



**REPORT OF THE
COMMUNITY AND CORPORATE AFFAIRS COMMITTEE
Minutes No. CCA-09-2019**

Minutes of the Community and Corporate Affairs Committee meeting held on Monday, June 24, 2019 at 3:00 p.m., in the Council Chambers, Halton Hills, Town Hall.

Members Present: Mayor R. Bonnette, (ex-Officio), Councillor J. Fogal, Chair,
Councillor T. Brown, Councillor J. Hurst, Councillor A. Lawlor,
Councillor W. Farrow-Reed

Staff Present: A.B. Marshall, Chief Administrative Officer
C. Mills, Commissioner of Transportation & Public Works,
J. Linhardt, Commissioner of Planning & Sustainability,
H. Olivieri, Chief and Commissioner of Fire Services,
W. Harris, Commissioner of Recreation and Parks,
J. Diamanti, Commissioner of Corporate Services,
M.J. Leighton, Manager of Accounting and Town Treasurer,
G. Cannon, Chief Librarian,
S. Jones, Clerk & Director of Legislative Services,
V. Petryniak, Deputy Clerk

Others Present: Councillors B. Inglis, B. Lewis

1. CALL TO ORDER

Councillor J. Fogal called the meeting to order at 3:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor J. Hurst declared a pecuniary interest with respect to Item 4c. Youth Services Update (Item 4c-MEM-RP-2019-0003) as he is the landlord of the Acton Youth Centre Facility. He did not partake in any discussion or voting on the matter.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

a. Samantha Howard, Manager of Recreation Services

Samantha Howard, Manager of Recreation Services gave a presentation to Committee regarding Youth Services Update.

b. Kimberley Roy, Halton Hills Service Club Collaborative

Kimberley Roy, Halton Hills Service Club Collaborative gave a presentation to Committee regarding Youth Services Update.

c. Margaret Taylor, Active Living Coordinator

Margaret Taylor, Active Living Coordinator gave a presentation to Committee regarding Active Easy Project Update.

d. Tatiana Dujovic, Municipal Relations Specialist, Rogers Communications

Tatiana Dujovic, Municipal Relations Specialist, Rogers Communications gave a presentation to Committee regarding Master Cellular Agreement and Small Cell Licence Agreement with Rogers Communications.

e. Pete Wanner, Georgetown SloPitch League

Pete Wanner, Georgetown SloPitch League gave a presentation to Committee regarding Request for Exemption from Corporate Advertising Policy 2017-0002 - Alcohol Advertising in Parks.

f. Paul Petersen, Care - Movie under the stars

Paul Petersen, Care - Movie under the stars gave a presentation to Committee regarding Youth Services Update.

4. REPORTS & MEMORANDUMS FROM OFFICIALS – EIGHT (8) ITEMS FOR RECOMMENDATION

a. LIBRARY SERVICES MEMORANDUM NO. LIB-2019-0003 dated June 14, 2019 regarding Partial Restoration of Interlibrary Loan Service. (Recommendation No. CCA-2019-0052)

THAT LIBRARY SERVICES MEMORANDUM NO. LIB-2019-0003 dated June 14, 2019 regarding Partial Restoration of Interlibrary Loan Service, be received for information.

CARRIED

- b. **RECREATION AND PARKS MEMORANDUM NO. RP-2019-0002 dated June 10, 2019 regarding Active Easy Project Update. (Recommendation No. CCA-2019-0053)**

THAT RECREATION AND PARKS MEMORANDUM NO. RP-2019-0002 dated June 10, 2019 regarding Active Easy Project Update, be received for information.

CARRIED

- c. **RECREATION AND PARKS MEMORANDUM NO. RP-2019-0003 dated May 28, 2019 regarding Youth Services Update. (Recommendation No. CCA-2019-0054)**

THAT RECREATION AND PARKS MEMORANDUM NO. RP-2019-0003 dated May 28, 2019 regarding Youth Services Update, be received for information.

CARRIED

- d. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0026 dated April 10, 2019 regarding the Award of the Ministry of Government Services contract OSS-00536904 for the Town of Halton Hills' Corporate Training and Development Program. (Recommendation No. CCA-2019-0055)**

THAT Report No. CORPSERV-2019-0026, dated April 10, 2019 regarding the Award of the Ministry of Government Services contract OSS-00536904 for the Town of Halton Hills' Corporate Training and Development Program be received;

AND FURTHER THAT the Committee recommend that Council authorize the award of the Corporate Training and Development Program to the roster of firms as per the attached Schedule (A), at an upset limit totaling \$65,000.00 (inclusive of HST) for year one;

AND FURTHER THAT the Manager of Purchasing be authorized to issue purchase orders to the approved vendors on Schedule (A) as required to the upset limit for the first year of this contract;

AND FURTHER THAT the Manager of Purchasing be authorized to issue purchase orders for the optional renewal years subject to satisfactory service and price negotiation.

