TOWN OF HALTON HILLS
Working Together Working for You!

ADDENDUM AGENDA
COUNCIL MEETING

Monday, April 15, 2019, Call to Order 4:30 p.m. in Council Chambers, 4:35 p.m. for Closed Session, Reconvene into Open Meeting at 6:00 p.m

Halton Hills Town Hall, Council Chambers

1 Halton Hills Drive

WE REQUEST YOUR CO-OPERATION IN MAINTAINING THE FOCUS AT COUNCIL MEETINGS. PLEASE REFRAIN FROM TALKING DURING DELEGATION PRESENTATIONS, AND PLEASE ENSURE THAT ALL PAGERS AND CELLULAR TELEPHONES ARE SWITCHED TO A NON-AUDIBLE FUNCTION

Pages

1. **OPENING OF THE COUNCIL MEETING**

   4:30 p.m. Council Chambers

2. **CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS**

   1. **Art Skidmore, President and CEO Halton Hills Community Energy Corporation**

      Presentation to Council regarding a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (Halton Hills Community Energy Corporation - 2019 Business Plans).

3. **RECESS AT THE CALL OF THE CHAIR**

4. **RECONVENE INTO OPEN SESSION**

5. **NATIONAL ANTHEM**

6. **ANNOUNCEMENTS**

   1. **National Volunteer Week**

   2. **Ian Troop Recipient of the Sovereign's Medal for Volunteers**

7. EMERGENCY BUSINESS MATTERS

*1 **Motion regarding Donation to the Concerned Residents Coalition.**

(Motion is listed under Petitions/Communications/Motions as Item No. 15.2)

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

9. COUNCIL DELEGATIONS/PRESENTATIONS

1. **Kathleen Reinhardt, Insurance and Risk Coordinator**

Presentation to Council regarding Insurance and Risk.

(Refer to Report of the Community and Corporate Affairs Committee dated April 8, 2019 - Item 4.d Report No. CORPSERV-2019-0007)

(PowerPoint)

*2 **Jane Hyndman, Resident of Halton Hills (Acton)**

Presentation to Council regarding 12 Church Street East (Acton).

(Refer to Item No. 13.2 of this Agenda, Report of the Planning, Public Works and Transportation Committee held on April 9, 2019 and Item No. 19.4 of this Agenda, By-law No. 2019-0019)

(PowerPoint)

*3 **Robert Russell, Robert Russell Planning Consultants Inc.**

Presentation to Council regarding 12 Church Street East (Acton).

(Refer to Item No. 13.2 of this Agenda, Report of the Planning, Public Works and Transportation Committee held on April 9, 2019 and Item No. 19.4 of this Agenda, By-law No. 2019-0019)

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

1. **Council Meeting Minutes dated March 25, 2019.** 6

2. **Confidential Council Meeting Minutes dated March 25, 2019.**

(Under Separate Cover)

11. GENERAL COMMITTEE

COUNCIL TO CONVENE INTO GENERAL COMMITTEE

Councillor M. Albano, Chair

Vet Reports to be considered at General Committee

1. **Public Meetings / Hearings**

2. **Delegations/Presentations regarding items in General Committee**

   a. **Warren Harris, Commissioner of Recreation and Parks**

      Presentation to General Committee regarding Recreation Rates and Fees Strategy.

      (Refer to Item No. 11.3.a of this Agenda, Memorandum No. RP-2019-0001)

      (PowerPoint)

3. **Municipal Officers Reports to be Considered by General Committee**

   All Reports and Memorandums considered in General Committee are deemed "Emergency Action Items" or "For Information Items" which require final disposition by Council at this meeting.

   Reports will be automatically held if there is a presentation, delegation, or public meeting on the matter.

   a. **MEMORANDUM NO. RP-2019-0001 (AUTOMATIC HOLD)** 17

      RECREATION AND PARKS MEMORANDUM NO. RP-2019-0001 dated March 22, 2019 regarding Recreation Rates and Fees Strategy Update.

   b. **MEMORANDUM NO. TPW-2019-00011** 22

      MEMORANDUM NO. TPW-2019-0011 dated April 3, 2019 regarding Pedestrian Crossover.

4. **Adjourn back into Council**

12. **REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL**

13. **REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)**

    1. **Report of the Community and Corporate Affairs Committee Meeting held on April 8, 2019.** 25

    2. **Report of the Planning, Public Works and Transportation Committee Meeting held on April 9, 2019.** 31

    3. **Confidential Minutes of the Community and Corporate Affairs Committee Meeting held on April 8, 2019.**

       (Under Separate Cover)

14. **RECEIPT OF MINUTES OF ADVISORY/SPECIALCOMMITTEES**

1. Minutes of the Site Alteration Committee Meeting held on March 26, 2019. 38

2. Minutes of the Halton Hills Accessibility Advisory Committee Meeting held on March 27, 2019. 41

3. Minutes of the Committee of Adjustment Meeting held on March 6, 2019. 43

4. Minutes of the Heritage Halton Hills Committee Meeting held on March 20, 2019. 50

5. Minutes of the Active Transportation Committee Meeting held on March 26, 2019. 55

6. Minutes of the Downtown Georgetown BIA Board Meeting held on March 12, 2019. 59

7. Confidential Minutes of the Heritage Halton Hills Meeting held on March 20, 2019.

(Under Separate Cover)

15. PETITIONS/COMMUNICATIONS/MOTIONS

1. Motion regarding Paris Galt Moraine Conservation Act, 2019 61

*2 Motion regarding Donation to the Concerned Residents Coalition *63*

(Emergency Business Item)

16. ADVANCE NOTICE OF MOTION

Motion(s) to be brought forward to the next meeting of Council.

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution prepared to receive the General Information Package dated April 15, 2019, for information.

18. MOTION TO APPROVE CLOSED SESSION ITEMS

(Council to reconvene into Closed Session if required)

19. CONSIDERATION OF BYLAWS

1. BY-LAW NO. 2019-0016 65

A By-law to appoint a Municipal Law Enforcement Officer for the purpose of Canine and Wildlife Control Services.

(Recommendation No. CCA-2019-0018, Report No. ADMIN-2019-0012)

2. BY-LAW NO. 2019-0017 66

A By-law to adopt Amendment No. 34 to the Official Plan of the Town of Halton Hills – Town-initiated Official Plan Amendment (Glen Williams Secondary Plan) to implement the recommendations of the Glen Williams Mature Neighbourhood Study.

(Recommendation No. PPT-2019-0028, Report No. PLS-2019-0028)

3. BY-LAW NO. 2019-0018 72

A By-law to amend the Town of Halton Hills Comprehensive Zoning By-law 2010-0050, as amended to implement the recommendations of the Glen Williams Mature Neighbourhood Study.

(Recommendation No. PPT-2019-0028, Report No. PLS-2019-0028)

4. BY-LAW NO. 2019-0019 75

A By-law to Amend Zoning By-law 2010-0050, as amended, for 12 Church Street East (Acton).

(Recommendation No. PPT-2019-0026, Report No. PLS-2019-0020)

5. BY-LAW NO. 2019-0020 79

A By-law to adopt the proceedings of the Council Meeting held on the 15th day of April, 2019 and to authorize its execution.

20. ADJOURNMENT

MINUTES

COUNCIL MEETING

MONDAY, MARCH 25, 2019

The Town of Halton Hills Council met this 25th day of March, 2019, in the Council Chambers, 1 Halton Hills Drive Town Hall, commencing at 5:45 p.m., with Mayor R. Bonnette in the Chair and reconvened in Council Chambers at 6:00 p.m. for Open Session.

MEMBERS PRESENT:	Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano, Councillor J. Hurst, Councillor T. Brown, Councillor B. Lewis, Councillor W. Farrow-Reed, Councillor A. Lawlor (arrived at 5:50 p.m.)
REGRETS	Councillor M. Johnson, Councillor B. Inglis
STAFF PRESENT (Open Session)	A. B. Marshall, CAO, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, V. Petryniak, Deputy Clerk, R. Brown, Deputy Clerk
STAFF PRESENT (Closed Session)	A. B. Marshall, CAO, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, L. Lancaster, Manager of Human Resources, V. Petryniak, Deputy Clerk, R. Brown, Deputy Clerk

***** **Denotes Change From Council Agenda**

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 5:45 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

Resolution No. 2019-0054
Moved by: Councillor W. Farrow-Reed
Seconded by: Councillor T. Brown

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matter:

2.1

MEMORANDUM NO. FIRE-2019-0002 dated March 21, 2019 regarding labour relations and employee negotiations. (Negotiations)

CARRIED

Council convened into Closed Session at 5:47 p.m.

3. RECESS AT THE CALL OF THE CHAIR

Mayor R. Bonnette called for a recess at 5:55 p.m.

4. RECONVENE INTO OPEN SESSION

Resolution No. 2019-0055
Moved by: Councillor C. Somerville
Seconded by**:** Councillor B. Lewis

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 6:00 p.m.

5. NATIONAL ANTHEM

6. ANNOUNCEMENTS

6.1 Earth Week Celebrations

Mayor R. Bonnette announced the Town's Earth Week Celebrations between April 23 and May 4, 2019.

6.2 National Volunteer Week

Mayor R. Bonnette announced that April 7th to 13th is National Volunteer Week.

7. EMERGENCY BUSINESS MATTERS

NIL

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

NIL

9. COUNCIL DELEGATIONS/PRESENTATIONS

9.1 Matt Roj, Traffic Coordinator

M. Roj, Traffic Coordinator for the Town of Halton Hills made a presentation to Council providing an overview of the 2019 Traffic Engineering Work Plan, with emphasis on the major projects for 2019.

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

Resolution No. 2019-0056
Moved by: Councillor M. Albano
Seconded by: Councillor T. Brown

THAT the following minutes are hereby approved:

10.1 Minutes of the Council Meeting held on March 5, 2019.

10.2 Public Meeting Minutes (2019-0002) dated March 5, 2019.

10.3 Public Meeting Minutes (2019-0003) dated March 5, 2019.

10.4 Confidential Minutes of the Council Meeting held on March 5, 2019.

CARRIED

11. GENERAL COMMITTEE

Resolution No. 2019-0057
Moved by: Councillor M. Albano
Seconded by: Councillor J. Fogal

THAT Council do now convene into General Committee.

CARRIED

Councillor Bryan Lewis assumed the role of Presiding Officer.

11.1 Public Meetings / Hearings

NIL

11.2 Delegations/Presentations regarding items in General Committee

11.2.a

Doug Tripp, Concerned Residents Coalition

D. Tripp representing the concerned Residents Coalition (CRC) made a presentation to General Committee regarding the Hidden Quarry Application that was commenced six years ago. He provided an update on the status of the Appeal and the steps that have been taken by the CRC to date to oppose the quarry.

11.3 Municipal Officers Reports to be Considered by General Committee

11.3.a REPORT NO. PLS-2019-0027

PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0027, dated March 20, 2019, regarding the Status Update on the Hidden Quarry Proposal.

Recommendation No. GC-2019-0019

THAT Report No. PLS-2019-0027, dated March 20, 2019, regarding the “Status Update on the Hidden Quarry Proposal” be received for information.

CARRIED

11.3.b REPORT NO. RP-2019-0016

RECREATION AND PARKS REPORT NO. RP-2019-0016 dated March 7, 2019 regarding the Mississauga Halton Local Health Integration Network – Multi-Sector Service Accountability Agreement.

Recommendation No. GC-2019-0020

That Report RP-2019-0016 dated March 7, 2019 regarding the Mississauga Halton Local Health Integration Network – Multi-Sector Service Accountability Agreement be received;

AND FURTHER THAT the Mayor and Clerk be authorize to execute the agreement between the Town of Halton Hills and the Mississauga Halton Local Health Integration Network (MHLHIN) as shown in Appendix A of Report RP-2019-0016.

CARRIED

11.3.c **MEMORANDUM NO. TPW-2019-0009**
TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2019-0009 dated March 20, 2019 regarding Cameras on School Buses.

Recommendation No. GC-2019-0021

THAT Memorandum No. TPW-2019-0009 dated March 20, 2019 regarding Cameras on School Buses be received for information.

CARRIED

11.4 Adjourn back into Council

Recommendation No. 2019-0022

THAT General Committee do now reconvene into Council.

CARRIED

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution No. 2019-0058
Moved by: Councillor J. Fogal
Seconded by: Councillor M. Albano

THAT the recommendations regarding the Reports & Memorandums from the Monday, March 25, 2019 General Committee Meeting are hereby adopted:

GC-2019-0019

GC-2019-0020

GC-2019-0021

CARRIED

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

Resolution No. 2019-0059
Moved by: Councillor J. Fogal
Seconded by: Councillor W. Farrow-Reed

THAT the following items are hereby approved:

13.1 Report of the Community and Corporate Affairs Committee Meeting held on March 18, 2019.

13.2 Report of the Planning, Public Works and Transportation Committee Meeting held on March 19, 2019.

13.3 Confidential Minutes of the Community and Corporate Affairs Committee Meeting held on March 18, 2019.

13.4 Confidential Minutes of the Planning, Public Works and Transportation Committee Meeting held on March 19, 2019.

CARRIED

14. RECEIPT OF MINUTES OF ADVISORY/SPECIALCOMMITTEES

Resolution No. 2019-0060
Moved by: Councillor J. Fogal
Seconded by: Councillor J. Hurst

THAT the following minutes are hereby received for information:

14.1 Minutes of the Committee of Adjustment Meeting held on December 5, 2018.

14.2 Minutes of the Halton Hills Public Library Board Meeting held on February 13, 2019.

14.3 Minutes of the Downtown Georgetown BIA Board Meeting held on February 19, 2019.

CARRIED

15. PETITIONS/COMMUNICATIONS/MOTIONS

15.1 Cameras on School Buses

Resolution No. 2019-0061
Moved by: Councillor J. Hurst
Seconded by: Mayor R. Bonnette

WHEREAS the Town of Halton Hills promotes road safety and works in partnership with Halton Regional Police Services on various road safety programs;

WHEREAS the Town of Halton Hills supports the use of cameras on school buses to ensure the travelling motorists obey the Highway Traffic Act and stop for school buses when the stop arm is deployed;

AND WHEREAS Halton Regional Police Services are pursuing a pilot project call “Bus Guard” to install cameras on the school buses to collect data on the location and number of violations that are occurring;

AND WHEREAS in 2017, the Mayor provided a letter of support to Halton Regional Police Services to apply for grant funding to pursue the pilot program;

THEREFORE BE IT RESOLVED that the Town of Halton Hills continues to support the placement of cameras on school buses;

AND FURTHER THAT the cameras for the school buses be installed at the beginning of the 2019/2020 school year;

AND FURTHER THAT this resolution be circulated to MPP Ted Arnott, Halton Regional Police Services, City of Burlington, Town of Oakville, and Town of Milton, Halton Region and both local school boards.

