



MINUTES

COUNCIL MEETING

MONDAY, JUNE 17, 2019

The Town of Halton Hills Council met this 17th day of June, 2019, in the Council Chambers, 1 Halton Hills Drive Town Hall, commencing at 4:00 p.m. with Mayor R. Bonnette in the Chair and reconvened into Open Session at 6:00 p.m.

MEMBERS PRESENT: Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Hurst, Councillor T. Brown, Councillor B. Lewis, Councillor W. Farrow-Reed, Councillor M. Johnson, Councillor B. Inglis, Councillor A. Lawlor

REGRETS: Councillor J. Fogal, Councillor M. Albano

STAFF PRESENT (Closed Session) A. B. Marshall, CAO, S. Jones, Clerk & Director of Legislative Services, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, A. Fuller, Manager of Corporate Communications; S. Gourlay, Manager of Purchasing (Item 2.2)

STAFF PRESENT (Open Session) A. B. Marshall, CAO, S. Jones, Clerk & Director of Legislative Services, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, V. Petryniak, Deputy Clerk, R. Brown, Deputy Clerk

*** Denotes Change From Council Agenda**

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 4:00 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

Resolution No. 2019-0113

Moved by: Councillor M. Johnson

Seconded by: Councillor B. Inglis

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.1

Art Skidmore, President and CEO of Halton Hills Hydro

Confidential update regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization. (Halton Hills Community Energy Corporation - HHCEC - Shareholders Meeting)

2.2

REPORT NO. FIRE-2019-0001

FIRE SERVICES REPORT NO. FIRE-2019-0001 dated June 3, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Settlement)

CARRIED

3. RECESS AT THE CALL OF THE CHAIR

Mayor R. Bonnette called for a recess at 5:02 p.m.

4. RECONVENE INTO OPEN SESSION

Resolution No. 2019-0114

Moved by: Councillor T. Brown

Seconded by: Councillor A. Lawlor

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 6:00 p.m.

5. NATIONAL ANTHEM

6. ANNOUNCEMENTS

RAPTORS

Mayor R. Bonnette congratulated the Toronto Raptors on their NBA Championship.

CANADA DAY

Councillor C. Somerville announced that on Canada Day, July 1st, Glen Williams will again be hosting a parade commencing at noon and various activities including the Duck Race. The Halton Hills Firefighters will be hosting a Fireworks display in Acton at Prospect Park commencing at 9:30 p.m., there is no cost for the event however donations are appreciated.

7. EMERGENCY BUSINESS MATTERS

NIL

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

Councillor J. Hurst declared a pecuniary/conflict of interest with respect to Item Nos. 11.3.d (Report No. ADMIN-2019-0025 dated June 6, 2019 regarding Updated Board of Management at the Acton Business Improvement Area), 14.1 (Downtown Acton Board of Management Meeting Minutes dated January 14, 2019), 14.2 (Downtown Acton Board of Management Meeting Minutes dated February 19, 2019) and 14.3 (Downtown Acton Board of Management Meeting Minutes dated March 19, 2019) as he is the owner of rental property within the

Acton BIA area. He did not vote or participate in any discussions regarding these items.

Councillor B. Lewis declared a pecuniary/conflict of interest with respect to Item No. 14.5 (Site Alteration Committee Meeting Minutes dated May 16, 2019) as his granddaughter has summer employment at Van Dongen Nurseries. He did not vote or participate in any discussions on this item.

Note: Councillor B. Lewis rescinded his declaration at the end of the meeting as his declaration was intended for upcoming minutes of the Site Alteration Committee, not the May 16, 2019 Site Alteration Committee Meeting Minutes listed on the June 17, 2019 Council Agenda.

9. COUNCIL DELEGATIONS/PRESENTATIONS

9.1 Camp Molly Participants

H. Olivieri, Commissioner and Chief of Fire Services made a presentation to Council regarding Camp Molly Participants presenting two of the participants with photos from their experience and showed a video regarding women in the fire services.

9.2 Halton District School Board (HDSB) Presentation

HDSB Trustee Halton Hills Jeanne Gray, HDSB Director Stuart Miller, HDSB Superintendent Scott Podrebarac, HDSB Chair Andrea Grebenc, made a presentation to Council regarding the Halton District School Board initiatives and challenges they are facing.

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

Resolution No. 2019-0115

Moved by: Councillor M. Johnson

Seconded by: Councillor T. Brown

THAT the following minutes are hereby approved:

10.1 Minutes of the Council Meeting held on May 27, 2019.

10.2 Public Meeting (2019-0006) Minutes dated May 27, 2019.

10.3 Public Meeting (2019-0007) Minutes dated May 27, 2019.

10.4 Confidential Minutes of the Council meeting held on May 27, 2019.

CARRIED

11. GENERAL COMMITTEE

Resolution No. 2019-0116

Moved by: Councillor J. Hurst

Seconded by: Councillor T. Brown

THAT Council do now convene into General Committee.

CARRIED

Councillor W. Farrow-Reed assumed the role of Presiding Officer.

11.1 Public Meetings / Hearings

11.1.a Public Meeting

Accessory Dwelling units in Halton Hills.

(Refer to Item No. 11.3a of these Minutes, Report No. PLS-2019-0030)

(Public Meeting Minutes 2019-0008 attached as Appendix A to these Minutes)

11.1.b Public Meeting

Proposed Temporary Use Zoning By-law Amendment to permit a Transport Terminal (for a period of 3 years) at 7886 Winston Churchill Boulevard (Halton Hills Premier Gateway Business Park).

(Refer to Item No. 11.3b of these Minutes, Report No. PLS-2019-0045)

(Public Meeting Minutes 2019-0009 attached as Appendix B to these Minutes)

11.2 Delegations/Presentations regarding items in General Committee

11.2.a Opening Remarks by Chris Mills, Commissioner of Transportation and Public Works. Presentation by Maureen Van Ravens, Manager of Transportation and Tim Rosenberger of WSP Consulting

C. Mills provided opening remarks and M. Van Ravens and T. Rosenberger made a presentation to General Committee regarding the Transit Service Strategy and Executive Summary.

(Refer to Item No. 11.3c of these Minutes, Report No. TPW-2019-0026)

11.2.b Kathleen Dills of Halton Hills Chamber of Commerce

K. Dills of Halton Hills Chamber of Commerce did not delegate but submitted a letter in support of the Transit Service Strategy.

(Refer to Item No. 11.3c of these Minutes, Report No. TPW-2019-0026)

11.3 Municipal Officers Reports to be Considered by General Committee

11.3.a PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0030 dated May 17, 2019 regarding accessory dwelling units.

Recommendation No. GC-2019-0043

THAT REPORT NO. PLS-2019-0030 dated May 17, 2019 regarding accessory dwelling units be received;

AND FURTHER THAT all comments received from agencies and the public be referred to staff for a further report to be considered by Council regarding the final disposition of the accessory dwelling unit Official Plan and Zoning By-law Amendments.

CARRIED

11.3.b PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0045 dated May 31, 2019, with respect to the “Public Meeting for a proposed Temporary Use Zoning By-law Amendment to permit a temporary transport terminal for a period of 3 years at 7886 Winston Churchill Boulevard (Halton Hills Premier Gateway Business Park)”

Recommendation No. GC-2019-0044

THAT Report No. PLS-2019-0045, dated May 31, 2019, with respect to the “Public Meeting for a proposed Temporary Use Zoning By-law Amendment to permit a temporary transport terminal for a period of 3 years at 7886 Winston Churchill Boulevard (Halton Hills Premier Gateway Business Park)”, be received;

AND FURTHER THAT all agency and public comments be referred to staff for a further report regarding the disposition of this matter.

CARRIED

11.3.c TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0026 dated June 3, 2019, regarding the Transit Service Strategy and Implementation.

Recommendation No. GC-2019-0045

THAT Report No. TPW-2019-0026, dated June 3, 2019, regarding the Transit Service Strategy and Implementation be received;

AND FURTHER THAT Council approve in principle Report No. TPW-2019-0026 and the Transit Service Strategy and phasing approach as indicated in the Executive Summary in Attachment 1;

AND FURTHER THAT the Development Charges By-law and background study be prepared for transit services based on the Transit Service Strategy;

AND FURTHER THAT Council approve the continuation of existing contracts for the ActiVan transit operators and administrative staff required to fulfill the ActiVan operations in-house for one additional year;

AND FURTHER THAT discussions related to the implementation of the Transit Service Strategy be referred to Budget Committee;

AND FURTHER THAT implementation shall not be considered until all matters related to the Provincial Government initiatives such as the Regional Review, Provincial Gas Tax review, budget implications and Bill 108 are all clearly understood;

AND FURTHER THAT when the CAO determines that all matters related to the Province are resolved, staff will report back to Council on implementation;

AND FURTHER THAT the Transit Service Strategy be forwarded to the appropriate staff at the Federal Government, Province of Ontario, Halton Region, Metrolinx, City of Brampton, City of Burlington, Town of Oakville, and the Town of Milton for their information.

Recorded Vote:

In Favour : Mayor Bonnette, Councillor Lawlor, Councillor Hurst, Councillor Inglis, Councillor Johnson, Councillor Farrow-Reed, Councillor Lewis, Councillor Somerville, Councillor Brown

Opposed: NIL

Absent: Councillor Fogal, Councillor Albano

CARRIED

11.3.d OFFICE OF THE CAO REPORT NO. ADMIN-2019-0025 dated June 6, 2019, regarding an updated Board of Management for the Acton Business Improvement Area.

Recommendation No. GC-2019-0046

THAT Report No. ADMIN-2019-0025, dated June 6, 2019, regarding an updated Board of Management for the Acton Business Improvement Area, be received;

AND FURTHER THAT Council appoint persons to the Acton Business Improvement Area Board of Management, as listed in confidential Appendix 1 to this report;

AND FURTHER THAT Town staff bring forward the necessary By-law to have the members of the Acton Business Improvement Area Board of Management appointed;

AND FURTHER THAT the Mayor and Town Clerk be authorized to amend the By-law, as necessary, in order to respond to any future changes in Board membership and as new members are interested in joining the Board.

CARRIED

11.3.e PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0031 dated May 15, 2019, regarding “Part Lot Control Exemption for Block 233, Registered Plan 20M-1196 (Georgetown)”.

Recommendation No. GC-2019-0047

THAT Report No.: PLS-2019-0031, dated May 15, 2019, regarding “Part Lot Control Exemption for Block 233, Registered Plan 20M-1196 (Georgetown)”, be received;

AND FURTHER THAT the request to adopt a Part Lot Control By-law for the lands legally described as Block 233, Registered Plan 20M-1196, Town of Halton Hills, Region of Halton, as generally set out in SCHEDULE 2 of this report, be approved;

AND FURTHER THAT Council enact the necessary By-law to exempt the lands legally described as Block 233, Registered Plan 20M-1196, Town of Halton Hills, Region of Halton, from Section 50 of the Planning Act, R.S.O. 1990, as amended.

CARRIED

11.3.f OFFICE OF THE CAO REPORT NO. ADMIN-2019-0020 dated June 11, 2019 regarding CEAA Panel Review of the Proposed CN Milton Logistics Hub.

Recommendation No. GC-2019-0048

THAT Report No. ADMIN-2019-0020 dated June 11, 2019 regarding CEAA Panel Review of the Proposed CN Milton Logistics Hub be received;

AND FURTHER THAT the Town of Halton Hills supports the May 29, 2019 submissions of the Halton Municipalities to the review panel established under the *Canadian Environmental Assessment Act, 2012* (“CEAA”) including, in particular, the findings that the Proposed CN Milton Logistics Hub Project is likely to cause significant adverse environmental effects, as further outlined in Report No. ADMIN-2019-0020 “CEAA Panel Review of the Proposed CN Milton Logistics Hub”.

