

COMMUNITY AND CORPORATE AFFAIRS COMMITTEE AGENDA

Meeting #: CCA-11-2019
Date: Monday, September 16, 2019, 3:00 p.m.
Location: Halton Hills Town Hall, Council Chambers
1 Halton Hills Drive
Members: Mayor R. Bonnette, (Ex-Officio), Councillor J. Fogal, Chair,
Councillor C. Somerville, Councillor J. Hurst, Councillor T. Brown,
Councillor W. Farrow-Reed, Councillor A. Lawlor

Pages

1. CALL TO ORDER
2. DISCLOSURE OF PECUNIARY INTEREST
3. COMMITTEE DELEGATIONS/PRESENTATIONS
4. REPORTS & MEMORANDUMS FROM OFFICIALS

Vet Reports to be considered by the Community and Corporate Affairs Committee

Reports will be automatically held when there is a presentation or delegation on the matter.

- | | | |
|----|---|----|
| a. | <u>REPORT NO. CORPSERV-2019-0032</u>
CORPORATE SERVICES REPORT NO. CORPSERV-2019-0032 dated July 30, 2019 regarding Operating Budget Status as at June 30, 2019. | 3 |
| b. | <u>REPORT NO. CORPSERV-2019-0033</u>
CORPORATE SERVICES REPORT NO. CORPSERV-2019-0033 dated August 16, 2019 regarding Capital Budget Status as at June 30, 2019. | 10 |
| c. | <u>REPORT NO. CORPSERV-2019-0034</u>
CORPORATE SERVICES REPORT NO. CORPSERV-2019-0034 dated August 16, 2019 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at June 30, 2019. | 28 |

d. REPORT NO. RP-2019-0028

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RECREATION AND PARKS REPORT NO. RP-2019-0028 dated September 3, 2019 regarding Henry Thomas Shepherd MBE Park Naming: Dayfoot Drive Park, 45 Dayfoot Drive, Georgetown.

e. REPORT NO. RP-2019-0037

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RECREATION AND PARKS REPORT NO. RP-2019-0037 dated August 23, 2019 regarding Award of RFQ-091-19 for Contractor of the Hillcrest Cemetery House Abatement and Renovations Project.

5. CLOSED SESSION

Committee to Convene into Closed Session if necessary.

a. REPORT NO. ADMIN-2019-0033

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0033 dated September 10, 2019 regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (Norval)

b. REPORT NO. RP-2019-0029

RECREATION AND PARKS REPORT NO. RP-2019-0029 dated September 3, 2019 regarding a proposed or pending acquisition or disposition of land by the municipality or local board. (Parkland)

c. REPORT NO. RP-2019-0030

RECREATION AND PARKS REPORT NO. RP-2019-0030 dated September 4, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose. (Property Agreement)

d. Harry Olivieri, Chief and Commissioner of Fire Services

Harry Olivieri, Chief and Commissioner of Fire Services presentation to Committee regarding Fire Services matters.

(PowerPoint)

6. RECONVENE INTO OPEN SESSION

Motion to approve items pertaining to Closed Session.

7. ADJOURNMENT

REPORT

REPORT TO: Community and Corporate Affairs Committee

REPORT FROM: Duncan Robertson, CPA, CMA
Budgets & Financial Reporting Supervisor

DATE: July 30, 2019

REPORT NO.: CORPSERV-2019-0032

RE: Operating Budget Status as at June 30, 2019

RECOMMENDATION:

THAT Report No. CORPSERV-2019-0032, dated July 30, 2019, regarding the Operating Budget Status as at June 30, 2019 be received for information.

BACKGROUND:

The purpose of this report is to provide Council with an update on the 2019 Operating Budget results. Appendix A summarizes the Town's 2019 actual operating activities from January 1 to June 30 inclusive.

COMMENTS:

Using projections based on June 30, 2019 results, staff currently forecasts that there will be a surplus of \$1,071,578 by December 31, 2019. The forecasted surplus is comprised of \$240,658 in net expenditures and \$830,920 in corporate revenue. The main surplus drivers for each section are staff gapping and supplementary taxes respectively.

As shown in the corporate revenue section in Appendix A, it is forecasted that the Town will receive an additional \$688,532 from supplementary taxes in 2019. Supplemental assessment occurs when new construction is completed or when there is an increase in the value of property during the current tax year, e.g., after a major renovation/addition. The timing of supplementary assessment is dependent upon the completion of construction and subject to an independent review by MPAC. As such, accurate forecasting of these unknown variances cannot be accomplished during the budget process.

There is currently \$1,418,797 in full-time staffing gaps year-to-date, as outlined in Appendix B, offset by a budgeted contingency for gapping of \$308,300. The majority of the gapping amount is attributable to the timing of recruitment for new positions approved in the 2019 budget. The budget for contingency is intended to account for expected gapping due to existing employee turnover; staff endeavours to mitigate these vacancies through backfilling, which partially offsets the surplus from gapping. The budgeted contingency for gapping will be reviewed during the 2020 budget process.

The following is a synopsis of operating results provided by each Department Head for inclusion in this report.

Council

The Council department is forecasting a year-end surplus of \$84,486 (8.9%); resulting from the reallocation of the Cultural Roundtable Committee budget to Cultural Services (under Office of the CAO) in the amount of \$51,900. Additionally, there are generalized savings within administrative and discretionary expenses for members of Council.

Office of the CAO

The Office of the CAO is projecting a year-end surplus of \$66,184 (2.3%). The surplus is the result of staffing changes and vacancies within the Department, as well as cost savings in part-time wages. The Cultural Roundtable funds reallocated to Cultural Services partially offsets the surplus – this budgetary change will be formally addressed in the 2020 budget.

Corporate Services

Corporate Services is forecasting a surplus of \$318,812 (5.8%) in 2019, resulting mostly from staff gapping. The majority of gapping is comprised of savings resulting related to the recruitment for three new positions in Information Services. These positions were approved in the 2019 budget to address the resourcing gaps identified in the Corporate Technology Strategic Plan. Additional savings resulting from staff on long term leave, as well as increased revenue brought in from the issuance of tax information, are also expected to contribute to the overall surplus.

Library Services

Library Services are projecting a year-end surplus of \$3,915 (0.10%) for 2019. The Library anticipates additional revenue from program registration and general recoveries that will fund various Library programs and initiatives. An overall decrease in fines revenue is expected, which will be offset by savings in staff wages due to position vacancies.

Fire Services

A year-end surplus of \$570,113 (7.9%) is forecasted in Fire Services, as a result of savings in the recruitment for new positions in the 2019 budget. The 2019 budget approved the acceleration of the Fire Services Master Plan to extend the existing 12 hour full-time manned truck at Acton station to 24 hour service, effectively improving emergency response time throughout Halton Hills. The recruitment process was completed in July with the hiring of nine full-time firefighters.

Transportation & Public Works

The Transportation & Public Works Department is projecting a year-end deficit of \$37,197 (-0.3%). The deficit is driven by higher costs in winter control activities that are expected to be partially offset by savings in position vacancies in Transportation and Design & Engineering.

For the period, Public Works recognized above-average costs related to winter control activities. Labour hours, winter control materials (salt, sand and pickled sand), and equipment usage all exceeded average levels for the same period for the past five years. Labour usage was 5,752 hours above the average, equipment usage was 3,316 hours above the average, and material usage was 2,366 tonnes above the average for the period. This culminates into approximately \$291,487 above the average spending levels on winter control year to date in 2019 and leaves less than usual in the budget to cover costs for winter control response in the latter part of the year. There were also additional unexpected costs associated with the ice removal and flooding of the Credit River. As the Town's winter control response is managed based on public safety, a deficit is being projected for the Public Works department due to these increased costs.

Planning & Sustainability

The Planning and Sustainability Department is projecting a net year-end surplus of \$83,424 (5.4%). The surplus is driven by position vacancies within Planning; however, the overall savings are reduced by a projected deficit in revenues generated for processing and reviewing new development applications and agreements. Lower projected revenues are a result of reduced volume in new developments for the year.

Recreation & Parks

The Recreation and Parks Department is projecting a year-end surplus of \$134,378 (2.0%). There is an anticipated savings in core salary costs due to staff vacancies, as well as generalized savings in materials and utilities costs. These savings will offset the expected deficit in arena ice revenue, which will be addressed in the 2020 budget.

Corporate Expenses

Corporate expenditures such as legal services, financing, insurance, advertising, health and safety, professional development, and voice and data coverage, are included in the Corporate Expenses operating budget.

Corporate expenses are anticipated to be at a year-end deficit of \$983,457 (-66.5%), resulting from additional legal expenditure of \$368,643, allowance for uncollectable accounts of \$293,000 and a budgeted deficit of \$308,300 in contingency for salary gapping. The contingency is established based on historic employee turnover and will be reviewed in the 2020 budget process.

Capital Financing & Other

The Capital Financing section, which includes all budgeted transfers to reserves and debenture payments, is anticipated to be at budget.

Corporate Revenue & General Levy

Corporate revenues are forecasted to yield a surplus of \$830,920 (1.5%), as a result of favourable supplementary tax revenues.

RELATIONSHIP TO STRATEGIC PLAN:

This report supports the following strategic objectives:

- Establish sustainable financing, asset management and master plans to acquire, operate, maintain, renew and replace infrastructure.
- Continue to provide timely and transparent communications with the Town's residents and business owners.

FINANCIAL IMPACT:

December 31, 2019 forecast numbers are provided as information only. Final results will be confirmed after the 2019 year-end audit is completed.

CONSULTATION:

Accounting staff consulted with all Department Heads to confirm the operating forecasts for December 31, 2019 year-end and received a synopsis of comments from each for inclusion in this report.

PUBLIC ENGAGEMENT:

No public engagement required in reference to this report.

SUSTAINABILITY IMPLICATIONS:

The sustainability implications of the recommendations of the report were reviewed against the requirements of the Town's Sustainability Implications Worksheet. The Worksheet is completed for substantial non-administrative reports, major projects, studies, policies and initiatives that are relevant to advancing the Town's economic, cultural, environmental and social wellbeing, and quality of life. Since this report is none of the latter, the Sustainability Implications section is not applicable.

COMMUNICATIONS:

There is no communications impact.

CONCLUSION:

Staff currently forecasts a December 31, 2019 operating surplus amount of \$1,071,578, with staff gapping and supplementary taxes being the main drivers of this surplus. Final results will not be known until the year-end audit is completed in mid-2020.

Reviewed and Approved by,



Moya Jane Leighton, Manager of Accounting and Town Treasurer



Jane Diamanti, Commissioner of Corporate Services



Brent Marshall, Chief Administrative Officer

TOWN OF HALTON HILLS
2019 Full-Time Staff Vacancy
Year-to-date June 30, 2019

Department	2019 Operating Forecast	
	Permanent Staff Complement Vacancy (\$)	Vacancy %
Office of the CAO	63,443	2.1%
Corporate Services	263,237	5.1%
Library Services	33,708	1.0%
Fire Services	717,424	9.2%
Transportation & Public Works	175,085	1.5%
Planning & Sustainability	165,899	6.8%
Recreation & Parks	-	0.0%
TOTAL	1,418,797	3.4%
Budgeted Salary Gapping	(308,300)	-0.7%
Net Budget Vacancy	1,110,497	2.6%

TOWN OF HALTON HILLS							
2019 Financial Report - Town Summary							
For period ending June 30, 2019							
	2018	2018	2019	2019	2019		
	YTD Actuals	Actuals	YTD Actuals	Forecast to	Final Budget	Remaining	Remaining
	30-Jun	31-Dec	30-Jun	31-Dec	Total	\$	%
Council	352,839	786,229	419,039	864,314	948,800	84,486	8.9%
Office of the CAO	1,190,767	2,620,976	1,097,052	2,843,816	2,910,000	66,184	2.3%
Corporate Services	2,253,323	4,917,926	2,422,714	5,175,188	5,494,000	318,812	5.8%
Library Services	1,663,924	3,531,673	1,774,348	3,790,685	3,794,600	3,915	0.1%
Fire Services	2,821,759	6,349,825	1,714,470	6,653,287	7,223,400	570,113	7.9%
Transportation & Public Works	5,159,314	11,149,973	5,013,070	12,593,497	12,556,300	(37,197)	(0.3%)
Planning & Sustainability	509,300	1,186,092	490,299	1,470,176	1,553,600	83,424	5.4%
Recreation & Parks	2,369,483	6,534,619	3,078,739	6,754,472	6,888,850	134,378	2.0%
Corporate Expenses	1,655,628	3,544,668	1,389,643	2,462,357	1,478,900	(983,457)	(66.5%)
Capital Financing & Other	3,892,550	11,758,285	3,028,975	13,492,350	13,492,350	0	0.0%
Total Net Expenditures	21,868,887	52,380,266	20,428,349	56,100,142	56,340,800	240,658	0.4%
Corporate Revenue							
PROV OFFENCES	(68,593)	(317,223)	(184,088)	(325,413)	(186,000)	139,413	75.0%
INVESTMENT INC	(712,192)	(900,000)	(830,308)	(1,155,000)	(1,155,000)	0	0.0%
CORP TAXATION	(49,524,007)	(50,644,369)	(52,507,318)	(53,584,332)	(52,895,800)	688,532	1.3%
G'TOWN HOSP	(342,315)	(345,013)	(340,146)	(337,975)	(335,000)	2,975	0.9%
SURPLUS/DEF		1,644,939					
HH COMM ENERGY	(656,550)	(1,313,100)	(656,551)	(1,313,100)	(1,313,100)	0	0.0%
CAP CHGEBACK	(419,650)	(505,500)	(368,900)	(455,900)	(455,900)	0	0.0%
Total Corporate Revenue (Levy Included)	(51,723,307)	(52,380,266)	(54,887,311)	(57,171,720)	(56,340,800)	830,920	1.5%
Net Budget Remaining	(29,854,420)	0	(34,458,962)	(1,071,578)	0	1,071,578	1.9%

REPORT

REPORT TO: Community and Corporate Affairs Committee

REPORT FROM: Duncan Robertson, CPA, CMA
Budgets & Financial Reporting Supervisor

DATE: August 16, 2019

REPORT NO.: CORPSERV-2019-0033

RE: Capital Budget Status as at June 30, 2019

RECOMMENDATION:

THAT Report No. CORPSERV-2019-0033 dated August 16, 2019 regarding Capital Budget Status as at June 30, 2019 be received;

AND FURTHER THAT staff be authorized to transfer \$128,775 from various funding sources including other capital projects and the Capital Replacement Reserve to finance unfunded project scope changes as outlined in Table 1.

BACKGROUND:

The purpose of this report is to provide a status update on open capital projects as of June 30, 2019. In addition, this report will recommend additional financing for projects with unfunded balances as well as the consolidation of similar capital projects to maximize the use of funds.

COMMENTS:

With regard to the status of capital projects, Appendix A provides a detailed 'life to date' report on open capital projects showing total funding and total expenditures as of June 30, 2019, as well as comments from the project manager.

Shown in the table below are capital projects that have identified a change in scope and require additional financing. The recommended funding source for each project can accommodate the required financing and is in accordance with the General Reserves and Reserves Fund Policy (PLCY-2018-0004) and/or eligible expenditure requirements for the use of conditional grant funding.

TABLE - 1

Project Code	Project Name	Total Funding (\$)	Total Expenditure (\$)	Remaining Balance (\$)	Recommended Additional Funding	
					Amount (\$)	Source
6200-16-1808	Maple & Main Northbound Turn Lane Construction	(511,259)	76,978	(434,281)	(60,000)	Mandated AODA Accessible Traffic Signals project
4000-10-1902	Public Art Banner	(45,000)	1,500	(43,500)	(10,000)	Community Improvement Plan project (Main Street Revitalization Grant)
6100-22-1705	Mill St. Corridor Neighbourhood Study	(75,000)	90,207	15,207	(50,000)	Capital Replacement Reserve
7100-22-1502	Glen Williams Secondary Plan	(140,000)	48,775	(91,225)	(8,775)	Capital Replacement Reserve
TOTAL					(128,775)	

Staff is recommending that \$60,000 of approved funding for the Mandated AODA Accessible Traffic Signals project be transferred to the Maple & Main Northbound Turn Lane Construction project for the purpose of funding AODA improvements to intersections identified in the design phase of the project.

Staff is also recommending that \$10,000 of the Main Street Revitalization grant funding be transferred from the Community Improvement Plan project to the Public Art Banner project. Funding received under Ontario's Main Street Revitalization Initiative was directed to the Community Improvement Plan project through Report CORPSERV-2018-0032. These funds will be utilized to update and standardize the banner infrastructure in Downtown Acton, Downtown Georgetown and Dominion Gardens Park.

An additional requirement for \$50,000 was identified in Report TPW-2018-0017 to complete the Mill Street Corridor Precinct Neighbourhood Study. This increase is the result of an expanded scope and increases the total project budget to \$125,000. Staff is recommending that the \$50,000 be transferred from the Capital Replacement Reserve. A total of \$75,000 will be recoverable from the Region of Halton once the consultant has been procured and total costs are known – the details of this agreement are outlined in the Region of Halton's Mobility Management Strategy for Halton Report PW-03-17/LPS13-17.

The Glen Williams Neighbourhood Study has been completed at a total cost of \$48,775, versus the allotted \$40,000 of the Glen Williams Secondary Plan project's budget, due to an increased scope. Staff is recommending a transfer of \$8,775 from the Capital Replacement Reserve to cover the additional expenses, which would provide a remaining budget of \$100,000 to carry out the Glen Williams Secondary Plan.

RELATIONSHIP TO STRATEGIC PLAN:

This report supports the following strategic objectives:

- Establish sustainable financing, asset management and master plans to acquire, operate, maintain, renew and replace infrastructure.
- Continue to provide timely and transparent communications with the Town's residents and business owners.

FINANCIAL IMPACT:

The recommendations in this report require additional funding of \$50,000 and \$8,775 from the Capital Replacement Reserve for scope increases in the Mill Street Corridor Precinct Neighbourhood Study and Glen Williams Neighbourhood Study respectively. Additionally, \$60,000 is required to fund the Maple & Main Turn Lane Construction project and \$10,000 is required to fund the Public Art Banner project. However, this will have a net zero impact as the amounts are being reallocated from the Mandated AODA Accessible Traffic Signals and the Community Improvement Plan projects respectively.

