



## **MINUTES**

### **COUNCIL MEETING**

**MONDAY, SEPTEMBER 9, 2019**

The Town of Halton Hills Council met this 9<sup>th</sup> day of September, 2019 in the Council Chambers, Halton Hills Town Hall, commencing at 4:02 p.m., with Mayor R. Bonnette in the Chair and reconvened into Open Session at 6:00 p.m.

**MEMBERS PRESENT:** Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano, Councillor J. Hurst, Councillor T. Brown, Councillor B. Lewis, Councillor W. Farrow-Reed, Councillor M. Johnson, Councillor B. Inglis, Councillor A. Lawlor

**STAFF PRESENT :** A. B. Marshall, Chief Administrative Officer,  
(Closed Session) C. Mills, Commissioner of Transportation & Public Works,  
J. Linhardt, Commissioner of Planning & Sustainability,  
W. Harris, Commissioner of Recreation & Parks,  
J. Diamanti, Commissioner of Corporate Services,  
B. Morrison, Deputy Chief, Fire Services,  
M.J. Leighton, Manager of Accounting and Town Treasurer,  
G. Cannon, Chief Librarian,  
V. Petryniak, Deputy Clerk,  
H. Kaufmann, Recreation Supervisor,  
A. Fuller, Manager of Corporate Communications,  
M. Van Ravens, Manager of Transportation,  
K. Okimi, Manager of Parks & Open Space,  
S. Jones, Clerk & Director of Legislative Services

**STAFF PRESENT :** A. B. Marshall, CAO,  
(Open Session) C. Mills, Commissioner of Transportation & Public Works,  
J. Linhardt, Commissioner of Planning & Sustainability,  
W. Harris, Commissioner of Recreation & Parks,  
J. Diamanti, Commissioner of Corporate Services,  
B. Morrison, Deputy Chief, Fire Services,  
M.J. Leighton, Manager of Accounting and Town Treasurer,  
G. Cannon, Chief Librarian,  
S. Jones, Clerk & Director of Legislative Services,  
R. Brown, Deputy Clerk

**\* Denotes Change From Council Agenda**

**1. OPENING OF THE COUNCIL MEETING**

Mayor R. Bonnette called the meeting to order at 4:00 p.m. in the Council Chambers.

**2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS**

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

Resolution No. 2019-0145

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor B. Lewis

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.1 OFFICE OF THE CAO REPORT NO. ADMIN-2019-0031 dated August 20, 2019 regarding personal matters about an identifiable individual including municipal or local board employees. (Revoke a Business Licence)

2.2 RECREATION AND PARKS MEMORANDUM NO. RP-2019-0007 dated August 27, 2019 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly with the contractual or other negotiations of a person, group of persons, or organizations. (Special Event Update)

CARRIED

**3. RECESS AT THE CALL OF THE CHAIR**

Mayor R. Bonnette called for a recess at 4:35 p.m.

**4. RECONVENE INTO OPEN SESSION**

Resolution No. 2019-0146

Moved by: Councillor C. Somerville

Seconded by: Councillor T. Brown

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened into Open Session at 6:00 p.m.

**5. NATIONAL ANTHEM**

**6. ANNOUNCEMENTS**

**6.1 39<sup>th</sup> Annual Terry Fox Run**

Councillor J. Hurst announced that Sunday, September 16 is the 39th Annual Terry Fox Run taking place in Acton and Georgetown. Funds raised from the Terry Fox runs go towards Cancer Research.

**6.2 Climate Change Emergency Motion**

Councillor J. Fogal announced that she will be bringing forward a Climate Change Emergency Motion to Halton Region Council similar to the Motion that Town of Halton Hills Council passed. There are Climate Change Action Rally's being held on September 20 in Dominion Gardens Park and September 26 outside the Acton Arena.

**6.3 Train Track Repairs**

Mayor R. Bonnette announced that the train tracks on Highway 7 and Mill Street in Acton have been repaired.

**6.4 Tourism Advisory Committee**

Mayor R. Bonnette announced that Councillor A. Lawlor has been appointed as the Chair of the Tourism Advisory Committee.

**6.5 CARF Accreditation for Hillsvew Active Living Centres and the Town's Recreation and Parks Department**

Mayor Bonnette announced that the Hillsvew Active Living Centres and the Town's Recreation and Parks Department have successfully achieved their third three-year accreditation status through CARF International.

**6.6 Culture Days**

Mayor R. Bonnette announced that everyone is invited to participate in Culture Days this September 27, 28 and 29. This annual three day event is jam packed with over 60 free hands-on and behind-the-scenes arts and culture activities for all ages.

**7. EMERGENCY BUSINESS MATTERS**

**8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST**

- 8.1 Mayor R. Bonnette declared a pecuniary/conflict of interest with respect to Confidential Report No. PLS-2019-0062, Item No. 13.2 of the minutes (Report of the Planning, Public Works and Transportation Committee Meeting held on August 27, 2019 - Item No. 5.a of the minutes) as the applicant for the Minor Variance property is kitty corner to his backyard. He did not partake in any discussions or voting on this matter.
- 8.2 Councillor B. Inglis declared a pecuniary/conflict of interest with respect to Item No. 11.3.c - Report No. PLS-2019-0061, of the minutes as he has an immediate family member that abuts the property in the report. He did not partake in any discussions or voting on this matter.

**9. COUNCIL DELEGATIONS/PRESENTATIONS**

**9.1 Warren Harris, Commissioner of Recreation and Parks**

Warren Harris, Commissioner of Recreation and Parks made a presentation to Council regarding the Recreation and Parks Strategic Action Plan Update.

(Refer to Item No. 13.1 of these Minutes, Report of the Community and Corporate Affairs Committee Meeting held on August 26, 2019)

**10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL**

Resolution No. 2019-0147

Moved by: Councillor M. Albano

Seconded by: Councillor M. Johnson

THAT the following minutes are hereby approved:

10.1 Minutes of the Council Meeting held on July 8, 2019.

10.2 Minutes of the Special Council Meeting held on July 8, 2019.

10.3 Confidential Minutes of the Special Council Meeting held on July 8, 2019.

CARRIED

**11. GENERAL COMMITTEE**

Resolution No. 2019-0148

Moved by: Councillor B. Lewis

Seconded by: Councillor W. Farrow-Reed

THAT Council do now convene into General Committee.

CARRIED

Councillor J. Hurst assumed the role of Presiding Officer.

**11.1 Public Meetings / Hearings**

NIL

**11.2 Delegations/Presentations regarding items in General Committee**

NIL

**11.3 Municipal Officers Reports to be Considered by General Committee**

**11.3.a OFFICE OF THE CAO REPORT NO. ADMIN-2019-0032 dated August 22, 2019 regarding Appointments to the 2019-2022 Tourism Advisory Committee.**

Recommendation No. GC-2019-0064

THAT Report No. ADMIN-2019-0032 dated August 22, 2019 regarding Appointments to the 2019-2022 Tourism Advisory Committee, be received;

AND FURTHER THAT Council appoint the persons recommended by the selection committee to the Tourism Advisory Committee, as set out in confidential Appendix 1 to this Report.

CARRIED

**11.3.b PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0059 dated July 29, 2019, regarding the Final Recommendation Report for Accessory Dwelling Units in Halton Hills (Official Plan Amendment No. 38 and Amendment to Comprehensive Zoning By-law 2010-0050.**

Recommendation No. GC-2019-0065

THAT Report No. PLS-2019-0059, dated July 29, 2019, regarding the Final Recommendation Report for Accessory Dwelling Units in Halton Hills (Official Plan Amendment No. 38 and Amendment to Comprehensive Zoning By-law 2010-0050, be received;

AND FURTHER THAT Council adopt Official Plan Amendment No. 38, dated July 2019 (attached as SCHEDULE 1 to this report);

AND FURTHER THAT the municipally initiated Zoning By-law Amendment to Comprehensive Zoning By-law 2010-0050, as amended, as shown on SCHEDULE 2 to this report be approved;

AND FURTHER THAT in accordance with Section 34(17) of the Planning Act, no further notice is determined to be necessary.

CARRIED

**11.3.c PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0061 dated August 19, 2019, with respect to “Recommendation Report for Removal of Holding (H5) Provision for 25 Beaver Street (Glen Williams)”.**

Recommendation No. GC-2019-0066

THAT Report No. PLS-2019-0061, dated August 19, 2019, with respect to “Recommendation Report for Removal of Holding (H5) Provision for 25 Beaver Street (Glen Williams)”, be received;

AND FURTHER THAT the request to remove the Holding (H5) Provision from Zoning By-law 2010-0050, as amended, for the lands legally described as Lots 1 and 2, Block A, Plan 10, as in 57603, Town of Halton Hills, Regional Municipality of Halton, Municipally known as 25 Beaver Street (Glen Williams), be approved;

AND FURTHER THAT the necessary By-law be enacted to authorize the removal of the Holding (H5) Provision as generally shown in SCHEDULE 5 of this report.

CARRIED

**11.3.d PLANNING AND SUSTAINABILITY MEMORANDUM NO. PLS-2019-0005 dated August 13, 2019 regarding Cannabis Cultivation and Processing - Notice of Passing.**

Recommendation No.GC-2019-0067

THAT Memorandum No. PLS-2019-0005 dated August 13, 2019 regarding Cannabis Cultivation and Processing - Notice of Passing be received for information.

CARRIED

**11.3.e MEMORANDUM NO. PLS-2019-0006**

Recommendation No.GC-2019-0068

THAT Memorandum No. PLS-2019-0006 dated August 14, 2019 regarding D09OPA18.001 & D14ZBA18.002 - 284 Queen Street East (Acton) - Notice of Passing be received for information.

CARRIED

**11.4 Adjourn back into Council**

Recommendation No.GC-2019-0069

THAT General Committee do now reconvene into Council.

CARRIED

**12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL**

Resolution prepared to adopt the Recommendations of the General Committee

Resolution No. 2019-0149

Moved by: Councillor T. Brown

Seconded by: Councillor C. Somerville

THAT the recommendations regarding the Reports & Memorandums from the Monday, September 9, 2019 General Committee Meeting are hereby adopted:

GC-2019-0064

GC-2019-0065

GC-2019-0066

GC-2019-0067

GC-2019-0068

CARRIED

**13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)**

Resolution No. 2019-0150

Moved by: Councillor M. Albano

Seconded by: Councillor B. Inglis

THAT the following items are hereby approved:

13.1 Report of the Community and Corporate Affairs Committee Meeting held on August 26, 2019.

13.2 Report of the Planning, Public Works and Transportation Committee Meeting held on August 27, 2019

13.3 Confidential Minutes of the Community and Corporate Affairs Committee Meeting held on August 26, 2019.

13.4 Confidential Minutes of the Planning, Public Works and Transportation Committee Meeting held on August 27, 2019.

CARRIED



#### **14. RECEIPT OF MINUTES OF ADVISORY/SPECIAL COMMITTEES**

Resolution No. 2019-0151

Moved by: Councillor M. Johnson

Seconded by: Councillor J. Hurst

THAT the following minutes are hereby received for information:

- 14.1 Minutes of the Downtown Georgetown BIA Board Meeting held on May 14, 2019.
- 14.2 Minutes of the Committee of Adjustment Meeting held on June 12, 2019.
- 14.3 Minutes of the Committee of Adjustment Meeting held on July 3, 2019.
- 14.4 Minutes of the Downtown Georgetown BIA Board Meeting held on July 9, 2019.
- 14.5 Minutes of the Site Alteration Committee Meeting held on July 18, 2019.
- 14.6 Minutes of the Heritage Halton Hills Committee Meeting held on June 19, 2019.
- 14.7 Minutes of the Heritage Halton Hills Committee Workshop held on July 17, 2019.
- 14.8 Confidential Minutes of the Heritage Halton Hills Committee Meeting held on June 19, 2019.
- 14.9 Confidential Minutes of the Heritage Halton Hills Committee Workshop held on July 17, 2019.

CARRIED

#### **15. PETITIONS/COMMUNICATIONS/MOTIONS**

##### **15.1 Motion regarding Temporary Parking Provisions**

Resolution No. 2019-0152

Moved by: Councillor M. Johnson

Seconded by: Councillor J. Fogal

WHEREAS parking in residential areas in Halton Hills has become increasingly difficult over time due to residents owning more cars than can be accommodated on their property;

AND WHEREAS residents have been utilizing the town-owned boulevards, roadsides, town parks and other solutions for parking their cars both overnight and during daytime hours;

AND WHEREAS Town of Halton Hills Council and staff have received numerous complaints from residents regarding people parking in contravention to the Town's parking by-laws including parking inappropriately over sidewalks, on grass boulevards or over the 5 hour maximum parking limit;

AND WHEREAS the Town will be initiating a detailed parking study in the Fall of 2019 with recommendations to address concerns from residents

AND WHEREAS the Study is expected to be completed in the Spring of 2020;

AND WHEREAS residents with disabilities may need to accommodate more vehicles than can be accommodated on their properties due to an attendant or family member being required to stay for periods of time to provide care to the a disabled person;

AND WHEREAS vehicles used to transport disabled persons may be larger than most regular vehicles and therefore, required larger or additional parking spaces, or may require empty space beside them to allow handicapped access;

AND WHEREAS many people with disabilities have expressed frustration about receiving parking tickets due to the special requirements;

THEREFORE IT BE RESOLVED that on an interim basis, until the Town's Parking Study is completed and recommendations have been approved by Council, the following changes to the existing parking permissions will be made;

1. That the existing 5 hour on-street parking limit be extended to 6 hours, and that the 6 hour on-street parking limit come into effect as of September 30, 2019 to provide Town staff time to make the necessary changes to signage, parking tickets, parking software, and for the new 6 Hour Set Fine wording to be submitted and approved by the Attorney General as per the required legislation;
2. That individuals who have been issued an accessible parking permit by the Province of Ontario will be exempt from on-street parking limits, except during the Winter Control Ban;

AND FURTHER THAT individuals who have been issued an accessible parking permit by the Province of Ontario must clearly display the permit on the front dashboard of the vehicle to ensure it is visible at all times;

AND FURTHER THAT it is the responsibility of individuals who have been issued an accessible parking permit to be aware of Regulation 581 of the Highway Traffic Act – *Accessible Parking For Persons With Disabilities* - to understand restrictions surrounding use of said permit;

AND FURTHER THAT consideration for people with disabilities and their resultant parking needs be considered during the Town Parking Study that will be initiated in the Fall, so that accommodation can be made to meet their needs;

AND FURTHER THAT it is the responsibility of all residents to first utilize available parking spaces in their driveways and garages prior to utilizing on-street parking;

AND FURTHER THAT the changes to parking permissions, as outlined in this motion, be put into force on a temporary basis until the Town Parking Study is completed and approved by Town Council;

AND FURTHER THAT the Town's Winter Control Parking Ban remain in effect.

CARRIED

## **15.2 Motion regarding Allowing Backyard Chickens in Urban Areas**

Resolution No. 2019-0153

Moved by: Councillor C. Somerville

Seconded by: Councillor M. Albano

WHEREAS the popularity for urban agriculture is growing across numerous Ontario municipalities including but not limited to Brampton, Niagara Falls, Cambridge, Kingston, and Caledon;

AND WHEREAS a number of Halton Hills residents have enquired about the Town allowing backyard hens in urban residential areas;

AND WHEREAS allowing backyard hens in urban areas poses both community benefits, and community challenges;

THEREFORE BE IT RESOLVED that Town staff initiate a public process through the Town's Public Engagement platform, in order for residents to provide opinion as to whether they support or not support allowing backyard hens within urban residential areas of the Town of Halton Hills, and if supported what restrictions should be implemented; such as setbacks, registration of chicken coops, number of hens etc.;

AND FURTHER THAT the public engagement include an on-line survey through Let's Talk and a public meeting in order for residents to provide feedback;

AND FURTHER THAT staff report back to Council on the results of the public engagement and recommendations by Spring, 2020.

CARRIED

**16. ADVANCE NOTICE OF MOTION**

**17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE**

Councillor A. Lawlor highlighted pages 7-16 of the General Information Package dated September 9, 2019, the letter from Credit Valley Conservation dated May 17, 2019 regarding Modernizing Conservation Authority Operations - CA Act and Bill 108 - Schedule 2.

Councillor M. Johnson requested that the letter to the Minister from Conservation Halton regarding Modernizing Conservation Authority Operations - CA Act and Bill 108 - Schedule 2 be included in the next General Information Package.

Mayor R. Bonnette advised that he would be bringing a Motion to the next Council Meeting with respect to pages 28-33 of the General Information Package the letter from the Town of Wasaga Beach dated August 28, 2019 regarding Municipal Amalgamation, supporting the resolution referenced in the letter.

Resolution No. 2019-0154

Moved by: Councillor J. Fogal

Seconded by: Councillor M. Albano

THAT the General Information Package dated September 9, 2019 be received.

CARRIED

## **18. MOTION TO APPROVE CLOSED SESSION ITEMS**

### **2.1**

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0031 dated August 20, 2019 regarding personal matters about an identifiable individual including municipal or local board employees. (Revoke a Business Licence)

#### Resolution No. 2019-0155

Moved by: Councillor J. Fogal

Seconded by: Councillor M. Albano

THAT Confidential Report No. ADMIN-2019-0031 dated August 20, 2019 regarding personal matters about an individual, including municipal or local board employees (Revoke a Business Licence), be received;

AND FURTHER THAT Staff carry out Council's direction on this matter.

CARRIED

### **2.2**

RECREATION AND PARKS MEMORANDUM NO. RP-2019-0007 dated August 27, 2019 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly with the contractual or other negotiations of a person, group of persons, or organizations. (Special Event Update)

#### Resolution No. 2019-0156

Moved by: Councillor A. Lawlor

Seconded by: Councillor B. Inglis

THAT Memorandum No. RP-2019-0007 dated August 27, 2019 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organizations (Special Event Update), be received for information.

CARRIED

## **19. CONSIDERATION OF BYLAWS**

### Resolution No. 2019-0157

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor B. Lewis

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

### **BY-LAW NO. 2019-0042**

A By-law to delegate authority relating to assessment and taxation appeal matters to the Town Treasurer or his/her designate.

### **BY-LAW NO. 2019-0043**

A By-law to authorize the appointment of the Clerk and Director of Legislative Services and the Information Governance and Records Management Specialist as head of the municipality for the purposes of the Municipal Freedom of Information and Protection of Privacy Act.

### **BY-LAW NO. 2019-0044**

A By-law to amend By-law No. 2019-0030 for the appointment of Municipal Law Enforcement Officers for the purpose of enforcing the Town's Parking By-laws, and other By-laws as designated by the Clerk and Director of Legislative Services.

### **BY-LAW NO. 2019-0045**

A By-law to assume the Public Services and Street, namely, Trinity Court, within Subdivision Plan 20-1023.

### **BY-LAW NO. 2019-0046**

A By-law to assume the Public Services and Streets within Subdivision Plan 20M-1128.

### **BY-LAW NO. 2019-0047**

A By-law to remove the Holding (H5) Provision from Zoning By-law 2010-0050, as amended for the lands legally described as Lots 1 and 2, Block A, Plan 10, as in 57603, \Town of Halton Hills, Regional Municipality of Halton, Municipally known as 25 Beaver Street (Glen Williams).

### **BY-LAW NO. 2019-0048**

A By-law to adopt Amendment No. 38 to the Official Plan of the Town of Halton Hills - Accessory Apartments (Accessory Dwelling Units).

**BY-LAW NO. 2019-0049**

A By-law to Amend Town of Halton Hills Zoning By-law 2010-0050.

**BY-LAW NO. 2019-0050**

A By-law to adopt Amendment No. 37 to the Official Plan of the Town of Halton Hills - Downtown Georgetown Secondary Plan (aka Destination Downtown).

**BY-LAW NO. 2019-0051**

A By-law to adopt the proceedings of the Council Meeting held on the 9th day of September, 2019 and to authorize its execution.

CARRIED

**20. ADJOURNMENT**

Resolution No. 2019-0158

Moved by: Councillor C. Somerville

Seconded by: Councillor B. Lewis

THAT this Council meeting do now adjourn at 7:36 p.m.

CARRIED

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Rick Bonnette, MAYOR

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Suzanne Jones, CLERK