AND FURTHER THAT the Town of Halton Hills supports the May 29, 2019 submissions for setting out the “interests of the localities” relevant to CEAA and section 98 of the *Canada Transportation Act* (“CTA”), as further outlined in Report No. ADMIN-2019-0020 “CEAA Panel Review of the Proposed CN Milton Logistics Hub”.

AND FURTHER THAT the Town of Halton Hills supports the future submission to the Canadian Environmental Assessment Review Panel for the Proposed CN Milton Logistics Hub by the Halton Municipalities of such further information, including oral and written presentations and remarks, as advances the May 29, 2019 submissions and matters relevant to the CEAA and section 98 of the CTA, as further outlined in Report No. ADMIN-2019-0020 “CEAA Panel Review of the Proposed CN Milton Logistics Hub”.

AND FURTHER THAT the Town Clerk forwards a copy of Report No. ADMIN-2019-0020 to the Canadian Environmental Assessment Review Panel for the Proposed CN Milton Logistics Hub prior to the start of the Panel’s public hearing, June 19, 2019.

AND FURTHER THAT the Town Clerk forwards a copy of Report No. ADMIN-2019-0020 to the Region of Halton, the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville and Conservation Halton, Halton’s MPs and MPPs, the Federation of Canadian Municipalities, and the Ontario Ministry of Municipal Affairs and Housing for their information.

CARRIED

11.3.g TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2019-0014 dated June 2, 2019 regarding the Provincial Dedicated Gas Tax.

Recommendation No. GC-2019-0049

THAT Memorandum No. TPW-2019-0014 dated June 2, 2019 regarding the Provincial Dedicated Gas Tax be received for information.

CARRIED

11.4 Adjourn back into Council

Recommendation No. GC-2019-0050

THAT General Committee do now reconvene into Council.

CARRIED

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution No. 2019-0117

Moved by: Councillor M. Johnson

Seconded by: Councillor B. Lewis

THAT the recommendations regarding the Reports & Memorandums from the Monday, June 17th, 2019 General Committee Meeting are hereby adopted:

GC-2019-0043

GC-2019-0044

GC-2019-0045 (Recorded Vote in General Committee, see Item No. 11.3.c)

GC-2019-0046

GC-2019-0047

GC-2019-0048

GC-2019-0049

CARRIED

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

Resolution No. 2019-0118

Moved by: Councillor C. Somerville

Seconded by: Councillor B. Lewis

THAT the following items are hereby approved:

- 13.1 Report of the Community and Corporate Affairs Committee Meeting held on June 3, 2019.
- 13.2 Report of the Planning, Public Works and Transportation Committee meeting held on June 4, 2019.
- 13.3 Confidential Minutes of the Community and Corporate Affairs Committee Meeting Minutes dated June 3, 2019.

CARRIED

14. RECEIPT OF MINUTES OF ADVISORY/SPECIAL COMMITTEES

Resolution No. 2019-0119

Moved by: Councillor M. Johnson

Seconded by: Councillor W. Farrow-Reed

THAT the following minutes are hereby received for information:

- 14.1 Downtown Acton Board of Management Meeting Minutes dated January 14, 2019.
- 14.2 Downtown Acton Board of Management Meeting Minutes dated February 19, 2019.
- 14.3 Downtown Acton Board of Management Meeting Minutes dated March 19, 2019.
- 14.4 Heritage Halton Hills Committee Meeting Minutes dated May 15, 2019.
- 14.5 Site Alteration Committee Meeting Minutes dated May 16, 2019.
- 14.6 Halton Hills Accessibility Advisory Committee Meeting Minutes dated May 29, 2019.
- 14.7 Confidential Heritage Halton Hills Meeting Minutes dated May 15, 2019.

CARRIED

15. PETITIONS/COMMUNICATIONS/MOTIONS

15.1 Gas Tax Transfers to Municipalities

Resolution No. 2019-0120

Moved by: Councillor C. Somerville

Seconded by: Councillor M. Johnson

WHEREAS the Government of Ontario unilaterally cancelled a planned two cent per litre incremental increase to gas tax transfers to municipalities;

AND WHEREAS transit systems will not be able to meet the needs of Ontarian commuters if they do not have operational and capital funding to provide convenient, affordable, and reliable services;

AND WHEREAS the dedicated Gas Tax for Public Transportation Program has, since its inception in 2004, become an irreplaceable source of capital and operational funding that Ontario transit systems of all sizes count on to serve their communities;

AND WHEREAS transit systems have, since the program became permanent in 2014, experienced year over year ridership increases as a result of service level improvements;

AND WHEREAS the Town of Halton Hills specialized transit program currently relies heavily on dedicated Gas Tax to fund a portion of the programs operating costs;

AND WHEREAS transit initiatives within the Town of Halton Hills, including implementation of the Transit Service Strategy, would be negatively affected if changes to the dedicated Gas Tax are further reduced or eliminated;

THEREFORE BE IT RESOLVED this Council request that the Government of Ontario continue to support transit systems across the province, recognizing the economic, environmental, and social benefits of public transit investments;

AND FURTHER THAT this Council request that the Government of Ontario make evidence-based decisions when considering the effectiveness of current gas tax transfers to municipalities in growing transit ridership across Ontario;

AND FURTHER THAT this Council request that the Government of Ontario preserve and continue existing gas tax transfers to municipalities as a dedicated source of funding for public transit;

AND FURTHER THAT this motion be circulated to MPP Ted Arnott; Minister of Transportation, Jeff Yurek; and Ontario Public Transit Association CEO, Karen Cameron, AMO, Leader of the Green Party, Leaders of the Opposition, Premier of Ontario, Halton Region, City of Burlington, Town of Oakville and Town of Milton.

