENDMENT
(as prepared by the Applicant)

SCHEDULE B – OFFICIAL PLAN AMENDMENT

BY-LAW NO. 2019-XXXX

A By-law to adopt Amendment No. to the Official Plan of the
Town of Halton Hills, Part Lot 19, Concession 9; Part of Lot 1
and Part of Lot 2, Plan 341, and 26, 28, 30, 34, 36, 38 Mill Street
and 3 Dayfoot Drive all in the Town of Halton Hills, Regional
Municipality of Halton
(File:)

WHEREAS the Council of the Corporation of the Town of Halton Hills, is empowered to enact this By-law by virtue of the provisions of the Planning Act, 1990, R.S.O., c.p. 13, as amended;

AND WHEREAS the Regional Municipality of Halton, as the approval authority, has exempted this Official Plan Amendment from its approval;

AND WHEREAS on , Council for the Town of Halton Hills approved Report No. , dated , 2019, in which certain recommendations were made relating to the Georgetown GO Station Secondary Plan area;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. That Amendment No. to the Official Plan of the Town of Halton Hills, being the attached text and schedules is hereby approved;
2. That the Town Clerk is hereby authorized to circulate the Official Plan Amendment as provided for by the Planning Act regulating the appeal process.

BY-LAW read and passed by the Council for the Town of Halton Hills this ____day of _____, 2019.

MAYOR – Rick Bonnette

TOWN CLERK – Suzanne Jones

OFFICIAL PLAN AMENDMENT No.
TO THE OFFICIAL PLAN FOR THE TOWN OF HALTON HILLS

PART A: **THE PREAMBLE** does not constitute part of this Amendment

PART B: **THE AMENDMENT** consisting of the following Schedule and Text constitutes Amendment No. X to the Official Plan for the Town of Halton Hills.

**AMENDMENT NO. TO THE OFFICIAL PLAN
OF THE TOWN OF HALTON HILLS**

The attached text and schedules constitute Amendment No. to the Official Plan
of the Town of Halton Hills, which was adopted by the Council of the Town of
Halton Hills by By-law 2017- in accordance with the provisions of the Planning
Act, 1990. R.S.O., C.P. 13, as amended;

THE CORPORATION OF THE TOWN OF HALTON HILLS

MAYOR – R. Bonnette

CLERK – S. Jones

PART A – THE PREAMBLE

PURPOSE OF THE AMENDMENT

Official Plan Amendment No. 24 adopted by Council in 2015, allowed for a high density residential development and new local park on the lands municipally known as 42 Mill Street and 11 Dayfoot Drive that was consistent with the principles of the Preferred Development Concept Plan Option #3, as outlined in Appendix B of Report R-2013-

0039, dated September 27, 2013, and endorsed by Council on October 21, 2013. The amendment also included a Special Policy Area in Schedule H3.2 to the Georgetown GO Station Secondary Plan in order to facilitate the redevelopment of the subject lands in a manner consistent with the principles of the preferred development option. The current owner of the redevelopment site has begun its work associated with Phase 1 of the project to include a six storey condominium apartment on the lands redesignated under Official Plan Amendment No. 24. In order to accommodate Phases Two and Three of the proposal, the owner acquired seven (7) immediately abutting residential lots to the project lands. These parcels will require an Official Plan amendment in order to amend the designation from Medium Density Residential Area to High Density Residential/Community Facility Area. This will put the entire development site within the same site specific Official Plan designation. It is believed that the inclusion of the seven abutting residential lots into the project site allows for a more intensive redevelopment as the immediately abutting lower density residential properties are now being included in the development with the existing dwellings having been demolished.

More specific changes introduced to the policies established through Official Plan Amendment No. 24 include the following:

1. Adding Back to Back Townhomes to the list of main permitted uses within the High Density Residential/Community Facility Area designation. Back to Back Townhomes are defined as townhome units that have their own separate access and in addition to their side walls being common, their rear walls are also common;
2. Increase the Floor Space Index (FSI) from minimum of 0.72 and a maximum of 2.56;
3. To clarify that the amount of land that is to be conveyed for park purposes is 0.24 hectares rather than 0.26 hectares.

LOCATION AND SITE DESCRIPTION

The subject site is legally described Part Lot 19, Concession 9, Part Lot 37, Plan 32; and Part Lot 2 and Lots 3 to 6, Plan 341, Town of Halton Hills, Regional Municipality of Halton and is municipally known as 42 Mill Street and 11 Dayfoot Drive in addition to 26, 28, 30, 34, 36, 38 Mill Street and 3 Dayfoot Drive (Georgetown). The 1.9 ha (4.7 ac) site is located near the northwest corner of Guelph Street and Mill Street.

The subject lands were formerly occupied by the Memorial Arena, Lions Hall and Lions Park (now vacant) and seven low density residential lots.

BASIS OF THE AMENDMENT

The proposal is in accordance with the Council endorsed recommendations for the preferred redevelopment of the lands as outlined in Report R-2019- , dated November , 2019.

PART B – THE AMENDMENT

All of this part of the document entitled Part B – The Amendment, consisting of the following text and attached schedule, constitutes Amendment No. to the Official Plan for the Town of Halton Hills.

DETAILS OF THE AMENDMENT

The Official Plan for the Town of Halton Hills is amended as follows:

1. That Schedule H3.2 – Land Use Plan to the Georgetown GO Station Secondary Plan for the Town of Halton Hills is hereby amended by adding a *High Density Residential/Community Facility Area* designation to the lands municipally known as 26, 28, 30, 34, 36, 38 Mill Street and 3 Dayfoot Drive (Georgetown), as shown on Schedule “1” to this amendment.
2. That Schedule H3.2 – Land Use Plan to the Georgetown GO Station Secondary Plan for the Town of Halton Hills is hereby amended by identifying the lands municipally known as 26, 28, 30, 34, 36, 38 Mill Street and 3 Dayfoot Drive (Georgetown) as a Redevelopment Site and adding a solid black line around the lands, as shown on Schedule “1” to this amendment.
3. That Schedule H3.2 – Land Use Plan to the Georgetown GO Station Secondary Plan for the Town of Halton Hills is hereby amended by adding certain lands into the site marked as “SPA1” and adding a solid red line around the lands municipally known as 26, 28, 30, 34, 36, 38 Mill Street and 3 Dayfoot Drive (Georgetown), as shown on Schedule “1” to this amendment.
4. That Section H3 of the Georgetown GO Station Area Secondary Plan for the Town of Halton Hills is hereby amended by changing subsection H3.9 as follows:

“H3.9 Special Policy Areas

Special Policy Areas apply to those lands within the *Mill Street Corridor Precinct* that are the subject of a land use policy that is specific to a property or area. All other relevant policies of this Plan are applicable unless otherwise modified or exempted by the provisions applicable to each Special Policy Area.

H3.9.1 Special Policy Area 1

a) Main Permitted Uses

The main permitted uses in the Special Policy Area 1 are limited to:

- ☐ Institutional buildings;
- ☐ Apartment dwellings;
- ☐ Long term care facilities and retirement homes;
- ☐ Mixed use buildings including high density residential, and community facilities, as well as ancillary retail and service commercial uses, including restaurants and offices;
- ☐ Back-to-back Townhomes;
- ☐ Local parkland subject to Section F7.3.4 of the Official Plan.

b) Density and Height

A minimum Floor Space Index (FSI) of 0.72 and maximum FSI of 2.56, with a maximum height of 5 storeys, is permitted.

c) Parkland

The Town shall require the dedication of 1.0 hectare of land per 300 dwelling units for parkland in Special Policy Area 1 through a combination of cash-in-lieu of parkland and the dedication of a minimum of 0.24 hectares for local parkland at the rear of the site adjacent to Dayfoot Drive.

d) New Development and Redevelopment Policies

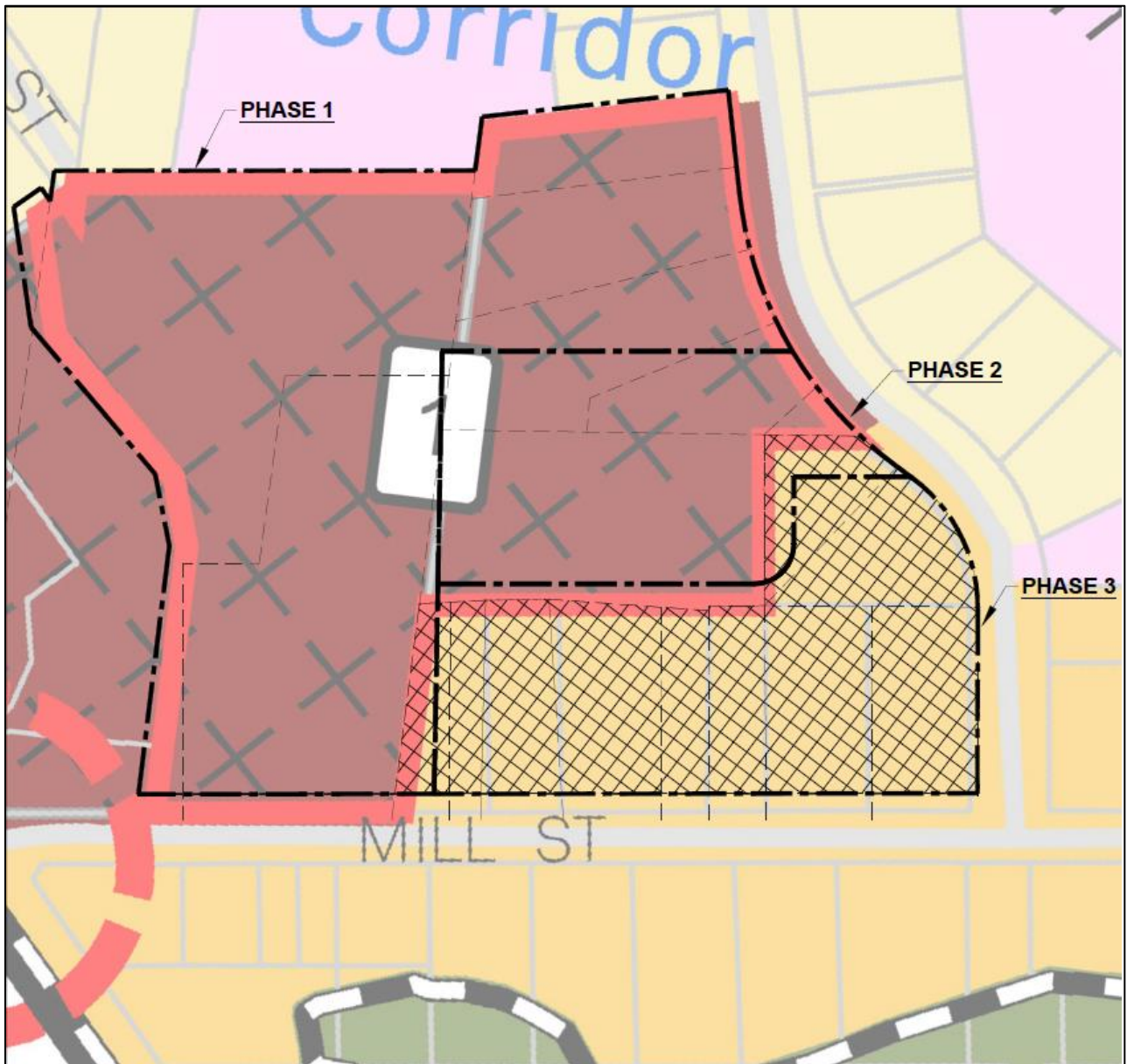
The following policies are intended to guide proposals for new development or redevelopment in Special Policy Area 1:

- i) new buildings are designed in a manner that is sensitive to the location, massing and height of adjacent buildings;
- ii) any new building will not compromise the ability to redevelop any adjacent property;
- iii) a high standard of urban design is applied and any new building shall generally conform to the policies set out in Section F2 (Urban Design) of the Town of Halton Hills Official Plan;
- iv) any façade at street level shall incorporate broad window treatments and other architectural features and design elements to maintain an open and interesting pedestrian

friendly environment. No blank walls shall be located at street level adjacent to a public road;

- v) blank walls or any portion of the foundation or underground garage exposed due to grade changes on the site shall be appropriately landscaped to provide a visual buffer or screen for adjacent residential properties;
- vi) any unenclosed loading or garbage areas shall be appropriately screened through the use of landscaping or fencing;
- vii) any new residential building is encouraged to provide a range of commercial, institutional and community uses that serve the needs of area residents at the street level along the Mill Street frontage;
- viii) new buildings are required to be set back an appropriate distance from the side and rear lot lines to provide sufficient space for the planning of a new local park adjacent to Dayfoot Drive and at the rear of Special Policy Area 1;
- ix) a new public or private road shall be provided through Special Policy Area 1 to allow access to any new buildings; and
- x) adequate underground parking will be provided on-site."

SCHEDULE 1 to OPA No. XX



MAP TO BE CONFIRMED BY THE TOWN OF HALTON HILLS

SCHEDULE 5 – DRAFT ZONING BY-LAW AMENDMENT **(as prepared by the Applicant)**

ZONING BY-LAW AMENDMENT **BY-LAW NO. 2019-xxxx**

A By-law to amend Zoning By-law 2010-0050, as amended, for the lands with the municipal address of 26, 28, 30, 34, 36 and 38 Mill Street and 3 Dayfoot Drive in the Town of Halton Hills and in the Regional Municipality of Halton

WHEREAS Council is empowered to enact this By-law by virtue of the provisions of Sections 34 and 36 of the Planning Act, R.S.O. 1990;

AND WHEREAS on November ??, 2019, Council for the Town of Halton Hills approved Report No. PDS-???????, dated October ??, 2019, in which certain recommendations were made relating to amending Zoning By-law 2010-0050;

AND WHEREAS Council has recommended that Zoning By-law 2010-0050 be amended as hereinafter set out;

AND WHEREAS said recommendation will conform to the Official Plan for the Town of Halton Hills;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. That Schedule “A6” of Zoning By-law 2010-0050, as amended, is hereby further amended by rezoning the lands municipally known as 26, 28, 30, 34, 36, 38 Mill Street and 3 Dayfoot Drive Town of Halton Hills, Regional Municipality of Halton, (Georgetown) from Low Density Residential LDR1-2 to HOLDING Medium Density Residential Exception (HMR(?))(H??) Zone as shown on Schedule “1” attached to and forming part of this By-law;
2. That Table 13.1: Exceptions of Zoning By-law 2010-0050, Exception Number 92, Column 4, Additional Permitted Uses as created by amending By-law 2017-0045 is hereby amended by adding “xiii) Back to Back Townhomes defined as a townhome unit that is attached at the rear to another townhome unit with each unit having separate access.” to the end of the column;
3. That Table 13.1: Exceptions of Zoning By-law 2010-0050, Exception Number 92, Column 7, Special Provisions as created by amending By-law 2017-0045 is hereby amended by changing item (x) to read “(x) Minimum Required yard setback to Dayfoot Drive- 7 metres”;
4. That Table 13.1: Exceptions of Zoning By-law 2010-0050 is hereby amended by adding the wording contained in Schedule “2” attached hereto and forming part of this By-law to the end of the existing Table 13.1;
5. That Schedule 3 that was introduced into By-law 2010-0050 by By-law 2017-0045 is partially deleted where it pertains to the building in Phase II and is replaced with the information on Schedule 3 that pertains to the building in Phase II which Schedule 3 is attached hereto and forms part of this By-law;

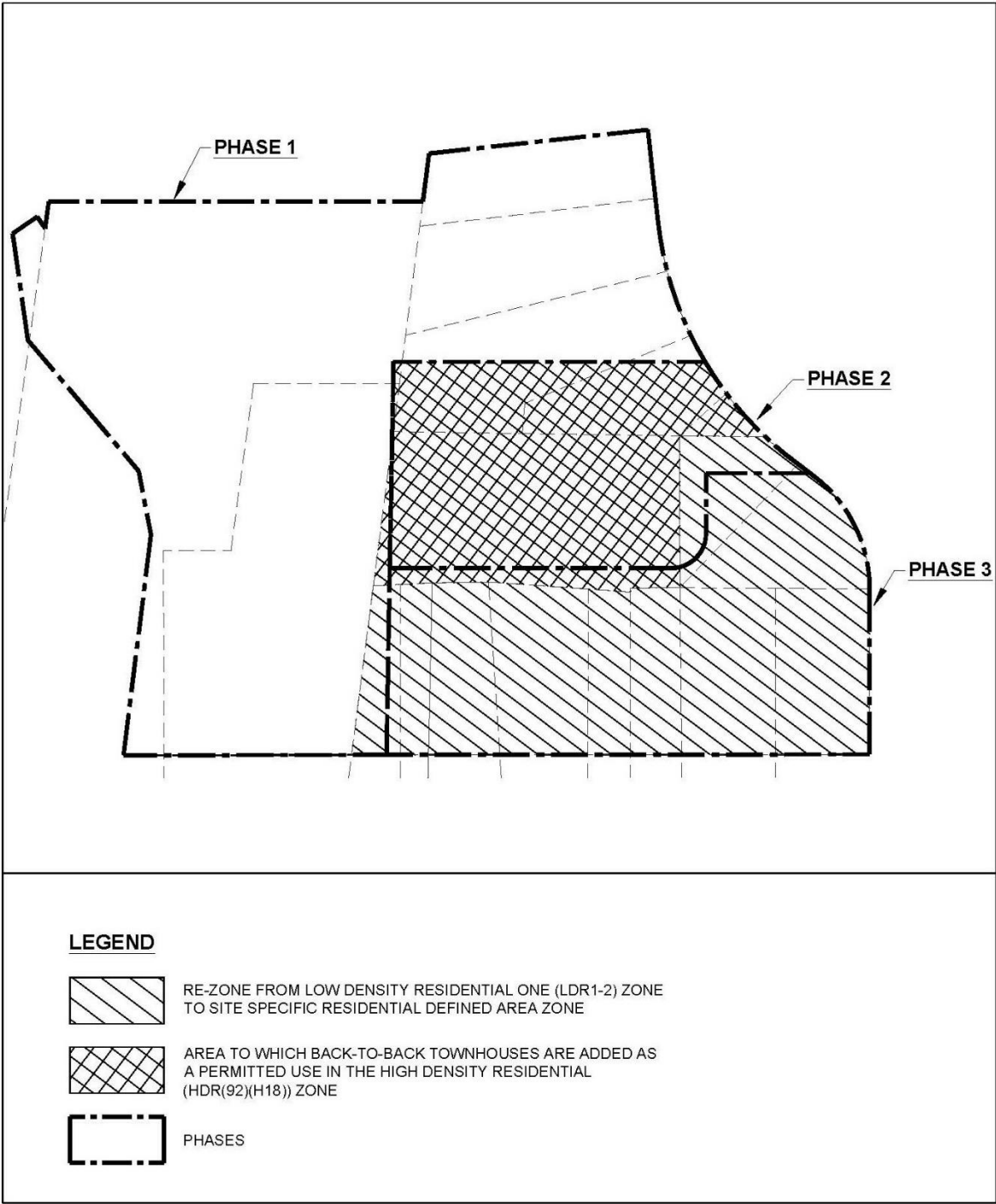
6. That Part 14 Holding Provisions and Table 14.1: Holding Zones of Zoning By-law 2010-0050 is hereby amended by adding the wording contained in Schedule “4” attached to and forming part of this By-law to the end of the existing Table 14.1;
7. That Schedule 5 attached hereto and forming part of this By-law is included in Zoning By-law 2010-0050 and pertains to lands zoned HMR(?) (H??).

BY-LAW read and passed by the Council for the Town of Halton Hills this day of November, 2019.

MAYOR – Rick Bonnette

TOWN CLERK – Suzanne Jones

SCHEDULE 1 to By-law 2019-_____



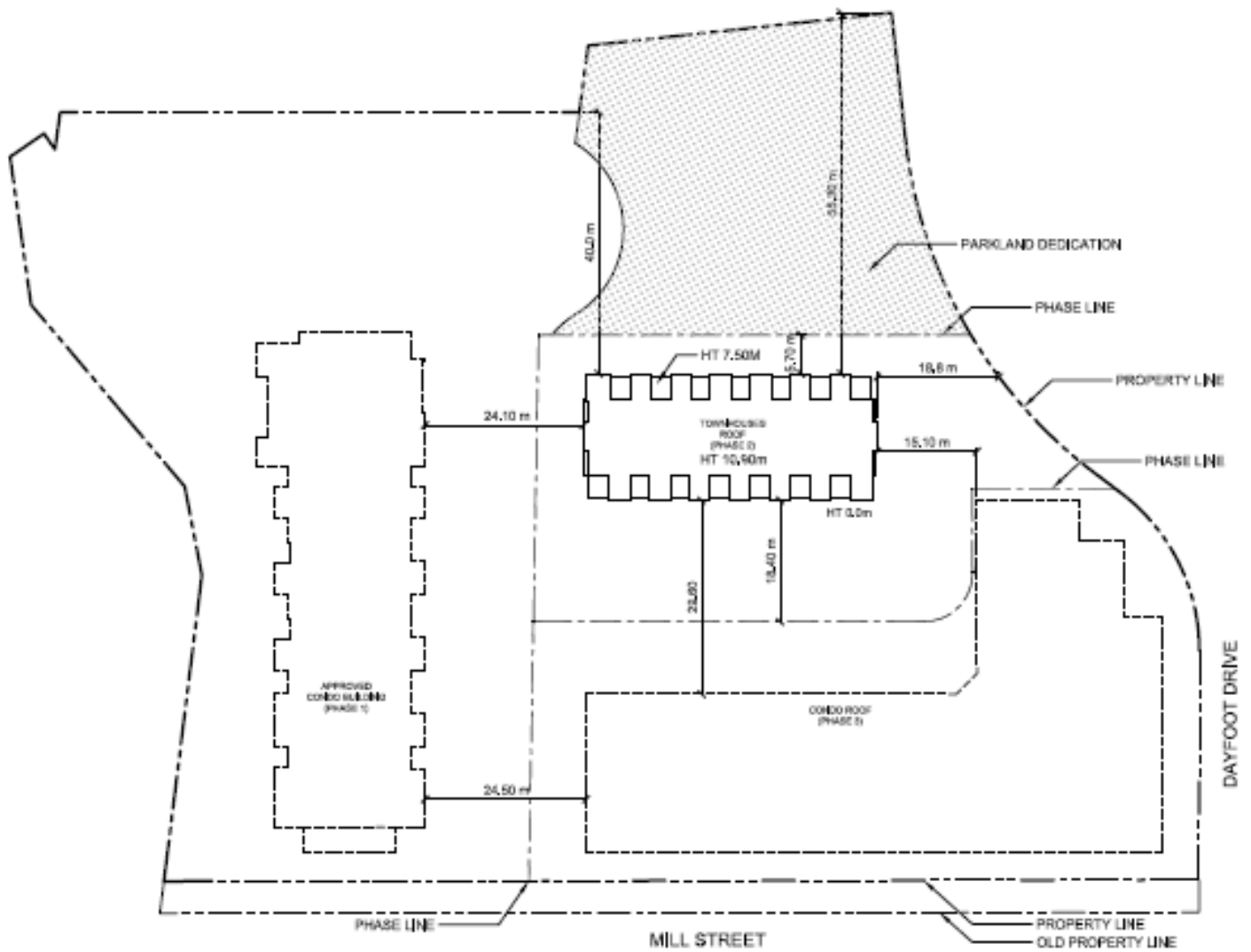
SCHEDULE 2 to By-law 2019-_____

13.1 EXCEPTIONS

1	2	3	4	5	6	7
Exception Number	Zone	Municipal Address	Additional Permitted Uses	Only Permitted Uses	Prohibited Uses	Special Provisions
???	MDR	26, 28,30, 34, 36, 38 Mill Street and 3 Dayfoot Drive (Georgetown)	i) animal clinics; ii) commercial fitness centres; iii) community centres; iv) Day Nurseries; v) Medical Offices; vi) Restaurants including take-out; vii) Retail Stores; viii) Service Commercial Uses; ix) Service Shops; x) Specialty Food Stores; xi) Apartment Building that includes Urban Townhomes units defined as a two storey townhome style unit within an apartment building which otherwise has single storey units; xii) a guest suite on the main floor which shall not be considered as a dwelling unit.			i) maximum floor space index (FSI): 2.56 ii) maximum combined gross floor area for all non-residential uses excluding non-residential uses accessory to the on-residents: 900 square metres; iii) non-residential uses are only permitted on the first storey; iv) maximum building height is 21 metres or 5 storeys unless the maximum height and storeys are otherwise shown on Schedule 3-1 attached hereto; v) maximum number of residential units for this zone is 126; vi) Mill Street is defined as the front yard; vii) all setback and FSI requirements are calculated prior to any dedications to the municipality for road widening and parkland; viii) minimum required front yard: 6 metres; ix) minimum required interior side yard: 3 metres; x) minimum exterior side yard: 7 metres; xi) minimum required rear yard: 3 metres; xii) on-site parking shall be required at a rate of 1.5 spaces per unit. In addition, guest parking shall be provided at a rate of 0.25 spaces per unit; xiii) minimum setbacks for this zone will be required and will be established in the corresponding site plan agreement.

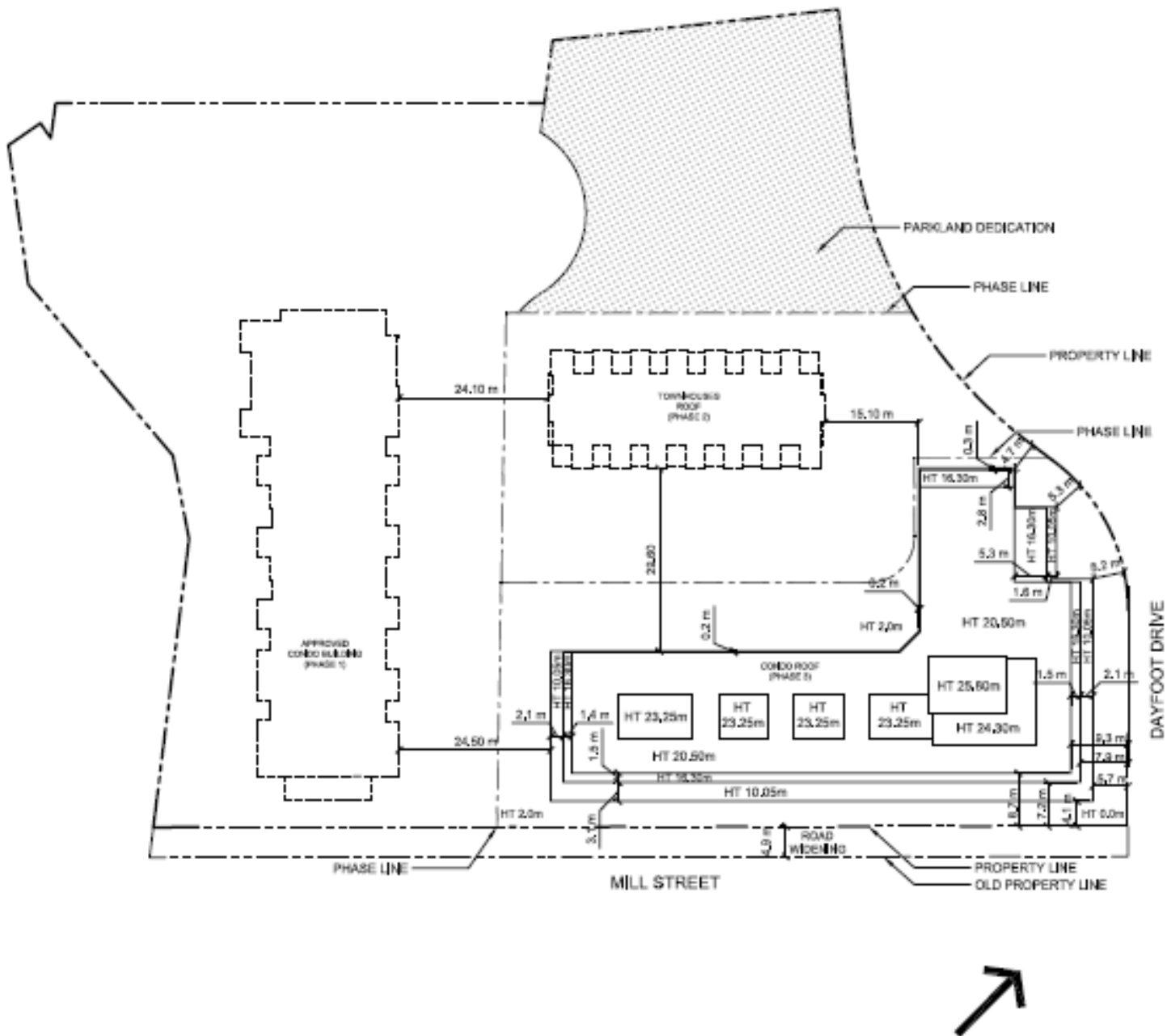
SCHEDULE 3 to By-law 2019-

MAXIMUM HEIGHT AND MINIMUM YARD SETBACK SCHEDULE



SCHEDULE 3-1 to By-law 2019-

MAXIMUM HEIGHT AND MINIMUM YARD SETBACK SCHEDULE



SCHEDULE 4 to By-law 2019-

14.1 HOLDING ZONES

	Zone Designation	Property/Legal Description	Conditions for Removal	Date Enacted
H??	MDR(??)	26, 28, 30, 34, 36, 38 Mill St., 3 Dayfoot Dr. (Georgetown)	<p>The Holding (H??) provision may be lifted upon:</p> <ul style="list-style-type: none"> i) Approval of a Site Plan application and execution of a Site Plan Agreement in accordance with Section 41 of the Planning Act, for any future development; ii) The Town of Halton Hills and the Region of Halton being satisfied that the subject site has received the necessary servicing allocation (SDE). A Water Usage and Sanitary Discharge Report shall be submitted to the Region of Halton for review. 	