CARRIED

15.2 Require Aggregate Extraction Proponents to Demonstrate Need for the Particular Supply of Resources Proposed for Extraction

Resolution No. 2019-0062
Moved by: Mayor R. Bonnette
Seconded by: Councillor C. Somerville

WHEREAS a license application under the Aggregate Resources Act and a Zoning By-law Amendment application under the Planning Act has been submitted by James Dick Construction Limited for the proposed Hidden Quarry located on the north side of Highway 7, in the Township of Guelph/Eramosa;

AND WHEREAS a primary concern for Town of Halton Hills Council is an increase in truck traffic through Halton Hills as it is anticipated, but not demonstrated, that the Greater Toronto Area will be the principal market for materials extracted from the proposed quarry;

AND WHEREAS it is widely acknowledged that extracting aggregates from the landscape is an intrusive activity that has the potential to cause long-term impacts on publicly important environmental resources and farmland; increases in traffic congestion, road damage, and greenhouse gas emissions; and degrade the quality of life of local communities;

AND WHEREAS in 2005 the Provincial Policy Statement was amended to allow aggregate producers to propose extraction sites without having to demonstrate the need for the additional supply of aggregate resources, thereby creating a barrier to comprehensive planning and favouring the protection of aggregate extraction at the expense of other provincial interests, and as a result encouraging the rapid and non-sustainable use of the resource;

AND WHEREAS applications for licences under the current Aggregate Resources Act do not require proponents to demonstrate need to extract aggregate resources in a particular area;

THEREFORE BE IT RESOLVED THAT the Town of Halton Hills Council request that the Ontario Government amend the Provincial Policy Statement and the Aggregate Resources Act to require aggregate extraction proponents to demonstrate need for the particular supply of resource proposed for extraction;

AND FURTHER THAT this resolution be forwarded to the Minister of Municipal Affairs and Housing, Minister of Natural Resources and Forestry, Minister of the Environment and Climate Change, Minister of Agriculture, Food and Rural Affairs, Provincial Opposition Party leaders, the Environmental Commissioner of Ontario, Halton Region, the Town of Oakville, the City of Burlington, the Town of Milton, Michael Chong - Wellington-Halton Hills MP, Ted Arnott - Wellington Halton Hills MPP, FCM, AMO, GET, Guelph-Eramosa and the Premier of Ontario.

Recorded Vote:
In Favour : Mayor Bonnette, Councillor Lawlor, Councillor Fogal, Councillor Hurst, Councillor Farrow-Reed, Councillor Lewis, Councillor Somerville, Councillor Brown, Councillor Albano
Opposed: NIL
Absent: Councillor Inglis, Councillor Johnson

MOTION CARRIED

16. ADVANCE NOTICE OF MOTION

NIL

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2019-0063
Moved by: Councillor W. Farrow-Reed
Seconded by: Councillor C. Somerville

THAT the General Information Package dated March 25, 2019 be received.

CARRIED

18. MOTION TO APPROVE CLOSED SESSION ITEMS

2.1

MEMORANDUM NO. FIRE-2019-0002

FIRE SERVICES MEMORANDUM NO. FIRE-2019-0002 dated March 21, 2019 regarding labour relations and employee negotiations. (Negotiations)

Resolution No. 2019-0064
Moved by: Councillor T. Brown
Seconded by: Councillor J. Fogal

THAT Confidential Memorandum No. FIRE-2019-0002 dated March 21, 2019 regarding labour relations and employee negotiations (Negotiations) be received for information.

CARRIED

19. CONSIDERATION OF BYLAWS

Resolution No. 2019-0065
Moved by: Councillor T. Brown
Seconded by**:** Councillor M. Albano

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2019-0011

A By-law to constitute the Halton Hills Committee of Adjustment and to repeal By-law No. 2015-0009

BY-LAW NO. 2019-0012

A By-law to amend By-law 2003-0116, as amended to provide for the establishment and structure of the Halton Hills Public Library Board.

BY-LAW NO. 2019-0013

A By-law to appoint members of the Halton Hills Public Library Board and repeal By-law No. 2015-0010.

BY-LAW NO. 2019-0014

A By-law to appoint individuals as both Members of the Property Standards Committee and as Fence Viewers for the Town of Halton Hills and to repeal By-law Nos. 2015-0007 and 2015-0008.

BY-LAW NO. 2019-0015

A By-law to adopt the proceedings of the Council Meeting held on the 25th day of March, 2019 and to authorize its execution.

CARRIED

20. ADJOURNMENT

Resolution No. 2019-0066
Moved by: Councillor C. Somerville
Seconded by**:** Councillor B. Lewis

THAT this Council meeting do now adjourn at 8:03 p.m.

CARRIED

_____

Rick Bonnette, MAYOR

_____

Suzanne Jones, CLERK

TOWN OF HALTON HILLS
Working Together Working for You!

MEMORANDUM

TO: Mayor Bonnette and Members of Council

FROM: Warren Harris, Commissioner of Recreation and Parks

DATE: March 22, 2019

MEMORANDUM NO.: MEM-RP-2019-0001

RE: Recreation Rates and Fees Strategy Update

PURPOSE OF THE MEMORANDUM:

The purpose of this Memorandum is to update Members of Council on the status of the Recreation Rates and Fees Strategy project timeline and community engagement process.

BACKGROUND:

In December 2018, Council approved Resolution 2018-0184 regarding the terms of reference for the Recreation and Parks Strategic Action Plan being undertaken in 2019/20. As illustrated in Appendix A, the Rates and Fees Strategy is one of the core components of the supplemental information required to inform the Strategic Action Plan.

In January 2019, staff awarded Proposal P-122-18 to the firm of Watson & Associates Limited to carry out the scope of work related to the rates and fees review.

COMMENTS:

Project Goal

The goal of the Recreation and Parks Rates and Fees Strategy is to review the existing rates and fees structure and provide a new framework to rationalize rates, subsidy/cost recovery levels, and future trends based on projected demographics.

Guiding Principles

The following guiding principles for the review of the Recreation and Parks Department rates and fees are consistent with other municipalities and a policy framework developed by Parks and Recreation Ontario:

- Affordable access is critical to the delivery of Recreation and Parks programs, services and facilities;

- User fee policies must be specific to the needs of the residents of Halton Hills;

- Rates and fees should strike a balance between reliance on tax base funds, other funding sources, and user fees;

- All residents should have affordable access to basic services in order to enjoy a better quality of life.

Project Objectives

Staff have identified the following key objectives of a Rates and Fees Strategy:

- To determine how the rates and fees should respond to changing demographics, employment forecasts and income levels;

- To define a fair and transparent recovery rate for the various programs and services provided in Recreation and Parks;

- To ensure that required service delivery is sustainable without significant burden on the tax base;

- To define a rate structure that aligns with those services that most benefit the community and the public's ability to pay (public : private services and benefits);

- To engage the public in key aspects of the rate review per the Town's public engagement process.

Key Tasks

Watson & Associates Limited will be carrying out the following key tasks as part of the project scope:

1. Provide an analysis of demographic trends for the next ten years and implications for rates and fees for the delivery of services for children, youth, adults and older adults. Review trending employment rates and incomes levels in Halton Hills and implications for a cost recovery assessment.

2. Review the Recreation and Parks' existing comparative rate review (2017) and provide a summary of key pricing policies in Halton Region and other comparably sized municipalities.

3. Assess the current level of subsidy in existing programs and services in Halton Hills for the following business areas such as aquatics, arenas, community programs, active living programs, sports fields, parks, hall and meeting room

rentals, advertising.

4. Provide a policy framework that outlines the key principles to be addressed in a rate recovery model – how and in what context fees will be established and managed, as well as the guiding principles that would influence a rates and fees policy.

5. Outline a proposed rate recovery model for each service area based on the direct, indirect, and capital costs required for program and service delivery. The model would be developed in Excel or acceptable alternative for future use by the Town in assessing rate recoveries.

6. Facilitate the community engagement process with support from Town staff.

Public Engagement

Staff propose to carry out the following public engagement program to align with the Public Engagement Charter:

Engagement Tools - Consult	**Target Date(s)**
Dedicated Web Page, Media Release, Web Page Banner, Newspaper ad (Tanner and IFP), E-mail blast to PerfectMind program participants, R+P E-news/Current E-news (subscribed members), E-mail blast to Registered Group contacts, Poster at Facilities, Digital Displays at Facilities, Counter Stand Sign/Display	Launch April 18 through end of survey
Let's Talk On-Line Survey (3 weeks)	April 25 - May 16
Hard copy On-Site Survey	April 25 - May 16
Social media - Twitter and Facebook posts	Monthly
Facility marquees (GCC, MMSP, AACC)	Week of April 23 - 30
Focus Group	April 23
Informal Open House 1 (Gellert Community Centre)	April 30

Corporate and Community Affairs Committee Presentation	August 26
Open House 2 or Focus Group 2	TBC
Council Presentation	September 30

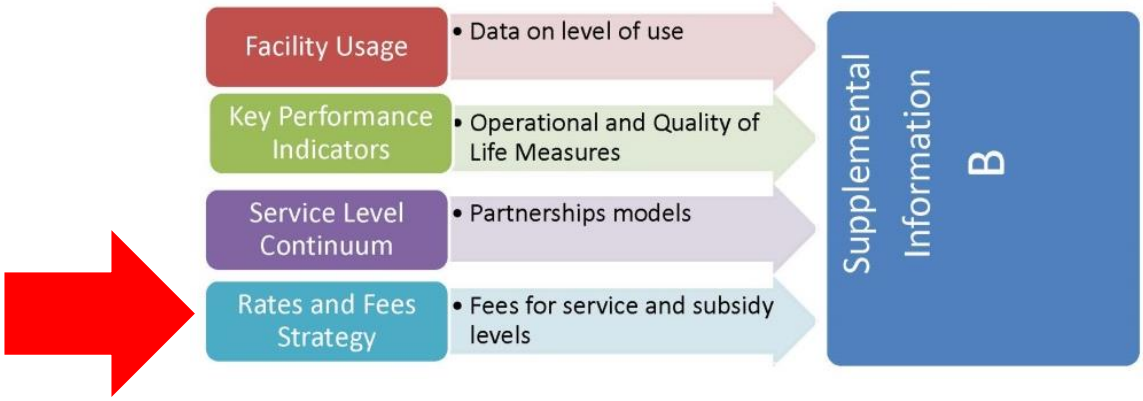
CONCLUSION:

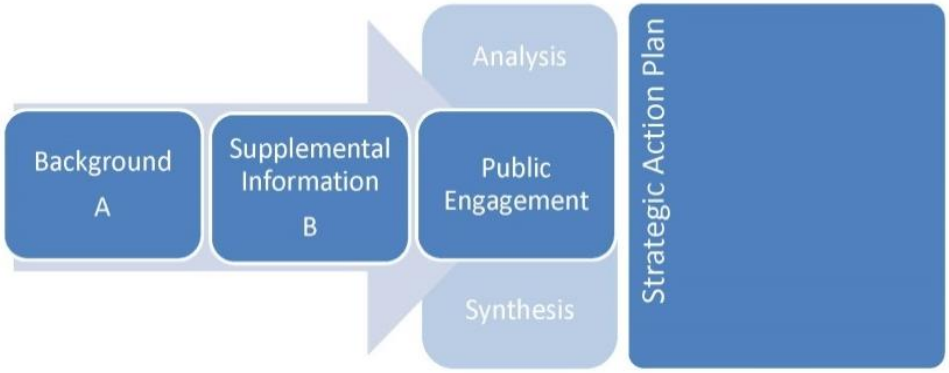
Staff are working with the firm Watson & Associates Limited to complete a Recreation Rates and Fees Strategy in 2019 as a component of the overall Strategic Action Plan. Council will be apprised of the Strategy's outcomes later in 2019 as part of a directions report to be prepared by staff, following the public engagement process.

Reviewed and approved by,

Brent Marshall, Chief Administrative Officer

Mandate and Values
• Alignment with National Framework for Recreation
Demographics
• Factors and trends
Recreation Trends
• New and emerging issues
Facility Inventory
• Inventory and service level review
Background
A


Facility Usage
• Data on level of use
Key Performance Indicators
• Operational and Quality of Life Measures
Service Level Continuum
• Partnerships models
Rates and Fees Strategy
• Fees for service and subsidy levels
Supplemental Information
B


Background
A
Supplemental Information
B
Analysis
Public Engagement
Synthesis
Strategic Action Plan

MEMORANDUM

TO: Mayor Bonnette and Members of Council

FROM: Chris Mills, Commissioner of Transportation & Public Works

DATE: April 3, 2019

MEMORANDUM NO.: MEM-TPW-2019-00011

RE: Pedestrian Crossover

PURPOSE OF THE MEMORANDUM:

The purpose of this memorandum is to inform Council on the implementation of Pedestrian Crossovers within the Town of Halton Hills to promote pedestrian safety.

BACKGROUND:

As part of the Traffic Engineering Work Plan report, it was noted that six (6) Pedestrian Crossovers were installed in 2018 and an additional two (2) will be installed in 2019. On January 1, 2016 the Highway Traffic Act was amended to provide additional pedestrian safety at marked crossovers. This memo outlines the current requirements for motorists, pedestrians and cyclists at the crossover locations. The attached graphic will be posted on our website and promoted through social media network.

COMMENTS:

At marked pedestrian crossovers, pedestrians are required to press the pushbutton to activate the flashing lights (if applicable), indicate your intention to cross by extending your arm and pointing and wait for traffic to stop. It is good practice to make eye contact with the drivers to ensure awareness.

A motorist must be prepared to stop for pedestrians at marked crossovers and stop behind the yield line. New rules require that the driver remains stopped until the pedestrian is completely across the intersection. Motorists are prohibited from passing stopped cars at pedestrian crossovers. Failure to obey will result in a fine of $150 - $500 and 3 demerit points.

Cyclists must obey the same rules as motorists when riding with traffic and are required to dismount and follow the rules for pedestrians when utilizing a pedestrian crossover.

PUBLIC ENGAGEMENT:

Since our first pedestrian crossover installation in 2017, Town staff has been working with our local schools at locations where the pedestrian crossovers have been implemented to educate the students on how to properly use them. Staff recently spent the day with Georgetown District High School students and informed them on the pedestrian crossovers along with other road safety initiatives. In addition, as part of the initial installation at each location, we continue to educate the drivers in partnership with Halton Regional Police Services so that they completely understand their responsibility as a driver when a pedestrian and or cyclist enters the crosswalk. Staff will continue to take opportunities to advise the public of these devices and the roles and responsibilities associated with them.