Recorded Vote:

In Favour : Mayor Bonnette, Councillor Lawlor, Councillor Hurst, Councillor Inglis, Councillor Johnson, Councillor Farrow-Reed, Councillor Lewis, Councillor Somerville, Councillor Brown

Opposed: NIL

Absent: Councillor Fogal, Councillor Albano

MOTION CARRIED

16. ADVANCE NOTICE OF MOTION

NIL

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution regarding Combined ROMA and OGRA Conference

Page 22 of the General Information Package

Resolution No. 2019-0121

Moved by: Councillor C. Somerville

Seconded by: Councillor B. Lewis

WHEREAS the Province of Ontario has asked municipal governments of all sizes to find efficiencies and savings in their budgets;

AND WHEREAS ROMA (Rural Ontario Municipal Association) and OGRA (Ontario Good Roads Association) until recently had a combined conference that allowed greater learning opportunities on a variety of subjects;

AND WHEREAS the organization having separate conferences means some smaller Municipalities have to choose which one, if either, they may attend.

THEREFORE BE IT RESOLVED THAT the Town of Halton Hills supports the Municipality of East Ferris, the Town of Petrolia and others that have requested it be a combined conference again;

AND FURTHER THAT this resolution be sent to all Ontario municipalities for endorsement and support;

AND FURTHER THAT the Mayor write to the Chair of ROMA and President of AMO requesting the issue be put to a vote by the membership.

CARRIED

Resolution No. 2019-0122

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor J. Hurst

THAT the General Information Package dated June 17, 2019 be received.

CARRIED

18. MOTION TO APPROVE CLOSED SESSION ITEMS

2.1

Art Skidmore, President and CEO of Halton Hills Hydro

Confidential update regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization. (Halton Hills Community Energy Corporation - HHCEC - Shareholders Meeting)

Resolution No. 2019-0123

Moved by: Councillor J. Hurst

Seconded by: Councillor W. Farrow-Reed

THAT the confidential update regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (Halton Hills Community Energy Corporation - HHCEC) be received.

CARRIED

2.2

REPORT NO. FIRE-2019-0001

FIRE SERVICES REPORT NO. FIRE-2019-0001 dated June 3, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Settlement)

Resolution No. 2019-0124

Moved by: Councillor B. Inglis

Seconded by: Councillor B. Lewis

THAT Report No. FIRE-2019-0001 dated June 3, 2019 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Settlement) be received;

AND FURTHER THAT Staff carry out Council's direction on this matter.

CARRIED

19. CONSIDERATION OF BYLAWS

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

Resolution No. 2019-0125

Moved by: Councillor M. Johnson

Seconded by: Councillor J. Hurst

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2019-0025

A By-law to provide that Section 50 of the Planning Act, R.S.O. 1990 , does not apply to Block 233, Plan 20M-1196.

BY-LAW NO. 2019-0026

A By-law to assume the Public Services and Street, names, Foxtail Court, with Subdivision Plan 20M-1093.

BY-LAW NO. 2019-0027

A By-law to provide for the appointment of Private Parking Enforcement Officers.

BY-LAW NO. 2019-0028

A By-law to adopt the proceedings of the Council Meeting held on the 17th day of June 2019 and to authorize its execution.

CARRIED

20. ADJOURNMENT

Resolution No. 2019-0126

Moved by: Councillor C. Somerville

Seconded by: Councillor B. Lewis

THAT this Council meeting do now adjourn at 9:25 p.m.

CARRIED

Rick Bonnette, MAYOR

Suzanne Jones, CLERK

APPENDIX A



PUBLIC MEETING-2019-0008

ACCESSORY DWELLING UNITS IN HALTON HILLS

Minutes of the Public Meeting Committee held on Monday, June 17, 2019, 7:05 p.m., in the Council Chambers, Town of Halton Hills, Town Hall, 1 Halton Hills Drive, Halton Hills.

Councillor W. Farrow-Reed chaired the meeting.

Councillor W. Farrow-Reed advised the following:

The purpose of this Public Meeting is to inform and provide the public with the opportunity to ask questions or to express views with respect to the Town's updating of the Official Plan policies and Zoning By-laws regulating accessory dwelling units. The Councillors are here to observe and listen to your comments; however, they will not make any decisions this evening.

As the Chair, I am informing you that when Council makes a decision, should you disagree with that decision, the Planning Act provides you with an opportunity to appeal the decision to the Local Planning Appeal Tribunal for a hearing, subject to Tribunal validation of your appeal. Please note that if a person or public body does not make oral submissions at a public meeting or written submissions to the Town of Halton Hills before the decision is made, the person or public body is not entitled to appeal the decision of the Town of Halton Hills to the Local Planning Appeal Tribunal. In addition, if a person or public body does not make oral submission at a public meeting, or make written comments to the Town of Halton Hills before the decision is made the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal, unless, in the opinion of the Tribunal, there are reasonable grounds to do so. You may wish to talk to Planning staff regarding further information on the appeal process.

The Planning Act requires that at least one Public Meeting be held for each Official Plan and Zoning By-law Amendment proposal and that every person in attendance shall be given an opportunity to make representations in respect of the proposal.

The format of this Public Meeting is as follows:

- The Town will generally explain the purpose and details of the proposed Amendments;
- Next, Town staff will present any further relevant information, following which the public can obtain clarification, ask questions and express their views on the proposal.

The applicant and staff will attempt to answer questions or respond to concerns this evening. If this is not possible, the applicant and/or staff will follow up and obtain this information. Responses will be provided when this matter is brought forward and evaluated by Council at a later date.

SPECIFIC PROPOSAL

This Public Meeting involves proposed Official Plan and Zoning By-law Amendments by Town Planning Staff to amend the Town of Halton Hills Official Plan and Comprehensive Zoning By-law policies related to accessory dwelling units and to expand permissions for accessory dwelling units in order to conform with the Planning Act Section 16(3).

TOWN'S OPPORTUNITY

The Chair called upon the Town's representative, Keith Hamilton, Planner – Policy, to come forward to explain the proposal.

The purpose of this public meeting is to inform the public on the Town's review of Official Plan and Zoning By-law policies on accessory dwelling units, and outline proposed amendments to both. A Public Meeting is required for Official Plan and Zoning By-law Amendments under the Planning Act, and provides staff and Council the opportunity to hear public questions and concerns directly.

This Public Meeting is being held in accordance with the Mayor's Task Force on Public Engagement and the Public Engagement Charter. The Public Engagement Charter speaks to 3 levels of engagement, which are Inform, Consult and Collaborate. Tonight the Town of Halton Hills is informing you and consulting with you, the public. We are providing an opportunity for you to ask questions and share your views on the current review of Town policies on accessory dwelling units and draft amendments.

The three main components of the public engagement plan for this project included; an online engagement platform launched in March of this year, a Public Open House hosted at Town Hall on April 17, 2019 and tonight's Public Meeting.

The Let's Talk Halton Hills webpage went live in March and included the following information: a description of the project, Key dates, a document library with all staff reports and drafts amendments, a question and answer section where the public can

submit questions to Town staff and planning staff contact information for those who wished to contact staff directly.

Accessory dwelling units are residential units, secondary to the primary residence on a property, containing cooking, eating, living, sleeping and sanitary facilities. This type of unit goes by many different names depending on where you read about them: 'Second Unit' which is used by both the Province in the Planning Act and can be found in the Halton Region Official Plan, 'Two-unit house' which is the term currently used by the Town of Halton Hills Building department, and is not to be confused with a duplex or semi-detached home and 'Accessory Apartment' which is the term used in our Official Plan for a self-contained apartment within a dwelling unit.

The Planning Act requires municipalities Official Plans and Zoning Bylaws to authorize second units (or accessory units) in single, semi-detached and townhouse units wherever these housing forms are permitted.

Currently the Halton Hills Official Plan authorizes accessory dwelling units in all three forms, but in the urban area only. The zoning by-law only permits accessory dwelling units in single detached dwellings in the urban area only.

In the fall of 2018 the Town's Policy Planning staff initiated a review of the current policies with the goal of bringing them into conformity with the Planning Act. In February of 2019, Town staff brought a Background Report to the Planning, Public Works and Transportation Committee which included research and consultation with Development Review and Building.

In the spring of 2019, staff initiated external agency consultation through a circulation of the background report to Halton Region, local Conservation Authorities and the Niagara Escarpment Commission staff.

On April 17th, staff hosted a Public Open House for the project at Town Hall. This Open House fulfilled Planning Act requirements for a By-law review and provided an opportunity to gather public feedback and respond to questions and concerns.

Tonight's meeting represents the Statutory Public Meeting component of the project and staff are anticipating submitting a recommendation report on the matter in August.

Current Official Plan policy on accessory dwelling units was brought in through Amendment 10, defined and introduced into the Urban Area as complimentary uses under the Low and Medium density designations. Additional criteria for approval were added, including: compliance with Building and Fire Codes, availability of adequate parking and availability of municipal water and waste water services.

In the rural area the following areas are being discussed for permission; the protected countryside area of the greenbelt, the agricultural area where one single detached dwelling is permitted on a lot, the escarpment rural area of the Niagara Escarpment Plan (note this is regulated through the Niagara Escarpment Commission) and the town's rural clusters, where single detached dwellings are already permitted, including:

- Crewsons Corners
- Bannockburn
- Ballinafad
- Hendersons Corners
- Limehouse
- Stewarttown, which although brought into the Georgetown urban area still contains rural zoning codes
- Norval and Glen Williams, whose secondary plans will require updating to accommodate these changes

Taking a closer look at Glen Williams, the areas where residential uses are currently permitted include: the Hamlet Residential Area, the Hamlet Estate Residential Area and the Hamlet Community Core Area.

Taking a closer look at Norval, the areas where residential uses are currently permitted include: the Hamlet Residential Area, the Hamlet Residential / Office Area, the Hamlet Community Core Area and the Hamlet Commercial Area.

In addition to required changes to Town policies on accessory dwelling units, a few other changes are being considered. First, staff are proposing to remove the minimum lot frontage requirement for dwellings with an accessory unit for the following reasons:

- requirements under section 5.2.14 of the Zoning By-law require a minimum 40% soft landscaping in the front yard, while driveways are permitted to a maximum of 7m in width.
- accessory dwelling units are required to have 1 devoted parking space, while the primary dwelling must have another 2.
- These already require units with accessory dwelling units to have ample parking space and limit the ability for one to expand their driveway, eliminating the need for further restrictions.

Staff are also proposing increasing the maximum floor area of an accessory dwelling unit from 70m² to 95m² or the entire area of a basement. Through a policy scan completed in the early stages of the project, staff found other municipalities tended to have larger allowable sizes. Consultations with Town Development Review, Building and Zoning staff also supported this increase.

A public open house was held in mid-April in Council Chambers. A presentation by staff covered the following: the current process for registering a two-unit house, a review of the Background Report, a review of current policies on accessory dwelling units necessary changes, along with other considerations and next steps for the project.

Questions/concerns raised by those in attendance focused on:

- Floor area requirements, including requests for increases, a percentage allowance and how it is calculated – currently be considered by staff
- Unit safety and the importance of fire codes and making units clearly identifiable from the outside – staff has circulated the Halton Hills Fire Department
- Whether differences in unit servicing in the rural area will be taken into consideration – Official Plan requirements for adequate servicing
- Concerns that parking requirements restrict many homes from establishing a unit – no public transit and issues with parking already
- Question as to whether property taxes increase – potentially
- Whether Halton Hills is responsible for registering 2 unit houses in the Niagara Escarpment Plan Area – yes, but Niagara Escarpment Commission decides whether they're permitted

The Background report and draft amendments were circulated to Halton Region, local Conservation Authorities and the Niagara Escarpment Commission in March. No formal objections were received, however the Niagara Escarpment Commission indicated they do not currently permit in the Escarpment Protection and Escarpment Natural Areas. These areas already restrict most non-agricultural development.

Halton Region indicated they would approve policy which permits accessory dwelling units in ancillary buildings. By ancillary unit we mean that which is an accessory dwelling unit detached from the home, but clearly secondary to the primary residence. Currently the Planning Act does mandate municipal Official Plans and Zoning should authorize these. The Region, which does have the ability to be more restrictive than the Planning Act has stated they are not willing to support local policies to permit these at this time. They have committed to considering this as part of their current Regional Official Plan Review. Further compounding matters is that Bill 108, if passed, would authorize two accessory dwelling units on the same property if one is ancillary to the main building.

The next steps are; to consider all input/feedback gathered here tonight, draft revised amendments based on public, internal and agency input and bring forward a recommendation report to the Planning, Public Works and Transportation Committee seeking approval.

PUBLIC'S OPPORTUNITY

The Chair asked if there were any persons in attendance that have questions, require further clarification or information or wish to present their views on the proposal to come forward.

The following persons came forward.

Doug Matthews, Matthews Design and Drafting Services

Mr. Matthews spoke to the area calculations of the secondary units. He stated that there are two options or calculations listed. Option 1 is for basements which notes that there are no limits so the entire area of the basement can be used, he said that this is very helpful as it is not limiting. Option 2 is for main floor secondary dwelling units which sets a cap of 1022 sq ft, which is the 95m² which he stated he didn't see as being very fit for a main floor unit. As the by-law is read the area is actually taken from exterior walls which means you can lose 100 square feet or more in perimeter wall, which means your 95m² is now about 900 sq ft .

He noted that he has several projects on the go where the units proposed are for parents and in-laws, which is why main floor units are a benefit for aging families, so you don't have to go down into a basement and it is a bit nicer space. He would like to see an increase to the 1000 sq ft area as most of what he is being asked to design for parents moving back with the kids and vice versa is two bedroom units, he noted that half of the time the reason is that they are sleeping in separate bedrooms and plus they are coming from homes of much larger size and they don't want to have to get rid of every single piece of furniture.

The proposed 95m² is really tight for the types of units that people are looking to have, he noted that the secondary dwelling units that he has been asked to design recently are in the range of 1300-1475 sq ft, which is over the 1000 sq ft the proposed by-law is permitting. He said that a range of 1500 sq ft would be very beneficial even if that includes exterior walls in the calculations. With the current zoning by-law people might be worried about adding an addition and exceeding allowable permitted size however the current by-law already regulates lot coverage, which actually means you are basically stuck, you can apply for variances however if there were a little more leniency then maybe people wouldn't have to do so many variances. He said he hoped that increasing the area for main floor units to 1500 square ft can be looked at.

Byron Conrad, Resident of Halton Hills

B. Conrad stated that he doesn't think that there should be a square footage limit at all. He said that if someone has a 5000 sq ft home and wants to make a 2500 square foot apartment they should be allowed to do so. He noted for his own home he would like to do a basement apartment that would be a 52% and 48% split, which is a logical way to do it. He said that having a square footage limit, limits what you can do logically.

FINAL COMMENT FROM STAFF

The Chair asked if there was any further information which Town Staff wished to provide prior to the conclusion of the meeting.

K. Hamilton noted that planning staff had met with building staff regarding floor area calculations. He stated that at the public open house it was brought up about the fact that external walls factor into the calculations and noted that they are looking at percentage calculations as they understand that a hard 95m² limit, limits everyone. For people with smaller houses it increases their ability but people with larger homes wanting units above the basement it can limit what they can do. He noted that they were looking into this but that in preliminary discussions with building staff they had concerns with altering the definition of floor area within the by-law.

K. Hamilton also noted in other municipalities if you get too close to that 50/50 split you are becoming more of a duplex than an accessory dwelling unit and the purpose of an accessory dwelling unit is to have one clear primary unit and one clear accessory dwelling unit and that is primarily done through size.

K. Hamilton stated that they would take the comments back and discuss with planning and building staff.

CONCLUSION OF MEETING

The Chair declared the Public Meeting closed. Council will take no action on this proposal tonight. Staff will be reporting at a later date with a recommendation for Council's consideration.

If you wish to receive further notification of this proposal, please leave your name and contact information with Mr. Hamilton in the foyer outside this Council Chamber, or with the Town Clerk during regular business hours. Only those persons who leave their names and contact information will be provided further notification. If you wish to speak to the proposal when it is brought before Council in the future, you must register as a delegation with the Town Clerk prior to the meeting.

If you wish to make a written submission the deadline for comment is July 8, 2019.

The meeting adjourned at 7:37 p.m.

Rick Bonnette

MAYOR

Suzanne Jones

CLERK

APPENDIX B



PUBLIC MEETING-2019-0009

Proposed Temporary Use By-law Amendment to permit a Transport Terminal (for a period of 3 years) at 7866 Winston Churchill Boulevard (Halton Hills Premier Gateway Business Park).

Minutes of the Public Meeting Committee held on Monday, June 17, 2019, 7:38 p.m., in the Council Chambers, Town of Halton Hills, Town Hall, 1 Halton Hills Drive, Halton Hills.

Councillor W. Farrow-Reed chaired the meeting.

Councillor W. Farrow-Reed advised the following:

The purpose of this Public Meeting is to inform and provide the public with the opportunity to ask questions or to express views with respect to the development proposal. The Councillors are here to observe and listen to your comments; however, they will not make any decisions this evening.

As the Chair, I am informing you that when Council makes a decision, should you disagree with that decision, the Planning Act provides you with an opportunity to appeal the decision to the Local Planning Appeal Tribunal for a hearing, subject to Tribunal validation of your appeal. Please note that if a person or public body does not make oral submissions at a public meeting or written submissions to the Town of Halton Hills before the decision is made, the person or public body is not entitled to appeal the decision of the Town of Halton Hills to the Local Planning Appeal Tribunal. In addition, if a person or public body does not make oral submission at a public meeting, or make written comments to the Town of Halton Hills before the decision is made the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal, unless, in the opinion of the Tribunal, there are reasonable grounds to do so. You may wish to talk to Planning staff regarding further information on the appeal process.

The Planning Act requires that at least one Public Meeting be held for each development proposal and that every person in attendance shall be given an opportunity to make representations in respect of the proposal.

The format of this Public Meeting is as follows:

- The Town will generally explain the purpose and details of an application;
- Next, the applicant will present any further relevant information, following which the public can obtain clarification, ask questions and express their views on the proposal.

The applicant and staff will attempt to answer questions or respond to concerns this evening. If this is not possible, the applicant and/or staff will follow up and obtain this information. Responses will be provided when this matter is brought forward and evaluated by Council at a later date.

SPECIFIC PROPOSAL

This Public Meeting involves an application by 1906221 Ontario Inc. (Associated Paving)

For a Temporary Use Amendment to the Town of Halton Hills Zoning By-law 00-138, as amended to permit a temporary transport terminal for transport trucks and trailers for a period of 3 years.

TOWN'S OPPORTUNITY

The Chair called upon the Town's representative, John McMulkin, Planner, to come forward to explain the proposal.

J. McMulkin stated that the purpose of the meeting is to provide a summary of the Temporary Use Zoning By-law Amendment application submitted by 1906221 Ontario Inc. (Associated Paving) for the property located at 7886 Winston Churchill Boulevard in the Halton Hills Premier Gateway Business Park. A Public Meeting is required for Zoning By-law Amendments under the Planning Act.

This Public Meeting is being held in accordance with the Mayor's Task Force on Public Engagement and the Public Engagement Charter. The Public Engagement Charter speaks to three levels of engagement, which are to Inform, Consult and Collaborate. Tonight the Town of Halton Hills is informing you and consulting with you, the public, and providing an opportunity for you to ask questions and share your views on the subject development proposal.

The subject lands are located on the west side of Winston Churchill Boulevard, north of Hwy 407 and in the Halton Hills Premier Gateway Business Park. The lands have an approximate area of 3.96 hectares (9.8 acres) and contain frontage on Winston Churchill Boulevard (approx. 110 metres). The property is occupied by a single detached dwelling, which is being used as an office to support the transport terminal currently operating on the lands. The transport terminal is currently operating without the necessary zoning approvals, which has led to By-law Enforcement bringing forward charges that are before the court.

Surrounding land uses to the subject site include: to the North a Self-storage business, contractor's yard and agricultural properties. To the East are industrial properties located in the City of Brampton. To the South are Highway 407, Highway 401 and commercial properties located in the City of Mississauga. To the West are vacant agricultural properties located within the Halton Hills Premier Gateway Business Park.

The application seeks to obtain the necessary land use approval to permit a temporary transport terminal for transport trucks and trailers for a period of three (3) years. The site is accessed by a driveway that is proposed to provide full vehicular movement onto Winston Churchill Boulevard and the use is intended to be serviced by existing private well and septic system services as there are currently no existing municipal services available along this portion of Winston Churchill Boulevard.

Should the Temporary Use Zoning By-law Amendment application be approved the proposed development will require the submission of a Site Plan application to facilitate the orderly development of the property. If the Applicant were to obtain Temporary Use Zoning and Site Plan approvals the Planning Act related charges against the Applicant that are currently before the court would be resolved.

Under the Town's Official Plan, the subject lands are located within the Phase 2A Employment Area and are designated Gateway Area. A transport terminal is not a permitted use within the Gateway Area designation. The property is also located within the Halton Peel Boundary Area Transportation Study/Greater Toronto Area West Corridor Protection Area (Official Plan Amendment No. 21), which is currently being held in abeyance by the Region of Halton at Council's request.

The proposal is subject to the Temporary Use By-law criteria outlined within Section G4.1 of the Town's Official Plan, which states that Council may pass by-laws permitting the temporary use of lands, buildings or structures, which may not conform to the policies of the Official Plan, subject to Council being satisfied that the proposed use will be temporary, compatible with surrounding uses and not infringe upon the long term vision of the area; the use will not require the extension of municipal services or cause traffic issues; and, sufficient on-site parking is provided and the use will be beneficial to the neighbourhood or community as a whole.

The subject lands are zoned Corridor Gateway Holding (H)(G) under Town of Halton Hills 401 Corridor Zoning By-law 00-138, which does not permit a transport terminal or other outdoor storage uses. The Applicant is seeking a Temporary Use Zoning By-law Amendment to permit a temporary transport terminal for a period of 3 years.

In addition to the contents of the draft zoning by-law contained within Schedule 3 of the staff report, a definition of "Transport Terminal" will need to be provided since this use is not defined in Zoning By-law 00-138. Since Transport Terminal is defined within the Town's Comprehensive Zoning By-law 2010-0050, it is proposed that the same definition be used for the proposed by-law. Transport Terminal means the use of land for the purpose of storing, servicing, washing, repairing or loading of trucks or transport trailers with materials or goods that are not manufactured, assembled, warehoused or processed on the same lot.

Comments have been received from all of the circulated internal departments/external agencies. Several departments and agencies raised a number of concerns with the proposal, including: Town Development Engineering, Halton Region, Peel Region and Town Planning.

With respect to traffic concerns, Town Development Engineering, Halton Region and Peel Region have noted concerns regarding whether the existing entrance onto Winston Churchill Boulevard has sufficient sightlines to provide safe access into and from the site. The application proposes to use the existing entrance as a full-movement access; however, both Halton Region and Peel Region have noted that the entrance does not conform to their spacing requirements for a full-movement access. In addition, northbound gap analysis of traffic along Winston Churchill Boulevard has not been provided. As such, vehicles will not be permitted to make left turns from the site onto Winston Churchill Boulevard (only right-in, right-out and left-in) and the Traffic Impact Study will need to be amended with this information in order to address traffic concerns.

With respect to policy concerns, Halton Region has concerns that the proposed use would not meet the intent of the Growth Plan and the Regional Official Plan, as it is unclear how the proposal would meet the definition of an employment use; and, the development is proposed within an area under corridor protection, an approved phasing area where development is not permitted until post 2021, as well as an Urban Area, which requires connection to full municipal services.

Town Planning staff acknowledges the technical and policy concerns raised by Town Development Engineering, Halton Region and Peel Region, which will require further analysis and discussion. At this time, staff believe that insufficient analysis has been provided by the proponent to justify that the proposed use conforms to the temporary use by-law criteria outlined within the Town's Official Plan.

The application was deemed complete by the Town on May 21, 2019, and the Public Meeting Notice Sign was posted by the Applicant shortly thereafter. The Public Meeting Notice was mailed to all properties within 120 m of the subject lands on May 24, 2019. The Public Meeting Notice was posted in the Independent & Free Press on May 23, 2019, with a courtesy Notice published on June 13, 2019.

There have been no comments received from the Public to date. Any comments received from the Public will be reviewed by Town staff and addressed through the review of this application.

For future steps staff are; awaiting public comments, the deadline for public comments is July 8, 2019, awaiting second submission that addresses Town and external agency comments, working through identified issues and a final report will be prepared for Council on the disposition of this matter

APPLICANT'S OPPORTUNITY

The Chair called upon the applicant to provide further information and details on the proposal.

Roger Campbell, Legal Counsel for 1906221 Ontario Inc. (Associated Paving) and on behalf of the Planning Consultant Claire Riepma who was unable to attend.

R. Campbell stated that he had some comments to add and clarifications regarding the planner's presentation. Mr. Campbell stated that the parcel has been in the ownership of the Associated Paving family of companies for about 30 years. R. Campbell stated that Sam Capobianco of Associated Paving and his daughter Lucia Capobianco were present and he advised that Associated Paving company itself has been in business about 50 years. He stated that the property has a history of use that is not inconsistent with what the owners are wanting to do on the property. The property was originally acquired with some encouragement of the local councillor at the time because it was believed it would be good for the economy, because they were going to operate an asphalt plant and a concrete crushing plant on the property. What did happen ultimately is that they ran a concrete crushing plant for about 7 years in the 1990's. One clarification Mr. Campbell wanted to offer is that according to their information this was done with full permit approval, he noted that in the package for the Councillors it states that it was done without approval. He also said that they got an industrial driveway permit. He says it was done with, if not the permission then the blessing of Council at the time.

Since the property stopped being used as a crushing plant it has been used as a contractors yard, there has been heavy equipment and trucks used on the parcel throughout the history of their ownership. Not all of the parking has been by their people it has been by others as well.

The situation that they now face with the property is with regard to By-law No. 00-138. He noted that by-law is from 2000, so this property has been in a holding designation for nearly 19 years and they differ from the Town in what this property can legally be used for in the face of this. He stated that 19 years is a long time to be sitting on a property that you cannot use. The parcel was designated agricultural at one time but it is less than 10 acres, so not an economical use for agricultural, so the applicants have asked to be able to use the land for something that would not intrude upon the future development of the property and checks all the boxes under the Town's by-law and the official plan. As the planner says it doesn't have to, in a temporary use situation conform to the long range plan for the property or even the official plan in place at the time, it's a matter of if you meet the criteria laid out for the temporary use zoning.

R. Campbell acknowledged that there have been comments coming back saying that there has to be further information provided by the applicant and further study, he stated that this is being done. He stated that his client has been dealing with this with the Town since 2016 looking to have the temporary use. The Region originally took the position

that this application had to be for the ultimate use of the property and therefore had to meet all of the requirements that would have to be met if this was the ultimate development for the property. This would negate the whole provision of a temporary use for a property. The Regional Official Plan is silent with respect to temporary uses and the Town Official Plan permits it. So they were in a position where the Region was saying that there had to be a subwatershed impact study. A subwatershed study would be a comprehensive study for the entire area that involves perhaps two years of study and perhaps \$200,000 or more in costs for his client to just to make use of a property that has been sitting with a hold on it for 19 years. The accommodation that has been made with the Town is that his client had agreed to do the study, if requested, but the application has been seen as complete and they can now finally move forward with the application.

It is their position that once they have addressed the specific concerns about traffic by the Town and their comments that they will have checked all of the boxes for a temporary use. This is something that has been undertaken with enormous studies and significant expense to his client and he noted that this temporary use will not use municipal services, it will use septic services and the existing well.

The parking is actually being used and has been used for an extended period of time and that is the issue that they have had with the Town, whether they can or they can't do use the property for this. It is not a hypothetical anymore it is a known, that the property can actually be used and has been used for the temporary use and it has not caused any incidents or problems. They believe that they have addressed the concerns adequately. When the matter comes back to Council and they hope that they will get Council's support as this is not the ultimate use for the parcel. He stated that they wish to respect the long range planning process and feel that the temporary use has been demonstrated that it can be done safely and will not impinge on what this property will ultimately be used for in the future.

PUBLIC'S OPPORTUNITY

The Chair asked if there were any persons in attendance that have questions, require further clarification or information or wish to present their views on the proposal to come forward.

The following persons came forward.

Jim Waldbusser, 5 Ostrander Boulevard, Georgetown

J. Waldbusser noted that based on the use and activities on this property should there be consideration of soil or water contamination..

FINAL COMMENT FROM STAFF

The Chair asked if there was any further information which Town Staff wished to provide prior to the conclusion of the meeting.

J. McMulkin noted that there is no need to evaluate contamination as the land is not going to be used for a more sensitive land use in the future.

CONCLUSION OF MEETING

The Chair declared the Public Meeting closed. Council will take no action on this proposal tonight. Staff will be reporting at a later date with a recommendation for Council's consideration.

If you wish to receive further notification of this proposal, please leave your name and contact information with Mr. McMulkin in the foyer outside this Council Chamber, or with the Town Clerk during regular business hours. Only those persons who leave their names and contact information will be provided further notification. If you wish to speak to the proposal when it is brought before Council in the future, you must register as a delegation with the Town Clerk prior to the meeting.

If you wish to make a written submission the deadline for comment is July 8, 2019.

The meeting adjourned at 8:04 p.m.

Rick Bonnette

MAYOR

Suzanne Jones

CLERK