



**REPORT OF THE  
COMMUNITY AND CORPORATE AFFAIRS COMMITTEE  
Minutes No. CCA-07-2019**

Minutes of the Community and Corporate Affairs Committee meeting held on Monday May 14, 2019 at 1:30 p.m., in the Council Chambers, Halton Hills Town Hall.

Members Present: Mayor R. Bonnette (ex-Officio), Councillor J. Fogal, Chair, Councillor T. Brown, Councillor J. Hurst, Councillor A. Lawlor; Councillor C. Somerville, Councillor W. Farrow-Reed

Staff Present: A.B. Marshall, Chief Administrative Officer  
J. Linhardt, Commissioner of Planning & Sustainability,  
W. Harris, Commissioner of Recreation & Parks,  
C. Mills, Commissioner of Transportation and Public Works,  
J. Diamanti, Commissioner of Corporate Services,  
H. Olivieri, Chief and Commissioner of Fire Services,  
M.J. Leighton, Manager of Accounting and Town Treasurer,  
D. Davey, Manager of Children and Youth Services,  
V. Petryniak, Deputy Clerk

Others Present: Councillor B. Lewis

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**1. CALL TO ORDER**

Councillor J. Fogal called the meeting to order at 1:32 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary/conflict of interest.

**3. COMMITTEE DELEGATIONS/PRESENTATIONS**

**a. Kevin Okimi, Manager of Parks and Open Space**

Kevin Okimi, Manager of Parks and Open Space gave a presentation to Committee regarding Parkland Acquisition Strategy Update. (Refer to Item 4e of this agenda)

<b>4. REPORTS &amp; MEMORANDUMS FROM OFFICIALS – FIVE (5) ITEMS FOR RECOMMENDATION</b>
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- a. **LIBRARY SERVICES MEMORANDUM NO. LIB-2019-0001 dated April 25, 2019 regarding Reducing Barriers to Future Success: Expanding Fine and Fee Elimination to Include Children and Youth. (Recommendation No. CCA-2019-0038)**

THAT LIBRARY SERVICES MEMORANDUM NO. LIB-2019-0001 dated April 25, 2019 regarding Reducing Barriers to Future Success: Expanding Fine and Fee Elimination to Include Children and Youth, be received for information.

**CARRIED**

- b. **OFFICE OF THE CAO REPORT NO. ADMN-2019-0017 dated May 1, 2019, regarding Award of Proposal P-043-19 for the Economic Development and Tourism Strategy. (Recommendation No. CCA-2019-0039)**

THAT Report ADMIN-2019-0017, dated May 1, 2019, regarding Award of Proposal P-043-19 for the Economic Development and Tourism Strategy, be received;

AND FURTHER THAT Committee approve the award to Mellor Murray Consulting of 31 Ivy Place, Chatham, ON, N7L 5R7, in the amount of \$111,175 (plus HST) for the Economic Development and Tourism Strategy;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order to Mellor Murray Consulting of 31 Ivy Place, Chatham, ON, N7L 5R7, in the amount of \$111,175 (plus HST) for the Economic Development and Tourism Strategy.

**CARRIED**

- c. **OFFICE OF THE CAO REPORT NO. ADMIN-2019-0019 dated May 3, 2019 regarding Appointment to the Halton Hills Accessibility Advisory Committee. (Recommendation No. CCA-2019-0040)**

THAT Report No. ADMIN-2019-0019 dated May 3, 2019 regarding Appointment to the Halton Hills Accessibility Advisory Committee be received;

AND FURTHER THAT the person named in Confidential Appendix A to Report No. ADMIN-2019-0019 be appointed to the Halton Hills Accessibility Advisory Committee.

**CARRIED**

- d. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0025 dated April 26, 2019, regarding Award of Proposal P-031-19 for Managed Database Administration (DBA) Services. (Recommendation No. CCA-2019-0041)**

THAT Report No. RPT-CORPSERV-2019-0025 dated April 26, 2019, regarding Award of Proposal P-031-19 for Managed Database Administration (DBA) Services be received;

AND FURTHER THAT Council approves the maintenance service contract award to KMS Datasystems, P.O. Box 2896, Elora, ON N0B 1S0 for a three (3) year term to an upset limit of \$177,000 (plus HST) with the option to renew for an additional two (2) years subject to satisfactory performance and price negotiations;

AND FURTHER THAT the Manager of Purchasing be authorized to issue purchase orders to KMS Datasystems up to the amount of \$177,000 (plus HST) for the first three year term and subsequent renewals if exercised.

**CARRIED**

- e. **RECREATION AND PARKS REPORT NO. RP-2019-0013 dated April 24, 2019 regarding the Parkland Acquisition Strategy Update. (Recommendation No. CCA-2019-0042)**

THAT Report RP-2019-0013 dated April 24, 2019 regarding the Parkland Acquisition Strategy Update be received;

AND FURTHER THAT the key components of the Project Charter contained within Report RP-2019-0013 be approved as a framework for the implementation of a parkland acquisition strategy;

AND FURTHER THAT the Parkland Policy Review dated January 2019 and shown as Appendix C of Report RP-2019-0013 be received;

AND FURTHER THAT the Parkland Dedication Research and Recommendations dated November 2018 and shown as Appendix D of Report RP-2019-0013 be received;

AND FURTHER THAT the key Actions A to R outlined in Report RP-2019-0013 regarding parkland acquisition be approved in principle by Council;

AND FURTHER THAT staff be directed to prepare updates to the Official Plan and Parkland Dedication Bylaw for Council approval in accordance with the Actions B, D and F to R of Report RP-2019-0013 subject to any feedback from public consultation;

AND FURTHER THAT staff be directed to report back to Council on the outcomes of public consultation on the Parkland Strategy, as well as recommended next steps for Phases Three to Five of the Parkland Acquisition Strategy as contained within Report RP-2019-0013;

AND FURTHER THAT staff be directed to forward this report to the Region of Halton for consideration as part of the on-going Regional Official Plan Review.

**CARRIED**

**5. CLOSED SESSION**

There were no items for closed session.

**6. RECONVENE INTO OPEN SESSION**

Not applicable.

**7. ADJOURNMENT**

The meeting adjourned at 2:27 p.m.

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Rick Bonnette, MAYOR

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Suzanne Jones, CLERK