CONCLUSION:

The Town of Halton Hills promotes pedestrian safety and works in partnership with Halton Regional Police Services. The installation of pedestrian crossovers promotes the overall safety for active transportation. In 2019, staff will be implementing an additional 2 pedestrian crossovers within the community.

Reviewed and approved by,

Brent Marshall, Chief Administrative Officer

Pedestrian Crossovers

A pedestrian crossover is a type of crossing where by law, drivers and cyclists must stop for pedestrians intending to cross the road.

Pedestrian crossovers are all marked by signs and pavement markings. Some require pushbuttons to activate flashing lights.

WHEN DRIVING, WALKING OR BICYCLING:

- PAY ATTENTION
- READ THE SIGNS
- LEARN THE RULES

TOWN OF HALTON HILLS
Working Together Working for You!

HALTON REGIONAL POLICE

In 2017, the Town will be implementing pedestrian crossovers throughout Halton Hills

STAY SAFE!

Use new pedestrian crossovers (PXO) correctly

Pedestrians

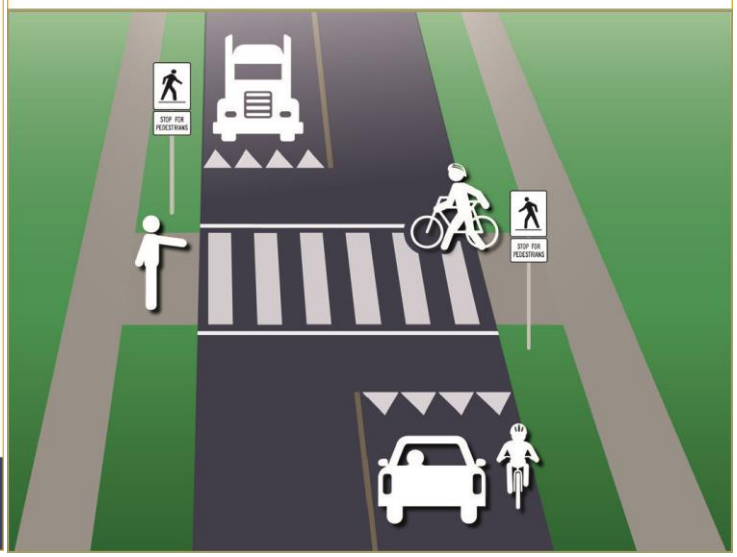
- Press pushbutton for flashing lights (if applicable)
- Indicate your intention to cross by extending your arm and pointing
- Wait for traffic to stop
- Make eye contact to ensure the driver sees you

Motorists/Drivers

- Be prepared to stop for pedestrians
- Stop behind the yield line
- Wait until pedestrian completely crosses road before proceeding
- Make eye contact to ensure the pedestrian sees you
- Do not pass another stopped vehicle
- Drivers will be fined $150 to $500 and receive 3 demerit points for offences at pedestrian crossovers

Cyclists

- Follow rules for drivers when riding with traffic
- Follow rules for pedestrians when crossing at PXO; dismount and walk your bike



REPORT OF THE

COMMUNITY AND CORPORATE AFFAIRS COMMITTEE

Minutes No. CCA-05-2019

Minutes of the Community and Corporate Affairs Committee meeting held on Monday April 8, 2019 at 3:00 p.m., in the Council Chambers, Halton Hills Town Hall.

Members Present:	Mayor R. Bonnette (ex-Officio), Councillor J. Fogal, Chair, Councillor T. Brown, Councillor J. Hurst, Councillor A. Lawlor; Councillor C. Somerville
Staff Present:	A.B. Marshall, Chief Administrative Officer S. Jones, Clerk & Director of Legislative Services, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief and Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, V. Petryniak, Deputy Clerk
Others Present:	Councillors M. Albano, B. Lewis, B. Inglis

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1. CALL TO ORDER

Councillor J. Fogal called the meeting to order at 3:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary/conflict of interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

There were no delegations/presentations.

4. REPORTS & MEMORANDUMS FROM OFFICIALS – SEVEN (7) ITEMS FOR RECOMMENDATION

a. OFFICE OF THE CAO REPORT NO. ADMIN-2019-0010 dated March 27, 2019, regarding Next Steps in Cultural Vibrancy Implementation. (Recommendation No. CCA-2019-0024)

THAT Report No. ADMIN-2019-0010, dated March 27, 2019, regarding Next Steps in Cultural Vibrancy Implementation be received for information;

AND FURTHER THAT a new "Arts and Culture Working Group" be established consisting of representatives of the local cultural community, with the support of Town staff, to continue to strengthen and grow the local cultural sector, and to facilitate effective community cultural communication and engagement;

AND FURTHER THAT, recognizing that the Halton Hills Cultural Roundtable has dissolved, the existing $42,100 annual budget previously allocated to the Halton Hills Cultural Roundtable, be reallocated to the Cultural Services budget to fund the new Arts and Culture Working Group, support the delivery of arts and culture programs and initiatives, and to augment resources needed to accelerate Cultural Master Plan implementation;

AND FURTHER THAT the existing $9800 which has been part of the overall Halton Hills Cultural Roundtable-related allocation be reallocated to the Cultural Services budget and continue to be provided from the Cultural Services budget to the Halton Hills Public Library to offset costs related to staffing the John Elliott Theatre Box Office in support of cultural programming;

AND FURTHER THAT any additional necessary funding and/or resource requirements be brought for consideration to the Budget Committee as part of the development of the 2020 Budget.

CARRIED

b. OFFICE OF THE CAO REPORT NO. ADMIN-2019-0011 dated March 20, 2019, regarding the "Tourism Advisory Committee – Terms of Reference". (Recommendation No. CCA-2019-0025)

THAT Report No. ADMIN-2019-0011, dated March 20, 2019, regarding the "Tourism Advisory Committee – Terms of Reference" be received for information;

AND FURTHER THAT the existing Tourism Advisory Committee members be thanked for their efforts and commitment in advancing initiatives which have contributed to elevating tourism as an important part of Halton Hills' economy;

AND FURTHER THAT the existing Tourism Advisory Committee be dissolved as of April 16, 2019 and that the new Tourism Advisory Committee Terms of Reference be approved as set out in Appendix A to this report, as a basis to re-establish the new Committee;

AND FURTHER THAT Town staff be authorized to proceed with recruiting members for the new Tourism Advisory Committee, an advisory Committee of Council.

CARRIED

c. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0006 dated March 13, 2019 regarding Remuneration and Expenses paid to Members of Council and Others during the Year 2018. (Recommendation No. CCA-2019-0026)

THAT Report No. CORPSERV-2019-0006 dated March 13, 2019 regarding Remuneration and Expenses paid to Members of Council and Others during the Year 2018 be received;

AND FURTHER THAT the attached Treasurer's statement on the remuneration and expenses paid to Members of Council, Local Boards and Committees in 2018 be received as information.

CARRIED

d. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0007 dated April 8, 2019, regarding the 2018 Insurance Claim Activity. (Recommendation No. CCA-2019-0027)

THAT Report No. CORPSERV-2019-0007 dated April 8, 2019, regarding the 2018 Insurance Claim Activity be received as information.

CARRIED

e. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0011 dated March 20, 2019 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at December 31, 2018. (Recommendation No. CCA-2019-0028)

THAT Report No. CORPSERV-2019-0011 dated March 20, 2019 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at December 31, 2018 be received;

AND FURTHER THAT Council authorize an interim loan of $1,000,000 to the Recreation & Parks Services DC Reserve Fund from the New Capital Reserve;

AND FURTHER THAT Council authorize an interim loan of $330,000 to the Library Services DC Reserve Fund from the New Capital Reserve.

CARRIED

f. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0014 dated March 15, 2019 regarding the 2018 Annual Report on Investment and Cash Management. (Recommendation No. CCA-2019-0029)

THAT Report No. CORPSERV-2019-0014 dated March 15, 2019 regarding the 2018 Annual Report on Investment and Cash Management be received for information.

CARRIED

g. RECREATON AND PARKS REPORT NO. RP-2019-0017 dated March 22, 2019, regarding the Award of T-037-19 Parks Construction Blanket Order. (Recommendation No. CCA-2019-0030)

THAT Report RP-2019-0017, dated March 22, 2019, regarding the Award of T-037-19 Parks Construction Blanket Order be received;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order in the amount of $800,000 plus applicable taxes to Grade Control Ltd., 558 Main St. Glen Williams Ontario, as the parks construction blanket order contractor for a one year period (commencing in April 2019) including options to renew for four (4) one-year terms;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a phased purchase order to an upset limit of $1,250,000 plus applicable taxes to Grade Control Ltd, for additional park construction projects approved by Council as part of future annual capital budgets.

CARRIED

5. CLOSED SESSION

Recommendation No. CCA-2019-0031

THAT the Community and Corporate Affairs Committee hereby convene into Closed Session for the following purposes:

a. OFFICE OF THE CAO REPORT NO. ADMIN-2019-0013 dated March 4, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees.

Committee moved into Closed Session at 3:04 p.m.

CARRIED

6. RECONVENE INTO OPEN SESSION

Recommendation No. CCA-2019-0032

THAT the Community and Corporate Affairs Committee hereby reconvene into Open Session.

Committee reconvened into Open Session at 4:36 p.m.

CARRIED

CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – ONE (1) ITEM FOR RECOMMENDATION

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0013 dated March 4, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees. (Business Licence) (Recommendation No. CCA-2019-0033)

THAT REPORT NO. ADMIN-2019-0013 dated March 4, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees, be deferred;

AND FURTHER THAT staff follow the recommendations as set out in the Confidential Minutes of the Community and Corporate Affairs Committee meeting dated April 8, 2019.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 4:50 p.m.

_____

Rick Bonnette, MAYOR

_____

Suzanne Jones, CLERK

REPORT OF THE

PLANNING, PUBLIC WORKS AND TRANSPORTATION COMMITTEE

Minutes No. PPT-05-2019

Minutes of the Planning, Public Works and Transportation Committee meeting held on Tuesday, April 9, 2019 at 3:00 p.m., in the Council Chambers Halton Hills Town Hall.

Members Present:	Mayor R. Bonnette, Councillor J. Fogal, Councillor M. Albano, Councillor B. Lewis (arrived at 3:02 p.m.), Councillor M. Johnson, Councillor B. Inglis
Regrets:	Councillor C.Somerville
Staff Present:	B. Marshall, CAO, S. Jones, Clerk and Director of Legislative Services, C. Mills, Commissioner of Transportation and Public Works, J. Linhardt, Commissioner of Planning and Sustainability, W. Harris, Commissioner of Recreation and Parks, J. Diamanti, Commissioner of Corporate Services, H. Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, R. Brown, Deputy Clerk
Others Present	Councillor J. Hurst, Councillor T. Brown, Councillor A. Lawlor

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1. CALL TO ORDER

M. Albano, Vice Chair called the meeting to order at 3:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

No disclosures.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

3.a Susan Silver, Senior Advisor, Strategic Planning and Continuous Improvement and Keith Hamilton, Planner - Development Review

Susan Silver, Senior Advisor, Strategic Planning and Continuous Improvement and Keith Hamilton, Planner - Development Review made a presentation to Committee regarding Cannabis Retail Policy and Cannabis Cultivation and Processing in Halton Hills.

S. Silver provided an update on recreational cannabis and provided an overview of the draft policy for retail locations.

S. Hamilton provided an overview of cannabis cultivation and processing in Halton Hills, providing policy options and the proposed regulatory approach.

(Refer to Item Nos. 4.a and 4.b of these Minutes, Report No. ADMIN-2019-0009 and Report No. PLS-2019-0022)

3.b Michael Dean, Senior Sustainability Planner and Energy Coordinator

Michael Dean, Senior Sustainability Planner and Energy Coordinator made a presentation to Committee regarding Green Development Standards Update.

M. Dean provided an overview of the Green Development Standards Update and the approach that staff will be taking to achieve the project outcomes.

(Refer to Item No. 4.c of these Minutes, Report No. PLS-2019-0014)

4. REPORTS & MEMORANDUMS FROM OFFICIALS – NINE (9) ITEMS FOR RECOMMENDATION

4.a OFFICE OF THE CAO REPORT NO. ADMIN-2019-0009 dated February 15, 2019 regarding Cannabis Retail Policy. (Recommendation No. PPT-2019-0023)

THAT Report No. ADMIN-2019-0009 dated February 15, 2019 regarding Cannabis Retail Policy be received;

AND FURTHER THAT the draft Cannabis Retail Policy, attached as Appendix A to this report, be approved;

AND FURTHER THAT the approved Policy be forwarded to the AGCO, the Region of Halton and City of Burlington.

CARRIED

4.b PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0022 dated March 8, 2019 regarding directions for cannabis cultivation and processing in Halton Hills. (Recommendation No. PPT-2019-0024)

THAT REPORT NO. PLS-2019-0022 dated March 8, 2019 regarding directions for cannabis cultivation and processing in Halton Hills, be received;

AND FURTHER THAT the proposed directions pertaining to cannabis cultivation and processing in Employment Areas and the broader Agricultural/Rural Area, as set out in this report and the draft Official Plan and Zoning By-law Amendments, be endorsed in principle;

AND FURTHER THAT a Statutory Public Meeting, in accordance with the Planning Act, be held be held to obtain public comments on the draft Official Plan and Zoning By-law Amendments.

CARRIED

4.c PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0014 dated March 20, 2019, regarding the Terms of Reference for updating the Town of Halton Hills Green Development Standards. (Recommendation No. PPT-2019-0025)

THAT Report No. PLS-2019-0014, dated March 20, 2019, regarding the Terms of Reference for updating the Town of Halton Hills Green Development Standards by received;

AND FURTHER THAT the Terms of Reference for the Green Development Standards update, attached as Appendix 1 to this report be approved.

CARRIED

4.d PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0020 dated March 21, 2019, regarding the "Recommendation Report for a proposed Zoning By-law Amendment to allow for the development of 11 townhouse units at 12 Church Street East (Acton)" (Recommendation No. PPT-2019-0026)

THAT Report No. PLS-2019-0020 dated March 21, 2019, regarding the "Recommendation Report for a proposed Zoning By-law Amendment to allow for the development of 11 townhouse units at 12 Church Street East (Acton)", be received;

AND FURTHER THAT the Zoning By-law Amendment, to amend Town of Halton Hills Zoning By-law 2010-0050, as amended, for the lands municipally known as 12 Church Street East (Acton), as generally shown in SCHEDULE 4 – ZONING BY-LAW AMENDMENT, be approved on the basis that the application is consistent with the Provincial Policy Statement, conforms or does not conflict with all applicable Provincial plans, conforms with the Region of Halton Official Plan and the Town of Halton Hills Official Plan, has regard for matters of Provincial interest, and represents good planning for the reasons outlined in Report No. PLS-2019-0020 dated March 21, 2019;

AND FURTHER THAT in accordance with Section 34(17) of the Planning Act, no further notice is determined to be necessary.

CARRIED

4.e PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0023, dated March 18, 2019, regarding the "Conditional water allocation for 12 Church Street East (8 SDE from the Acton infill pool)". (Recommendation No. PPT-2019-0027)

THAT Report No. PLS-2019-0023, dated March 18, 2019, regarding the "Conditional water allocation for 12 Church Street East (8 SDE from the Acton infill pool)" be received;

AND FURTHER THAT 8 single detached equivalents (SDE) of water system capacity be allocated from the Acton residential pool to 12 Church Street East (Site Plan D11SPA17.010) conditional on the issuance of building permits within 18 months of the date of Council approval of this report, failing which, Council, may at its discretion, withdraw the respective water allocation.

CARRIED

4.f PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0028, dated March 20, 2019, regarding the final recommendations of the Glen Williams Mature Neighbourhoods Study. (Recommendation No. PPT-2019-0028)

THAT Report No. PLS-2019-0028, dated March 20, 2019, regarding the final recommendations of the Glen Williams Mature Neighbourhoods Study be received;

AND FURTHER THAT Official Plan Amendment No. 34, a Town-initiated Official Plan Amendment implementing the final recommendations of the Study (attached as Schedule One to this report), be approved as a local Official Plan Amendment that is exempt from Regional approval;

AND FURTHER THAT the Zoning By-law Amendment (attached as Schedule Two to this report), which amends Comprehensive Zoning By-law 2010-0050 to implement the final recommendations of the Glen Williams Mature Neighbourhoods Study, be approved.

CARRIED

4.g TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0005, dated March 29, 2019 regarding the Uniform Traffic Control By-law 84-1 – Schedule Update. (Recommendation No. PPT-2019-0029)

THAT Report No. TPW-2019-0005, dated March 29, 2019 regarding the Uniform Traffic Control By-law 84-1 – Schedule Update, be received;

AND FURTHER THAT the amendments to the listed Schedules of the Uniform Traffic Control By-law No. 84-01, be adopted by Council.

CARRIED

4.h TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0009, dated March 5, 2019, regarding Award of Tender T-011-19 for Armstrong Avenue Reconstruction Phase 2. (Recommendation No. PPT-2019-0030)

THAT Report No. TPW-2019-0009, dated March 5, 2019, regarding Award of Tender T-011-19 for Armstrong Avenue Reconstruction Phase 2, be received;

AND FURTHER THAT Pacific Paving Limited, 5845 Luke Road, Suite 204, Mississauga, Ontario, L4W 2K5, be awarded Tender T-011-19 at a total price of $2,630,354.75 (plus applicable taxes);

AND FURTHER THAT Council authorizes the Mayor and Clerk to execute the necessary Contract document for this project.

CARRIED

4.i TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0010, dated March 11, 2019, regarding Award of Tender T-012-19 for the Pavement Management Program Part A and Award of Tender T-013-19 for the Pavement Management Program Part B and 5 Side Road Resurfacing. (Recommendation No. PPT-2019-0031)

THAT Report No. TPW-2019-0010, dated March 11, 2019, regarding Award of Tender T-012-19 for the Pavement Management Program Part A and Award of Tender T-013-19 for the Pavement Management Program Part B and 5 Side Road Resurfacing, be received;

AND FURTHER THAT Pacific Paving Limited, 5845 Luke Road, Suite 204, Mississauga, Ontario, L4W 2K5, be awarded Contract No. T-012-19, Pavement Management Part A, at a total amount of $547,237.22 (plus applicable taxes);

AND FURTHER THAT Gazzola Paving Limited, 529 Carlingview Drive, Toronto, Ontario, M9W 5H2, be awarded Contract No. T-013-19, Pavement Management Part B and 5 Side Road Resurfacing, at a total amount of $894,656.80 (plus applicable taxes);

AND FURTHER THAT Council authorizes the Mayor and Clerk to execute the necessary contract documents for this project.

CARRIED

5. CLOSED SESSION

No items for Closed Session.

6. RECONVENE INTO OPEN SESSION

NIL

7. ADJOURNMENT

The meeting adjourned at 5:00 p.m.

_____

Rick Bonnette, MAYOR

_____

Suzanne Jones, CLERK

Site Alteration Committee

MINUTES

Minutes of the Site Alteration Committee held on Tuesday, March 26, 2019, at 3:00 p.m., in the Esquesing Boardroom, Town Hall, Halton Hills.

MEMBERS PRESENT: Councillor Ted Brown (Chair)
Councillor Bryan Lewis
Councillor Clark Somerville
Andrew Stabins
Ralph Padillo
David McKeown
Bill Allison

REGRETS: N/A

STAFF PRESENT: Bill Andrews, Director of Engineering
Maureen Van Ravens, Manager of Transportation
Steve Grace, Program Manager, Water Resources
Jeff Jelsma, Manager of Development Engineering
Steve Burt, Development Engineering Coordinator
Andrew Mason, Development Inspector
Ethan Rutherford, Co-op Student
Renee Brown, Deputy Clerk – Legislation & Elections
Nova Bonaldo (Recording Secretary)

OTHERS PRESENT: Simon Fung, O'Connor MacLeod Hanna LLP
Konstantine Stavrakos, O'Connor MacLeod Hanna LLP

1. **Introduction to Committee Members and distribution of Committee contact sheet**
   All Committee Members and staff introduced themselves.

2. **New Legislative Requirements**
   Renee Brown discussed the new legislative requirements, amended through Bill 68, for the Code of Conduct for Members of Council, Code of Conduct for Local Boards (and Committees), and the Members of Council/Staff Relations Policy.

   Ms Brown also introduced the new Declaration of Interest form, required under the Municipal Conflict of Interest Act, indicating a Committee Member must complete the form if they have a conflict or pecuniary interest. The form is to be submitted to the Clerk

Department for record keeping and the conflict or pecuniary interest will be recorded in the minutes of the meeting.

***Action Item:** Committee Members to review the Code of Conduct and the Accessibility of Ontarians with Disabilities Act pamphlet.

3. **Terms of Reference – for information**
   The Site Alteration Committee Members and staff reviewed the Terms of Reference.

   ***Action Item:** Staff to seek guidance from the Clerk Department if the Terms of Reference should include or reference the new legislative requirements.

   ***Action Item:** Staff to ensure the wording regarding site visits clearly indicates Committee Members do not visit the site on their own and await a meeting to be scheduled with the property owner by staff.

4. **Election of Vice Chair**
   Andrew Stabins was nominated by Councillor Bryan Lewis and Ralph Padillo and was elected by the Committee as Vice-Chair of the Site Alteration Committee. Andrew Stabins accepted the position.

5. **Presentation regarding Enforcement and Prosecution – Mr. Simon Fung of O'Conner, MacLeod, Hanna LLP (Agenda item was moved forward)**
   Mr Simon Fung and Mr Konstantine Stavrakos, lawyers from O'Conner, MacLeod, Hanna LLP, presented Site Alteration By-law 2017-0040 enforcement process and prosecution information to the Committee and staff. Key Provisions including prohibitions, orders, inspector powers, penalty, limitation period, and definitions were discussed.

   The enforcement processed was described, and Part 3 of the Provincial Offences Act, enlistment of the Town's Municipal Law Enforcement Officers, and the importance of acquiring evidence, were also discussed.

6. **2019 SAC Meeting Calendar - confirm dates and time**
   Committee agreed to schedule Site Alteration Committee meetings at 3:00p.m. every third Thursday of the month with the exception that the August meeting be scheduled on Thursday, August 22, 2019.

7. **Site Visits – discussions**
   Steve Grace informed the Committee that site visits are not covered under the Site Alteration By-law 2017-0040. If the Committee wishes to conduct a site visit and staff believe it will be helpful and beneficial to the application being brought forward to the Committee, staff will contact the delegation to obtain consent for entering the property. Quorum is not required at a site visit as the meeting is for information only and no decisions will be made. The Committee supports site visits as it provides more detail and appreciation of the application.

8. Site Alteration By-law 2017-0040 – review for reference

Steve Grace co-authored the Site Alteration By-law 2017-0040 with the Town's solicitors. Steve Grace indicated the Ministry of Environment will be changing its legislation regarding the amount of fill that can be placed or removed. Once issued, the Town will review and align the Site Alteration By-law 2017-0040 and Schedules with the new legislation.

Councillor Bryan Lewis commended Steve Grace for his work in co-authoring the by-law. Steve is acknowledged as a leader in the province regarding site alterations and has been contacted by other municipalities for his knowledge and experience.

9. Site Alteration Permit Application form – for information

Steve Grace presented the Site Alteration Permit application and explained that applications of 5000m^3 or less in urban areas are dealt with by staff and applications of 5000m^3 or more, and rural applications, are brought before the Site Alteration Committee.

10. Delegation Information Sheet; discuss procedure

Jeff Jelsma presented the Delegation Information Sheet and indicated the information and checklist will be located on the Town's website and will also be provided to delegations prior to a meeting.

Steve Grace noted an Inspector Report regarding an application will be provided to the Committee Members prior to a meeting.

11. Discussion of previous Committee's issues and recommendations for improvement

Committee Members and staff agreed that there are no major concerns and that the Committee should continue to demonstrate its ability to evolve and change over time as needed to deal with challenges and issues in a timely manner.

The importance of evidence collection in the event of a contravention was reiterated and Steve Grace stressed the importance of providing reasoning for decisions made by the Committee, as per Part VII, Section 11(9) of the Site Alteration By-law 2017-0040. Reasons for decisions are reflected in the Committee meeting minutes.

12. Fill Operation Updates

Staff provided verbal updates regarding on-going fill operations and responded to Site Alteration Committee questions and concerns.

13. Site Alteration By-law 2017-0040 Inspectors

Jeff Jelsma confirmed to the Committee that Bill Andrews, the Director of Engineering, has appointed Steve Burt, Andrew Mason, Steve Grace, Reece D'Souza, and himself as Inspectors in accordance with the By-law.

14. Next Meeting

Thursday, April 18, 2019.

15. Adjournment

The meeting adjourned at 4:35p.m.

Halton Hills Accessibility Advisory Committee

MINUTES

Minutes of the Halton Hills Accessibility Advisory Committee held on 27th day of March 2019, at 6:31p.m., in the Esquesing Room Halton Hills Town Hall.

MEMBERS PRESENT: Councillor J. Hurst, Chair; Councillor W. Farrow-Reed, Vice Chair; J. Bray; J. Pearce; C. Licznerski; K. Heffernan; LD. McKenzie;

REGRETS: M. Lowe; D. Sebalj

STAFF PRESENT: K. Withers, Accessibility Coordinator
R. Brown, Deputy Clerk – Legislation & Elections

OTHERS PRESENT: C. MacKewan

1 General

A Introductions – (Councillor J. Hurst)

Councillor Hurst introduced himself and welcomed the new and returning members of the Halton Hills Accessibility Advisory Committee.

B Code of Conduct for Local Boards, Municipal Conflict of Interest Act, and AODA (R. Brown)

R. Brown provided the committee with an overview of the Code of Conduct for Local Boards, Municipal Conflict of Interest Act and also the AODA. Committee members were supplied with documents pertaining to the items and asked to read, sign and return to the committee clerk at the next meeting of the committee.

C Councillor J. Hurst called upon members of the Committee for any Disclosure of Conflicts of Interest they might have with items on the agenda.

None were declared.

D Committee members were invited to attend the Transit Services Strategy Presentation. They did so after the HHAAC meeting was adjourned.

2 For Information, Announcements and Upcoming Event

A K. Withers advised that the Halton Hills Accessibility Advisory Committee 2019 schedule dates had been emailed to the committee members and that hard copies were available.

3 For Committee Review and Comment

A NIL

4 Items for Next or Future Agenda(s)

5 The meeting adjourned at 7:00 p.m.

6 Next Scheduled Meeting – June 26, 2019

TOWN OF HALTON HILLS

COMMITTEE OF ADJUSTMENT

MINOR VARIANCE OR PERMISSION (The *Planning Act*, 1990, Section 45)
CONSENT (The *Planning Act,* 1990, Section 53)

MINUTES

Committee of Adjustment hearing on **Wednesday, March 06, 2019** at 7:00 p.m. in the in the Council Chambers, Town Hall, 1 Halton Hills Drive, Halton Hills (Georgetown).

MEMBERS PRESENT:	**REGRETS:**
Todd Jenney (Acting Chair), Blair Roedding, Wayne Scott	Allan Cook
STAFF PRESENT: Tony Boutassis, Senior Planner John McMulkin, Planner Niloo Hodjati, Secretary-Treasurer, Committee of Adjustment	

1. CHAIR'S OPENING REMARKS (Acting Chair: Todd Jenney).

2. DISCLOSURES OF PECUNIARY INTEREST: None declared.

3. THE MINUTES OF DECEMBER 05, 2018 WERE ACCEPTED.

4. REQUESTS FOR DEFERRAL (FROM APPLICANTS): None.

5. APPLICATIONS HEARD BY THE COMMITTEE:

5A. HEARING #1

Minor Variance D13VAR18.003H - Baskaran
Requesting relief from zoning by-law 2010-0050, as amended,

1. To increase the floor area for a single accessory building from the maximum 80 sq m to permit a 195.1 sq m accessory building (accessory building).
2. To increase the total accessory building floor area from the maximum 120 sq m to permit a 201 sq m accessory building floor area for all accessory structures (accessory building).

To accommodate a proposed accessory building.

Location: 11503 15 Side Road (Esquesing)

The Secretary-Treasurer advised that V. Baskaran was not able to attend due to a

scheduling conflict.

T. Boutassis: Stated that the application was originally heard in 2018, and the deferral was to allow Conservation Halton and Halton Region concerns to be addressed. Noted no objection to approval, subject to conditions.

It was MOVED by Wayne Scott, SECONDED by Blair Roedding, AND CARRIED "THAT MINOR VARIANCE APPLICATION D13VAR18.003H - BASKARAN, BE APPROVED, SUBJECT TO CONDITIONS."

- Reasons for decision: The Committee considered the variance(s) to: meet the intent and purpose of the Official Plan, and the Zoning By-law, be desirable for the appropriate use of the land, building or structure, and be minor in nature.
- The associated Planning report is dated January 29, 2019.
- The Chairman informed those in attendance of the 20-day appeal period.

5B. HEARING #2

Minor Variance D13VAR18.040H - Eldon
Requesting relief from zoning by-law 2010-0050, as amended,

1. To increase the floor area for a single accessory building from the maximum 80 sq m to permit a 223.26 sq m accessory building (accessory building).
2. To increase the total accessory building floor area from the maximum 120 sq m to permit a 289.63 sq m accessory building floor area for all accessory structures.
3. To increase the height for a single accessory building from the maximum 5 m to permit a height of 8.21 m (accessory building).

To accommodate existing structures, and a proposed accessory building.

Location: 12220 20 Side Road (Esquesing)

Present (oral submissions)**:**

- Bill Eldon

J. McMulkin: Stated that the application was originally heard in 2018, and the deferral was to allow Halton Region concerns to be addressed. Noted no objection to approval, subject to condition.

B. Eldon: Was present to answer any questions.

It was MOVED by Wayne Scott, SECONDED by Blair Roedding, AND CARRIED "THAT MINOR VARIANCE APPLICATION D13VAR18.040H - ELDON, BE APPROVED, SUBJECT TO CONDITION."

- Reasons for decision: The Committee considered the variance(s) to: meet the intent and purpose of the Official Plan, and the Zoning By-law, be desirable for the appropriate use of the land, building or structure, and be minor in nature.
- The associated Planning report is dated January 29, 2019.
- The Chairman informed those in attendance of the 20-day appeal period.

5C. HEARING #3

Minor Variance D13VAR19.001H - Showalter
Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the front yard setback from the minimum 6 m to permit a 4.2 m front yard setback (addition).
2. To reduce the side yard setback from the minimum 1.2 m to permit a 0.61 m side yard setback (porch).
3. To reduce the setback from the interior side lot line from the minimum 1 m to permit a 0.61 m setback (air conditioner).

To accommodate a proposed addition and porch.

Location: 12 McNabb Street (Georgetown)

Present (oral submissions)**:**

- Doug Matthews, agent

T. Boutassis: Stated the subject property is located in a mature neighbourhood, and when considering the variance to reduce the front yard setback, staff reviewed the drawings and conducted a site visit. Advised that the difference in distance from the front property line to the existing porch and the proposed porch, is approximately 1 meter. Noted no objection to approval, subject to condition.

D. Matthews: Stated that the proposal is for a (partial) second storey addition and porch.

It was MOVED by Wayne Scott, SECONDED by Blair Roedding, AND CARRIED "THAT MINOR VARIANCE APPLICATION D13VAR19.001H - SHOWALTER, BE APPROVED, SUBJECT TO CONDITION."

- Reasons for decision: The Committee considered the variance(s) to: meet the intent and purpose of the Official Plan, and the Zoning By-law, be desirable for the appropriate use of the land, building or structure, and be minor in nature.
- The associated Planning report is dated January 30, 2019.
- The Chairman informed those in attendance of the 20-day appeal period.

5D. HEARING #4

Minor Variance D13VAR19.002H - Corkum
Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the floor area for a single accessory building from the maximum 20 sq m to permit a 45 sq m accessory building (pavilion).

To accommodate a proposed pavilion.

Location: 30 Barraclough Boulevard (Glen Williams)

Present (oral submissions)**:**

- Timothy Corkum, owner

T. Boutassis: Noted no objection to approval, subject to condition.

T. Corkum: Asked for clarification on timing.

The Secretary-Treasurer clarified what the next steps would be.

It was MOVED by Blair Roedding, SECONDED by Wayne Scott, AND CARRIED "THAT MINOR VARIANCE APPLICATION D13VAR19.002H - CORKUM, BE APPROVED, SUBJECT TO CONDITION."

- Reasons for decision: The Committee considered the variance(s) to: meet the intent and purpose of the Official Plan, and the Zoning By-law, be desirable for the appropriate use of the land, building or structure, and be minor in nature.
- The associated Planning report is dated January 30, 2019.
- The Chairman informed those in attendance of the 20-day appeal period.

5E. HEARING #5

Minor Variance D13VAR19.003H - IAD Capital
Requesting relief from Zoning By-law 2010-0050, as amended,

1. To permit 5 existing loading spaces and 3 proposed loading spaces to be located in the front yard, whereas loading spaces are not permitted in the front yard.

To accommodate a proposed addition to an industrial building.

Location: 30 Armstrong Avenue (Georgetown)

Present (oral submissions)**:**

- Julian Attree, owner

T. Boutassis: Noted no objection to approval.

J. Attree: Was present to answer any questions.

It was MOVED by Wayne Scott, SECONDED by Blair Roedding, AND CARRIED "THAT MINOR VARIANCE APPLICATION D13VAR19.003H - IAD CAPITAL, BE APPROVED."

- Reasons for decision: The Committee considered the variance(s) to: meet the intent and purpose of the Official Plan, and the Zoning By-law, be desirable for the appropriate use of the land, building or structure, and be minor in nature.
- The associated Planning report is dated January 29, 2019.
- The Chairman informed those in attendance of the 20-day appeal period.

5F. HEARING #6

Minor Variance D13VAR19.004H - Grove
Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the rear yard setback from the minimum 7.5 m to permit a 7.27 m rear yard setback (dwelling).

To accommodate an existing foundation of a dwelling under construction.

Location: 585 Main Street (Glen Williams)

Present (oral submissions)**:**
- Paul Grove, owner

J. McMulkin: Noted no objection to approval.

P. Grove: Was present to answer any questions.

It was MOVED by Blair Roedding, SECONDED by Wayne Scott, AND CARRIED "THAT MINOR VARIANCE APPLICATION D13VAR19.004H - GROVE, BE APPROVED."

- Reasons for decision: The Committee considered the variance(s) to: meet the intent and purpose of the Official Plan, and the Zoning By-law, be desirable for the appropriate use of the land, building or structure, and be minor in nature.
- The associated Planning report is dated January 27, 2019.
- The Chairman informed those in attendance of the 20-day appeal period.

5G. HEARING #7

Minor Variance D13VAR19.005H - Kandola
Requesting relief from Zoning By-law 2010-0050, as amended,
1. To increase the total floor area of all accessory structures from the maximum 20 sq m to permit a total of 107 sq m (proposed cabana and existing structures).
2. To increase the height for a single accessory building from the maximum 4.5 m to permit a height of 5.3 m (cabana).

To accommodate a proposed cabana.

Location: 29 Barraclough Boulevard (Glen Williams)

Present (oral submissions)**:**
- Jasvir Kandola, owner

J. McMulkin: Noted no objection to approval, subject to conditions.

J. Kandola: Stated that he had no issues with the conditions, and will move the shed.

It was MOVED by Wayne Scott, SECONDED by Blair Roedding, AND CARRIED "THAT MINOR VARIANCE APPLICATION D13VAR19.005H - KANDOLA, BE APPROVED, SUBJECT TO CONDITIONS."

- Reasons for decision: The Committee considered the variance(s) to: meet the intent and purpose of the Official Plan, and the Zoning By-law, be desirable for the appropriate use of the land, building or structure, and be minor in nature.
- The associated Planning report is dated January 27, 2019.
- The Chairman informed those in attendance of the 20-day appeal period.

5H. HEARING #8

Minor Variance D13VAR19.006H - Van Zeumeren
Requesting relief from Zoning By-law 2010-0050, as amended,

1. To reduce the exterior side yard setback from the minimum 4.5 m to permit a 1.22 m exterior side yard setback (garage).

To accommodate a proposed garage.

Location: 11 Arletta Street (Georgetown)

Present (oral submissions)**:**

- Doug Matthews, agent

J. McMulkin: Stated the subject property is located in a mature neighbourhood, and advised that there is an existing line of trees for screening, the existing carport already has a deficient exterior side yard setback, and the property is located in a quiet neighbourhood (with less traffic). Noted no objection to approval, subject to condition.

D. Matthews: Was present to answer any questions.

It was MOVED by Blair Roedding, SECONDED by Wayne Scott, AND CARRIED "THAT MINOR VARIANCE APPLICATION D13VAR19.006H - VAN ZEUMEREN, BE APPROVED, SUBJECT TO CONDITION."

- Reasons for decision: The Committee considered the variance(s) to: meet the intent and purpose of the Official Plan, and the Zoning By-law, be desirable for the appropriate use of the land, building or structure, and be minor in nature.
- The associated Planning report is dated January 27, 2019.
- The Chairman informed those in attendance of the 20-day appeal period.

5I. HEARING #9

Minor Variance D13VAR19.007H - Upson
Requesting relief from Zoning By-law 2010-0050, as amended,

1. To increase the floor area for a single accessory building from the maximum 80 sq m to permit a 254.3 sq m accessory building (accessory building).

2. To increase the total accessory building floor area from the maximum 120 sq m to permit a 265.44 sq m accessory building floor area for all accessory structures.

3. To increase the height for a single accessory building from the maximum 5 m to permit a height of 7.4 m (accessory building).

To accommodate a proposed accessory building.

Location: 9116 Sixth Line (Esquesing)

Present (oral submissions)**:**

- H. Arnold, agent

J. McMulkin: Gave a history of the proposal as it had been refused by the Committee in the past. Noted that a new application is before the Committee, and that a neighbour

who had previously objected is in support of the new application. Advised that the appearance of the structure will be reduced due to: sloping grade, tall trees providing screening, orientation of the building showing the width and the full length, and the applicant stating that no commercial activities will be undertaken. Noted no objection to approval, subject to condition.

H. Arnold: Stated that the existing accessory building is being demolished and the applicant worked with the neighbour to determine the proposed location.

W. Scott: Asked for clarification as to the application noting the section of the by-law that deals with replacements of storage buildings.

H. Arnold: Responded that he was pointing out that they have the right to replace it.

W. Scott & H. Arnold discussed whether the shed located on the sketch is included. The Secretary-Treasurer clarified that the total floor area includes all structures on site.

It was MOVED by Wayne Scott, SECONDED by Blair Roedding, AND CARRIED "THAT MINOR VARIANCE APPLICATION D13VAR19.007H - UPSON, BE APPROVED, SUBJECT TO CONDITION."

- Reasons for decision: The Committee considered the variance(s) to: meet the intent and purpose of the Official Plan, and the Zoning By-law, be desirable for the appropriate use of the land, building or structure, and be minor in nature.
- The associated Planning report is dated January 27, 2019.
- The Chairman informed those in attendance of the 20-day appeal period.

6. OTHER MATTERS. No discussions occurred.

7. ADJOURNMENT (NEXT HEARING: APRIL 03, 2019 AT 7:00 P.M.)
The hearing adjourned at approximately 7:30 p.m.

_____

Secretary-Treasurer

C: Halton Hills Clerks, Attention: Council and Committee Services Coordinator

MINUTES

HERITAGE HALTON HILLS COMMITTEE

Minutes of the Heritage Halton Hills Committee held on Wednesday March 20, 2019, at 6:30 p.m., in the Esquesing Room of the Halton Hills Town Hall.

Members Present

D. Brock; Councillor T. Brown (Chair); B. Cosper; R. Denny; C. Donaldson; A. Douglas; S. Frick; L. Quinlan; A. Walker

Staff Present

R. Brown, Deputy Clerk – Legislation & Elections (left at 6:42 pm); S. Burke, Manager of Strategic Research and Project Coordination; A. Mancuso, Information Governance & Records Management Specialist

Regrets

G. Miller; J.M. Rowe;

General

1A Introductions

Councillor T. Brown welcomed new and returning members to the new committee term.

1B Code of Conduct, Municipal Conflict of Interest Act & AODA

R. Brown made a presentation on the Code of Conduct for Boards and Committees, the new Declaration of Interest form (Municipal Conflict of Interest Act) and the Accessibility for Ontarians with Disabilities Act (AODA) brochure titled “How May I Help You?” to the committee. Members will read the information provided and sign the acknowledgement forms.

1C Disclosure of Conflicts of Interest

None was declared.

1D Receipt of Heritage Halton Hills Committee Meeting Minutes dated September 19, 2018

Recommendation No. HERITAGE-2019-0001

THAT the Minutes of the Heritage Halton Hills Committee meeting held on September 19, 2018, be received for information.

CARRIED

Programs & Properties (Designated, Listed, Other)

2A The Way We Were and Then and Now

The Way We Were and Then and Now are featured in the Independent Free Press with photos from the Esquesing Historical Society Archives. Heritage Halton Hills members research and prepare the caption for each submission. With the new committee term, members are needed to continue this important work in our local newspaper.

A. Walker and R. Denny volunteered to continue their work on this feature but will come back to the committee next year to see if other members want to take on this role.

2B(i) 14 Church Street, Georgetown

S. Burke provided an update on the status of 14 Church Street. The owners went through the minor variance process with the Committee of Adjustment. The former Heritage Planner brought it to the attention of the committee as the intent was to increase the square footage of the property including a front and back dormer.

The minor variance was approved by the Committee of Adjustment, contrary to the Planning staff recommendation, leaving Council with the only option to appeal the decision to the Local Planning Appeal Tribunal (LPAT). Heritage Halton Hills recommended that Council appeal the decision, which Council did while keeping avenues open to reach a settlement of the appeal with the property owner, and the matter went on to the LPAT. Prior to the LPAT hearing, the Town reached a settlement with the property owner that the dormer would only be put on the back of the structure not the front. A separate appeal by the neighbouring property owner was withdrawn. The LPAT approved the settlement in a verbal decision and the Town is currently waiting for the written LPAT Decision and Order.

2B(ii) 10686 Eighth Line, Reid Farmstead/Alison Farm

Councillor T. Brown asked if S. Burke could provide an update on 10686 Eighth Line, Reid Farmstead/Alison Farm as the committee previously expressed concern that it be preserved as part of Vision Georgetown. S. Burke noted the developer, as part of their planning application, will be required to provide a Heritage Impact Study that will identify how the property can be preserved in situ or what plans they have for the structure. However, as it is not known when that will happen there is concern that it not be another case of demolition by neglect.

S. Burke advised that Enforcement has not received any property standards complaints with regard to this property at this time. R. Denny noted the former Heritage Planner contacted the Owner to inquire about a site visit but it was not arranged prior to her departure. Councillor T. Brown asked S. Burke to come back to the committee with an update.

2C 2019 Heritage Property Grant Program

A. Mancuso sent the 2019 Heritage Property Grant Program mailing by registered mail to eligible designated properties on February 20, 2019. One application was received on February 28 for a project scheduled to begin June 1, 2019. Staff will bring the application to the April or May meeting. The deadline for applications is June 1 but as that is a Saturday, applications must be received by 4:30 p.m. on Monday June 3, 2019.

2D Designation Plaques

In October 2018, staff were advised by a Bower Street (Syndicate Housing) property owner of the theft of their designation plaque sometime in August 2018. A total of three designation plaques were stolen. The 2019 Heritage Property Tax Refund Program (2018 Tax Year) mailing in December 2018 included a letter from Heritage Halton Hills advising property owners of these and other thefts that occurred in Speyside and Norval. Owners are not instructed where the designation plaque is to be mounted but in the letter they were asked to advise the committee if they relocate their plaque in response to the recent thefts.

The committee will look into alternative materials to bronze for the designation plaques.

2E 2019 Summer Student

In January, A. Mancuso applied for a Canada Summer Jobs grant through Human Resources. To date there is no word on whether a grant has been awarded for the Heritage Halton Hills summer student position. B. Cosper and A. Douglas volunteered to review applications and interview applicants for the summer position.

Information, Announcements & Upcoming Events

3A Community Open House & Sustainability Fair

In January, A. Mancuso registered the committee for the Community Open House & Sustainability Fair which will take place on Saturday April 27 at Georgetown Market Place, 10:00 a.m. – 4:30 p.m.

During the event, members and staff will be on hand to give out brochures and answer questions.

3B CHO Membership

In December 2018, A. Mancuso renewed the Community Heritage Ontario (CHO) membership for 2019 and requested digital copies of CHOnews which will be emailed to members quarterly.

3C 2019 Ontario Heritage Conference

The 2019 conference will be held May 30 – June 1 in Bluewater/Goderich Ontario. The Early Bird registration deadline is before Tuesday April 30, 2019. Prior to the April 17 committee meeting, members are to advise Councillor T.

Brown and A. Mancuso if they wish to attend.

3D Syndicate Housing Heritage Conservation District Committee Meeting

According to the Syndicate Housing Heritage Conservation District Plan, the term of Chair is to be renewed within 180 days of the election of a new Town Council. Syndicate Housing property owners will be invited to attend the April meeting to elect a chair and the regular scheduled Heritage Halton Hills Committee meeting will follow. The two meetings will be held at the Acton Town Hall on April 17.

Closed Meeting

Recommendation No. HERITAGE-2019-0002

THAT Heritage Halton Hills meet in closed session in order to address the following matter:

4A 2019 Heritage Property Tax Refund Program (2018 Tax Year) – Personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

Heritage Halton Hills Committee convened into Closed Session at 7:37 p.m.

Reconvene into Open Session

Recommendation No. HERITAGE-2019-0003

THAT Heritage Halton Hills reconvene this meeting in open session.

CARRIED

Heritage Halton Hills Committee reconvened into Open Session at 7:53p.m.

4A Committee decision regarding the 2019 Heritage Property Tax Refund Program (2018 Tax Year) applications:

Recommendation No. HERITAGE-2019-0004

THAT Heritage Halton Hills receive and approve the following 2019 Heritage Property Tax Refund Program applications for the 2018 TAX YEAR:

Alexander Homestead, 6 Prince Street, Glen Williams
Andrew Laidlaw Farmhouse, 9111 Third Line, Esquesing
Beaumont Knitting Mill, 586 Main Street, Glen Williams
Craiglea House, 9722 Third Line, Esquesing
Glen Williams Schoolhouse SS#11, 15 Prince Street, Glen Williams
Laidlaw House & The Frazier Shop, 519 – 521 Main Street, Glen Williams
Lilac Lawns, 475 Guelph Street, Norval
Moorecroft (Beatty House), 98 Church Street East, Acton
Norval Church of Christ, 9924 Winston Churchill Blvd., Norval
Norval Presbyterian Manse, 402 Draper Street, Norval

Norval Presbyterian Caretaker's Cottage, 404 Draper Street, Norval
Perkins House, 88 Bower Street, Acton
Reid's Hardware, 86 Main Street South
Rolling Hills Farm, 14249 Tenth Line
Waldie House, 17 McNabb Street, Georgetown
Williams-Holt House, 504 Main Street, Glen Williams
Syndicate Housing Heritage Conservation District – 69 Bower St
Syndicate Housing Heritage Conservation District – 71 Bower St
Syndicate Housing Heritage Conservation District – 77 Bower St
Syndicate Housing Heritage Conservation District – 79 Bower St
Syndicate Housing Heritage Conservation District – 85 Bower St
Syndicate Housing Heritage Conservation District – 87 Bower St
Syndicate Housing Heritage Conservation District – 89 Bower St

AND FURTHER THAT Revenue and Taxation, Corporate Services be advised accordingly.

CARRIED

Adjournment

The meeting adjourned at 7:59 p.m.

Next Scheduled Meeting

Wednesday April 17, 2019
Acton Town Hall – Bower Room
19 Willow Street, Acton
6:30 p.m.

Syndicate Housing Heritage Conservation District Committee Meeting
Followed by,
Heritage Halton Hills Committee Meeting

ACTIVE TRANSPORTATION COMMITTEE

MINUTES

Minutes of the Active Transportation Committee meeting held on Tuesday, March 26, 2019, at 6:30 p.m., in the Esquesing Room Halton Hills Town Hall.

MEMBERS PRESENT: Councillor J. Fogal, Chair; K. Willard, Halton Region; A. Sommer; R. Hendry; C. Lenz; A. Stiehl; T. Keenie; S. Superina

REGRETS: Councillor C. Somerville; Councillor W. Farow-Reed; G. Price-Jones; A. Welter

STAFF PRESENT: K. Okimi, Manager of Parks & Open Space; R. Stribbell, Transportation Planner; M. Taylor, Recreation Coordinator; V. Petryniak ,Deputy Clerk

1. INTRODUCTIONS

Councillor J. Fogal introduced herself as the Chair of the Active Transportation Committee and each member and staff present gave a brief introduction as well.

2. CODE OF CONDUCT

V. Petryniak explained the new requirements mandated by the Province of Ontario for all Municipal Councils to adopt a Code of Conduct which outlines the ethical framework to provide accountable and transparent practices within the roles and responsibilities of all local boards and committees. All members of the committee were given copies of the Code of Conduct which outlines rules and processes. Members were asked to take time to read the Code of Conduct and at the next meeting will sign a waiver stating they have reviewed and understand the principles regarding the Code of Conduct.

3. TERMS OF REFERENCE

J. Fogal gave a brief overview of the committee's terms of reference and explained the difference between the Active Transportation Committee and the Bike It subcommittee. Staff are currently working on a new terms of reference which will be shared with the committee when complete.

4. MAIN STREET AND MAPLE AVENUE MULTI-PURPOSE PATHWAY

R. Stribbell informed the committee the multi-purpose path at the corner of Main Street and Maple Ave will be reconstructed this summer to accommodate a right turn lane from Main Street turning right onto Maple Ave. Although still in the design phase, staff are anticipating the construction to be complete during the summer to avoid conflicts with youth walking to and from school.

5. ACTIVE TRANSPORTATION MASTER PLAN UPDATE

R. Stribbell gave the committee background information on the Active Transportation Master Plan and explained the Committee will be the steering committee for the master plan. Staff are currently reviewing information from the consultant and are still in Phase I of the study. A Public Information Centre (PIC) has tentatively been scheduled for May 1st as well as the "Let's Talk Halton Hills" webpage will have all of this information available.

6. GLEN WILLIAMS TRAIL NETWORK

K. Okimi discussed the trail system in Glen Williams, and how staff have worked with the residents there to create a central map identifying all the routes that need to be explored in detail. These trails will be looked at when the Town receives development applications. He asked the committee to endorse the trails in principle.

RECOMMENDATION NO. AT-2019-0001

THAT the preliminary trail network shown on the Glen Williams Gathering Places, Parks, Trails & Open Space Plan be endorsed in principle for use by staff in reviewing Development applications;

AND FURTHER THAT the Glen Williams Gathering Places, Parks, Trails & Open Space Plan materials be referred to the staff/consultant teams undertaking the Active Transportation Master Plan and Glen Williams Secondary Plan Update, to be incorporated into those studies, including public consultation where appropriate.

CARRIED

7. BIRCHWAY PLACE – FAIRY LAKE TRAILS

M. Taylor discussed a pedestrian trail that led from Birchway Place towards Fairy Lake and options to make this a more formalized trail for residents on Birchway Place to access these trails. He presented a couple of different options for the committee to review. Looking at possible connections for future trail expansions, the committee made the following recommendation.

RECOMMENDATION NO. AT-2019-0002

That staff undertake consultation with the local neighbourhood on the three options presented;

AND FURTHER THAT the public input received be incorporated into the Active Transportation Master Plan study;

AND FURTHER THAT any agreement with the Acton Seniors be referred to Community and Corporate Affairs Committee for review.

CARRIED

8. TRAILS CAPITAL UPDATE

M. Taylor updated the committee with the various trails moving into the construction phase in 2019. The Maple Creek Parkette trail leading into Hungry Hollow has received approval from Council with funding for studies and construction. Studies are being carried out right now and staff are anticipating the construction to begin in the fall. The trail will consist of limestone screening, a bridge and boardwalk.
The trail connection from Westbranch Drive into Hungry Hollow is still on hold as a result of staff still waiting for approval from the Ministry of Natural Resources. Staff are working with a consultant to see how to get the permit process moving forward. Funds have been set aside to construct the trail once the approvals and permits are in place.
There is a new small trail connection to be located from Standish Street park to 8th Line. This has been an informal trail for years, however will be formalized with a proposed boardwalk connection. It is in Conservation Halton's jurisdiction and staff are currently working on the permit application. They are hoping for the permit approval this summer, out for tender and eventually construction this fall.
J. Fogal suggested the committee start promoting trails and suggested trail maps identifying access points. The committee would like to see the whole overall plan of all trails in Halton Hills and asked staff to bring it to a future meeting.

9. HALTON HILLS BIKE SUMMIT

J. Fogal provided a brief update on the Bike Summit which was held at MoldMaster's Arena on March 6th. A lot of good information to help improve cycling and infrastructure came from the event and a report has been prepared with all of the information which will be circulated to the committee once approved by the Bike It committee.

10. RESULTS FROM LET'S TALK HALTON HILLS

J. Fogal shared the results from "Let's Talk Halton Hills" on the Town's website. We received good feedback with people stating which roads they would like to see better infrastructure on, making more north-south and east-west connections; and overall more investment into infrastructure.

11. APPROVAL OF MINUTES FROM THE BIKE IT COMMITTEE MEETINGS

RECOMMENDATON NO. AT-2019-0003

That the following minutes of the Bike It Committee be received:

- Minutes from the Bike It Committee held on August 9, 2018
- Minutes from the Bike It Committee held on October 11, 2018
- Minutes from the Bike It Committee held on November 22, 2018
- Minutes from the Bike It Committee held on January 10, 2019
- Minutes from the Bike It Committee held on February 14, 2019

CARRIED

12. NEW BUSINESS

Items to be discussed at the next meeting:

- Ontario Bike Summit – R. Stribbell and K. Willard will attend
- Conference on Cycle Tourism

13. 2019 MEETING SCHEDULE

The schedule will be added to everyone's calendars.

14. ADJOURNMENT

The meeting adjourned at 8:40 p.m.

Downtown Georgetown BIA
Board Meeting Minutes – March 12, 2019 meeting
To be approved on April 9, 2019 – 9:00 AM Start

Board Members Present: Sandy Mackenzie, Randy Kerman (Secretary), Jane Fogal (Council Appointee), Tony Rampulla, Suzanne Clarke (Chair), Maria Bettencourt, Connie Ward

Regrets: Beverley King (Vice Chair), Cindy Robinson (Treasurer), Carolyn Callero,

Staff Attending: Nikki Jackson (Interim BIA manager), Sheena Switzer

Guests: Damian Szybalski & Cassandra Baccardax (Town of Halton Hills), Cathy Robinson & Peter Hanna (Youngs Pharmacy)

1. ***Call to order – 8:57 am By Suzanne Clarke - Chair***

2. **Acceptance of Agenda:**
   ***Motion*: To Approve the Amended Agenda**
   Motion Moved By: Randy Kerman Second: Maria Bettencourt
   Motion passed

3. **Declaration(s) of Conflict of Interest**
   Maria Bettencourt – if discussion on FIP takes place her husband's (Eric Connolly) business.

4. **Approval of Previous Meeting Minutes**
   ***Motion*: To Approve the Meeting Minutes of the February 12, 2019 Board Meeting as presented**
   Motion Moved By: Randy Kerman Second: Connie Ward
   Motion passed

5. **Correspondence –** Nikki

   a) Halton Hills Transit Service Strategy
   b) Tammy McQueen – Deadline for Inclusion in The Halton Region Cycling Map
   c) Susie Spry – Graffiti update
   d) Dini & Co. – Closure of Artisans Attic

6. **Consent Agenda – None**

7. **Manager's Report** ***Attached***

   Action: Report accepted with one change

8. **Business arising – None**

9. **Council update - Jane Fogal**
   Destination downtown has their next meeting March 31
   Transit Study meetings March 27.
   Ont. by bike has started to get some of our business added to their site. We need to discuss the Bike rake on the street test pilot from last year to determine if was are going to request continuation. Add to next meeting agenda.
   Action: Staff to conduct Bike Rake survey with membership and present findings at next meeting.

10. **Financial Statements - None**

11. **Committee Updates**

a) **Governance – Randy** the committee meets again next week and hopefully will have new by-laws for the board to review and recommend for adoption at the April meeting

b) **Farmers Market – Randy** Melissa was given notice that due to the restructure of BIA staffing her contract which was coming to an end would not be renewed. A mutual agreement was met to end her contract 12 days early.

12. **New Business – Signage**

Proposal for our signage at our new location came in from Signworks last night with two options.

***Motion*: To approve the contract with Carla at Signworks for the Black background signage and window frosting of our logo for the amount of $966.15.**

Motion Moved By: Randy Kerman ***Second: All members in attendance***

Motion passed

13. **Meeting Adjournment**:

***Motion*: To Adjourn**

Motion Moved By: Jane Fogal ***Second: Sandy Mackenzie***

Motion passed

There being no further business to conduct the Georgetown BIA adjourned at 10:10 am

Next Meeting – Tuesday April 9 2019 @ 9:00 AM

TOWN OF
HALTON HILLS
Working Together Working for You!

THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by: _____ Date: April 15, 2019
Mayor R. Bonnette
Seconded by: _____ Resolution No.: _____

15.1

WHEREAS the Paris and Galt moraines cut across several municipalities: Peel Region, Wellington County, the City of Guelph, Region of Waterloo, Norfolk County, Brant County and Halton Region; and three Conservation Authorities: Grand River Conservation Authority, Credit Valley Conservation Authority and Conservation Halton;

AND WHEREAS Municipalities within the Grand River watershed are dependent on groundwater as the source of municipal drinking water and are designated as urban growth centres in the Province's Growth Plan for the Greater Golden Horseshoe, 2017, namely Guelph, Cambridge, Kitchener and Waterloo;

AND WHEREAS critical primary recharge areas in the moraines require protection in order to protect the future drinking water supplies in the area;

AND WHEREAS a conservation plan for the Paris and Galt moraines would provide an important policy framework to protect the critical ecological and hydrological integrity of the area;

AND WHEREAS the inter-jurisdictional complexity of the Paris and Galt moraines warrants the assistance of provincial leadership in the development of policy for its protection.

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills supports and endorses the passage of Bill 71, the *Paris and Galt Moraine Conservation Act, 2019*;

AND FURTHER THAT a copy of this resolution be forwarded to the Ministry of Municipal Affairs and Housing, Halton's MPP's, MPP Mike Schreiner, Conservation Halton, Credit Valley Conservation Authority, Grand River Conservation Authority, The Regional Municipality of Peel, the Regional Municipality of Waterloo, the City of Guelph, Wellington County, Norfolk County, Brant County and the Local Municipalities for their information.

_____

Mayor Rick Bonnette

TOWN OF
HALTON HILLS
Working Together Working for You!

THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by: _____ Date: April 15, 2019

Seconded by: _____ Resolution No.: _____

15.2

WHEREAS the Concerned Residents Coalition (CRC) is a Guelph/Eramosa Township community group, which includes Halton Hills residents, and was formed to undertake a proper assessment of the proposed Rockwood Hidden Quarry risks;

AND WHEREAS Halton Hills has serious concerns about the impact of increased truck traffic along the highway 7 corridor through downtown Acton, Georgetown and Norval;

AND WHEREAS the CRC has secured excellent legal council and witnesses who will be bringing pertinent and significant testimony to the upcoming LPAT hearing to support their opposition to this quarry, including issues related to environmental concerns, well water, fish habitat, protection of the Paris-Galt Moraine, underwater blasting and potential fly-rock;

AND WHEREAS approval of this quarry application presents the risk that there may be future requests for expansion or additional quarry sites in the area, leading to even further increased truck traffic through Halton Hills;

AND WHEREAS the CRC is trying very hard to meet the financial challenges to pay for the case they plan to present at the LPAT hearing, having recognized that the community has given more than $700,000 over the past 6 years, including a previous Halton Hills grant of $15,000, but there still remains a potential deficit of approximately $150,000;

AND WHEREAS given the enormous community support illustrated by the success of the fundraising campaign, it is important that they find the financial means to present their entire case at the hearing;

THEREFORE BE IT RESOLVED THAT the Council for the Town of Halton Hills wishes to further contribute to the CRC's campaign goal through an additional donation of $5,000;

AND FURTHER THAT the donation of $5,000 be funded through the Town's Tax Rate Stabilization Reserve.

_____

Mayor Rick Bonnette

TOWN OF HALTON HILLS
Working Together Working for You!

BY-LAW NO. 2019-0016

A By-law to appoint a Municipal Law Enforcement Officer for the purpose of Canine and Wildlife Control Services.

WHEREAS Section 15 of the *Police Services Act,* R.S.O. 1990, Chapter P.15, authorizes Councils to pass by-laws for appointing a municipal law enforcement officer;

AND WHEREAS Section 227 of the *Municipal Act,* S.O. 2001, Chapter 25, authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any by-laws of the Council;

AND WHEREAS on March 25, 2019, Council for the Town of Halton Hills approved Report No. ADMIN-2019-0012, dated February 25, 2019, in which certain recommendations were made relating to Canine and Wildlife Control Services Contract.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. THAT Robert McIntosh be and is hereby appointed Municipal Law Enforcement Officer for the Corporation of the Town of Halton Hills.

2. THAT Rudy DeJong be and is hereby appointed Municipal Law Enforcement Officer for the Corporation of the Town of Halton Hills to work in the capacity of a contract employee for Omega Canine Control Services.

3. The Municipal Law Enforcement Officer shall exercise all the authority, powers and rights of a Canine Control Officer, and shall perform all duties and obligations which by statute or by-law are or may be conferred or imposed and enforce provisions of the Corporation of the Town of Halton Hills By-law No. 94-077, the *Dog Owner's Liability Act*, and all other duties that may be imposed by Council.

4. THAT By-law No's.: 2011-0042, 2016-0077 and 2017-0007 of the Town of Halton Hills are hereby repealed in their entirety.

5. THAT this By-law shall come into force and take full effect on its date of passing.

BY-LAW read and passed by the Council for the Town of Halton Hills this 15th day of April, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES

TOWN OF HALTON HILLS
Working Together Working for You!

BY-LAW NO. 2019-0017

A By-law to adopt Amendment No. 34 to the Official Plan of the Town of Halton Hills – Town-initiated Official Plan Amendment (Glen Williams Secondary Plan) to implement the recommendations of the Glen Williams Mature Neighbourhood Study

WHEREAS the Council of the Corporation of the Town of Halton Hills is empowered to enact this By-law by virtue of the provisions of the Planning Act, 1990, R.S.O., c.P.13, as amended;

AND WHEREAS pursuant to Regional By-law No. 6-16, the Chief Planning Official of the Regional Municipality of Halton has exempted this Official Plan Amendment from Regional approval;

AND WHEREAS on April 15, 2019, Council for the Town of Halton Hills adopted Report No. PLS-2019-0028, dated March 20, 2019, in which certain recommendations were made relating to the Glen Williams Mature Neighbourhood Study.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. That the attached text constituting Amendment No. 34 to the Official Plan of the Town of Halton Hills is hereby approved.

BY-LAW read and passed by the Council for the Town of Halton Hills this 15th day of April 2019.

_____
MAYOR – Rick Bonnette

_____
TOWN CLERK – Suzanne Jones

OFFICIAL PLAN AMENDMENT NO 34

TO THE OFFICIAL PLAN FOR THE TOWN OF HALTON HILLS

PART A **THE PREAMBLE** does not constitute part of the Amendment.

PART B **THE AMENDMENT**, consisting of the following text, constitutes Amendment No 34 to the Official Plan for the Town of Halton Hills.

AMENDMENT NO 34 TO THE OFFICIAL PLAN
OF THE TOWN OF HALTON HILLS

The attached text constitutes Amendment No. 34 to the Official Plan of the Town of Halton Hills, which was adopted by the Council of the Town of Halton Hills in accordance with the provisions of the Planning Act, 1990. R.S.O., c. P.13, as amended;

THE CORPORATION OF THE TOWN OF HALTON HILLS

_____	_____
MAYOR – R. Bonnette	CLERK – S. Jones

PART A – THE PREAMBLE

PURPOSE OF THE AMENDMENT

The purpose of this Amendment is to implement the recommendations of the Glen Williams Mature Neighbourhood Study. This amendment addresses policies related to new housing, replacement housing, additions, alterations, and new or enlarged accessory buildings in the mature neighbourhoods of the Hamlet of Glen Williams.

LOCATION AND SITE DESCRIPTION

The lands affected by this Amendment generally include certain lands within the Hamlet of Glen Williams, designated and zoned to permit single-detached dwellings. In particular, new policies specific to Mature Neighbourhood Areas, as delineated in the Comprehensive Zoning By-law 2010-0050, apply only to those areas within the Hamlet Community Core (HCC), Hamlet Residential 1(HR1) and Hamlet Residential 2 (HR2) Zones, only within the Hamlet of Glen Williams.

BASIS OF THE AMENDMENT

In November 2017, Council approved a Terms of Reference for a Mature Neighbourhood Character Study for the Hamlet of Glen Williams, and enacted an Interim Control By-law to restrict the size/scale of large scale residential rebuilds within defined areas of Glen Williams while the study was being undertaken.

The objectives of the study included:

- To define and establish boundaries for the mature neighbourhoods of Glen Williams;
- To identify and evaluate the unique qualities and characteristics of these areas, and key issues regarding large-scale residential rebuilds that are of concern to Glen residents;
- To develop options to maintain and enhance the distinct character of the mature neighbourhoods of Glen Williams;
- To develop and propose amendments to the Town's Comprehensive Zoning By-law, as necessary, which define and manage large-scale residential rebuilds in the Hamlet's mature neighbourhoods.

A three-phase study, guided by a Steering Committee comprised of Town Councillors, Glen Williams Community Association and Glen residents, was completed involving a walking tour, two public workshops and an open house/statutory public meeting.

The outcome of this process was a Recommendation Report which recommended changes to the Town Official Plan (Glen Williams Secondary Plan) and the Comprehensive Zoning By-law. This Official Plan Amendment is accompanied by an Amendment to the Comprehensive Zoning By-law, which together implement the recommendations of the Study.

PART B – THE AMENDMENT

All of this part of the document entitled Part B – The Amendment, consisting of the following text, constitutes Amendment No. 34 to the Official Plan for the Town of Halton Hills.

DETAILS OF THE AMENDMENT

The Official Plan for the Town of Halton Hills is amended as follows:

1. That Section H4 (Hamlet of Glen Williams Secondary Plan) of the Official Plan for the Town of Halton Hills is hereby amended by adding an objective to Section H4.2 – Objectives as follows:

   "l) To maintain and enhance the character of Mature Neighbourhood Areas by ensuring that new housing, replacement housing, additions, alterations, and new or enlarged accessory buildings, are compatible, context sensitive, and respectful of the existing character of the neighbourhood."

2. That Section H4 (Hamlet of Glen Williams Secondary Plan) of the Official Plan for the Town of Halton Hills is hereby amended by adding a new sub-section to Section H4.3 – General Policies as follows:

   "H4.3.13 Change in Mature Neighbourhoods

   Mature Neighbourhood Areas are those areas of Glen Williams characterized by older established residential development, either on smaller lots in the historic core, or on larger lots but with a distinct character in other older areas of the hamlet. These areas are delineated in the Zoning By-law.

   New housing, replacement housing, additions, and alterations, and new or enlarged accessory buildings within Mature Neighbourhood Areas shall be permitted provided they are compatible, context sensitive, and respectful of the existing character of the neighbourhood.

   The implementing Zoning By-law shall further detail appropriate standards for new housing, replacement housing, additions, and alterations to housing within Mature Neighbourhood Areas, including lot coverage, building height, and side yard setbacks amongst other standards.

   Minor variances from the implementing Zoning By-law associated with new housing, replacement housing, additions, alterations, and new or enlarged accessory buildings, in Mature Neighbourhood Areas shall consider, where applicable:

   a) compatibility with existing building orientation and building setbacks;
   b) that the scale, massing, building height, and built form features are compatible with the existing character of the neighbourhood;
   c) the preservation of landscaped open space areas and the protection of existing trees; and,
   d) that impacts on adjacent properties are minimized."

BY-LAW read and passed by the Council for the Town of Halton Hills this 15th day of April, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES

TOWN OF HALTON HILLS
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BY-LAW NO. 2019-0018

A By-law to amend the Town of Halton Hills Comprehensive Zoning By-law 2010-0050, as amended to implement the recommendations of the Glen Williams Mature Neighbourhood Study.

WHEREAS Council is empowered to enact this By-law by virtue of the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended;

AND WHEREAS upon the approval of Official Plan Amendment No 34, the matters set out herein are in conformity with the Town of Halton Hills Official Plan.

AND WHEREAS on April 15, 2019, Council for the Town of Halton Hills approved Report No. PLS-2019-0028, in which certain recommendations were made relating to the Glen Williams Mature Neighbourhood Study.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. **THAT** PART 9 – NON-URBAN ZONES, Section 9.3 – ZONE STANDARDS of Zoning By-law 2010-0050 as amended, is hereby further amended as follows:

ZONE STANDARDS

No person shall within any Non-Urban Zone *use* or permit the *use* of any *lot* or *erect, alter, use* any *building* or *structure* except in accordance with the following *Zone* standards. The standards applicable to the Hamlet of Glen Williams are contained in Table 9.3. A number(s) following the *Zone* standard, *Zone* heading or description of the standard, indicates an additional *Zone* requirement. These additional standards are listed at the end of Table 9.2 and Table 9.3, below:

2. **THAT** Part 9 – NON-URBAN ZONES, Section 9.3 – ZONE STANDARDS, of Zoning By-law 2010-0050 as amended, is hereby further amended by adding a new Table 9.3 – Standards for Non-Urban Zones in the Hamlet of Glen Williams as follows:

Table 9.3 – Standards for Non-Urban Zones in the Hamlet of Glen Williams

ZONE	Minimum Lot Frontage	Minimum Lot Area	Minimum Required Front Yard	Minimum Required Rear Yard	Minimum Required Interior Side Yard	Minimum Required Exterior Side Yard	Maximum Height	Maximum Lot Coverage
HR1	30,0m	0.2ha	4.5m (5)	7.5m	2.25m	4.5m(5)	**9.0m**	N/A
HR1(MN1)	**30.0m**	**0.2ha**	**4.5m (3)**	**7.5m**	**2.25m(1)(2)**	**4.5m(5)**	**9.0m**	**35% for 1 and 1.5 storeys and 30% for 2 and 2.5 storeys(4)(6)**
HR1(MN2)	**30.0m**	**0.2ha**	**4.5m (5)**	**7.5m**	**2.25m**	**4.5m(5)**	**9.0m**	**15% (4)**
HR2	30.0m	0.4ha	7.5m	7.5m	4.5m	7.5m	**9.0m**	N/A
HR2(MN2)	**30.0m**	**0.4ha**	**7.5m**	**7.5m**	**4.5m**	**7.5m**	**9.0m**	**15% (4)**
HCC(MN1)	**30.0m**	**0.2ha**	**4.5m (3)**	**7.5m**	**2.25m(1)(2)**	**4.5m(5)**	**9.0m**	**35% for 1 and 1.5 storeys and 30% for 2 and 2.5 storeys(4)(6)**

SPECIAL PROVISIONS

1. The minimum i*nterior side yard* is 2.25m for the first storey, plus an additional 1.2m for each full storey above the first storey. A balcony or deck shall not be permitted on the second floor of the interior side yard elevations of any two storey dwelling.

2. For existing lots with lot frontages of less than 18 metres, the existing minimum *interior side yard* for *single detached dwellings* existing prior to the passing of the by-law shall be permitted.

3. For dwellings with attached *private garages*, the wall of the *private garage* facing the *lot line* the *driveway* crosses to access the *private garage* must be recessed by at least 1 m from the main wall of the house facing that same *lot line*.