CARRIED

- e. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0027 dated May 24, 2019, regarding Award of Proposal P-063-19 for Municipal Tax Sale Services. (Recommendation No. CCA-2019-0056)**

THAT Report No. CORPSERV-2019-0027 dated May 24, 2019, regarding Award of Proposal P-063-19 for Municipal Tax Sale Services be received;

AND FURTHER THAT Council awards Proposal P-063-19 to REALTAX Inc. 17705B Leslie Street Suite 1A, Newmarket, Ontario L3Y 3E3 in the amount of \$50,000 (including HST) annually for a three (3) year contract term, with up to two (2) one (1) year options to renew for Municipal Tax Sale Services;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order to REALTAX Inc. 17705B Leslie Street Suite 1A, Newmarket, Ontario L3Y 3E3 in the amount of \$50,000 (including HST) annually for a three (3) year term and subsequent renewals if exercised subject to performance and price negotiations.

CARRIED

- f. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0030 dated June 10, 2019 regarding the Master Cellular Agreement and Small Cell Licence Agreement with Rogers Communications. (Recommendation No. CCA-2019-0057)**

THAT Report CORPSERV-2019-0030, dated June 10, 2019 regarding the Master Cellular Agreement and Small Cell Licence Agreement with Rogers Communications be approved;

AND FURTHER THAT Council authorize the Mayor and Clerk to execute the Master Cellular Agreement with Rogers Communications for Macro and Micro Cell Towers;

AND FURTHER THAT Council authorize the Mayor and Clerk to execute the Small Cell Licence Agreement with Rogers Communications for Small Cell Infrastructure.

CARRIED

- g. **RECREATON AND PARKS REPORT NO. RP-2019-0024 dated June 10, 2019 regarding the Request for Exemption from the Corporate Advertising Policy 2017-0002 – Alcohol Advertising in Parks. (Recommendation No. CCA-2019-0058)**

THAT Report RP-2019-0024 dated June 10, 2019 regarding the Request for Exemption from the Corporate Advertising Policy 2017-0002 – Alcohol Advertising in Parks, be received;

AND FURTHER THAT the request for banner advertising in parks including alcohol advertising as outlined in Report RP-2019-0024 be deferred to allow staff to solicit public input on the issue of alcohol advertising in Town parks and report on the additional details regarding Provincial legislation anticipated to allow municipalities the authority to regulate alcohol in parks;

AND FURTHER THAT all funds derived from the advertising of banners in parks as outlined in Option C of Report 2019 RP-2019-0024 be directed to the Town's Capital Reserve for ball diamond improvements as determined by staff;

AND FURTHER THAT staff report back on the issue of permitting the use of alcohol in parks at a future date upon receipt of legislation details and related regulations from the Province of Ontario.

CARRIED as AMENDED

Recommendation further amended at the Council meeting of July 8, 2019. Refer to Council Meeting minutes of July 8, 2019.

- h. RECREATION AND PARKS REPORT NO. RP-2019-0025 dated May 31, 2019, regarding the Award of Request for Proposal P-032-19 for Electric Services Roster and Award of Request for Proposal P-033-19 for Plumbing Roster. (Recommendation No. CCA-2019-0059)**

THAT Report No. RP-2019-0025 dated May 31, 2019, regarding the Award of Request for Proposal P-032-19 for Electric Services Roster and Award of Request for Proposal P-033-19 for Plumbing Roster, be received;

AND FURTHER THAT Council authorizes the award of maintenance contracts to the following companies for a two (2) year period with an option to renew for three (3) one (1) year terms to:

Electricians:

- i. Arbeiter Electric, 12651 Sixth Line, Limehouse, ON L0P 1H0
- ii. Halton Hills Electrical Contracting, 2 Commerce Crt. Acton, ON L7J 2X3
- iii. Holley Electric Limited, 20 Haggert Ave. N. Brampton, ON L6X 1Y3
- iv. Nadelec Contracting Inc., PO Box 416, Milton, ON L9T 4Y9
- v. Raspen Electrical Services Co. Ltd., 361 Baverstock Crescent, Milton, ON L9T 5L2

Plumbers:

- i. Catt Contracting, 49 Normandy Blvd., Georgetown, ON L7G 1V9
- ii. GTA Plumbing Ltd., 3995 Sladeview Crescent, Unit 6, Mississauga, ON L5L 5Y1
- iii. Roszell Plumbing & Heating Ltd., 2345 Wyecroft Road, Unit 30, Oakville, ON L6L 6L8

AND FURTHER THAT the Manager of Purchasing be authorized to issue the necessary purchase orders as required to a total upset limit of \$225,000.00 exclusive of HST for the three (3) year contract for the electricians and an upset limit of \$100,000.00 for the three (3) year contract for the plumbers and subsequent renewal purchase orders based on performance and price negotiations.

CARRIED

5. CLOSED SESSION

There were no items for closed session.

6. RECONVENE INTO OPEN SESSION

Not applicable.

7. ADJOURNMENT

The meeting adjourned at 5:10 p.m.

Rick Bonnette, MAYOR

Suzanne Jones, CLERK