REPORT OF THE

COMMUNITY AND CORPORATE AFFAIRS COMMITTEE

Minutes No. CCA-03-2019

Minutes of the Community and Corporate Affairs Committee meeting held on Tuesday February 26, 2019, at 2:00 p.m., in the Council Chambers, Town Hall.

Members Present:	Mayor R. Bonnette (ex-Officio), Councillor J. Fogal, Chair, Councillor C. Somerville, Councillor J. Hurst, Councillor A. Lawlor
Regrets:	Councillor T. Brown, Councillor W. Farrow-Reed
Staff Present:	S. Jones, Clerk & Director of Legislative Services, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, Harry Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, D. Davey, Manager of Children's and Youth Services, V. Petryniak, Deputy Clerk
Others Present:	Councillor M. Albano

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1. CALL TO ORDER

Councillor J. Fogal called the meeting to order at 2:02 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary/conflict of interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

There were no delegations/presentations

4. REPORTS & MEMORANDUMS FROM OFFICIALS – FIVE (5) ITEMS FOR RECOMMENDATION

a. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0010 dated January 16, 2019 regarding the Ministry of Municipal Affairs and Housing 2017 Financial Indicator Review. (Recommendation No. CCA-2019-0011)

THAT Report No. CORPSERV-2019-0010 dated January 16, 2019 regarding the Ministry of Municipal Affairs and Housing 2017 Financial Indicator Review be received as information.

CARRIED

b. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0019 dated February 4, 2019 regarding 2019 Halton Court Services Business Plan and Budget. (Recommendation No. CCA-2019-0012)

THAT Report CORPSERV-2019-0019 dated February 4, 2019 regarding 2019 Halton Court Services Business Plan and Budget be received;

AND FURTHER THAT the 2019 Halton Court Services Business Plan and Budget as attached as Schedule A to this report be approved.

CARRIED

c. CORPORATE SERVICES REPORT NO. CORPSERV-2019-0022 dated January 29, 2019 regarding Financial Management Policies. (Recommendation No. CCA-2019-0013)

THAT Report No. CORPSERV-2019-0022 dated January 29, 2019 regarding Financial Management Policies be received;

AND THAT the following Financial Management Policies be approved:

Appendix A – Inter-Fund Loans – Development Charges Reserve Funds
Appendix B – Development Charges Background Study Continuous Review & Monitoring Policy.

CARRIED

d. RECREATION AND PARKS REPORT NO. RP-2019-0007 dated February 4, 2019 regarding Tender Award of T-004-19 for Trafalgar Sports Park Expansion – Construction of 3 Ball Diamonds. (Recommendation No. CCA-2019-0014)

THAT Report RP-2019-0007, dated February 4, 2019, regarding the Tender Award of T-004-19 for Trafalgar Sports Park Expansion – Construction of 3 Ball Diamonds be received;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order in the amount of $2,589,656.53 plus applicable taxes to Gateman-Milloy Inc. of 270 Shoemaker Street, Kitchener Ontario N2E 3E1;

AND FURTHER THAT $61,115 from Capital Projects 8500-19-0105 and $89,652 from Capital Project 8500-19-1801 be returned to the New Capital Reserve;

AND FURTHER THAT $150,767 be drawn from the Tax Rate Stabilization Reserve to fund the interim shortfall for Capital Project 8500-19-1801 – TSP Phase 6 Field of Dreams;

AND FURTHER THAT any proceeds from the sale of lands considered in Confidential Report RP-2018-0026 be directed to the Tax Rate Stabilization Reserve to recover this interim funding.

CARRIED

e. RECREATION AND PARKS REPORT NO. RP-2019-0008 dated January 23, 2019 regarding the Ice Resurfacer Purchase – Single Source. (Recommendation No. CCA-2019-0015)

THAT Report No. RP-2019-0008 dated January 23, 2019 regarding the Ice Resurfacer Purchase – Single Source be received;

AND FURTHER THAT staff recommend the award of contract for one (1) 2019 Olympia Millennium H ice resurfacer machine from Resurfice Corporation of 25 Oriole Parkway East, Elmira, ON in the total amount of $73,500.00 plus HST;

AND FURTHER THAT the Purchasing Policy requirement for competitive ice resurfacer pricing be waived for this purchase per the rationale outlined in Report R-2019-0008;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order for the supply and delivery of one 2019 Olympia Millennium H ice resurfacing machine from Resurfice Corporation of 25 Oriole Parkway East, Elmira, ON in their total bid amount of $73,500.00 plus HST.

CARRIED

5. CLOSED SESSION

There were no items in closed session.

6. ADJOURNMENT

The meeting adjourned at 2:21 p.m.

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Rick Bonnette, MAYOR

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Suzanne Jones, CLERK