4. Detached r*ear yard* garages are exempt from the maximum *lot coverage* provisions of this by-law.

5. The wall of the *private garage* facing the *lot line* the *driveway* crosses to access the *private garage* is to be located no closer than 5.5 metres from that *lot line.*

6. Applicable only to *single-detached dwellings*.

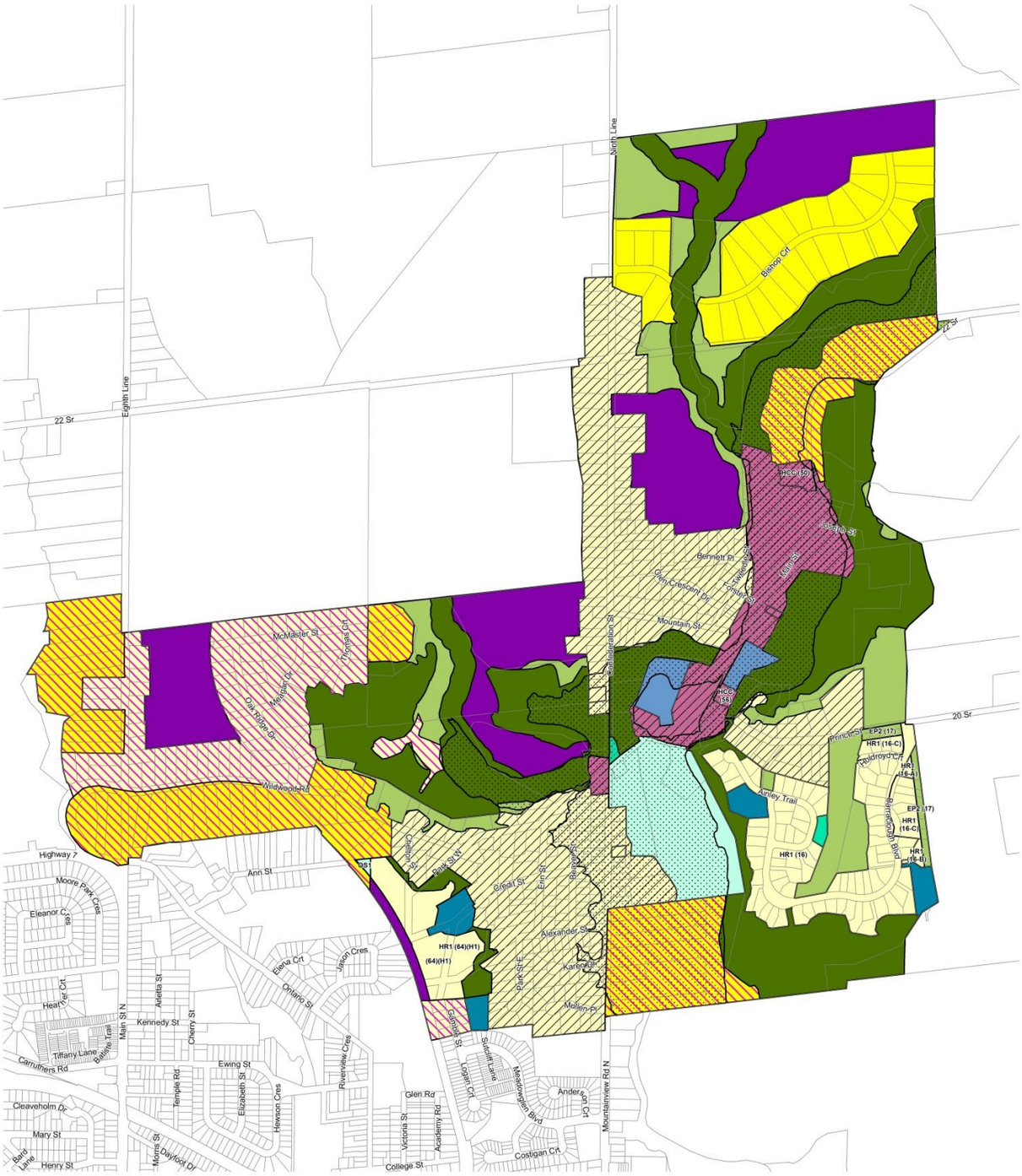
3.**THAT** Schedule A19 of Zoning By-law 2010-0050 as amended, is further amended as shown on Schedule ‘1’ to of this by-law, to add MN1 and MN2 Zone overlays.

BY-LAW read and passed by the Council for the Town of Halton Hills this 15th day of April, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES

Schedule '1' to By-law 2019-0018



BY-LAW NO. 2019-0019

A By-law to Amend Zoning By-law 2010-0050, as amended, for the lands described as Part of Lot 277, Registered Compiled Plan 1098 and Part of Lots 1 to 4, Block 15, Registered Plan 31 and Part of Lot 7, Block 15, Registered Plan 63, Town of Halton Hills, Regional Municipality of Halton
12 Church Street East (Acton)

WHEREAS Council is empowered to enact this By-law by virtue of the provisions of Section 34 of the Planning Act, R.S.O.1990, as amended;

AND WHEREAS Council has recommended that Zoning By-law 2010-0050 be amended as hereinafter set out;

AND WHEREAS said recommendation will conform to the Official Plan for the Town of Halton Hills;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. That Schedule "A7" of Zoning By-law 2010-0050, as amended, is hereby further amended by rezoning the lands described as Part of Lot 277, Registered Compiled Plan 1098 and Part of Lots 1 to 4, Block 15, Registered Plan 31 and Part of Lot 7, Block 15, Registered Plan 63, Town of Halton Hills, Regional Municipality of Halton, municipally known as 12 Church Street East (Acton) from Downtown Commercial Two, Exception 4 (DC2(4)) Zone to Medium Density Residential Two, Exception 69 (MDR2(69)) Zone as shown on Schedule "1" attached to and forming part of this By-law;

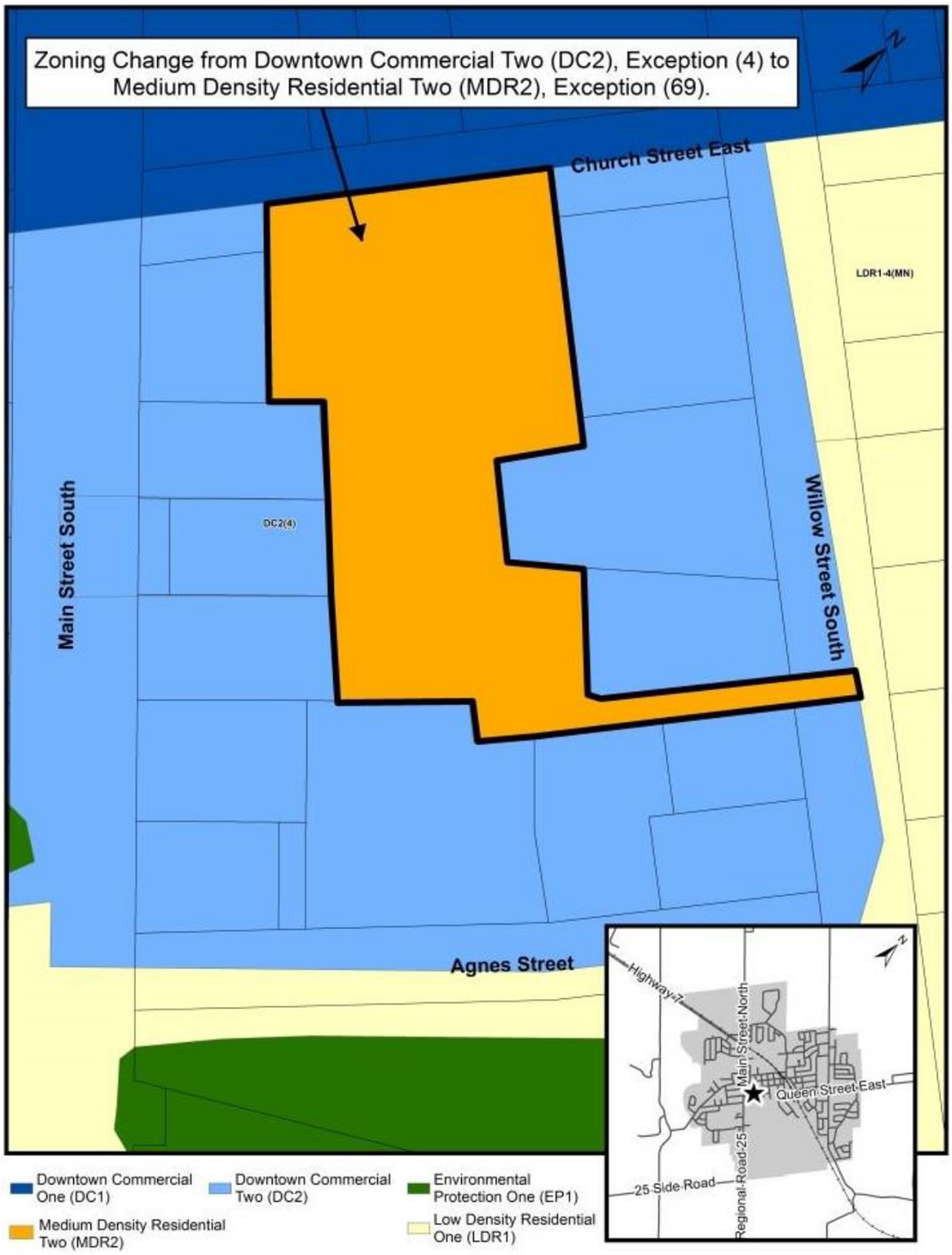
2. That Table 13.1: Exceptions of Zoning By-law 2010-0050 is hereby amended by adding the Exception Provisions contained in Schedule "2" attached to and forming part of this By-law.

BY-LAW read and passed by the Council for the Town of Halton Hills this 15th day of April, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES

SCHEDULE 1 to By-law No. 2019-0019

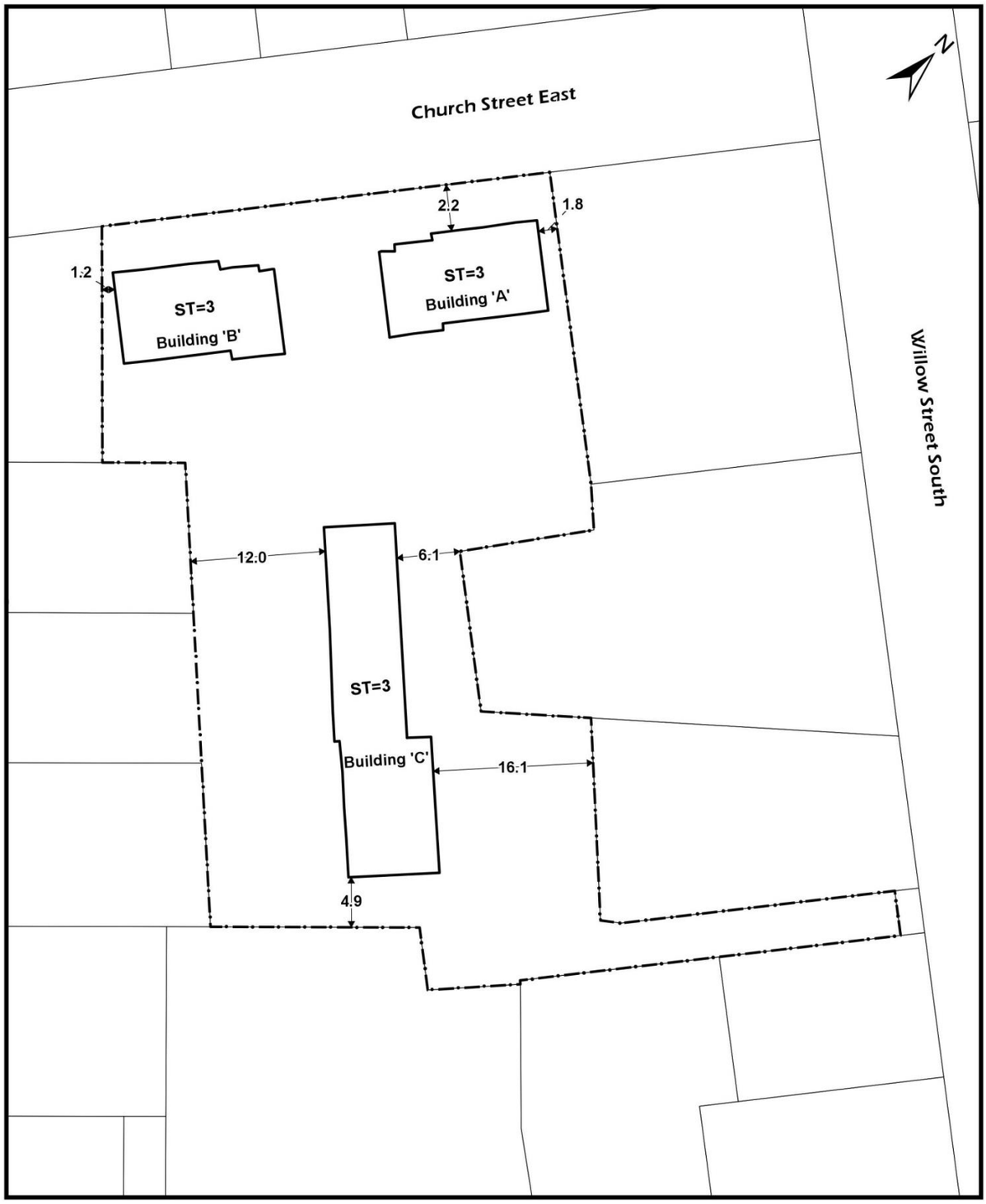


SCHEDULE 2 to By-law No. 2019-0019

13.1 EXCEPTIONS

1	2	3	4	5	6	7
Exception Number	Zone	Municipal Address	Additional Permitted Uses	Only Permitted Uses	Uses Prohibited	Special Provisions
69 By-law 2019-0019	MDR2	12 Church Street East (Acton)		(i) Three (3) storey townhouse dwelling units not exceeding eleven (11) units accessed by a Private Lane, wherein the Private Lane is owned by a Condominium Corporation. (ii) Home Occupations subject to the policies in Section 4.12 and subject to Special Provisions (6) and (7) of Table 6.1 in By-law 2010-0050 (iii) Private Home Daycares		(i) Minimum Required *Front Yard* – as shown on Schedule 3 to this By-law; (ii) Minimum Required *Rear Yard* – as shown on Schedule 3 to this By-law; (iii) Minimum Required *Interior Side Yard* (East) – as shown on Schedule 3 to this By-law; (iv) Minimum Required *Interior Side Yard* (West) – as shown on Schedule 3 to this By-law; (v) *Porches* may encroach into the Minimum *Front Yard*, provided that no part of the *porch* is closer than 1.1 m from the front *lot line*. (vi) *Balconies* located in the *Interior Side Yard* (East) for Building 'C', as shown on Schedule 3 to this By-law, are only permitted to encroach a distance of 1.5 m into the required *interior side yard*.

SCHEDULE 3 to By-law No. 2019-0019



Note:
St Denotes number of stories permitted.
All dimensions are in metres
Building Setbacks are Provided & Flexibility of +/- 0.1m

The height measurements shown on this schedule shall be measured from the following geodetic grade: 247.05

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BY-LAW NO. 2019-0020

A By-law to adopt the proceedings of the Council Meeting held on the 15th day of April, 2019 and to authorize its execution.

WHEREAS Section 5(3) of *The Municipal Act,* 2001, c.25, as amended, provides that Council's powers shall be exercised by by-law;

AND WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.

2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.

3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.

4. Any member of Council who complied with the provisions of Section 5 of the *Municipal Conflict of Interest Act*, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

BY-LAW read and passed by the Council for the Town of Halton Hills this 15th day of April, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES