



**REPORT OF THE
COMMUNITY AND CORPORATE AFFAIRS COMMITTEE
Minutes No. CCA-08-2019**

Minutes of the Community and Corporate Affairs Committee meeting held on Monday June 3, 2019 at 3:00 p.m., in the Council Chambers, Halton Hills Town Hall.

Members Present: Councillor J. Fogal, Chair, Councillor T. Brown, Councillor J. Hurst, Councillor A. Lawlor, Councillor C. Somerville, Councillor W. Farrow-Reed

Regrets: Mayor R. Bonnette, (ex-Officio),

Staff Present: A.B. Marshall, Chief Administrative Officer
C. Mills, Commissioner of Transportation & Public Works,
J. Linhardt, Commissioner of Planning & Sustainability,
H. Olivieri, Chief and Commissioner of Fire Services,
J. Diamanti, Commissioner of Corporate Services,
M.J. Leighton, Manager of Accounting and Town Treasurer,
G. Cannon, Chief Librarian,
K. Okimi, Manager of Parks & Open Space,
S. Jones, Clerk & Director of Legislative Services,
V. Petryniak, Deputy Clerk

Others Present: Councillors B. Inglis, B. Lewis

1. CALL TO ORDER

Councillor J. Fogal called the meeting to order at 3:01 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary/conflict of interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

There were no committee delegations/presentations.

4. REPORTS & MEMORANDUMS FROM OFFICIALS – SEVEN (7) ITEMS FOR RECOMMENDATION

- a. **OFFICE OF THE CAO MEMORANDUM NO. ADMIN-2019-0008 dated May 17, 2019 regarding State of Economy Snapshot: January-May 2019. (Recommendation No. CCA-2019-0043)**

THAT OFFICE OF THE CAO MEMORANDUM NO. ADMIN-2019-0008 dated May 17, 2019 regarding State of Economy Snapshot: January-May 2019 be received for information.

CARRIED

- b. **LIBRARY SERVICES MEMORANDUM NO. LIB-2019-0002 dated April 25, 2019 regarding LGBTQ+ Library Services. (Recommendation No. CCA-2019-0044)**

THAT LIBRARY SERVICES MEMORANDUM NO. LIB-2019-0002 dated April 25, 2019 regarding LGBTQ+ Library Services be received for information.

CARRIED

- c. **OFFICE OF THE CAO REPORT NO. ADMIN-2019-0022 dated May 15, 2019, regarding the appointment of non-employees of the Town as Private Parking Enforcement Officers, for the purpose of enforcing the off-street parking by-law on private property. (Recommendation No. CCA-2019-0045)**

THAT Report ADMIN-2019-0022 dated May 15, 2019, regarding the appointment of non-employees of the Town as Private Parking Enforcement Officers, for the purpose of enforcing the off-street parking by-law on private property, be received;

AND FURTHER THAT Council authorize the Mayor and Clerk to execute a by-law to authorize Andrew LEWIS, Carrie IBBOTSON, and Jim ROSE as Private Parking Enforcement Officers for the purpose of enforcing the Town of Halton Hills Off-street parking by-law.

CARRIED

- d. **OFFICE OF THE CAO REPORT NO. ADMIN-2019-0023 dated May 15, 2019 regarding Request from Nicolas Beaver for a variance to the Fence By-law 2002-0060, as amended at 44 Cotswold Court, (Georgetown) Town of Halton Hills. (Recommendation No. CCA-2019-0046)**

THAT Report No. ADMIN-2019-0023 regarding a request from Nicolas Beaver for a variance to the Fence By-law 2002-0060, as amended at 44 Cotswold Court, Town of Halton Hills be received;

AND FURTHER THAT the fence variance contained in Report No. 2002-0060 be granted to Nicolas Beaver, 44 Cotswold Court, as requested.

CARRIED

- e. **OFFICE OF THE CAO REPORT NO. ADMIN-2019-0024 dated May 22, 2019 regarding Request from Jacqueline Thomas for a variance to the Fence By-law 2002-0060, as amended at 12 Market Street, (Georgetown) Town of Halton Hills. (Recommendation No. CCA-2019-0047)**

THAT Report No. ADMIN-2019-0024 regarding a request from Jacqueline Thomas for a variance to the Fence By-law 2002-0060, as amended at 12 Market Street, Town of Halton Hills be received;

AND FURTHER THAT the fence variance contained in Report No. ADMIN-2019-0024 be granted to Jacqueline Thomas, 12 Market Street, as requested.

CARRIED

- f. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0021 dated May 17, 2019, regarding the Annual Purchasing Policy Reporting – By-law No. 2017-0061. (Recommendation No. CCA-2019-0048)**

THAT Report CORPSERV-2019-0021, dated May 17, 2019, regarding the Annual Purchasing Policy Reporting – By-law No. 2017-0061 be received for information.

CARRIED

- g. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0023 dated May 21, 2019 regarding Semi-annual Single Source 2019 Awards. (Recommendation No. CCA-2019-0049)**

THAT Report No. CORPSERV-2019-0023 dated May 21, 2019 regarding Semi-annual Single Source 2019 Awards be received;

AND FURTHER THAT the Semi-annual Single Source 2019 requests be awarded as per the list of suppliers in the body of this report and attached as Appendix A.

CARRIED

5. CLOSED SESSION

Recommendation No. CCA-2019-0050

THAT the Community and Corporate Affairs Committee hereby convene into Closed Session for the following purposes:

- a. RECREATION AND PARKS REPORT NO. RP-2019-0022 dated May 21, 2019 regarding personal matters about an identifiable individual including municipal or local board employees. (Park Naming Request)

Committee moved into Closed Session at 3:23 p.m.

6. RECONVENE INTO OPEN SESSION

Recommendation No. CCA-2019-0051

THAT the Community and Corporate Affairs Committee hereby reconvene into Open Session.

Committee reconvened into Open Session at 3:35 p.m.

CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – ONE (1) ITEM FOR RECOMMENDATION
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RECREATION AND PARKS REPORT NO. RP-2019-0022 dated May 21, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees. (Recommendation No. CCA-2019-0052)

THAT REPORT NO. RP-2019-0022 dated May 21, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees be received;

AND FURTHER THAT staff follow the recommendations as set out in the Confidential Minutes of the Community and Corporate Affairs Committee meeting dated May 21, 2019.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 3:36 p.m.

Rick Bonnette, MAYOR

Suzanne Jones, CLERK