CONSULTATION:

All project managers were consulted on the status and progress of open projects.

PUBLIC ENGAGEMENT:

No public engagement required in reference to this report.

SUSTAINABILITY IMPLICATIONS:

The sustainability implications of the recommendations of the report were reviewed against the requirements of the Town's Sustainability Implications Worksheet. The Worksheet is completed for substantial non-administrative reports, major projects, studies, policies and initiatives that are relevant to advancing the Town's economic, cultural, environmental and social wellbeing, and quality of life. Since this report is none of the latter, the Sustainability Implications section is not applicable.

COMMUNICATIONS:

There is no communications impact.

CONCLUSION:

Appendix A provides an informational update on 'life-to-date' spending on open capital projects as at June 30, 2019. In addition, staff is recommending the financing of capital projects that have identified a change in scope through a \$58,775 transfer from the Capital Replacement Reserve and \$70,000 in transfers from other capital projects.

Reviewed and Approved by,

A handwritten signature in black ink, appearing to read "M. J. Leighton".

Moya Jane Leighton, Manager of Accounting and Town Treasurer

A handwritten signature in black ink, appearing to read "Jane Diamanti".

Jane Diamanti, Commissioner of Corporate Services

A handwritten signature in black ink, appearing to read "Brent Marshall".

Brent Marshall, Chief Administrative Officer

Appendix A

<p style="text-align: center;">Town of Halton Hills Life to Date Capital Project Status Report <u>Summary By Department</u> As at June 30, 2019</p>			
Department	Total Funding	Expenditure	Balance Remaining
Council & Office Of The CAO	(2,165,121)	1,032,985	(1,132,136)
Corporate Services	(3,710,262)	1,671,339	(2,038,923)
Library Services	(1,136,560)	672,634	(463,926)
Fire Services	(13,773,192)	12,657,806	(1,115,386)
Transportation & Public Works	(69,111,252)	47,983,184	(21,128,068)
Planning & Sustainability	(4,266,220)	2,050,199	(2,216,021)
Recreation and Parks	(30,046,206)	19,694,597	(10,351,609)
Total	(124,208,813)	85,762,744	(38,446,069)

Town of Halton Hills Life to Date Capital Project Status Report <u>COUNCIL & OFFICE OF THE CAO</u> As at June 30, 2019							
Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
0510-01-0101	Municipal Accessibility Plan	(555,212)	(9,170)	355,404	(208,978)	37%	Ongoing as per requests for accessibility enhancements in Town facilities.
0510-10-1401	Cycl.Master Plan-Outreach Prog	-	(3,037)	839	(2,198)	72%	Project ongoing.
1100-10-0101	CIP Grant Program	(468,850)	(94,945)	306,752	(257,043)	46%	Ongoing annual grant/incentive program.
1100-10-0105	EcDev Manufact.Expansion Fund	(40,000)	(1,215)	15,806	(25,409)	62%	Ongoing annual grant/incentive program.
1100-10-1801	Foreign Direct Investm Stratg	(40,000)	-	15,393	(24,607)	62%	Strategy is under development. Anticipated to be completed by December 2019.
1100-10-1802	Brownfield Development Strategy	(75,000)	-	-	(75,000)	100%	This project has been integrated with the development of the consolidated Economic Development and Tourism Strategy. The latter is anticipated to be completed by April 2020.
1100-10-1803	Econ Investment Attract'n Fund	(150,000)	-	2,643	(147,357)	98%	Ongoing annual grant/incentive program which will facilitate implementation of the new Economic Development and Tourism Strategy, as well as the Foreign Direct Investment (FDI) Strategy.
1100-10-2201	EcDev & Tourism Strat Update	(80,000)	-	-	(80,000)	100%	Project moved to 2021. Some of the expenditure to be used in 2019 for the implementation of on-line services.
1400-10-1701	Strategic Plan Dashboard	(15,000)	-	-	(15,000)	100%	Project will be undertaken in consideration of the completion of the Strategic Plan Update.
1400-10-1801	Strategic Plan Update	(27,226)	-	-	(27,226)	100%	Project is in progress on track.
1400-10-1901	Ontario Cannabis Legaliz Implm	-	(15,809)	15,809	-	0%	Provincial Government funding received for having indicated a willingness to accept cannabis retail stores .
1500-05-1901	Customer Service Strategy	(100,000)	-	69	(99,931)	100%	Funding to be allocated to the Website Replacement Project per RPT-CORPSERV-2019-0037
2000-22-0003	Document Management Solutions	(321,000)	-	310,503	(10,497)	3%	Project completed.
4000-10-1902	Public Art Banner	-	(45,000)	1,500	(43,500)	97%	Ongoing project to implement the Public Art Master Plan. The first project (Public Art Banner) will be installed in early 2020.
4001-10-1801	Cultural Asset Tours	(60,000)	(3,658)	8,267	(55,391)	87%	Ongoing project with the first set of pilot Cultural Asset Tours being launched in September 2019.
7300-22-1801	Green Economic Dev Action Plan	(60,000)	-	-	(60,000)	100%	This project has been integrated with the development of the consolidated Economic Development and Tourism Strategy. The latter is anticipated to be completed by April 2020.
Total Council & Office Of The CAO		(1,992,288)	(172,833)	1,032,985	(1,132,136)	52%	

Town of Halton Hills Life to Date Capital Project Status Report <u>CORPORATE SERVICES</u> As at June 30, 2019							
Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
1200-10-1701	Redevelopment of Town Website	(100,000)	-	60,509	(39,491)	39%	Remaining balance expected to fund external support services throughout implementation
1200-10-1901	Citizen Engagement	(40,000)	-	4,787	(35,213)	88%	Ward meetings held in first half of 2019
2200-05-1401	Payroll Systm Upgrade (All Ph)	(195,000)	-	150,562	(44,438)	23%	Payroll implementation complete. Remaining funds to support additional modules and upgrades.
2200-22-0104	Benefits Review	(40,000)	-	25,945	(14,056)	35%	Project complete
2300-04-0101	Technology Refresh	(706,000)	(23,145)	659,301	(69,843)	10%	Ongoing program for the replacement of IT equipment that is reaching end of life on an established cycle corresponding with warranty periods. Numbers reflect a six year total.
2300-04-0102	Server/Server Rm Improvements	(90,507)	-	83,514	(6,993)	8%	Project completed within budget. Remaining invoices to be posted in Q1-2019
2300-04-1601	Mobile Devices (GPS Enabled)	(25,000)	-	20,631	(4,369)	17%	In progress with anticipated additional hardware purchases pending.
2300-04-1801	Storage Area Network Refresh	(50,000)	-	35,412	(14,588)	29%	In progress.
2300-04-1805	Backup Netwk Links w/Fire Serv	(40,000)	-	2,167	(37,833)	95%	In progress.
2300-04-1901	Core Switch Replacement	(50,000)	-	-	(50,000)	100%	Project yet to commence.
2300-05-0103	Microsoft Licensing	(530,000)	-	183,581	(346,419)	65%	On going purchases required to support the organization.
2300-05-1501	AMANDA 7 Upgrade	(61,600)	-	-	(61,600)	100%	Project initiated
2300-05-1901	GP Upgrade	(56,300)	-	9,972	(46,328)	82%	Project completed under budget.
2300-05-1902	FMW Fund Manager Implement	(14,000)	-	5,495	(8,505)	61%	Project in progress.
2300-05-1903	FireHouse Replacement Ph1	(333,000)	-	-	(333,000)	100%	Project yet to commence.
2300-05-1904	Electr. Plans Review Ph1 Disc	(18,800)	-	-	(18,800)	100%	Project yet to commence.
2300-05-1905	Growth Monitoring Model	(33,500)	-	-	(33,500)	100%	Project yet to commence.
2300-05-3201	Vailtech Replacement	(400,000)	-	-	(400,000)	100%	Project yet to commence.
2300-10-1501	Geospatial Data	(45,000)	-	28,891	(16,109)	36%	Further data purchases required.
2300-10-1802	Windows10/Office 2016 Dev Plan	(50,000)	-	16,036	(33,964)	68%	Project has commenced in Q1-2019. Anticipated completion is within the year.
2300-10-1902	Operationalize PM Practices	(20,000)	-	-	(20,000)	100%	Project completed using in-house resources. Funding to be allocated to the Website Replacement Project per RPT-CORPSERV-2019-0037
2300-10-1903	Network Assessment	(20,000)	-	-	(20,000)	100%	Project yet to commence.
2300-10-1904	Business Continuity Strategy	(25,000)	-	-	(25,000)	100%	Project yet to commence.
2300-10-1905	Security Maturity Assessment	(20,000)	-	-	(20,000)	100%	Project yet to commence.
2300-10-1906	Master Data Management	(105,000)	-	-	(105,000)	100%	Project yet to commence.
2300-10-1907	LiDar Data	(10,000)	-	-	(10,000)	100%	Project in progress.
2400-10-0001	Asset Management Plan	-	(552,796)	384,536	(168,260)	30%	Project ongoing - CAM initiatives.
2500-22-1901	DC Bylaw Update for Transit	(50,000)	-	-	(50,000)	100%	On hold until Bill 108 regulations have been established
8000-10-0102	Employee Recognition	-	(5,614)	-	(5,614)	100%	Project ongoing.
Total Corporate Services		(3,128,707)	(581,555)	1,671,339	(2,038,923)	55%	

Town of Halton Hills Life to Date Capital Project Status Report <u>LIBRARY SERVICES</u> As at June 30, 2019							
Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
3000-09-0105	Library Technology Renewal	(106,300)	-	57,267	(49,033)	46%	Current plans for purchases of approx. \$39,000. Purchase of server for approx. \$10,000 delayed to 2020.
3000-22-0005	Library Cap. Campaign-Acton	-	(15,240)	(7,000)	(22,240)	146%	Capital Campaign for Acton Reading Deck, project is currently awaiting permit approval.
3100-09-1701	Library Furnishing/Equip-GTown	-	(20,000)	17,272	(2,728)	14%	Signage purchases in process.
3160-15-0101	Lib Adult Mats	-	(410,510)	294,966	(115,544)	28%	Purchases in process.
3170-15-0101	Lib Chdns Mats	-	(118,641)	78,159	(40,482)	34%	Purchases in process.
3180-15-0101	Lib Ref Mats	(171,700)	(8,560)	116,057	(64,203)	36%	Purchases in process.
3190-15-0101	Lib Processing	-	(57,517)	42,237	(15,281)	27%	Purchases in process.
3200-03-0002	Acton Branch Reading Deck	(49,333)	-	-	(49,333)	100%	Project in process, currently awaiting permit approval.
3200-11-2001	Marquee Acton Branch	(80,000)	-	-	(80,000)	100%	Project in process, currently awaiting permit approval.
3260-15-0101	Lib Adult Mats	-	(59,814)	45,986	(13,828)	23%	Purchases in process.
3270-15-0101	Lib Chdns Mats	(17,200)	(18,374)	24,190	(11,384)	32%	Purchases in process.
3280-15-0101	Lib Ref Mats	-	(3,371)	3,500	129	0%	Over expenditure will be offset by savings in 3180-15-0101.
Total Library Services		(424,533)	(712,027)	672,634	(463,926)	41%	

Town of Halton Hills Life to Date Capital Project Status Report FIRE SERVICES As at June 30, 2019							
Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
5200-06-0101	Small Equipment Replace	(246,000)	(43,000)	253,860	(35,140)	12%	Purchases ongoing - expenditures reflect 7 year total
5200-06-1701	Drone & Camera System	(19,000)	-	-	(19,000)	100%	Project ongoing
5200-07-0102	FF Protective Clothing Repl	(357,702)	(25,181)	359,474	(23,409)	6%	Purchases ongoing - expenditures reflect 7 year total
5200-07-0104	Breathing Apparatus Replacemnt	(375,000)	(2,463)	323,860	(53,603)	14%	Purchases ongoing - expenditures reflect 7 year total
5200-07-1901	Fire Fighter Protective Hoods	(13,000)	-	-	(13,000)	100%	Project ongoing
5400-05-0101	Mobile Data System (All Phase)	(122,000)	-	96,246	(25,754)	21%	Project ongoing
5400-05-1701	NICE Dispatch Upgrade	(100,000)	-	280,300	180,300	0%	Project complete, awaiting final invoices. Over expenditure to be paid from the Fire Services Reserve per Report FIRE-2017-0010
5400-05-1801	Mobile Data Terminal	(30,000)	-	817	(29,183)	97%	Project ongoing
5400-06-0101	Replace Pagers	(30,000)	-	-	(30,000)	100%	Project ongoing
5400-14-1501	Next-Gen 911 Equipment	(12,000)	(11,005)	19,381	(3,624)	16%	Project complete
5410-07-1901	Portable Radio Replacement	(145,000)	-	-	(145,000)	100%	Project ongoing
5500-02-0101	Fire Facilities R&R	(90,000)	-	89,989	(11)	0%	Project complete
5500-02-1601	Training Centre Upgrades	(45,000)	-	23,690	(21,310)	47%	Purchases ongoing - expenditures reflect 4 year total
5500-02-1602	D1 Emergency Ops Centre	(40,000)	-	-	(40,000)	100%	Consultation in progress
5500-02-1901	Sleeping Quarters - HQ & Acton	(125,000)	-	-	(125,000)	100%	Project ongoing
5500-03-0001	Maple Avenue Station	(2,456,240)	(3,702,211)	6,158,473	22	0%	Project complete
5500-03-0002	New Headquarters Station	(633,760)	(4,243,630)	4,879,004	1,614	0%	Project complete
5500-07-1901	Washing Extractors	(20,000)	-	16,561	(3,439)	17%	Project complete
5900-25-1703	Replace Support Unit 706 (106)	(60,000)	-	35,991	(24,009)	40%	Purchase made - final outfitting in progress
5900-25-1801	Repl Haz Mat Resp Team Trailer	(25,000)	-	17,630	(7,370)	29%	Project complete
5900-25-1802	Replace Unit 700 (300)	(60,000)	-	67,149	7,149	0%	Project complete
5900-25-1804	Replace Unit 708 (208)	(50,000)	-	35,380	(14,620)	29%	Project complete
5900-25-1805	Replace Fire Prevention Trailr	(16,000)	-	-	(16,000)	100%	Refurbishment of existing trailer vs. purchase of new expected in Q4. Total cost expected to be ~ \$2,000
5900-25-1901	Repl Tanker 740(T2) w/ Pumper	(675,000)	-	-	(675,000)	100%	Tender awarded - pre-build work underway. Additional financing required, per RPT-FIRE-2019-0002, transferred to project in Q3-2019
Total Fire Services		(5,745,702)	(8,027,489)	12,657,806	(1,115,385)	8%	

Town of Halton Hills Life to Date Capital Project Status Report <u>TRANSPORTATION & PUBLIC WORKS</u> As at June 30, 2019							
Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
6100-05-1601	Mobile Technology	(10,000)	-	8,627	(1,373)	14%	Project is on-going
6100-05-1603	Synchro Software for TSignals	(30,000)	-	16,948	(13,052)	44%	Project is on-going. Additional software to be purchased
6100-05-1801	TES Vehicle Collision Softwar	(40,000)	-	34,191	(5,809)	15%	Project is on-going
6100-10-1003	Guelph/Eramosa Quarry	-	(147,016)	144,829	(2,187)	1%	Project delayed.
6100-10-1402	Upper Reach Tributary	(25,000)	-	-	(25,000)	100%	Project to be initiated in Q2/Q3 2019
6100-10-1608	Bikes Lanes - Churchill Rd S	(43,580)	(96,420)	54,788	(85,212)	61%	Additional infrastructure to be installed in 2019/2020 to improve cycling safety.
6100-10-1801	Bike Lanes (All Phases)	(100,000)	-	45,187	(54,813)	55%	Barber Drive W Ph2 to be completed as part of Pvm.. Mgmt. Traffic signs to be installed in 2019
6100-10-1903	Uniform Traffic Control Bylaw	(50,000)	-	-	(50,000)	100%	Project to be initiated in Fall 2019
6100-12-1706	Parking Lot Reconstruction	(125,000)	-	65,614	(59,386)	48%	Project on-going. Still under warranty.
6100-16-1002	Crewsons Corners Flooding	(95,000)	-	22,174	(72,826)	77%	Project on hold pending MECF review of upstream ECA.
6100-21-0107	Streetlight & Pole Replacement	(749,000)	(4,869)	513,151	(240,718)	32%	Project on-going. Guelph Street from Delrex to Sinclair to commence in fall 2019
6100-21-1605	Streetlight Repl w/ HH Hydro	(40,000)	-	5,671	(34,329)	86%	Project On-going.
6100-21-1701	Rural Intrscn Streetlighting	(90,000)	-	21,943	(68,057)	76%	Project On-going - 3rd Line @ 15 Sd. rd., 22 sd. rd. W, 22 sd. rd. E to be done in 2019.
6100-21-1704	Princess Anne Pole Repl	(225,000)	(74,164)	222,273	(76,891)	26%	Work completed, waiting for invoice
6100-21-1801	Longfield Subddv Strtight Repl	(250,000)	-	123,454	(126,546)	51%	On-going project - Ph2 to be completed in 2019
6100-21-1802	Streetlight Pole Transfrmr Rpl	(400,000)	-	25,932	(374,068)	94%	Project On-going. Project managed by HHCEC
6100-22-1606	OMB Reserve	(100,000)	-	98,493	(1,507)	2%	Project on-going - monies set aside for expert witnesses
6100-22-1607	Truck Strategy	(100,000)	-	92,528	(7,472)	7%	Project Completed. Pending final invoice.
6100-22-1701	Transit Service Strategy	-	(300,000)	281,670	(18,330)	6%	\$300,000 MTSA Funding to be received from Region.
6100-22-1702	16 Mile Creek Modelling	(50,000)	-	-	(50,000)	100%	Discussions to be conducted with conservation authority to determine needs.
6100-22-1703	Premier Gateway Trans. Study	-	(147,984)	136,134	(11,850)	8%	Project On-going to be completed Q3 2019
6100-22-1705	Neighbourhood Study	(75,000)	-	90,207	15,207	0%	Project On-going to be completed Q4 2019. \$75,000 to be
6100-22-1801	Dev Eng Standards Manl Update	(250,000)	-	-	(250,000)	100%	RFP to tender and award in Q3/Q4 2019. Commencement in
6100-22-1803	Acton Bypass Feasability Study	(100,000)	-	-	(100,000)	100%	Project anticipated to be initiated in 2019 based on MTO
6100-22-1804	Active Transp Master Plan	-	-	41,720	41,720		Project commenced. To be Funded by MTSA (Major Transit Station Area) from Region \$175,000. To be completed Q1 2020
6100-22-1806	Cycling Inf Feasability Study	(50,000)	-	-	(50,000)	100%	Project to be initiated in the fall of 2019
6100-23-1602	Active Transportation	(30,000)	-	-	(30,000)	100%	Project is on-going.
6100-26-1513	5th Line Culvert (37/C) Repl	(75,000)	-	81,650	6,650	0%	Project completed and in monitoring phase.
6100-28-0101	Opticom Replacement Program	(225,000)	-	167,646	(57,354)	25%	Equipment Purchased. More equipment to be purchased for Opticom.
6100-28-1516	Traffic Calming (Asph Instal)	(105,000)	-	79,984	(25,016)	24%	Project On-going.
6100-28-1701	Mandated Rail Crossing Upgrade	(100,000)	-	784	(99,216)	99%	Undertaking Railway safety reviews in fall 2019 to determine scope of work.
6100-28-1703	Pedestrian Crossings	(320,000)	-	267,054	(52,946)	17%	On-going Project, 2 additional locations in 2019
6100-28-1802	Mandated Rail Crossing Upgrade	(300,000)	-	9,000	(291,000)	97%	Undertaking Railway safety reviews in fall 2019 to determine scope of work.

Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
6100-28-1805	Enhanced Ped (Ladder Crossing)	(90,000)	(10,228)	46,974	(53,254)	53%	Project on-going. 7-9 Locations Anticipated
6100-28-1806	Railway Safety Assem (GEXR)	(35,000)	-	-	(35,000)	100%	Undertaking Railway safety reviews in fall 2019 to determine scope of work
6100-28-1807	Mill St Neighbourhood Imprvmnts	(100,000)	-	-	(100,000)	100%	Work to be initiated in Fall of 2019
6100-28-1808	Mand. AODA Access. Traff Sgnl	(250,000)	-	190,402	(59,598)	24%	\$60,000 to be moved to Main & Maple to cover traffic signal work. Project On-going. +\$80,000 OCIF funds available for Traffic Signal installations
6200-05-1408	Mand Dsgn Software Upg & Train	(25,000)	(6,810)	31,810	-	0%	Project Complete
6200-08-0001	Eighth Line-5 to 10 SdRd Prop.	(160,000)	(1,567)	47,632	(113,934)	71%	Project is on-going.
6200-10-1702	Bike Lanes - Berton & Atwood	(38,928)	(91,072)	50,924	(79,076)	61%	Project is on-going - additional signage to be installed in 2019.
6200-10-1703	Hornby Rd Drainage (w/Region)	(360,000)	-	287,921	(72,079)	20%	To be closed Q3/4 2019 (TBC). Region is leading work
6200-16-0007	Sixth Line Steeles Avenue S.	(526,490)	-	284,272	(242,218)	46%	To be closed Q3/4 2019 (TBC). Region is leading work. Region is in arbitration with Contractor.
6200-16-0009	Cycling Master Plan Constructi	(192,000)	(5,684)	124,175	(73,508)	37%	Project is on-going - currently no targeted completion date.
6200-16-0104	Pavement Management	(15,357,100)	(8,554,044)	21,744,045	(2,167,100)	9%	Project is on-going.
6200-16-1006	Armstrong Ave. Ph 1	(5,865,000)	(1,740,166)	3,812,952	(3,792,214)	50%	Phase 2 Construction underway
6200-16-1007	Sixth Line Steeles Ave S Const	(355,000)	-	14,000	(341,000)	96%	To be closed Q3/4 2019 (TBC). Region is leading work. Region is in arbitration with Contractor.
6200-16-1008	Inters Imp SteelesAve-Various	(157,000)	-	7,000	(150,000)	96%	To be closed Q3/4 2019 (TBC). Region is leading work
6200-16-1409	5 SdRd Asphalt Upgrade	(560,000)	-	582,481	22,481	0%	Project on-going.
6200-16-1411	10th Line - 5 to 10 SdRd Eng	(110,000)	-	13,946	(96,054)	87%	Project on hold. Deferred until 2028 pending completion of Transportation Master Plan.
6200-16-1501	22nd SdRd Conc 11 Realignment	(150,000)	(54,580)	6,000	(198,580)	97%	Project on hold - monitoring conditions
6200-16-1602	Northbound Right Turn Lane	(100,000)	-	8,584	(91,416)	91%	Project Complete
6200-16-1606	Main St N. Resurfacing (Acton)	-	(750,000)	764,195	14,195	0%	Project under warranty
6200-16-1610	Upgrade Surf Trtmt to Asphalt	(850,000)	-	591,538	(258,462)	30%	Project Complete
6200-16-1701	22nd SdRd Limehouse Constr	(1,000,000)	-	1,077,094	77,094	0%	Project under warranty - October 10th 2019
6200-16-1803	Prince St (All Phases)	(208,305)	-	-	(208,305)	100%	Project is on-going.
6200-16-1804	GeoTech - Bowman&Trail RetWall	(15,000)	-	-	(15,000)	100%	Project ongoing.
6200-16-1806	Nassagaweya/Esq Construction	(271,000)	-	246,522	(24,478)	9%	Project is on-going: Asphalt work to be done
6200-16-1808	Maple & Main NB Turn Lane Cons	(311,749)	(199,510)	76,978	(434,281)	85%	Currently under Construction
6200-16-1810	32 SdRd to W.Churchill Constr	(100,000)	-	-	(100,000)	100%	Project is on-going. Region of Peel to lead. Complete in 2020
6200-16-1811	Guelph/Mill Appr Improvement	(400,000)	(5,936)	41,829	(364,107)	90%	Project is on-going
6200-16-1813	Eighth Line - Main to Maple EA	(519,000)	-	20,438	(498,562)	96%	Project Commenced. To be completed in Q1 2021
6200-17-0010	Steeles Ave. Sidewalk 401 Corr	(322,000)	(64,682)	386,083	(599)	0%	To be closed Q3/4 2019 (TBC). Region is leading work
6200-17-1802	Mill St (All Phases)	(150,000)	-	-	(150,000)	100%	Project on hold pending completion of Neighbourhood Study.
6200-20-1701	StrmWtr Fac. Rehab Assmnt Prgm	(300,000)	-	-	(300,000)	100%	Project to be completed in conjunction with Stormwater Master Plan 16-22-1901
6200-20-1901	Harold St Stormwater Imprvmnts	(150,000)	-	-	(150,000)	100%	Project on hold. Deferred until 2020, potential development coordination.

Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
6200-22-0020	Traff Signal Legal Draw Update	(25,000)	-	-	(25,000)	100%	Project Commenced. Consultant will be retained in Q4 2019
6200-22-0107	Bridge Rehab Study Update	(150,000)	-	119,444	(30,556)	20%	Project on-going.
6200-22-0110	Asph Strat Preventative Maint	(406,594)	-	365,543	(41,051)	10%	Project On-going
6200-22-0111	Sidewalk Strat. Prev. Maint.	(274,063)	(6,183)	280,245	0	0%	Project Complete
6200-22-1603	Stormwater Mgmt Strategy	(100,000)	(19,400)	74,336	(45,064)	38%	Project On-going
6200-22-1702	Pvmt Mgmt Study - 5 YR Cycle	(85,000)	-	55,908	(29,092)	34%	Project Complete
6200-22-1901	Stormwater Master Plan	(100,000)	(9,855)	-	(109,855)	100%	Project to commence in Q4 2019.
6200-24-1616	Sinclair Multi Use Path	(100,000)	-	116,227	16,227	0%	Project Complete
6200-26-1407	Bridge Rehab Eng (Hwy 7)	(43,352)	(11,924)	37,282	(17,994)	33%	Project is on-going.
6200-26-1602	10th Line Lot 25 Bridge Rehab	(990,000)	-	922,080	(67,920)	7%	Project under monitoring until 2020
6200-26-1606	Culvert #37/C Replacement	(1,050,119)	(126,118)	1,192,313	16,076	0%	Project under monitoring.
6200-26-1711	Mtnview/CNR Bridge Eng (#13207)	(75,000)	(28,405)	86,544	(16,861)	16%	Project is on-going
6200-26-1901	Culvert #21C Replacement	(5,000)	-	-	(5,000)	100%	Replacement likely to occur in 2020 due to wet conditions.
6200-26-2410	Constr Bridge 23208 - River Dr	(887,333)	-	990,859	103,526	0%	Project under warranty until October 2019
6200-27-0101	Glen Lawson Surface Treatment	(291,567)	-	141,567	(150,000)	51%	Project on hold pending completion of Class EA.
6200-27-0114	Halton Hills Dr Extension Desi	(2,862,000)	(2,954,147)	411,956	(5,404,190)	93%	Construction commence in early 2020 pending Region budget approvals.
6200-27-1010	Brdg Struct&Apprch Eng/Constr	(254,893)	-	199,667	(55,226)	22%	Project on-going. Safety upgrades as needed.
6200-27-1012	Glen Lawson E/A	-	(168,000)	139,586	(28,414)	17%	To be completed in Q4 2019
6200-27-1604	10th Line - 5 to 10 SdRd Eng	(125,000)	-	8,399	(116,601)	93%	Project on hold. Deferred until 2028 pending completion of Transportation Master Plan.
6200-27-1612	10th Line Gabion Wall R/Eng	(130,000)	(71,168)	4,554	(196,614)	98%	Project ongoing. Construction in 2020.
6210-10-1901	Subdivision Agreement Review	(75,000)	-	-	(75,000)	100%	To commence following completion of the Development Manual update and Eng. Fee & Permit Review to support changes
6210-22-1901	Eng Fees & Permits Review	(40,000)	-	-	(40,000)	100%	To commence near the end of Development Manual update to support changes
6210-22-1902	Excavation Permit ByLaw Update	(25,000)	-	-	(25,000)	100%	To commence near the end of Development Manual update to support changes
6500-02-1801	PW Ops Ctr Roof Repair	(90,000)	-	-	(90,000)	100%	Roof repair has been bundled with 3 other municipal buildings. Work is scheduled to begin Aug 22/19
6500-03-1704	Truck Wash Facility Ph 1	(75,000)	-	9,005	(65,995)	88%	Currently working with Purchasing to upgrade gas line in yard.
6500-05-1802	GPS Fleet Tracking	(195,000)	-	1,933	(193,067)	99%	PO for purchase of GPS equipment has been submitted for approval.
6500-06-0102	Equipment Replacement	(7,316,026)	(295,850)	6,567,251	(1,044,625)	14%	Further purchases to be made in Q3 & Q4. Purchases of snow plow and sweeper were substantially higher due to unanticipated steel tariffs. Projecting over expenditure of 85K for 2019 purchases.
6500-06-1701	New Equipment	(482,320)	-	348,127	(134,194)	28%	Vendor has be issued PO. Anticipating delivery in October 2019.
6500-11-1517	Tree Planting (Ice Storm/EAB)	(600,000)	(4,345)	493,367	(110,978)	18%	Project is on-going. Tree Replanting to continue through 2019
6500-16-0101	Surface Treatment	(1,036,952)	-	982,683	(54,270)	5%	Project complete - Project moved to operating in 2019. Funds to be utilized to cover current year expenses.
6500-16-1801	At Grade Railway Xing Maint	(30,000)	-	-	(30,000)	100%	Project on-going. One location complete - pending invoice. Second Location to be completed Sept 2019
6500-16-1802	Danby & Barber Roundabout Cons	(30,000)	-	1,029	(28,971)	97%	Project Completed in July 2019. Charges to be recorded by PW for work.

Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
6500-18-0110	Traffic Infrastructure	(428,943)	(127)	279,512	(149,558)	35%	Project On-going.
6500-18-0111	Signage	(285,000)	(27,383)	260,093	(52,290)	17%	Project On-going. Regular Signage activities
6500-21-1001	Traff Sig Install-School Lane	(214,000)	-	4,000	(210,000)	98%	Project Commenced, to be completed in Q4 2019 pending MTO approval
6500-28-0002	Traffic Signal Interconnect	(144,901)	(64,670)	193,319	(16,252)	8%	Ph2 of interconnect implementation to be completed in 2019
6500-28-1002	Traff Cntrl Signals Replace	(418,000)	(16,730)	299,365	(135,366)	31%	Project on-going - 3 controllers to be installed in 2019
6500-28-1003	Signal Upgrade (LED)	(90,000)	-	69,361	(20,639)	23%	Project on-going
6500-28-1501	Interconnect Mountainview Sgnl	(120,000)	-	55,192	(64,808)	54%	Ph2 of interconnect implementation to be completed in 2019
6800-05-1601	ActiVan Transit Software	(150,000)	(20,000)	120,564	(49,436)	29%	Project is on-going - two (2) of three (3) modules have been completed. Third module has been deferred to Phase 2. Funds remaining will be used for third module in Phase 2 implementation.
6800-22-1801	Fleet Management Strategy	(50,000)	-	42,424	(7,576)	15%	Project on-going - strategy to be complete October 2019
Total Transportation & Public Works		(53,032,214)	(16,079,038)	47,983,184	(21,128,068)	31%	

Town of Halton Hills Life to Date Capital Project Status Report <u>PLANNING & SUSTAINABILITY</u> As at June 30, 2019							
Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
7000-22-0001	Official Plan	(294,700)	-	72,903	(221,797)	75%	Project is on-going - major work dependent on timing/progress of Region OP Review.
7000-22-0002	Prmr Gateway Rpl Emp Lands SS	(650,000)	(10,000)	604,288	(55,712)	8%	Project is on-going - plan adopted and in Regional approval stage. Anticipated completion Q3 2019.
7000-22-1802	Prmr Gtway Ph2B Secondary Plan	(600,000)	-	-	(600,000)	100%	Terms of Reference have been prepared - anticipate staff report to Council Q4 2019. Project delayed due to re-enactment of GTA West
7100-02-0002	South Acton Land Use Study	(200,000)	-	-	(200,000)	100%	Project on hold pending further review of site constraints.
7100-22-0001	HPBATS Corridor Protection	(53,000)	-	25,309	(27,691)	52%	Province has reactivated GTA West. Project will resume late Q3/Q4 2019
7100-22-0007	SWG Planning Study	(100,000)	(147,400)	223,411	(23,989)	10%	Project is on-going - Secondary plan adopted and in Regional Approval Stage
7100-22-0008	SWG Planning Study - Misc Exp	-	-	15,515	15,515	0%	Project is on-going - overspend to be offset by surplus in 7100-22-0007 SWG Planning Study.
7100-22-0101	Comprehensive Zoning By-Law P2	(190,000)	-	166,003	(23,997)	13%	Funds reserved for outstanding appeal before LPAT.
7100-22-1501	Zoning By-law Review	(154,000)	-	102,207	(51,793)	34%	Project is on-going. Targeted to be complete Q4 2020.
7100-22-1502	Glen Williams Sec Plan Review	(100,000)	(40,000)	48,775	(91,225)	65%	Secondary Plan Terms of Reference/RFP in final stages. Report to Council likely Q4 2019.
7100-22-1601	Post 2031 Intensification Stdy	(75,000)	-	50,701	(24,299)	32%	Project is on-going - targeted completion in Q4 2019.
7100-22-1602	Fiscal Impact of Post 2031	(75,000)	-	-	(75,000)	100%	Project scope to be further determined as part of the ROP Review
7100-22-1604	Source Protection Plan Impl	(10,000)	-	-	(10,000)	100%	Reserved for anticipated costs of SPP implementation.
7100-22-1605	Green Building Standard Update	(80,000)	-	-	(80,000)	100%	Project has been initiated - anticipated completion Q2 2020
7100-22-1702	Vision Gtown Detailed Analysis	(200,000)	-	75,334	(124,666)	62%	Project is on-going - Secondary plan adopted and in Regional Approval Stage
7100-22-1802	OP Review - Emp Land Need Stdy	(100,000)	-	65,170	(34,830)	35%	Project is on-going - project initiated in Q2 2018. Completion by Q4 2019.
7100-22-1901	G'town Downtown Secondary Plan	(200,000)	-	177,360	(22,640)	11%	Council to consider final Sec Plan Sept 2019. If adopted by Council, Sec Plan will be sent to Region for approval.
7100-22-1903	CEC & DM Plan Update	(80,000)	-	-	(80,000)	100%	Project is ongoing - anticipated completion Q3 2019
7300-10-1001	TCE Community Investment Prog	-	(25,000)	4,579	(20,421)	82%	Project is on-going. Further project scope to be determined.
7300-22-1001	Stewarttown Planning Study	(150,000)	-	-	(150,000)	100%	Project deferred to 2020.
7300-22-1402	Corp Sustainability Implement	(90,000)	-	75,000	(15,000)	17%	Project has been integrated with Mayor's Community Energy Plan Update. Scheduled for 2020 based on Cap Forecast
7300-22-1501	Comm Sustain Invest Fund	-	(54,617)	41,617	(13,000)	24%	Project is complete. Additional funds requested in 2019 Capital Budget to continue community activities.
7300-22-1601	Energy Cnsv Comm Eng Strtgy	(15,000)	-	-	(15,000)	100%	Project is on-going
7300-22-1602	Corp Sust A&A Plan Impl	(160,987)	-	28,517	(132,471)	82%	Project is on-going - Collaborating with departments to implement projects. E.g. Procurement of Quench buggy

Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
7300-22-1604	Climate Chg Adaptation Strtgy	(75,000)	-	125,932	50,932	0%	Project is on-going - anticipated completion in Q4 2019.
7300-22-1702	Greenhouse Gas Model Update	(15,000)	-	12,567	(2,433)	16%	Project is on-going - FCM has approved project extension to Q4 2019. Currently wrapping up milestone 2 (research). Will be turning to Milestone 3 in Q2 2019.
7300-22-1703	Corp Energy Cnsrv Plan Impl	(151,331)	(85,185)	135,011	(101,505)	43%	Energy Coordinator continues to work with departments on procurement of energy efficiency matters.
7300-22-1804	Sustainable NBhood Action Plan	(15,000)	-	-	(15,000)	100%	Project is ongoing - anticipated completion Q2 2020
7300-22-1901	Private Tree Mgmt Strat& ByLaw	(70,000)	-	-	(70,000)	100%	Project is ongoing - anticipated completion Q2 2020
Total Planning & Sustainability		(3,904,018)	(362,202)	2,050,199	(2,216,022)	52%	

Town of Halton Hills Life to Date Capital Project Status Report <u>RECREATION & PARKS</u> As at June 30, 2019							
Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
1000-09-0101	Office Furniture	(297,930)	-	221,085	(76,846)	26%	Project ongoing - remaining 2018 funds carried-over into 2019 to accommodate increased staffing needs.
8000-10-0001 / 8221-08-1601	Surplus Land/Gellert Expansion Lands	(90,000)	(5,268,602)	5,781,784	423,182	0%	Project on going - awaiting disposition of lands identified in confidential Surplus Lands Strategy.
8003-10-0103	Risk & Life Cycle Mgmt Strat	(20,000)	-	-	(20,000)	100%	Project is delayed because of short staffing and in order to align with other related initiatives.
8003-10-1801	Asset Inv & Condition Asmt	-	-	67,009	67,009		Report to CCA Committee on Feb 4. Project completed - awaiting final invoices.
8003-10-1901	Asset Management Data Analysis	-	-	30,389	30,389		Project commenced - funded through OCIF
8100-22-1701	R&P Strategic Action Plan	(185,000)	-	43,782	(141,218)	76%	Rates and Fees RFP awarded in Q4 2018, Strategic Plan RFP awarded Q2 2019, project completion expected Q2 2020.
8003-22-1901	Natural Asst Value&Mgmt Strat	-	-	5,264	5,264		Project commenced - funded through OCIF
8190-10-0101	Buy Lease Partnership (All Ph)	(1,000,000)	(73,350)	1,074,977	1,627	0%	Project to be closed. August CS&P invoice should net zero the balance remaining.
8200-02-0102	Facility Revit. and Renewal	(535,000)	-	438,394	(96,606)	18%	Project ongoing - remaining 2018 funds were carried over into 2019 to support additional projects that are scheduled to be completed in 2019.
8200-02-0104	Arena Compressor Overhauls	(20,000)	-	17,025	(2,975)	15%	Project ongoing - remaining 2018 funds were carried over into 2019 to support the completion of more overhauls. Project will be completed in conjunction with the R&R budget.
8200-10-1701	Acton Youth Centre Constructio	(245,500)	-	-	(245,500)	100%	Work scheduled to start by year-end.
8200-22-0001	GCC Prelim Schematic Plan	(50,000)	-	28,906	(21,094)	42%	Remain open - balance to carry forward for future Gellert expansion work.
8200-25-0101	Arena Ice Resurfacers	(200,000)	-	100,742	(99,258)	50%	Over budget due to decreased trade-in.
8200-25-1601	Ice Resurfacers Laser Levels	(30,000)	-	6,106	(23,894)	80%	Project ongoing - lasering required every time a new ice resurfacers is purchased. Another ice resurfacers is scheduled for purchase in 2019.
8200-27-1401	Acton Youth Space Reno Des/Eng	(50,000)	-	22,509	(27,491)	55%	Remain open - remaining funds to be used for Design & Engineering consultant
8200-27-1801	Acton Youth Centre Des/Eng	(75,000)	-	-	(75,000)	100%	RFP has been issued.
8210-03-0002	Arena Capital Campaign	-	(1,481,682)	883,591	(598,092)	40%	Project ongoing - still collecting funds from committed pledges/donations.
8210-10-0004	H.H. Sports Mus. & Res. Ctr.	-	(9,660)	1,106	(8,554)	89%	Funds are being held for use by the User Group.
8211-02-1504	Acton Arena Skate Tile Replcem	(95,000)	-	-	(95,000)	100%	Project yet to commence.
8211-02-1802	AA Window & Door Sealant	-	(20,000)	6,922	(13,078)	65%	Additional work to be targeted for 2019.
8211-12-1601	Acton Arena Repaving	(160,000)	-	8,000	(152,000)	95%	Remain open - work to be completed in 2020.
8220-02-1402	CedarvaleCC Exter.EnvelopeRepr	(30,000)	-	19,945	(10,055)	34%	Work to be completed in October 2019.
8220-02-1601	Cedarvale Park Watermain	(107,000)	-	6,126	(100,874)	94%	Waiting on final billing from Region & Canada 150 grant.
8220-02-1701	Cedarvale Waterline Repl	(354,000)	-	304,854	(49,146)	14%	Waiting on final billing from Region.
8220-22-1601	Cedarvale CC Feasibility Study	(50,000)	-	45,190	(4,810)	10%	Work to be completed Q3 2019.
8221-02-1901	Cedarvale Ctng Revit & Renewal	(10,000)	-	-	(10,000)	100%	Work to be completed in 2020.
8230-02-1601	Collegiate Pool Revitalization	(75,000)	-	920	(74,080)	99%	Staff still doing prep work in order to engage an consultant.
8240-02-0001	Cultural Centre Alterations	(1,995,000)	(310,997)	2,222,778	(83,219)	4%	Additional work to be completed in 2020.

Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
8240-10-1401	Cultural Centre Donations	-	(21,920)	13,804	(8,116)	37%	Additional work to be completed in 2020.
8251-02-1702	MMSP Roof Replacement Ph 2	(300,000)	-	23,864	(276,136)	92%	Contractor engaged - project to be completed in October.
8251-02-1805	MMSP Emergency Lighting	(50,000)	-	31,226	(18,774)	38%	Additional work to be completed in 2020.
8251-02-1806	MMSP Windows & Door Seal	(15,000)	-	10,584	(4,416)	29%	Additional work to be completed in 2020.
8251-02-1901	MMSP Exterior Masonry Repair	(2,500)	-	-	(2,500)	100%	Project yet to commence.
8261-02-1702	GCC Generator	-	(330,883)	351,263	20,380	0%	Project completed. Waiting on recovery portion from Region.
8261-27-1901	GCC Ph2 Design & Engineering	(1,000,000)	(800,000)	-	(1,800,000)	100%	Scheduled to start in Fall 2019.
8310-10-0001	Georgetown Armoury Fund	-	(67,497)	66,905	(591)	1%	Funds are being held for use by the User Group.
8310-11-1001	Hornby Park Servicing	(54,000)	-	2,000	(52,000)	96%	Work is done. Waiting on invoicing from Region.
8400-02-0001	Civic Centre Renovations	(648,000)	(10,457)	624,232	(34,224)	5%	Additional work to be completed in 2019.
8400-02-0003	Civic Centre Interior Painting	(10,000)	-	727	(9,273)	93%	Additional work to be completed in 2019.
8400-02-1402	Civic Centre Carpet Replace	(14,000)	-	-	(14,000)	100%	Additional work to be completed in 2019.
8400-02-1601	Civic Centre Cooling Tower Rep	(250,000)	-	-	(250,000)	100%	Project to be completed this year.
8400-02-1602	Civic Centre Conc Entr Repl	(40,000)	-	-	(40,000)	100%	Project on hold until completion of Town Hall Master Plan.
8400-02-1603	Civic Centre HVAC Pumps/Cntrls	(15,000)	-	-	(15,000)	100%	Project on hold for Design Brief review.
8400-02-1702	Town Hall Replace Heat Pumps	(100,000)	-	11,719	(88,281)	88%	Remaining 2018 funds were carried over into 2019 to support the replacement of additional heat pumps through out the year.
8400-02-1802	Civic Centre Roof Replacement	(600,000)	-	11,382	(588,618)	98%	Contractor engaged - project to be completed in Fall 2019.
8400-02-1803	Town Hall Generator Trf Switch	(35,000)	-	-	(35,000)	100%	Carry over to completion by end of year.
8400-02-1804	TH Repl of Make-up Air Unit	(35,000)	-	-	(35,000)	100%	Project on hold until 2020 for design brief review.
8400-02-1805	TH Window & Door Sealant	(25,000)	-	-	(25,000)	100%	More assessment work to be done prior to completion in 2019.
8400-02-1904	Town Hall Dry Sprinkler System	(25,000)	-	-	(25,000)	100%	Further consulting work to be done - project to remain open.
8400-02-2003	Town Hall Emerg Pwr & Gen Syst	(500,000)	-	-	(500,000)	100%	RFF currently bring issued for generator.
8400-22-1801	Town Hall Master Plan	(115,000)	-	83,903	(31,097)	27%	Project currently on hold.
8421-02-0001	Norval Roof Replacment	(150,000)	-	15,902	(134,098)	89%	Contractor engaged - work to be completed in Fall 2019.
8500-02-1904	IS Storage Closet Cages	(20,000)	-	-	(20,000)	100%	To be completed in Fall 2019.
8500-11-0102	Park Revitalization & Renewal	(764,800)	(132,501)	646,495	(250,806)	28%	Project ongoing - remaining 2019 funds will carry-over into 2020 to support additional projects that are scheduled to be completed in 2020. A list of 2020 R&R projects have been compiled.
8500-11-0103	Cemetery Revitalization & Rene	(269,900)	-	154,765	(115,135)	43%	Project ongoing - remaining 2019 funds will carry-over into 2020 to support additional projects that are scheduled to be completed in 2020. A list of 2020 R&R projects have been compiled. Purchased columbaria to be delivered by year-end.
8500-11-0106	Park Pavilion Repairs	(97,000)	(14,794)	62,912	(48,882)	44%	Timeline extended due to consultation - project to be completed Spring 2020.
8500-11-0112	HHVHI 13 Neighbourhood Park	(220,000)	(123,632)	363,235	19,603	0%	West Branch Drive Park - close and write off over expenditure due to tendered cost and dollars recovered from developer.
8500-11-1607	Upper Canada College Parkette	(230,000)	-	217,970	(12,030)	5%	Project substantially completed. Remaining funds to be used on additional upgrades.

Project Code	Project Name	Capital Budget	Other Funding	Total Expenditure	Balance Remaining	% Remaining	Comment
8500-11-1702	Georgetown Sports Action Park	(800,000)	-	773,457	(26,543)	3%	Funding shortfall for multi-courts.
8500-11-1801	Maple Creek Park Ph 2	(260,000)	-	91,507	(168,493)	65%	Additional expenses charged and developer cash out, deposited to parks revitalization.
8500-11-1808	Tolton Park - Phase 1	(42,000)	-	42,843	843	0%	Project to be closed as work is completed. Signage overspend to be funded from Capital Replacement Reserve.
8500-11-1903	Hillcrest Cem Revit & Renewal	(25,000)	-	-	(25,000)	100%	Pending Building Repairs - planting screen in fall 2019.
8500-11-1911	Pedestrian Bridge Replacement	(70,000)	-	-	(70,000)	100%	To be completed spring 2020.
8500-11-1912	Park Pathway Revitln & Renewal	(20,000)	-	-	(20,000)	100%	Glen Williams Cenotaph - work underway now.
8500-11-2103	MMSP Skatepark Design & Eng	(50,000)	-	-	(50,000)	100%	Project deferred to 2020 pending Recreation Strategy Plan update.
8500-12-0101	Park Parking Lot Surfacing	(240,000)	-	153,125	(86,875)	36%	Project to be completed in 2019 in conjunction with PW projects.
8500-13-0106	Play Equipment Replacement	(969,500)	(56,280)	842,451	(183,329)	18%	Project ongoing - remaining 2019 funds will carry-over into 2020 to support additional projects that are scheduled to be completed in 2020. A list of 2020 projects have been compiled.
8500-19-0107	Sportsfield Lighting Replacmnt	(1,417,700)	(19,603)	1,249,404	(187,899)	13%	Fall 2019 delayed due to Glen Williams Spring flooding.
8500-19-0109	Playing Field Rehabilitation	(511,100)	(80,638)	557,668	(34,070)	6%	Project ongoing with an expected small carry over to 2020.
8500-19-1801	TSP Ph6-Field of Dreams	-	(2,732,362)	257,556	(2,474,806)	91%	Under Construction Completion Winter 2019.
8500-22-1501	Parkland Acquisition Strategy	(85,000)	-	74,567	(10,433)	12%	Project to be completed in Summer 2020.
8500-22-1802	Glen Lawson Lands Env Assess	(30,000)	-	2,239	(27,761)	93%	Project to be completed by spring 2020. Ongoing negotiations with CRH.
8500-24-0102	Trails Revitalization & Renew	(497,300)	(5,045)	331,589	(170,756)	34%	Project ongoing - remaining 2019 funds will carry-over into 2020 to support additional projects that are scheduled to be completed in 2020. A list of 2020 R&R projects have been compiled.
8500-24-0110	Trails System	(633,000)	(174)	602,373	(30,801)	5%	MECP approvals under review.
8500-24-0111	Park Pathway Lighting Replace	(510,000)	-	380,133	(129,867)	25%	Project ongoing - remaining 2019 funds will carry-over into 2020 to support additional projects that are scheduled to be completed in 2020. Projects are in coordination with SWE.
8500-24-1701	Hungry Hallow Trails Ph 1	(208,000)	-	8,120	(199,880)	96%	Project to be completed pending MNR approval.
8500-24-1702	Silvercreek Valley Trail	-	(50,000)	-	(50,000)	100%	Project to be completed pending MNR approval. Developer contribution to complete project.
8500-24-1801	Hungry Hallow Trails Ph 2	(216,000)	-	10,800	(205,200)	95%	Project to be completed pending MNR approval.
8500-24-2101	Trails Syst Ph5 Maple Crk Pkt	(270,400)	-	17,005	(253,395)	94%	Design work is underway - permit application fall 2019. Completion spring 2020.
8500-26-1401	Cedarvale Vehicular Bridge Rep	(260,000)	-	239,953	(20,047)	8%	Project ongoing. Five year monitoring requirement by MNR.
8510-10-0101	TSP Leash Free Park	(31,500)	-	29,516	(1,984)	6%	Pending 2019 community partnerships.
8611-10-1901	Community Event 2019	-	(30,000)	-	(30,000)	100%	
Total Recreation and Parks		(18,406,130)	(11,640,076)	19,694,597	(10,351,609)	34%	

REPORT

REPORT TO: The Chair and Members of the Community and Corporate Affairs Committee

REPORT FROM: Jinsun Kim, Financial Consultant
Amy Prueter, Financial Accountant

DATE: August 16, 2019

REPORT NO.: CORPSERV-2019-0034

RE: Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at June 30, 2019

RECOMMENDATION:

THAT Report No. CORPSERV-2019-0034 dated September 16, 2019 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at June 30, 2019 be received as information.

BACKGROUND:

The Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds report outlines the status of the various funds held by the Town of Halton Hills as at June 30, 2019.

COMMENTS:

The attached schedules A to D report a summary of the reserves, discretionary reserve funds, obligatory reserve funds and trust funds held by the Town. The opening balances as at January 1, 2019, the activity from January to June 2019, un-booked commitments against the funds, reallocation of reserve balances between reserves, and any inter-fund borrowing are reported for each separate fund.

Schedule A represents a summary of the detailed Schedules B to D. Schedule B lists the Town's reserves and discretionary reserve funds, Schedule C lists the obligatory reserve funds, and Schedule D lists the trust funds that the Town administers.

Reserves, Reserve Funds, and Trusts

The opening balance column reflects the balance of the reserves, discretionary reserve funds, obligatory reserve funds and trusts that were reported in the published financial statements. This amount includes the final distribution of the 2018 operating surplus of \$1,538,052 and it does not include any unrecorded amounts or inter-fund loans.

The activity from January to June 2019 includes the interest that has been earned on the reserves, reserve funds, and trust funds during the period and movements in and out of the funds.

In accordance with Council approval of report CORPSERV-2018-0045, the Treasurer has authorized the reallocation of funds between reserves to meet the needs identified in the Long Range Financial Plan and the Town's capital program. The reallocation of funds has been identified in separate columns in Schedules A and B.

Inter-fund loans have been made to address timing variances between the receipt of development charges (DC) from developers and the need for those funds to pay for the Town's growth-related capital program. It is estimated that, based on current collections, additional inter-fund loans will be required during 2019. These will be reported to Council once the final amount is determined.

As discussed below, it is currently estimated that the overall reserve and reserve fund balances at December 31, 2019 will be lower than projected in the Long Range Financial Plan (LRFP), mainly due to slower than anticipated development activities.

Development Charges and Inter-fund Borrowing

The governing legislation that permits a municipality to borrow for capital projects is the Municipal Act. Specific restrictions with respect to inter-fund borrowing for growth-related capital projects, is set out in section 36 of the Development Charges Act (DCA), 1997. Section 36 states that a municipality may borrow money from a reserve fund.

Inter-fund borrowing is required when the Town needs to pay for growth-related capital works in the short-term. Borrowing from a reserve or reserve fund may occur only when an analysis of the reserve has determined that excess funds are available and that the use of these funds will not adversely affect the intended purpose of the reserve. Repayment, including interest, relies on cash inflows from future DCs, which are dependent upon the realization of projected growth.

The intent of using DC funds to pay for growth-related projects is to ensure the burden is on the developer not the taxpayer. As noted in Report No. ADMIN-2019-0021 (re: Bill 108 More Homes, More Choice Act – Comments), the province has amended the DCA and the Planning Act through Bill 108, resulting in municipalities expressing concerns around the level of cost recovery and the cash flow challenges associated with growth-related capital programs. The details around the implementation requirements for Bill

108 are yet to be finalized through the regulations, which are expected later this year, following the provincial consultation process. The resulting financial impacts, including inter-fund borrowing and the repayment, will be assessed and reported to Council upon the release of these regulations.

The Town has currently borrowed \$14,726,625 from reserves to interim finance growth-related capital projects where cash inflow has not yet been received into the development charge funds as follows:

<u>DC</u>	<u>Borrowed From</u>	<u>\$</u>
Recreation & Parks	SILR	11,997,449
Storm Water Management	SILR	887,236
Library Services	SILR	467,649
Fire Protection	Fire Services	1,055,849
Parking	Capital Replacement Reserve	318,442
		<u>14,726,625</u>

The DCA permits borrowing between DC funds, and the Town currently has one such loan in the amount of \$93,167 as follows:

<u>DC</u>	<u>Borrowed From</u>	<u>\$</u>
Library Services DC	Roads & Related DC	93,167

Inter-fund loans are managed in accordance with the Inter-Fund Loans – Development Charge Reserve Fund Policy, Policy CORP-2019-0005.

With respect to DC recoveries, the Town's DC collections up to June 30, 2019 amount to \$331,390, which represents 9% of the total \$3.7 million projected for the year based on the LRFP. This lower than anticipated DC collection is primarily due to slower than expected uptake of development in south Georgetown and Georgetown infill areas. The LRFP estimated that the inter-fund loan would grow by a net of \$3.6 million to a total of \$17.8 million in 2019. In consideration of the slow DC collections and the implementation needs of the approved capital program, it is currently expected that an additional inter-fund loan of \$2.4 million would be required, which will bring the total loan amount to \$20.2 million. Staff will work with the Development Review division to monitor the status of anticipated developments, and make adjustments to the LRFP accordingly. The level of borrowing will be confirmed at year-end based on total available DC funds, needs for the reserves/reserve funds and the implementation of capital programs.

Financial Indicators

Based on the above, the following are the financial indicators estimated for 2019 in comparison to the measures projected in the LRFP. Overall, the Town's financial sustainability indicator (i.e. total reserves as a % of municipal expenditures) of 56.3% places the Town well within a low risk category of the provincial standard, which calls for a ratio above 20%. With respect to the internal indicators, although trending closely in line with the LRFP, the measures are slightly lower than projected in the LRFP, due to the higher level of borrowing expected from the reserves to support DC shortfalls.

Internal Indicators	Actual		2019 Estimated		Sensitivity Target	Estimated Y-E Variance fr LRFP	
	2017	2018	As per LRFP	As at Jun. 30		\$	%
Total Reserves & Discretionary Reserves cash balance as a % of Municipal Expenses	48.3%	47.1%	40%	37.0%	40%	n/a	-2.8%
Cash Reserves per Capita	\$ 582	\$ 580	\$ 522	\$ 484	\$ 559	\$ (37)	-7.1%
Development Charge Collections (\$000's)	\$ 5,105	\$ 2,185	\$ 3,719	\$ 663	n/a	\$ (3,056)	-82.2%
Development Charge Cash Balance (\$000's)	\$ 3,609	\$ 84	\$ 293	\$ 46	n/a	\$ (247)	-84.3%
Interfund Loan (cumulative \$000's)	\$ 10,160	\$ 14,274	\$ 17,846	\$ 20,209	n/a	\$ 2,362	13.2%
Cash Reserves at Year-end (\$000's)	\$ 34,132	\$ 35,472	\$ 32,784	\$ 30,442	n/a	\$ (2,342)	-7.1%
Provincial Indicators							
Total Reserves & Discretionary Reserves as a % of Municipal Expenses	65.5%	67.7%	62%	56.3%	20% +	n/a	-5.9%

It should be noted that these indicators represent the best estimates as of June 30, 2019. The final measures will be confirmed as part of the annual year-end process.

RELATIONSHIP TO STRATEGIC PLAN:

This report is related to the 2014-2018 Strategic Action Plan priority 1- Municipal Service Delivery: Effective, efficient and economical delivery of the Town's existing services.

FINANCIAL IMPACT:

Section 36 of the Development Charges Act, 1997 allows a municipality to borrow money from reserve funds to temporarily cover any gaps resulting from delays in the timing of receipt of development charge revenue.

Overall, the Town's financial sustainability as represented by total reserves as a percentage of expenditures is considered healthy and a low risk as per provincial standards. With respect to the internal indicators, although trending closely in line with the LRFP, the measures are slightly lower than projected, due to the higher level of borrowing from the reserves to support DC shortfalls. Staff will continue to closely monitor the status of anticipated development and make adjustments to the LRFP as appropriate.

CONSULTATION:

The report was compiled based on data held within the financial accounting system.

PUBLIC ENGAGEMENT:

There is no public engagement impact for this report.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report is not applicable to the Strategy's implementation.

COMMUNICATIONS:

There is no communications impact for this report.

CONCLUSION:

The information provided in this report is to inform Council of the status of the reserves, reserve funds, deferred revenue and trust funds held by the Town of Halton Hills as at June 30, 2019.

Reviewed and Approved by,



Moya Jane Leighton, Manager of Accounting and Town Treasurer



Jane Diamanti, Commissioner of Corporate Services



Brent Marshall, Chief Administrative Officer

								Estimated ³		Estimated
	Opening Bal ²				Balance	Reallocate	Interfund	Unbooked	Unbooked	Balance
Schedule	1-Jan-19	Additions	Reductions	Interest	30-Jun-19	Funds	Loans	Additions	Commitments	31-Dec-19
Schedule B Reserves & Dcretionary Reserve Funds										
Capital Reserves	37,129,091	4,184,516	(6,439,281)	217,455	35,091,781	(1,903,420)	(14,196,125)	4,992,600	(6,502,076)	17,482,760
Stabilization Reserves	6,502,064	595,825	(1,147,680)	-	5,950,209	-	-	541,658	-	6,491,867
Operating Reserves	6,560,512	189,938	(1,346,600)	-	5,403,850	1,903,420	(1,055,849)	298,056	(92,550)	6,456,927
Discretionary	10,442	-	-	145	10,587		-	-	(400)	10,187
Schedule C Obligatory Reserve Funds										
Development Charges	(4,980,014)	331,390	(15,204,399)	53,288	(19,799,735)		14,726,625	6,736,843	(1,612,265)	51,468
Other Deferred Revenue	11,310,048	975,121	(2,911,093)	178,078	9,552,154		-	3,734,856	(2,009,979)	11,277,031
Schedule D Trust Funds	5,977,661	22,297	(12,895)	81,350	6,068,413		-	-	-	6,068,413
Operating Fund							525,349			525,349
Grand Total	62,509,804	6,299,087	(27,061,948)	530,316	42,277,258	-	-	16,304,013	(10,217,270)	48,364,001

Notes:

1. Due to rounding, numbers presented in this table may not add up precisely to the totals provided.
2. 2018 closing balances reported on CORPSERV-2019-2011 was \$60,306,426. The 2019 opening balances include the final distribution to reserves of the 2018 operating budget surplus of \$1,538,052 and a transfer of \$665,326 for Hillcrest Cemetery.
3. Unbooked additions and commitments are estimated and could vary by year end.

									Estimated ²		Estimated
		Opening Bal.				Balance	Fund	Interfund	Unbooked	Unbooked	Balance
Reserve	Fund	1-Jan-19	Additions	Reductions	Interest	30-Jun-19	Reallocation	Loans	Additions	Commitments	31-Dec-19
Capital Reserves											
Capital Replacement	39	7,362,470	1,293,109	(1,127,488)	92,872	7,620,963		(843,791)	1,317,376	(19,482)	8,075,066
Cemetery Development	66	69,665	20,786	(77,000)	-	13,451			20,786	-	34,237
Equipment	52	2,660,393	1,007,430	(1,929,000)	-	1,738,823		-	1,007,430	-	2,746,253
Library Capital	74	491,727	15,350	(131,600)	-	375,477		-	15,350	-	390,827
New Capital	40	23,287,078	1,238,491	(1,514,493)	124,583	23,135,659	(3,942,334)	(13,352,334)	1,911,308	(71,094)	7,681,205
Public Art Reserve	79	55,230	25,000	(45,000)	-	35,230		-	25,000	-	60,230
Technology Replacement	31	617,511	90,350	(1,503,200)	-	(795,339)	2,038,914	-	90,350	-	1,333,925
Transportation Infrastructure	55	2,585,017	494,000	(111,500)	-	2,967,517		-	605,000	(11,500)	3,561,017
Estimated Year End Interfund Loan ³		-	-	-	-	-		-	-	(6,400,000)	(6,400,000)
Total Capital Reserves		37,129,091	4,184,516	(6,439,281)	217,455	35,091,781	(1,903,420)	(14,196,125)	4,992,600	(6,502,076)	17,482,760
Stabilization Reserves											
Contingency	34	1,205,676	-	-	-	1,205,676		-	-	-	1,205,676
Severe Weather Event	51	750,000	-	-	-	750,000		-	-	-	750,000
Tax Rate Stabilization	36	4,546,388	595,825	(1,147,680)	-	3,994,533		-	541,658	-	4,536,191
Total Stabilization Reserves		6,502,064	595,825	(1,147,680)	-	5,950,209	-	-	541,658	-	6,491,867
Operating Reserves											
Community Sustainability Reserve	77	22,000	-	(50,000)	-	(28,000)	28,000	-	-	-	-
Fire Services	70	5,050,640	169,623	(143,850)	-	5,076,413		(1,055,849)	229,489	(92,550)	4,157,503
Georgetown Hospital Exp & Reno	38	492,052	20,315	-	-	512,367		-	14,400	-	526,767
Strategic Planning	41	300,000	-	(1,152,750)	-	(852,750)	1,875,420	-	-	-	1,022,670
WSIB	32	695,820	-	-	-	695,820		-	54,167	-	749,987
Total Operating Reserves		6,560,512	189,938	(1,346,600)	-	5,403,850	1,903,420	(1,055,849)	298,056	(92,550)	6,456,927
Discretionary Reserve Fund											
John Elliott Award	60	10,442	-	-	145	10,587		-	-	(400)	10,187
Total Discretionary Reserve Funds		10,442	-	-	145	10,587	-	-	-	(400)	10,187
Total Reserves		50,202,109	4,970,279	(8,933,561)	217,600	46,456,427	-	(15,251,974)	5,832,314	(6,595,026)	30,441,741

Notes:

1. Due to rounding, numbers presented in this table may not add up precisely to the totals provided.
2. Unbooked additions and commitments are estimated and could vary by year end.
3. The estimated year end interfund loan is an estimated value and may change based on actual DC collections.

								Estimated ²		Estimated
		Opening Bal.				Balance	Interfund	Unbooked	Unbooked	Balance
Reserve Fund	Fund	1-Jan-19	Additions	Reductions	Interest	30-Jun-19	Loans	Additions	Commitments	31-Dec-19
Obligatory Reserve Funds (Deferred Revenue)										
Development Charges										
Transportation Services	11	6,526,143	168,955	(8,227,605)	40,336	(1,492,171)	(93,167)	174,408	(31,723)	(1,442,653)
Storm Water Management Services	12	(670,649)	5,209	(147,079)	1,623	(810,896)	887,236	5,209	(64,892)	16,657
Municipal Parking Services	13	(291,592)	1,310	-	635	(289,647)	318,442	1,310	(25,303)	4,802
Fire Protection Services	14	(1,512,436)	12,948	(12,000)	360	(1,511,128)	1,055,849	12,948	(59,866)	(502,197)
Recreation and Parks Services	15	(9,187,200)	115,331	(5,089,814)	-	(14,161,683)	11,997,449	115,331	(1,212,179)	(3,261,082)
Library Services	16	(581,658)	15,281	(171,533)	198	(737,712)	560,816	15,281	(218,302)	(379,917)
Administration Services	17	725,451	11,919	(1,556,368)	9,966	(809,032)	-	11,919	-	(797,113)
Transit Services	18	11,927	437	-	170	12,534	-	437	-	12,971
Estimated Year End Interfund Loan ³		-	-	-	-	-	-	6,400,000	-	6,400,000
Total Development Charges		(4,980,014)	331,390	(15,204,399)	53,288	(19,799,735)	14,726,625	6,736,843	(1,612,265)	51,468
Other										
Building Permit	21	5,253,687	-	(392,936)	70,091	4,930,842	-	-	(130,979)	4,799,863
Canada Gas Tax Funding	22	884,068	-	(2,490,396)	26,512	(1,579,816)	-	3,734,856	(1,879,000)	276,040
Deferred Federal Grants	23	229,012	156,503	-	4,638	390,153	-	-	-	390,153
Parkland: Cash-in-Lieu	25	4,943,281	818,618	(27,761)	76,837	5,810,975	-	-	-	5,810,975
Total Other		11,310,048	975,121	(2,911,093)	178,078	9,552,154	-	3,734,856	(2,009,979)	11,277,031
Total Obligatory Reserve Funds		6,330,034	1,306,511	(18,115,492)	231,366	(10,247,581)	14,726,625	10,471,699	(3,622,244)	11,328,499

Notes:

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3. The estimated year end interfund loan is an estimated value and may change based on actual DC collections.

								Estimated		Estimated
		Opening Bal.				Balance	Interfund	Unbooked	Unbooked	Balance
Trust Fund	Fund	1-Jan-19	Additions	Reductions	Interest	30-Jun-19	Loans	Additions	Commitment	31-Dec-19
Trust Funds										
Fairview Cemetery	80	510,569	1,538	(3,551)	7,103	515,659				515,659
Fairview Monuments	81	80,256	150	-	1,119	81,525				81,525
Greenwood Cemetery	82	1,124,816	14,431	(7,858)	15,716	1,147,105				1,147,105
Greenwood Monuments	83	192,516	1,064	-	2,689	196,269				196,269
Hornby Presbyterian Cemetery	84	853	-	(6)	12	859				859
Limehouse Presbyterian Cemetery	85	33,628	-	(920)	458	33,166				33,166
Limehouse Presbyterian Monuments	86	4,007	150	(107)	57	4,107				4,107
Union Presbyterian Cemetery	87	3,436	-	-	48	3,484				3,484
Union Presbyterian Monuments	88	930	-	-	13	943				943
Hillcrest Cemetery	89	254,785	4,964	-	2,452	262,201				262,201
Wm. Osler Health Cntr.-Geo. Hosp. Campus	91	15,144	-	(453)	206	14,897				14,897
Hillcrest Investments	93	360,000	-	-	4,800	364,800				364,800
Hillcrest Bequest	94	55,455	-	-	116	55,571				55,571
Transportation Maintenance	95	2,927,867	-	-	40,800	2,968,667				2,968,667
Gateway Feature	96	169,947	-	-	2,368	172,315				172,315
Private Traffic Signal Maintenance Fund	97	243,452	-	-	3,393	246,845				246,845
Total Trust Funds		5,977,661	22,297	(12,895)	81,350	6,068,413	-	-	-	6,068,413

Notes:

1. Due to rounding, numbers presented in this table may not add up precisely to the totals provided.

REPORT

REPORT TO: Chair and Members of the Community and Corporate Affairs Committee of Council

REPORT FROM: Kevin Okimi, Manager of Parks and Open Space

DATE: September 3, 2019

REPORT NO.: RP-2019-0028

RE: Henry Thomas Shepherd MBE Park Naming: Dayfoot Drive Park, 45 Dayfoot Drive, Georgetown

RECOMMENDATION:

THAT Report RP-2019-0028 dated September 3, 2019 regarding Henry Thomas Shepherd MBE Park be received;

AND FURTHER THAT Council approve the naming of Dayfoot Drive Park as Henry Thomas Shepherd, MBE Park in accordance with the Park Naming Policy.

BACKGROUND:

Council approved Park Naming Policy CL-2012-001 in 2012 to provide guidance in the naming of parks or park elements. This Policy outlines the process for residents, Council or staff to request naming of parks or park elements to reflect significant local persons in place of the standard park name. Typically, parks are named after the street on which they are located (E.g. Miller Drive Park).

On June 3, 2019, Council approved Recommendation CCA-2019-0050 which approved the naming of Dayfoot Drive Park as Henry Thomas Shepherd MBE Park in principle, subject to the results of a public notice and consultation period.

COMMENTS:

The purpose of this report is to seek final approval from Council on the park naming request for Henry Thomas Shepherd MBE Park.

Following approval of the park naming in principle, staff undertook a comprehensive public consultation including a public notice in the Independent and Free Press, a mailout to properties within 100m of the park, an on-site notice, and an online consultation through the Town's Let's Talk Halton Hills site.

Through the Let's Talk site, over 400 responses were received. 398 of 403 respondents supported naming a park after Henry Thomas Shepherd. Only 12 respondents had any

concerns about the naming of Dayfoot Drive Park, and none were with respect to the historical Dayfoot name. Of those who had concerns, 8 out of 12 supported the naming of a park in Vision Georgetown as an alternative. Some of those with concerns were very minor concerns (i.e. include more information on military or location is not prominent enough). The summary of the Let's Talk Consultation Report is included as Appendix A.

In addition to the written letters of support from the Lorne Scots (Lt. Colonel Thomas Ruggle), Paul Armstrong, and historical author John McDonald, staff has also received an email supporting the proposal from the Esquering Historical Society.

As previously noted, the proposal aligns with the criteria of the Park Naming Policy, specifically recognizing the historical significance of the individual, and honoring the significant contribution of an individual to the community posthumously. The location of Dayfoot Drive Park is appropriate given the family's years of residence in the area. The inclusion of the initials MBE signifying Member of the Most Excellent Order of the British Empire is an important element of the park naming to the family given the significance of the designation.

As per the Policy, staff will install new park signage with the new park name, and coordinate any plaque or unveiling event with the family and Council. A plaque may be installed at the request/cost of the family through the Town's donation program.

RELATIONSHIP TO STRATEGIC PLAN:

The content of this report is not directly related to the Corporate Strategic Plan.

FINANCIAL IMPACT:

There is no financial impact as a result of this report. Park staff would install new park signage at nominal cost upon approval of this report.

CONSULTATION:

No additional internal consultation was undertaken as part of this report.

PUBLIC ENGAGEMENT:

The public was advised of the intent to rename Dayfoot Drive Park through a posting on site, the Town's website, local newspapers and by written notice to area residents that live within one hundred metres of the park. Over 400 responses were received through the various methods of feedback (Let's Talk and emails), and there was overwhelming support for the proposal.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report advances the Strategy's implementation. This report supports the cultural vibrancy and social well-being pillar(s) of Sustainability and in summary the alignment of this report with the Community Sustainability Strategy is Good.

COMMUNICATIONS:

Staff will advise the family of the final approval of the park naming pending final approval at Council, and will work with Corporate Communications to appropriately announce and celebrate the historical significance and contribution of Henry Thomas Shepherd MBE to the Town. A commemorative event/unveiling may be planned in consultation with the family and the Mayor's Office/Council.

CONCLUSION:

Staff recommends that Council approve the naming of Dayfoot Drive Park to Henry Thomas Shepherd MBE Park, in recognition of the legacy of Henry Thomas Shepherd MBE and his contribution to the community and to Canada.

Reviewed and Approved by,



Kevin Okimi, Manager of Parks and Open Space



Warren Harris, Commissioner of Recreation and Parks



Brent Marshall, Chief Administrative Officer

Survey Report

27 June 2017 - 15 August 2019

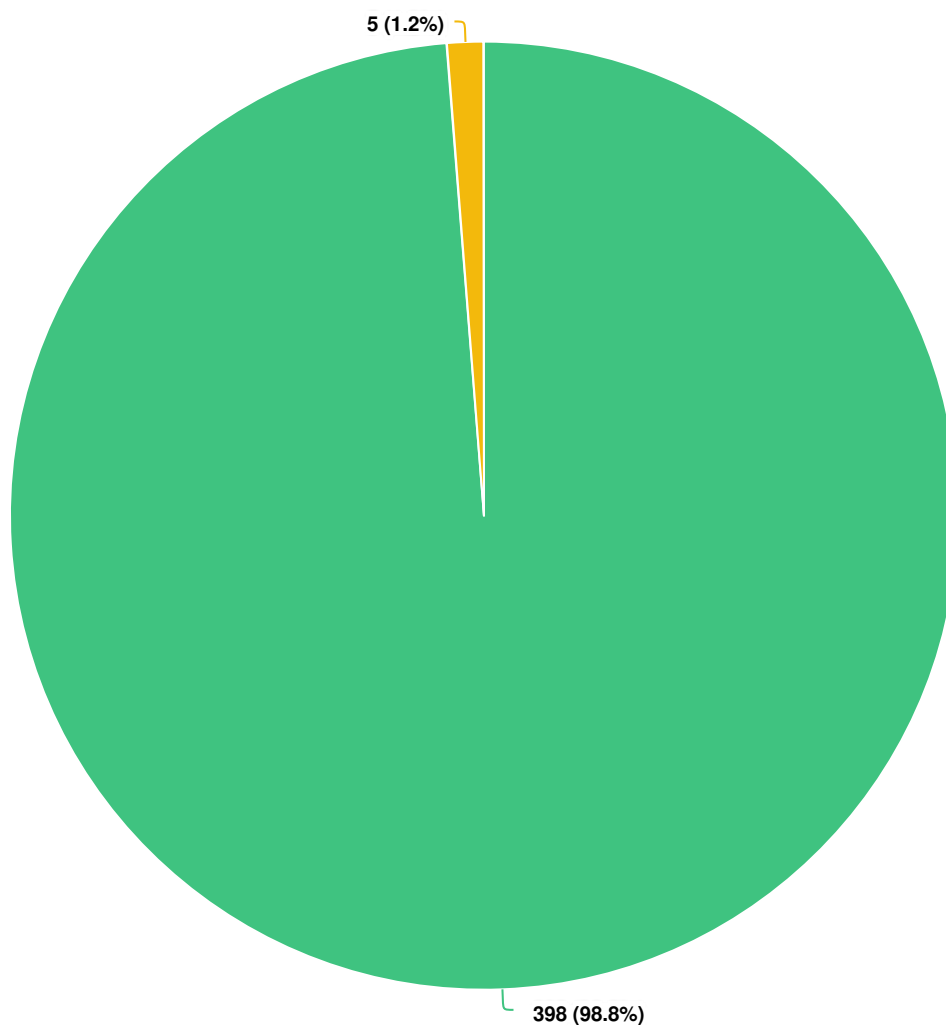
Park Naming

PROJECT: Park Naming

Let's Talk Halton Hills



Q1 1. Do you support the naming of a park in Halton Hills for Henry Thomas Shepherd, M.B.E.?



Question options

● Yes ● No

Optional question (403 responses, 0 skipped)

Q2 Why/Why Not (optional)

Anonymous

7/08/2019 10:23 AM

I think this is a fitting tribute to someone important in Georgetown's History.

Anonymous

7/08/2019 10:50 AM

I think it's important to create conversations about the people who lived here. If we have it as Dayfoot Park, we know the reason. If we name it after someone then people will be curious as to why and then they will research that person. We will know and teach our young people about the town they live in and more specifically the wonderful people who impacted this community that lived right in that area.

Anonymous

7/08/2019 11:06 AM

Not important to me. I don't like things named after people.

Anonymous

7/08/2019 11:28 AM

It will provide an opportunity for residents to learn more about a notable Georgetown resident of the past and also provide an opportunity to learn more about the history of the black community in Georgetown (of which I knew little prior to viewing the documents attached to this survey). The benefits of naming the town after Mr. Shepherd, in terms of learning opportunities and civic pride in our history, outweigh the functionality of the standard park name.

Anonymous

7/08/2019 11:29 AM

I think it's a fantastic idea.

Anonymous

7/08/2019 11:56 AM

Having learned some of the history about our house and the connection to Henry Thomas Shepherd I feel that this is a terrific way to honour him and his family who have such strong connections to the immediate area.

Anonymous

7/08/2019 01:08 PM

A life of distinguished service to his family, his community, and his country.

Anonymous

7/08/2019 01:08 PM

He is a big part of our history in Georgetown eg. under ground railroad.

Anonymous

7/08/2019 01:25 PM

Henry Thomas Shepherd was my Great Great Grandfather

Anonymous

7/08/2019 01:33 PM

Great individual that added great recognition for the town. Great honour!

Anonymous

7/08/2019 01:42 PM

He was an important member of Halton Hills and is not well known.

Anonymous

7/08/2019 01:53 PM

Great choice for a man who did so much

Anonymous

7/08/2019 02:11 PM

It will be named after my grandfather.

Anonymous

Yes, naming this park after him honours his and his family's memory and the

7/08/2019 02:16 PM

significance of our community's contribution to the Underground Railroad.

Anonymous

I think it's a fantastic idea & honour to name the Park after him.

7/08/2019 02:21 PM

Anonymous

it is a simple, low-cost way to honour someone. And a park with someone's name on it should mean more to a community, than it just reflecting the name of the street it is on. Also, pretty sure I have never heard of any honour bestowed for any other Georgetown citizen of race!!

7/08/2019 02:22 PM

Anonymous

Great way to keep the memory of great ppl alive.

7/08/2019 02:28 PM

Anonymous

It would be a great honour for our family as he was my great uncle. He grew up in the park area so very appropriate.

7/08/2019 02:36 PM

Anonymous

My late grandma [REDACTED] often talked about Mr Shepherd and said there wasn't a finer man alive . I know she would agree & be so pleased to have a park in his name .

7/08/2019 02:43 PM

Anonymous

He was the father of my great aunt and my many cousins. We are such a proud hometown family. They also had a house in the area and so did my grandparents it is where we all grew up.

7/08/2019 02:52 PM

Anonymous

It is wonderful to highlight and honour local people. As well, naming a park for Henry Shepherd may improve learning about the history of African American people in our area. I grew up in Georgetown and returned 15 years ago to raise my own children and have never heard of Henry. I am so happy to learn a little about him now and hope to learn more!

7/08/2019 02:53 PM

Anonymous

An important part of our heritage.

7/08/2019 02:59 PM

Anonymous

As a current 35 yr serving member of the Canadian Armed Forces, The Lorne Scots Peel Dufferin and Halton Regiment. I feel his contributions to community and Country and family, set a standard that all people should aspire to.

7/08/2019 02:59 PM

Anonymous

Because he gave a lot of free devoted time to making the community a better place through this years and life

7/08/2019 03:01 PM

Anonymous

After reading that his family came here through the underground railroad, it is fitting as there are four homes in the area built by other families that came through the railroad.

7/08/2019 03:02 PM

Anonymous

The man gave a lot to his community :)

7/08/2019 03:03 PM

Anonymous

Why not? He was an upstanding citizen who greatly contributes to the betterment of all residents. Anyone who would say no to this is crazy!

7/08/2019 03:07 PM

Anonymous

He is my daughters great grandfather and he also contributed in many ways to the community

7/08/2019 03:12 PM

Anonymous

Because he was incredibly devoted to our community

7/08/2019 03:32 PM

Anonymous 7/08/2019 03:36 PM	Just the mbe is enough in my opinion. My greatgrandfather has an obe and its quite prestigious.
Anonymous 7/08/2019 03:41 PM	I don't know anything about him or his contribution to Georgetown but based on the little description given, I'm in support of some diversity recognition in this town!
Anonymous 7/08/2019 03:47 PM	He was a very important man for the Town of Georgetown
Anonymous 7/08/2019 03:48 PM	I think that's it's great to remember people that did a lot for The community and to reward it with a memorial.. helps bring history into the community
Anonymous 7/08/2019 03:49 PM	Was fortunate enough to have met this great man when he came to Alberta to visit his two daughters in the Peace River area.
Anonymous 7/08/2019 03:55 PM	yes it would be a tribute to HENRY THOMAS SHEPHERD and well deserved he was the first volunteer Fire Chief in georgetown well known vet. ww1 & ww 2.. honorable resident ,legion parade marshall for many years..raised a large family in Georgetown when the town was a village
Anonymous 7/08/2019 03:57 PM	Henry Shepherd served his country and community with dignity and honor! Henry took a bullet in combat in the first war, trained troops in the second and helped found the Legion in Georgetown. Along with saving fellow associate members from a fire. Thus becoming fire chief and serving the community as well.
Anonymous 7/08/2019 04:01 PM	He was a respected citizen
Anonymous 7/08/2019 04:12 PM	Not only was he prominent in Halton, he was a distinguished office at the WE2 military camp in Newmarket and has been solutes there as well!
Anonymous 7/08/2019 04:34 PM	Deservedly so!
Anonymous 7/08/2019 04:35 PM	He fought as a black man with so much prejudice against him and he fought for our country. He deserves this honour
Anonymous 7/08/2019 04:41 PM	New him when I grew up in Georgetown,and went to school with his daughter. .
Anonymous 7/08/2019 04:44 PM	It is important to recognize individuals who have demonstrated extraordinary citizenship & community spirit . That he served in the military and fought for the freedoms we have today is even more significant.
Anonymous 7/08/2019 04:49 PM	Long time over due recognition for a life time of community and country service
Anonymous 7/08/2019 04:50 PM	I think Mr. Shepherd's story is inspirational. He came here from the underground railroad and built a life for himself. I think that shows the exactly spirit of the Halton community
Anonymous 7/08/2019 04:54 PM	His reputation as a citizen and a gentleman!

Anonymous 7/08/2019 05:03 PM	I remember Mr. Shepherd as a kid when he led the Remembrance Day parade. He has many descendants in Georgetown including the [REDACTED] As one of only a few black people in Georgetown he was really an ambassador for other people of color.
Anonymous 7/08/2019 05:07 PM	I have NO problem with the name change
Anonymous 7/08/2019 05:11 PM	The street name already reflects Dayfoot. We should honour the first RSM of the Lorne Scots.
Anonymous 7/08/2019 05:42 PM	His personal connection to Halton Hills, The Lorne Scots Regiment and the sacrifices he's made in the name of King and country speak volumes to the person he was and what Halton Hills stands for today.
Anonymous 7/08/2019 06:11 PM	He's a hero
Anonymous 7/08/2019 06:14 PM	I'm so proud of our town! What an amazing gesture!
Anonymous 7/08/2019 06:28 PM	What a great local connection to such an important part of our history.
Anonymous 7/08/2019 06:29 PM	It is a fitting tribute.
Anonymous 7/08/2019 06:34 PM	Definitely worthy of such an honor
Anonymous 7/08/2019 06:44 PM	It is deserved
Anonymous 7/08/2019 06:51 PM	Definitely a wonderful tribute to a man worth recognizing.
Anonymous 7/08/2019 06:57 PM	You shouldn't even ask....Get it changed
Anonymous 7/08/2019 06:58 PM	He is a significant part of history but is rarely recognized
Anonymous 7/08/2019 07:11 PM	I think this is a beautiful idea! What a beautiful honour to this gentleman and his family.
Anonymous 7/08/2019 07:18 PM	His contributions to the community deserve to be recognized and I think re-naming the park would enrich local knowledge about who he was.
Anonymous 7/08/2019 07:20 PM	I feel that the history and recognition is well deserved for the Shepherd family
Anonymous 7/08/2019 07:26 PM	Historical Military people are the fabric that wove Canada into what it is today.

Anonymous 7/08/2019 07:29 PM	Great idea
Anonymous 7/08/2019 08:00 PM	Local recognition is important!
Anonymous 7/08/2019 08:03 PM	Great supporter of the cummunity.
Anonymous 7/08/2019 08:04 PM	Wonderful part of Canadian history!
Anonymous 7/08/2019 08:05 PM	Important and beautiful legacy and dedication to a community
Anonymous 7/08/2019 08:15 PM	No question this should happen for many reasons including it is good for a town tarnished by a KKK March that happened as recent as a few decades ago. This man was RSM a regiment I was a proud member of and I am a proud born citizen of Georgetown with blood lines that have street names in town. Build it!
Anonymous 7/08/2019 08:22 PM	He has history with the town being a long-standing resident. It would be a honour to give the park his name
Anonymous 7/08/2019 08:27 PM	Because he was my great grandfather and it makes me proud
Anonymous 7/08/2019 08:38 PM	Mr. Shepherd served his community and country with distinction and his service should be recognized. This is an excellent opportunity to ensure future generations can learn about and connect with the history of the early residents of our community.
Anonymous 7/08/2019 08:50 PM	he was a great man who did a lot for Halton,also he is my great grandpa.
Anonymous 7/08/2019 08:52 PM	He was my husbands Grandfather and did alot for Canada and the community.
Anonymous 7/08/2019 08:56 PM	Great way to honour a past and notable resident.
Anonymous 7/08/2019 08:57 PM	He is my great grandfather, he is a good role model serving the community and our country.
Anonymous 7/08/2019 08:59 PM	He was a well respected gentleman in town. He lived a few doors down from my family home. I remember him leading the Legion Parade. I was very little but I remember my father referring to him as a giant of a man, someone to look up to. Certainly a brave man of integrity.
Anonymous 7/08/2019 09:01 PM	It is well deserved with all he has done.....
Anonymous 7/08/2019 09:03 PM	Great historical significance

Anonymous 7/08/2019 09:23 PM	It is great to name the parks after someone who has a connection to the area.
Anonymous 7/08/2019 09:23 PM	A true hero and an inspiration to all.
Anonymous 7/08/2019 09:28 PM	Important legacy
Anonymous 7/08/2019 09:52 PM	It is important to keep history within the town. A special sign stating Mr. Shepherd's history and significance to the area would teach the next generations too.
Anonymous 7/08/2019 10:36 PM	His was an inspiration in the community and apart of it's history!
Anonymous 7/08/2019 10:51 PM	I believe it gives the people in our community recognition for their accomplishments within the community.
Anonymous 7/08/2019 10:58 PM	To keep the memory of this great man alive for those who knew of him and his family
Anonymous 7/08/2019 11:00 PM	Because He was a very Honourable and well respected man. He served his country in both world wars and should be recognized in a manner for all to see!
Anonymous 7/08/2019 11:05 PM	He was also the RSM of the Lorne Scots.
Anonymous 7/08/2019 11:19 PM	Giving historical connection to our public spaces is an important way to maintain the history and meaning in our town
Anonymous 7/09/2019 12:20 AM	Henry Thomas Shepherd, M.B.E. was an outstanding soldier and citizen. Rising to the position of Regimental Sergeant Major of the Lorne Scots (Peel, Dufferin, and Halton Regiment), one of a handful of soldiers to serve in both World War One, and World War Two. He was also the fire chief of the Georgetown Fire Dept. If Mr Shepherd does not deserve to have a park named for him, then no one in Halton Hills does.
Anonymous 7/09/2019 01:05 AM	His achievements and service with the military deserve the recognition
Anonymous 7/09/2019 01:45 AM	To honor his contribution to the community !
Anonymous 7/09/2019 03:21 AM	That's my great grandfather so exciting he deserves to be recognized for his bravery and his journey
Anonymous 7/09/2019 05:18 AM	A decorated WWI also serving in WWII, one of the founding members of the Georgetown Royal Canadian Legion. Between his service in WWI and WWII, Mr. Shepherd was a member of the Georgetown Voluntary Fire Department and went on to become the Fire Chief in Georgetown. Henry Thomas Shepherd should have been honoured many years ago.
Anonymous	It's important to recognize and keep reminders of the sacrifices people from

7/09/2019 05:58 AM

the community have made to preserve the freedom.

Anonymous

7/09/2019 06:00 AM

I believe he is an important part of the history of the area. Our youth should learn about his presence and positive impact.

Anonymous

7/09/2019 06:32 AM

I think it is wonderful to recognize outstanding members of a community and recognize them in a positive way.

Anonymous

7/09/2019 06:33 AM

Naming a park after a street simply gives it geographical reference and in my mind that is it. But when a park is named after an individual I become more curious as to who that individual is and why they were honoured In this manner..I would read any information at the park or online about that individual and their contribution to the area.,

Anonymous

7/09/2019 06:48 AM

When I see a park named after a street I think ok now it has a geographical reference but when I see a park named after an individual my curiosity is raised and I have a tendency to wonder why and search out information either at the park or online as to the contributions of that individual.

Anonymous

7/09/2019 07:17 AM

It's incumbent on us to remember those who have contributed to the community in years past, and to preserve and tell their stories.

Anonymous

7/09/2019 07:27 AM

He was incredibly patriotic, dedicated, community focused, and inspiring to all.

Anonymous

7/09/2019 07:43 AM

I remember Mr. Shepherd as I knew his daughter [REDACTED] and remember [REDACTED] and [REDACTED] I am originally from Glen Williams so know many people in Georgetown. Mr. Shepherd was a very respected and well liked Man. Naming the Park after him is wonderful.

Anonymous

7/09/2019 07:51 AM

This man is a part of our Canadian history. He was a loyal Canadian who served and supported his community. Black Canadians are still fighting for their Human Rights.

Anonymous

7/09/2019 08:04 AM

He's a great icon for children to look up to!

Anonymous

7/09/2019 08:07 AM

It is important to recognize bravery and heroism by a local resident.

Anonymous

7/09/2019 08:54 AM

He is an important historical figure in our community

Anonymous

7/09/2019 09:23 AM

I think his settlement in Georgetown meant something. I know his granddaughter and she is a lovely girl.

Anonymous

7/09/2019 09:40 AM

It would be an honour to have the park named after the veteran Henry Thomas Sheppard just for his military accomplishments alone speaks for itself!

Anonymous

7/09/2019 10:07 AM

An honour for a man that served his country and community.

Anonymous

7/09/2019 10:13 AM

It's important to recognize those in our community who have made a significant contribution locally, nationally and worldwide.

Anonymous

7/09/2019 10:43 AM

I worked closely with the family and direct descendants of Henry Thomas Shepherd who has further history in the Town of Newmarket in his distinguished service in the Military, here in Newmarket. I am the Culture Programmer for the Town and was able to learn the in depth history of Henry Thomas Shepherd, hosted our first ever Black History Month here in Newmarket in 2018, in which Henry Thomas Shepherd was celebrated as part of our installation in the Gallery and presentation at the Black History Month Reception. I fully support the park naming. I think it is so very important to recognize our respective community's Black Historical figures and applaud you for considering this park naming in his honour.

Anonymous

7/09/2019 10:44 AM

It's recognizing history. Very important.

Anonymous

7/09/2019 10:45 AM

As a man of colour in an era, even today his dedication and commitment to his community and country despite any hardship or obstacles he had to endure are still exceptionally motivating that stands the test of time.

Anonymous

7/09/2019 11:35 AM

Henry Thomas Shepherd was an amazing man, and a mentor, example to many of exemplary integrity, loyalty and strength!!

Anonymous

7/09/2019 12:30 PM

To honour the service of a Halton resident/ soldier. To honour the memory of the great African American contributions to this country.

Anonymous

7/09/2019 12:50 PM

He is representative of a very important connection to our community and countries involvement in the underground railroad system as a resistance to slavery in the USA. I GREW up here but did not know abt this til now!

Anonymous

7/09/2019 01:09 PM

He is a decorated war veteran and dedicated his life too his family his town and his country

Anonymous

7/09/2019 01:43 PM

History , community , dedicated ...

Anonymous

7/09/2019 02:13 PM

Because of the accomplishments of Mr. Shepherd and the opportunity to honour our local history.

Anonymous

7/09/2019 02:33 PM

Great guy

Anonymous

7/09/2019 03:48 PM

It is historically relevant.

Anonymous

7/09/2019 03:58 PM

Very prominent member of the community, who was dedicated to service of the community

Anonymous

7/09/2019 05:06 PM

Henry seems like a founding father to Georgetown, was a notable black person who served his community and country in WW2.

Anonymous

7/09/2019 06:08 PM

Awesome man.

Anonymous

7/09/2019 07:08 PM

He is my Grwat Great Grandfather

Anonymous 7/09/2019 07:10 PM	He was my grandfather and from what i hear about him he was a great man ..proud to be one of his grandchildren
Anonymous 7/09/2019 09:09 PM	It is important to remember the people that built our town.
Anonymous 7/09/2019 09:44 PM	Historical significance. Also recognizes the Black History of the area.
Anonymous 7/09/2019 10:21 PM	Super great man
Anonymous 7/09/2019 11:55 PM	Great idea - historically significant local citizen.
Anonymous 7/10/2019 12:27 AM	I think it's a great idea to honour someone from our history by naming a park after them instead of naming it after a street.
Anonymous 7/10/2019 02:20 AM	He was my great grandfather. I am so proud of his acheivenents. His story is inspirational.
Anonymous 7/10/2019 07:26 AM	He had many contributions to society and is a wonderful role model
Anonymous 7/10/2019 08:36 AM	To recognize the importance of the members of community and our history
Anonymous 7/10/2019 09:08 AM	Have known the family for over 60 years. His grandkids were my childhood playmates. Lots of very fond memories
Anonymous 7/10/2019 09:11 AM	First RSM of the Lorne Scots and local man for life.
Anonymous 7/10/2019 09:21 AM	Such a refreshing choice. I didn't know about Henry Shepherd and his family settling in the Georgetown area. I still don't know enough --the biography says "Following a lifetime of achievements and honours serving his community and country died in 1960." I'd like the details. I'd like to know if the family is still here. I'd like to know the story of how they ended up here after their escape.
Anonymous 7/10/2019 09:26 AM	Sorry, I submitted the survey before reading the bio and historical information on the Shepherd family. My bad!
Anonymous 7/10/2019 11:40 AM	He is my great grandfather and should be honoured for his service.
Anonymous 7/10/2019 12:00 PM	Service to country and community
Anonymous 7/10/2019 12:23 PM	Having lived in Halton hills my whole life, and as a history enthusiast no less, I'm surprised and disappointed to only be learning about such an amazing local figure now. I hope that naming the park can raise awareness of his life and accomplishments.

Anonymous 7/10/2019 01:29 PM	Mr. Shepherd is a significant part of the history of Georgetown having served in two world wars and that his family chose the Georgetown area to come to and raise their families. Having arrived from a troubled country dealing with cultures, the Shepherd found a sense of community and contributed what they could for the betterment of our Town.
Anonymous 7/10/2019 02:28 PM	I am happy to see that there shall be Henry Thomas Shepherd Park as it will bring to light the story that Black Men were able to serve Canada during the First World War in non segregated units and do so with distinction. Fabulous choice
Anonymous 7/10/2019 02:37 PM	Honouring our heroes who stepped up is important. Ensuring all who did are included is important to me.
Anonymous 7/10/2019 06:27 PM	Exceptional
Anonymous 7/10/2019 07:41 PM	It will lean a lot to the family
Anonymous 7/10/2019 07:44 PM	Henry Thomas was my great great grandfather
Anonymous 7/10/2019 08:22 PM	Historical significance
Anonymous 7/10/2019 09:00 PM	Very well known in the community and I believe it would represent the local community well.
Anonymous 7/11/2019 07:32 AM	Yes, the family are long time Georgetown residents with a lot of history to contribute.
Anonymous 7/11/2019 03:39 PM	Great man
Anonymous 7/11/2019 11:55 PM	The article above was more than enough reasons
Anonymous 7/12/2019 11:49 AM	Lifelong resident.
Anonymous 7/12/2019 11:56 AM	After reading the articles about this gentleman, it is obvious that he was a fine citizen of the community, a role model, and a war hero. I believe his life should be honored and he should be recognized by naming the park after him.
Anonymous 7/12/2019 01:56 PM	honorable reason, however Shepherd Park might be better for signage, etc. or even Henry T. Shepherd Park?
Anonymous 7/12/2019 01:57 PM	Now here's a guy who served "King & Country", and Canada, during WW1 , and Georgetown! Started off as a buck private and rose quickly through the ranks! A remarkable life/career, for sure. The only concern I have is Day Foot Park is too small to honour such a man of his stature!
Anonymous	It would be great for a person of colour to be celebrated in Georgetown as

7/12/2019 02:17 PM

we are now a more diverse community.

Anonymous

7/12/2019 02:46 PM

Recognizing African-Canadian Heritage is so rare yet important to who we are as a community!

Anonymous

7/12/2019 02:47 PM

Having just read his contribution to Canada in the first and second world wars and being a volunteer firefighter and chief, I think he definitely deserves to have this park named after him. His history of coming to Canada is also interesting and very important to Canada's helping people come through the underground railroad.

Anonymous

7/12/2019 04:17 PM

Heritage

Anonymous

7/12/2019 06:43 PM

Exceptional man

Anonymous

7/12/2019 06:57 PM

I can't relate to that name- there are so many parks her- using street name is good-but perhaps use something that is related to today or that area like St. George park -st George story has a nice meaning and is in the same area as the st George pub. -just my thought!

Anonymous

7/12/2019 09:14 PM

Seems like a good local figure

Anonymous

7/16/2019 07:02 AM

I was born and raised in this beautiful town and have known this family my whole life. Many grandchildren and great grandchildren are still living in Georgetown and supporting this community. I would like to see a full story about the family in our local paper once the park has been renamed after Mr Shepherd. as I feel it should be. Thank you.

Anonymous

7/16/2019 09:37 AM

This is a significant person in our community who I was not aware of until this survey. Naming the park after him will make others curious, as well.

Anonymous

7/18/2019 09:21 AM

As the articles demonstrate, his significant beginnings in Halton Hills and subsequent years of service, contributions in the community and respected accolades deem it fitting to name the park in his name. In this way, we preserve history and encourage visitors to learn of/keep it going it as well.

Anonymous

7/18/2019 02:58 PM

He is a local hero that deserves to be recognized. He was one of our finest citizens

Anonymous

7/18/2019 03:18 PM

Henry Shepherd was an upstanding citizen of old Georgetown (now Halton Hills), with family continuing to reside locally. To name a park after an associated street is a viable albeit generic method of park naming. In a case such as this where both local culture and heritage can be recognized by adopting an alternative name, all the better. Such a tweak in standard policy preserves history in situ and educates current residents; in turn, fostering a pride in neighbourhoods and community.

Anonymous

7/18/2019 06:12 PM

Because of Henry Shepherds family background and survivors still in this area it would be nice to honour him especially since he went to war for our country even tho there was discrimination he still fought

Anonymous

The name represents the past

7/23/2019 08:58 PM

Anonymous

7/29/2019 12:49 PM

What benefit and enhancement to the community will the renaming of Dayfoot Drive Park present to local residents? To state, "And perhaps soon, visitors to Dayfoot Drive Park in Halton Hills may have the opportunity to contemplate the life of..(Henry Thomas Shepherd, M.B.E.)", is whimsical at best. Children and their parent go to Dayfoot Drive Park to place on the swings and slide, teenager gather on the picnic tables and dogs run around catching throw balls. Do they contemplate the origins of Dayfoot Drive Park or an other park, anywhere? Perhaps NO. Then changing the name will have little purpose but to waste time, effort and taxpayer dollars.

Anonymous

8/01/2019 10:35 AM

He was my Grandfather. Our families get up in this area and to name a park after him is very heart felt. My grandfather represent his town with honour and was very much involved as a black man. He served our country in both world wars, decorated with many medals. He was an honourable family man and hugely respected in the community

Anonymous

8/01/2019 10:37 AM

My wife's Grandfather and a great citizen on Georgetown

Anonymous

8/11/2019 08:56 PM

Well deserved to this long time resident of Georgetown and his family.

Anonymous

8/13/2019 12:23 PM

This is overdue. The story of the Armenian's Boys Home Farm is in the Human Rights Museum. I find very few people in this community know that story and even fewer know the story of Henry Thomas Shepherd. Our town also has an unfortunate reputation of being intolerant. The more we can educate people and show them the diversity of our history the better chance we have of having a more community with a more welcoming reputation and one of which we can be proud.

Anonymous

8/13/2019 02:35 PM

please see below

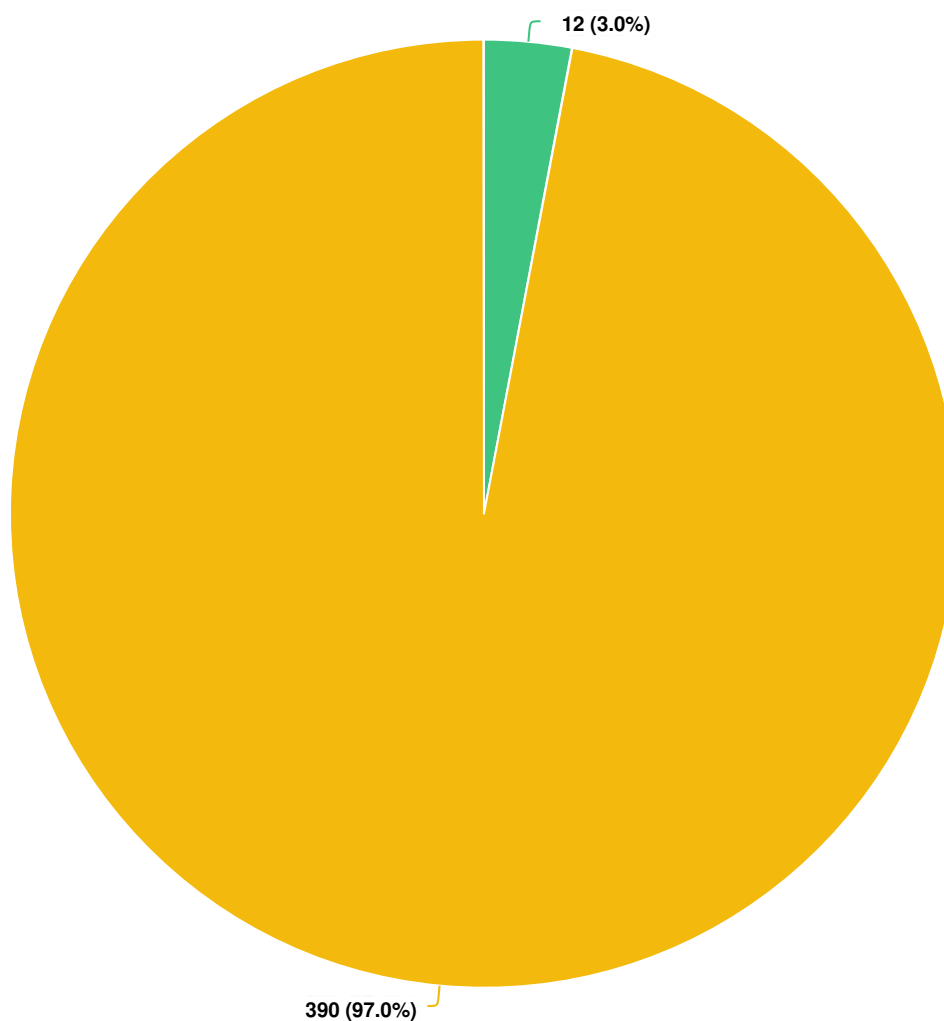
Anonymous

8/15/2019 03:31 PM

Henry Shepherd is a significant historical figure who contributed to this community and our country throughout his life. He set a very important example of what it means to be a good citizen. The park location is in the same area that the family lived.

Optional question (176 responses, 227 skipped)

Q3 | 2. Do you have any concerns with the naming of Dayfoot Drive Park (standard park name) to Henry Thomas Shepherd, M.B.E. Park?



Question options

● Yes ● No

Optional question (402 responses, 1 skipped)

Q4 Please explain your concerns:

Anonymous

7/08/2019 11:06 AM

I think it's unnecessary and easier to leave it as is! It always costs extra money. I feel money is better spent elsewhere.

Anonymous

7/08/2019 06:44 PM

The name is too long. Drop the NBE part

Anonymous

7/09/2019 03:19 PM

Please add/use his military rank. It was well earned!

Anonymous

7/12/2019 01:57 PM

See above comments...

Anonymous

7/12/2019 06:57 PM

Just locating the park -it's like naming it John Dow! Where is that. Lol

Anonymous

7/29/2019 12:49 PM

CONCERNS? No. So I shall repeat what I said previously. What benefit and enhancement to the community will the renaming of Dayfoot Drive Park present to local residents? To state, "And perhaps soon, visitors to Dayfoot Drive Park in Halton Hills may have the opportunity to contemplate the life of.. (Henry Thomas Shepherd, M.B.E.)", is whimsical at best. Children and their parent go to Dayfoot Drive Park to place on the swings and slide, teenager gather on the picnic tables and dogs run around catching throw balls. Do they contemplate the origins of Dayfoot Drive Park or an other park, anywhere? Perhaps NO. Then changing the name will have little purpose but to waste time, effort and taxpayer dollars.

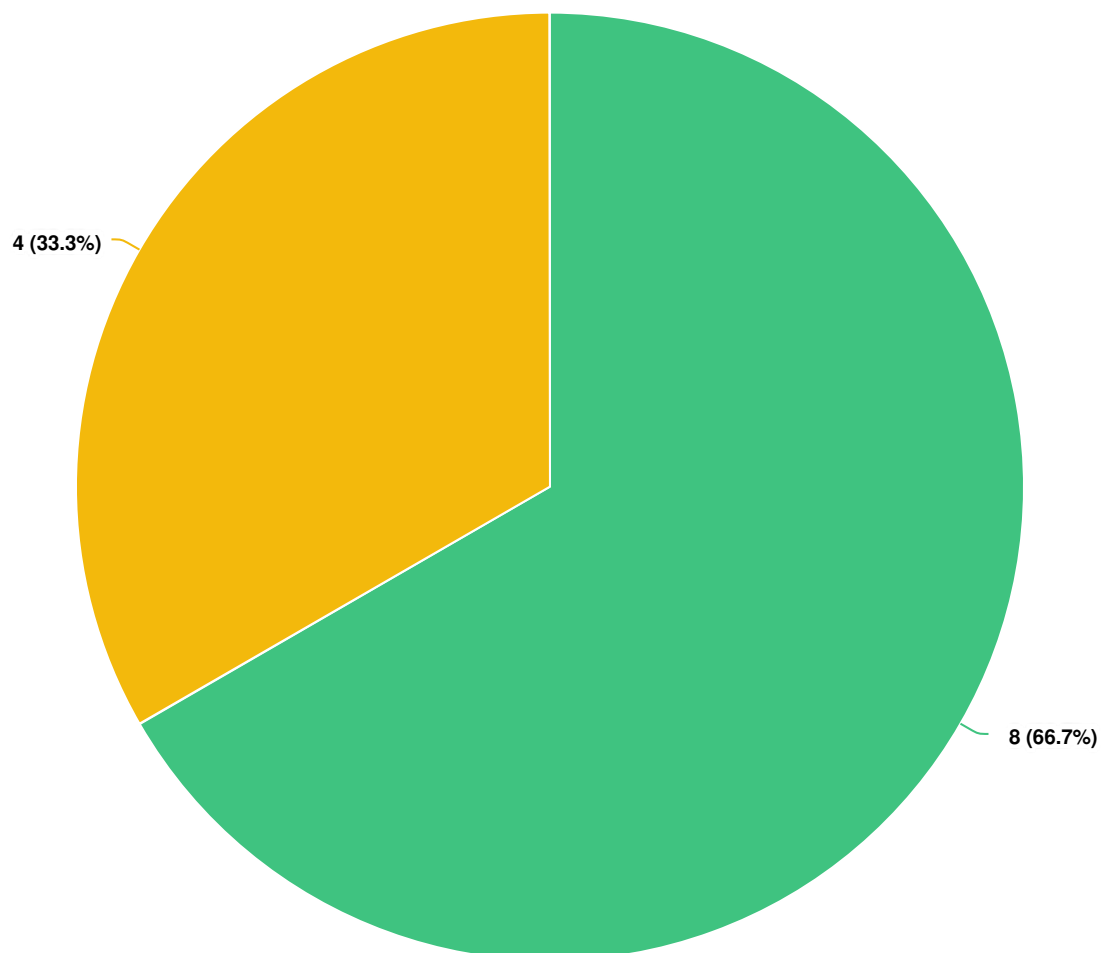
Anonymous

8/13/2019 02:35 PM

You have not provided enough compelling evidence that he is worthy. A chest full of medals...tell us about that..What did he do in the community?
The biography is seriously lacking

Optional question (7 responses, 396 skipped)

Q5 | Would you be supportive of the naming of a new park in the Vision Georgetown Development as an alternative to the naming as proposed above?



Question options

● Yes ● No

Optional question (12 responses, 391 skipped)

Q6 | **3. Please provide any other comments you may have**

Anonymous

7/08/2019 10:20 AM

Excellent choice. All of our choices should be those who have served honorably and made sacrifices so we may live freely and in peace. Our veterans should be honoured every day. It says you need info if we DO NOT SUPPORT your choice. I DO SUPPORT

Anonymous

7/08/2019 10:50 AM

We should change the names of all our small parks. This is a great idea.

Anonymous

7/08/2019 11:06 AM

New park makes more sense to me if you have to do it. I prefer names of parks to make sense. A park labelled with the area name is more logical and always easier to locate.

Anonymous

7/08/2019 01:08 PM

I think it's important to recognize these people of our past.

Anonymous

7/08/2019 01:57 PM

I was concerned that the bio did not include any information with regards to his military service.

Anonymous

7/08/2019 02:08 PM

I think it would be an honor to name the park after Mr. Shepherd.

Anonymous

7/08/2019 02:11 PM

I fully support the naming of this park. My address when I lived in Georgetown was [REDACTED]

Anonymous

7/08/2019 02:21 PM

I hope that this goes through and the Park will be named after my grandpa Shepherd.

Anonymous

7/08/2019 02:22 PM

Please don't be swayed by anyone trying to mask their opposition under the guise of any other excuse than NOT wanting to honour a non-white!

Anonymous

7/08/2019 02:37 PM

The discussion to name the park after a very outstanding citizen is very appropriate. This man not only served his town and area as a fireman and parade marshal but also served his country in both world wars.

Anonymous

7/08/2019 02:43 PM

My family lived in Georgetown since early 1900s & know they would agree to this name change My husband & I moved in 2005 but visit often

Anonymous

7/08/2019 02:46 PM

Henry Shepherd was my grandmothers father.

Anonymous

7/08/2019 02:52 PM

I love the idea and hope it is approved!

Anonymous

7/08/2019 02:53 PM

As per above. My only question is whether this is the most appropriate park to be named after Henry? I can't answer this question but just put that out there as it is not a very prominent park .

Anonymous

7/08/2019 02:59 PM

All good.

Anonymous

I think is a wonderful idea

7/08/2019 03:00 PM

Anonymous

I thought it may be in his Father's name. Although he is a well decorated solider and worthy :)

7/08/2019 03:06 PM

Anonymous

This is a great honour to him and his family.

7/08/2019 03:12 PM

Anonymous

He was a great man —well deserved

7/08/2019 03:20 PM

Anonymous

We must reflect the extra ordinary and celebrate it

7/08/2019 03:36 PM

Anonymous

WONDERFUL IDEA !!

7/08/2019 03:55 PM

Anonymous

Henry Shepherd was a very patriot and honorable man. He raised 6 daughter and lost a so at an early age From youth to adulthood Henry was all about his community environments well being.

7/08/2019 03:57 PM

Anonymous

Well deserved honour.

7/08/2019 04:05 PM

Anonymous

Great idea!

7/08/2019 04:12 PM

Anonymous

Nice idea.

7/08/2019 04:16 PM

Anonymous

I think it should be named after him. He served in 2 wars and was a important member of the community. He was highly decorated.

7/08/2019 04:26 PM

Anonymous

My wife () and myself grew up knowing all Henry's daughters personally and respected RSM Henry Shepherd for his contribution to our community. He was a remarkable person. I am presently a member of The Lorne Scots Regimental Association having served from 1955 to 1957
Absolute great man .

7/08/2019 04:34 PM

Anonymous

Excellent very thoughtful idea I live on Dayfoot

7/08/2019 04:41 PM

Anonymous

Excellent very thoughtful idea I live on Dayfoot

7/08/2019 04:48 PM

Anonymous

Good choice long overdue for recognition.

7/08/2019 05:03 PM

Anonymous

He's a Hero

7/08/2019 06:11 PM

Anonymous

You rock!

7/08/2019 06:14 PM

Anonymous

So proud he was my grandfather. The story I have been told and what I have

7/08/2019 06:24 PM

read about him , it is a honor to say he is my grandfather ! So proud ! Thank you for wanting to name the park after him.

Anonymous

7/08/2019 06:44 PM

Perhaps the name suggested is too long? I would prefer it as "Henry Thomas Shepherd Park", the MBE doesn't flow and seems unnecessary.

Anonymous

7/08/2019 07:20 PM

Thank you recognizing him as a historic and important member of Georgetown.

Anonymous

7/08/2019 08:03 PM

Day Drive Park doesn't stand for anything.

Anonymous

7/08/2019 08:13 PM

Great Man - Great Idea

Anonymous

7/08/2019 08:22 PM

I love finding out history of a town where I reside. By hearing the parks name would bring up questions of who was this guy the park is named after. The history would always come to light.....

Anonymous

7/08/2019 08:27 PM

It would be a honour to our whole family

Anonymous

7/08/2019 08:52 PM

Please do this.

Anonymous

7/08/2019 08:56 PM

Was aunts father, met once and was a great person

Anonymous

7/08/2019 08:59 PM

I may not be a resident now but my Grandmother, a [REDACTED] was born in Georgetown in the late 1800's and the [REDACTED] family were residents of town until my father passed in 2009. The [REDACTED] are still I town.

Anonymous

7/08/2019 09:23 PM

I would like to see the naming of parks etc. mentioned in the Independent and Free Press. It is nice to let people know the history of the name.

Anonymous

7/08/2019 10:36 PM

This is a great possibility and it is change for the better.

Anonymous

7/08/2019 10:51 PM

I have read what qualities Mr Shepherd brought to our community and I am happy to support the request.

Anonymous

7/08/2019 11:00 PM

I would love to see the naming of Dayfoot Drive Park changed to Henry Thomas Shepherd, M.B.E.Park (my Grandfather)

Anonymous

7/09/2019 05:18 AM

There should be a plaque at the park listing his accomplishments.

Anonymous

7/09/2019 05:58 AM

Naming of a park is a small yet worthy jesture that a community can do to honour him. Lest we forget.

Anonymous

7/09/2019 06:32 AM

Amazing work Halton region!

Anonymous

7/09/2019 07:28 AM

What does MBE stand for? Does it need to be included in the name?

Anonymous 7/09/2019 08:07 AM	This is a good idea and links us to those who came before us.
Anonymous 7/09/2019 08:38 AM	It's important to recognize a significant person from our own community.
Anonymous 7/09/2019 08:43 AM	The suggested naming is a definite YES.
Anonymous 7/09/2019 09:28 AM	This would be a wonderful tribute to an exceptional man.
Anonymous 7/09/2019 09:40 AM	Georgetown is my hometown which I love and will always support!
Anonymous 7/09/2019 10:07 AM	This is a great story about a local man who's family is still in the area. A great way to promote Halton Hills and local history.
Anonymous 7/09/2019 10:13 AM	This is a slam dunk, shouldn't need consultation to recognize one of our own
Anonymous 7/09/2019 12:15 PM	This is something that should have been done long ago. Mr. [REDACTED] was a wonderful man.
Anonymous 7/09/2019 12:46 PM	As a lifelong resident of Halton Hills the idea of park named after one of our prominent local citizen ensures that future generations will have a greater understanding of people who served our town, country and the world during the Second World War. Mr. Shepherd contributed greatly to the history of our local community. He was honoured for his service and is indeed an outstanding former citizen. I am very proud to be raised in a community that would support the naming of a park after such a distinguished man.
Anonymous 7/09/2019 01:09 PM	I'm proud of my great grandfathers accomplishments and life long achievements and honoring him by naming a park after him is just right considering he raised his family on chapel st so the location couldn't be better
Anonymous 7/09/2019 02:13 PM	I am totally in favour of this and think honouring Mr. Shepherd is long overdue.
Anonymous 7/09/2019 02:50 PM	I think it is great that [REDACTED] has spent so much time researching her family background. We no longer live in Georgetown but the park name should be named for a former resident who contributed so much to his country.
Anonymous 7/09/2019 03:48 PM	The current name doesn't relate to anything while the new name is historically relevant and demonstrates the diversity of Halton Hills which is a good thing.
Anonymous 7/09/2019 03:58 PM	A very worthwhile initiative. This could inspire others to more community service activities
Anonymous 7/09/2019 07:08 PM	Proud and feel honored
Anonymous 7/09/2019 09:09 PM	Love having a say in what happens in our town .

Anonymous 7/09/2019 10:21 PM	He is very deserving man.
Anonymous 7/10/2019 12:27 AM	I think all parks in Halton Hills should get the same consideration.
Anonymous 7/10/2019 09:21 AM	A nice change from recognizing monied people who came to Georgetown, who already had the means to be successful, and were perhaps driven by self-interest.
Anonymous 7/10/2019 09:26 AM	Likely anyone who objects is less worthy than Henry Thomas Shepherd.
Anonymous 7/10/2019 01:29 PM	The Dayfoot family still has recognition through the street being named in their honour. I'm surprised, but unaware, that the Dayfoot Family didn't have a plaque on the site of the apartment building where the Dayfoot Shoe Factory was located. That would be more significant than a park name after Dayfoot.
Anonymous 7/10/2019 01:59 PM	It is an excellent idea to recognize people who contributed to the town and to honour our history.
Anonymous 7/10/2019 02:28 PM	Please keep me in the loop as we made Henry's story part of our exhibit at the War Museum. Would love to be part of the unveiling when it happens.
Anonymous 7/10/2019 02:37 PM	There is a Lake in British Columbia that should be renamed. Originally "n" lake, changed to Negro Lake like that was better. Clearly someone lived there and deserves a better remembrance.
Anonymous 7/10/2019 07:44 PM	It's amazing the story of this man. This is Georgetown history that goes back a long time. For me I am the 5 generation of the shepherd family tree
Anonymous 7/11/2019 11:55 PM	Making historical changes like this one make Georgetown in a small way even closer as a community
Anonymous 7/12/2019 01:57 PM	Absolutely!! Hopefully a much larger interesting park!
Anonymous 7/12/2019 02:46 PM	Great Initiative!
Anonymous 7/12/2019 04:17 PM	More meaningful name.
Anonymous 7/12/2019 06:43 PM	Definitely a great idea.
Anonymous 7/12/2019 06:57 PM	Good luck. It's hard to make everyone happy-I just want life to be easier!
Anonymous 7/16/2019 09:37 AM	given the ongoing internet association of Georgetown with the KKK, this is a positive step toward telling ourselves and others who we aspire to be.
Anonymous	Would love to see more of this type of historical recognition throughout the

7/18/2019 03:18 PM

Town. This would be a wonderful initiative for Heritage Halton Hills.

Anonymous

7/18/2019 06:12 PM

My husbands family roots are intertwined with the Shepherds and I think it would be very special for him

Anonymous

7/23/2019 08:58 PM

Historical names are great to use. I think it is an honour to have your name used on a street sign or a park or a building.

Anonymous

7/29/2019 12:49 PM

LOL! Has council not noticed the amount of potholes on roadways, (Main St. Mountainview), cracked and sunken portions of roads (Arletta St., Normandy Blvd), lack of downtown parking and other town related issues? Money was wasted last year by painting large green bicycle lanes that, if tracked and video captured, would find there are NO bicycles using the lane. To name Dayfoot Drive Park or rename any other Georgetown park is a waste of time and tax payers money.

Anonymous

8/01/2019 10:35 AM

What an honour with this consideration to name this park after someone who served this town with dignity and honour.

Optional question (87 responses, 316 skipped)

REPORT

REPORT TO: Chair and Members of the Community and Corporate Affairs Committee

REPORT FROM: Johanna Amaya-Carvajal, Facility Capital Projects Supervisor

DATE: August 23, 2019

REPORT NO.: RP-2019-0037

RE: Award of RFQ-091-19 for Contractor of the Hillcrest Cemetery House Abatement and Renovations Project

RECOMMENDATION:

THAT Report No. RP-2019-0037 dated August 23, 2019, regarding the Award of RFQ-091-19 for Contractor of the Hillcrest Cemetery House Abatement and Renovations Project be received;

AND FURTHER THAT First Response Environmental 2012 Inc., 26 Burford Road, Hamilton Ontario L8E 3C7 be awarded the contract for the Hillcrest Cemetery House Abatement and Renovations Project for a total amount of \$55,031.00 (including HST);

AND FURTHER THAT Council authorize the transfer of required funds, in the amount of \$45,057.12 from the Trust Fund reserve established for the Hillcrest Cemetery Account # 93-00-0000-0992 to the current Capital Account # 8500-11-1903.

BACKGROUND:

The Hillcrest Cemetery House is located on the property of Hillcrest Cemetery at 9985 Winston Churchill Blvd. in Norval, Ontario. As of 2019, the Town of Halton Hills owns and operates the Hillcrest Cemetery. The Hillcrest Cemetery House is currently vacant.

As part of the 2018 Capital Budget deliberation, Council approved Budget Committee recommendations related to the building repairs of the Hillcrest Cemetery House. Capital Project 8500-11-1903 Hillcrest Cemetery Revitalization included \$10,000 for building repairs. Upon taking occupancy a detailed review of the building was completed. It was determined that further significant repairs were needed prior to leasing the house to ensure the long term health and safety of new tenants. Staff undertook a Building Condition Assessment review, Designated Substance Survey and business case review and determined that the cost of renovations will be offset by rent in the long term (initial payback of 2.5 years). Additionally the ongoing rental income was intended to be used to offset the operating costs of the cemetery annually.

The Hillcrest Cemetery Board provided funds specifically dedicated for capital improvements and maintenance at Hillcrest Cemetery as part of the transfer of the Cemetery to the Town in the amount of \$420,000.00. Additional funds from the Board for maturing investments and bequests will be provided as they are received by the Board. These funds are held in a Hillcrest Cemetery Trust Fund to be used for maintenance, repairs and ongoing operations of the cemetery.

COMMENTS:

A Request for Quotation (RFQ) for the Hillcrest Cemetery House Abatement and Renovations Project was issued on July 19, 2019. The bid was posted on the Town's website and advertised on the bids-and-tenders.ca website.

The proposed work includes removal and disposal of asbestos and mold as per the recommendation from the Designated Substance Survey completed in 2018.

Renovation work includes exterior work such as replacement of shingles and eaves trough, chimney removal and capping, and structural foundation repair to seal cracks. Interior work includes floor replacement, replacing and installing of drywall and insulation, ceiling tile replacement, and painting all walls and ceilings. Electrical renovations include replacing all light fixtures with sealed LED unit fixtures.

Twenty-one firms downloaded the document. Five (5) submissions were received as follows (including HST):

Contractor	Total
First Response Environmental 2012 Inc.	\$ 59,664.00
Halton Construction Limited	\$ 63,822.40
2519181 Ontario Inc.	\$ 82,388.30
Icon Restoration Inc.	\$132,558.04
Highpoint Environmental Services Inc.	\$190,376.75

Bids were evaluated by pricing only. First Response Environmental 2012 Inc. was determined to be the lowest submitted bid.

First Response Environmental 2012 will only be awarded \$55,031.00 (incl. HST). Optional and separate pricing that included the replacement of six (6) windows has been removed from the scope of work. The six (6) existing windows have been deemed to be in good condition.

The project will retain 10% construction contingency for any unforeseen circumstances that may arise, total amount of \$5,500.00.

The project will require a total budget of \$60,531.00 (incl. HST).

RELATIONSHIP TO STRATEGIC PLAN:

There is no direct relationship cited in the Town of Halton Hills Strategic Plan 2031.

FINANCIAL IMPACT:

The required capital budget for this award of tender is being derived from capital projects. As additional funding is required, staff recommends the funding be derived from the Hillcrest Cemetery Trust Fund (Account #93-00-0000-0992) as this work is directly related to the ongoing maintenance and operations of the Cemetery. Total additional funds of \$45,057.12 are required after the HST Rebate. This includes the 10% construction contingency.

CONSULTATION:

Purchasing facilitated the bid process and is in agreement with this recommendation.

The Manager of Accounting and Town Treasurer are in agreement with this recommendation.

PUBLIC ENGAGEMENT:

There is no public engagement required for this report.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report is not applicable to the Strategy's implementation.

CONCLUSION:

The bid document submitted by the vendor meets or exceeds our specifications in all regards. Staff recommends Council Award Quotation Q-091-19 for Contractor of the Hillcrest Cemetery House Abatement and Renovations Project to First Response Environmental 2012 Inc., and approve additional funding as outlined.

Reviewed and Approved by,

A handwritten signature in black ink, appearing to read "Stephen Hamilton". The signature is written in a cursive, flowing style.

Stephen Hamilton, Manager of Facility Capital Projects

A handwritten signature in black ink, appearing to read "Warren Harris". The signature is written in a cursive, flowing style.

Warren Harris, Commissioner of Recreation and Parks

A handwritten signature in black ink, appearing to read "Brent Marshall". The signature is written in a cursive, flowing style.

Brent Marshall, Chief Administrative Officer