



**REPORT OF THE
COMMUNITY AND CORPORATE AFFAIRS COMMITTEE
Minutes No. CCA-11-2019**

Minutes of the Community and Corporate Affairs Committee meeting held on Monday, September 16, 2019 at 3:02 p.m., in the Council Chambers, Halton Hills, Town Hall.

MEMBERS PRESENT: Mayor R. Bonnette, (Ex-Officio),
Councillor J. Fogal, Chair,
Councillor C. Somerville,
Councillor J. Hurst,
Councillor W. Farrow-Reed,
Councillor A. Lawlor,
Councillor T. Brown (arrived at 3:26 p.m.)

STAFF PRESENT: A.B. Marshall, Chief Administrative Officer;
J. Diamanti, Commissioner of Corporate Services;
W. Harris, Commissioner of Recreation and Parks;
J. Linhardt, Commissioner of Planning and Sustainability;
H. Olivieri, Chief and Commissioner of Fire Services;
M. Leighton, Treasurer and Manager of Accounting;
B. Andrews, Director of Engineering;
G. Cannon, Chief Librarian;
R. Brown, Deputy Clerk

OTHERS PRESENT: Councillor M. Albano, Councillor B. Lewis,
Councillor B. Inglis

1.

A. CALL TO ORDER

Council J. Fogal, Chair called the meeting to order at 3:02 p.m.

B. ADDENDUM AGENDA ITEMS

3.a Janet Foster, United Way Halton & Hamilton Presentation to Committee regarding the 2019 United Way Campaign Kick-off.

3.b Harry Olivieri, Chief and Commissioner of Fire Services Presentation to Committee regarding the Fire Services Update – Fire at 72 Forsyth Crescent, Georgetown.

(Moved from Closed Session to Open Session)

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary/conflict of interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

3.a Janet Foster, United Way Halton & Hamilton

J. Foster from United Way Halton and Hamilton gave a presentation to Committee regarding the 2019 United Way Campaign Kick-off.

3.b Harry Olivieri, Chief and Commissioner of Fire Services

H. Olivieri, Chief and Commissioner of Fire Services gave a presentation to Committee regarding the Fire at 72 Forsyth Crescent, Georgetown.

<p>4. REPORTS & MEMORANDUMS FROM OFFICIALS – FIVE (5) ITEMS FOR RECOMMENDATION</p>

4.a CORPORATE SERVICES REPORT NO. CORPSERV-2019-0032 dated July 30, 2019, regarding the Operating Budget Status as at June 30, 2019. (Recommendation No. CCA-2019-0072)

THAT Report No. CORPSERV-2019-0032, dated July 30, 2019, regarding the Operating Budget Status as at June 30, 2019 be received for information.

CARRIED

4.b CORPORATE SERVICES REPORT NO. CORPSERV-2019-0033 dated August 16, 2019 regarding Capital Budget Status as at June 30, 2019 (Recommendation No. CCA-2019-0073)

THAT Report No. CORPSERV-2019-0033 dated August 16, 2019 regarding Capital Budget Status as at June 30, 2019 be received;

AND FURTHER THAT staff be authorized to transfer \$128,775 from various funding sources including other capital projects and the Capital Replacement Reserve to finance unfunded project scope changes as outlined in Table 1.

CARRIED

4.c CORPORATE SERVICES REPORT NO. CORPSERV-2019-0034 dated September 16, 2019 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at June 30, 2019. (Recommendation No. CCA-2019-0074)

THAT Report No. CORPSERV-2019-0034 dated September 16, 2019 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at June 30, 2019 be received as information.

CARRIED

4.d RECREATION AND PARKS REPORT NO. RP-2019-0028 dated September 3, 2019 regarding Henry Thomas Shepherd MBE Park. (Recommendation No. CCA-2019-0075)

THAT Report RP-2019-0028 dated September 3, 2019 regarding Henry Thomas Shepherd MBE Park be received;

AND FURTHER THAT Council approve the naming of Dayfoot Drive Park as Henry Thomas Shepherd, MBE Park in accordance with the Park Naming Policy.

CARRIED

4.e RECREATION AND PARKS REPORT NO. RP-2019-0037 dated August 23, 2019, regarding the Award of RFQ-091-19 for Contractor of the Hillcrest Cemetery House Abatement and Renovations Project, (Recommendation No. CCA-2019-0076)

THAT Report No. RP-2019-0037 dated August 23, 2019, regarding the Award of RFQ-091-19 for Contractor of the Hillcrest Cemetery House Abatement and Renovations Project be received;

AND FURTHER THAT First Response Environmental 2012 Inc., 26 Burford Road, Hamilton Ontario L8E 3C7 be awarded the contract for the Hillcrest Cemetery House Abatement and Renovations Project for a total amount of \$55,031.00 (including HST);

AND FURTHER THAT Council authorize the transfer of required funds, in the amount of \$45,057.12 from the Trust Fund reserve established for the Hillcrest Cemetery Account # 93-00-0000-0992 to the current Capital Account # 8500-11-1903.

CARRIED

5. CLOSED SESSION

Recommendation No. CCA-2019-0077

THAT the Community and Corporate Affairs Committee hereby convene into Closed Session for the following purposes:

- 5.a OFFICE OF THE CAO REPORT NO. ADMIN-2019-0033 dated September 10, 2019 regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Norval)
- 5.b RECREATION AND PARKS REPORT NO. RP-2019-0029 dated September 3, 2019 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Parkland)
- 5.c RECREATION AND PARKS REPORT NO. RP-2019-0030 dated September 4, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Agreement)

CARRIED

Committee moved into Closed Session at 4:24 p.m.

6. RECONVENE INTO OPEN SESSION

Committee reconvened into Open Session at 4:46 p.m.

CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – THREE (3) ITEMS FOR RECOMMENDATION

- 5.a OFFICE OF THE CAO REPORT NO. ADMIN-2019-0033 dated September 10, 2019 regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Norval). (Recommendation No. CCA-2019-0078)**

THAT Report No. ADMIN-2019-0033 dated September 10, 2019 regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Norval), be received;

AND FURTHER THAT staff carry out any recommendations as noted in the Confidential Minutes of the Community and Corporate Affairs Committee dated September 16, 2019.

CARRIED

- 5.b RECREATION AND PARKS REPORT NO. RP-2019-0029 dated September 3, 2019 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Parkland). (Recommendation No. CCA-2019-0079)**

THAT Report No. RP-2019-0029 dated September 3, 2019 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Parkland) be received;

AND FURTHER THAT staff carry out any recommendations as noted in the Confidential Minutes of the Community and Corporate Affairs Committee dated September 16, 2019.

CARRIED

5.c RECREATION AND PARKS REPORT NO. RP-2019-0030 dated September 4, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Agreement). (Recommendation No. CCA-2019-0080)

THAT Report No. RP-2019-0030 dated September 4, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Agreement) be received;

AND FURTHER THAT staff carry out any recommendations as noted in the Confidential Minutes of the Community and Corporate Affairs Committee dated September 16, 2019.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 4:47 p.m.

Rick Bonnette, MAYOR

Suzanne Jones, CLERK