SCHEDULE 5 to By-law 2019-_____

Any person wishing to develop in accordance with the increased height and density provision set out in Exception ?? shall enter into an agreement with the Town under Section 37(3) of the Planning Act. Such agreement shall be to the satisfaction of Town administration and shall require the grading and landscaping of the municipal park fronting on Dayfoot Drive in exchange for one additional storey in height to the proposed condominium apartment building on the Phase III lands.

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Heather Kaufmann, Community Development Supervisor

DATE: October 24, 2019

REPORT NO.: RP-2019-0038

RE: Rogers Hometown Hockey Final Update

RECOMMENDATION:

THAT Report RP-2019-0038 dated October 24, 2019 regarding the Rogers Hometown Hockey Final Update be received;

AND FURTHER THAT a total budget of \$116,000.00 be approved for the Rogers Hometown Hockey event with funding derived from the Tax Rate Stabilization fund.

BACKGROUND:

The Rogers Hometown Hockey Tour is known as one of the ultimate NHL fan experiences. Sportsnet hosts Ron MacLean and Tara Slone travel across the country, making stops in twenty five different communities to share local hockey stories and celebrate the game's biggest stars. There is a live broadcast of an NHL game from the Sportsnet Mobile Studio every Sunday night in coordination with the event.

In late May 2019, the Town was invited via a letter to Mayor Bonnette to submit an application to host a Rogers Hometown Hockey event for the 2019-2020 season.

In late June 2019, the Rogers Hometown Hockey team contacted the Town to advise that our application had been successful and that the municipality was chosen to launch the season, with the kickoff event on Saturday, October 5 and Sunday, October 6, 2019.

In July 2019, Council approved the signing of an agreement with Rogers Hometown Hockey and approved the preliminary budget, project plan and the formation of a working group to oversee the project logistics.

The two-day festival featured free, family-friendly activities for the entire community. Activities ranged from live entertainment, NHL alumni autograph signings and meet and greets, ball hockey tournaments, on-site games, community events (school visits, minor

hockey activities, VIP experiences), a parade of champions, and the live pre-game and NHL game broadcast with Ron MacLean and Tara Slone.

COMMENTS:

The purpose of this report is to provide Council a summary of the event and secure funding approval.

Festival Overview

The Rogers Hometown Hockey festival took place on Saturday October 5 and Sunday October 6, 2019 at Mold-Masters SportsPlex (221 Guelph Street).

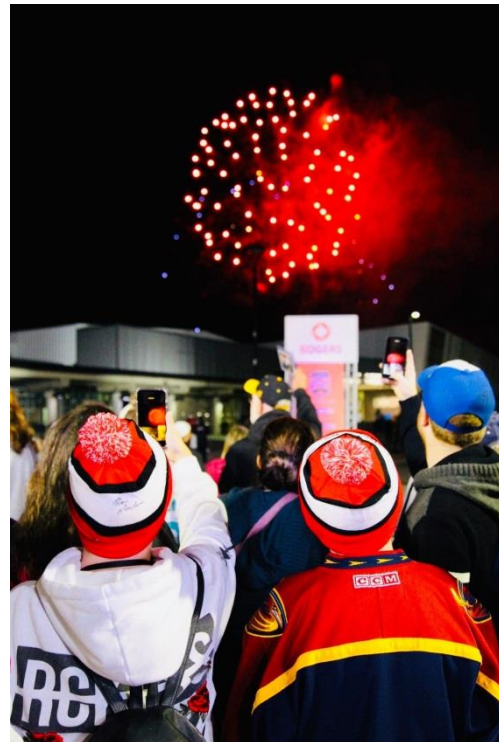
Festival attendance was estimated at just over 16,500 attendees over two days. Many of these attendees also attended activities inside Mold-Masters SportsPlex which saw over 12,500 visits.

Comments received from Rogers Hometown Hockey staff regarding the crowd's attendance and enthusiasm included:

- "Definitely one of our busiest stops"
- "Busiest Saturday we've had during the tour"
- "Incredible hockey town"
- "What a passionate and engaged community"
- "The largest viewing party [for the NHL game broadcast] we've experienced"

Highlights of the festival included:

- Autograph signing by Shane Doan, Colton Orr, Daryl Sittler and Brian Hayward.
- An official land acknowledgement and drumming ceremony from the Mississaugas of the New Credit First Nation.
- Live music from Jammer's Waffle House and Matt Zaddy.
- On stage entertainment by a magician, the Steve Goodtime Rockin' Hockey Show, and a community chat with Rod Pasma and Shane Doan.
- Free giveaways from the Town of Halton Hills and Rogers included thunder sticks, pennants, wristbands, toques, NHL game tickets and jerseys.



Partnerships and collective efforts amongst the hockey community contributed significantly to make the festival a success. The Halton Hills Minor Hockey Association (Thunder), North Halton Girls Hockey Association (Twisters), Halton Hurricanes AAA Minor Hockey and Georgetown Raiders worked collaboratively to combine efforts in coordinating a ball hockey tournament on the Scotiabank outdoor hockey rink, a BBQ fundraiser with Sobeys and Maple Lodge Farms, a 50/50 draw fundraiser and were big contributors to the coordination of the Parade of Champions.



The opportunity provided as host of the Rogers Hometown Hockey festival was not lost on the business community who had tremendous participation. Leading the efforts was a business sub-committee who created a “Paint the Town Red and White” contest to challenge businesses to celebrate hockey culture with displays to welcome Rogers Hometown Hockey. Committee members included:

- Economic Development staff
- Halton Hills Chamber of Commerce
- Acton BIA
- Georgetown BIA
- Georgetown Marketplace



Forty local businesses participated in the challenge and prizes were awarded to the three winning businesses. The committee also provided recommendations for local businesses to support the Rogers and Sportsnet crews. Rogers’ staff noted that they were extremely impressed by the level of participation and subsequently featured local businesses on their social media platforms.

Recreation and Parks staff worked closely to initiate a ‘Fill the Net Food Drive Challenge’. All 20 elementary schools participated and over 22,000 items of food were collected and donated to the Acton Food Share and Georgetown Bread Basket. The value of the food items collected was estimated at \$40,000. Halton Hills’ food drive was the largest that Rogers Hometown Hockey had ever seen throughout their six seasons.



Town facilities and departments participated in a Hometown Hockey Decorating Contest. Twelve teams participated in the challenge and were featured on Rogers Hometown Hockey social media platforms.

A major feature of the broadcast is the Parade of Champions. The record of teams for the parade in previous seasons was 102. The Town of Halton Hills surpassed that record with 165 local community groups and teams. In the history of Rogers Hometown Hockey, the Town of Halton Hills had the largest Parade of Champions with an estimated 3000 participants.



Broadcast

Halton Hills received broad exposure on Rogers Media and Sportsnet platforms leading up to and during the event. The municipality was promoted to millions of Canadians through television advertisements, social media, and during Rogers programming (including Hockey Night in Canada and Sportsnet Central). The broadcast aired nationally on Sportsnet alongside the New York – Winnipeg NHL game at 6:30 p.m. on Sunday, October 6.

During the launch on September 10th, the Town of Halton Hills was featured as the launch municipality on Sportsnet and Rogers platforms on television segments, radio broadcasts and social media outlets. There were over 5,500 hits on Town social media within the first hour of the launch and 22,000 overall on the launch day.

The local stories Rogers and Sportsnet chose to feature on the broadcast were also requested by local community groups, Town staff and residents through Let's Talk Halton Hills and other platforms. Broadcast notes were provided by Town staff and the Hero's and History Committee comprising Georgetown Hockey Heritage Council, Esqueping Historical Society and Halton Hills Sports Museum.



The broadcast featured several key segments that included:

- Parade of Champions
- Local economy and tourist attractions in Halton Hills
- The agricultural history of the community
- Acton Fall Fair
- Hometown feature: Head for the Hills Craft Beer Festival with Bryan Lewis and Ron MacLean
- Hometown Hero's feature: Wes McCauley
- Intermission chat and features with Brian Hayward and Sarah and Kayla Fillier
- 3 stars with Daniel Cannon (Thunder) and Logan Nyitrai (Twisters)
- My Hometown Must feature: Glen Williams glass blowing with Tara Slone

It was noted by Rogers Media Inc. that this was the largest turnout to a live game during their six seasons.

Marketing and Promotional Activities

Rogers Hometown Hockey presented an unprecedented opportunity to showcase the Town of Halton Hills to a national audience, with (per Rogers) an estimated \$1 million economic impact to the local economy. As the launch municipality for the season, the municipality received numerous pre-show shout-outs along with coverage during the live televised broadcast; marketing impressions from this exposure alone are valued at \$300,000.



The communications and marketing team had the following goals:

- Develop, deliver and maintain a current schedule of events
- Promote and foster online engagement with the community (hometown pride)
- Support a fun and positive event experience through the creation of a collateral that would serve as memorabilia

Staff worked with the Rogers team to align the timing of announcements and leverage the media attention garnered by the show's hosts during the promotional tour for the show's season launch. On the day, the Town announced the event with a media release, web page launch, social media and a video of the Mayor, engagement (or user interaction i.e. likes, shares, comments), achieved a 1200% increase.

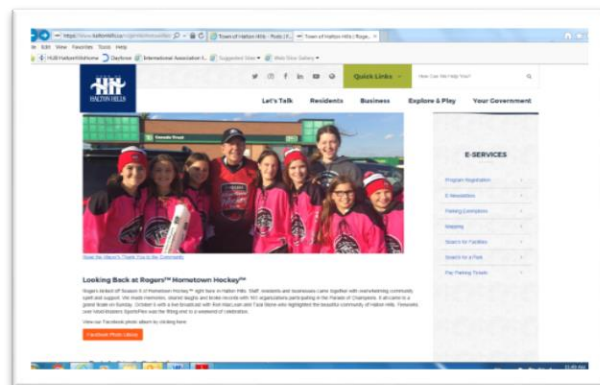


View the Mayor's video [here](#).

Web Page

A dynamic web page dedicated to Rogers Hometown Hockey was developed to host content regarding the event schedule, parking information, the business contest and school challenge. Updates were ongoing as event information was confirmed and post-event updates noted weekend highlights.

The website received 10,075 page views between September 10 (launch day) and October 6.



Media Release

A media release was issued for the launch announcement and was picked up by 5 outlets.

Social Media

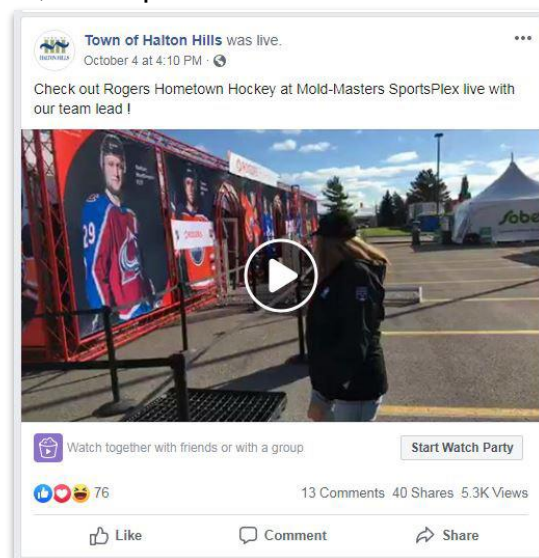
Facebook and Twitter were used extensively with over 50 posts issued from the date of announcement to post event reporting. The Mayor's launch video had over 45,000 impressions on Facebook. The video coupled with the other social media activities generated nearly 80,000 engagements across Twitter and Facebook within the first 3 days of the event being announced. In total, Facebook garnered over 135,000 impressions and Twitter reached over 400,000 as well.

In addition to social media posts, staff conducted 12 Facebook Live (video) segments over the event weekend that garnered 149,000 impressions (the number of times the content is displayed) and 11,376 engagements in two days.

The Mayor's launch video was the top Facebook post.



*** The top Facebook Live post garnered over 11,000 impressions.



The top Twitter post had a reach (the number who saw the post) of over 58,000 people.



Advertising

The Town advertised in the local newspapers to promote the event, noted highlights and encouraged use of the shuttle buses.

October 5 & 6

Mold-Masters SportsPlex

Rogers™ Hometown Hockey™ is coming to Halton Hills

Festival Activities

- NHL alumni meet and greets and autograph signings
- Steve Goodtime Show
- Rogers Fan Hub
- Playmobil Kids Zone

Getting Around

- Free shuttle service
Parking at Georgetown Marketplace
- Drop-off and pickup zone

Parade of Champions

Register your team or community group for the Parade of Champions!

Contact Amy at 905-873-2601, ext. 2257 or atownsend@haltonhills.ca

'Fill the Net' Food Drive Challenge

Register your school and collect the most items to win a special school assembly with Rogers® Hometown Hockey®.

Contact Erin at 905-873-2601, ext. 2965 or at ecarter@haltonhills.ca

Follow us for updates

@TownOfHaltonHills

@HaltonHills

haltonhills.ca/rogershometownhockey

[#HometownHockey](https://twitter.com/HometownHockey)

Marketing & collateral

- bus signage: used on shuttle buses
- posters (50): displayed at multiple locations
- digital screens (8) indoor and outdoor: displayed at multiple locations
- banners (4): displayed at multiple locations
- display at Halton Hills Public Library (Georgetown Branch)
- thunder sticks 1500: distributed at the Georgetown Raiders hockey game
- pennants 1500: distributed at the Parade of Champions
- wrist bands 3000: distributed throughout the weekend

Management of the Event

Approximately 2900 hours of staff time were utilized for committee planning purposes, participation in promotional activities and logistics in advance of the event. Staff further contributed 255 volunteer hours during the event and community volunteers contributed 545 total hours. Staff work was focused on fulfilling the agreement requirements, logistics, fireworks, approvals, traffic control and road closures, volunteer management, marketing and promotions, and coordination of activities among the sub-committees.



Since the Town of Halton Hills was selected for the 2019-2020 Hometown Hockey launch, there were multiple factors through the process such as sponsorship, re-branding and new event assets that were added before the event that were new to the tour for season 6. As a result of being the first stop on the tour, many of these factors required additional time and details were being finalized until the event launch.

Free shuttle service was provided by First Student Inc. to provide convenient travel options for residents, minimize traffic congestion and offer additional parking options for attendees and Minor Hockey Association members accessing both Rogers Hometown Hockey events and Mold Masters SportsPlex for scheduled games and practices.

Three routes were recognized as key areas that could accommodate the additional parking and provide alternative travel options for festival attendees. Trafalgar Sports Park shuttle service provided a convenient shuttle every 15 minutes that began service for early morning hockey players from 6:20 a.m. until 11:00 p.m. An additional shuttle was placed at the Gellert Community Centre that provided shuttle service every 30 minutes between 11:30 a.m. to 11:15 p.m. The most utilized shuttle service provided service every 30 minutes from Acton GO Station, Acton Arena and Limehouse Public School travelling to Mold Masters SportsPlex between 11:30 a.m. to 11:00 p.m. The shuttle services accommodated approximately 100 festival attendees over the two day period.

Rogers Hometown Hockey waste diversion was a pilot project for hosting centralized waste stations to divert waste from the regular waste stream. Key highlights include:

- Food and drinks at the event were selected on the basis of acceptable packaging with minimal waste and deposit in the recycling bin or green cart.
- Waste at the event consisted of hot dogs/bun on a cardboard open container, hamburgers in a foil wrap, pop and water bottles, pizza on a napkin, Beavertails on a napkin, fries and paper towels from the hand washing station.
- Two centralized waste stations were created near picnic tables close to the food booths with volunteers monitoring the stations.
- Both waste stations were very well used by the public who deposited their own waste into the bins with the assistance of volunteers. This was a positive opportunity to educate the public on waste. Several members of the public engaged in conversations with waste staff about waste diversion in their region or municipality.
- The Minor Hockey Associations and Georgetown Raiders assisted with weighing the waste bins and recording the weight and cleaned the site.

A total of 157.8 pounds of recycling material and 56 pounds of green cart material were diverted from the regular waste stream. This waste pilot project was an educational opportunity to engage with the public on waste diversion and the importance of handling proper waste diversion at events to lessen the impact on the environment. Staff will be further exploring this concept for future Town and public events.

The Town of Halton Hills fulfilled the agreement requirements and participated extensively in the development of the broadcast to ensure the diversity of the Town was well represented.

As with any Town-led event, staff will complete a post event review and closeout to track lessons learned and best practices.

Budget, Fundraising and Economic Impact

The Town of Halton Hills worked collaboratively to anticipate the budget for Rogers Hometown Hockey. Being selected as the launch town had large impacts in terms of reach and broadcast coverage. There were challenges as many of the costs could not be pre-determined due to the short turnaround time to plan and execute the event. The cost of a festival of this size and nature would exceed \$500,000 if it was run solely by the municipality as the Town does not have the assets (stage, tents, trailers, and activities) nor the budget for special appearances, vendors, sponsors, etc. to host an event of this magnitude.

As stated previously, the value of the national broadcast coverage, is estimated at \$300,000. In addition, the Town received pre event coverage through numerous

television, radio and social media outlets, presenting an extraordinary opportunity that cannot be valued.

Per the terms of the Rogers Hometown Hockey Agreement, the Town was responsible for a range of services, supports and cost-sharing in order to host the event. The budget breakdown for the Town's share of the event breaks down as follows:

Item*:	Cost:
Rentals, Permits and Materials	\$40,134.93
Marketing and Promotions	\$24,851.95
Police, Security and First Aid, and Site Logistics	\$24,000.91
Transportation and Shuttle Service	\$21,007.71
TOTAL COST:	\$109,995.50
*Staffing costs are included with each category	

Staff anticipates an additional \$6,000 in costs to be added once all invoices are received for a total upset limit of \$116,000.

The cost to the municipality cannot be viewed without acknowledging the multiple fundraising components that brought \$27,081.05 back into local community programs split amongst the Minor Hockey Associations.

The breakdown is as follows:

- 50/50: \$5,035.50
- Community BBQ: \$6,045.55
- Scotiabank Donation: \$15,000.00
- Rogers Donation: \$1,000.00

Approximately \$40,000 of food items were donated back into the two local food banks through the Fill the Net Challenge.

In summary, the Rogers Hometown Hockey event investment of \$116,000 resulted in:

- Just over \$27,000 being directed to three local minor hockey groups;
- A \$40,000 value of food items donated to local food banks;
- In-Kind Contribution of local sponsors like Maple Lodge Farms with values in excess of \$7,000;
- 545 hours of volunteer time being donated to the event;
- Town of Halton Hills social media platforms having over 11,376 engagements over the two days;
- Media release, web page launch, social media and a video of the Mayor on Launch Day resulting in a 1,200% increase in engagement;
- The hiring of 75 local residents for various positions throughout the festival by Rogers;
- National television coverage and marketing exposure, valued at \$300,000 plus extensive positive social media reach;

- A value of event assets including entertainment valued at \$500,000;
- An estimated value of \$1 million worth of local business support resulting from the event, including hiring of local workers, hotel and restaurant business, and purchase of apparel.

RELATIONSHIP TO STRATEGIC PLAN:

- A.3. To provide a broad range of educational, recreational and cultural services that meet the needs of our residents.
- A.9 To support and enhance a variety of arts and cultural opportunities for the enjoyment of residents.
- A.10 To encourage and promote community volunteerism.
- C.10 To promote opportunities for tourism that are linked to the Town's natural and cultural heritage and countryside character.
- I.5 To expand opportunities for communication with our community.

FINANCIAL IMPACT:

Staff project a total budget of \$116,000 will be required to meet the requirements of the Rogers Hometown Hockey event. Staff recommend that the funding required for the Rogers Hometown Hockey event be derived from the Tax Rate Stabilization Fund and not from the general tax revenue.

CONSULTATION:

Staff consulted with members from each of the respective groups and members from other departments including Economic Development, Innovation and Culture, Climate Change and Asset Management, Transportation and Public Works, and Corporate Communications in respect to this report.

PUBLIC ENGAGEMENT:

No public engagement is required for this report.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report advances the Strategy's implementation.

This report supports the cultural vibrancy and social well-being pillar(s) of Sustainability and in summary the alignment of this report with the Community Sustainability Strategy is Good.

COMMUNICATIONS:

Staff will continue to work with Corporate Communications to leverage the successful outcome of the Rogers Hometown Hockey event to further promote the Town and support initiatives to build a healthy community, foster partnerships and enable economic development.

CONCLUSION:

The Rogers Hometown Hockey event was a big success for the Town and featured the Town of Halton Hills on a national stage. The level of community support and engagement was phenomenal and broke records. The community partnerships and economic development exposure from this event will benefit the community and Town in years to come.

Reviewed and Approved by,

A handwritten signature in black ink, appearing to read "Warren Harris".

Warren Harris, Commissioner of Recreation and Parks

A handwritten signature in black ink, appearing to read "Brent Marshall".

Brent Marshall, Chief Administrative Officer

MEMORANDUM

TO: Mayor Bonnette and Members of Council

FROM: Maureen Van Ravens, Manager of Transportation

DATE: October 25, 2019

MEMORANDUM NO.: MEM-TPW-2019-0022

RE: Status Update on Various Metrolinx Projects

PURPOSE OF THE MEMORANDUM:

The purpose of this memorandum is to inform Council of the various projects that Metrolinx is currently undertaking within the Town of Halton Hills.

BACKGROUND:

As part of the GO expansion, Metrolinx is improving the system to provide two-way electrified service to core parts of the network. Currently GO Transit's Kitchener corridor provides weekday directional peak period train service between Kitchener-Waterloo and Toronto with mid-day two-way service between Brampton and Toronto.

Metrolinx is undertaking a Transit Project Assessment Process (TPAP) under *Ontario Regulation 231/08 Transit Projects and Metrolinx Undertakings* for various infrastructure improvements along the Guelph Subdivision section of the Kitchener rail corridor.

COMMENTS:

The TPAP study is seeking Environmental Assessment approval to protect for future electrification of approximately 54kms of rail corridor. This portion of the study is located between mile 30.0 which is east of the Acton GO Station to the Kitchener GO Station.

The benefits of electrification include:

- Faster/more trains
- Improved two-way service
- Improved air quality and reduction in Greenhouse Gas (GHG) emissions
- Reduced travel times
- Improved service reliability

As part of the project, the following infrastructure components are required:

- One Hydro One tap location
- Three Traction Power Facilities
- Overhead Contact System
- Gentries and aerial/underground feeders
- Bridge modifications
- Grounding and Bonding

The study will also be investigating improvements to level crossings.

CONCLUSION:

Staff from Metrolinx will be providing a presentation on the most recent TPAP project along with an update on other existing projects surrounding our community.

Reviewed and approved by,

A handwritten signature in black ink, appearing to read "Maureen Van Ravens".

Maureen Van Ravens, Manager of Transportation

A handwritten signature in black ink, appearing to read "C. Mills".

Chris Mills, Commissioner of Transportation and Public Works

A handwritten signature in black ink, appearing to read "Brent Marshall".

Brent Marshall, Chief Administrative Officer



**REPORT OF THE
COMMUNITY AND CORPORATE AFFAIRS COMMITTEE
Minutes No. CCA-13-2019**

Minutes of the Community and Corporate Affairs Committee meeting held on Monday, October 28, 2019 at 3:00 p.m., in the Council Chambers, Halton Hills, Town Hall.

Members Present: Mayor R. Bonnette, (ex-Officio), Councillor J. Fogal, Chair, Councillor C. Somerville, Councillor T. Brown, Councillor J. Hurst, Councillor A. Lawlor, Councillor W. Farrow-Reed

Staff Present: A.B. Marshall, Chief Administrative Officer
H. Olivieri, Chief and Commissioner of Fire Services,
J. Linhardt, Commissioner of Planning and Development.
C. Mills, Commissioner of Transportation and Public Works,
W. Harris, Commissioner of Recreation and Parks,
M.J. Leighton, Manager of Accounting and Town Treasurer,
J. Diamanti, Commissioner of Corporate Services,
G. Cannon, Chief Librarian,
S. Jones, Clerk & Director of Legislative Services,
V. Petryniak, Deputy Clerk

Others Present: Councillors M. Albano, B. Inglis, B. Lewis

-
- 1. CALL TO ORDER**
 - 2. DISCLOSURE OF PECUNIARY INTEREST**
 - 3. COMMITTEE DELEGATIONS/PRESENTATIONS**

a. Catherine McLeod, Senior Arts and Culture Specialist

Catherine McLeod, Senior Arts and Culture Specialist gave a presentation to Committee regarding Culture Days 2019.

b. Jeff Leach, Leash Free Halton

Jeff Leach, Leash Free Halton gave a presentation to Committee regarding Off Leash Dog Park at Trafalgar Sports Park, Report RP-2019-0032. (Item 4c of this agenda)

c. Dharmen Dhaliah, Senior Manager - Climate Change and Asset Management

Dharmen Dhaliah, Senior Manager - Climate Change and Asset Management gave a presentation to Committee regarding the Town's Natural Assets Inventory and Valuation Project Update. (Item 4b of this agenda)

4. REPORTS & MEMORANDUMS FROM OFFICIALS – FOUR (4) ITEMS FOR RECOMMENDATION
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a. RECREATION AND PARKS MEMORANDUM NO. RP-2019-0008 dated October 4, 2019 regarding Investing in Canada: Community, Culture and Recreation Stream. (Recommendation No. CCA-2019-0081)

THAT MEMORANDUM NO. RP-2019-0008 dated October 4, 2019 regarding Investing in Canada: Community, Culture and Recreation Stream, be received for information.

CARRIED

b. RECREATION AND PARKS REPORT NO. RP-2019-0023 dated October 11, 2019 regarding the Town's Natural Assets Inventory and Valuation Project Update Report. (Recommendation No. CCA-2019-0082)

THAT Report No. RP-2019-0023 dated October 11, 2019 regarding the Town's Natural Assets Inventory and Valuation Project Update Report be received;

AND FURTHER THAT staff report back to Council with final outcome of the Town's Natural Assets Inventory and Valuation Project as outlined in Report RP-2019-0023 and required next steps in the second quarter of 2020.

CARRIED

c. RECREATION AND PARKS REPORT NO. RP-2019-0032 dated October 3, 2019 regarding the Off-Leash Park at Trafalgar Sports Park – Update. (Recommendation No. CCA-2019-0083)

THAT Report RP-2019-0032 dated October 3, 2019 regarding the Off-Leash Park at Trafalgar Sports Park – Update be received;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the updated Management Agreement as outlined in Report RP-2019-0032;

AND FURTHER THAT Council deny the request to implement a surcharge of \$5.00 per dog license;

AND FURTHER THAT Council approve the updated financing model as requested by Leash Free Halton Hills as outlined in Report RP-2019-0032 [\$15,500 total projected funding (5.2%) with \$8,000 funding available (2.7%)], and refer the project to Budget Committee for consideration as part of the 2020 Capital Budget;

AND FURTHER THAT any shortfall in the cashflow required for the project be funded from the Tax Rate Stabilization Reserve until funding is received through future revenues from the surcharge or fundraising and can be repaid to the reserve, as outlined in Report RP-2019-0032;

AND FURTHER THAT staff report back on the status of fundraising commitments and project status in 2020 as outlined in Report RP-2019-0032.

CARRIED as AMENDED

d. RECREATION AND PARKS REPORT NO. RP-2019-0033 dated October 1, 2019 regarding the Municipal Cemeteries By-law Update. (Recommendation No. CCA-2019-0084)

THAT Report RP-2019-0033 dated October 1, 2019 regarding the Municipal Cemeteries By-law Update be received;

AND FURTHER THAT staff be directed to carry out the public notice procedures outlined in the *Funeral, Burial and Cremation Services Act, 2002* for the Municipal Cemeteries By-law contained within Report RP-2019-0033;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the draft Municipal Cemeteries By-law as contained within Appendix A of Report RP-2019-0033, subject to any minor amendments due to the public notice process;

AND FURTHER THAT staff forward copies of the Municipal Cemeteries By-law as contained within Appendix A of Report RP-2019-0033 to the Bereavement Authority of Ontario (BAO) for filing and final approval;

AND FURTHER THAT Council direct staff to repeal the Municipal Cemeteries By-law 2012-0082, once the new By-law receives final approval from the BAO.

CARRIED

5. CLOSED SESSION

There was no closed session.

6. RECONVENE INTO OPEN SESSION

N/A

7. ADJOURNMENT

The meeting adjourned at 5:05 p.m.

Rick Bonnette, MAYOR

Suzanne Jones, CLERK



**REPORT OF THE
PLANNING, PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Minutes No. PPT-13-2019**

Minutes of the Planning, Public Works and Transportation Committee meeting held on Tuesday, October 29, 2019 at 3:00 p.m., in the Council Chambers Halton Hills Town Hall.

MEMBERS PRESENT: Councillor C. Somerville, Chair,
Councillor J. Fogal,
Councillor M. Albano,
Councillor B. Lewis,
Councillor M. Johnson,
Councillor B. Inglis

REGRETS: Mayor R. Bonnette, (Ex-Officio)

STAFF PRESENT: B. Marshall, Chief Administrative Officer;
S. Jones, Clerk and Director of Legislative Services,
C. Mills, Commissioner of Transportation and Public Works,
J. Linhardt, Commissioner of Planning and Sustainability,
W. Harris, Commissioner of Recreation and Parks,
H. Olivieri, Chief & Commissioner of Fire Services,
G. Cannon, Chief Librarian,
W. O'Donnell, Deputy Treasurer and Manager of Revenue & Taxation; R. Brown, Deputy Clerk

OTHERS PRESENT: Councillor T. Brown
Councillor A. Lawlor (arrived at 3:04 p.m.)

1. CALL TO ORDER

Councillor C. Somerville, Chair called the meeting to order at 3:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

NIL

3. COMMITTEE DELEGATIONS/PRESENTATIONS

3.a Jim Dowell of WSP and Lukasz Grobel of the Ministry of Transportation

J. Dowell of WSP and Lukasz Grobel of the Ministry of Transportation made a presentation to Committee regarding the GTA West Corridor Environmental Assessment Update.

3.b Melissa Ricci, Senior Policy Planner

J. Linhardt, Commissioner of Planning and Sustainability provided opening remarks and M. Ricci, Senior Policy Planner made a presentation to committee regarding the Premier Gateway Phase 2B Secondary Plan Terms of Reference.

3.c Slavica Josipovic, Manager of Building Services and Chief Building Official

S. Josipovic, Manager of Building Services and Chief Building Official made a presentation to committee regarding Two-Unit House Registration By-law.

4. REPORTS & MEMORANDUMS FROM OFFICIALS – EIGHT (8) ITEMS FOR RECOMMENDATION

4.a PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0044 dated October 14, 2019, with respect to the Terms of Reference for the Premier Gateway Phase 2B Employment Area Integrated Planning Project. (Recommendation No. PPT-2019-0081)

THAT Report PLS-2019-0044 dated October 14, 2019, with respect to the Terms of Reference for the Premier Gateway Phase 2B Employment Area Integrated Planning Project be received;

AND FURTHER THAT the Terms of Reference for the Premier Gateway Phase 2B Employment Area Integrated Planning Project, attached as Schedule A, be endorsed;

AND FURTHER THAT the Region of Halton be requested to reconfirm its commitment to service the Premier Gateway Phase 2B lands as stated in report CS-33-11/PW-53-11/LPS58-11 re: "2011 Water and Wastewater Servicing to Employment Lands in Halton";

AND FURTHER THAT a copy of this report be forwarded to the Ministry of Municipal Affairs and Housing, The Ministry of Transportation, the Region of Halton, Credit Valley Conservation and Conservation Halton for information.

CARRIED

4.b PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0053 dated October 18, 2019 regarding proposed Provincially Significant Employment Zones. (Recommendation No. PPT-2019-0082)

THAT Report PLS-2019-0053 regarding proposed Provincially Significant Employment Zones be received;

AND FURTHER THAT the staff recommendation to expand Provincially Significant Employment Zone number 18 into the Town of Halton Hills' existing Future Strategic Employment Areas be endorsed;

AND FURTHER THAT the Town Clerk forward a copy of Report PLS-2019-0053 to the Honourable Caroline Mulroney Minister of Transportation and the Honourable Steve Clark Minister of Municipal Affairs and Housing, Halton Area MPPs, Region of Halton, the City of Burlington, the Town of Milton and the Town of Oakville for their information.

CARRIED

4.c TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0033 dated October 8, 2019, regarding Amendments to Two-Unit House Registration By-law No. 2016-0005. (Recommendation No. PPT-2019-0083)

THAT Report No. TPW-2019-0033, dated October 8, 2019, regarding Amendments to Two-Unit House Registration By-law No. 2016-0005, be received;

AND FURTHER THAT the proposed amendments to the Two-Unit House Registration By-law No. 2016-0005, attached as Appendix B to the Report No. TPW-2019-0033, be adopted

CARRIED

4.d PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0069 dated October 15, 2019, regarding “North West Brampton Shale Resources Policy Review - Region of Peel Official Plan Amendment 32”. (Recommendation No. PPT-2019-0084)

THAT Report PLS-2019-0069, dated October 15, 2019, regarding “North West Brampton Shale Resources Policy Review - Region of Peel Official Plan Amendment 32”, be received for information.

CARRIED

4.e TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW 2019-0031 dated October 7, 2019, regarding the establishment of an Affordable Housing Working Group in Halton Hills. (Recommendation No. PPT-2019-0085)

THAT Report TPW-2019-0031 dated October 7, 2019, regarding the establishment of an Affordable Housing Working Group in Halton Hills, be received;

AND FURTHER THAT Council endorse the draft Terms of Reference for an Affordable Housing Working Group attached as Schedule One to this report;

AND FURTHER THAT Council direct staff to finalize the membership of the Working Group, and arrange a kick-off meeting for January/February 2020;

AND FURTHER THAT Council direct staff to provide periodic status reports to Planning, Public Works and Transportation Committee and Council on the ongoing work of the Affordable Housing Working Group.

CARRIED

4.f MEMORANDUM NO. PLS-2019-0009 dated October 8, 2019 regarding D12SUB17.001 - 340 Main Street North - Subdivision Registration. (Recommendation No. PPT-2019-0086)

THAT Memorandum No. PLS-2019-0009 dated October 8, 2019 regarding D12SUB17.001 - 340 Main Street North - Subdivision Registration be received for information.

CARRIED

4.g TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2019-0021 dated October 16, 2019 regarding Transportation Update. (Recommendation No. PPT-2019-0087)

THAT Memorandum No. TPW-2019-0021 dated October 16, 2019 regarding Transportation Update be received for information.

CARRIED

4.h PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0074 dated October 19, 2019 with respect to the GTA West Corridor Environmental Assessment Update (Recommendation No. PPT-2019-0088)

THAT Report No. PLS-2019-0074 dated October 19, 2019 with respect to the GTA West Corridor Environmental Assessment Update be received;

AND FURTHER THAT Town staff continue to evaluate the impacts of the Technically Preferred Route for the GTA West Corridor located within the draft Focused Analysis Area (FAA) introduced by the Ministry of Transportation on September 19, 2019 and report back to Council regarding any new information related to the GTA West Environmental Assessment and potential impacts within the Town of Halton Hills;

AND FURTHER THAT the Region of Halton be requested to expedite the resolution of Regional Official Plan Amendment No. 43 regarding Corridor Protection policies and related mapping in the Halton Region Official Plan at the earliest possible date once the GTA West Corridor Technically Preferred Route is confirmed in the spring of 2020;

AND FURTHER THAT Town staff be directed to develop a work plan that would initiate and expedite the resolution of Official Plan Amendment No. 21 to refine Corridor Protection policies and related mapping in the Town of Halton Hills Official Plan once the GTA West Corridor Technically Preferred Route is confirmed in the spring of 2020, and report back to Council with the said work plan;

AND FURTHER THAT the Region of Halton be requested to reconfirm its commitment to service the Halton Hills Premier Gateway Employment Area lands as previously stated in report CS-33-11/PW-53-11/LPS58-11 re: "2011 Water and Wastewater Servicing to Employment Lands in Halton";

AND FURTHER THAT the Region of Halton consider the comments set out in this report when Deferred Report No. LPS115-19/PW-48-19 (Comments on GTA West Public Information Centre # 2) is brought back to Regional Council;

* **AND FURTHER THAT the Province notify the Town of Halton Hills and the Region of Halton that areas outside of the 2019 Focused Analysis Area that are not needed for further study of the GTA West Highway Corridor;**

* **AND FURTHER THAT on confirmation of receipt of the consent of the Province, the Town of Halton Hills and the Region of Halton begin the process of removing the lands not identified by the Province as significant to the GTA West Highway Corridor, from the Corridor Protection Area;**

AND FURTHER THAT the Town Clerk forward a copy of Report PLS-2019-0074 to the GTA West Project Team as the Town's formal comments on the draft Technically Preferred Route;

AND FURTHER THAT the Town Clerk forward a copy of this report to the Ministry of Transportation, the Ministry of Municipal Affairs and Housing, the Town of Milton, the City of Brampton, the Regional Municipality of Halton, and the Regional Municipality of Peel for their information.

CARRIED AS AMENDED

5. CLOSED SESSION

NIL

6. RECONVENE INTO OPEN SESSION

NIL

7. ADJOURNMENT

The meeting adjourned at 4:32 p.m.

Rick Bonnette, MAYOR

Suzanne Jones, CLERK



Halton Hills Accessibility Advisory Committee

MINUTES

Minutes of the Halton Hills Accessibility Advisory Committee held on 25th day of September 2019, at 6:40 p.m., in the Esquering Room Halton Hills Town Hall.

MEMBERS PRESENT: J. Bray; C. Licznarski; LD. McKenzie; C. MacKewan; D. Sebalj; M. Lowe; K. Heffernan

REGRETS: Councillor J. Hurst, Chair; Councillor W. Farrow-Reed, Vice Chair; J. Pearce

STAFF PRESENT: K. Withers, Accessibility Coordinator

Karen Heffernan assumed the Chair.

1 General

A Disclosure of Conflicts of Interest

K. Heffernan called upon members of the Committee for any Disclosure of Conflicts of Interest they might have with items on the agenda.

None were declared.

B Councillor Hurst to provide the committee with an update regarding the kayak launch at Prospect Park.

Direction to Staff: - Moved to the November 13, 2019 agenda.

C K. Withers provided the committee with photographs and an update regarding the retrofitting of the accessible doors at MoldMaster Sportplex and identified future projects that are being requested.

Direction to Staff: - Future projects will be brought forward on the November 13, 2019 agenda for discussion.

D K. Withers provided the committee members with a copy of The Business of Accessibility booklet which provides information on how to make your main street business accessibility smart.

2 For Information, Announcements and Upcoming Event

- A K. Withers spoke to the committee regarding a concern that had been brought to her attention about the distance of the accessible parking spaces at the Town Hall to the front main doors. Committee members suggested that this be looked at when Town Hall redid the visitor parking lot.
- B K. Withers supplied the committee with information regarding the 2019 Joint Accessibility Advisory Committee meeting booked for Tuesday, November 19, 2019 in Burlington and if members would be interested in attending.
- C K. Heffernan advised the committee that a municipality had signed on with Uber for taxi scripts and accessible vehicles and that Uber was to cover their taxi scripts. K. Heffernan indicated with so many of our rides being contracted out rather than using the handivan, it would be an interesting way to increase the number of accessible vehicle options for residents. K. Heffernan indicated that when doing some research all she could find was Uber's accessibility features but couldn't find a press release about the initiative itself. <https://accessibility.uber.com/>

3 For Committee Review and Comment

- A NIL

4 Items for Next or Future Agenda(s)

- A K. Heffernan addressed the committee regarding Ontario Health Teams. K. Heffernan advised that the structure of health care is changing in Ontario to a regional model of care with a focus on the social determinants of health and health equity (i.e. income, transportation, housing, access to health care, education, etc.). In the past, the town was receiving funding from ministry of health for some of their recreational activities K. Heffernan asked if someone could clarify if the Town has signed a letter of intent to be part of the Connected Care Halton OHT. If not, could it be investigated and if they are, could transportation or city planning or bylaw representation be offered as an opportunity to showcase what the Town has to offer? The Region of Halton is one of the sponsors of the OHT as they have a great investment in housing/homelessness as well as LTC and adult day programs but they would not have the same lens necessarily as someone from the Town. <https://connectedcarehalton.ca/>

Direction to Staff: K. Withers to follow-up with Parks and Recreation staff.

- B K. Heffernan advised the committee that November is Fall Prevention Month across Ontario. K. Heffernan inquire whether the Town could use some of its platforms to send out messages re: how accessibility can help reduce falls (i.e. sidewalk clearing; maintaining your walkway; walkability as part of the Town's strategic plan; accessible transit; etc.). <https://www.fallsloop.com/>.

Direction to Staff: K. Withers to work with Communication staff to have something on the Town's website.

- 5 The meeting adjourned at 7:18 p.m.
- 6 Next Scheduled Meeting – December 18, 2019 moved to November 13, 2019

MINUTES

HERITAGE HALTON HILLS COMMITTEE

Minutes of the Heritage Halton Hills Committee held on Wednesday October 16, 2019, at 6:30 p.m. in the Esquering Room at Town Hall.

Members Present

D. Brock; Councillor T. Brown (Chair); B. Cosper; R. Denny; C. Donaldson; A. Douglas; S. Frick; G. Miller; J.M. Rowe; L. Quinlan; A. Walker

Staff Present

Laura Loney, Senior Heritage Planner; A. Mancuso, Information Governance & Records Management Specialist; B. Parker, Manager of Planning Policy; V. Petryniak, Deputy Clerk – Administration & Special Projects

General

1A Disclosure of Conflict or Pecuniary Interest

1B Receipt of Heritage Halton Hills Meeting Minutes dated September 18, 2019

Recommendation No. HERITAGE-2019-0037

THAT the Minutes of the Heritage Halton Hills Committee meeting held on September 18, 2019, be received for information.

CARRIED

1C Receipt of Heritage Halton Hills Confidential Meeting Minutes dated September 18, 2019

Recommendation No. HERITAGE-2019-0038

THAT the Confidential Minutes of the Heritage Halton Hills Committee meeting held on dated September 18, 2019, be received for information.

CARRIED

1D Councillor T. Brown welcomed new Senior Heritage Planner Laura Loney.

Programs & Properties (Designated, Listed, Other)

2A Heritage Halton Hills Priority Setting

L. Loney reviewed the current priority settings for Heritage Halton Hills as presented in July 2019 which covers the mandate of the Committee. She stated areas that should be worked on included establishing a priority list to designate properties; rework the mandate and workplan by updating the terms of reference which will help guide the Committee and help establish different rules; and focus on marketing and how to get the word out through heritage week with symposiums presented on topics of interest.

2B 2019 Heritage Property Grant Program – Inspections

L. Loney will connect with the owners of the properties to setup inspection dates.

2C 2020 Heritage Property Tax Refund Program (2019 Tax Year) Mailing

A. Mancuso stated the Town's Legal Coordinator was reviewing the mailing package which will be brought forward at the November for a December mail out date.

Information, Announcements & Upcoming Events

3A Heritage Poster Campaign Brainstorming

A. Douglas asked the Committee if they had any ideas for the poster campaign. The Committee discussed a variety of ideas which A. Douglas will take back to work with. She will present design ideas at a future meeting.

Adjournment

The meeting adjourned at 7:16 p.m.

Next Scheduled Meeting

Wednesday November 20, 2019

6:30 p.m.

Esquering Room, Town Hall, 1 Halton Hills Drive



BY-LAW NO. 2019-0057

A By-law to provide for the appointment of Private Parking Enforcement Officer

WHEREAS Section 15 of the Police Services Act, R.S.O. 1990, Chapter P. 15. Authorizes Council to pass by-laws for appointing a municipal law enforcement officer;

AND WHEREAS Section 227 of the Municipal Act, S.O. 2001, Chapter 25, authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any by-laws of Council;

AND WHEREAS Mobile Support Services Security will be appointed Private Parking Enforcement Officers for the purpose of performing private parking within the Corporation of the Town of Halton Hills.

AND WHEREAS on June 17, 2019, Council for the Town of Halton Hills adopted Report No. ADMIN-2019-0022, dated May 15, 2019, in which certain recommendations were made relating to Appointment of Private Parking Officer.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. THAT the Private Parking Officers and locations listed on Schedule "1" have the authority to enforce Parking by-laws within the Town of Halton Hills;
2. THAT By-law No. 2019-0027 be repealed in its entirety;
3. THAT this By-law shall come into full force and effect on its date of passing.

BY-LAW read and passed by the Council for the Town of Halton Hills this 11th day of November, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES

Schedule "1"

Private Parking Enforcement Officer and Appointment Date	Location of Appointment
Andrew LEWIS (June 17, 2019)	10-44 Holmesway – Acton ON Halton Community Housing Corporation
	46 Holmesway Place – Acton ON Halton Community Housing Corporation
Carrie IBBOTSON (June 17, 2019)	17 Elizabeth Drive – Acton ON Halton Community Housing Corporation
	11 Sargent Road – Georgetown ON Halton Community Housing Corporation
Jim ROSE (June 17, 2019)	3 Hyde Park Drive – Georgetown ON Halton Community Housing Corporation
	8 Durham Street – Georgetown ON Halton Community Housing Corporation
Martin SABOL (November 11, 2019)	1-68 Seed House Lane - Georgetown ON



BY-LAW NO. 2019-0058

A By-law to Amend the Two-Unit Registration By-law No. 2016-0005

WHEREAS Section 11 of the Municipal Act, 2001, S.O. 2001, C.25, as amended authorizes municipalities to enact this By-law;

AND WHEREAS Council has recommended that the Two-Unit Registration By-law No. 2016-0005 be amended as hereinafter set out;

AND WHEREAS said recommendation conforms to amendments to the Zoning By-law 2010-0050 introduced by the By-law No. 2019-0049, dated September 09, 2019;

AND WHEREAS on November 11, 2019 Council for the Town of Halton Hills adopted Report No.TPW-2019-0033 dated October 09, 2019 in which certain recommendations were made relating to amending Two-Unit House Registration By-law No. 2016-0005;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. That PART 1, DEFINITIONS, of Two-Unit House Registration By-law No. 2016-05 is hereby amended as follows:

“Accessory Dwelling Unit” means a second dwelling unit that is created within a single detached house, semi-detached house or row house (townhouse);

“Dwelling Unit” means a suite that:

- i. is used or intended to be used by one or more persons living together,
- ii. is operated as one housekeeping unit in which an occupant has exclusive possession of any part of that unit
- iii. contains cooking, eating, living, sleeping and sanitary facilities that are used only by the occupants of the unit;

“Two-Unit House” means a detached house, semi-detached house, or row House (townhouse) containing two dwelling units, one of which is an accessory dwelling unit.

1. That Subsection 6.(2) of Two-Unit House Registration By-law No. 2016-0005 is hereby amended as follows:

Notwithstanding Subsection 6.(1) of this By-law:

- i. pre-registration inspections for the purpose of compliance with the Ontario Building Code shall not be required where a building permit has been issued for the construction of a new accessory unit or a new two-unit house providing that the registration is approved no later than three months after the time when all inspections associated with that building permit have been conducted and passed;
- ii. pre-registration inspections for the purpose of compliance with the Fire Code shall not be required unless an accessory dwelling unit has been constructed prior to July 14, 1994;

- iii. pre-registrations inspection for the purpose of compliance with the Property Standards By-law shall not be required where a building permit has been issued for the construction of a new two-unit house providing that the registration is approved no later than three months after the time when all inspections associated with that building permit have been conducted and passed.

BY-LAW read and passed by the Council for the Town of Halton Hills this 11th day of November, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES



BY-LAW NO. 2019-0059

A By-law to Amend By-law No. 2019-0042 regarding delegated authority relating to assessment and taxation appeal matters to the Town Treasurer or his/her designate.

WHEREAS Section 33, 34, 39.1, 40 and/or 40.1 of the *Assessment Act*, R.S.O. 1990 c. A.31, as amended (hereinafter referred to as the “Act”) allows a municipality to complain to the Assessment Review Board (ARB) regarding the assessment value of a property;

AND WHEREAS Section 227 of the Municipal Act 2001 states that it is the role of the officers and employees of the municipality to carry out duties required under any Act and duties assigned by the Municipality;

AND WHEREAS the Council of the Town of Halton Hills deems it appropriate to enact this By-Law for the purposes of delegating its duties and discretion with respect to such complaints to the persons holding the position with the Town of Halton Hills as outlined herein;

AND WHEREAS on September 9, 2019, Council for the Town of Halton Hills approved Report No. CORPSERV-2019-0035, dated July 24, 2019, in which certain recommendations were made relating to the Delegation of Authority relating to assessment and taxation appeal matters;

AND WHEREAS since the passing of By-law No. 2019-0042 the consulting firm of Municipal Tax Advisory Group that was delegated the authority to act on behalf and represent the Town of Halton Hills in appeal matters has changed its name to MTAG Paralegal Professional Corporation;

AND WHEREAS the Council of the Town of Halton Hills deems it appropriate to amend By-Law No. 2019-0042 for the purposes of ensuring that the accurate name of the organization that they have delegated authority to act on behalf and represent the Town of Halton Hills in appeal matters is reflected in the Town’s By-laws.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. THAT Section 5 of By-law No. 2019-0042 is hereby amended as follows:
 5. The consulting firm of **MTAG Paralegal Professional Corporation** act on behalf and represent the Town of Halton Hills in appeal matters.

BY-LAW read and passed by the Council for the Town of Halton Hills this 11th day of November 11, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES



BY-LAW NO. 2019-0060

A By-law to adopt the proceedings of the Council Meeting held on the 11th day of November, 2019 and to authorize its execution.

WHEREAS Section 5(3) of *The Municipal Act*, 2001, c.25, as amended, provides that Council's powers shall be exercised by by-law;

AND WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the *Municipal Conflict of Interest Act*, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

BY-LAW read and passed by the Council for the Town of Halton Hills this 11th day of November, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES