TOWN OF HALTON HILLS
Working Together Working for You!

AGENDA
COUNCIL MEETING

Monday, September 30, 2019, Call to Order 6:00 p.m. in the Council Chambers.

Halton Hills Town Hall, Council Chambers

1 Halton Hills Drive

WE REQUEST YOUR CO-OPERATION IN MAINTAINING THE FOCUS AT COUNCIL MEETINGS. PLEASE REFRAIN FROM TALKING DURING DELEGATION PRESENTATIONS, AND PLEASE ENSURE THAT ALL PAGERS AND CELLULAR TELEPHONES ARE SWITCHED TO A NON-AUDIBLE FUNCTION

Pages

1. **OPENING OF THE COUNCIL MEETING**

   6:00 p.m. Council Chambers

2. **CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS**

3. **RECESS AT THE CALL OF THE CHAIR**

4. **RECONVENE INTO OPEN SESSION**

5. **NATIONAL ANTHEM**

6. **ANNOUNCEMENTS**

   1. **October is Canadian Public Library Month**

   2. **Arts and Culture Working Group - Call for Applications**

   3. **Town's Economic Prosperity, Cultural Vibrancy and Tourism Opportunities**

      (Video)

   4. **Limehouse Kiln Society**

7. **EMERGENCY BUSINESS MATTERS**

8. **DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST**

9. COUNCIL DELEGATIONS/PRESENTATIONS

1. Heather Kaufmann, Recreation Supervisor - Community Development

Presentation regarding Rogers Hometown Hockey - Town of Halton Hills October 5 and 6, with opening remarks by Warren Harris, Commissioner of Recreation and Parks.

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

1. Minutes of the Council Meeting held on September 9, 2019. 5

2. Confidential Minutes of the Council Meeting held on September 9, 2019.

(Under Separate Cover)

11. GENERAL COMMITTEE

COUNCIL TO CONVENE INTO GENERAL COMMITTEE

Councillor Bob Inglis, Chair

Vet Reports to be considered at General Committee

1. Public Meetings / Hearings

a. Appeal Hearing 20

Appeal of Site Alteration Committee decision dated July 18, 2019 regarding a Site Alteration Permit for the property known as 9268 Fifth Line, Halton Hills (SA-18028).

(Site Alteration Committee Minutes dated July 18, 2019 attached for reference)

2. Delegations/Presentations regarding items in General Committee

a. David Ellis and Ryan Bissonette of the Ministry of Transportation

Presentation to General Committee regarding Highway 401 Expansion Project Update.

(Refer to Item No. 11.3.a of the Agenda, Memorandum No. TPW-2019-0020)

3. Municipal Officers Reports to be Considered by General Committee

All Reports and Memorandums considered in General Committee are deemed “Emergency Action Items” or “For Information Items” which require final disposition by Council at this meeting.

Reports will be automatically held if there is a presentation, delegation, or public meeting on the matter.

a. MEMORANDUM NO. TPW-2019-0020 (AUTOMATIC HOLD) 24

TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2019-0020 dated September 17, 2019 regarding Highway 401 Expansion Project Update.

b. REPORT NO. ADMIN-2019-0028 26

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0028 dated September 17, 2019 regarding 2020 Council and Committee Calendar.

c. REPORT NO. RP-2019-0034 30

RECREATION AND PARKS REPORT NO. RP-2019-0034 dated August 23, 2019 regarding Hillsview Active Living Centre Georgetown - Lease Renewal.

4. Adjourn back into Council

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

1. Report of the Community and Corporate Affairs Committee Meeting held on September 16, 2019. 34

2. Report of the Planning, Public Works and Transportation Committee Meeting held on September 17, 2019. 40

3. Confidential Minutes of the Community and Corporate Affairs Committee Meeting held on September 16, 2019.

(Under Separate Cover)

14. RECEIPT OF MINUTES OF ADVISORY/SPECIALCOMMITTEES

1. Minutes of the Halton Hills Public Library Board Meeting held on June 12, 2019. 44

2. Minutes of the Committee of Adjustment Meeting held on August 7, 2019. 52

3. Minutes of the Downtown Georgetown BIA Board Meeting held on August 13, 2019. 56

15. PETITIONS/COMMUNICATIONS/MOTIONS

1. Motion to Support the Town of Wasaga Beach Resolution regarding Municipal Amalgamation. 59

16. ADVANCE NOTICE OF MOTION

Motion(s) to be brought forward to the next meeting of Council.

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution prepared to receive the General Information Package dated September 30, 2019, for information.

18. MOTION TO APPROVE CLOSED SESSION ITEMS

(Council to reconvene into Closed Session if required)

19. CONSIDERATION OF BYLAWS

1. BY-LAW NO. 2019-0053 66

A By-law to assume the Public Services and Street, namely Davidson Drive, within Subdivision Plan 20M-1029.

2. BY-LAW NO. 2019-0054 67

A By-law to adopt the proceedings of the Council Meeting held on the 30th day of September, 2019 and to authorize its execution.

20. ADJOURNMENT

MINUTES

COUNCIL MEETING

MONDAY, SEPTEMBER 9, 2019

The Town of Halton Hills Council met this 9th day of September, 2019 in the Council Chambers, Halton Hills Town Hall, commencing at 4:02 p.m., with Mayor R. Bonnette in the Chair and reconvened into Open Session at 6:00 p.m.

MEMBERS PRESENT:	Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano, Councillor J. Hurst, Councillor T. Brown, Councillor B. Lewis, Councillor W. Farrow-Reed, Councillor M. Johnson, Councillor B. Inglis, Councillor A. Lawlor
STAFF PRESENT : (Closed Session)	A. B. Marshall, Chief Administrative Officer, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, B. Morrison, Deputy Chief, Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, V. Petryniak, Deputy Clerk, H. Kaufmann, Recreation Supervisor, A. Fuller, Manager of Corporate Communications, M. Van Ravens, Manager of Transportation, K. Okimi, Manager of Parks & Open Space, S. Jones, Clerk & Director of Legislative Services
STAFF PRESENT : (Open Session)	A. B. Marshall, CAO, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, B. Morrison, Deputy Chief, Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, S. Jones, Clerk & Director of Legislative Services, R. Brown, Deputy Clerk

*** Denotes Change From Council Agenda**

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 4:00 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

Resolution No. 2019-0145
Moved by: Councillor W. Farrow-Reed
Seconded by**:** Councillor B. Lewis

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.1 OFFICE OF THE CAO REPORT NO. ADMIN-2019-0031 dated August 20, 2019 regarding personal matters about an identifiable individual including municipal or local board employees. (Revoke a Business Licence)

2.2 RECREATION AND PARKS MEMORANDUM NO. RP-2019-0007 dated August 27, 2019 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly with the contractual or other negotiations of a person, group of persons, or organizations. (Special Event Update)

CARRIED

3. RECESS AT THE CALL OF THE CHAIR

Mayor R. Bonnette called for a recess at 4:35 p.m.

4. RECONVENE INTO OPEN SESSION

Resolution No. 2019-0146
Moved by: Councillor C. Somerville
Seconded by: Councillor T. Brown

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened into Open Session at 6:00 p.m.

5. NATIONAL ANTHEM

6. ANNOUNCEMENTS

6.1 39th Annual Terry Fox Run

Councillor J. Hurst announced that Sunday, September 16 is the 39th Annual Terry Fox Run taking place in Acton and Georgetown. Funds raised from the Terry Fox runs go towards Cancer Research.

6.2 Climate Change Emergency Motion

Councillor J. Fogal announced that she will be bringing forward a Climate Change Emergency Motion to Halton Region Council similar to the Motion that Town of Halton Hills Council passed. There are Climate Change Action Rally's being held on September 20 in Dominion Gardens Park and September 26 outside the Acton Arena.

6.3 Train Track Repairs

Mayor R. Bonnette announced that the train tracks on Highway 7 and Mill Street in Acton have been repaired.

6.4 Tourism Advisory Committee

Mayor R. Bonnette announced that Councillor A. Lawlor has been appointed as the Chair of the Tourism Advisory Committee.

6.5 CARF Accreditation for Hillsview Active Living Centres and the Town's Recreation and Parks Department

Mayor Bonnette announced that the Hillsview Active Living Centres and the Town’s Recreation and Parks Department have successfully achieved their third three-year accreditation status through CARF International.

6.6 Culture Days

Mayor R. Bonnette announced that everyone is invited to participate in Culture Days this September 27, 28 and 29. This annual three day event is jam packed with over 60 free hands-on and behind-the-scenes arts and culture activities for all ages.

7. EMERGENCY BUSINESS MATTERS

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

8.1 Mayor R. Bonnette declared a pecuniary/conflict of interest with respect to Confidential Report No. PLS-2019-0062, Item No. 13.2 of the minutes (Report of the Planning, Public Works and Transportation Committee Meeting held on August 27,2019 - Item No. 5.a of the minutes) as the applicant for the Minor Variance property is kitty corner to his backyard. He did not partake in any discussions or voting on this matter.

8.2 Councillor B. Inglis declared a pecuniary/conflict of interest with respect to Item No. 11.3.c - Report No. PLS-2019-0061, of the minutes as he has an immediate family member that abuts the property in the report. He did not partake in any discussions or voting on this matter.

9. COUNCIL DELEGATIONS/PRESENTATIONS

9.1 Warren Harris, Commissioner of Recreation and Parks

Warren Harris, Commissioner of Recreation and Parks made a presentation to Council regarding the Recreation and Parks Strategic Action Plan Update.

(Refer to Item No. 13.1 of these Minutes, Report of the Community and Corporate Affairs Committee Meeting held on August 26, 2019)

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

Resolution No. 2019-0147
Moved by: Councillor M. Albano
Seconded by: Councillor M. Johnson

THAT the following minutes are hereby approved:

10.1 Minutes of the Council Meeting held on July 8, 2019.

10.2 Minutes of the Special Council Meeting held on July 8, 2019.

10.3 Confidential Minutes of the Special Council Meeting held on July 8, 2019.

CARRIED

11. GENERAL COMMITTEE

Resolution No. 2019-0148
Moved by: Councillor B. Lewis
Seconded by**:** Councillor W. Farrow-Reed

THAT Council do now convene into General Committee.

CARRIED

Councillor J. Hurst assumed the role of Presiding Officer.

11.1 Public Meetings / Hearings

NIL

11.2 Delegations/Presentations regarding items in General Committee

NIL

11.3 Municipal Officers Reports to be Considered by General Committee

11.3.a OFFICE OF THE CAO REPORT NO. ADMIN-2019-0032 dated August 22, 2019 regarding Appointments to the 2019-2022 Tourism Advisory Committee.

Recommendation No. GC-2019-0064

THAT Report No. ADMIN-2019-0032 dated August 22, 2019 regarding Appointments to the 2019-2022 Tourism Advisory Committee, be received;

AND FURTHER THAT Council appoint the persons recommended by the selection committee to the Tourism Advisory Committee, as set out in confidential Appendix 1 to this Report.

CARRIED

11.3.b PLANNING AND SUSTAINABILITYREPORT NO. PLS-2019-0059 dated July 29, 2019, regarding the Final Recommendation Report for Accessory Dwelling Units in Halton Hills (Official Plan Amendment No. 38 and Amendment to Comprehensive Zoning By-law 2010-0050.

Recommendation No.GC-2019-0065

THAT Report No. PLS-2019-0059, dated July 29, 2019, regarding the Final Recommendation Report for Accessory Dwelling Units in Halton Hills (Official Plan Amendment No. 38 and Amendment to Comprehensive Zoning By-law 2010-0050, be received;

AND FURTHER THAT Council adopt Official Plan Amendment No. 38, dated July 2019 (attached as SCHEDULE 1 to this report);

AND FURTHER THAT the municipally initiated Zoning By-law Amendment to Comprehensive Zoning By-law 2010-0050, as amended, as shown on SCHEDULE 2 to this report be approved;

AND FURTHER THAT in accordance with Section 34(17) of the Planning Act, no further notice is determined to be necessary.

CARRIED

11.3.c PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0061 dated August 19, 2019, with respect to "Recommendation Report for Removal of Holding (H5) Provision for 25 Beaver Street (Glen Williams)".

Recommendation No.GC-2019-0066

THAT Report No. PLS-2019-0061, dated August 19, 2019, with respect to "Recommendation Report for Removal of Holding (H5) Provision for 25 Beaver Street (Glen Williams)", be received;

AND FURTHER THAT the request to remove the Holding (H5) Provision from Zoning By-law 2010-0050, as amended, for the lands legally described as Lots 1 and 2, Block A, Plan 10, as in 57603, Town of Halton Hills, Regional Municipality of Halton, Municipally known as 25 Beaver Street (Glen Williams), be approved;

AND FURTHER THAT the necessary By-law be enacted to authorize the removal of the Holding (H5) Provision as generally shown in SCHEDULE 5 of this report.

CARRIED

11.3.d PLANNING AND SUSTAINABILITY MEMORANDUM NO. PLS-2019-0005 dated August 13, 2019 regarding Cannabis Cultivation and Processing - Notice of Passing.

Recommendation No.GC-2019-0067

THAT Memorandum No. PLS-2019-0005 dated August 13, 2019 regarding Cannabis Cultivation and Processing - Notice of Passing be received for information.

CARRIED

11.3.e MEMORANDUM NO. PLS-2019-0006

Recommendation No.GC-2019-0068

THAT Memorandum No. PLS-2019-0006 dated August 14, 2019 regarding D09OPA18.001 & D14ZBA18.002 - 284 Queen Street East (Acton) - Notice of Passing be received for information.

CARRIED

11.4 Adjourn back into Council

Recommendation No.GC-2019-0069

THAT General Committee do now reconvene into Council.

CARRIED

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution prepared to adopt the Recommendations of the General Committee

Resolution No. 2019-0149
Moved by: Councillor T. Brown
Seconded by**:** Councillor C. Somerville

THAT the recommendations regarding the Reports & Memorandums from the Monday, September 9, 2019 General Committee Meeting are hereby adopted:

GC-2019-0064

GC-2019-0065

GC-2019-0066

GC-2019-0067

GC-2019-0068

CARRIED

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

Resolution No. 2019-0150
Moved by: Councillor M. Albano
Seconded by**:** Councillor B. Inglis

THAT the following items are hereby approved:

13.1 Report of the Community and Corporate Affairs Committee Meeting held on August 26, 2019.

13.2 Report of the Planning, Public Works and Transportation Committee Meeting held on August 27, 2019

13.3 Confidential Minutes of the Community and Corporate Affairs Committee Meeting held on August 26, 2019.

13.4 Confidential Minutes of the Planning, Public Works and Transportation Committee Meeting held on August 27, 2019.

CARRIED

14. RECEIPT OF MINUTES OF ADVISORY/SPECIALCOMMITTEES

Resolution No. 2019-0151
Moved by: Councillor M. Johnson
Seconded by: Councillor J. Hurst

THAT the following minutes are hereby received for information:

14.1 Minutes of the Downtown Georgetown BIA Board Meeting held on May 14, 2019.

14.2 Minutes of the Committee of Adjustment Meeting held on June 12, 2019.

14.3 Minutes of the Committee of Adjustment Meeting held on July 3, 2019.

14.4 Minutes of the Downtown Georgetown BIA Board Meeting held on July 9, 2019.

14.5 Minutes of the Site Alteration Committee Meeting held on July 18, 2019.

14.6 Minutes of the Heritage Halton Hills Committee Meeting held on June 19, 2019.

14.7 Minutes of the Heritage Halton Hills Committee Workshop held on July 17, 2019.

14.8 Confidential Minutes of the Heritage Halton Hills Committee Meeting held on June 19, 2019.

14.9 Confidential Minutes of the Heritage Halton Hills Committee Workshop held on July 17, 2019.

CARRIED

15. PETITIONS/COMMUNICATIONS/MOTIONS

15.1 Motion regarding Temporary Parking Provisions

Resolution No. 2019-0152
Moved by: Councillor M. Johnson
Seconded by: Councillor J. Fogal

WHEREAS parking in residential areas in Halton Hills has become increasingly difficult over time due to residents owning more cars than can be accommodated on their property;

AND WHEREAS residents have been utilizing the town-owned boulevards, roadsides, town parks and other solutions for parking their cars both overnight and during daytime hours;

AND WHEREAS Town of Halton Hills Council and staff have received numerous complaints from residents regarding people parking in contravention to the Town's parking by-laws including parking inappropriately over sidewalks, on grass boulevards or over the 5 hour maximum parking limit;

AND WHEREAS the Town will be initiating a detailed parking study in the Fall of 2019 with recommendations to address concerns from residents

AND WHEREAS the Study is expected to be completed in the Spring of 2020;

AND WHEREAS residents with disabilities may need to accommodate more vehicles than can be accommodated on their properties due to an attendant or family member being required to stay for periods of time to provide care to the a disabled person;

AND WHEREAS vehicles used to transport disabled persons may be larger than most regular vehicles and therefore, required larger or additional parking spaces, or may require empty space beside them to allow handicapped access;

AND WHEREAS many people with disabilities have expressed frustration about receiving parking tickets due to the special requirements;

THEREFORE IT BE RESOLVED that on an interim basis, until the Town's Parking Study is completed and recommendations have been approved by Council, the following changes to the existing parking permissions will be made;

1. That the existing 5 hour on-street parking limit be extended to 6 hours, and that the 6 hour on-street parking limit come into effect as of September 30, 2019 to provide Town staff time to make the necessary changes to signage, parking tickets, parking software, and for the new 6 Hour Set Fine wording to be submitted and approved by the Attorney General as per the required legislation;

2. That individuals who have been issued an accessible parking permit by the Province of Ontario will be exempt from on-street parking limits, except during the Winter Control Ban;

AND FURTHER THAT individuals who have been issued an accessible parking permit by the Province of Ontario must clearly display the permit on the front dashboard of the vehicle to ensure it is visible at all times;

AND FURTHER THAT it is the responsibility of individuals who have been issued an accessible parking permit to be aware of Regulation 581 of the Highway Traffic Act – *Accessible Parking For Persons With Disabilities* - to understand restrictions surrounding use of said permit;

AND FURTHER THAT consideration for people with disabilities and their resultant parking needs be considered during the Town Parking Study that will be initiated in the Fall, so that accommodation can be made to meet their needs;

AND FURTHER THAT it is the responsibility of all residents to first utilize available parking spaces in their driveways and garages prior to utilizing on-street parking;

AND FURTHER THAT the changes to parking permissions, as outlined in this motion, be put into force on a temporary basis until the Town Parking Study is completed and approved by Town Council;

AND FURTHER THAT the Town's Winter Control Parking Ban remain in effect.

CARRIED

15.2 Motion regarding Allowing Backyard Chickens in Urban Areas

Resolution No. 2019-0153
Moved by: Councillor C. Somerville
Seconded by: Councillor M. Albano

WHEREAS the popularity for urban agriculture is growing across numerous Ontario municipalities including but not limited to Brampton, Niagara Falls, Cambridge, Kingston, and Caledon;

AND WHEREAS a number of Halton Hills residents have enquired about the Town allowing backyard hens in urban residential areas;

AND WHEREAS allowing backyard hens in urban areas poses both community benefits, and community challenges;

THEREFORE BE IT RESOLVED that Town staff initiate a public process through the Town's Public Engagement platform, in order for residents to provide opinion as to whether they support or not support allowing backyard hens within urban residential areas of the Town of Halton Hills, and if supported what restrictions should be implemented; such as setbacks, registration of chicken coops, number of hens etc.;

AND FURTHER THAT the public engagement include an on-line survey through Let's Talk and a public meeting in order for residents to provide feedback;

AND FURTHER THAT staff report back to Council on the results of the public engagement and recommendations by Spring, 2020.

CARRIED

16. ADVANCE NOTICE OF MOTION

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Councillor A. Lawlor highlighted pages 7-16 of the General Information Package dated September 9, 2019, the letter from Credit Valley Conservation dated May 17,2019 regarding Modernizing Conservation Authority Operations - CA Act and Bill 108 - Schedule 2.

Councillor M. Johnson requested that the letter to the Minister from Conservation Halton regarding Modernizing Conservation Authority Operations - CA Act and Bill 108 - Schedule 2 be included in the next General Information Package.

Mayor R. Bonnette advised that he would be bringing a Motion to the next Council Meeting with respect to pages 28-33 of the General Information Package the letter from the Town of Wasaga Beach dated August 28, 2019 regarding Municipal Amalgamation, supporting the resolution referenced in the letter.

Resolution No. 2019-0154
Moved by: Councillor J. Fogal
Seconded by**:** Councillor M. Albano

THAT the General Information Package dated September 9, 2019 be received.

CARRIED

18. MOTION TO APPROVE CLOSED SESSION ITEMS

2.1

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0031 dated August 20, 2019 regarding personal matters about an identifiable individual including municipal or local board employees. (Revoke a Business Licence)

Resolution No. 2019-0155
Moved by: Councillor J. Fogal
Seconded by**:** Councillor M. Albano

THAT Confidential Report No. ADMIN-2019-0031 dated August 20, 2019 regarding personal matters about an individual, including municipal or local board employees (Revoke a Business Licence), be received;

AND FURTHER THAT Staff carry out Council's direction on this matter.

CARRIED

2.2

RECREATION AND PARKS MEMORANDUM NO. RP-2019-0007 dated August 27, 2019 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly with the contractual or other negotiations of a person, group of persons, or organizations. (Special Event Update)

Resolution No. 2019-0156
Moved by: Councillor A. Lawlor
Seconded by**:** Councillor B. Inglis

THAT Memorandum No. RP-2019-0007 dated August 27, 2019 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organizations (Special Event Update), be received for information.

CARRIED

19. CONSIDERATION OF BYLAWS

Resolution No. 2019-0157
Moved by: Councillor W. Farrow-Reed
Seconded by**:** Councillor B. Lewis

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2019-0042

A By-law to delegate authority relating to assessment and taxation appeal matters to the Town Treasurer or his/her designate.

BY-LAW NO. 2019-0043

A By-law to authorize the appointment of the Clerk and Director of Legislative Services and the Information Governance and Records Management Specialist as head of the municipality for the purposes of the Municipal Freedom of Information and Protection of Privacy Act.

BY-LAW NO. 2019-0044

A By-law to amend By-law No. 2019-0030 for the appointment of Municipal Law Enforcement Officers for the purpose of enforcing the Town's Parking By-laws, and other By-laws as designated by the Clerk and Director of Legislative Services.

BY-LAW NO. 2019-0045

A By-law to assume the Public Services and Street, namely, Trinity Court, within Subdivision Plan 20-1023.

BY-LAW NO. 2019-0046

A By-law to assume the Public Services and Streets within Subdivision Plan 20M-1128.

BY-LAW NO. 2019-0047

A By-law to remove the Holding (H5) Provision from Zoning By-law 2010-0050, as amended for the lands legally described as Lots 1 and 2, Block A, Plan 10, as in 57603, \Town of Halton Hills, Regional Municipality of Halton, Municipally known as 25 Beaver Street (Glen Williams).

BY-LAW NO. 2019-0048

A By-law to adopt Amendment No. 38 to the Official Plan of the Town of Halton Hills - Accessory Apartments (Accessory Dwelling Units).

BY-LAW NO. 2019-0049

A By-law to Amend Town of Halton Hills Zoning By-law 2010-0050.

BY-LAW NO. 2019-0050

A By-law to adopt Amendment No. 37 to the Official Plan of the Town of Halton Hills - Downtown Georgetown Secondary Plan (aka Destination Downtown).

BY-LAW NO. 2019-0051

A By-law to adopt the proceedings of the Council Meeting held on the 9th day of September, 2019 and to authorize its execution.

CARRIED

20. ADJOURNMENT

Resolution No. 2019-0158
Moved by: Councillor C. Somerville
Seconded by**:** Councillor B. Lewis

THAT this Council meeting do now adjourn at 7:36 p.m.

CARRIED

_____

Rick Bonnette, MAYOR

_____

Suzanne Jones, CLERK

Site Alteration Committee

MINUTES

Minutes of the Site Alteration Committee held on Thursday July 18, 2018, at 3:00 p.m., in the Esquesing Room, Halton Hills Town Hall.

MEMBERS PRESENT:	Councillor Ted Brown (Chair) Andrew Stabins (Vice-Chair) Ralph Padillo David McKeown Bill Allison
REGRETS:	Councillor Bryan Lewis (due to Conflict of Interest) Councillor Clark Somerville
STAFF PRESENT:	Bill Andrews, Director of Engineering Steve Grace, Program Manager, Water Resources Jeff Jelsma, Manager of Development Engineering Nova Bonaldo (Recording Secretary)
OTHERS PRESENT:	Michael Van Dongen, Van Dongen's Garden Centre, Landscaping, Nurseries (Agent)

1. Disclosure of Pecuniary/Conflict of Interest

Councillor Bryan Lewis declared a conflict of interest with respect to Agenda Item #2 as his grand-daughter is employed as a summer student by Van Dongen's Garden Centre, Landscaping, Nurseries. Councillor Lewis did not attend the Site Alteration Committee meeting due to the conflict of interest.

2. Delegation

a) SA-18028, Delegation: Michael Van Dongen, Agent representing Agnes and Adrian Van Dongen, Property Owners – 9268 Fifth Line

The Owner's agent presented a request for an exception to the hours of operation and number of loads per day to SA-18028 for a Large Scale/Commercial Site Alteration permit to import fill to the property's rear 8.4 hectares to re-profile the land to better suit the nursery's agricultural needs.

Facts

On July 15, 2019 staff issued the permit for the Large Scale/Commercial Site Alteration at 9268 Fifth Line as all requirements were met with the exception for the requirement for Environmental Impairment/Pollution Liability Insurance (Site Alteration By-law 2017-0040, Schedule C, Item 2.(h)) as per Recommendation No. SA-2019-0001.

The Delegation is requesting an exception to the hours of operation and the number of loads per day. The Delegation is requesting that the hours of operation be extended to 7:00am to 4:30pm and allow 200 truckloads per day, weather permitting.

Analysis & Discussion

The Delegation expressed concerns regarding public and school bus safety and believes approving the exception to the hours of operation would be practical in dealing with safety issues and allow for flexibility during the importing of fill.

The Delegation is requesting up to 200 truckloads per day between 7:00am and 4:30pm during good weather, 70-75 truckloads per day on light rain days, and no truckloads on severe rain days. The Delegation would have a black-out period between 8:00am to 8:45am where no trucks will enter or exit the site to allow safe passage for school busses and suggested a cap could be placed on the number of truckloads on light rain days.

The Delegation expressed that the hours of operations and truckload limits do not coincide with the Site Alteration By-law and would like to make a recommendation that the By-law be revised to allow for 200 truckloads per day, year around, between 7:00am and 4:30pm, weather permitting, with a black-out period while the school buses are running during school months.

Site Alteration Committee Members and staff discussed that the application's current Traffic Management Plan is consistent with the Site Alteration By-law and that the By-law states any site alteration shall not be performed during or within 24 hours of the Town receiving 15 millimeters or more of precipitation within a 24 hour period, as confirmed in writing and provided to the permit holder by the Director of Engineering. The Committee Members raised concern that 200 truckloads a day would result in an excessive amount of trucks on the road and would be equivalent to one truck every three minutes both ways (accessing and egressing the site).

Note: The Vice-Chair suggested that, going forward, the Committee consider whether the roads along the suggested truck routes have recently been re-constructed/paved or will be slated for such work in the near future.

Conclusion

The Site Alteration Committee Members voted that the Delegation abide by the Site Alteration By-law 2019-0040, Schedule C "Terms and Conditions of All Permits", Section 2.(m) and will not allow operations before 8:30am or after 3:00pm during any weekday Monday through Friday, and will not exceed 100 truckloads of fill per day. Approving the

request would allow too many trucks on the road creating an unsafe environment for residents, school buses, and cyclists.

Recommendation No. SA-2019-0002

THAT the Site Alteration Committee does not approve the requested exception to the hours of operation;

AND FURTHER THAT the Site Alteration Committee does not approve the requested exception to the number of loads per day;

AND FURTHER THAT the Site Alteration Committee recommends the “Terms and Conditions of All Permits” listed in Schedule C of the Site Alteration By-law No. 2017-0040 with an exception for the Environmental Impairment/Pollution Liability Insurance Policy identified in Item 2.(h);

AND FURTHER THAT the Site Alteration Committee supports the Large Scale/ Commercial Site Alteration permit as approved on July 15, 2019.

CARRIED

Michael Van Dongen (Delegation) is opposed to the Site Alteration Committee’s decision to not approve the requested exception to the hours of operation or load limit. He will abide by the Site Alteration By-law but disagrees with certain aspects of the By-law and believes improvements can be made specifically regarding to the hours of operation, load limits, and the insurance requirements.

3. Fill Operations – Updates

Staff provided verbal updates regarding on-going fill operations and responded to Site Alteration Committee questions and concerns.

4. Litigation regarding dumping on 5 Side Road

Bill Allison recounted the events of the illegal dumping of fill at a property on Ninth Line which blocked a farmer’s field access entrance on 5 Side Road and the outcome of the litigation. The truck driver received a $1,000.00 fine which could increase if caught again. Field accesses do not have gates as it could be hazardous to the farmer and the public if the farmer is required to stop on the road and open the gate. Bill suggested that the Town install better signs to discourage illegal dumping.

Steve Grace indicated that illegal dumping and trespassing are not part of the Site Alteration By-law and that it is a civil matter only. The Ministry of Environment, Conservation and Parks is revising its legislation regarding fill to also include that the property owner of a source site will solely be responsible for the excess soil and the responsibility will no longer fall on the contractors. The changes to the Ministry’s legislation will affect Site Alteration By-law 2017-0040.

5. Upcoming Items for the next Agenda

No upcoming items for the next agenda.

6. Next Meeting

Thursday, August 22, 2019 at 3:00pm in the Esquesing Boardroom, Town Hall.

7. ADJOURNMENT

The meeting adjourned at 3:36pm.

TOWN OF HALTON HILLS
Working Together Working for You!

MEMORANDUM

TO: Mayor Bonnette and Members of Council

FROM: Maureen Van Ravens, Manager of Transportation

DATE: September 17, 2019

MEMORANDUM NO.: MEM-TPW-2019-0020

RE: Highway 401 Expansion Project Update

PURPOSE OF THE MEMORANDUM:

The purpose of this memorandum is to inform Council of the details of the Highway 401 Expansion Project from Credit River to Regional Road 25.

BACKGROUND:

West Corridor Constructors (WCC) has been selected by the Ministry of Transportation (MTO) and Infrastructure Ontario to design, build, and finance the Highway 401 Expansion Project. The project is approximately 18km long and is located east of the Credit River to Regional Road 25.

COMMENTS:

The Project includes widening the existing six-lane configuration to the following:

- 12 lane Core-Collector system from the Credit River to Winston Churchill Boulevard
- 10 lanes from Winston Churchill Boulevard to Highway 407 ETR/401 interchange
- 12 lane Core-Collector system from Highway 407 ETR/401 interchange to James Snow Parkway
- 10 lanes from James Snow Parkway to Regional Road 25

The project also includes High Occupancy Vehicle (HOV) lanes, new bridges, and modifications to existing infrastructures to accommodate the proposed widening. The project will also include an Advanced Traffic Management System and new car pool lots.

CONCLUSION:

The Project Team from West Corridor Constructors will be providing a presentation on various aspects of the project including the proposed detail design, construction details, timing and duration, road closures, detours, and impacts on the surrounding road network.

Reviewed and approved by,

Maureen Van Ravens, Manager of Transportation

Chris Mills, Commissioner of Transportation and Public Works

Brent Marshall, Chief Administrative Officer

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Renée Brown, Deputy Clerk – Legislation & Elections

DATE: September 17, 2019

REPORT NO.: ADMIN-2019-0028

RE: 2020 Council and Committee Calendar

RECOMMENDATION:

THAT Report No. ADMIN-2019-0028 dated September 17, 2019 regarding the 2020 Council and Committee Calendar be received;

AND FURTHER THAT Council adopt the calendar of meetings as outlined in the attached document – "2020 Council & Committee Calendar";

AND FURTHER THAT a copy of the 2020 Town of Halton Hills Council and Committee Calendar be circulated to the Region of Halton, City of Burlington, Town of Milton and the Town of Oakville.

BACKGROUND:

As per the Town of Halton Hills' Procedural By-law, the Clerk is to prepare an annual schedule of Council & Committee meetings for Council's approval prior to the commencement of the calendar year.

COMMENTS:

The 2020 calendar is similar to the approved 2019 calendar, and is based primarily on a three week cycle of meetings. The two Standing Committees will continue to be held on Mondays and Tuesdays at 3 p.m. Open session of Council will be held at 6 p.m. on Mondays with Closed Session commencing at 3 p.m. or shortly thereafter based on the number of in-camera items being brought forward. As in 2019, Council Reserve Time has been included in the schedule to ensure Council availability should there be the call of a Special Council meeting or Workshop.

One change of note from the 2019 Council and Committee Calendar is related to Budget Committee Meetings. For 2020 the Capital and Operating Budgets have been combined to be reviewed jointly on December 7, 2020 with December 8, 2020 being held just in case review takes longer than one day. While this is a change to the schedule, it is consistent with the revised agreed upon approach by staff after consulting with the Mayor, for the 2020 process.

Two major conferences – FCM and AMO – have been highlighted within the calendar in the month they are being held. These two conferences are highlighted as there could be numerous council members attending. Dates for other significant conferences such as ROMA and OGRA are noted in the ledger of events. Staff tried to avoid booking meetings during these significant conferences and events if possible, as it is anticipated that one or more council members would be attending a number of the listed events.

The dates for Achievement Awards have yet to be determined. Recreation staff are anticipating two dates for 2020 and will bring forward a report to Council at a future date.

RELATIONSHIP TO STRATEGIC PLAN:

As the Council and Committee Calendar is an operational matter, there is no direct relationship to the strategic plan.

FINANCIAL IMPACT:

There is no financial impact associated with this report.

CONSULTATION:

Staff consulted with the Chief Administrative Officer and Senior Management Team regarding the meeting calendar.

PUBLIC ENGAGEMENT:

The introduction of live streaming and web streaming of meetings has provided greater opportunity for enhanced public engagement and transparency related to items being brought forward to Council and Standing Committees.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report is not applicable to the Strategy's implementation.

COMMUNICATIONS:

The 2020 Council and Committee Calendar, once approved by Council, will be forwarded to all Halton Region municipalities, will be posted on the Town's website, and will be made available to members of Council, staff and the public.

CONCLUSION:

This report outlines the proposed 2020 Council and Committee Calendar of meetings and significant events. Upon approval of the 2020 calendar staff, various advisory committees and the public will be updated accordingly. This assists with future scheduling of numerous important matters such as statutory public meetings, award of tenders, and time sensitive staff reports.

Reviewed and Approved by,

Brent Marshall, Chief Administrative Officer

2020 Council & Committee Calendar

JANUARY 2020

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20R	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2020

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10R	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH 2020

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9R	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2020

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6R	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2020

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4R	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE 2020

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15R	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY 2020

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6R	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2020

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31R					

SEPTEMBER 2020

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28R	29	30			

OCTOBER 2020

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19R	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2020

SUN	MON	TUE	WED	THU	FRI	SAT
1	2R	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2020

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14R	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

CCA COMMITTEE 3:00 pm

DAYS TO AVOID

STAT Holidays

PPT COMMITTEE 3:00 pm

Budget Committee 1:30 PM Capital/Operating

MARCH BREAK

COUNCIL 6:00 pm

Budget Committee (if required) 1:30 PM Capital/Operating

R Council Reserve Time 1:30 PM

CONFERENCES (FCM/AMO)

CCA & PPT SAME DAY
CCA 1:30 PM
PPT 3:30 PM

CCA - Community & Corporate Affairs Committee
PPT - Planning, Public Works & Transportation Committee

Jan 18-21 ROMA
Feb 23-26 OGRA
Mar 2 Hockey Heritage (to be confirmed)
May 11 Paul Murr Golf Tournament (to be confirmed)
June 4-7 FCM

June 8 - Mayors Golf Tournament
Aug 16-19 AMO
Achievement Award Dates - TBD

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Samantha Howard, Manager of Recreation Services

DATE: August 23, 2019

REPORT NO.: RP-2019-0034

RE: Hillsview Active Living Centre Georgetown - Lease Renewal

RECOMMENDATION:

THAT Report RP-2019-0034 dated August 23, 2019, regarding the Hillsview Active Living Centre Georgetown - Lease Renewal be received;

AND FURTHER THAT the Mayor and Clerk be authorized to enter into another five year lease agreement between the Town of Halton Hills and Lenbro Holdings Limited for the use of 9108 square feet of building space at 318 Guelph Street to support continued operations of the Hillsview Active Living Centre for the period of October 1, 2019 to September 30, 2024;

AND FURTHER THAT staff continue to work in partnership with the Board of Directors of the Hillsview Active Living Centre Georgetown to explore facility opportunities through the Town's Recreation and Parks strategic planning process.

BACKGROUND:

The Hillsview Active Living Centre in Georgetown has been in operation at 318 Guelph Street for the past 25 years. The original lease in 1994 was for 4,000 square feet. Over the years Council has supported the Centre's growth and need for additional space as adjacent units became available. There have since been four expansions to the physical space, which has increased the total area to 9,147 square feet. This has allowed for adequate space for membership growth and response to the growing demands of program and service delivery.

COMMENTS:

The purpose of this report is to seek Council approval to proceed into another five year lease agreement for the Hillsview Active Living Centre Georgetown at 318 Guelph Street. The Hillsview Active Living Centre has operated successfully out of the current location with the current square footage. This location will allow for continued operations and adequate service delivery until such time as space within a municipal facility becomes available. Town staff and Hillsview Georgetown Board of Directors has requested an early exit clause remain in the lease should an opportunity for an alternative facility become available within the five year period.

Staff has met with the landlord who has advised that the cost per square foot will remain at a 3% increase per year plus the cost of utilities, TMI and HST. Over the term of five years total costs are:

	2020	2021	2022	2023	2024	Total
Rent - TMI expense	81,555	84,001	86,521	88,445	88,445	428,967
Rent Expense + utilities + 1.76 non recoverable HST	168,051	172,696	177,498	181,386	181,386	881,017
Grand Total	**249,605**	**256,697**	**264,020**	**269,831**	**269,831**	**1,309,984**

Staff has presented this information to the Hillsview Georgetown Board of Directors who has given their support to the terms and conditions of the lease renewal.

RELATIONSHIP TO STRATEGIC PLAN:

The item identified in this report is the subject of distinct recommendations in the Recreation and Parks Strategic Action Plan for effective delivery of programs and services for older adults. The implementation of the Recreation and Parks Strategic Action Plan is identified as an objective of the Town's Strategic Plan.

The lease renewal meets the following strategic plan objectives:

A.3 To provide a broad range of educational, recreational and cultural services that meet the needs of our residents.

G.1 To provide infrastructure and services that meet the needs of our community in an efficient, effective and environmentally sustainable manner.

G.4 To partner with other orders of government, and the private sector, to plan and finance infrastructure expansion and improvements.

FINANCIAL IMPACT:

There is no direct financial impact related to this report. Funding for the operation of the Hillsview Active Living Centre Georgetown is within current Town operating budget and the Board of Directors will continue to contribute 25% of operating expenses as per Memorandum of Understanding with the Town.

CONSULTATION:

Staff has held discussions with the Hillsview Georgetown Board of Director; Town Solicitor and Frank Cowan Insurance; Seniors Recreation Supervisor, Commissioner of Recreation and Parks, and department Financial Business Partner, who have all given approval to the terms and conditions of the lease renewal.

PUBLIC ENGAGEMENT:

N/A

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report advances the Strategy's implementation.

The outcome of this report will support two of the four pillars of sustainability including Cultural Vibrancy and Social and Well-Being.

COMMUNICATIONS:

Staff will advise the Hillsview Georgetown Board of Directors on the outcome of this report.

CONCLUSION:

Staff is seeking approval of a renewed Lease Agreement at 318 Guelph Street in Georgetown to support the continued operations of the Hillsview Active Living Centre for a five (5) year period ending in October 2024 or until such time that an alternative facility meeting space needs criteria becomes available.

Reviewed and Approved by,

Warren Harris, Commissioner of Recreation and Parks

Brent Marshall, Chief Administrative Officer

REPORT OF THE

COMMUNITY AND CORPORATE AFFAIRS COMMITTEE

Minutes No. CCA-11-2019

Minutes of the Community and Corporate Affairs Committee meeting held on Monday, September 16, 2019 at 3:02 p.m., in the Council Chambers, Halton Hills, Town Hall.

MEMBERS PRESENT: Mayor R. Bonnette, (Ex-Officio),
Councillor J. Fogal, Chair,
Councillor C. Somerville,
Councillor J. Hurst,
Councillor W. Farrow-Reed,
Councillor A. Lawlor,
Councillor T. Brown (arrived at 3:26 p.m.)

STAFF PRESENT: A.B. Marshall, Chief Administrative Officer;
J. Diamanti, Commissioner of Corporate Services;
W. Harris, Commissioner of Recreation and Parks;
J. Linhardt, Commissioner of Planning and Sustainability;
H. Olivieri, Chief and Commissioner of Fire Services;
M. Leighton, Treasurer and Manager of Accounting;
B. Andrews, Director of Engineering;
G. Cannon, Chief Librarian;
R. Brown, Deputy Clerk

OTHERS PRESENT: Councillor M. Albano, Councillor B. Lewis,
Councillor B. Inglis

1.

A. CALL TO ORDER

Council J. Fogal, Chair called the meeting to order at 3:02 p.m.

B. ADDENDUM AGENDA ITEMS

3.a Janet Foster, United Way Halton & Hamilton Presentation to Committee regarding the 2019 United Way Campaign Kick-off.

3.b Harry Olivieri, Chief and Commissioner of Fire Services Presentation to Committee regarding the Fire Services Update – Fire at 72 Forsyth Crescent, Georgetown.

(Moved from Closed Session to Open Session)

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary/conflict of interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

3.a Janet Foster, United Way Halton & Hamilton

J. Foster from United Way Halton and Hamilton gave a presentation to Committee regarding the 2019 United Way Campaign Kick-off.

3.b Harry Olivieri, Chief and Commissioner of Fire Services

H. Olivieri, Chief and Commissioner of Fire Services gave a presentation to Committee regarding the Fire at 72 Forsyth Crescent, Georgetown.

4. REPORTS & MEMORANDUMS FROM OFFICIALS – FIVE (5) ITEMS FOR RECOMMENDATION

4.a CORPORATE SERVICES REPORT NO. CORPSERV-2019-0032 dated July 30, 2019, regarding the Operating Budget Status as at June 30, 2019. (Recommendation No. CCA-2019-0072)

THAT Report No. CORPSERV-2019-0032, dated July 30, 2019, regarding the Operating Budget Status as at June 30, 2019 be received for information.

CARRIED

4.b CORPORATE SERVICES REPORT NO. CORPSERV-2019-0033 dated August 16, 2019 regarding Capital Budget Status as at June 30, 2019 (Recommendation No. CCA-2019-0073)

THAT Report No. CORPSERV-2019-0033 dated August 16, 2019 regarding Capital Budget Status as at June 30, 2019 be received;

AND FURTHER THAT staff be authorized to transfer $128,775 from various funding sources including other capital projects and the Capital Replacement Reserve to finance unfunded project scope changes as outlined in Table 1.

CARRIED

4.c CORPORATE SERVICES REPORT NO. CORPSERV-2019-0034 dated September 16, 2019 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at June 30, 2019. (Recommendation No. CCA-2019-0074)

THAT Report No. CORPSERV-2019-0034 dated September 16, 2019 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at June 30, 2019 be received as information.

CARRIED

4.d RECREATION AND PARKS REPORT NO. RP-2019-0028 dated September 3, 2019 regarding Henry Thomas Shepherd MBE Park. (Recommendation No. CCA-2019-0075)

THAT Report RP-2019-0028 dated September 3, 2019 regarding Henry Thomas Shepherd MBE Park be received;

AND FURTHER THAT Council approve the naming of Dayfoot Drive Park as Henry Thomas Shepherd, MBE Park in accordance with the Park Naming Policy.

CARRIED

4.e RECREATION AND PARKS REPORT NO. RP-2019-0037 dated August 23, 2019, regarding the Award of RFQ-091-19 for Contractor of the Hillcrest Cemetery House Abatement and Renovations Project, (Recommendation No. CCA-2019-0076)

THAT Report No. RP-2019-0037 dated August 23, 2019, regarding the Award of RFQ-091-19 for Contractor of the Hillcrest Cemetery House Abatement and Renovations Project be received;

AND FURTHER THAT First Response Environmental 2012 Inc., 26 Burford Road, Hamilton Ontario L8E 3C7 be awarded the contract for the Hillcrest Cemetery House Abatement and Renovations Project for a total amount of $55,031.00 (including HST);

AND FURTHER THAT Council authorize the transfer of required funds, in the amount of $45,057.12 from the Trust Fund reserve established for the Hillcrest Cemetery Account # 93-00-0000-0992 to the current Capital Account # 8500-11-1903.

CARRIED

5. CLOSED SESSION

Recommendation No. CCA-2019-0077

THAT the Community and Corporate Affairs Committee hereby convene into Closed Session for the following purposes:

5.a OFFICE OF THE CAO REPORT NO. ADMIN-2019-0033 dated September 10, 2019 regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Norval)

5.b RECREATION AND PARKS REPORT NO. RP-2019-0029 dated September 3, 2019 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Parkland)

5.c RECREATION AND PARKS REPORT NO. RP-2019-0030 dated September 4, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Agreement)

CARRIED

Committee moved into Closed Session at 4:24 p.m.

6. RECONVENE INTO OPEN SESSION

Committee reconvened into Open Session at 4:46 p.m.

CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – THREE (3) ITEMS FOR RECOMMENDATION

5.a OFFICE OF THE CAO REPORT NO. ADMIN-2019-0033 dated September 10, 2019 regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Norval). (Recommendation No. CCA-2019-0078)

THAT Report No. ADMIN-2019-0033 dated September 10, 2019 regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Norval), be received;

AND FURTHER THAT staff carry out any recommendations as noted in the Confidential Minutes of the Community and Corporate Affairs Committee dated September 16, 2019.

CARRIED

5.b RECREATION AND PARKS REPORT NO. RP-2019-0029 dated September 3, 2019 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Parkland). (Recommendation No. CCA-2019-0079)

THAT Report No. RP-2019-0029 dated September 3, 2019 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Parkland) be received;

AND FURTHER THAT staff carry out any recommendations as noted in the Confidential Minutes of the Community and Corporate Affairs Committee dated September 16, 2019.

CARRIED

5.c RECREATION AND PARKS REPORT NO. RP-2019-0030 dated September 4, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Agreement). (Recommendation No. CCA-2019-0080)

THAT Report No. RP-2019-0030 dated September 4, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Agreement) be received;

AND FURTHER THAT staff carry out any recommendations as noted in the Confidential Minutes of the Community and Corporate Affairs Committee dated September 16, 2019.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 4:47 p.m.

_____

Rick Bonnette, MAYOR

_____

Suzanne Jones, CLERK

REPORT OF THE

PLANNING, PUBLIC WORKS AND TRANSPORTATION COMMITTEE

Minutes No. PPT-11-2019

Minutes of the Planning, Public Works and Transportation Committee meeting held on Tuesday, September 17, 2019 at 3:00 p.m., in the Council Chambers Halton Hills Town Hall.

Members Present:	Mayor R. Bonnette, (Ex-Officio), Councillor C.Somerville, Chair, Councillor J. Fogal, Councillor M. Albano, Councillor B. Lewis, Councillor B. Inglis (arrived at 3:20 p.m.)
Regrets:	Councillor M. Johnson
Staff Present:	B. Marshall, Chief Administrative Officer; C. Mills, Commissioner of Transportation and Public Works, J. Linhardt, Commissioner of Planning and Sustainability, W. Harris, Commissioner of Recreation and Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, R. Brown, Deputy Clerk
Others Present:	Councillors T.Brown, A. Lawlor (arrived at 3:19 p.m.)

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1. CALL TO ORDER

Councillor C. Somerville, Chair called the meeting to order at 3:17 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor J. Fogal declared a pecuniary/conflict of interest with respect to Item No. 4.e Memorandum No. TPW-2019-0007 dated September 9,2 019 regarding 2020-2025 Pavement Management Local and Collector/Arterial Asphalt Resurfacing Programs as the road she lives on will be resurfaced according to the memorandum. She did not partake in any discussions or voting on this item.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

NIL

4. REPORTS & MEMORANDUMS FROM OFFICIALS – FIVE (5) ITEMS FOR RECOMMENDATION

4.a PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0064 dated August 22, 2019 regarding the Town's final assumption of the public services and street installed in the subdivision registered as Plan 20M-1029, in the Town of Halton Hills. (Recommendation No. PPT-2019-0066)

THAT Report PLS-2019-0064 dated August 22, 2019 regarding the Town's final assumption of the public services and street installed in the subdivision registered as Plan 20M-1029, in the Town of Halton Hills, be received;

AND FURTHER THAT staff be authorized to bring forward a by-law to assume the public services and street installed in the subdivision registered as Plan 20M-1029.

CARRIED

4.b PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0065 dated August 28, 2019 regarding the Financial Agreement for the completion of the Southeast Georgetown Secondary Plan. (Recommendation No. PPT-2019-0067)

That Report PLS-2019-0065 dated August 28, 2019 regarding the Financial Agreement for the completion of the Southeast Georgetown Secondary Plan be received;

AND FURTHER THAT the Financial Agreement and related by-law with the Russell-Pines Property Corp, attached as Schedule One to this report be approved;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law attached as Schedule One to this report, to execute the Financial Agreement with the Russell-Pines Property Corp;

AND FURTHER THAT a copy of this report be forwarded to the Russell-Pines Property Corp, for information.

CARRIED

4.c PLANNING AND SUSTAINABILITY MEMORANDUM NO. PLS-2019-0007 dated September 4, 2019 regarding Local Planning Appeal Tribunal (LPAT) Appeal for 12 Church Street East (Acton) Withdrawn. (Recommendation No. PPT-2019-0068)

THAT Memorandum No. PLS-2019-0007 dated September 4, 2019 regarding Local Planning Appeal Tribunal (LPAT) Appeal for 12 Church Street East (Acton) Withdrawn be received for information.

CARRIED

4.d PLANNING AND SUSTAINABILITY MEMORANDUM NO. PLS-2019-0008 dated September 4, 2019 regarding Award of the Request for Proposal RFP P-049-19 for the Green Development Standards Update. (Recommendation No. PPT-2019-0069)

THAT Memorandum No. PLS-2019-0008 dated September 4, 2019 regarding Award of the Request for Proposal RFP P-049-19 for the Green Development Standards Update be received for information.

CARRIED

4.e TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2019-0007 dated September 9, 2019 regarding 2020-2025 Pavement Management Local and Collector/Arterial Asphalt Resurfacing Programs. (Recommendation No. PPT-2019-0070)

THAT Memorandum No. TPW-2019-0007 dated September 9, 2019 regarding 2020-2025 Pavement Management Local and Collector/Arterial Asphalt Resurfacing Programs be received for information.

CARRIED

5. CLOSED SESSION

NIL

6. RECONVENE INTO OPEN SESSION

NIL

7. ADJOURNMENT

The meeting adjourned at 3:31 p.m.

_____

Rick Bonnette, MAYOR

_____

Suzanne Jones, CLERK

APPROVED

Halton Hills Public Library Board
Wednesday, June 12, 2019
Acton Branch - Community Room
7:00 p.m.
Minutes

Present: Ted Brown, Lisa Caissie, Betsy Cosper, Larry Hawes, Matt Kindbom, Ann Lawlor, Keith Medenblik, Joanna Meler, Tamara Smith (Chair), Marilyn Willis

Staff Present: Geoff Cannon, Barb Elliott (Recorder), Beverley King, Mary Querques (Item 13.1)

Regrets: Jamie Schumacker

1.0 Declaration of Quorum

- T. Smith declared that a quorum was present and called the meeting to order at 7:00pm.

2.0 Approval of Agenda

Moved by L. Caissie — That the agenda be approved.
Seconded by L. Hawes
06/12/19-1 — **CARRIED**

3.0 Declaration of pecuniary interest

- None

4.0 Minutes of May 8, 2019

Moved by K. Medenblik — That the Minutes of May 8, 2019 be approved.
Seconded by B. Cosper
06/12/19-2 — **CARRIED**

5.0 Consent Agenda

Moved by M. Willis — That Consent Agenda items:

5.1 Report No. LBD-2019-014 re: Board Policy Revision – Schedule of Fines and Charges
5.2 Independent article (May 9, 2019) re: "First Halton Hills Fanfest Coming to Library"
5.3 New Tanner article (May 9, 2019) re: HHPL appoints new Library Board members
5.4 Independent article (May 16, 2019) re: "Halton Hills Public Library Hosts #HCCReads"
5.5 New Tanner article (May 23, 2019) re: "Library announces fine free policy…"
5.6 Independent article (June 6, 2019) re: "What Do Halton Hills Residents Use…"

be approved.

Seconded by B. Cosper
06/12/19-3 — **CARRIED**

6.0 Correspondence

- None

7.0 Business Arising

7.1 In Camera

Moved by M. Willis — That the meeting move In Camera.
Seconded by L. Hawes
06/12/19-4 — **CARRIED**
B. Elliott and B. King left the meeting.

7.1.1 Chief Librarian GPS

7.1.2 Confidential Report No. LBD-2019-013 dated June 5, 2019 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or Library Board

Moved by M. Willis — That the meeting move Out of Camera.
Seconded by K. Medenblik
06/12/19-7 — **CARRIED**
B. Elliott and B. King returned to the meeting.

Rising Report:

- The Board reported that two motions had been discussed and approved:
  - **Motion #06/12/19-5** to approve the Chief Librarian's GPS.
  - **Motion #06/12/19-6** to receive Confidential Report No. LBD-2019-013 for information.

7.2 Executive Search Sub-Committee

7.2.1 Delegated Authority Motion

- G. Cannon presented the Delegated Authority Motion for consideration. This motion was previously reviewed on May 8, 2019, and has been updated to include the names of those Board members who will comprise the Executive Search Sub-committee.
- There was consensus to include one additional task: selection of the sub-committee Chair.

Moved by L. Caissie — That the Halton Hills Public Library Board formally authorizes the establishment of a Chief Librarian Selection Committee to undertake the search for the new Chief Librarian of Halton Hills Public Library, with expertise and assistance from the retiring Chief Librarian and Town Manager of HR or designate, as appropriate,

And Further,

That the Chief Librarian Selection Committee be comprised of Board members:

Tamara Smith, Lisa Caissie, Ann Lawlor, Keith Medenblik, Marilyn Willis, Jamie Schumacker

And Further,

That the Chief Librarian Selection Committee be authorized to undertake the search for the new Chief Librarian including the following tasks (expressed at a high level):

- Selection of sub-committee Chair
- Confirm timeframes for the process
- Confirm a consensus driven search process
- Establish a communication framework
- Confirm required skill sets and competencies
- Develop the job description
- Develop the associated advertising to market the position
- Develop the interview questions and weighting scales for the first and second interview(s)
- Develop the reference check process
- Organize a working public library Chief Librarian to serve as an expert on the interview panel
- Interview candidates following established interview/reference check process
- Confirm hiring recommendation/decision with the Halton Hills Public Library Board
- Contact unsuccessful candidates
- Insure an orderly process for the offer letter, contract, and transition process
- Work with staff to communicate the outcome to the community, stakeholders, and the broader library community

And Further,

That the Chief Librarian Selection Committee be authorized to provide an honorarium to the public library Chief Librarian acting as Library Expert in this matter,

And Further,

That the Halton Hills Public Library Chief Librarian Selection Committee continue in place until the position is filled.

Seconded by T. Brown

06/12/19-8 **CARRIED**

7.2.2 July meeting with Daryl Novak

- G. Cannon suggested that the sub-committee's first meeting in July could include a discussion with Daryl Novak, who previously provided executive search consultant services for SOLS. Mr. Novak would provide an overview session intended to help inform board members of the current environment for CEO searches and demographic trends, other search options, potential costs and timing.
- It was agreed that D. Novak would be asked to attend a meeting in July.
- B. Elliott will poll committee members and set up the July meeting.

7.3 Memorandum No. LBM-2019-001 re: A Partial Restoration of Interlibrary Loan Service

- B. King provided information regarding the partial restoration of HHPL's interlibrary loan service (ILL). This follows the resumption of ILL service by SOLS following their discussions with the Ministry of Tourism, Culture and Sport. SOLS will be moving to a different model that relies upon the Canada Post library materials postage rate, with a partial provincial subsidy. SOLS will continue to maintain the software service to manage ILL.
- B. King noted that the provincial subsidy will cover approximately 40% of the postage costs. Additional costs will be incurred due to increased staff processing time, and additional materials costs (i.e. packaging materials, stamps). As current legislation requires ILL service to be free of charge to patrons, any additional costs will need to be absorbed by the library.
- Costs will be monitored and the Board will be informed of the ongoing impact due to the changes, and future budgetary implications.

8.0 Council Update

- T. Brown and A. Lawlor noted:
  - The Town is participating in the ParticipACTION Community Better Challenge, which encourages residents to participate and record activities with the goal of becoming Canada's most active community.
  - The Provincial decision regarding amalgamation is still pending.
  - An update regarding the Destination Downtown project was recently presented to Council. There have been no changes to this planning document.

9.0 Friends of the Library Update

- G. Cannon reported that the Friends held their Annual General Meeting on May 22nd. Mark Rowe will be returning as Chair, and Matt Kindbom will be the Vice Chair during the 2019-2020 term. The FOL currently have approximately 30 members.
- Final totals for the Caddystacks fundraising event will be available soon.

10.0 Community Connections Update

- M. Kindbom reported receiving positive feedback about the recent Summer Reading Club presentation at Glen Williams Public School.

- There has been some negative feedback on social media regarding the new fine-free policy. G. Cannon will provide additional information to Board members regarding this policy for use in their discussions with members of the public.
- M. Willis reported that she had attended the Story Walk Launch in Jubilee Woodlot Park and felt that this was a worthwhile event. G. Cannon noted that vandalism has since occurred and that this activity will now be run as a 'pop-up' event; several pop-ups have already taken place and were well-attended.

11.0 Financial Report

11.1 Month End Report (April)

- G. Cannon reported that spending is at the expected level (within 1.5%). It was noted that additional directional signage is being installed in the lower level of the Georgetown Branch.
- The April Month End Report was received by the Board.

12.0 New Business

12.1 Preliminary Budgets - 2020

12.1.1 Preliminary Capital Budget

- G. Cannon presented the draft 2020 Preliminary Capital Budget for Board consideration.
- Capital Budget requests include:
  - Library Technology Renewal ($44,300)
    - This project enables the replacement of aging information technology hardware at the appropriate time, and will ensure the public and staff continue to have access to reliable, functional equipment.
  - Library Materials ($424,000)
    - This funding will maintain the historic level of funding, allowing the Library to continue to develop and maintain a collection of over 140,000 physical items, and e-content including e-books, e-audiobooks, streaming movies and music, and online learning tools to promote accessibility.
  - Library Materials Collection Development ($25,000)
    - This additional funding would allow the Library to continue to build its materials collection to meet the provincial average of 2.58 items per capita. The current collection has 2.3 items per capita (a deficit of approximately 15,000 items).
  - Library Furnishings & Equipment – Teen Area Refresh ($20,000)
    - This project will update the furnishings in the teen lounge in the Georgetown and Acton Branch Libraries to allow this municipal asset to continue to meet the needs of the community it serves.
- M. Querques noted an amendment to the budget as presented; that the upgrades of the library integrated system (ILS) scheduled for 2021 and 2026,

have been moved to 2024 and 2029 respectively. These updates were shifted as no significant upgrades are expected to be available in 2021.

- M. Querques also noted a slight increase in the 2021 Capital Forecast to cover library re-branding along with the new strategic plan.

Moved by L. Caissie — That the 2020 Preliminary Capital Budget be approved as amended.
Seconded by J. Meler
06/12/19-9 **CARRIED**

12.1.2 Preliminary Operating Budget

- G. Cannon presented the draft 2020 Preliminary Operating Budget for Board consideration.
- In discussion, the Board acknowledged that due to financial constraints, the following requests will not be brought forward as part of the Library's 2020 Operating Budget requests. The Board recognized these requests as important in meeting current and future community needs.
- Operating Budget requests include:
  - Library Associate – Sunday Programming ($16,700)
    - This position would benefit the community by providing five hours for Children's and Youth Services programming and five hours of Community and Adult Services programming on Sundays. Little to no active programming takes place on Sundays even though it is one of the busiest times.
  - Business Services Assistant ($56,000)
    - This position is needed to perform accounting and human resources tasks and would provide dedicated support that could rapidly and efficiently optimize essential business processes.
- M. Querques noted that the proposed operating budget requests represent and overall increase to the base budget of .68% (not including increases to compensation), and that most of the changes are items that have been adjusted to actual costs.

Moved by M. Willis — That the 2020 Preliminary Operating Budget be approved.
Seconded by B. Cosper
06/12/19-10 **CARRIED**

12.2 Report No. LBD-2019-015 re: Library Personnel Policy Manual Revisions

- G. Cannon presented Report No. LBD-2019-015 which outlines proposed revisions to the Library Personnel Policy Manual, which are based on revisions to the Town's Personnel Policy Manual as adopted by Council on March 25, 2019.

Moved by M. Kindbom — That Report No. LBD-2019-015 dated June 5, 2019 regarding Personnel Policy Manual Revisions be received;

AND FURTHER THAT the Halton Hills Public Library Board approves the Library's 2019 Personnel Policy Manual.

Seconded by M. Willis
06/12/19-11 **CARRIED**

12.3 Report No. LBD-2019-016 re: Contests and Lotteries Policy

- B. King presented for Board consideration, Report No. LBD-2019-016 which proposes a library policy regarding participation of staff, Board members, and their families, in HHPL contests. This policy was proposed to ensure that there is no perception of bias in contests open to the public.

Moved by K. Medenblik — That Report No. LBD-2019-016 dated May 13, 2019 regarding the Contests and Lotteries Policy be received;

AND FURTHER THAT Halton Hills Public Library Board approves the Contests and Lotteries Policy.

Seconded by M. Kindbom
06/12/19-12 **CARRIED**

13.0 Health & Safety Report

- G. Cannon reported that no staff Health & Safety incidents had occurred since the May Board meeting.
- G. Cannon discussed an incident that took place in the main Atrium entrance on June 11th. It was noted that the injured person is all right, and that any questions from the public should be directed to W. Harris, Commission of Recreation and Parks; media inquiries should be directed to A. Fuller, Manager of Corporate Communications. Talking points were provided to Board members in the event they are asked about the incident.
- T. Brown noted that the outdoor gas meter along the sidewalk at the Acton Branch is at child height, and suggested that some type of barrier be investigated to prevent accidental injury. M. Querques inquire about installing a barrier around this equipment.

14.0 Next Meeting

Wednesday, September 11, 2019
7:00pm
Georgetown Branch – Board Room

15.0 Adjournment

Moved by T. Brown — That the meeting be adjourned.
Seconded by M. Willis
06/12/19-13 **CARRIED**
The meeting adjourned at 9:20 p.m.

Signed: _____
Tamara Smith, Chair
Halton Hills Public Library Board

Signed: _____
Geoff Cannon, Chief Librarian
Halton Hills Public Library Board

APPROVED: September 11, 2019
DATED: September 11, 2019

TOWN OF HALTON HILLS

COMMITTEE OF ADJUSTMENT

MINUTES

Committee of Adjustment hearing on **Wednesday, August 7, 2019** at 6 p.m. in the in the Council Chambers, Town Hall, 1 Halton Hills Drive, Halton Hills (Georgetown).

MEMBERS PRESENT:
Gordon Driedger, Jane Watson, Neal Panchuk, Thomas Hill, Wayne Scott
STAFF PRESENT:
Jeff Markowiak, Manager of Development Review John McMulkin, Planner Niloo Hodjati, Secretary-Treasurer, Committee of Adjustment

1. CALL TO ORDER / CHAIR'S OPENING REMARKS.

2. DISCLOSURES OF PECUNIARY INTEREST. None declared.

3. RECEIPT OF PREVIOUS MINUTES.

It was MOVED by Wayne Scott, SECONDED, and CARRIED
THAT the minutes of the hearing held on Wednesday, July 3, be received.

4. APPLICATIONS HEARD:

4A. HEARING #1 Minor Variance D13VAR19.018H - Brajkovic

Location: 159 Jeffrey Avenue, Town of Halton Hills (Acton), Regional Municipality of Halton

Purpose: Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the interior side yard setback from the minimum 1.8 m to permit a 1.28 m interior side yard setback (addition).

To accommodate a proposed addition to an existing dwelling.

Owner: Boris Brajkovic, **Agents:** Tomasz Goral

Present (oral submissions)**:** Tomasz Goral

The Town Planner objected to approval, noting that the proposal does not meet the

criteria of the zone standards adopted as a result of the Mature Neighbourhood Character Study; and lacks unique circumstances to justify relief. The agent noted that it is easier to construct on existing walls, provided 6 letters of support, and a sketch depicting the variance. Discussions included lot comparisons, letters of support, and there being a variety of dwelling types and storeys on surrounding streets.

It was MOVED by Wayne Scott, SECONDED, and CARRIED
THAT the application be approved, subject to condition.

4B. HEARING #2 Minor Variance D13VAR19.019H - Lemma

Location: 10 Brucewood Road, Town of Halton Hills (Georgetown), Regional Municipality of Halton

Purpose: Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the exterior side yard setback from the minimum 4.5 m to permit a 3.95 m exterior side yard setback (addition).

To accommodate a proposed addition to an existing dwelling.

Owner: Etsegenet Lemma

Present (oral submissions)**:** Vincenzo Gentile, owner's consultant

The Town Planner noted no objection to approval, subject to condition. The consultant stated that they are building on an existing wall, and that the property is a corner lot.

It was MOVED by Jane Watson, SECONDED, and CARRIED
THAT the application be approved, subject to condition.

4C. HEARING #3 Minor Variance D13VAR19.020H - Tavares

Location: 37 Barraclough Boulevard, Town of Halton Hills (Glen Williams), Regional Municipality of Halton

Purpose: Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the interior side yard setback from the minimum 1.5 m to permit a 1 m interior side yard setback (storage shed).
2. To reduce the rear yard setback from the minimum 1.5 m to permit a 1 m rear yard setback (covered outdoor living).
3. To increase the total floor area of all accessory structures from the maximum 20 sq m to permit a total floor area of 98.3 sq m.
4. To increase the height for a single accessory building from the maximum 4.5 m to permit a height of 5.56 m (storage shed / covered outdoor living).
5. To increase the floor area for a private detached garage from the maximum 60 sq m to permit an 85 sq m private detached garage.
6. To increase the height for a private detached garage from the maximum 4.5 m to permit a height of 5.91 m.
7. To increase the encroachment of the roof overhang from the maximum 50% of the

side yard setback (0.5 m from the side and rear lot lines) to permit a roof overhang encroachment of 70% (0.3 m from the side and rear lot lines), (storage shed / covered outdoor living).

To accommodate a proposed accessory building (covered outdoor living/storage shed) and garage addition.

Owner: Robert Tavares, **Agent:** Patryk Kot

Present (oral submissions)**:** Robert Tavares

The Town Planner noted no objection to approval, subject to read condition. The owner was present to answer any questions. Discussions included elimination of variances, as the lot can accommodate minimum setbacks; and whether to defer the decision, or issue an amended decision that removes variances.

It was MOVED by Thomas Hill, SECONDED, and CARRIED
THAT the decision for the application be deferred until the next hearing.

- Wayne Scott was not in support of deferral.

4D. HEARING #4 Minor Variance D13VAR19.021H - 1909995 ON Inc.

Location: 214 Mill Street East, Town of Halton Hills (Acton), Regional Municipality of Halton

Purpose: Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the front yard setback from the minimum 6 m to permit a 2.77 m front yard setback (addition).

To accommodate a proposed addition to an existing dwelling.

Owner: 1909995 ON Inc., Doug Pattison, **Agent:** Silvercreek Commercial Builders, Suzanne Clarke

Present (oral submissions)**:** Doug Pattison

The Town Planner noted no objection to approval, subject to conditions. The owner was present to answer any questions. Discussions included whether the proposal was in keeping with the neighbourhood.

It was MOVED by Thomas Hill, SECONDED, and CARRIED
THAT the application be approved, subject to conditions.

- Neal Panchuk was not in support of approval, and voted for refusal of the application.

4E. HEARING #5 D13VAR19.022H - Papineau

Location: 10600 Sixth Line, Town of Halton Hills (Esquesing), Regional Municipality of Halton

Purpose: Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the floor area for a single accessory building from the maximum 80 sq m to permit a 151 sq m accessory building (garage).
2. To increase the total accessory building floor area from the maximum 120 sq m to permit a 172 sq m total accessory building floor area.
3. To increase the height for a single accessory building from the maximum 5 m to permit a height of 7.5 m (garage).
4. To increase the driveway width from the maximum 7 m to permit a driveway width of 10.45 m.

To accommodate a proposed accessory building and driveway.

Owners: Joanna & Darcy Papineau, **Agent:** TC Designs, Teresa Correia

Present (oral submissions)**:** Teresa Correia, Darcy Papineau, Maureen Kirincic, John Harrison

The Town Planner noted that 3 objections were received regarding use, location, noise and height of the accessory building; the structure cannot be used for human habitation, or a business; if a contravention occurs, a complaint may be filed with By-law Enforcement staff; and noted no objection to approval, subject to read condition.

The agent submitted a letter of support and documents depicting the proposal, and noted that the garage is for personal use; hedges will be maintained; windows shown on the north elevation sketch are eliminated; and a house could be built where the garage is located. The owner noted that the garage is not for commercial purposes, and referenced the eliminated windows. M. Kirincic spoke against the proposal, noting a concern with height. J. Harrison spoke against the proposal, noting concerns with size, height, privacy, and noise. In response to questions, the owner noted that the structure cannot be located in the back due to Conservation Halton restrictions. The agent and owner offered to reduce the height, and agreed to the maintenance of the hedgerow.

It was MOVED by Thomas Hill, SECONDED, and CARRIED
THAT the application be approved as amended, subject to conditions.

- Wayne Scott was not in support of approval of the amended variance and added second condition, and voted for refusal of the application.

5. ADJOURNMENT: approximately 7:40 p.m.

_____

Secretary-Treasurer

C: Halton Hills Clerks, Deputy Clerk - Legislation & Elections

Downtown Georgetown BIA
Board Meeting Minutes – August 13, 2019 meeting
To be approved on September 10, 2019 – 9:00 AM Start

Board Members Present: Randy Kerman (Board Chair), Cindy Robinson (Treasurer), Suzanne Clarke (Secretary), Jane Fogal (Council Appointee), Sandy Mackenzie, Connie Ward.

Regrets: Beverley King (Vice Chair), Maria Bettencourt, Carolyn Callero, Nikki Jackson (staff), Tony Rampulla

Staff Attending: Yaw Ennin (BIA Manager), Emma Crosbie (Summer Student), Dylan Thring (Summer Student)

Guests: None

1. ***Call to order – 9:02 am*** ***By Randy Kerman – Chair***

2. **Acceptance of Agenda:**
   ***Motion*: To Approve the Amended Agenda**
   Motion Moved By: Cindy Robinson ***Second: Sandy Mackenzie***
   Motion passed

3. **Declaration(s) of Conflict of Interest**
   None

4. **Approval of Previous Meeting Minutes**
   ***Motion*: To Approve the Meeting Minutes of the July 9, 2019 Board Meeting**
   Motion Moved By: Suzanne Clarke ***Second: Connie Ward***
   Motion passed

5. **Correspondence –**
   a) **United Way fundraiser –** To the discretion of the BIA Manager to sponsor or not. Manager felt it does not fit with new sponsorship policy. See Business Arising.

6. **Consent Agenda – None**

7. **Manager's Report** ***Attached***
   Jane revisited the bike rack discussion. The Town's biking committee wants to remove the rack beside Sweetie Pie's. There a few different options: 1) Move the bike rack in the Church Street parking lot to replace the rusted one beside Sweetie Pie's; 2) Purchase a new bike rack to replace the one that Ollie bought for Sweetie Pie's; 3) singular bike posts throughout the Downtown and potentially branding on them. The Town partnered with the Furnace Room to purchase some bike racks; perhaps we can share the costs with them too. A meeting and walk-through Downtown to evaluate the situation with the Town and Jane to be scheduled.
   Action: Report accepted with no changes

8. **Business arising**
   a) **Accessibility –** Staff to contact Suzanne Jones (Town of Halton Hills) to ask the Town to host an info session, maybe two sessions (day and night) with the same info for business/property owners to learn more about building requirements/renovations to comply with provincial regulations regarding accessibility. The information will explain what rules apply or don't apply to the historic buildings in Downtown Georgetown.
   b) **Sponsorship Policy**
   Marketing dollars are distinct from donations. Individual charities can ask businesses independently. BIA will be a conduit and let businesses know that they will be approached. The

BIA Manager can make recommendations for those that fall in the grey area and bring a vote to the executive board or the full board.

Motion: **To Approve the Sponsorship Policy**

Motion Moved By: Cindy Robinson ***Second: Suzanne Clarke***

Motion passed

9. **Council update - Jane Fogal**

a) **Halton Hills Cycling Master Plan –** Bicycle pumps were installed by the Georgetown branch of the Halton Hills Public Library. Water dispensers were added to the Gellert Community Centre and both branches of the Halton Hills Public Library.

b) **Climate Change Rally –** It will take place at 3:45 P.M. on September 20th, 2019 at the Dominion Garden Park. There will be another rally at Acton Arena on September 26th, 2019.

10. **Financial Statements - Cindy Robinson**

The BIA needs to move some of the BIA Manager's income and the Summer Student wages from the BIA budget to the Farmers Market budget. The financials will then need to be presented to the Farmers Market Committee.

The BIA will revisit a levy reduction. The landlords will need to be notified.

a) **Acceptance of financial statements**

Motion**: To accept the August financial statements as presented**

Motion Moved By: Cindy Robinson ***Second: Jane Fogal***

Motion passed

11. **Committee Updates**

a) **Governance –** For the next by-law voting meeting, the BIA will print one hard copy to be placed at the office to read. As usual, it will be available via Dropbox.

b) **Farmers market –** Signage updates are needed for the detours. For tourists and new vendors, signs should be fixed to give patrons direction to the Edith Street parking lot and to find other parking. Also, Downtown Georgetown to reach out the Milton BIA staff. The BIAs can build a relationship and lean on each other.

c) **Car Show –** The final committee meeting is August 14h. Four more volunteers are still needed. Randy is helping at the highway. Jane and her husband can help. Contact Erin Burger to find more volunteers from her list.

d) **Marketing - see Social Media Report** Digital Main Street staff Sarah and Rose have joined the BIA for a 7.5-week contract. (Downtown Georgetown was awarded a DMS grant of $10,000.) They are visiting the Downtown businesses to assist them improve their digital and online presence. They fall under Yaw's supervision.

e) **Beautification –** Sandy proposed that business clean up their own buildings and around them. Merchants should be encouraged to clean their own sidewalks. The flowers are doing really well and many have complimented. Sandy asked if the Town has been doing more lawn cutting in the Downtown area. The BIA does not pay for this, however it was noted that the Town has been more actively taking care of the grass areas.

f) **Façade -** The committee approved Traci Haqq's application for Sivercreek Socialhaus and brought the application to the board.

Motion: **To approve Traci Haqq's Façade application for $2,000, 41.2% of the project's value of $4,859.00**

Motion Moved By: Sandy Mackenzie ***Second: Cindy Robinson***

Motion passed

12. **New Business – Randy**

a) **BIA Governance By-laws -** These must be voted and accepted by October and will occur at the September board meeting. The AGM is in November.

13. **Meeting Adjournment**:

***Motion*: To Adjourn**

Motion Moved By: Sandy Mackenzie ***Second: Cindy Robinson***

Motion passed

There being no further business to conduct the Georgetown BIA adjourned at 10:20 AM

Next Meeting – Tuesday, September 10, 2019 @ 9:00 AM

TOWN OF
HALTON HILLS
Working Together Working for You!

THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by: _____ Date: September 30, 2019
Mayor R. Bonnette

Seconded by: _____ Resolution No.: _____

Item No. 15.1

WHEREAS the Town of Wasaga Beach at their August 27, 2019 Council Meeting at the request of the Township of McKellar, adopted a resolution Regarding Municipal Amalgamations (Attached as Appendix A) demanding that the Provincial Government hold a referendum letting the citizens decide whether to amalgamate or not and conduct an evidenced- based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduces the provincial deficit;

AND WHEREAS the Council for the Town of Halton Hills agrees with the resolution passed by the Town of Wasaga Beach.

THEREFORE BE IT RESOLVED that the Council for the Town of Halton Hills supports and endorses the Town of Wasaga Beach Resolution (Attached as Appendix A) demanding that the Provincial Government hold a referendum letting the citizens decide whether to amalgamate or not and conduct an evidenced-based study to show that amalgamation actually saves costs, jobs and stimulates and enhances economic development;

ANDFURTHER THAT a copy of this Resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs and Housing; Andrea Horwath, Leader of the New Democratic Party; the Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), Rural Ontario Municipalities Association (ROMA), Halton Region, Town of Milton, Town of Oakville, City of Burlington, Town of Wasaga Beach and the Township of McKellar.

_____
Mayor Rick Bonnette

30 LEWIS STREET
WASAGA BEACH, ONTARIO
CANADA L9Z 1A1
www.wasagabeach.com

August 28, 2019

Hon Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

BY EMAIL ONLY

Dear Premier:

Re: Resolution from the Township of McKellar – Municipal Amalgamation

Please be advised that the Council of the Town of Wasaga Beach, during their August 27, 2019 Council meeting and at the request of the Township of McKellar, adopted the following resolution:

> "Whereas there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;
>
> And whereas in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;
>
> And whereas there has never been a valid evidence-based study that supported these outcomes;
>
> And whereas forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;
>
> And whereas there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;
>
> And Whereas the Provincial Government has a large deficit due to their own decision-making;

And whereas recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

And whereas this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

And whereas the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

And whereas the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

Now therefore be it resolved that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

1) Hold a local referendum letting the citizens decide to amalgamate or not
2) Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit
3) Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition
4) To ensure that there is absolutely no conflict of interest in this consultative process
5) To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

And further that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

And further that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA), the County of Simcoe and all Ontario municipalities for their consideration."

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at cao@wasagabecah.com or (705) 429-3844 Ext. 2222.

Sincerely

George Vadeboncoeur
Chief Administrative Officer

Enclosure.

c. Hon Christine Elliott, Deputy Premier
Hon. Steve Clark, Minister of Municipal Affairs
MPP's in the Province of Ontario
Association of Municipalities of Ontario (AMO)
Northwestern Ontario Municipal Association (NOMA)
Rural Ontario Municipalities Association (ROMA)
Federation of Northern Ontario Municipalities (FONOM)
District of Parry Sound Municipal Association (DPSMA)
All Ontario Municipalities

Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0 Phone: (705) 389-2842
Fax: (705) 389-1244

July 16, 2019

Hon. Doug Ford, Premier
Legislative Building Rm 281, Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier Ford,

Re: MUNICIPAL AMALGAMATION

Please be advised that at its regular meeting held, Monday July 15, 2019 the Council of the Township of McKellar passed the following resolution:

19-355 **WHEREAS** there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;

AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;

AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

NOW THEREFORE BE IT RESOLVED that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

1) Hold a local referendum letting the citizens decide to amalgamate or not
2) Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit
3) Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition
4) To ensure that there is absolutely no conflict of interest in this consultative process
5) To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

AND FURTHER that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

AND FURTHER that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

Carried

Sincerely,

Tammy Wylie, AMCT
Clerk Administrator

Cc:
Deputy Premier of Ontario;
Minister of Municipal Affairs and Housing;
Leader of the New Democratic Party;
All Ontario MPP's;
Association of Municipalities of Ontario (AMO);
Northwestern Ontario Municipal Association (NOMA);
Rural Ontario Municipalities Association (ROMA);
Federation of Northern Ontario Municipalities (FONOM);
District of Parry Sound Municipal Association (DPSMA);
all Ontario municipalities

O:\Council mtg letters\July 15 2019/Municipal Amalgamation

TOWN OF
HALTON HILLS
Working Together Working for You!

BY-LAW NO. 2019-

A By-law to assume the Public Services and Street, namely Davidson Drive, within Subdivision Plan 20M-1029

WHEREAS the subdivision development within Plan 20M-1029 meets the requirements of The Corporation of the Town of Halton Hills for final assumption of the public services and the streets installed therein.

AND WHEREAS on September 17, 2019, Council for the Town of Halton Hills approved Report No. PLS-2019-0064 dated August 22, 2019, in which certain recommendations were made relating to the assumption of Subdivision Plan 20M-1029*. (Recommendation No. XXXXX)*

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. THAT the public services installed in connection with Subdivision Plan 20M-1029, be and the same are hereby assumed by The Corporation of the Town of Halton Hills.

2. THAT the streets laid out on Subdivision Plan 20M-1029, be and the same are hereby assumed by The Corporation of the Town of Halton Hills.

BY-LAW read and passed by the Council for the Town of Halton Hills, this 30 day of September, 2019.

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MAYOR – RICK BONNETTE

_____
CLERK – SUZANNE JONES

TOWN OF HALTON HILLS
Working Together Working for You!

BY-LAW NO. 2019-0054

A By-law to adopt the proceedings of the Council Meeting held on the 30th day of September, 2019 and to authorize its execution.

WHEREAS Section 5(3) of *The Municipal Act,* 2001, c.25, as amended, provides that Council's powers shall be exercised by by-law;

AND WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.

2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.

3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.

4. Any member of Council who complied with the provisions of Section 5 of the *Municipal Conflict of Interest Act*, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

BY-LAW read and passed by the Council for the Town of Halton Hills this 30th day of September, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES