

AGENDA

COUNCIL MEETING

Tuesday, March 5, 2019, Call to Order 4:30 p.m. in Council Chambers, 4:35 p.m. for Closed Session,
Reconvene into Open Meeting at 6:00 p.m.

Halton Hills Town Hall, Council Chambers

1 Halton Hills Drive

WE REQUEST YOUR CO-OPERATION IN MAINTAINING THE FOCUS AT COUNCIL MEETINGS. PLEASE REFRAIN
FROM TALKING DURING DELEGATION PRESENTATIONS, AND PLEASE ENSURE THAT ALL PAGERS AND
CELLULAR TELEPHONES ARE SWITCHED TO A NON-AUDIBLE FUNCTION

Pages

1. OPENING OF THE COUNCIL MEETING

4:30 p.m. Council Chambers

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

1. REPORT NO. PLS-2019-0018

PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0018 dated
February 15, 2019 regarding litigation or potential litigation, including
matters before administrative tribunals, affecting the municipality or
local board. (Proposed Minutes of Settlement)

2. REPORT NO. RP-2019-0010

RECREATION AND PARKS REPORT NO. RP-2019-0010 dated
January 22, 2019 regarding a proposed or pending acquisition or
disposition of land by the municipality or local board. (Surplus Lands)

3. RECESS AT THE CALL OF THE CHAIR

4. RECONVENE INTO OPEN SESSION

5. NATIONAL ANTHEM

6. ANNOUNCEMENTS

1. Trafalgar Sports Park "Field of Dreams"

7. EMERGENCY BUSINESS MATTERS

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

9. **COUNCIL DELEGATIONS/PRESENTATIONS**
10. **RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL**
 1. **Minutes of the Council Meeting held on February 11, 2019.** 6
 2. **Minutes of the Council Workshop held on February 11, 2019.** 21
 3. **Minutes of the Special Council Meeting held on February 27, 2019.** 24
 4. **Confidential Minutes of the Council Meeting held on February 11, 2019.**
(Under Separate Cover)
 5. **Confidential Minutes of the Council Workshop held on February 11, 2019.**
(Under Separate Cover)
 6. **Confidential Minutes of the Special Council meeting held on February 27, 2019.**
(Under Separate Cover)
11. **GENERAL COMMITTEE**

COUNCIL TO CONVENE INTO GENERAL COMMITTEE

Councillor A. Lawlor, Chair

Vet Reports to be considered at General Committee

 1. **Public Meetings / Hearings**
 - a. **6:15 PM - Public Meeting**

Proposed Zoning By-law Amendment and Draft Plan of Subdivision to allow for the development of 122 to 134 Residential Townhouse Units at 11571-11605 Trafalgar Road (Georgetown).

(Refer to Item No. 11.3.a of this Agenda, Report No. PLS-2019-0012)
 - b. **6:45 PM - Public Meeting**

Official Plan Amendment to implement the recommendations of the Glen Williams Mature Neighbourhood Study.

(Refer to Item No. 11.3.b of this Agenda, Report No. PLS-2019-0019)
 2. **Delegations/Presentations regarding items in General Committee**

3. Municipal Officers Reports to be Considered by General Committee

All Reports and Memorandums considered in General Committee are deemed “Emergency Action Items” or “For Information Items” which require final disposition by Council at this meeting.

Reports will be automatically held if there is a presentation, delegation, or public meeting on the matter.

a. REPORT NO. PLS-2019-0012 (AUTOMATIC HOLD) 34

PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0012 dated February 12, 2019 regarding Public Meeting Report - Proposed Zoning By-law Amendment and Draft Plan of Subdivision to allow for the development of 122 to 134 residential townhouse units at 11571-11605 Trafalgar Road (Georgetown).

b. REPORT NO. PLS-2019-0019 (AUTOMATIC HOLD) 57

PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0019 dated February 15, 2019 regarding Public Meeting Report - Official Plan Amendment and Zoning By-law Amendment to implement the recommendations of the Glen Williams Mature Neighbourhood Study.

c. REPORT NO. ADMIN-2019-0008 72

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0008 dated February 25, 2019 regarding Appointments to the 2019-2022 Citizen Advisory Committees and Boards.

d. REPORT NO. RP-2019-0011 75

RECREATION AND PARKS REPORT NO. RP-2019-0011 dated February 15, 2019 regarding Development Agreement Update for Kiwanis Field.

e. REPORT NO. TPW-2019-0011 78

TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2019-0011 dated February 15, 2018 regarding 2018 Building Permit Annual Report.

4. Adjourn back into Council

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

1. Report of the Community and Corporate Affairs Committee Meeting held on February 26, 2019. 88

2.	Report of the Planning Public Works and Transportation Committee Meeting held on February 26, 2019.	92
14.	RECEIPT OF MINUTES OF ADVISORY/SPECIALCOMMITTEES	
1.	Minutes of the Halton Hills Public Library Board Meeting held on January 9, 2019.	98
2.	Minutes of the Downtown Georgetown BIA Meeting held on December 18, 2018.	103
15.	PETITIONS/COMMUNICATIONS/MOTIONS	
1.	Town of Halton Hills Support to the Region's West Nile Virus Response Plan	105
16.	ADVANCE NOTICE OF MOTION	
	Motion(s) to be brought forward to the next meeting of Council.	
17.	MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE	106
	Resolution prepared to receive the General Information Package dated March 5, 2019, for information.	
18.	MOTION TO APPROVE CLOSED SESSION ITEMS	
	(Council to reconvene into Closed Session if required)	
19.	CONSIDERATION OF BYLAWS	
1.	BY-LAW NO. 2019-0007	133
	A By-law to amend By-law No. bl-CL-2018-0076, a By-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property. (Recommendation No. PPT-2019-0007, Report No. TPW-2019-0001)	
2.	BY-LAW NO. 2019-0008	134
	A By-law to regulate the obstruction, encumbering, injuring, or fouling of highways, and to repeal By-law No. 90-68. (Recommendation No. PPT-2019-0007, Report No. TPW-2019-0001)	
3.	BY-LAW NO. 2019-0009	138
	A By-law to authorize the Mayor and Clerk to execute a Development Agreement with the Halton District School Board. (Refer to Item No. 11.3.d of this Agenda, Report No. RP-2019-0011)	

4. BY-LAW NO. 2019-0010

139

A by-law to adopt the proceedings of the Council Meeting held on the 5th day of March, 2019 and to authorize its execution.

20. ADJOURNMENT



MINUTES

COUNCIL MEETING

MONDAY FEBRUARY 11, 2019

The Town of Halton Hills Council met this 11th day of February, 2019, in the Council Chambers, 1 Halton Hills Drive Town Hall, commencing at 4:24 p.m., with Mayor R. Bonnette in the Chair and reconvened in Council Chambers at 6:00 p.m. for Open Session.

MEMBERS PRESENT: Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano, Councillor J. Hurst, Councillor T. Brown, Councillor B. Lewis, Councillor W. Farrow-Reed, Councillor M. Johnson, Councillor B. Inglis, Councillor A. Lawlor

STAFF PRESENT: S. Jones, Clerk & Director of Legislative Services,
(Open Session) J. Linhardt, Commissioner of Planning & Sustainability,
J. Diamanti, Acting CAO,
H. Olivieri, Chief & Commissioner of Fire Services,
M.J. Leighton, Manager of Accounting and Town Treasurer,
G. Cannon, Chief Librarian,
M. Van Ravens, Acting Commissioner of Transportation & Public Works;
K. Okimi, Acting Commissioner of Recreation & Parks

STAFF PRESENT: S. Jones, Clerk & Director of Legislative Services,
(Closed Session) J. Linhardt, Commissioner of Planning & Sustainability,
J. Diamanti, Acting CAO,
H. Olivieri, Chief & Commissioner of Fire Services,
M.J. Leighton, Manager of Accounting and Town Treasurer,
G. Cannon, Chief Librarian,
K. Okimi, Acting Commissioner of Recreation & Parks
D. Szybalski, Manager of Economic Development, Culture and Innovation;
C. McLeod, Cultural Development Coordinator

*** Denotes Change From Council Agenda**

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 4:24 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

Resolution No. 2019-0018

Moved by: Councillor C. Somerville
Seconded by: Councillor W. Farrow-Reed

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.1 REPORT NO. ADMIN-2019-0003

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0003 dated January 23, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

3. RECESS AT THE CALL OF THE CHAIR

Mayor R. Bonnette called for a recess at 5:00 p.m.

4. RECONVENE INTO OPEN SESSION

Resolution No. 2019-0019

Moved by: Councillor J. Fogal
Seconded by: Councillor J. Hurst

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

5. NATIONAL ANTHEM

6. ANNOUNCEMENTS

6.1 Town's Bike It Committee Summit

Councillor J. Fogal announced that the Town's Bike It Committee will be hosting a Summit in the Alcott Hall at MoldMasters Sportsplex on Wednesday, March 6, 2019 at 6:30 p.m.

6.2 Georgetown Hockey Heritage Dinner

Mayor R. Bonnette announced that the Georgetown Hockey Heritage Dinner will be taking place on March 4, 2019 at the Acton Legion.

6.3 Greenbelt Foundation Grant

Mayor R. Bonnette announced that the Town of Halton Hills had received a Grant from the Greenbelt Foundation to map and inventory the Town's natural assets.

(Ed McDonnell from the Greenbelt Foundation presented the Town of Halton Hills with a Cheque in the amount of \$20,000)

7. EMERGENCY BUSINESS MATTERS

NIL

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

NIL

9. COUNCIL DELEGATIONS/PRESENTATIONS

NIL

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

Resolution No. 2019-0020

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor J. Hurst

THAT the following minutes are hereby approved:

10.1 Minutes of the Council Workshop held on January 16, 2019.

10.2 Minutes of the Council Workshop held on January 21, 2019

10.3 Minutes of the Council Meeting held on January 21, 2019.

10.4 Public Meeting Minutes (2019-0001) dated January 21, 2019.

10.5 Confidential Minutes of the Council Workshop held on January 16, 2019.

10.6 Confidential Minutes of the Council Workshop held on January 21, 2019.

CARRIED

11. GENERAL COMMITTEE

Resolution No. 2019-0021

Moved by: Councillor A. Lawlor

Seconded by: Councillor J. Fogal

THAT Council do now convene into General Committee.

CARRIED

11.1 Public Meetings / Hearings

NIL

11.2 Delegations/Presentations regarding items in General Committee

11.2.a Brad Park of United Way North Halton and Hamilton - Opening Remarks by Sherry Farago

B. Park of the United Way North Halton and Hamilton made a presentation to General Committee regarding the United Way initiatives and the continued success of the partnership between the Town of Halton Hills and the United Way.

11.2.b Debra Holloway, Resident of Halton Hills

D. Holloway made a presentation to General Committee regarding her concerns regarding parking and her suggestions regarding potential solutions.

11.2.c Frank Sirianni and Jeff Murphy, Residents of Halton Hills

F. Sirianni made a presentation to General Committee regarding Boulevard Parking.

J. Murphy was unable to attend.

11.3 Municipal Officers Reports to be Considered by General Committee

11.3.a MEMORANDUM NO. ADMIN-2019-0003

OFFICE OF THE CAO Memorandum No. ADMIN-2019-0003 dated January 22, 2019 regarding United Way Committee - Soliciting for items of Donation.

Recommendation No. GC-2019-0005

THAT Memorandum No. ADMIN-2019-0003 dated January 22, 2019 regarding United Way Committee - Soliciting for items of Donation be received for information.

CARRIED

11.3.b

REPORT NO. ADMIN-2019-0007

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0007, dated February 6, 2019 regarding Boulevard Parking Matters.

Recommendation No. GC-2019-0006

THAT Report ADMIN-2019-0007, dated February 6, 2019 regarding Boulevard Parking Matters, be received;

AND FURTHER THAT the Motion passed by Council on January 14, 2019 to allow Boulevard parking within the Town of Halton Hills continue to remain in effect with the following amendment;

THAT Fire Hydrants and Above Ground Utilities shall be readily available
and unobstructed for use at all times.

AND FURTHER THAT staff update the Uniform Traffic Control By-law 84-01 to include boulevard parking and other proposed parking related provisions as part of the other regular amendments;

AND FURTHER THAT staff conduct a detailed review of the existing uniform Traffic Control By-84-1 as amended and provide a new and consolidated Uniform Traffic Control By-law for Council's endorsement which was approved as part of the 2019 Capital Budget;

* AND FURTHER THAT the presentation from Ms. Holloway be received;

* AND FURTHER THAT the Ms. Holloway's presentation be referred to Staff for review for possible further solutions to parking issues.

CARRIED

11.3.c

REPORT NO. ADMIN-2019-0001

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0001 dated January 7, 2019 regarding Pregnancy and Parental Leave for Members of Council Policy.

Recommendation No. GC-2019-0007

THAT Report No. ADMIN-2019-0001 dated January 7, 2019 regarding Pregnancy and Parental Leave for Members of Council Policy be received;

AND FURTHER THAT Council adopt the Pregnancy and Parental Leave for Members of Council Policy attached as Appendix A to this report.

CARRIED

11.3.d

REPORT NO. ADMIN-2019-0004

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0004, dated January 25, 2019 regarding the Codes of Conduct - Members of Council & Local Boards.

Recommendation No. GC-2019-0008

THAT Report No. ADMIN-2019-0004, dated January 25, 2019 regarding the Codes of Conduct - Members of Council & Local Boards, be received;

AND FURTHER THAT Council adopt the Town of Halton Hills Code of Conduct for Members of Council; and the Code of Conduct for Local Boards;

AND FURTHER THAT staff prepare information, to be posted on the Town's website, which provides information on the Code of Conduct for Members of Council, the role of the Town's Integrity Commissioner, and the Code of Conduct complaint process.

AND FURTHER THAT upon adoption of the Code of Conduct for Local Boards, direct the Town Clerk to advise the Boards and Committees of their duties to adopt their respective Code of Conduct.

CARRIED

11.3.e

REPORT NO. ADMIN-2019-0006

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0006, dated January 30, 2019 regarding the Members of Council / Staff Relations Policy.

Recommendation No. GC-2019-0009

THAT Report No. ADMIN-2019-0006, dated January 30, 2019 regarding the Members of Council / Staff Relations Policy be received;

AND FURTHER THAT Council adopt the Members of Council / Staff Relations Policy;

AND FURTHER THAT upon adoption of the Members of Council / Staff Relations Policy, direct the Town Clerk to post the Policy on the Town's Intranet (HUB) site in order for staff awareness of the Policy.

CARRIED

11.3.f

MEMORANDUM NO. ADMIN-2019-0004

OFFICE OF THE CAO MEMORANDUM NO. ADMIN-2019-0004 dated January 23, 2019 regarding Conflict of Interest – New Legislative Requirements.

Recommendation No. GC-2019-0010

THAT MEMORANDUM NO. ADMIN-2019-0004 dated January 23, 2019 regarding Conflict of Interest – New Legislative Requirements be received for information.

CARRIED

11.3.g

MEMORANDUM NO. ADMIN-2019-0007

OFFICE OF THE CAO MEMORANDUM NO. ADMIN-2019-0007 dated February 5, 2019 regarding Update on Court Decision - Illegal Truck Terminal.

Recommendation No. GC-2019-0011

THAT Memorandum No. ADMIN-2019-0007 dated February 5, 2019 regarding Update on Court Decision - Illegal Truck Terminal be received for information.

CARRIED

11.3.h

REPORT NO. PLS-2019-0006

PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0006, dated January 14, 2019, with respect to a "Recommendation Report for Removal of the Holding (H22) Provision from 193-197 Mountainview Road North and 111 John Street (Georgetown)".

Recommendation No. GC-2019-0012

THAT Report No. PLS-2019-0006, dated January 14, 2019, with respect to a "Recommendation Report for Removal of the Holding (H22) Provision from 193-197 Mountainview Road North and 111 John Street (Georgetown)", be received;

AND FURTHER THAT the request to remove the Holding (H22) Provision from Zoning By-law 2010-0050, as amended, for the lands described as Part of Lot 19, Concession 10 and Part of Lot 10, Registered Plan 182, Town of Halton Hills, Regional Municipality of Halton, municipally known as 193-197 Mountainview Road North and 111 John Street (Georgetown), be approved;

AND FURTHER THAT the necessary By-law be enacted to authorize the removal of the Holding (H22) Provision as generally shown in SCHEDULE 3 of this report.

CARRIED

11.3.i

REPORT NO. PLS-2019-0013

PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0013 dated January 28, 2019 regarding Bill 139 Matters – the Toronto Rail Deck Park Stated Case before Divisional Court by the Local Planning Appeal Tribunal.

Recommendation No. GC-2019-0013

THAT Report No. PLS-2019-0013 dated January 28, 2019 regarding Bill 139 Matters – the Toronto Rail Deck Park Stated Case before Divisional Court by the Local Planning Appeal Tribunal be received;

AND FURTHER THAT Council authorize the Town to seek intervener status jointly with Halton Region and the other participating Local Municipalities in the Stated Case to the Divisional Court as well as the City of Toronto's motion for leave to appeal to the Divisional Court;

AND FURTHER THAT a copy of this report be forwarded to Halton Region, the City of Burlington and the Town of Milton and the Town of Oakville.

CARRIED

11.4 Adjourn back into Council

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution No. 2019-0022

Moved by: Councillor A. Lawlor
Seconded by: Councillor M. Albano

THAT the recommendations regarding the Reports & Memorandums from the Monday February 11, 2019 General Committee Meeting are hereby adopted:

GC-2019-0005

GC-2019-0006 (As Amended)

GC-2019-0007

GC-2019-0008

GC-2019-0009

GC-2019-0010

GC-2019-0011

GC-2019-0012

GC-2019-0013

CARRIED

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

Resolution No. 2019-0023

Moved by: Councillor M. Johnson

Seconded by: Councillor J. Hurst

THAT the following items are hereby approved:

13.1 Report of the Community and Corporate Affairs Committee meeting held on February 4, 2019.

13.2 Report of the Planning, Public Works and Transportation Committee meeting held on February 5, 2019

13.3 Confidential Minutes of the Community and Corporate Affairs Committee meeting held on February 4, 2019.

13.4 Confidential Minutes of the Planning, Public Works and Transportation Committee meeting held on February 5, 2019.

CARRIED

14. RECEIPT OF MINUTES OF ADVISORY/SPECIAL COMMITTEES

NIL

15. PETITIONS/COMMUNICATIONS/MOTIONS

15.1 CASHh Annual Residential "Give Where you Live" Sign Campaign

Resolution No. 2019-0024

Moved by: Councillor A. Lawlor

Seconded by: Councillor J. Hurst

THAT Council for the Town of Halton Hills waive the sign permit fee and give an exemption to the Sign By-law (By-law No. 2003-0065) to CASHh (Cancer Assistance Services of Halton Hills) in order to have lawn signs erected for the last week of March 2019 until the first week of May 2019 for their annual Residential "Give Where you Live" campaign.

CARRIED

15.2 Climate Action Strategy for Ontario

Resolution No. 2019-0025

Moved by: Councillor J. Fogal

Seconded by: Mayor R. Bonnette

WHEREAS Report PLS-2019-0001 Climate Change Adaptation Plan and the associated report by Klima Consulting & Innovation Inc. "Key Climate Indicators for Halton Hills" conclude that a "Business As Usual" scenario will have a significant impact on heat stress-related illness, mortality and productivity especially for vulnerable populations;

AND WHEREAS under a "Business As Usual" scenario building cooling load requirements and costs are estimated to increase three to four-fold;

AND WHEREAS night time cooling is projected to decrease significantly resulting in reduced capacity for urban centres and individual buildings to shed heat at night;

AND WHEREAS these and other associated climate change threats will seriously impact on the quality of life of all Ontarians but most especially today's young people;

AND WHEREAS Halton Hills is investing in a Climate Change Adaptation Plan to protect capital assets from the expected negative impacts of Climate Change and is updating green building and development engineering standards to reduce greenhouse gas emissions and meet climate change targets;

AND WHEREAS the Town of Halton Hills is investing in a Corporate Energy Plan to reduce its greenhouse gas emissions.

THEREFORE BE IT RESOLVED that the Mayor write to the Premier of Ontario urging the Province to adopt a robust impactful Climate Action Strategy designed to ensure that Ontario makes a positive contribution towards Canada meeting its Climate Change commitments;

AND FURTHER THAT a copy of the Consultant's Report and the Staff Report accompany the letter to the Premier;

AND FURTHER THAT the Province be urged to reinstate cost sharing with municipalities, businesses and residential home owners to retrofit buildings to achieve energy savings and reduced GHG emissions;

AND FURTHER THAT this resolution be forwarded to Prime Minister Trudeau and Minister of the Environment and Climate Change Catherine McKenna with a letter requesting that Canada fast track measures to address Climate Change and consider making the goal of reducing Canada's GHG emissions more ambitious;

AND FURTHER THAT this resolution be circulated to MPP Ted Arnott, MP Michael Chong, all other Halton Municipalities, AMO, FCM, provincial party leaders and federal party leaders.

CARRIED

16. ADVANCE NOTICE OF MOTION

NIL

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2019-0026

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor J. Hurst

THAT the General Information Package dated February 11, 2019 be received.

CARRIED

18. MOTION TO APPROVE CLOSED SESSION ITEMS

2.1

REPORT NO. ADMIN-2019-0013

OFFICE OF THE CAO REPORT NO. ADMIN-2019-0003 dated January 23, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees.

Resolution No. 2019-0027

Moved by: Councillor M. Albano

Seconded by: Councillor B. Inglis

THAT Report No. ADMIN-2019-0003 dated January 23, 2019 regarding personal matters about an identifiable individual, including municipal or local board employees be received.

CARRIED

19. CONSIDERATION OF BYLAWS

Resolution No. 2019-0028

Moved by: Councillor J. Fogal

Seconded by: Councillor W. Farrow-Reed

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2019-0003

A By-law to assume the public services, being part of Brownridge Road and the adjacent Stormwater Management Facility, together with their appurtenances, for maintenance purposes.

BY-LAW NO. 2019-0004

A By-law to remove the Holding (H22) Provision from Zoning By-law 2010-0050, as amended, for 193-197 Mountainview North and 111 John Street (Georgetown).

BY-LAW NO. 2019-0005

A By-law to adopt the proceedings of the Council Meeting held on the 11th day of February, 2019 and to authorize its execution.

CARRIED

20. ADJOURNMENT

Resolution No. 2019-0029

Moved by: Councillor C. Somerville

Seconded by: Councillor M. Johnson

THAT this Council meeting do now adjourn at 7:56 p.m.

CARRIED

Rick Bonnette, MAYOR

Suzanne Jones, CLERK



MINUTES
COUNCIL WORKSHOP
Transit Services Strategy

Minutes of the Council Workshop regarding Transit Services Strategy held on February 11, 2019, at 2:30 p.m., in the Council Chambers, Halton Hills Town Hall.

MEMBERS PRESENT: Mayor R. Bonnette
 Councillor C. Somerville
 Councillor J. Fogal
 Councillor M. Albano
 Councillor J. Hurst
 Councillor T. Brown
 Councillor B. Lewis
 Councillor W. Farrow-Reed
 Councillor M. Johnson
 Councillor B. Inglis
 Councillor A. Lawlor

STAFF PRESENT: S. Jones, Clerk & Director of Legislative Services
 C. Mills, Commissioner of Transportation & Public Works
 J. Linhardt, Commissioner of Planning & Sustainability
 J. Diamanti, Commissioner of Corporate Services
 H. Olivieri, Chief & Commissioner of Fire Services
 M.J. Leighton, Manager of Accounting and Town Treasurer
 G. Cannon, Chief Librarian
 K. Okimi, Acting Commissioner of Recreation and Parks
 V. Petryniak, Deputy Clerk

1. OPENING OF THE COUNCIL WORKSHOP

Workshop convened in accordance with Section 6 of the Town of Halton Hills Procedure By-law No. 2015-0060, and held in Closed Session for the purpose of educating and training Members of Council regarding the Transit Services Strategy.

2. **DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST**
NIL

3. **CONVENE INTO CLOSED SESSION**

Resolution No. 2019-0015

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor C. Somerville

THAT Council for the Town of Halton Hills convene this workshop into Closed Session in accordance with Section 6 of the Town of Halton Hills Procedure By-law No. 2015-0060 for the purpose of educating and training members of Council regarding the Transit Services Strategy.

CARRIED

Workshop convened into Closed Session at 2:35 p.m.

4. **PRESENTATIONS**

1. **Tim Rosenberger of WSP Consulting Presentation with Opening Remarks by C. Mills, Commissioner of Transportation and Public Works**

Presentation took place in Closed Session.

5. **RECONVENE INTO OPEN SESSION**

Resolution No. 2019-0016

Moved by: Councillor T. Brown

Seconded by: Councillor M. Albano

THAT the Council for the Town of Halton Hills reconvene this Workshop in open session.

CARRIED

Workshop reconvened into Open Session at 4:12 p.m.

6. STAFF DIRECTIONS

NIL

7. ADJOURNMENT

Resolution No. 2019-0017

Moved by: Councillor J. Hurst

Seconded by: Councillor B. Inglis

THAT this Council Workshop do now adjourn at 4:13 p.m.

CARRIED

Rick Bonnette, MAYOR

Suzanne Jones, CLERK



MINUTES

SPECIAL COUNCIL MEETING

WEDNESDAY, FEBRUARY 27, 2019

The Town of Halton Hills Council met this 27th day of February, 2019, in the Council Chambers, 1 Halton Hills Drive Town Hall, commencing at 9:35 a.m., with Mayor R. Bonnette in the Chair.

MEMBERS PRESENT: Mayor R. Bonnette
 Councillor C. Somerville
 Councillor J. Fogal
 Councillor M. Albano
 Councillor J. Hurst (arrived at 9:50 a.m.)
 Councillor W. Farrow-Reed
 Councillor M. Johnson
 Councillor B. Inglis
 Councillor A. Lawlor

REGRETS: Councillor T. Brown
 Councillor B. Lewis

STAFF PRESENT: A. B. Marshall, Chief Administrative Officer
 (Open Session) S. Jones, Clerk & Director of Legislative Services
 C. Mills, Commissioner of Transportation & Public Works
 J. Linhardt, Commissioner of Planning & Sustainability
 W. Harris, Commissioner of Recreation & Parks
 J. Diamanti, Commissioner of Corporate Services
 H. Olivieri, Chief & Commissioner of Fire Services

STAFF PRESENT : A. B. Marshall, Chief Administrative Officer
 (Closed Session) S. Jones, Clerk & Director of Legislative Services
 C. Mills, Commissioner of Transportation & Public Works
 J. Linhardt, Commissioner of Planning & Sustainability
 W. Harris, Commissioner of Recreation & Parks
 J. Diamanti, Commissioner of Corporate Services

H. Olivieri, Chief & Commissioner of Fire Services
S. Silver, Senior Advisor Strategic Planning
R. Cockfield, Manager of Strategic Planning
W. O'Donnell, Manager of Finance
D. Szybalski, Manager of Economic Development, Innovation
and Culture
D. Davey, Acting Chief Librarian
S. Burke, Manager of Strategic Research
G. Clark, Manager of Sustainability and Climate Change
S. Mackie, Communication Specialist
J. Markowiak, Manager of Development Review

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order 9:35 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

NIL

3. CLOSED SESSION

Resolution No. 2019-0030

Moved by: Councillor C. Somerville

Seconded by: Councillor W. Farrow-Reed

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

a. Staff Presentation

Presentation regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.
(ROP-Growth Plan)

CARRIED

Convened into Closed Session at 9:37 a.m.

Council Recessed at 1:00 p.m.

4. RECONVENE INTO OPEN SESSION

Resolution No. 2019-0031

Moved by: Councillor B. Inglis

Seconded by: Councillor J. Hurst

THAT the Council of the Town of Halton Hills reconvene into open session.

CARRIED

Reconvened into Open Session at 2:51p.m.

a. Motion to Approve REPORT NO. PLS-2019-0016

PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0016 dated February 8, 2019 regarding Growth Plan for the Greater Golden Horseshoe - Proposed Amendment No.1.

Resolution No. 2019-0032

Moved by: Councillor J. Hurst

Seconded by: Councillor J. Fogal

THAT Report No. PLS-2019-0016 dated February 8, 2019 regarding Growth Plan for the Greater Golden Horseshoe - Proposed Amendment No. 1 considered at Planning, Public Works and Transportation Committee held on February 26, 2019 be approved. (Recommendation No. PPT-2019-0014)

CARRIED

Councillor M. Johnson assumed the role of Chair for this motion.

b. Motion to Approve Resolution regarding Growth Plan Amendment

Resolution No. 2019-0033

Moved by: Mayor R. Bonnette

Seconded by: Councillor J. Fogal

WHEREAS the Town of Halton Hills is very much open for business and looks forward to continuing to collaborate with the provincial government to improve economic prosperity for the Town and the province as a whole;

And WHEREAS the Town recognizes that tourism is a key driver of economic development in Ontario, generating over \$34 billion in economic activity and supporting nearly 400,000 Ontario jobs;

AND WHEREAS the Halton Hills Premier Gateway constitutes the Town's key employment and investment area with excellent access to Highways 401 and 407ETR, and regional and international markets, that benefits not only the Town but the broader provincial economy;

AND Whereas the Premier Gateway is the Town's main area for economic development, investment and job creation at present and over the long-term, and crucial to the Town's economic prosperity;

AND WHEREAS there are significant investment and employment opportunities being actively pursued for lands in the Halton Hills Premier Gateway;

AND WHEREAS the eastern section of the Premier Gateway has been frozen by Corridor Protection for the Halton Peel Boundary Area/NWGTA/GTA West corridor transportation studies which have rendered the area unavailable for development for close to a decade, resulting in a loss of critical investment and job creation opportunities;

AND WHEREAS through a detailed three year study, the Town and Halton Region identified replacement employment lands through ROPA 47 to compensate for the lands that are frozen by Corridor Protection;

AND WHEREAS the Province decided to not support the efforts of the Town and Halton Region to replace employment lands and appealed ROPA 47 to LPAT;

AND WHEREAS there is a pending immediate, substantial and provincially-significant private-sector tourism and job creation investment proposal for the Hodero lands, located at the northeast corner of Steeles Avenue and Eighth Line, in the Halton Hills Premier Gateway which requires expedited re-phasing of these lands to make them available for development pre-2021, rather than post-2021 in the Halton Regional Official Plan;

AND WHEREAS Town Council and Regional staff support the re-phasing of the Hodero lands, but a Regional official plan amendment is needed and under current Provincial planning requirements that would unnecessarily extend the timeframe and create uncertainty which may compromise the ability of the provincially-significant investment to proceed in a timely fashion;

AND WHEREAS on January 15, 2019, the Ministry of Municipal Affairs and Housing released proposed Amendment No. 1 to the 2017 Growth Plan for the Greater Golden Horseshoe with a commenting deadline of February 28, 2019 and indicated that the “Minister is also seeking feedback as to whether there are any specific planning matters (or types of matters) in process that should be addressed through the transition regulation. This could include, for example official plan or official plan amendments that have been adopted and are currently under appeal”;

THEREFORE BE IT RESOLVED THAT the Minister of Municipal Affairs and Housing be requested to take the necessary steps through the transition regulation and/or other means necessary to expedite the final approval of ROPA 47, and facilitate the expeditious re-phasing of the Hodero lands to allow the provincially-significant investment to proceed as quickly as possible;

AND FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, the Honourable Steve Clark; Minister of Municipal Affairs and Housing; the Honourable Todd, Minister of Economic Development, Job Creation and Trade; the Honourable Michael Tibollo, Minister of Tourism, Culture and Sport; Rod Phillips, Minister of Environment, Conservation and Parks; Ted Arnott, MPP Wellington-Halton; and appropriate Ministry of Municipal Affairs and Housing staff, Halton Region, the City of Burlington, the Town of Milton and the Town of Oakville and the opposition leaders.

CARRIED

**c. Motion to Receive Correspondence from Minister Steve Clark,
Ministry of Municipal Affairs and Housing**

Resolution No. 2019-0034

Moved by: Councillor A. Lawlor

Seconded by: Councillor M. Johnson

THAT the Correspondence from Minister Steve Clark, Ministry of Municipal Affairs Housing regarding Growth Plan for the Golden Horseshoe be received for information.

CARRIED

5. RECESS

Recess was taken at 1:00 p.m.

6. RECONVENE INTO CLOSED SESSION

Resolution No. 2019-0035

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor M. Albano

THAT the Council for the Town of Halton Hills reconvene into closed session in order to address the following matters:

6.a Presentation by A.B. Marshall, Chief Administrative Officer and R. Cockfield, Manager of Strategic Planning and Continuous Improvement with Opening Remarks by Mayor R. Bonnette.

Presentation regarding litigation or potential litigation affecting the Municipality. (Regional Government Review)

6.b MEMORANDUM NO. MEM-ADMIN-2019-0007

OFFICE OF THE CAO MEMORANDUM NO. MEM-ADMIN-2019-0007 dated February 20, 2019 regarding litigation or potential litigation affecting the municipality. (Regional Review)

CARRIED

Council reconvened into Closed Session at 3:00 p.m.

7. RECONVENE INTO OPEN SESSION

Resolution No. 2019-0036

Moved by: Councillor J. Hurst

Seconded by: Councillor W. Farrow-Reed

THAT the Council of the Town of Halton Hills reconvene into open session.

CARRIED

Council reconvened in Open Session at 4:30 p.m.

8. MOTION TO ADOPT CLOSED SESSION ITEMS

a. Motion to Receive MEMORANDUM NO. MEM-ADMIN-2019-0007 and Appendices

Resolution No. 2019-0037

Moved by: Councillor M. Johnson

Seconded by: Councillor C. Somerville

THAT Confidential Memorandum No. MEM-ADMIN-2019-0007 dated February 20, 2019 regarding litigation or potential litigation affecting the municipality (Regional Review) and the appendices attached be received for information.

CARRIED

Councillor M. Johnson assumed the role of Chair for this motion.

b. Motion to Adopt Resolution regarding Regional Government Review

Resolution No. 2019-0038

Moved by: Mayor R. Bonnette

Seconded by: Councillor C. Somerville

WHEREAS, the Government of Ontario has announced a review of Ontario's eight regional municipalities, the County of Simcoe, and their lower-tier municipalities by appointed Special Advisors;

AND WHEREAS, the provincially appointed advisory body will develop recommendations for the Minister for the purpose of improving governance, decision-making and service delivery in the regions and Simcoe County and their lower-tier municipalities;

AND WHEREAS, the provincially appointed advisory body has included in the review consideration of moving to single-tier municipalities or amalgamating existing municipalities;

AND WHEREAS 90 per cent of residents rated the quality of life excellent, very good, good in the Town of Halton Hills, and 88 per cent believe the Town of Halton Hills has a vibrant and healthy local economy;

AND WHEREAS the Town of Halton Hills has a history of finding efficiencies and savings while enhancing programs, services and facilities;

AND WHEREAS the Town of Halton Hills has contributed to Halton Region's AAA credit rating for 29 years;

AND WHEREAS Halton is a model of municipal efficiency through service agreements between municipalities and the Region and 98 per cent of Halton residents rate their quality of life very high;

AND WHEREAS Halton Hills is recognized in the top ten of Canada's Best Place to Live;

AND WHEREAS in the sixteen municipal elections since the 1974 creation of our two-tier system of municipal governance, no one has run or been elected to change the structure of municipal government in Halton Hills;

THEREFORE, BE IT RESOLVED, THAT the Council of the Town of Halton Hills endorses the current effectiveness of our two-tier municipal government as it has evolved on mutual agreement with our partner lower municipalities since its foundation in 1974;

AND FURTHER THAT the residents of Halton Hills value their choices, voices and diversity of representation and residents should have their say before any change in municipal representation, or possible merger with other municipalities;

AND FURTHER THAT this resolution be forwarded to all Halton municipalities, the Association of Municipalities of Ontario, the Minister of Municipal Affairs and Housing, Premier Doug Ford, Michael Chong, MP Wellington-Halton Hills and Ted Arnott, MPP Wellington-Halton Hills.

CARRIED

9. CONSIDERATION OF BYLAWS

Resolution No. 2019-0039

Moved by: Councillor J. Hurst

Seconded by: Councillor W. Farrow-Reed

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

By-Law No. 2019-0006

A by-law to adopt the proceedings of the Special Council Meeting held on 27th day of February, 2019 and to authorize its execution.

CARRIED

10. ADJOURNMENT

Resolution No. 2019-0040

Moved by: Councillor M. Johnson

Seconded by: Councillor C. Somerville

THAT this Council meeting do now adjourn at 4:41 p.m.

CARRIED

Rick Bonnette, MAYOR

Suzanne Jones, CLERK

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Tony Boutassis, Senior Planner – Development Review

DATE: February 12, 2019

REPORT NO.: PLS-2019-0012

RE: Public Meeting for proposed Zoning By-law Amendment and Draft Plan of Subdivision to allow for the development of 122 to 134 residential townhouse units at 11571-11605 Trafalgar Road (Georgetown)

RECOMMENDATION:

THAT Report No. PLS-2019-0012, dated February 12, 2019, with respect to the “Public Meeting for proposed Zoning By-law Amendment and Draft Plan of Subdivision to allow for the development of 122 to 134 residential townhouse units at 11571-11605 Trafalgar Road (Georgetown)”, be received;

AND FURTHER THAT all agency and public comments be referred to staff for a further report regarding the disposition of this matter.

BACKGROUND:

1.0 Purpose of the Report:

The purpose of this report is to advise Council and the public about the Zoning By-law Amendment and Draft Plan of Subdivision applications submitted by BV Georgetown GP Inc. – Trolleybus (the Applicant) seeking to obtain the necessary approvals to construct 122 to 134 residential townhouse units on a private condominium road at 11571-11605 Trafalgar Road in Georgetown.

The development applications seek to implement the vision for the subject lands established through the Comprehensive Development Plan (CDP) approved by Council in September 2018.

2.0 Location & Site Characteristics:

The subject lands are made up of 5 properties located on the east side of Trafalgar Road, immediately west of the CN Railway; see **SCHEDULE 1 – LOCATION MAP**. The 5 properties have a combined area of approximately 3.16 hectares (7.80 acres) and contain a frontage of approximately 140 metres along Trafalgar Road.

Specific information for each of the 5 properties is shown in the table below:

Municipal Address	Area (ha)	Existing Buildings/Structures
11571 Trafalgar Rd.	0.79 ha	Single Detached Dwelling
11583 Trafalgar Rd.	0.25 ha	Single Detached Dwelling
11597 Trafalgar Rd.	0.14 ha	Single Detached Dwelling
11603 Trafalgar Rd.	1.61 ha	Industrial Building
11605 Trafalgar Rd.	0.35 ha	Single Detached Dwelling

Surrounding lands uses to the subject lands include:

To the North: Georgetown Christian Reformed Church and Halton Hills Christian School

To the East: CN Railway and further east Maple Avenue and the Civic Centre Area including the Halton Hills Town Hall

To the South: Residential properties that are part of the Trafalgar Road Redevelopment Area Phase 2 lands and the CN Railway

To the West: The Trafalgar Sports Park, JS & Son Funeral Home and the Robert C. Austin Operations Centre across Trafalgar Road

3.0 Site / Development History:

Under the Town's Official Plan the subject lands are included within the area referred to as the Trafalgar Road Redevelopment Area (TRRA). Section D1.6.5 of the Official Plan required the completion of a Comprehensive Development Plan (CDP) for the TRRA, to the satisfaction of Council, prior to considering any development proposals for the lands. At the request of the Applicant the TRRA CDP process was initiated in 2017 by way Report No. P&I-2017-0051.

Over the course of 2017 and 2018 the Applicant's consultants (WSP Group) prepared the CDP. The process included a Public Information Centre (PIC) held on June 6, 2017, and numerous reviews by Town and external agency staff. The CDP was completed in August 2018 and approved by Town Council on September 10, 2018, through Report No. PLS-2018-0066.

The approved CDP is separated into 2 phases as illustrated in **FIGURE 1 – TRRA PHASING** below:



Figure 1 – TRRA Phasing

The CDP was completed using the following guiding principles, which were formulated through the use of the Town's Official Plan as a frame of reference:

- *Achieve higher densities that have appropriate transition of built form to adjacent uses;*
- *Accommodate planned growth;*
- *Promote and integrate a diverse mix of land uses, users, building types, physical connections, trails and public spaces;*
- *Nurture a high quality neighbourhood character and built form through applying urban design guidelines consistently;*
- *Support eventual integration into a multimodal transportation system (transit, cycling, pedestrian, auto);*
- *Integrate natural systems to connect and expand the existing trail network;*
- *Encourage a healthy active community through pedestrian and cycling connectivity;*
- *Prioritize sustainable and efficient development - energy and infrastructure – to sustainably service new development; and,*
- *Manage and enhance environmental features.*

Urban Design Guidelines were also adopted for the TRRA through the CDP process.

On December 20, 2018, the Applicant submitted Zoning By-law Amendment and Draft Plan of Subdivision applications for the Phase 1 lands only. The Phase 2 lands are held under separate ownership and would be developed at a later date. However, the CDP requires any development proposal for the Phase 1 lands to incorporate future access to the Phase 2 lands.

4.0 Development Proposal:

The Town deemed the Zoning By-law Amendment and Draft Plan of Subdivision applications complete on January 9, 2019.

The Applicant has submitted two (2) development concepts with their applications; one proposing 122 townhouse units and one proposing 134 townhouse units. After the review of the 1st Submission is complete and comments are provided to the Applicant it is expected one of the two concepts will be selected and advanced. Both concepts are based on the guiding principles of the approved CDP document and accompanying Urban Design Guidelines. The development concepts are described below:

Development Concept 1:

Development Concept 1 proposes 122, 3-storey residential townhouse units comprised of dual-frontage and traditional townhouses. The dual frontage units are located along the Trafalgar Road frontage, with garage entrances located on the interior road. The Concept also contains a centralized parkette that is proposed to contain play equipment; see **SCHEDULE 2 – DEVELOPMENT CONCEPT 1**.

The concept proposes one main full-movement access from Trafalgar Road that lines up with the driveway access for JS Jones & Son Funeral Home across the street (11582 Trafalgar Road). The interior road is proposed to be a private condominium road and is designed to provide access to the Phase 2 CDP lands to the south of the site.

A total of 244 parking spaces is proposed for the 122 townhouse units as follows:

- 2 spaces per unit; 1 in the garage and 1 on the driveway; and,
- 40 visitor spaces located throughout the development site.

A north-south pedestrian trail is also proposed for the site, adjacent to the CN Rail corridor, linking the site to Princess Anne Drive and the Phase 2 CDP lands. Once the Phase 2 CDP lands are developed it is expected the trail will provide a connection to the Trafalgar Sports Park entrance.



Figure 2 – Development Concept 1

Development Concept 2:

Development Concept 2 proposes an almost identical layout to Development Concept 1 in terms of block configuration, site access, parkette location, internal road design and trail connection. However, Concept 2 proposes 134, 3-storey residential townhouse units comprised of dual-frontage, traditional townhouses and back-to-back townhouses; see **SCHEDULE 3 – DEVELOPMENT CONCEPT 2**.

The dual frontage units are also proposed to front onto Trafalgar Road; the back-to-back townhouses would be located towards the rear of the site; and, the traditional townhouse units are to make up the remainder of the property. Parking is again being provided at a rate of two spaces per unit, with 44 visitor spaces proposed throughout the site (total of 248 parking spaces).



Figure 3 – Development Concept 2

For both concepts the Zoning By-law Amendment seeks to rezone the lands from Development (D) to a site specific Medium Density Residential Two (MDR2) zone to accommodate the townhouses and varying building typologies. The Applicant has submitted a Draft Zoning By-law that proposes a number of site specific provisions to the MDR2 Zone; see **SCHEDULE 4 – DRAFT ZONING BY-LAW AMENDMENT**.

The Draft Plan of Subdivision application is administrative in nature and is being submitted to create the necessary development block (Block 1) for the entire Phase 1 lands; see **SCHEDULE 5 – DRAFT PLAN OF SUBDIVISION**.

The subject lands are proposed to be developed on full municipal services through watermain and sanitary sewer connections to Princess Anne Drive. The Applicant has indicated that this method of connection is the most cost-efficient way to service the development. To accommodate a servicing connection a portion of land will have to be acquired from the abutting Halton Hills Christian School property. The two parties have generally agreed on the purchase and sale of the lands, conditional upon the approval of a Severance application.

The Applicant has provided examples of building elevations that could be incorporated within the proposed development; see **SCHEDULE 6 – BUILDING ELEVATION EXAMPLES**. The specific architectural design of the townhouse units would be approved through the required Site Plan process.

A list of drawings and reports submitted in support of the application is attached as **SCHEDULE 7 – SUBMISSION MATERIALS** to this report.

Should the Zoning By-law Amendment and Draft Plan of Subdivision applications be approved the proposed development will require the submission of additional implementing applications, including Site Plan Approval, Draft Plan of Common Element Condominium and Part Lot Control.

COMMENTS:

1.0 Planning Context and Policy Framework:

In Ontario, when reviewing applications for Draft Plans of Subdivision and those seeking to amend local Zoning By-laws, development proposals are expected to conform with and meet the intent of all applicable Provincial, Regional and Municipal policy documents. This section discusses the relevant policy framework that applies to the subject site and proposal.

1.1 Provincial Policy Statement (PPS):

The 2014 Provincial Policy Statement (PPS) provides broad based policies that promote an appropriate range of housing types that makes efficient use of infrastructure and public services facilities, thus supporting the development of healthy communities. The proposal is required to be consistent with the relevant policies of the PPS in accordance with Section 3 of the Planning Act.

Specifically, Section 1.1.3 of the PPS speaks to density, intensification and redevelopment. This section (1.1.3.1 to 1.1.3.5) promotes intensification and redevelopment where appropriate in settlement areas, and where public health and safety are maintained.

1.2 Growth Plan for the Greater Golden Horseshoe:

The subject lands are part of a larger designated urban area in Georgetown. The Growth Plan contains policies that speak to the provision of a diverse range and mix of housing options to accommodate people at all stages of life and creating an urban form that will optimize infrastructure to support the achievement of complete communities through a more compact built form. As per Section 3 of the Planning Act, the proposal shall conform and not conflict with the Growth Plan.

A major guiding principle of the Growth Plan is to prioritize intensification and higher densities, where appropriate, to make efficient use of land and infrastructure and support transit viability.

1.2 Region of Halton Official Plan (ROP):

The 2009 Regional Official Plan (ROP) designates the subject lands as Urban Area (Georgetown). Section 76 of the OP states that the range of permitted uses and the creation of new lots in the Urban Areas will be in accordance with Local Official Plans and Zoning By-laws. Section 89 of the ROP requires all development within the Urban Area to be on full municipal services.

1.3 Town of Halton Hills Official Plan (HHOP):

Under the Town's Official Plan, the subject lands are included within an area referred to as the Civic Centre District, which is made up of the "Civic Centre Area" and the "Trafalgar Road Redevelopment Area"; see **FIGURE 4 – CIVIC CENTRE DISTRICT** below.

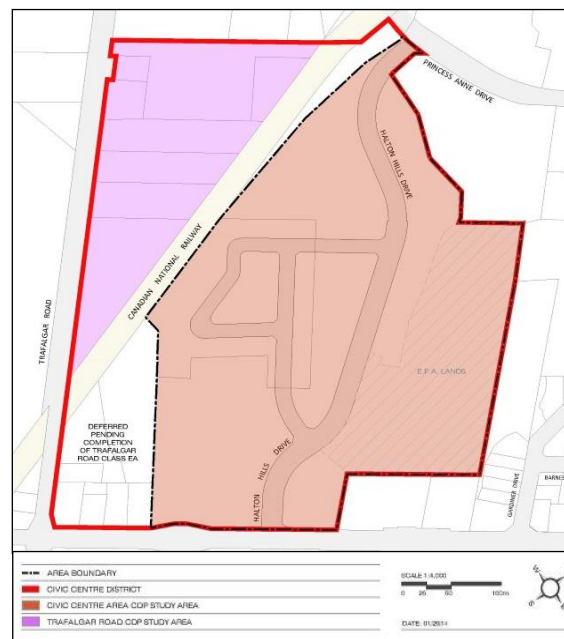


Figure 4 – Civic Centre District

The lands in question form part of the TRRA (area in purple on the map), which are also subject to Residential Special Policy Area 5. This designation permits medium and high density residential uses on the bulk of the TRRA lands. The subject lands also contain a Greenlands designation associated with a watercourse which may impact the development potential of the southern limits (Phase 2) of the TRRA.

Section D1.6.5.2 of the Town's Official Plan identifies that a Zoning By-law Amendment will be required for the TRRA before redevelopment can occur. However, prior to considering any re-zoning application, a Comprehensive Development Plan (CDP) must be completed for the lands, to the satisfaction of Council. As previously mentioned, the CDP was completed and approved by Council on September 10, 2018 (Report PLS-2018-0066).

An intensification target of 520 new residential units has been established for the entire Civic Centre District between 2015 and 2031. It should be noted that a CDP for the Civic Centre Area (area in orange on the map above) was completed and approved by Council in 2016 (Report PI-2016-0036). That CDP contemplates a total of approximately 350 to 375 residential units for the Civic Centre Area, leaving a balance of approximately 145-170 residential units to be accommodated on Phases 1 and 2 of the TRRA lands.

1.4 Town of Halton Hills Zoning By-law 2010-0050:

The entire subject lands are zoned Development (D) Zone. The Development (D) Zone only permits buildings and structures that legally existed on the effective date of the By-law and does not permit the proposed residential townhouse units.

The Applicant is proposing to re-zone the property from Development (D) to a site specific Medium Density Residential Two (MDR2) Zone.

2.0 Issues Summary:

2.1 Department and Agency Circulation Comments:

The applications were circulated for review and comment to Town departments and external agencies on January 10, 2019. At the time of writing this Report the circulation is still under review by the various departments and agencies. However, any comments received between completion of this Report and the Public Meeting will be assessed and included in Town staff's presentation at the Public Meeting.

Thus far, none of the departments and agencies has objected to the proposed applications. If any issues are identified over the course of the review they will be addressed prior to and as part of staff's final Recommendation Report.

2.2 Public Comments:

To date, Planning staff has received only one (1) phone call inquiry asking general questions about the proposed development and expressing interest in potentially purchasing a unit in the future.

The purpose of the Public Meeting is to obtain additional comments and feedback from the community. Any further comments received from the public will be reviewed, addressed and included in the final Recommendation Report.

RELATIONSHIP TO STRATEGIC PLAN:

The final Recommendation Report will address the relationship between the proposed development and the Town's Strategic Plan.

FINANCIAL IMPACT:

There is no financial impact associated with this particular report.

CONSULTATION:

Pre-Consultation:

The proposed Zoning By-law Amendment and Draft Plan of Subdivision applications were considered at the June 14, 2018, Development Review Committee Pre-Consultation meeting (D00ENQ18.020). The Applicant was provided with preliminary comments from various Town Departments, the Region of Halton and the Credit Valley Conservation Authority (CVC).

Public Information Centre (PIC):

It should be noted that as part of the CDP process for the subject lands the Town held a Public Information Centre (PIC) on June 6, 2017, at the Devereaux House. Town and Regional staff, Councillors, and the Applicant attended the event. The event was also attended by 4 residents/property owners.

PUBLIC ENGAGEMENT:

Planning Staff will continue to ensure that Transparency, Notification and Participation, as defined in the Town's Public Engagement Charter, continue to be at the core of the Public Consultation Strategy throughout the review process for the subject proposal.

SUSTAINABILITY IMPLICATIONS:

The final Recommendation Report will address the relationship between the proposed development and any sustainability implications.

COMMUNICATIONS:

Public Notification Key Dates:

- Immediate: Sign posted along the Trafalgar Road property frontage explaining the purpose of the proposed application.
- Jan. 10, 2019: Notice of Received Application mailed out to all property owners assessed within 120 m of the subject property.
- Feb. 5, 2019: Notice of Public Meeting was mailed out to all property owners assessed within 120 m of the subject property and to anyone who requested notification.
- Feb. 7, 2019: Notice of a Public Meeting was published in the Independent & Free Press.
- Feb. 28, 2019: Courtesy Notice to be published in the Independent & Free Press.

CONCLUSION:

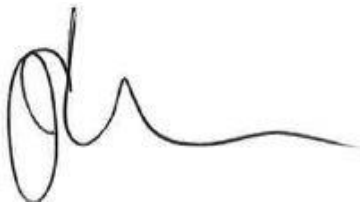
The proposed Zoning By-law Amendment and Draft Plan of Subdivision applications contemplate the development of 122 to 134 residential townhouse units on lands located in Georgetown. Once all relevant information, reports and comments have been reviewed, a final Recommendation Report, which summarizes all agency and public comments and assesses the merits of the proposal, will be prepared.

Should Council concur, the Recommendations of this report can be adopted.

Reviewed and Approved by,

A handwritten signature in black ink, appearing to read "Jeff Markowiak".

Jeff Markowiak, Manager of Development Review

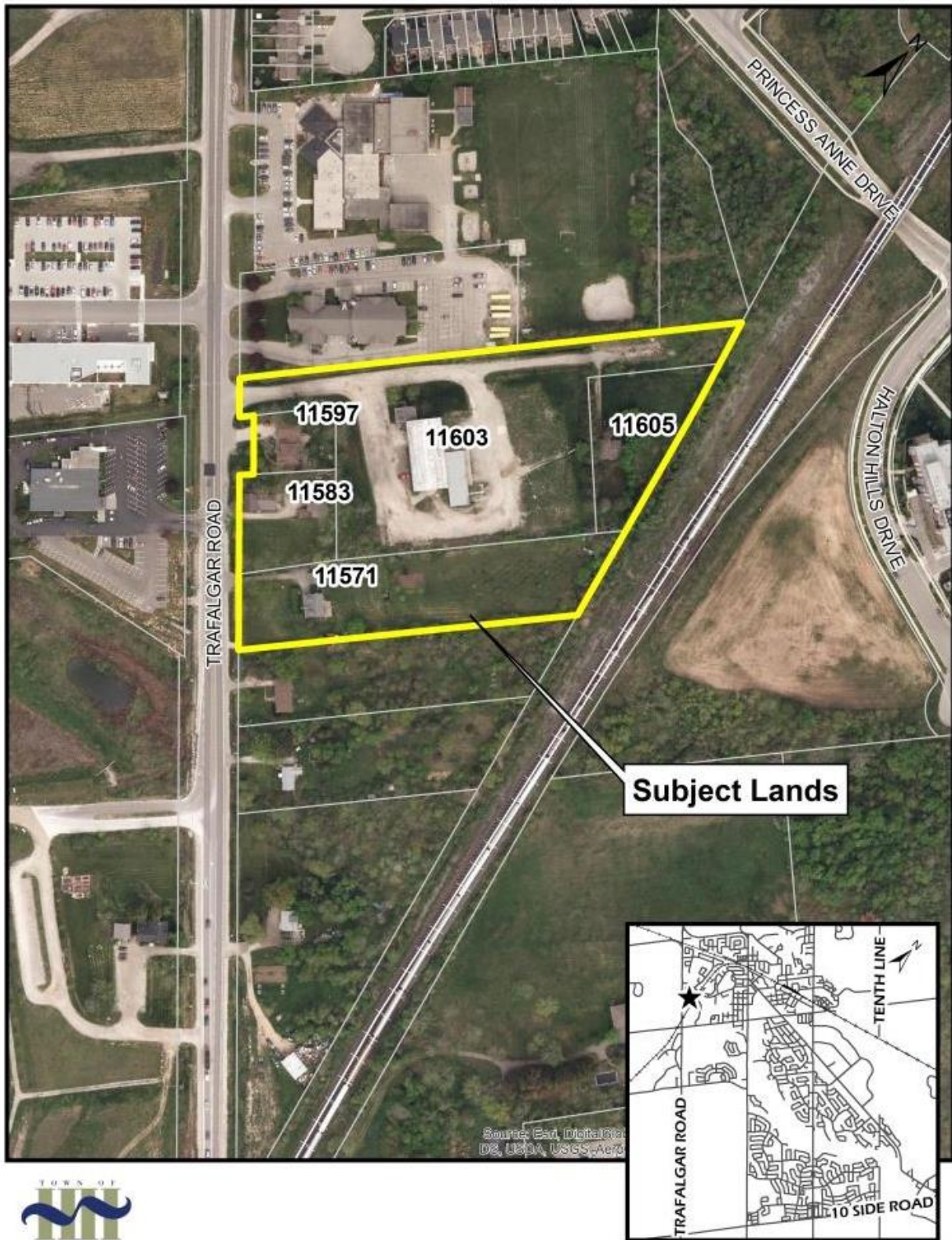
A handwritten signature in black ink, appearing to read "John Linhardt".

John Linhardt, Commissioner of Planning and Sustainability

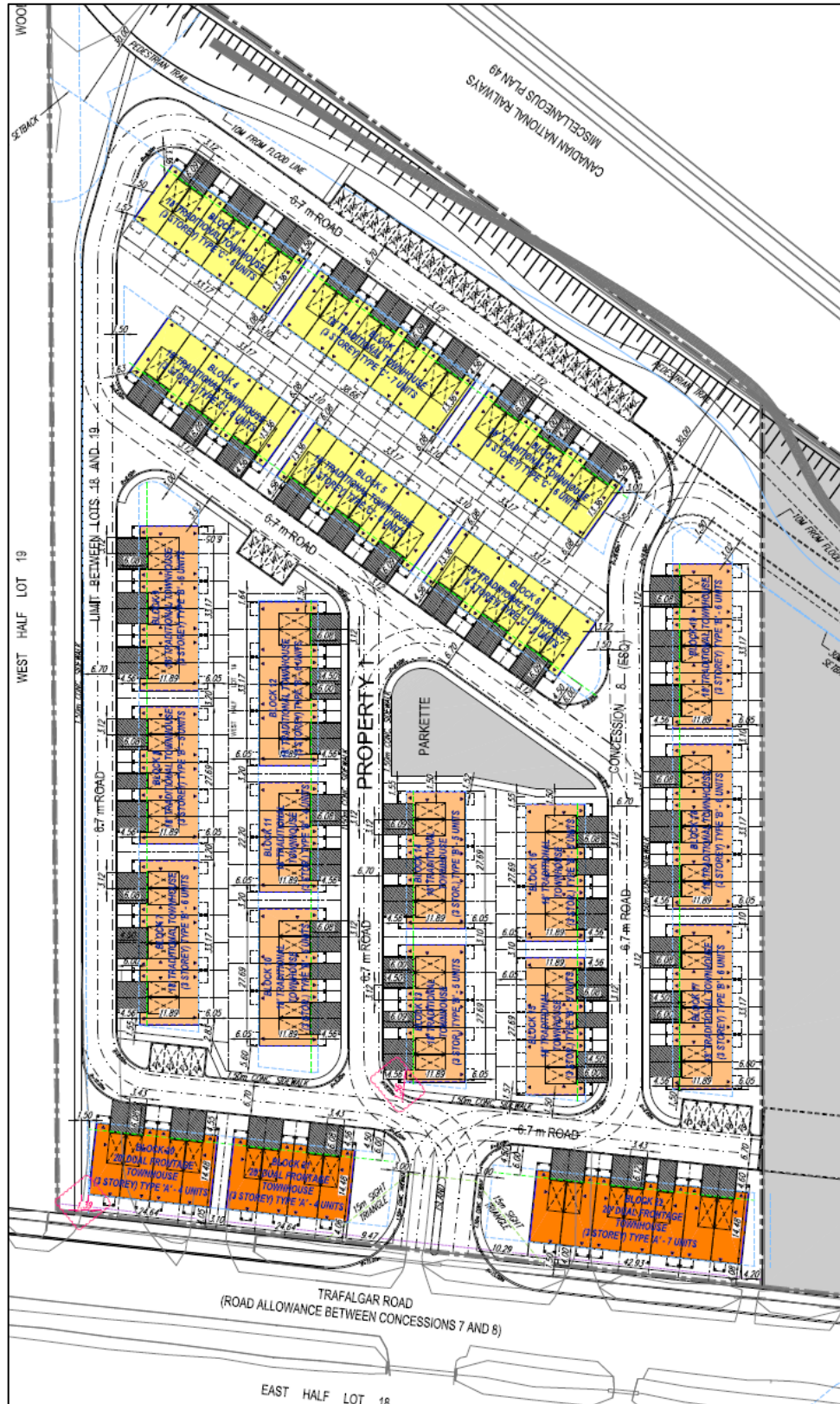
A handwritten signature in black ink, appearing to read "Brent Marshall".

Brent Marshall, Chief Administrative Officer

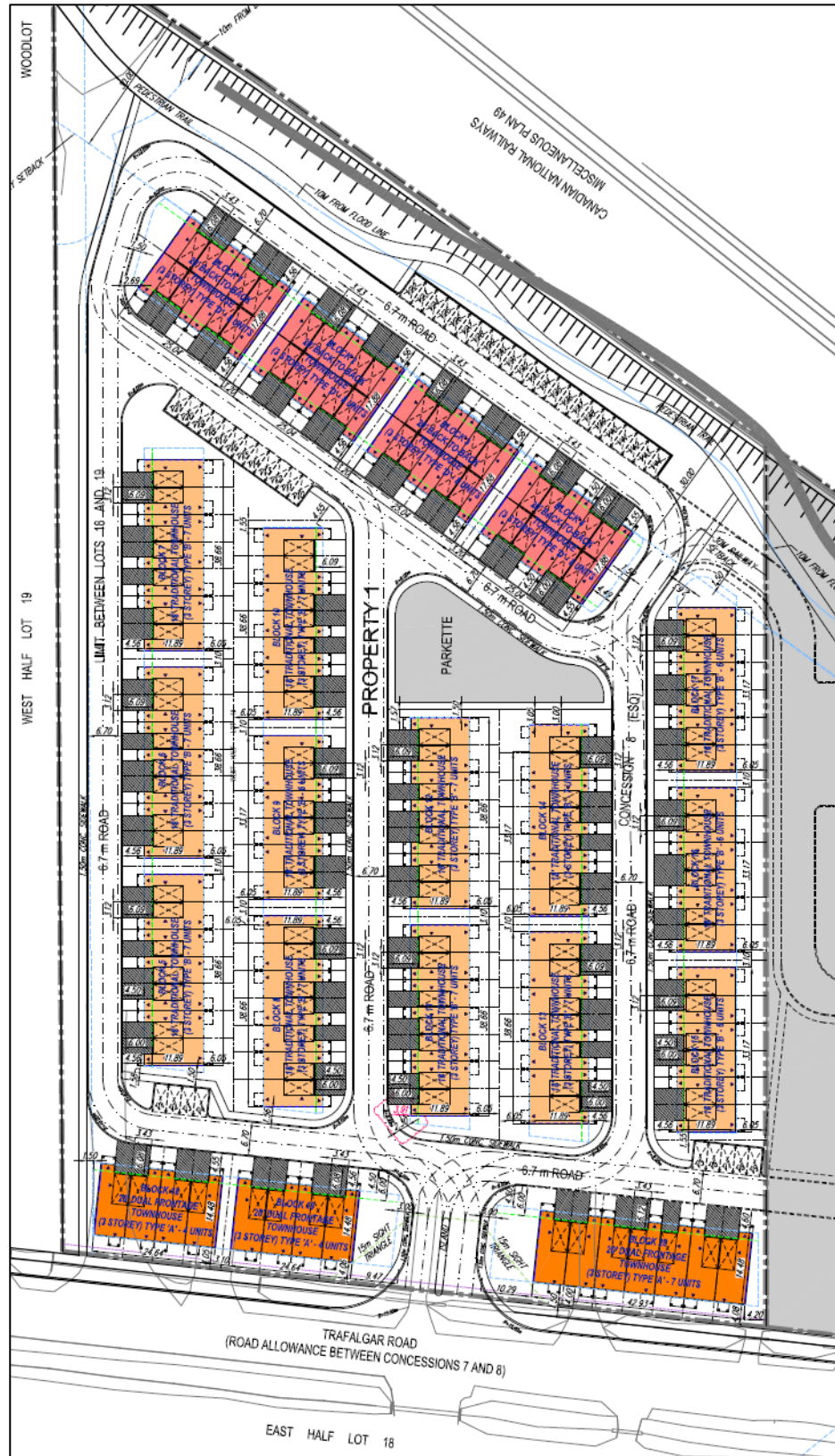
SCHEDULE 1 – LOCATION MAP



SCHEDULE 2 – DEVELOPMENT CONCEPT 1



SCHEDULE 3 – DEVELOPMENT CONCEPT 2



SCHEDULE 4 – DRAFT ZONING BY-LAW AMENDMENT

As Submitted by the Applicant



BY-LAW NO. 2019-

A By-law to Amend Zoning By-law 2010-0050, as amended, for lands described as Part Lots 18 and 19, Concession 8, Geographic Township of Esquesing, Town of Halton Hills, Regional Municipality of Halton 11571 - 11605 Trafalgar Road (Georgetown)

WHEREAS Council is empowered to enact this By-law by virtue of the provisions of Section 34 and 36 of the Planning Act, R.S.O. 1990, as amended;

AND WHEREAS Council has recommended that Zoning By-law 2010-0050 be amended as hereinafter set out;

AND WHEREAS said recommendation will conform to the Official Plan for the Town of Halton Hills;

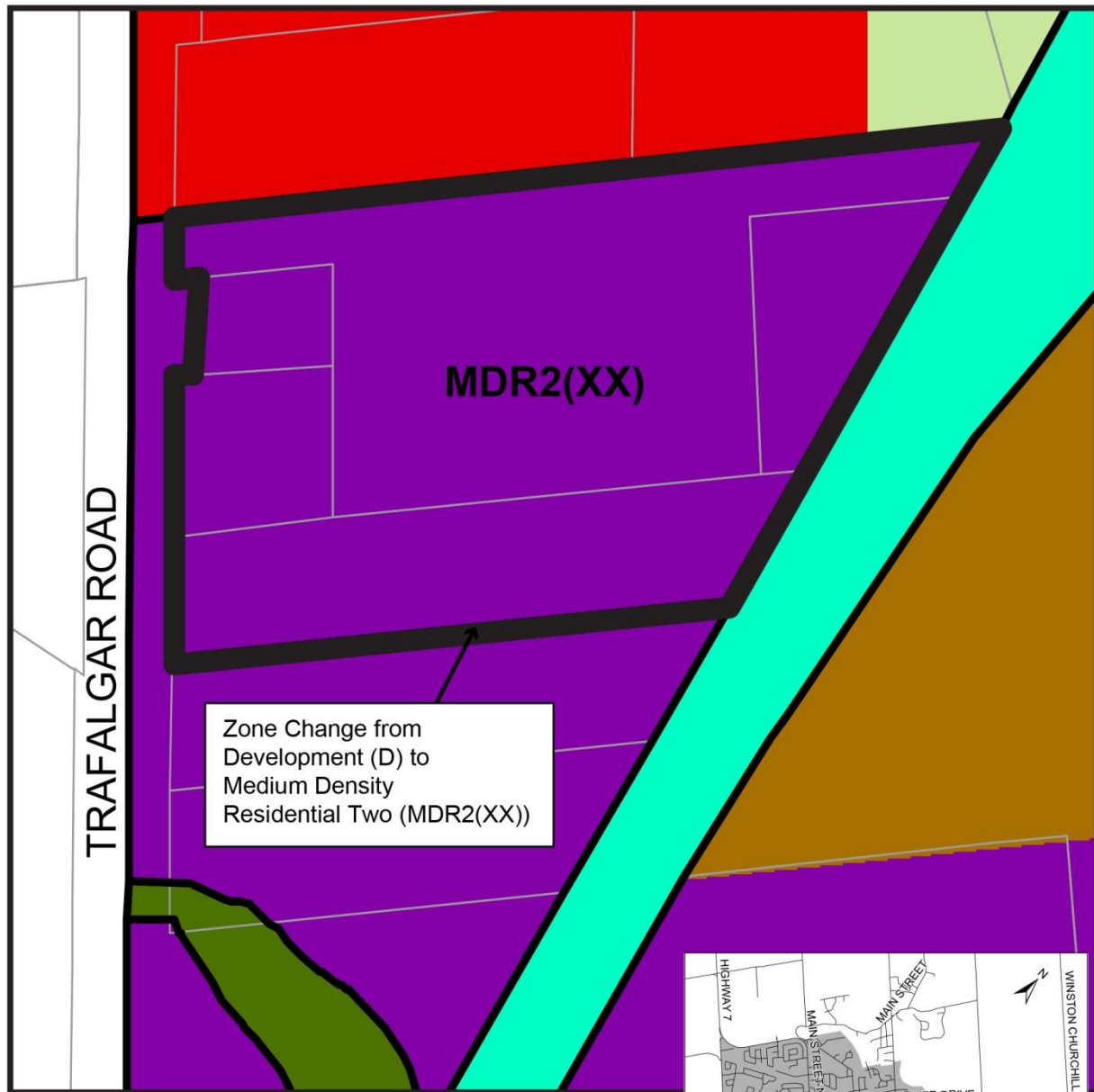
NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. That Schedule "A3-1" of Zoning By-law 2010-0050, as amended, is hereby further amended by rezoning the lands described as Part of Lots 18 and 19, Concession 8, Geographic Township of Esquesing, Town of Halton Hills, Regional Municipality of Halton, municipally known as 11571 - 11605 Trafalgar Road (Georgetown) from a Development (D) Zone to Medium Density Residential Two Exception (MDR2(XX)) Zone, as shown on Schedule "1" attached to and forming part of this By-law; and
2. That Table 13.1: Exceptions of Zoning By-law 2010-0050 is hereby amended by adding the Exception Provisions contained in Schedule "2" attached to and forming part of this By-law.

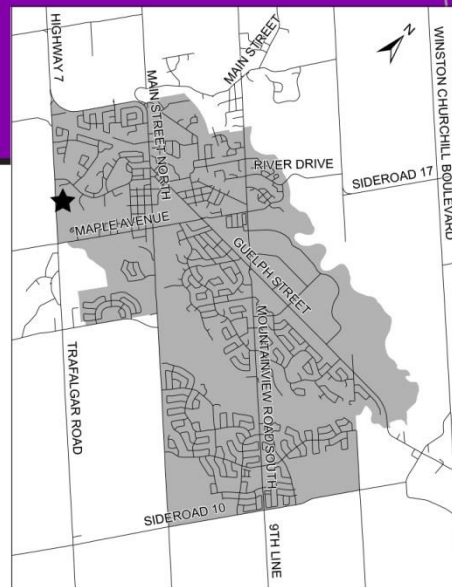
BY-LAW read and passed by the Council for the Town of Halton Hills this day of , 2019.

MAYOR –

CLERK –



- Environmental Protection One (EP1)
- Institutional (I)
- Development (D)
- Transportation (T)



SCHEDULE 2 to By-law 2019-_____

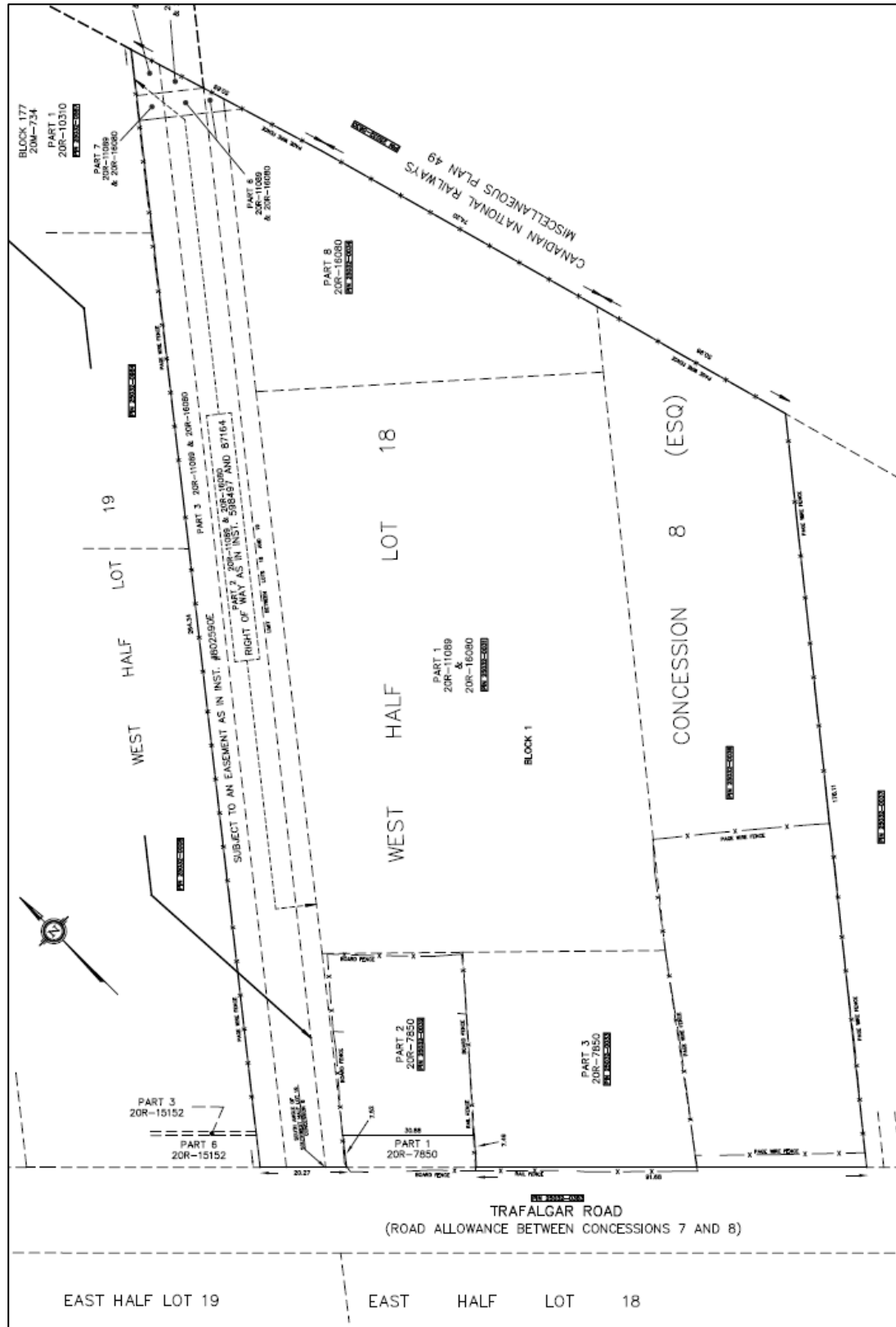
13.1 EXCEPTIONS

1	2	3	4	5	6	7
	Zone	Municipal Address	Additional Permitted Uses	Only Permitted Uses	Uses Prohibited	Special Provisions
XX	MDR 2	11571, 11583, 11597, 11603, and 11605 Trafalgar Road				<p>(i) Minimum required lot frontage per multiple dwelling unit – 5m</p> <p>(ii) Minimum required front yard for multiple dwelling units fronting onto a public street or Town owned block – 3.95m</p> <p>(iii) Minimum required front yard for multiple units fronting on a private road:</p> <p>a) To the dwelling unit: 4.5m</p> <p>b) To the private garage: 6m</p> <p>(iv) Minimum required rear yard for multiple units fronting on a private road: 6m</p> <p>(v) Minimum required rear yard for multiple dwellings fronting on a public street or Town owned block:</p> <p>a) To the dwelling unit: 4.5m</p> <p>b) To the private garage: 6m</p> <p>(vi) Minimum required side yards:</p> <p>a) Interior: 1.45m</p> <p>b) Exterior: 1.45m</p> <p>(vii) Minimum distance between multiple dwelling unit buildings: 3m</p> <p>(viii) Maximum height: 11 m</p> <p>(ix) Minimum required number of parking spaces: 2 per dwelling unit, plus 0.50 spaces per dwelling unit for visitor parking spaces</p> <p>(x) Motor vehicle access to a private garage shall be from a private road</p> <p>(xi) No building or structure shall encroach within a required yard, save except for the following:</p>

					<p>a) Architectural features such as eaves, gutters, chimney breasts, pilasters, and roof overhangs may encroach to a maximum of 0.5 into a required yard</p> <p>b) Covered or uncovered, unenclosed porches, decks or stairs are permitted to encroach a maximum of 1.9m into a required front or rear yard</p> <p>(xii) A minimum 0.8 metre maintenance access to the rear yard shall be provided for each dwelling unit free and clear from utilities, from the front room without passing through a habitable room. For the purposes of this By-law, such maintenance access may be provided through a side yard associated with an end unit</p> <p>(xiii) For the purposes of this Zone, "Multiple Unit Building" shall mean a building that is vertically divided into a minimum of three dwelling units, each of which has an independent entrance at to the front of the building which shares a common wall that has a minimum height of 2.4 metres and a depth of 6.0 metres above grade. Such dwelling units shall be located within a Plan of Condominium, with each dwelling unit being access by a private condominium road</p> <p>(xiv) For the purposes of this Zone, "Dwelling Unit" shall mean the following:</p> <p>a) Private Road Townhouse Unit shall mean a dwelling unit in a multiple unit building with each unit having direct access to a private road and a rear yard amenity space</p> <p>b) Dual-Frontage Townhouse Unit shall mean a dwelling unit in a multiple unit building, with each unit having access to both a public street or Town owned block, and a garage and access via a private road and amenity in the form of a porch facing a private road</p> <p>c) Back-to-back Townhouse Unit shall mean a dwelling unit in multiple unit building, with each unit divided vertically by common walls, including a common rear wall, with each unit having direct access to a private road and amenity in the form of a porch facing a private road</p>
--	--	--	--	--	---

					<p>(xv) For the purpose of this Zone, "Private Road" shall mean a road having a minimum width of 6.5 metres, within a condominium that is privately owned, managed and maintained</p> <p>(xvi) For the purposes of this Zone, "Lot" shall mean a parcel of tied land within the subject lands containing a dwelling unit with a private front and/or rear yard exclusive use areas with frontage on a private and/or public road</p> <p>(xvii) For the purposes of this Zone, "Front Lot Line" shall mean the shortest line that separates a lot from a public street or private road. In the case where a lot abuts both a public street and a private road, and where those lot lines are parallel to each other, the front lot line shall be deemed to be along the public road</p> <p>(xviii) For the purposes of this Zone, "Rear Lot Line" shall mean the lot line that is opposite to the front lot line</p> <p>(xix) For the purposes of this Zone, "Side Lot Line" shall mean a lot line other than a front lot line or rear lot line</p>
--	--	--	--	--	--

SCHEDULE 5 – DRAFT PLAN OF SUBDIVISION



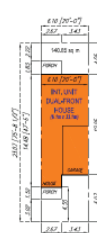
SCHEDULE 6 – BUILDING ELEVATION EXAMPLES

11571 - 11605
TRAFALGAR
ROAD

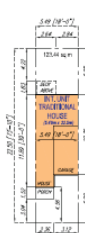
BUILDING ELEVATIONS

PLAN OF SUBDIVISION AND ZONING
AMENDMENT APPLICATION

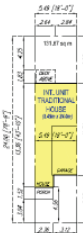
12/14/2018



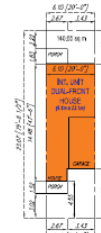
TYPE 'A'
6.1m DUAL FRONTAGE



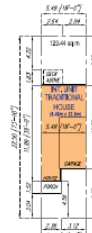
TYPE 'B'
5.49m TRADITIONAL



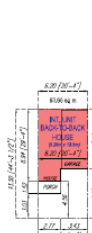
TYPE 'C'
5.49m TRADITIONAL



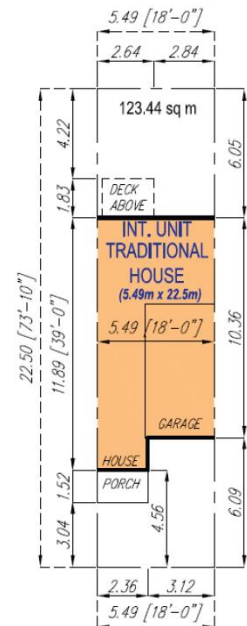
TYPE 'A'
6.1m DUAL FRONTAGE

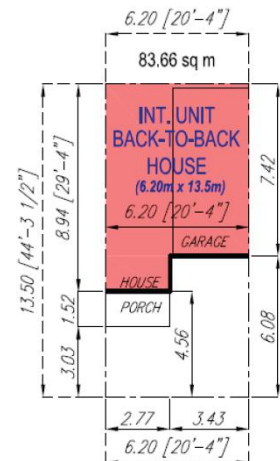
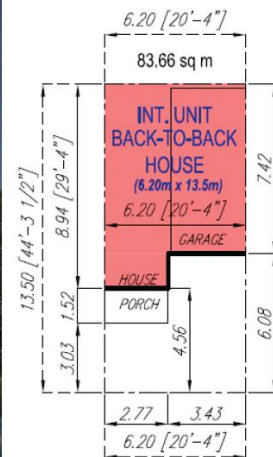
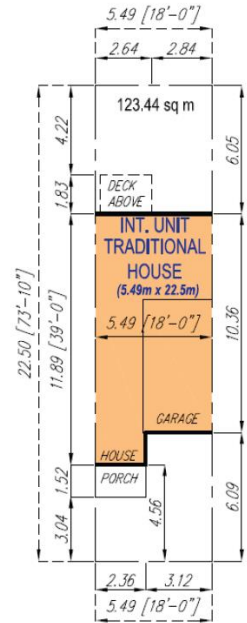


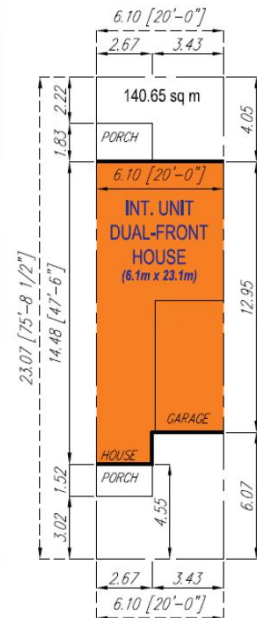
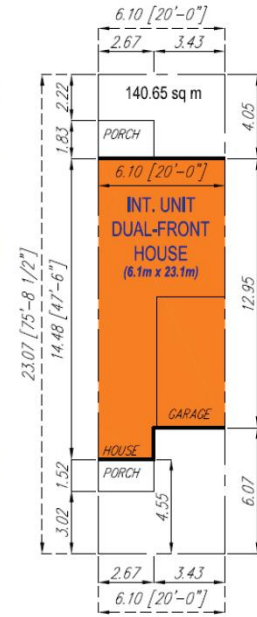
TYPE 'B'
5.49m TRADITIONAL



TYPE 'D'
6.20m BACK-TO-BACK







SCHEDULE 7 – SUBMISSION MATERIALS

The following reports/information have been submitted to the Town for review:

- Draft Plan of Subdivision Application Form
- Zoning By-law Amendment Application Form
- Functional Servicing Report prepared by WSP, dated Dec 2018
- Geotechnical Report prepared by McClymont and Rak Engineers, dated Dec 2018
- Noise and Vibration Impact Study prepared by J.E. Coulter Associates LTD, dated Dec 11, 2018
- Traffic Impact Study prepared by WSP dated Dec 11, 2018
- Scoped Environmental Impact Study prepared by Dillon Consulting, dated April 2018
- Phase 1 Environmental Site Assessment prepared by WSP and MMM Group, dated July 2016
- Phase 2 Environmental Site Assessment prepared by McClymont and Rak Engineers, dated Dec 2018
- Environmental Site Screening Questionnaire
- Arborist Report prepared by Geometric, dated December 13, 2018
- Stormwater Management Report prepared by WSP, dated Dec 12, 2018
- Floodplain Study prepared by GeoProcess Research Associates Inc., dated Dec 16, 2018
- Public Consultation Strategy prepared by Trolleybus, dated Dec 12, 2018
- Urban Design Brief prepared by NAK Design Strategies, dated Dec 11, 2018
- Planning Justification Report prepared by WSP, dated Dec 2018
- Geohydrology Assessment, prepared by McClymont & Rak Engineers, Inc., dated Dec 2018

Drawing List:

Drawing/ Plan No.	Title	Prepared By	Drawing Date
	Building Elevations - Colour renderings, 11 x 17	Trolleybus Urban Development	Dec 14, 2018
SSI	Site Servicing Plan	WSP	Nov 2018
SG1	Site Grading Plan	WSP	Nov 2018
	Site Plan Concept 1	Hunt Design Inc	Oct 2018
	Site Plan Concept 2	Hunt Design Inc	Oct 2018
	Plan of Survey Part Lots 18 and 10 Concession 8	Zachary Fiddes	Jan 19, 2017
AR-1	Tree Preservation Plan	Geometric	Dec 13, 2018
	Draft Plan of Subdivision	Zachary Fiddes	Dec 11, 2018

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Steve Burke, MCIP, RPP, Manager of Strategic Research & Project Coordination

DATE: February 15, 2019

REPORT NO.: PLS-2019-0019

RE: Public Meeting Report: Official Plan Amendment and Zoning By-law Amendment to implement the recommendations of the Glen Williams Mature Neighbourhood Study

RECOMMENDATION:

THAT Report PLS-2019-0019, dated February 15, 2019, regarding a Statutory Public Meeting for a Town-initiated Official Plan Amendment and Zoning By-law Amendment to implement the recommendations of the Glen Williams Mature Neighbourhood Study, be received;

AND FURTHER THAT all comments received from the public be referred to staff to be considered in a further report to Council regarding the final disposition of the Town-initiated Official Plan Amendment and Zoning By-law Amendment to implement the recommendations of the Glen Williams Mature Neighbourhood Study.

BACKGROUND:

The Glen Williams Mature Neighbourhoods Study was initiated in November 2017, with Council approval of the Study Terms of Reference, and retention of MacNaughton Hermsen Britton Clarkson Planning Limited (MHBC) as the planning consultant for the Study. The Study arose from public concern about the impact of large-scale home rebuilds on the character and integrity of the mature neighbourhoods of Glen Williams.

The purpose of the Glen Williams Mature Neighbourhoods Study was to examine whether the existing regulatory framework of the Town's Zoning By-law is effective in maintaining the character of the mature neighbourhoods of Glen Williams, and propose recommendations for amendments if necessary.

The Glen Williams Mature Neighbourhoods Study engaged the public and stakeholders in a number of consultation events, which were well attended by Glen residents. These events included a neighbourhood walking tour on March 4, 2018, stakeholder interviews

in April 2018, a public workshop on May 3, 2018, and a public open house on June 14, 2018. The Study also included consultation with the Technical Advisory Committee and Steering Committee at each phase of the Study.

The Study was carried out in accordance with a three-phase work program as outlined in the approved Terms of Reference and summarized in Figure 1 below.

Figure 1: Glen Williams Mature Neighbourhoods Study Timeline



Phase 1: Background Review included background research, stakeholder interviews, and the walking tour to obtain an understanding of the neighbourhood characteristics valued by Glen residents. A Background Report (April 2018) was prepared outlining the findings of the Phase 1 work, and this information was presented at May 3rd public workshop. The workshop included active participation of attendees to discuss and evaluate various potential tools and options for regulating large home rebuilds in a manner that would protect mature neighbourhood character.

Phase 2: Evaluation of Options involved review and consideration of the input received from the public, and the evaluation of the various tools and options, resulting in a set of proposed options which were presented to the public at the June 14th public open house. The public was given an opportunity to indicate which options that they supported or did not support, as well as suggest changes to the options presented.

Phase 3: Final Report involved the consultant analyzing the input received, together with further technical analysis of the various options, resulting in the preparation of a Recommendation Report (February 2019), which was reviewed by Planning and Zoning staff, and the Steering Committee. Based on input from the Steering Committee, additional analysis was conducted by Planning staff and the consultant, which was incorporated into the Final Recommendation Report. The Executive Summary of the Final Recommendation Report is provided in **Schedule One** to this report.

The recommended tools and options contained in the final Recommendation Report were used as the basis for the preparation of the proposed Official Plan Amendment and Zoning By-law Amendment, which are the subject of the Statutory Public Meeting.

COMMENTS:

Proposed Amendment to the Halton Hills Official Plan (Glen Williams Secondary Plan)

A proposed amendment to the Town Official Plan (attached as **Schedule Two** of this report) has been prepared based on the Final Recommendation Report of the Glen Williams Mature Neighbourhood Study. The proposed Official Plan Amendment recognizes the mature neighbourhoods of Glen Williams by introducing a new objective to the Glen Williams Secondary Plan, and new policies to guide new housing, replacement housing, additions, and alterations, and new and enlarged accessory buildings in those areas, in situations where a minor variance to the standards of the zoning by-law are required.

The proposed new objective would be:

- To maintain and enhance the character of Mature Neighbourhood Areas by ensuring that new housing, replacement housing, additions, alterations, and new or enlarged accessory buildings, are compatible, context sensitive, and respectful of the existing character of the neighbourhood.

The proposed new criteria in which to evaluate a minor variance in a mature neighbourhood in Glen Williams would be:

- compatibility with existing building orientation and building setbacks;
- that the scale, massing, building height, and built form features are compatible with the existing character of the neighbourhood;
- the preservation of landscaped open space areas and the protection of existing trees; and,
- that impacts on adjacent properties are minimized.

Proposed Amendment to the Town of Halton Hills Comprehensive Zoning By-law

A proposed amendment to the Town's Comprehensive Zoning By-law 2010-0050 (attached as **Schedule Three** of this report) has been prepared based on the final Recommendation Report of the Glen Williams Mature Neighbourhood Study. In summary, the proposed Zoning By-law Amendment:

The Zoning By-law Amendment proposes to:

Mapping

- introduce a new Mature Neighbourhood 1 (MN1) overlay to areas within the Hamlet Community Core (HCC) Zone, and the Hamlet Residential 1 (HR1) Zone in the historic core of the Hamlet (as defined by the study area boundary established at the outset of the Study) as shown on Schedule A19 to the Zoning By-law;
- introduce a new Mature Neighbourhood 2 (MN2) overlay to areas within the Hamlet Residential 1 (HR1) Zone outside the original study area boundary, and

the Hamlet Residential 2 (HR2) Zone throughout the Hamlet, excluding the Meadows in the Glen (Barraclough Boulevard), Charleston Homes (Bishop Court) and Eden Oak (Credit River Ridge) developments, as shown on Schedule A19 to the Zoning By-law.

Lot Coverage

- introduce a new maximum lot coverage zoning standard for zones within the Mature Neighbourhood 1 (MN1) overlay of:
 - 35% for 1 and 1.5 storey buildings;
 - 30% for 2 and 2.5 storey buildings;
- introduce a new maximum lot coverage zoning standard for zones within the Mature Neighbourhood 2 (MN2) overlay of 15%

Building Height

- revise the maximum building height for all HCC, HR1 and HR2 Zoned properties within the MN1 and MN2 overlays from 11.0 metres to 9.0 metres.

Setbacks

- revise the minimum interior side yard setbacks for properties with the Mature Neighbourhood 1 (MN1) overlay to be 2.25 m for the first storey, plus an additional 1.2 m for each storey above the first storey.

Other

- introduce a new zoning standard that attached garages must be recessed by at least 1.0 m from the front of the house.

RELATIONSHIP TO STRATEGIC PLAN:

Town of Halton Hills Strategic Plan

The Glen Williams Mature Neighbourhoods Study relates to Strategic Direction G: Achieve Sustainable Growth; the Goal to ensure that growth is managed so as to ensure a balanced, sustainable, well planned community that meets the needs of its residents and businesses; and in particular, Strategic Objective:

- G.7 To ensure that the character and stability of existing residential neighbourhoods is maintained when accommodating growth.

Town of Halton Hills Strategic Action Plan 2014-2018

The Glen Williams Mature Neighbourhoods Study relates to Priority 3 (Planning for Growth) of Council's 2014-2018 Strategic Action Plan, and in particular, priority:

- 3.C Preserve the established character of stable neighbourhoods by focusing development in identified intensification areas, and utilizing 'best practices' in urban design for infill development.

FINANCIAL IMPACT:

There is no financial impact associated with this report.

CONSULTATION:

The preparation of the draft Official Plan and Zoning By-law Amendments outlined in this report involved consultation with Development Review and Zoning staff, as well as the Steering Committee comprised of Councillors, Glen residents and representatives of the Glen Williams Community Association and Heritage Halton Hills.

PUBLIC ENGAGEMENT:

Notification to the public with respect to this matter included a Notice of Statutory Public Meeting/Open House published in the Georgetown Independent Free Press on Thursday, February 14, 2019, with a courtesy notice on Thursday, February 28, 2019. Notification was also provided to all those on the project notification list, who had requested notice and/or attended previous public engagement events for the Study.

The Notice and draft Official Plan and Zoning By-law Amendments were also posted on the Town's website, and made available at the Planning counter, Town Hall, on February 14, 2019 in accordance with Planning Act requirements.

SUSTAINABILITY IMPLICATIONS:

The sustainability implications of the Glen Williams Mature Neighbourhood Study will be assessed when final recommendations are brought to Council for consideration.

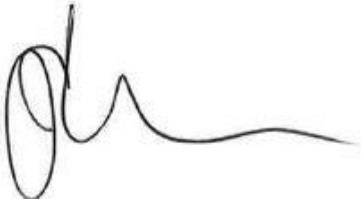
COMMUNICATIONS:

The key project milestone dates and project documents are posted on the project webpage on the Town website. A 'Let's Talk Halton Hills' page is also used for communication to the public, and was used as a means of obtaining public input on draft options in Phase 2 of the project.

CONCLUSION:

This report has summarized the proposed Town-initiated Official Plan Amendment and Zoning By-law Amendment to implement the recommendations of the Glen Williams Mature Neighbourhood Study for the purposes of the Statutory Public Meeting. It is recommended that all public comments received be referred to staff for consideration, and that staff prepare a report to Council that responds to all public comments received and provide a final recommendation for Council's consideration.

Reviewed and Approved by,

A handwritten signature in black ink, appearing to be 'John Linhardt', with a stylized, flowing script.

John Linhardt, Commissioner of Planning and Sustainability

A handwritten signature in black ink, appearing to be 'Brent Marshall', with a stylized, flowing script.

Brent Marshall, Chief Administrative Officer



TOWN OF HALTON HILLS **GLEN WILLIAMS** **MATURE NEIGHBOURHOOD STUDY** FINAL RECOMMENDATION REPORT **EXECUTIVE SUMMARY**

As a response to public concern the Town of Halton Hills has undertaken the Glen Williams Mature Neighbourhood Study to address the potential impact of the construction of large-scale residential rebuilds (often referred to as 'monster homes') on the character and appearance of the mature neighbourhoods of Glen Williams.

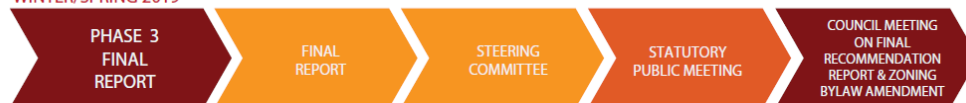
WINTER/SPRING 2018



SPRING/EARLY SUMMER 2018



WINTER/SPRING 2019



FINAL RECOMMENDATIONS

The following changes recommended to the **Hamlet of Glen Williams Secondary Plan** and **Zoning By-law 2010-0050** are based on the feedback received during the phase 2 public workshop and analysis conducted by the project team with input from the Steering Committee.

CHANGES TO THE HAMLET OF GLEN WILLIAMS SECONDARY PLAN

1. Introduce objective to **Section H4.2 – Objectives of the Secondary Plan** that addresses the maintenance and enhancement of the character of Mature Neighbourhood Areas by ensuring that new housing, replacement housing, additions, alterations, and new and expanded accessory buildings are compatible, context sensitive and respectful of the existing character.
2. Introduce a new section to the Secondary Plan under **Section H4.3 – General Policies**, containing policies that apply to new housing, replacement housing, additions and alterations, and new or expanded accessory buildings, when a minor variance from the Implementing Zoning By-law is required. This section would also include a definition of Mature Neighbourhood Areas as those older, established areas of Glen Williams as delineated in the Implementing Zoning By-law.

CHANGES TO THE ZONING BYLAW

1. Introduce Mature Neighbourhood – Glen Williams provisions to **Section 9** of the Zoning By-Law, including the following:

Standards for **Single Detached Dwellings** in the following zones:

For HR1(MN1) & HCC (MN1) Zones

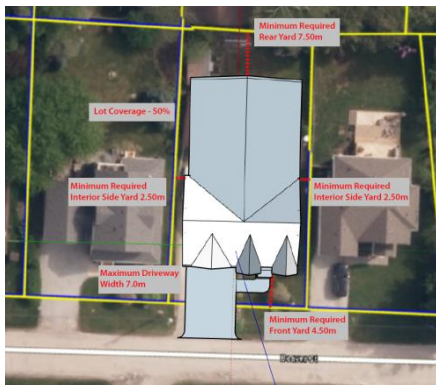
- Minimum Interior Side Yard Setback: 2.25 metres for the first storey, plus an additional 1.2m for each storey above the first storey. A balcony or deck shall not be permitted on the second floor of the interior side yard elevations of any two storey dwelling.
- Maximum Lot Coverage for 1 and 1.5 storey: 35%
- Maximum Lot Coverage for 2 and 2.5 storey: 30%
- Attached garages: must be recessed by at least 1m from the front of the house.
- Wall of private garage: must be set back 5.5 metres from the front lot line.
- Max building height: 9m

For HR1(MN2) & HR2 (MN2) Zones

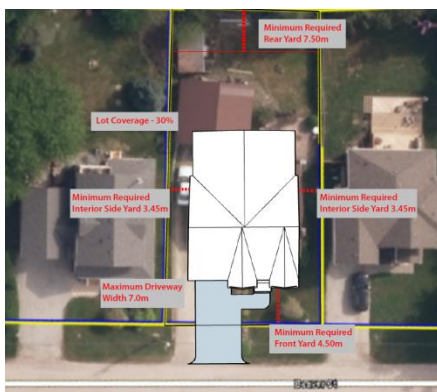
- Maximum Lot Coverage: 15%
- Wall of private garage: must be set back 5.5 metres from the front lot line (*for HR1 lots only*).
- Max building height: 9m

Note: Rear yard detached garages are exempted from lot coverage calculations.

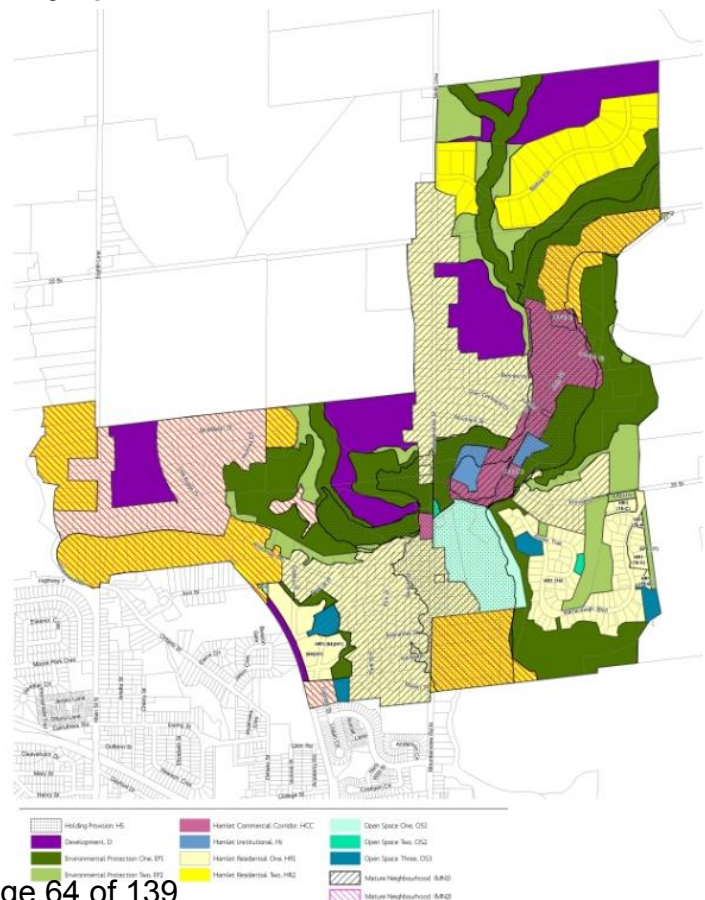
Based on the **current zoning by-law** the following can be built:



With the **recommended changes** the development is controlled as follows:



Zoning Map with MN1 & MN2 zones



OFFICIAL PLAN AMENDMENT NO ##
TO THE OFFICIAL PLAN FOR THE TOWN OF HALTON HILLS

PART A **THE PREAMBLE** does not constitute part of the Amendment.

PART B **THE AMENDMENT**, consisting of the following text, constitutes Amendment No ## to the Official Plan for the Town of Halton Hills.

**AMENDMENT NO ## TO THE OFFICIAL PLAN
OF THE TOWN OF HALTON HILLS**

The attached text constitutes Amendment No. ## to the Official Plan of the Town of Halton Hills, which was adopted by the Council of the Town of Halton Hills in accordance with the provisions of the Planning Act, 1990. R.S.O., c. P.13, as amended;

THE CORPORATION OF THE TOWN OF HALTON HILLS

MAYOR – R. Bonnette

CLERK – S. Jones

PART A – THE PREAMBLE

PURPOSE OF THE AMENDMENT

The purpose of this Amendment is to implement the recommendations of the Glen Williams Mature Neighbourhood Study. This amendment addresses policies related to new housing, replacement housing, additions, alterations, and new or enlarged accessory buildings in the mature neighbourhoods of the Hamlet of Glen Williams.

LOCATION AND SITE DESCRIPTION

The lands affected by this Amendment generally include certain lands within the Hamlet of Glen Williams, designated and zoned to permit single-detached dwellings. In particular, new policies specific to Mature Neighbourhood Areas, as delineated in the Comprehensive Zoning By-law 2010-0050, apply only to those areas within the Hamlet Community Core (HCC), Hamlet Residential 1 (HR1) and Hamlet Residential 2 (HR2) Zones, only within the Hamlet of Glen Williams.

BASIS OF THE AMENDMENT

In November 2017, Council approved a Terms of Reference for a Mature Neighbourhood Character Study for the Hamlet of Glen Williams, and enacted an Interim Control By-law to restrict the size/scale of large scale residential rebuilds within defined areas of Glen Williams while the study was being undertaken.

The objectives of the study included:

- To define and establish boundaries for the mature neighbourhoods of Glen Williams;
- To identify and evaluate the unique qualities and characteristics of these areas, and key issues regarding large-scale residential rebuilds that are of concern to Glen residents;
- To develop options to maintain and enhance the distinct character of the mature neighbourhoods of Glen Williams;
- To develop and propose amendments to the Town's Comprehensive Zoning By-law, as necessary, which define and manage large-scale residential rebuilds in the Hamlet's mature neighbourhoods.

A three-phase study, guided by a Steering Committee comprised of Town Councillors, Glen Williams Community Association and Glen residents, was completed involving a walking tour, two public workshops and an open house/statutory public meeting.

The outcome of this process was a Recommendation Report which recommended changes to the Town Official Plan (Glen Williams Secondary Plan) and the Comprehensive Zoning By-law. This Official Plan Amendment is accompanied by an Amendment to the Comprehensive Zoning By-law, which together implement the recommendations of the Study.

PART B – THE AMENDMENT

All of this part of the document entitled Part B – The Amendment, consisting of the following text, constitutes Amendment No ## to the Official Plan for the Town of Halton Hills.

DETAILS OF THE AMENDMENT

The Official Plan for the Town of Halton Hills is amended as follows:

1. That Section H4 (Hamlet of Glen Williams Secondary Plan) of the Official Plan for the Town of Halton Hills is hereby amended by adding an objective to Section H4.2 – Objectives as follows:

“l) To maintain and enhance the character of Mature Neighbourhood Areas by ensuring that new housing, replacement housing, additions, alterations, and new or enlarged accessory buildings, are compatible, context sensitive, and respectful of the existing character of the neighbourhood.”

2. That Section H4 (Hamlet of Glen Williams Secondary Plan) of the Official Plan for the Town of Halton Hills is hereby amended by adding a new sub-section to Section H4.3 – General Policies as follows:

“H4.3.13 Change in Mature Neighbourhoods

Mature Neighbourhood Areas are those areas of Glen Williams characterized by older established residential development, either on smaller lots in the historic core, or on larger lots but with a distinct character in other older areas of the hamlet. These areas are delineated in the Zoning By-law.

New housing, replacement housing, additions, and alterations, and new or enlarged accessory buildings within Mature Neighbourhood Areas shall be permitted provided they are compatible, context sensitive, and respectful of the existing character of the neighbourhood.

The implementing Zoning By-law shall further detail appropriate standards for new housing, replacement housing, additions, and alterations to housing within Mature Neighbourhood Areas, including lot coverage, building height, and side yard setbacks amongst other standards.

Minor variances from the implementing Zoning By-law associated with new housing, replacement housing, additions, alterations, and new or enlarged accessory buildings, in Mature Neighbourhood Areas shall consider, where applicable:

- a) compatibility with existing building orientation and building setbacks;
- b) that the scale, massing, building height, and built form features are compatible with the existing character of the neighbourhood;
- c) the preservation of landscaped open space areas and the protection of existing trees; and,
- d) that impacts on adjacent properties are minimized.”

BY-LAW NO. 2019- #####

A By-law to amend the Town of Halton Hills Comprehensive Zoning By-law 2010-0050, as amended to implement the recommendations of the Glen Williams Mature Neighbourhood Study.

WHEREAS Council is empowered to enact this By-law by virtue of the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended;

AND WHEREAS upon the approval of Official Plan Amendment No ##, the matters set out herein are in conformity with the Town of Halton Hills Official Plan;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. **THAT** PART 9 – NON-URBAN ZONES, Section 9.3 – ZONE STANDARDS of Zoning By-law 2010-0050 as amended, is hereby further amended as follows:

ZONE STANDARDS

No person shall within any Non-Urban Zone *use* or permit the *use* of any *lot* or *erect, alter, use any building or structure* except in accordance with the following *Zone* standards. The standards applicable to the Hamlet of Glen Williams are contained in Table 9.3. A number(s) following the *Zone* standard, *Zone* heading or description of the standard, indicates an additional *Zone* requirement. These additional standards are listed at the end of Table 9.2 and Table 9.3, below:

2. **THAT** Part 9 – NON-URBAN ZONES, Section 9.3 – ZONE STANDARDS, of Zoning By-law 2010-0050 as amended, is hereby further amended by adding a new Table 9.3 – Standards for Non-Urban Zones in the Hamlet of Glen Williams as follows:

Table 9.3 – Standards for Non-Urban Zones in the Hamlet of Glen Williams

ZONE	Minimum Lot Frontage	Minimum Lot Area	Minimum Required Front Yard	Minimum Required Rear Yard	Minimum Required Interior Side Yard	Minimum Required Exterior Side Yard	Maximum Height	Maximum Lot Coverage
HR1	30.0m	0.2ha	4.5m (5)	7.5m	2.25m	4.5m(5)	9.0m	N/A
HR1(MN1)	30.0m	0.2ha	4.5m (3)(5)	7.5m	2.25m(1)(2)	4.5m(5)	9.0m	35% for 1 and 1.5 storeys and 30% for 2 and 2.5 storeys(4)(6)
HR1(MN2)	30.0m	0.2ha	4.5m (5)	7.5m	2.25m	4.5m(5)	9.0m	15% (4)
HR2	30.0m	0.4ha	7.5m	7.5m	4.5m	7.5m	9.0m	N/A
HR2(MN2)	30.0m	0.4ha	7.5m	7.5m	4.5m	7.5m	9.0m	15% (4)
HCC(MN1)	30.0m	0.2ha	4.5m (3)(5)	7.5m	2.25m(1)(2)	4.5m(5)	9.0m	35% for 1 and 1.5 storeys and 30% for 2 and 2.5 storeys(4)(6)

SPECIAL PROVISIONS

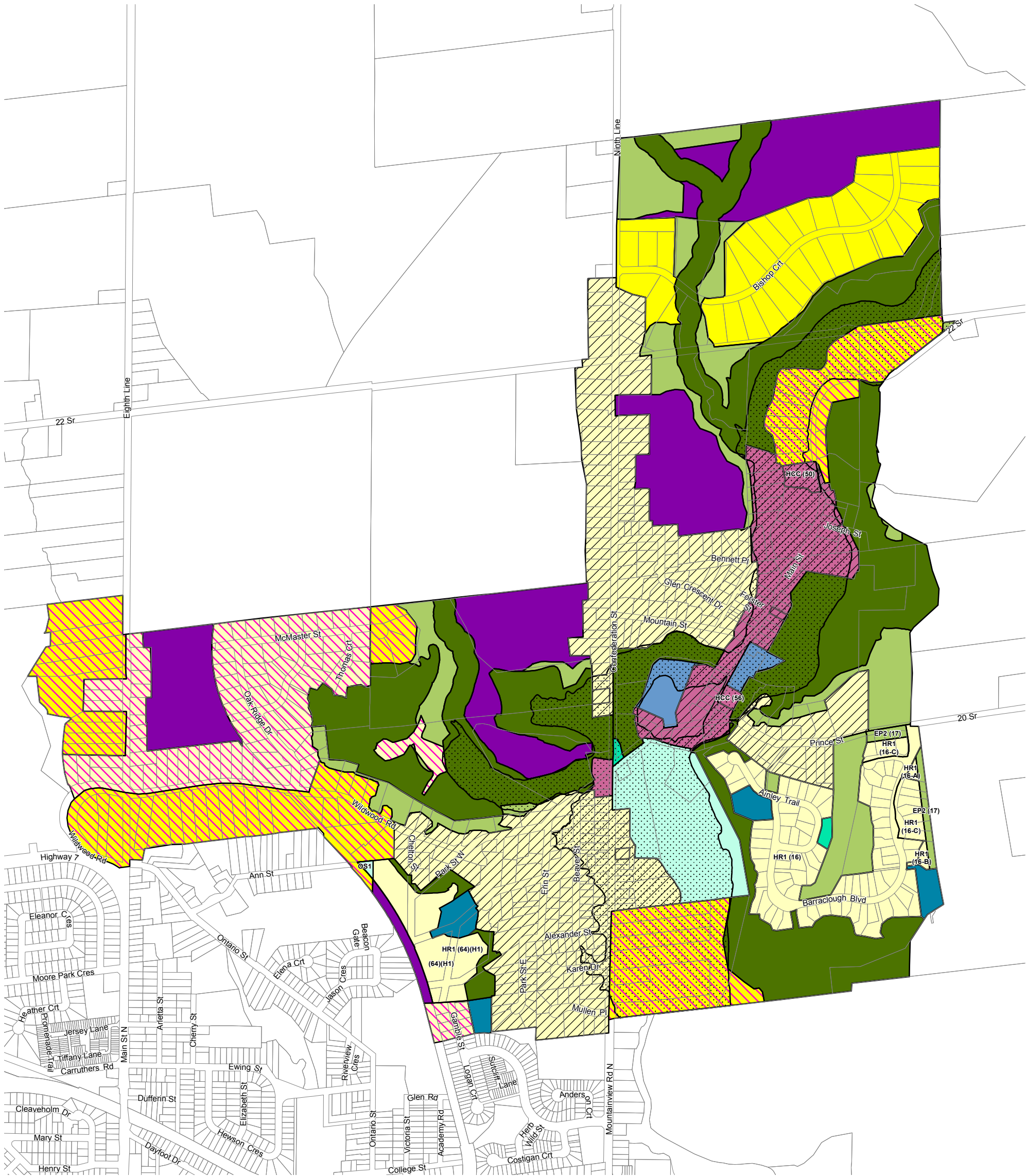
- 1. The minimum *interior side yard* is 2.25m for the first storey, plus an additional 1.2m for each full storey above the first storey. A balcony or deck shall not be permitted on the second floor of the interior side yard elevations of any two storey dwelling.
 - 2. For existing lots with lot frontages of less than 18 metres, the existing minimum *interior side yard* for *single detached dwellings* existing prior to the passing of the by-law shall be permitted.
 - 3. For dwellings with attached *Private Garages*, garages must be recessed by at least 1m from the front wall of the house.
 - 4. Detached *rear yard* garages are exempt from the maximum *lot coverage* provisions of this by-law.
 - 5. The wall of the *private garage* facing the *lot line* the *driveway* crosses to access the *private garage* is to be located no closer than 5.5 metres from that *lot line*.
 - 6. Applicable only to *single-detached dwellings*.
- 3.**THAT** Schedule A19 of Zoning By-law 2010-0050 as amended, is further amended as shown on Schedule '1' to of this by-law, to add MN1 and MN2 Zone overlays.

BY-LAW read and passed by the Council for the Town of Halton Hills this XX day of XXXX, 2019

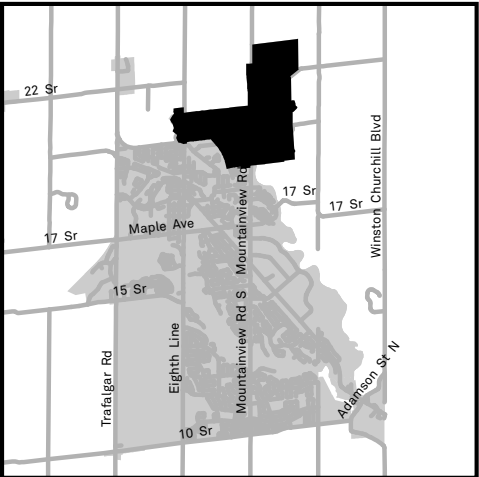
MAYOR – Rick Bonnette

TOWN CLERK – Suzanne Jones

Schedule '1' to By-law 2019-XXXX



- | | | | | | |
|--|-----------------------------------|--|---------------------------------|--|----------------------------|
| | Holding Provision, H5 | | Hamlet Commercial Corridor, HCC | | Open Space One, OS1 |
| | Development, D | | Hamlet Institutional, HI | | Open Space Two, OS2 |
| | Environmental Protection One, EP1 | | Hamlet Residential One, HR1 | | Open Space Three, OS3 |
| | Environmental Protection Two, EP2 | | Hamlet Residential Two, HR2 | | Mature Neighbourhood (MN1) |
| | | | | | Mature Neighbourhood (MN2) |



REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Renée Brown, Deputy Clerk – Legislation & Elections

DATE: February 25, 2019

REPORT NO.: ADMIN-2019-0008

RE: Appointments to the 2019-2022 Citizen Advisory Committees and Boards

RECOMMENDATION:

THAT Report No. ADMIN-2019-0008 dated February 25, 2019 regarding Appointments to the 2019-2022 Citizen Advisory Committees and Boards be received;

AND FURTHER THAT Council appoint the persons recommended by the selection committees for the Committee of Adjustment, Property Standards Committee & Fence Viewers (Joint Committee), Active Transportation Committee, Heritage Halton Hills Committee, Site Alteration Committee, Halton Hills Accessibility Advisory Committee and the Halton Hills Public Library Board, as set out in Confidential Appendix A to this Report;

AND FURTHER THAT Staff be directed to bring forward a By-law to amend By-law 2005-0131 with regard to the composition of the Halton Hills Public Library Board to increase the overall number of members from 10 members to 11 members (nine individuals chosen from the public at large and two individuals who are members of Council).

BACKGROUND:

At the beginning of each new term of Council the Town of Halton Hills Committees and Boards are also newly appointed for a term that runs concurrent to the term of Council. All of the positions for the various boards and committees were posted in The Independent and Free Press and the Acton Tanner on Thursday December 13, 2018 and Thursday January 10, 2019 as well as appearing on the Town of Halton Hills website from December 13, 2018 until January 18, 2019. The postings for all of the positions closed on January 18, 2019 and over 50 applications were received for the various boards and committees. Members of Council interviewed the applicants on

Tuesday, February 19, 2019 and Saturday, February 23rd, 2019. Council members were broken into groups of two to three members to constitute a selection committee.

COMMENTS:

The following committees and boards require citizen members; Committee of Adjustment, Property Standards Committee & Fence Viewers (Joint Committee), Active Transportation Committee, Heritage Halton Hills Committee, Site Alteration Committee, Halton Hills Accessibility Advisory Committee and the Halton Hills Public Library Board.

RELATIONSHIP TO STRATEGIC PLAN:

The Town's Strategic Plan establishes a broad vision for the community contained in nine strategic directions, each having a number of actions associated with it. The Town's Strategic Plan encourages the cultivation of strong community leadership and volunteerism.

FINANCIAL IMPACT:

There is no financial impact.

CONSULTATION:

Members of Council formed the selection committees, reviewed the applications and interviewed the applicants.

PUBLIC ENGAGEMENT:

The implementation of citizen advisory committees and boards is the ultimate form of public engagement. The Town provides an opportunity for members of the public to apply and if successful form part of an advisory committee and/or board. The advisory committees and boards provide Council with input and recommendations regarding their specific area of expertise.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life.

The recommendation outlined in this report is not applicable to the Strategy's implementation.

COMMUNICATIONS:

Staff from the Clerk's office will be contacting all of the applicants to advise them of Council's decision.

CONCLUSION:

That staff be directed to proceed with the appointments as recommended by the selection committees for the Committee of Adjustment, Property Standards Committee & Fence Viewers (Joint Committee), Active Transportation Committee, Heritage Halton Hills Committee, Site Alteration Committee, Halton Hills Accessibility Advisory Committee and the Halton Hills Public Library Board as set out in Confidential Appendix A to this report.

Reviewed and Approved by,

A handwritten signature in black ink, appearing to read "Suzanne Jones". The signature is fluid and cursive, with the first name "Suzanne" written in a larger, more prominent script than the last name "Jones".

Suzanne Jones, Clerk & Director of Legislative Services

A handwritten signature in black ink, appearing to read "Brent Marshall". The signature is written in a cursive style, with the first name "Brent" and last name "Marshall" clearly legible.

Brent Marshall, Chief Administrative Officer

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Warren Harris, Commissioner of Recreation and Parks

DATE: February 15, 2019

REPORT NO.: RP-2019-0011

RE: Development Agreement Update for Kiwanis Field

RECOMMENDATION:

THAT Report RP-2019-0011 regarding the Development Agreement Update for Kiwanis Field dated February 15, 2019 be received;

AND FURTHER THAT the Mayor and Clerk be authorized to execute a Novation Agreement with the Halton District School Board per the terms contained within Report RP-2019-0011 to replace that originally approved through By-law 2010-0051.

BACKGROUND:

In May 2010 Council enacted By-law 2010-0051 regarding a Development Agreement with the Halton District School Board (HDSB). The Agreement outlined specific amendments to the Reciprocal Agreement to allow for rental arrangements for the use of the "Field of Dreams" sportsfield at Georgetown District High School (now known as Kiwanis Field) to support its capital construction.

The twenty year agreement was intended to secure a minimum level of field rentals that would be applied to a loan from HDSB. The loan of \$1,476,732 was to be paid back to HDSB through a repayment plan funded through the field rentals from the Georgetown Soccer Club and Halton Hills Minor Football Association (HHMFA) per the terms of Financial Agreements with each organization. The business plan developed as part of this community venture was intended to provide for an artificial turf facility in Georgetown while using field rentals to pay back the loan secured through HDSB.

In March 2018, Council approved amendments to the HHMFA Financial Agreement in order to revise the payment schedule to better align with their current operations.

COMMENTS:

As part of the approaching half way mark of the twenty year Agreement, staff approached the HDSB to review the 5.86 % interest rate on the loan in hopes of

securing a more favourable rate which is reflective of the current market. Since school boards are bound by Ministry of Education guidelines for debentures, HDSB was not able to adjust the borrowing rate of the loan.

Staff are proposing that the Town could pay off the remaining balance of the existing loan with HDSB and secure a more favourable rate of interest through a debenture with the Region of Halton. Staff estimate that an interest rate closer to 3.5% could be secured and be a more beneficial solution to the community project.

The amendments to the original Development Agreement proposed by staff include:

- Removal of any terms and conditions related to the construction of the facility since all works are complete;
- Specifics on the payment of the loan and turf replacement to close out the existing loan;
- Details on core maintenance operations for the artificial turf surface based on industry best practices, and that of other Regional municipalities;
- Specifying a term of ten years for the continuing collection of community use rentals (Georgetown Soccer Club and Halton Hills Minor Football) in favour of the Town in order to pay off the debenture.

As with the original Development Agreement, the Town is at some level of risk should the local sports associations not be able to maintain their total financial commitments of \$132,600 annually. To date approximately ninety-eight percent of required revenue has been collected from the groups, and staff do not have definitive reasons to assume that the level of field use will diminish over the next ten year period. Once the Agreement has been amended and approved by HDSB, staff will update the Financial Agreements with the two user groups to reflect the more favourable annual repayment schedules.

RELATIONSHIP TO STRATEGIC PLAN:

Not applicable.

FINANCIAL IMPACT:

The remaining loan amount would total \$818,882.07 and would be the basis of a new debenture with the Region of Halton. The \$500,000 allowance for replacement of the turf in Year Ten of the original Agreement would be funded from the 2018 Operating Budget surplus.

Staff estimate the savings realized by re-financing the loan with the Halton District School Board to be approximately \$65,000, depending upon the debenture fees that the

Town will need to pay to the Region. These savings will then be passed on to the two user groups.

CONSULTATION:

Staff consulted with the Town Solicitor, Halton District School Board staff, and the Manager of Accounting and Town Treasurer during the preparation of this report.

PUBLIC ENGAGEMENT:

Not applicable.

SUSTAINABILITY IMPLICATIONS:

Not applicable.

COMMUNICATIONS:

Staff will advise the Halton District School Board, Georgetown Soccer Club, and Halton Hills Minor Football regarding the outcomes of this report.

CONCLUSION:

Staff are recommending that the original Development Agreement with HDSB for Kiwanis Field be amended through a Novation Agreement to allow for more favourable financing terms, and clear expectations on regular maintenance. The new ten year term will result in overall savings for the project without an increased level of risk.

Reviewed and Approved by,

A handwritten signature in black ink, reading "Brent Marshall". The signature is written in a cursive, flowing style.

Brent Marshall, Chief Administrative Officer

REPORT

REPORT TO: Mayor Bonnette and Members of Council

REPORT FROM: Slavica Josipovic, Chief Building Official

DATE: February 15, 2019

REPORT NO.: TPW-2019-0011

RE: 2018 Building Permit Annual Report

RECOMMENDATION:

That Report No. TPW-2019-0011, dated February 15, 2019, regarding 2018 Building Permit Annual Report, be received.

BACKGROUND:

The purpose of this report is to inform Council of the Building Permit Fees collected for the full year 2018, building permit related activities and the costs associated with the administration and enforcement of the Building Code Act in 2018.

In accordance with Section 7(4) of the Building Code Act (Act), the municipality is required to prepare an Annual Report, in order to enhance transparency and ensure that the Building Permit Fees do not exceed the anticipated reasonable costs of delivering services.

As a requirement of Article 1.9.1.1., Division C of the 2012 Ontario Building Code, the Annual Report must include the following:

- a) Total fees collected between January 1, 2017 and December 31, 2017,
- b) The direct and indirect expenses of delivering services related to the administration and enforcement of the Act within the Town of Halton Hills,
- c) Itemization of the expenses as stated in b) into the following categories:
 - Direct costs of administration and enforcement of the Act, including the review of applications for building permits and inspection of buildings;
 - Indirect costs of administration and enforcement of the Act, including support and overhead expenses;
- d) Reserve Fund, if surplus exists (Reserve Fund is required to address likely ranges in year-to-year volatility in service volumes).

COMMENTS:

Revenue

In 2018, Building Services issued 781 permits, of which 697 were building permits and the remaining 84 were pool enclosure permits. The Zoning Section issued 213 compliance letters/responses to the requests from the general public, builders, developers, real estate agents and appraisers. The Inspection Section conducted 10,448 inspections of which 9,607 were mandatory and violation inspections and 841 were proactive inspections. The purpose of the proactive inspections is to ensure that the inspection backlog of inactive (open) building permits is maintained at a level that will not jeopardize the health and safety of occupants or create a greater risk of liability for the Town. In addition, two (2) existing on-site sewage disposal systems were inspected under the Mandatory Sewage Systems Maintenance Inspection Program. Four (4) buildings were registered as two-unit houses. An itemized list of the activities in 2018 (permits & compliance letters issued and buildings registered as two-unit houses) is attached as Appendix "A" to this report.

For the full year 2018, Building Services anticipated building permit revenue of \$1,950,000. The actual revenue collected was \$1,490,833. The actuals were below the budget by \$459,167. The decrease in the 2018 projected revenue is primarily due to the decreased value of the residential permits. Out of the projected 445 building permits for the new residential units only 50 permits were issued in 2018. The major industrial projects for which the building permits were issued in 2018 include a new industrial warehouse and the completion of a recently constructed shell building within the 401 corridor and the alterations to the existing industrial building in Georgetown.

Expenses

The total budgeted (direct and indirect) expenses for the Building Services Division for the year 2018 were \$2,597,000.

The expenses, as provided below, represent the actual cost of operation for the Division in its entirety for the year 2018:

Direct Expenses:

Personnel	\$ 2,076,346
Operating	\$ 57,641
Contract Out (Lot Grading)	\$ 6,403

Indirect Expenses:

Corporate Charges	<u>\$ 171,700</u>
Total Actual Building Services Expenses	<u>\$ 2,312,090</u>

The difference between the budgeted and actual expenses is primarily attributed to staff vacancies and the operating cost related savings.

As legislated by the Building Code Act, building permit revenue can only be used to fund the expenses associated with the issuance of building permits and performing the mandatory building inspections.

Building Permit Related Expenses were as follows:

Direct Expenses:

Personnel	\$ 1,740,394
Operating	\$ 48,314
Contract Out (Lot Grading)	\$ 6,403

Indirect Expenses:

Corporate Charges	<u>\$ 171,700</u>
-------------------	-------------------

Total Actual Building Permit Related Expenses \$ 1,966,811

For reporting years 2013 onwards, the building permit revenue is stated using accrual accounting methods. The revenues relating to cash received for building permits during the year have been adjusted to account for recognition of revenue collected in the prior year but earned in the current year and deferral of revenue collected in the current year but earned in future years.

Building Permit Revenue (Jan. 1 – Dec. 31, 2018)	(\$ 1,490,833)
Revenue (Sep. 1 – Dec. 31, 2018) deferred to 2019	\$ 520,216
Contribution from 2017 deferred revenue (Sep. 1 – Dec. 31, 2017)	(\$ 933,256)
Total Building Permit Related Expenses	<u>\$ 1,966,811</u>
Building Permit Deficit	<u>\$ 62,938</u>

A financial summary for the year ended December 31, 2018 is attached as Appendix B to this report.

RELATIONSHIP TO STRATEGIC PLAN:

This report is for operational purposes and is not directly related to the Strategic Plan.

FINANCIAL IMPACT:

The Building Code Act requires that the total amount of Building Permit fees meets the total costs for the municipality to administer and enforce the Building Code Act and Regulations.

The actual revenue that can be used to cover the 2018 year expenses was below the 2018 building permit related expenses. The 2018 building permit revenue shortfall in the amount of \$62,938 will be covered by funding from the Building Permit Reserve Fund.

As permitted by the Building Code Act, the purpose of the Reserve Fund is to address fluctuations in year-to-year service volumes. In order to cover the building permit revenue shortfall for the years 2007 and 2010, the total amount of \$522,632 was borrowed from the Town of Halton Hills Tax Rate Stabilization Reserve. The full amount was repaid from the building permit revenue surplus in 2011. The building permit revenue surplus between 2011 and 2017 was contributed to the Building Permit Reserve Fund.

As explained in the 2017 Department Budget presentation, the Town expected that there would be a gap between the projected Building Services revenue and expenses until Vision Georgetown begins. Assumptions for building permit revenue projections were based on information supplied by Planning, Engineering and Economic Development staff and major project proponents. As predicted, the building permit revenue had decreased in 2018 and is expected to continue along the same trend until the Vision Georgetown applications start coming in. In order to maintain the current level of service and prepare for the significant increase in the workload associated with Vision Georgetown, the staff related expenses for the same period are expected to increase.

The projected revenue/expenses gap will continue to be funded from the Building Permit Reserve Fund. In addition, reserves will be used to fund expenses associated with staff positions tied to succession planning and also to cover the costs related to the introduction of the electronic plans review in 2019/20.

Appendix C attached to this report shows the number of building permits per year issued for the period between the years 2001 and 2018. The graph in Appendix D shows the Building Services Revenue & Expenses Comparison for the period between 2003 and 2018.

CONSULTATION:

The Manager of Accounting was consulted with respect to the preparation of this report.

PUBLIC ENGAGEMENT:

There is no public engagement required.

SUSTAINABILITY IMPLICATIONS:

The Town is committed to implementing our Community Sustainability Strategy, Imagine Halton Hills. Doing so will lead to a higher quality of life. The relationship between this report and the strategy is summarized below:

Do the report's recommendations advance the Strategy's implementation?

No

Which pillar(s) of sustainability does this report support?

Not Applicable

COMMUNICATIONS:

This report presents the Building Services financial summary for the full year 2018 and is prepared for information purposes.

CONCLUSION:

Reporting on Building Permit Fees and the direct and indirect costs related to the administration and enforcement of the Building Code Act, on an annual basis, is a mandatory requirement for the Municipality as imposed by the Building Code Act.

Reviewed and Approved by,

A handwritten signature in black ink, appearing to read "C. Mills", with a horizontal line drawn across the top of the signature.

Chris Mills, Commissioner of Transportation and Public Works

A handwritten signature in black ink, appearing to read "Brent Marshall", written in a cursive style.

Brent Marshall, Chief Administrative Officer

Appendix A

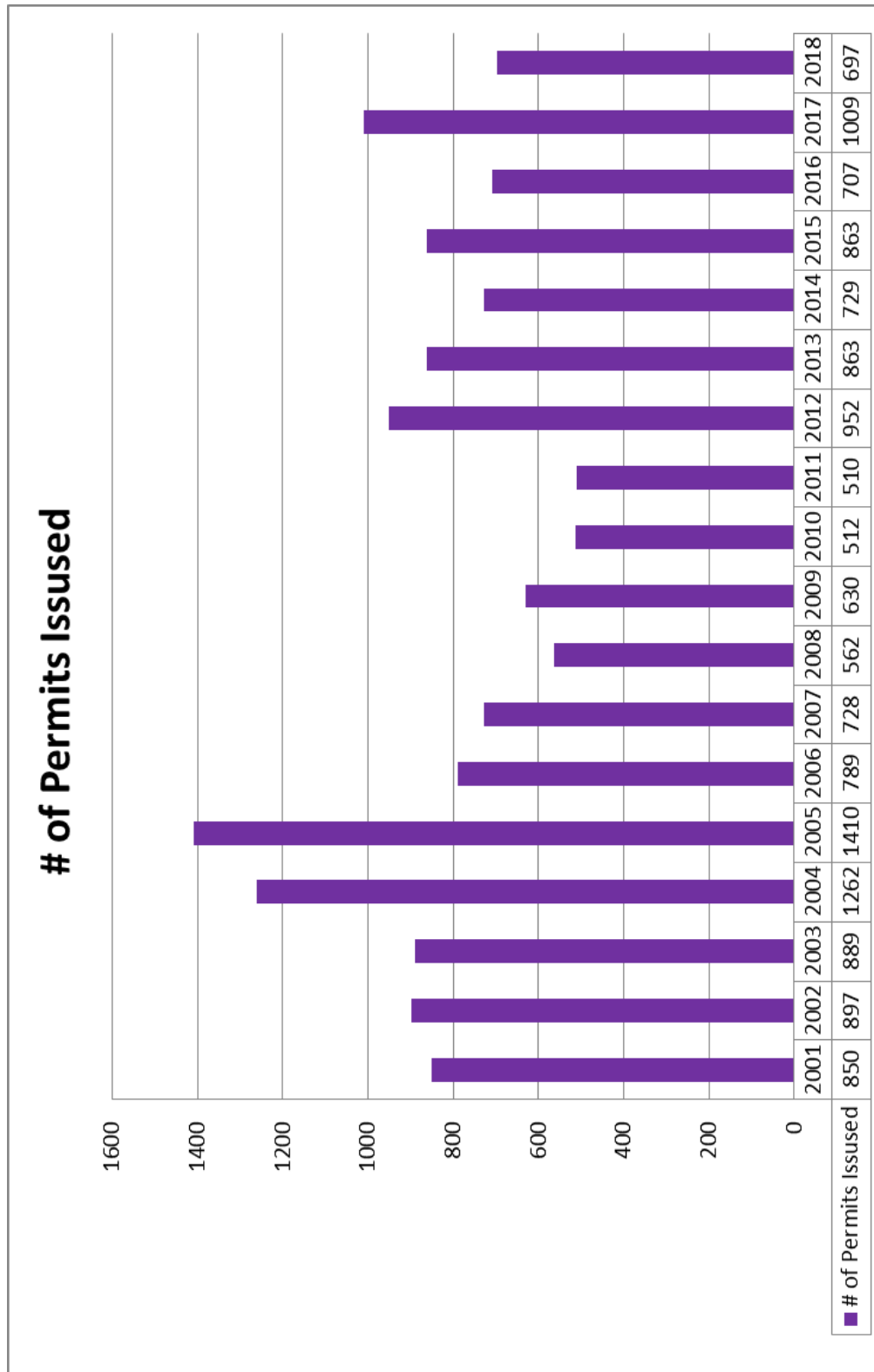
Permits Issued, January 1 - December 31, 2018

Permit Type/Category		Q1	Q2	Q3	Q4	2018 Total	2017 Total
Agricultural Buildings	AG	1	1	2	3	7	4
Group A - Assembly Uses	AP	1	5	5	5	16	14
Group D - Business & Personal	BP	2	5	2	4	13	18
Conversion	CO	1	2	0	4	7	7
Group E - Commercial	CP	5	11	34	14	64	18
Change of Use	CU	0	0	0	0	0	44
Demolition Permit	DP	4	11	13	11	39	39
Plumbing Only	DR	20	15	11	10	56	72
Designated structures	DS	25	2	8	1	36	18
Heating/Air Conditioning	HE	0	2	0	2	4	6
Group B - Institutional Uses	IP	0	0	0	0	0	4
Multiple Occupancy	MO	0	1	1	0	2	0
Group F - Industrial	MP	7	7	4	11	29	50
Miscellaneous	MS	2	0	0	2	4	9
Group C - Residential - Add/Alt/Imp	RA	30	74	99	59	262	316
Group C - Residential - New Construction	RP	12	14	11	13	50	290
Septic Only	SE	7	11	17	11	46	51
Signs	SP	5	3	14	29	51	32
Tents	TP	1	3	6	1	11	17
Total Building Permits		123	167	227	180	697	1009
Pool Enclosure	PP	8	39	30	7	84	96
Total Permits		131	206	257	187	781	1105
Zoning Certification		31	62	62	58	213	207
Registration of Two-Unit Houses	RH	3	0	0	1	4	8

Appendix B

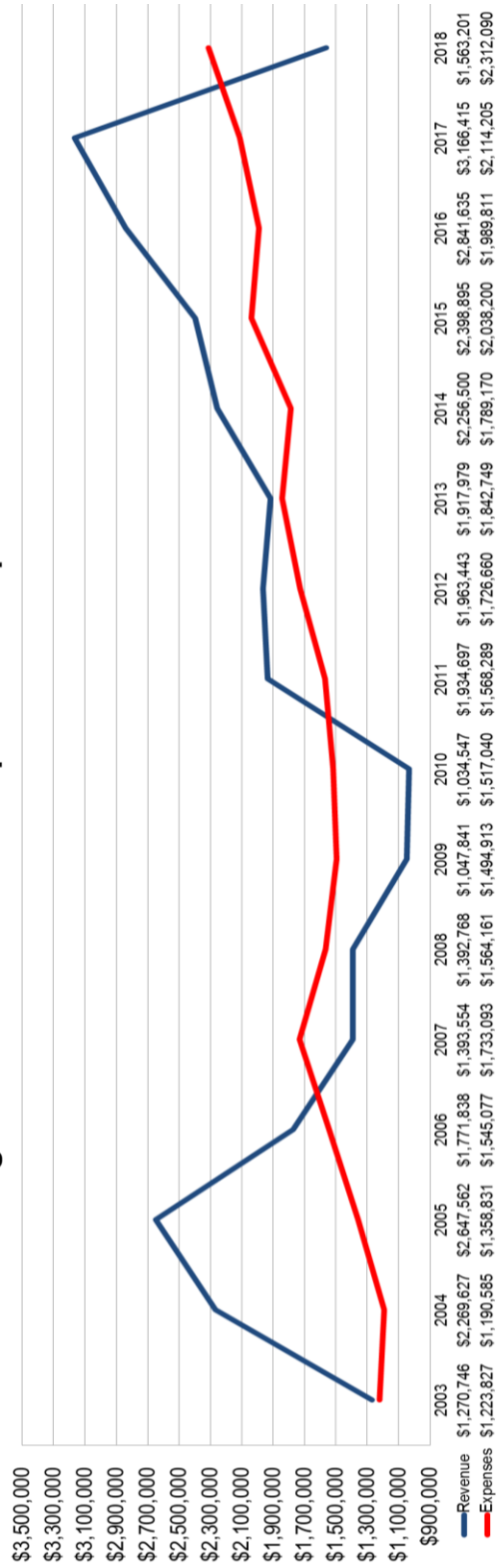
Building Services Financial Summary for the Year Ending December 31, 2018	Full Year Analysis		
	Actuals	Budget	% of Budget
Revenue			
<u>Building Permit</u>			
Residential - New Construction	\$ 539,227.00	\$ 1,480,000.00	36%
Industrial/Commercial/Institutional	\$ 564,311.00	\$ 160,000.00	353%
Other	\$ 387,295.00	\$ 310,000.00	125%
Building Permit Revenue	\$ 1,490,833.00	\$ 1,950,000.00	76%
<u>Non-Building Permit</u>			
Mandatory Sewage Systems Maintenance Inspections	\$ 540.00	\$ 500.00	108%
Pool Enclosure	\$ 21,457.00	\$ 24,200.00	89%
General Recoveries (Compliance Letters)	\$ 37,574.00	\$ 37,800.00	99%
Two-Unit House Registration	\$ 11,825.00	\$ 8,500.00	139%
Non-Building Permit Revenue	\$ 71,396.00	\$ 71,000.00	101%
Total Building Services - Revenue	\$ 1,562,229.00	\$ 2,021,000.00	77%
Expenses			
<u>Building Services - Expenses</u>			
Personnel - Direct Expenses	\$ 2,076,346.00	\$ 2,306,400.00	90%
Operating - Direct Expenses	\$ 57,641.00	\$ 87,900.00	67%
Contract Out - (Lot Grading) - Direct Expenses	\$ 6,403.00	\$ 31,000.00	21%
Corporate Charges - Indirect Expenses	\$ 171,700.00	\$ 171,700.00	100%
Total Building Services - Expenses	\$ 2,312,090.00	\$ 2,597,000.00	89%
<u>Building Permit Related Expenses</u>			
Personnel - Direct Expenses	\$ 1,740,394.00		
Operating - Direct Expenses	\$ 48,314.00		
Contract Out - (Lot Grading) - Direct Expenses	\$ 6,403.00		
Corporate Charge - Indirect Expenses	\$ 171,700.00		
Total Building Permit Related Net Expenses	\$ 1,966,811.00		
Building Permit Revenue	\$ (1,490,833.00)		
Deferred revenue from 2017	\$ (933,256.00)		
Revenue deferred to 2018	\$ 520,216.00		
Building Permit Related Expenses	\$ 1,966,811.00		
Net(Surplus)/Deficit	\$ 62,938.00		

Appendix C



Appendix D

Building Services Revenue & Expenses Comparison





**REPORT OF THE
COMMUNITY AND CORPORATE AFFAIRS COMMITTEE
Minutes No. CCA-03-2019**

Minutes of the Community and Corporate Affairs Committee meeting held on Tuesday February 26, 2019, at 2:00 p.m., in the Council Chambers, Town Hall.

Members Present: Mayor R. Bonnette (ex-Officio), Councillor J. Fogal, Chair, Councillor C. Somerville, Councillor J. Hurst, Councillor A. Lawlor

Regrets: Councillor T. Brown, Councillor W. Farrow-Reed

Staff Present: S. Jones, Clerk & Director of Legislative Services, C. Mills, Commissioner of Transportation & Public Works, J. Linhardt, Commissioner of Planning & Sustainability, W. Harris, Commissioner of Recreation & Parks, J. Diamanti, Commissioner of Corporate Services, Harry Olivieri, Chief & Commissioner of Fire Services, M.J. Leighton, Manager of Accounting and Town Treasurer, D. Davey, Manager of Children's and Youth Services, V. Petryniak, Deputy Clerk

Others Present: Councillor M. Albano

1. CALL TO ORDER

Councillor J. Fogal called the meeting to order at 2:02 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary/conflict of interest.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

There were no delegations/presentations

4. REPORTS & MEMORANDUMS FROM OFFICIALS – FIVE (5) ITEMS FOR RECOMMENDATION
--

- a. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0010 dated January 16, 2019 regarding the Ministry of Municipal Affairs and Housing 2017 Financial Indicator Review. (Recommendation No. CCA-2019-0011)**

THAT Report No. CORPSERV-2019-0010 dated January 16, 2019 regarding the Ministry of Municipal Affairs and Housing 2017 Financial Indicator Review be received as information.

CARRIED

- b. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0019 dated February 4, 2019 regarding 2019 Halton Court Services Business Plan and Budget. (Recommendation No. CCA-2019-0012)**

THAT Report CORPSERV-2019-0019 dated February 4, 2019 regarding 2019 Halton Court Services Business Plan and Budget be received;

AND FURTHER THAT the 2019 Halton Court Services Business Plan and Budget as attached as Schedule A to this report be approved.

CARRIED

- c. **CORPORATE SERVICES REPORT NO. CORPSERV-2019-0022 dated January 29, 2019 regarding Financial Management Policies. (Recommendation No. CCA-2019-0013)**

THAT Report No. CORPSERV-2019-0022 dated January 29, 2019 regarding Financial Management Policies be received;

AND THAT the following Financial Management Policies be approved:

Appendix A – Inter-Fund Loans – Development Charges Reserve Funds
Appendix B – Development Charges Background Study Continuous Review & Monitoring Policy.

CARRIED

d. RECREATION AND PARKS REPORT NO. RP-2019-0007 dated February 4, 2019 regarding Tender Award of T-004-19 for Trafalgar Sports Park Expansion – Construction of 3 Ball Diamonds. (Recommendation No. CCA-2019-0014)

THAT Report RP-2019-0007, dated February 4, 2019, regarding the Tender Award of T-004-19 for Trafalgar Sports Park Expansion – Construction of 3 Ball Diamonds be received;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order in the amount of \$2,589,656.53 plus applicable taxes to Gateman-Milloy Inc. of 270 Shoemaker Street, Kitchener Ontario N2E 3E1;

AND FURTHER THAT \$61,115 from Capital Projects 8500-19-0105 and \$89,652 from Capital Project 8500-19-1801 be returned to the New Capital Reserve;

AND FURTHER THAT \$150,767 be drawn from the Tax Rate Stabilization Reserve to fund the interim shortfall for Capital Project 8500-19-1801 – TSP Phase 6 Field of Dreams;

AND FURTHER THAT any proceeds from the sale of lands considered in Confidential Report RP-2018-0026 be directed to the Tax Rate Stabilization Reserve to recover this interim funding.

CARRIED

e. RECREATION AND PARKS REPORT NO. RP-2019-0008 dated January 23, 2019 regarding the Ice Resurfacer Purchase – Single Source. (Recommendation No. CCA-2019-0015)

THAT Report No. RP-2019-0008 dated January 23, 2019 regarding the Ice Resurfacer Purchase – Single Source be received;

AND FURTHER THAT staff recommend the award of contract for one (1) 2019 Olympia Millennium H ice resurfacer machine from Resurface Corporation of 25 Oriole Parkway East, Elmira, ON in the total amount of \$73,500.00 plus HST;

AND FURTHER THAT the Purchasing Policy requirement for competitive ice resurfacer pricing be waived for this purchase per the rationale outlined in Report R-2019-0008;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order for the supply and delivery of one 2019 Olympia Millennium H ice resurfacing machine from Resurface Corporation of 25 Oriole Parkway East, Elmira, ON in their total bid amount of \$73,500.00 plus HST.

CARRIED

5. CLOSED SESSION

There were no items in closed session.

6. ADJOURNMENT

The meeting adjourned at 2:21 p.m.

Rick Bonnette, MAYOR

Suzanne Jones, CLERK



REPORT OF THE
PLANNING, PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Minutes No. PPT-03-2019

Minutes of the Planning, Public Works and Transportation Committee meeting held on Tuesday, February 26, 2019 at 3:00 p.m., in the Council Chambers Halton Hills Town Hall.

MEMBERS PRESENT: Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano, Councillor M. Johnson, Councillor B. Inglis

REGRETS: Councillor B. Lewis

STAFF PRESENT: A. B. Marshall, Chief Administrative Officer,
S. Jones, Clerk and Director of Legislative Services,
C. Mills, Commissioner of Transportation and Public Works,
J. Linhardt, Commissioner of Planning and Sustainability,
W. Harris, Commissioner of Recreation and Parks,
J. Diamanti, Commissioner of Corporate Services,
H. Olivieri, Chief & Commissioner of Fire Services,
M.J. Leighton, Manager of Accounting and Town Treasurer,
R. Brown, Deputy Clerk

OTHERS PRESENT: Councillor J. Hurst, Councillor A. Lawlor

1. CALL TO ORDER

Councillor C. Somerville, Chair called the meeting to order at 3:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

No disclosures.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

- a. **Gabriel Clarke, Manager of Sustainability and Climate Change**
Made a Presentation to Committee regarding Private Tree Management Strategy Terms of Reference.

(PowerPoint on file in the Clerks Office)

- b. **Jamie Cook of Watson and Associates with Opening Remarks by J. Linhardt, Commissioner of Planning and Sustainability**
Made a Presentation to Committee regarding Employment Needs Study.

(PowerPoint on file in the Clerks Office)

4. REPORTS & MEMORANDUMS FROM OFFICIALS – SEVEN (7) ITEMS FOR RECOMMENDATION

- a. **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0003, dated February 6, 2019, regarding the Terms of Reference for developing a management strategy for trees located on private settlement area lands in Halton Hills.**
(Recommendation No. PPT-2019-0010)

THAT Report No. PLS-2019-0003, dated February 6, 2019, regarding the Terms of Reference for developing a management strategy for trees located on private settlement area lands in Halton Hills be received;

AND FURTHER THAT Town of Halton Hills Planning, Public Works & Transportation Committee approve the Terms of Reference for the Private Tree Management Strategy, attached as Appendix 1 to this report.

CARRIED

- b. **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0017 dated February 8, 2019 regarding an update to the Town's Employment Land Needs Study.**
(Recommendation No. PPT-2019-0011)

THAT Report PLS-2019-0017 dated February 8, 2019 regarding an update to the Town's Employment Land Needs Study be received,

AND THAT the Phase 1 Background Report prepared by Watson & Associates (attached as Appendix 1 to this report) be received;

AND FURTHER THAT this report and the Phase 1 Background Report be forwarded to the Region of Halton as input into the Integrated Growth Management Strategy that is being developed as part of the Regional Official Plan Review;

AND FURTHER THAT staff be directed to continue to advance the Employment Land Needs Study, in keeping with the approved Terms of Reference.

CARRIED

c. PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0007 dated January 21, 2019 regarding accessory dwelling units in Halton Hills. (Recommendation No. PPT-2019-0012)

THAT REPORT NO. PLS-2019-0007 dated January 21, 2019 regarding accessory dwelling units in Halton Hills, be received;

AND FURTHER THAT staff prepare for agency and public review Official Plan and Zoning By-law Amendments that provide enhanced permissions for accessory dwelling units in keeping with the content of this report.

CARRIED

d. PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0011 dated February 8, 2019, regarding a “Recommendation Report for Draft Plan of Subdivision Approval to Create 3 Industrial Development Blocks, a Public Road and Stormwater Management Block at 340 Main Street North (Acton)”. (Recommendation No. PPT-2019-0013)

THAT Report No. PLS-2019-0011 dated February 8, 2019, regarding a “Recommendation Report for Draft Plan of Subdivision Approval to Create 3 Industrial Development Blocks, a Public Road and Stormwater Management Block at 340 Main Street North (Acton)”, be received;

AND FURTHER THAT the Commissioner of Planning and Sustainability be authorized to grant Draft Approval and Final Approval to the Plan of Subdivision, File No. D12SUB17.001, as generally shown on SCHEDULE 2 – DRAFT PLAN OF SUBDIVISION of this report, subject to conditions generally set out in SCHEDULE 4 – CONDITIONS OF DRAFT PLAN OF SUBDIVISION of this report.

CARRIED

e. PLANNING AND SUSTAINABILITY REPORT NO. PLS-2019-0016 dated February 8, 2019 regarding Proposed Amendment No. 1 to the Greater Golden Horseshoe Growth Plan. (Recommendation No. PPT-2019-0014)

THAT Report No. PLS-2019-0016 dated February 8, 2019 regarding Proposed Amendment No. 1 to the Greater Golden Horseshoe Growth Plan be received;

AND FURTHER THAT the Minister of Municipal Affairs be requested to support the final approval of ROPA No. 47 including the rephrasing of the portion of the Hoderro lands outside of GTA West Corridor Protection in a timely fashion;

AND FURTHER THAT staff and legal counsel be directed to work with Ministry staff and the Region to identify appropriate mechanisms for achieving these goals such as clear policy direction in Amendment No. 1 to the Growth Plan, provisions in the transition regulation and/or other measures that facilitates the final approval of ROPA No. 47 and the rephrasing of the portion of the Hoderro lands outside of GTA West Corridor Protection;

AND FURTHER THAT the Minister be requested to set the minimum density target for Designated Greenfield Areas (DGA) in Halton at 60 residents and jobs per hectare rather than the 50 residents and jobs per hectare proposed in Amendment No. 1;

AND FURTHER THAT the Minister build in flexibility to the Growth Plan to enable municipalities to set contextually appropriate targets for Major Transit Station Areas (MTSAs) based on bona fide redevelopment sites and opportunities while protecting surrounding stable residential neighbourhoods;

AND FURTHER that the Minister not include lands within the Future Strategic Employment Areas (FSEA) in Provincially Significant Employment Lands at this time. Alternatively, if the Minister is looking to definitively identify such lands for long-term planning purposes, equal consideration must be given to FSEA located within Halton Hills which are strategically located vis a vis Highway 401, the 407ETR and the proposed GTA West Corridor;

AND FURTHER THAT the Minister incorporate flexible policy language in Section 2.2.5 of the Growth Plan (Employment) to clearly facilitate employment generating uses that support more traditional Employment Uses and/or tourism uses;

AND FURTHER THAT the current wording of Policy 2.2.1 e) pertaining to the use of site and urban design standards to achieve high quality development as set out in the 2017 Growth Plan be maintained;

AND FURTHER THAT the Minister consider the contents in Council Resolution 2019-0025 passed on February 11, 2019 as well as the MEM-PLS-2019-0001 regarding climate change and greenhouse gas emission reductions;

AND FURTHER THAT a copy of this report be forwarded to the Premier of Ontario, Doug Ford, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Todd Smith, Minister of Economic Development, Job Creation and Trade, the Honourable Rod Phillips, Minister of Environment, Conservation and Parks, the Honourable Michael Tibollo, Minister of Tourism, Culture and Sport, Ted Arnott, MPP Wellington-Halton, appropriate Ministry of Municipal Affairs and Housing staff, the Region of Halton, the City of Burlington, the Town of Milton and the Town of Oakville.

CARRIED

NOTE: This Report and Recommendation were forwarded to the February 27, 2019 Special Council Meeting for Adoption.

**f. TRANSPORTATION AND PUBLIC WORKS REPORT NO.TPW-2019-0003, dated February 5, 2019, regarding the Award for RFP-049-18 for the Eighth Line Class Environmental Assessment.
(Recommendation No. PPT-2019-0015)**

THAT Report TPW-2019-0003, dated February 5, 2019, regarding the Award for RFP-049-18 for the Eighth Line Class Environmental Assessment, be received;

AND FURTHER THAT Council approves the Eighth Line Environmental Assessment contract award to R.J. Burnside and Associates Limited, 15 Townline, Orangeville, ON, L9W 3R4 in the amount of \$499,322.50 plus HST;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order to R.J. Burnside and Associates Limited, 15 Townline, Orangeville, ON, L9W 3R4 in the amount of \$499,322.50 plus HST.

CARRIED

- g. PLANNING AND SUSYAINABILITY MEMORANDUM NO. PLS-2019-0001 dated January 31, 2019 regarding Comments Submitted Regarding Ontario's Environmental Plan. (Recommendation No. PPT-2019-0016)**

THAT Memorandum No. PLS-2019-0001 dated January 31, 2019 regarding Comments Submitted Regarding Ontario's Environmental Plan be received for information.

CARRIED

- h. TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2019-0004 dated February 7, 2019 regarding the Bike It Committee Events 2019. (Recommendation No. PPT-2019-0017)**

THAT Memorandum No. TPW-2019-0004 dated February 7, 2019 regarding the Bike It Committee Events 2019 be received for information.

CARRIED

5. CLOSED SESSION

NIL

6. RECONVENE INTO OPEN SESSION

NIL

7. ADJOURNMENT

The meeting adjourned at 4:58 p.m.

Rick Bonnette, MAYOR

Suzanne Jones, CLERK

Halton Hills Public Library Board

Wednesday, January 9, 2019

Georgetown Branch-Board Room

7:00 p.m.

Minutes

Present: Ted Brown, April Currey, Larry Hawes, Matt Kindbom, Ann Lawlor, Bett Leverette, Heather McAlpine, Tamara Smith (Chair), Marilyn Willis

Staff Present: Geoff Cannon, Douglas Davey, Barb Elliott (Recorder), Beverley King

Regrets: Lisa Caissie

1.0 Declaration of Quorum

- T. Smith declared that a quorum was present and called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda

Moved by H. McAlpine

That the agenda be approved as presented.

Seconded by M. Willis

01/09/19-1

CARRIED

3.0 Declaration of pecuniary interest

- None

4.0 Minutes of December 12, 2018

Moved by M. Kindbom

That the Minutes of December 12, 2018 be approved.

Seconded by H. McAlpine

01/09/19-2

CARRIED

5.0 Consent Agenda

- None

6.0 Correspondence

6.1 Thank you note from patron

- Correspondence was received.

7.0 Business Arising

7.1 Board Recruitment-Promotional Review

- The Board reviewed updated promotional materials to recruit new Board members for the 2019-2022 Term. Several suggested revisions will be incorporated and materials will be posted for public information tomorrow.

- Board members were reminded that the deadline to apply for Board positions is Friday, January 18th, 4:30p.m.

8.0 Council Update

- A. Lawlor/T. Brown reported:
 - The Library's 2019 Business Plan had been presented to the Community and Corporate Affairs Committee by G. Cannon.
 - Councillors have been reviewing the proposed 2019 departmental budgets in preparation for Budget Committee meetings that will begin next week. G. Cannon noted that a request for a new stop light at the corner of School Lane and Hwy 7 in Acton has been included in the Transportation and Public Works budget. This is expected to significantly improve safety, and ease access to the Acton Branch Library.
 - The results of the Transit Study are expected to be presented to Council this Spring.
 - Town residents are being encouraged to participate in voting to measure public support around whether Halton Hills should opt in or out, to allow retail cannabis stores at this time. Votes can be cast either in person at a number of Town facilities (including both library branches), or online through "Let's Talk Halton Hills".

9.0 Friends of the Library Update

- The next meeting of the Friends will be on Friday, January 18th.

10.0 Community Connections Update

- It was noted that the Georgetown Service Ontario office will be closing on February 15th.
- D. Davey reported that the Exam Cram program is currently underway and that several library spaces have been set up to facilitate high school students studying during the exam period. It was noted that on one afternoon, members of the St. John's Ambulance brought several service dogs into the library to provide stress relief for students and patrons.
- "100 Women Who Care": A. Lawlor outlined how this group of local women participates four times per year to provide a donation to local charities. The library may consider making a presentation at a future meeting.

11.0 Financial Report

11.1 Month End Report (November)

- G. Cannon reported that spending is within approximately 5% of the expected level.
- The Month End Report was received by the Board.

12.0 New Business

12.1 2018 Board Objectives – Review

- The Board reviewed the status of their 2018 Objectives.
- Outstanding objectives:

- Review and approval of an *Acknowledgement of the Land (Truth and Reconciliation)* plan:
 - B. King updated that a meeting with Halton Region has taken place. B. King is also working with D. Szybalski on a presentation to Council regarding the importance of an Indigenous Framework in the Halton Hills community. It was noted that the process of establishing the proper connections is slow, and that it is hoped this objective will move forward early in 2019.
 - Work to Indigenize the HHPL collection is almost complete.
- Seeking Positive Spaces Network (PSN) accreditation:
 - The PSN experienced unexpected setbacks in 2018. This objective will move forward in 2019.
- Support of Team Wenjiang and the Wenjiang Action Plan:
 - This objective may continue into 2019 pending additional information from Team Wenjiang.
- Providing guidance to the Advocacy Sub-Committee in the planning, delivery and evaluation of presentations to community organizations:
 - This objective will move forward in 2019 with input from the Marketing and Communications Specialist.
- Develop an annual giving campaign, including policies and governance:
 - Now that the Library has achieved charitable status, this project will move forward in 2019 with assistance from the Marketing and Communications Specialist.

12.2 Vision Georgetown Library Branch

- G. Cannon reported that a number of changes have been made to the proposed library branch in the Vision Georgetown project. This branch, originally envisioned as a stand-alone building scheduled to be built in 2024, is now being planned as part of a multi-use recreation facility that is scheduled to be built in 2028. This project is currently unfunded.
- In the meantime, library staff will consider alternative outreach options to serve the residents of south and southwest Georgetown.
- G. Cannon acknowledged that there would likely be significant additional demand on current library collections resulting from the increased population, and noted that the void could be somewhat filled through electronic resources and additional outreach programming at other venues (e.g. storytimes at the Gellert Centre).

12.3 Library-on-Wheels (The Home Library Service)

- B. King presented the new Home Library Service brochure and explained that the former Library-on-Wheels Service had been rebranded to provide patrons with a better understanding of the purpose of this service, and how it works.
- The Home Library Service consistently serves approximately 100 patrons and groups.

12.4 Report No. LBD-2019-002 re: Children's and Youth Programming 2018

- D. Davey presented Report No. LBD-2019-002 and provided a summary of statistics about the programs offered by the Library's Children's and Youth Department during 2018.
- Highlights:
 - Compared to 2017:
 - There was an overall increase of 3% in program attendance. (Georgetown and Acton branches both increased by 3%).
 - The total number of programs increased by 10%.
 - Overall average attendance per program decreased by 6%. This decrease can be attributed to the fact that a greater number of programs were run with lower attendance caps (e.g. S.T.E.A.M., reading clubs).
 - Early Literacy programs account for approximately half of all attendance, followed by Outreach programs that are run at different venues (e.g. Gellert, drop-in centres).
 - Core Teen programs were a focus during 2018 with a number of new well-attended activities being offered. It was noted that a number of Adult programs also appeal to and are well-attended by teens.
- D. Davey discussed that the programs which are run on a cost-recovery basis (e.g. Lego Robotics) are well-attended. It was noted that specialized programs with a higher cost have been well-received but that the demand is currently low and they have been discontinued for now (i.e. Robo Geek).
- G. Cannon noted that HHPL's organizational needs and planning for beyond 2020 would be a Board agenda item in 2019.
- Report No. LBD-2019-002 was received as information.

13.0 Health & Safety Report

- G. Cannon reported that there had been no workplace health and safety issues since the January Board meeting.

14.0 Next Meeting

Wednesday, February 13, 2019

7:00 p.m.

Georgetown Branch – Board Room

15.0 Adjournment

Moved by M. Kindbom

That the meeting be adjourned.

Seconded by H. McAlpine

01/09/19-3

CARRIED

The meeting adjourned at 8:55 p.m.

Signed: _____

Bett Leverette, Chair
Halton Hills Public Library Board

Signed: _____

Geoff Cannon, Chief Librarian
Halton Hills Public Library Board

APPROVED: February 13, 2019

DATED: February 13, 2019

Board Members Present: Beverley King (Chair), Sandy Mackenzie (Vice Chair), Cindy Robinson (Treasurer), Randy Kerman (Secretary), Jane Fogal (Council Appointee), Tony Rampulla, Suzanne Clarke, Maria Bettencourt, Maurizio Abate, Carolyn Callero,

Regrets: Connie Ward

Staff Attending: Nikki Jackson (Interim BIA manager), Sheena Switzer

1. Call to order – 9:01am By Beverly King - Chair

2. Acceptance of Agenda:

Motion: To Approve the Amended Agenda

Motion Moved By: Cindy Robinson

Second: Suzanne Clarke

Motion passed

3. Declaration(s) of Conflict of Interest
None

4. Approval of Previous Meeting Minutes

Motion: To Approve the Meeting Minutes of the November 13, 2018 Board Meeting as presented

Motion Moved By: Randy Kerman

Second: Cindy Robinson

Motion passed

5. Election of Executive committee

- **Chair-** Suzanne Clarke nominated by Randy Kerman 2nd by Sandy Mackenzie no other nominations, voted and passed
- **Vice Chair** – Beverley King nominated by Randy Kerman 2nd by Jane Fogal no other nominations, voted and passed
- **Treasurer** – Cindy Robinson nominated by Sandy Mackenzie 2nd by Suzanne Clarke no other nominations, voted and passed
- **Secretary** – Randy Kerman nominated by Cindy Robinson 2nd by Sandy Mackenzie no other nominations, voted and passed

The Chairing of the meeting was passed onto the new chair Suzanne Clarke

6. Correspondence – Tim Rowley letter to Silvercreek Commercial Builders and copied to us. Regarding the McGibbon project.

7. Consent Agenda – None

8. Manager's Report

Attached

Action: Report accepted with no changes

9. Business arising

- a. **Office space - Sheena**, coming along, furniture coming today and being set up. Signage quotes are coming in for both outside and inside branding. Looking at physical move of the week of Jan 14, 2019 as a soft opening, projected grand opening in Feb.
- b. **Parking bylaw – Nikki**, as presented in her report

10. Council update

Jane Fogal

Topic of the day – Cannabis council delayed decision until Jan 21 meeting as the deadline is Jan 22. Also received report of the state of the Barber Mill property with a conclusion that it would take approximately \$10M to securing the property. Owner is in discussions with town. Cycling Tourism needs more business to register as a destination so that we are on the map.

11. Financial Statements

Cindy Robinson

- a. **Approval of financial statements**

Motion: **To accept the financial statements as presented**

Motion Moved By: **Cindy Robinson**

Second: **Maria Bettencourt**

Motion passed

We also completed related party disclosure forms

12. Committee Updates

- a) **Marketing committee** – Susanne report attached, good social media results
- b) **IT committee** – Randy updated that we have purchased 2 new laptops for staff and the TV for board room. Sourcing providers for our new location as we are paying too much with Cogeco.

13. New Business

- a) **Summer student grants**, we have applied for two students for 16 weeks each.
- b) **Sandy about downtown** – Through his life he has seen two major changes in the downtown and he sees it happening again. Strongly feels that we need to be proactive with the failure of the McGibbon project and its effects on the business'. Discussion was held about forming a committee to create a vision going forward, finding some business people and have the town join in on what we can control- which is how we react and what we do

14. Next Meeting – Tuesday January 8, 2019 @ 9:00 AM This meeting will go to noon as we have Kay Matthews coming in on governance.

15. Meeting Adjournment:

Motion: **To Adjourn**

Motion Moved By: **Sandy MacKenzie**

Second: **Maria Bettencourt**

Motion passed

There being no further business to conduct the Georgetown BIA adjourned at 10:36 am



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by: _____ Date: March 5, 2019

Seconded by: _____ Resolution No.: _____

15A

THAT Council confirms its support to the Region's 2019 West Nile Virus Response Plan;

AND FURTHER THAT Council authorizes the Clerk to sign a letter to the Director of Healthy Environments and Communicable Disease confirming that the Town of Halton Hills supports the Health Department's initiative in 2019.

Mayor Rick Bonnette

**GENERAL INFORMATION PACKAGE
- COUNCIL MEETING -
MARCH 5, 2019**

PAGE	INFORMATION
3-4	Ministry of Government and Consumer Services dated February 11, 2019 regarding Georgetown ServiceOntario Office.
5	Ministry of Municipal Affairs and Housing dated February 4, 2019 regarding Gateway Employment Area.
6-10	Ted Arnott, MPP Wellington-Halton Hills letter to Premier Doug Ford dated January 29, 2019 regarding Halton Region Priorities brought to the Provincial Government..
11-12	Halton Region dated February 26, 2019 regarding FN-12-19 – Authority to Negotiate and Place a Denture Issue. (Report on File in the Clerks Office)
13-14	Halton Region dated February 26, 2019 regarding LPS16-19 – Amendments to the Procedural By-law and Additional Policies Required Under Bill 68. (Report on File in the Clerks Office)
15-17	Zorra Township dated February 5, 2019 regarding Regional Government Review.
18-21	City of Toronto dated February 11, 2019 regarding Greater Golden Horseshoe Municipalities.
22-23	AMO Watch File dated February 7, 2019.
24-25	AMO Watch File dated February 14, 2019.
26-27	AMO Watch File dated February 21, 2019.

MEDIA RELEASES

For full information please see the Town of Halton Hills Website:

<http://www.haltonhills.ca/media/index.php>

Release Date	Headline
February 11, 2019	Tenant Pleads Guilty to Disabling Smoke Alarms
February 12, 2019	Town Secures Grant from Greenbelt Foundation
February 25, 2019	Halton Hills Cycling Summit Announced
February 26, 2019	Cultural Roundtable Concludes After 10 Successful Years

**Ministry of Government
and Consumer Services****Ministère des Services
gouvernementaux et des
Services aux
consommateurs**

Office of the Minister
6th Floor, Mowat Block
900 Bay Street
Toronto ON M7A 1L2
Tel.: 416 212-2665
TTY: 416 915-0001

Bureau du ministre
Édifice Mowat, 6e étage
900, rue Bay
Toronto ON M7A 1L2
Tél. : 416 212-2665
ATS : 416 915-0001

996-2019-38

FEB 11 2019

His Worship Rick Bonnette
Mayor, Town of Halton Hills
1 Halton Hills Drive
Georgetown, ON L7G 5G2

Dear Mayor Bonnette:

Thank you for your letter about the upcoming closure of the Georgetown ServiceOntario centre. I appreciate you bringing your concerns to my attention and welcome the opportunity to respond.

The Georgetown ServiceOntario centre, located at 174 Guelph Street, Unit 1, will close effective February 15, 2019. ServiceOntario has undertaken a procurement process to select a new service provider for the community and minimize any impacts to service. Our goal is to limit the gap in service as much as possible, while ensuring the proper due diligence is undertaken.

Providing Georgetown with high-quality customer service remains a top priority. ServiceOntario will ensure proper signage to communicate closures, nearby centres, online options and opening dates to residents.

.../2

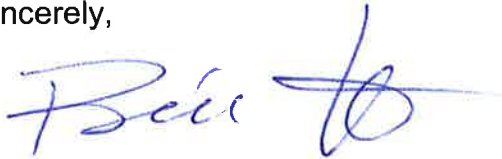
-2-

The procurement process is ongoing and we anticipate the new Georgetown ServiceOntario centre will open in summer 2019. Until then, there are four nearby ServiceOntario centres less than 19 km away:

- Brampton North – 1 Wexford Road (13.7 km)
- Brampton South – 4 McLaughlin Road (14.2 km)
- Mississauga Streetsville – 6295 Mississauga Road North (18 km)
- Milton – 2800 Highpoint Drive (18.5 km)

Mayor Bonnette, thank you again for writing. I am grateful for the time you have taken to share your concerns and wish you all the best for 2019.

Sincerely,



Bill Walker
Minister

**Ministry of
Municipal Affairs
and Housing**

Municipal Services Office
Central Ontario
777 Bay Street, 13th Floor
Toronto ON M5G 2E5
Facsimile: 416-585-6882

**Ministère des
Affaires municipales
et Logement**

Bureau des services aux municipalités
du Centre de l'Ontario
777, rue Bay, 13^e étage
Toronto ON M5G 2E5
Télécopieur : 416-585-6882

**FEB 04 2019**

19-001941

Your Worship
Mayor Rick Bonnette
1 Halton Halls Drive
Halton Hills, Ontario L7G 5G2

Dear Mayor Bonnette:

I am writing to acknowledge receipt of your correspondence to the Honourable Steve Clark, Minister of Municipal Affairs and Housing, dated January 22, 2019, regarding the Gateway employment area.

Please be assured that your concerns have been forwarded to appropriate staff in the Ministry for consideration and that Minister Clark, or a Ministry staff member, will respond to you as soon as possible. In the meantime, I wish to advise you that I will be speaking with your Chief Administrative Officer, Brent Marshall, in the very near future.

Yours very truly,

Aly N. Alibhai
Regional Director
Municipal Services Office – Central Ontario



LEGISLATIVE ASSEMBLY OF ONTARIO

January 29, 2019

Hon. Doug Ford
Premier of Ontario
Room 281, Legislative Building, Queen's Park
Toronto, Ontario
M7A 1A2

Dear Premier,

This week in my capacity as MPP for Wellington-Halton Hills, I was pleased to join municipal delegations from my riding at their meetings with Provincial Ministries as part of the Rural Ontario Municipal Association (ROMA) Conference.

I wanted to bring your Office's attention to some of the issues that Halton Region brought to the Provincial Government at ROMA. I have enclosed for you the summary documents the Region presented in the meetings.

Some of the Region's priorities include requests that the Provincial Government:

- Commit to timing and delivery of all day, two-way GO train service to Milton and Georgetown to support significant planned population growth.
- Develop a coordinated, multi-year provincial infrastructure plan and funding connected to the Growth Plan for schools, hospitals, transit, highways, and housing, particularly with 29 new Halton school improvements needed in the Region.
- Participate in the Truck Strategy for Highway 7 to evaluate options for by-pass opportunities around the Acton Urban Area, resulting in re-alignment of the Highway 7 connecting link to Halton Hills.
- Provide certainty regarding the GTA West Highway which has frozen key strategic employment lands in the Halton Hills 401 and Trafalgar Corridors.

TED ARNOTT, MPP • WELLINGTON - HALTON HILLS

Room 420 • Queen's Park • Toronto • Ontario M7A 1A8 • Tel. (416) 325-3880 • Fax (416) 325-6649

E-mail: ted.arnott@mpp.org • Website: www.tedarnoltmpp.com



Our municipal partners are very important to our work as MPPs. I have always worked cooperatively alongside these dedicated, community-minded representatives, seeking to improve the quality of life for our mutual constituents in Wellington-Halton Hills.

I hope you and your staff will review these requests and assist the Region with the important work they do to attract residents and businesses to our communities, and contribute to a strong Ontario economy.

Thank you very much.

Sincerely,



Ted Arnott, MPP
Wellington-Halton Hills

cc:

Gary Carr, Halton Regional Chair
Rick Bonnette, Mayor of Halton Hills
Jane Fogal, Regional Councillor
Clark Somerville, Regional Councillor
Hon. Monte McNaughton, Minister of Infrastructure
Hon. Steve Clark, Minister of Municipal Affairs
Hon. Jeff Yurek, Minister of Transportation
Kinga Surma, Parliamentary Assistant to the Minister of Transportation

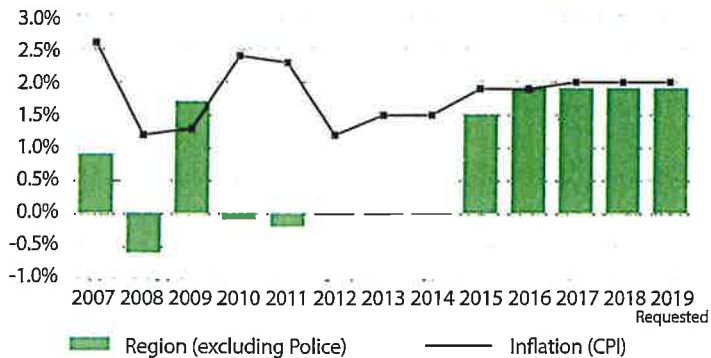


Advocating for a Strong Halton

A Strong Halton for the People of Ontario

2007 to 2019 Property Tax Impact

The chart below provides the history of property tax increases for Regional services in Halton for the last 12 years. The Region has been successful in delivering an average property tax increase of 0.7% for Regional Services (excluding Police Services) from 2007 to 2018, while maintaining or enhancing core services.



Halton Job Growth - 2018

- Halton has the right environment for businesses to grow and prosper.
- In 2017, there were 231,576 jobs in Halton, an increase of 7,200 jobs (up 3%) from 2016.
- Over the past year, Halton continued to attract major new employers and expansions of existing firms.
- GVA Lighting, Aviva Canada, Kraft Heinz, PCL Constructors Canada, Burloak Technologies and GEOTAB are among the many companies investing in Halton and creating hundreds of new jobs in our community.



Halton Regional Police Service

Our Model Keeps Halton Safe

- Safest Region in Canada
 - > 13 years in a row (Maclean's Magazine)
- Consistently the best:
 - > Crime Severity Index
 - > Weighted Crime Clearance
 - > Staff to Population ratios
 - > Cost per Capita ratio



Moody's Investors Service states:

"In our view, Halton's management is very strong, and has consistently proven its capacity to implement its strategic plan and budget. The region provides robust, comprehensive, and transparent disclosure and has well-defined financial policies and a well-documented financial plan. It approves operating and capital budgets with multiyear outlooks annually, and has a demonstrated history of good actual performance versus budgets. Like other Canadian municipalities, Halton can issue debt only to finance capital expenditures, and we believe it has prudent and conservative policies as well as a stable and well-qualified management team to govern its debt and liquidity management. Halton demonstrates what we view as good political and managerial strength. This has enabled it to enact structural changes, as shown through the evolution of its long-term capital plan in the past several years, reflecting both revised growth estimates and good financial discipline."



A Strong Halton for a Strong Ontario

Halton - A Snapshot

Halton Region is home to 570,000 residents in four communities—Burlington, Halton Hills, Milton and Oakville. Halton with its Local Municipalities is an effective two-tier government recognized for its strong financial position, safe communities, natural environment, progressive approach to urban development and reliable services. Halton uniquely combines vibrant agricultural communities with major urban centres.

98%

of residents rate their quality of life very high

97%

of residents are satisfied with the quality of Regional services

12 years

of keeping taxes at or below the rate of inflation

AAA

Credit Rating for 29 years

13 years

as the safest municipality in Canada

8 years

as one of Greater Toronto's Top Employers



The Region is strategically located in the Greater Toronto Area (GTA), close to major markets in Canada and the U.S. which is important to the Ontario economy. Businesses continue to invest in Halton Region because of its proximity to major markets, low taxes and a highly educated and skilled workforce.

Halton is one of the fastest growing communities in Canada and must grow to a population of 1 million by 2041, more than doubling its population since 2008, to meet the expectation of the Provincial Growth Plan.

Population Growth (thousands)



In a recent poll of Halton residents, the top five issues identified relate to concerns about growth.



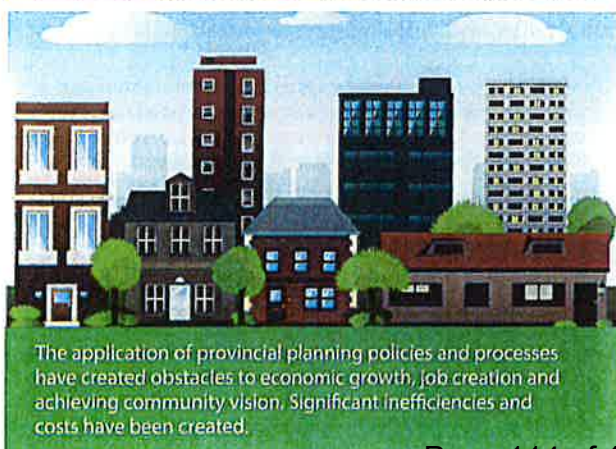
To be successful in addressing the concerns of the people of Halton, a strong, collaborative, action-oriented partnership with the Provincial Government is necessary. Keys to success include:

- A multi-year provincial infrastructure investment plan connected to the Growth Plan for schools, hospitals, transit, highways and housing
- Funding formulas that recognize growth and service demand
- Removing legislative and regulatory barriers to economic growth and jobs
- Clarity of accountabilities to eliminate inefficiencies, unnecessary costs and streamline administration
- Open dialogue and collaboration

There is an opportunity to work together in the short-term to take action on key priorities, many of which have been long-standing requests by Halton.



Growth



The application of provincial planning policies and processes have created obstacles to economic growth, job creation and achieving community vision. Significant inefficiencies and costs have been created.

Provide municipalities with the flexibility to achieve Growth Plan objectives while responding to local opportunities and priorities.

- ☐ Withdraw the provincial appeal to ROPA 47 replacement of employment lands in Halton Hills.
- ☐ Allow Halton to use our own evidence-based mapping for Natural Heritage and Agricultural maps in our Official Plan.
- ☐ Recognize that the designation of employment lands as Strategic Mixed Use Areas are not employment land conversions. Such areas reflect the new realities of intensified, urban employment areas and achieve employment targets while also providing for residential and other uses. Opportunities to create jobs in Halton in Strategic Mixed Use Areas exist at:
 - The Health Oriented Mixed Use Node in Oakville (at the new Oakville Hospital)
 - The Milton Education Village
 - The Mobility Hubs at GO Stations in Halton
- ☐ Provide transitional provisions for the implementation of Provincial plans that allows for Municipal plans to catch up and achieve conformity.



Transportation / Mobility



Traffic congestion continues to be the number one issue for Halton residents. The Region has committed to a \$1.6B investment in a 10-year transportation capital program. It is essential that the Provincial Government commit to invest in the provincial transportation system in Halton to address congestion and support economic growth and jobs.

Align investments in transit and provincial highway infrastructure with the Growth Plan.

- ☐ Commit to timing and delivery of all day, two-way GO service to Milton and Georgetown to support significant planned population growth.
- ☐ Commit to timing and delivery of a new GO station at Trafalgar and 401 which is a key mobility hub in Halton's Mobility Plan.
- ☐ Confirm Quick Wins funding for the Wyecroft bridge to support transit and active transportation connections between the Appleby and Bronte GO stations.
- ☐ Commit to continue with and enhance Gas Tax funding for local transit.
- ☐ Proceed with tendering for the widening of Hwy 401 from the Credit River in Mississauga to west of Regional Road 25, supporting employment lands in the Halton Hills 401 Corridor and the Trafalgar corridor.
- ☐ Provide certainty regarding the GTA West Highway which has frozen key strategic employment lands in Halton Hills and impacts the solution to traffic issues in the Norval community.
- ☐ Support solutions through the QEW Prosperity Corridor Block Planning Study to facilitate employment land opportunities in the City of Burlington.
- ☐ Participate in the Truck Strategy for Highway 7 to evaluate options for by-pass opportunities around the Acton Urban Area, resulting in re-alignment of the Highway 7 connecting link in Halton Hills.
- ☐ Commit to timing for QEW ramp improvements including Trafalgar Road and Royal Windsor Drive in Oakville to support employment opportunities in mid-town Oakville.



Infrastructure

Halton Region has committed \$2.3B over 10 years in an infrastructure program to support growth in the Region however funding this infrastructure continues to be a challenge. The lack of timely delivery of provincial infrastructure, particularly schools and transportation have also made it difficult to create complete communities.

- ☐ Provide a coordinated, multi-year provincial infrastructure investment plan and funding connected to the Growth Plan for schools, hospitals, transit, highways and housing.



29 new Halton school improvements required

- ☐ Provide municipalities with the funding tools to address growth-related infrastructure requirements ensuring growth pays for growth.
- ☐ Provide Halton \$7.9M in funding support for necessary social housing improvements previously funded through Cap and Trade.



Health and Public Safety

Municipalities play an important role in the overall health system in Ontario. Establishing clear accountabilities with all partners fulfilling their obligations will eliminate inefficiencies and unnecessary costs, while ensuring the health and safety of the Halton community.

- Improve performance of the provincially operated Mississauga Central Ambulance Communications Centre (CACC). Municipalities have long-standing concerns regarding the operation of the Mississauga CACC and with the obsolete technologies and processes used.
 - ☐ Commit to accelerated timing of the delivery and implementation of new technology and triage tools for the Mississauga CACC.
 - ☐ Provide formal, enforceable performance agreements to address operational concerns at the Mississauga CACC including significant short staffing.
 - ☐ Properly align the accountability and funding for the Dedicated Offload Nurse program to the hospitals who are responsible for the operation of Emergency Departments.
- The Provincial Government has underfunded Halton's Health Department for many years, during which time the population has increased greatly in addition to the expectations for Public Health. Significant needs exist in the growing Halton community for mental health and Long-Term Care services.

\$9.6M

annual provincial funding shortfall in 2018 for Health Department programs in Halton

- ☐ Provide sufficient funding for Public Health programs to keep up with the growth in the Halton community and increased flexibility to focus on local community needs.
- ☐ Commit to annual funding for Halton Healthcare Services of \$1M needed to provide ongoing critical mental health clinical services in north Halton currently being funded by Halton Region.
- ☐ Commit to additional Long-Term Care beds in Halton Region to meet the growing needs of our aging and underserved community.
- ☐ LHIN boundary realignment to ensure Halton is in one LHIN, to promote collaboration, leverage opportunities and streamline administration.



Federal Advocacy

Halton Region is eager to work cooperatively with both the Provincial and Federal Governments to build a strong community for the people of Halton. The Provincial Government can assist by advocating with us to the Federal Government on the priority issues below to ensure that Halton continues to have a strong Regional economy and a high-quality of life.

- ☐ Support for the Court Application which the Halton Municipalities and Conservation Halton have commenced to assert our jurisdiction with respect to the proposed CN truckrail hub to protect our local vision and ensure economic growth.
- ☐ Advocate for universal access to broadband internet to ensure small businesses are able to rely on access to broadband internet to effectively compete in a digital world.
- ☐ Advocate for long-term sustainable funding for affordable and assisted housing to ensure the delivery of affordable homes for families in Halton.
- ☐ Advocate for the delivery of the Phase 2 Investing in Canada Infrastructure Plan.

**VIA EMAIL**

Legislative & Planning Services
Department
Office of the Regional Clerk
1151 Bronte Road
Oakville ON L6M 3L1

February 26, 2019

City of Burlington, Angela Morgan
Town of Halton Hills, Suzanne Jones
Town of Milton, Troy McHarg
Town of Oakville, Vicki Tytanec

Please be advised that at its meeting held Wednesday, February 20, 2019, the Council of the Regional Municipality of Halton adopted the following resolution:

RESOLUTION: FN-12-19 - Authority to Negotiate and Place a Debenture Issue

1. THAT the Commissioner of Finance and Regional Treasurer be authorized to negotiate the terms and placement of capital project financing in an amount not to exceed \$31,862,000 in Canadian currency as outlined in Report No. FN-12-19 re: Authority to Negotiate and Place a Debenture Issue.
2. THAT the Commissioner of Finance and Regional Treasurer be authorized to engage the services of CIBC World Markets Inc., RBC Dominion Securities Inc., BMO Nesbit Burns Inc. and/or Scotia Capital Inc. as fiscal agents and enter into all agreements and ancillary documents necessary to secure the terms and issuance of a market debenture issue for all or part of the \$31,862,000.
3. THAT the Commissioner of Finance and Regional Treasurer be authorized to arrange for the Region to participate in any of the capital financing programs of the Ontario Infrastructure and Lands Corporation (Infrastructure Ontario/Agency), the Federation of Canadian Municipalities' Green Municipal Fund, the Canada Mortgage and Housing Corporation, and of any other entity designated by the Government of Ontario and the Government of Canada, as outlined in Report No. FN-12-19 re: Authority to Negotiate and Place a Debenture Issue.
4. THAT the Regional Chair and Commissioner of Finance and Regional Treasurer be authorized to execute all agreements and ancillary documents on behalf of the Region, with entities referenced in recommendation #3 to Report No. FN-12-19, that are necessary to secure the terms and issuance of debentures or other prescribed financial instruments through their respective borrowing programs for all or part of the \$31,862,000.

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

905-825-6000 | Toll free: 1-866-442-5866

5. THAT the Regional Clerk forward a copy of Report No. FN-12-19 to the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville for their information.

Included please find a copy of Report No. FN-12-19 for your information.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,



Graham Milne
Regional Clerk
graham.milne@halton.ca

**VIA EMAIL**

Legislative & Planning Services
Department
Office of the Regional Clerk
1151 Bronte Road
Oakville ON L6M 3L1

February 26, 2019

City of Burlington, Angela Morgan
Town of Halton Hills, Suzanne Jones
Town of Milton, Troy McHarg
Town of Oakville, Vicki Tytanec

Please be advised that at its meeting held Wednesday, February 20, 2019, the Council of the Regional Municipality of Halton adopted the following resolution:

RESOLUTION: LPS16-19 - Amendments to the Procedural By-law and Additional Policies Required Under Bill 68

1. THAT Procedural By-law No. 73-13, as amended, be amended by deleting Appendix A and that the Council Code of Conduct be adopted as a separate policy document as outlined in Attachment #1 to Report No. LPS16-19 re: "Amendments to the Procedural By-law and Additional Policies Required Under Bill 68", as amended by Council in Section 9.
2. THAT Section 9.4 of Procedural By-law No. 73-13, as amended, be amended to incorporate the new requirements under the Municipal Conflict of Interest Act as outlined in Report No. LPS16-19.
3. THAT the registry of statements and declarations of pecuniary interest required pursuant to the Municipal Conflict of Interest Act be made available for public inspection as set out in Report No. LPS16-19.
4. THAT the policy for Council-Employee Relations as outlined in Attachment #3 to Report No. LPS16-19 be adopted, as amended by Council in Sections 6.0 (a) and (j).
5. THAT the policy for Pregnancy and Parental Leaves for Members of Regional Council as outlined in Attachment #4 to Report No. LPS16-19 be adopted.
6. THAT Section 2.9 of Procedural By-law No. 73-13, as amended, be amended to reference the Code of Conduct and the additional applicable policies as established by Report No. LPS16-19.

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

905-825-6000 | Toll free: 1-866-442-5866

7. THAT the Director of Legal Services and Corporate Counsel be authorized to prepare the necessary by-law.
8. THAT a copy of Report No. LPS16-19 be forwarded to the Local Municipalities for their information.

Included please find a copy of Report No. LPS16-19 for your information. Please note that the resolution adopted by Council differs from the staff recommendation in the report.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,



Graham Milne
Regional Clerk
graham.milne@halton.ca

From: Marcus Ryan <mryan@zorra.on.ca>
Date: February 5, 2019 at 2:57:13 PM EST
Subject: Regional Government Review

Many of you have probably not heard of Zorra Township. We are a small, rural municipality in Oxford County.

We are small, but we are used to being heard. We have successfully lobbied the Ministry of Education to change the rules around school closures and to achieve the current province wide moratorium on school closures. We have successfully lobbied the Ministry of Transportation to have alternatives added to the Environmental Assessment of the High Speed Rail proposal.

We expect to be heard on *this* issue as well.

The Township of Zorra welcomes the Ministry of Municipal Affairs and Housing's Regional Government Review and looks forward to opportunities to participate in the Review in a meaningful way.

We believe that the most effective implementation of any potential changes identified in the review would be if they were identified by prescribed outcomes, and implemented by the Municipalities themselves with approval of the Province.

Each of our municipalities may have a different desired outcome, some of those outcomes may even be in opposition to each other. At this point in the process what is most important is that the Ministry appreciates that while we are all Regional Governments, the characteristics of each of our regions are different and those differences require different solutions. In terms of geography, density, land use, growth rates, economy, etc. we are a varied group. As such the challenges and opportunities facing each of us will require different solutions.

The politicians best suited, indeed most qualified, to decide what solutions are best for our municipalities are those elected by our communities expressly to represent their interests in these municipal matters.

Simply put: we should decide.

There is time in this review for us all to work together. I encourage each of you to consider supporting the resolution (attached below) passed by Zorra Township on January 23rd, and that a common theme and focus at this stage of the review be that the municipalities themselves should decide what solutions should be implemented.

I look forward to hearing from you on this.

#weshoulddecide
#regionalgovernmentreview
#onpoli
#onmuni

Please be advised that the Township of Zorra Council passed the following resolution at the January 23, 2019 Council Meeting:

Whereas the Township of Zorra is in receipt of the letter from the Minister of Municipal Affairs and Housing dated January 15, 2019 (attached) regarding a review of regional government;

And whereas the Township of Zorra is one of eight area Municipalities in the County of Oxford;

And whereas it is understood that Municipal Governments are “creatures of the Province”;

And that the Province of Ontario is within its right to conduct such a review, and identify improvements to make better use of taxpayer dollars while ensuring government works efficiently and effectively for the people;

And whereas, the Township of Zorra is well aware of the changing pressures on Municipal Government, and continually stretching our tax dollars and building on what’s working well;

Therefore be it resolved that the Township of Zorra welcomes such a review and looks forward to participating in it;

And, that the Township of Zorra believes that the most effective implementation of such changes would be if they were identified by prescribed outcomes and implemented by the Municipalities themselves with approval of the Province similar to an Official Plan process;

And that this resolution be forwarded to all Oxford Municipalities, and the Minister of Municipal Affairs and Housing.

Marcus Ryan
Mayor, Zorra Township
Mobile: 1.519.301.1634

Township of Zorra
274620 27th Line
P.O. Box 306
Ingersoll, ON N5C 3K5
Ph. 519.485.2490 or 1.888.699.3868
www.zorra.on.ca

Individuals who submit letters and other information to Council should be aware that any personal information contained within their communications may become part of the public record and may be made available to the public through the Council/Committee Agenda process.

This email communication is CONFIDENTIAL AND LEGALLY PRIVILEGED. If you are not the intended recipient, please notify me at the telephone number shown above or by return email and delete this communication and any copy immediately. Thank you.

Think about our environment. Print only if necessary.



Ulli S. Watkiss
City Clerk

City Clerk's Office

Secretariat
Marilyn Toft
Council Secretariat Support
City Hall, 12th Floor, West
100 Queen Street West
Toronto, Ontario M5H 2N2

Tel: 416-392-7032
Fax: 416-392-2980
e-mail: Marilyn.Toft@toronto.ca
web: www.toronto.ca

In reply please quote:
Ref.: 19-MM2.10

February 11, 2019

GREATER GOLDEN HORSESHOE MUNICIPALITIES:

Subject: Member Motion 2.10
Protecting the City of Toronto against potential impacts of the Government
of Ontario's Bill 66

City Council on January 30 and 31, 2019, adopted this Item, and in so doing, has:

1. expressed its opposition to Schedule 3 of Bill 66;
2. expressed its opposition to Schedule 5 of Bill 66;
3. expressed its opposition to Schedule 9 of Bill 66; and
4. expressed its opposition to Schedule 10 of Bill 66 or any similar successor sections or schedules within Bill 66.

A handwritten signature in black ink, appearing to be 'M. Toft', written over the printed name.

for City Clerk
M. Toft/sb

Attachment

- Sent to: Premier, Province of Ontario
Leader, New Democratic Party of Ontario, Province of Ontario
Leader, Green Party of Ontario, Province of Ontario
Interim Leader, Ontario Liberal Party, Province of Ontario
Minister of Municipal Affairs and Housing, Province of Ontario
Minister of the Environment, Conservation and Parks, Province of Ontario
Minister of Labour, Province of Ontario
Minister of Education, Province of Ontario
Greater Golden Horseshoe Municipalities,
Executive Director, Association of Municipalities of Ontario
- c. City Manager



City Council

Member Motions - Meeting 2

MM2.10	ACTION	Adopted		Ward: All
--------	--------	---------	--	-----------

Protecting the City of Toronto against potential impacts of the Government of Ontario's Bill 66 - by Councillor Mike Layton, seconded by Councillor Ana Bailão

City Council Decision

City Council on January 30 and 31, 2019, adopted the following:

1. City Council express its opposition to Schedule 3 of Bill 66.
2. City Council express its opposition to Schedule 5 of Bill 66.
3. City Council express its opposition to Schedule 9 of Bill 66.
4. City Council express its opposition to Schedule 10 of Bill 66 or any similar successor sections or schedules within Bill 66.
5. City Council request that, following the adoption of Bill 66 by the Province, the City Manager report back to City Council on the impacts of the legislation on the City of Toronto.
6. City Council direct the City Clerk to distribute City Council's decision in opposition to Schedules 3, 5, 9 and 10 of Bill 66 to the leaders of all parties represented in the Ontario Legislature, the Minister of Municipal Affairs and Housing, the Minister of the Environment, Conservation and Parks, the Minister of Labour, the Minister of Education, all Greater Golden Horseshoe municipalities, and the Association of Municipalities of Ontario.

Summary

The Government of Ontario has introduced Bill 66, an Act amending or repealing various other Acts that could have lasting impact on City of Toronto residents, the planning process, the natural environment, food security, workers, and child welfare.

Schedule 3 of the Bill could put at risk young children in the care of home child care providers. Through changes to the Child Care and Early Years Act and the Education Act, the legislation would allow an increase in the number of very young children in the care of each home childcare provider, which could compromise the quality of care and increase the risk of accidental injury or death.

Schedule 5 repeals the Toxics Reduction Act, 2009, and associated regulations that require Ontario companies to publicly report on their use and release of toxic substances and develop

feasible reduction plans. Taking away the responsibility to inform the public and reduce harmful chemicals found in our workplaces, consumer products and local communities puts human health and the environment at risk.

Schedule 9 amends the Labour Relations Act, 1995, to deem municipalities and certain local boards, school boards, hospitals, colleges, universities and public bodies to be non-construction employers. That would mean that any collective agreement binding the employer and the trade union ceases to apply in so far as it applies to the construction industry.

This would mean not only a lowering of quality of jobs in the City, but there could be potential risks to the public if unqualified and untrained workers were to be responsible for projects related to construction and other infrastructure projects in the City.

Schedule 10 of the proposed legislation would amend the Planning Act to allow municipalities to pass by-laws without public notice that could override important drinking water, agricultural and environmental protections contained in the Clean Water Act, 2006, Oak Ridges Moraine Conservation Act, 2001, the Greenbelt Act, 2005, the Places to Grow Act, 2005, and other provincial legislation.

The Greenbelt is an integral component of land use planning that complements the Growth Plan for the Greater Golden Horseshoe to encourage smart regional planning and sustainable communities, reduce urban sprawl, and protect natural and hydrological features and agricultural lands. Furthermore, protections like those included in the Clean Water Act are critical to the health of residents of Toronto.

Background Information (City Council)

Member Motion MM2.10

(<http://www.toronto.ca/legdocs/mmis/2019/mm/bgrd/backgroundfile-123945.pdf>)



February 7, 2019

In This Issue

- Digitally transforming the municipal meeting lifecycle.
- AMO's Development Charge submission.
- Online Municipal Risk Management Institute launched.
- February 13 Municipal Waste Diversion Forum.
- Health Canada seeking input on Edible Cannabis Product Rules.
- A digital meeting management and livestreaming solution for municipalities.
- Energy Reporting made easy with RETScreen Expert!
- Federal Carbon Pricing System - Free webinar next week.
- 7 Steps to updating your 5-year Energy Plan.
- ONE Investment - new section added to the WatchFile!
- Careers with Toronto, Lennox-Addington and Orangeville.

Guest Column*

Municipalities are implementing digital meeting management solutions so they can be more efficient, accessible, and transparent. That's why AMO recently partnered with eSCRIBE, our preferred partner for digital meeting management and livestreaming solutions. Learn more about eSCRIBE in [this column](#) by Robert Treumann, President & CEO.

AMO Matters

The government's housing consultation included a discussion about "government-imposed fees and charges" being a barrier to the supply of housing. In response, the AMO President made the [attached submission](#) to the Minister of Municipal Affairs and Housing. Members are encouraged to reinforce these key messages with MPPs and provincial officials.

AMO and the Frank Cowan Company have partnered to offer online courses to help municipal elected officials and staff better understand and manage risk, improving safety and reducing liability costs. [Learn more](#) or visit www.municipaleducation.ca to register.

AMO & M3RC are hosting a February 13 Forum on the ever-changing landscape of the *Waste-Free Ontario Act* & other waste diversion topics for Ontario municipal staff and elected officials. Attendance is free. [Register today!](#)

Federal Matters

Health Canada is consulting now on proposed rules for edible cannabis products to be legal by October 17, 2019. Edible cannabis products allow users to consume cannabis through ingestion, without combustion. This consultation is on rules governing packaging formats and standards, information, warnings as well as licensing to produce edible products. For more information see [Health Canada's 2019 Regulatory Consultation presentation](#).

Eye on Events

Municipalities are discovering the benefits of digitally transforming meeting management processes. Members interested in automating and streamlining board, committee and council meetings, are invited to a [free webinar](#) on February 13, where we will be announcing our partnership with digital meeting management solution eSCRIBE.

One-day [RETScreen Expert Workshops](#) hosted by LAS/TdS Dixon are taking place in your area. These workshops will help you assess your utility bills for your July 1, 2019 Energy Plan. Cost of workshop is eligible for 50% funding from IESO. Space is limited. [Submit your registration form](#) or register [online](#) today.

You're still in time to [sign up for the free Federal carbon tax webinar](#). Please join LAS and program partner Edison Energy on February 14 at 11 am and get answers to all your carbon tax questions.

LAS

Public sector 5-year Energy Plans must be updated by July 1 2019 under [O.Reg 507/18](#). In 2014, only 20% of these plans met all requirements, so LAS has developed a handy [7-step checklist](#) to guide you. Also, be sure to check out the toolkit area of the Ministry of Energy's [BPS reporting portal](#) for more guides.

ONE Investment

Welcome to a new section of the WatchFile. For 25 years, [ONE Investment](#) has helped municipal investors make money and fund important local projects. Keep an eye on this space for new services and offerings.

Careers

[Executive Director, Municipal Licensing & Standards - City of Toronto](#). Reports to: Deputy City Manager. Job type: Permanent, Full-Time (Non-Union). Location: City Hall, 100 Queen St. West. For more information on this and other opportunities with the City of Toronto, visit [Jobs at the City](#). To apply [online](#), submit your resume, quoting File #2319116X, by February 14, 2019.

[Director of Social Services - County of Lennox & Addington](#). Reports to Chief Administrative Officer. Please forward a detailed resume and covering letter by 4:00 p.m. on February 21, 2019 to: Human Resources, County of Lennox and Addington, 97 Thomas St. East, Napanee, ON K7R 4B9. Phone: 613-354-4883, Fax: 613-354-3112, Email: hr@lennox-addington.on.ca.

[General Manager, Corporate Services - Town of Orangeville](#). Reports to Chief Administrative Officer. Please submit your resume, in confidence, to Ms. Sarah Alexander, Human Resources Assistant, no later than 4 p.m. on Friday, March 1, 2019. Applications may be submitted [online](#), emailed to hr@orangeville.ca, or submitted in person at the Town Hall located at 87 Broadway. If submitting a resume via email, please quote the job title in the subject line.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



February 14, 2019

In This Issue

- Rural and Northern Immigration Pilot applications now open.
- AMO's Social Media Webinar series begins February 27.
- 2019 AMO Conference - Early Bird Registration open until March 1.
- Save the Date: OSUM 2019 Conference, May 1-3.
- Tell your Energy Story using RETScreen.
- Streetlight Program still shines bright!
- LAS Blog: AMO-eSCRIBE Partnership: Digitally Transforming the Municipal Meeting Lifecycle.
- Get started now for 2019 road/sidewalk assessments.
- Careers with Kitchener, Parry Sound DSSAB, and Mississippi Mills.

Federal Matters

Rural and Northern Ontario municipalities have until March 1, 2019 to apply for the Rural and Northern Immigration Pilot in partnership with local economic development and immigrant-serving organizations. For more information click on [Rural and Northern Immigration Pilot: About the process](#).

Eye on Events

Register now for AMO's 2019 Social Media Webinar Series. [Register for one or all of six](#) webinar sessions designed to help you navigate social media more effectively and safely.

Early Bird registration is open until 4 pm on March 1, 2019. To assist with your travel plans, a [program outline](#) has been posted on the conference website.

Registration for the [2019 OSUM Conference](#) will be available next week. Hosted by Renfrew County and the City of Pembroke, the theme of the 2019 OSUM Conference is "Changing Landscapes".

Update your story in your 5-year Energy Plan. Our 1-day [RETScreen Performance workshops](#) will help make this a reality. Presented by TdS Dixon and with 50% funding from the IESO, this is one opportunity you don't want to miss. Registration closes one week prior to each workshop - [sign up online today](#) or [submit a form](#). Next workshop is in Huntsville on March 1.

LAS

With over 175 municipalities signed on, our award-winning [LAS Streetlight Program](#) still leads the way! This program won't be around forever - if you want to take advantage before its gone, [let us know](#) ASAP. Don't let this opportunity fade away!

LAS Blog: AMO welcomes eSCRIBE as our partner for digital meeting management and livestreaming solutions. Check out the [Blog](#) to learn more.

LAS and StreetScan are already planning for summer [2019 road/sidewalk assessments](#). Better data to help you make better decisions.

Careers

Risk & Claims Analyst. Reports to Risk Manager. Qualified applicants are invited to forward their applications by February 20, 2019 to the attention of David Stockdale at david.stockdale@kitchener.ca.

Chief Administrative Officer (CAO) - District of Parry Sound Social Services Administration Board (PSDSSAB). Please submit cover letter & resume referencing Job ID #19N-02, by 4:30 p.m., March 1, 2019 to: Attn: Lisa Moore, CHRL, Director of Human Resources, 1 Beechwood Drive, 2nd Floor, Parry Sound, ON P2A 1J2. Fax: 705.751.5370 Email: jobs@psdssab.org

Chief Administrative Officer (CAO) - Municipality of Mississippi Mills. Posting MM2019-001. Qualified candidates are invited to submit their applications in PDF format in confidence by email to Lanark County at jobs@lanarkcounty.ca no later than Friday, March 8, 2019. The Municipality of Mississippi Mills wishes to thank all candidates for their interest; however, only those selected for an interview will be contacted.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Please consider the environment
before printing this.

Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
To unsubscribe, please [click here](#)





February 21, 2019

In This Issue

- Listen to the latest episode of AMO ON Topic.
- Rural and Northern Immigration Pilot applications now open.
- AMO's 2019 Social Media Webinar series begins February 27.
- AMO Conference Early Bird registration open until March 1.
- Register now for OSUM 2019 in Pembroke.
- Tell your story with RETScreen!
- Federal Carbon Pricing System - webinar video link.
- Energy Planning Tool helps create Energy Plans.
- Career with Owen Sound.

AMO Matters

AMO's President and ROMA's Chair discuss key topics coming out of the ROMA Conference, including the Premier's announcement related to municipal liability. [Listen now.](#)

Federal Matters

Rural and Northern Ontario municipalities have until March 1st, 2019 to apply for the Rural and Northern Immigration Pilot in partnership with local economic development and immigrant-serving organizations. For more information, [click here.](#)

Eye on Events

Register now for AMO's 2019 Social Media Webinar Series. [Register for one or all of six](#) webinar sessions designed to help you navigate social media more effectively and safely.

Early Bird registration for the 2019 AMO Conference is open until 4 pm on March 1, 2019. To assist with your travel plans, a [program outline](#) has been posted on the conference website.

[Registration](#) is now open for the [2019 OSUM Conference](#) May 1-3, hosted by the County of Renfrew and the City of Pembroke. This year's theme is Changing Landscapes – Don't miss it!

Utility bills tell the story behind your building's efficiency. This story is critical to your 5-year Energy Plan. Learn how to read your story using [RETScreen Expert](#). Workshops for the public sector start March 1 - registration closes one week prior to each workshop. Don't delay - [register now!](#) Huntsville registration closes Friday!

Did you miss the live federal Carbon Pricing System webinar on February 14? Or maybe just need a refresher? [Click here](#) to watch the recorded webinar that was hosted by LAS and program partner Edison Energy.

LAS

The Energy Planning Tool (EPT) is being used by over 1/3 of Ontario's municipalities to create their 2019 Energy Plans. Subscribe today for only \$250 annually and start your plan immediately. Includes unlimited number of users so your entire team can work together. For current subscribers - watch for exciting software updates coming this Spring!

Careers

Supervisor of Environmental Services - City of Owen Sound. Reports to Manager of Engineering Services. Please forward a complete resume referencing the job posting number to the email address listed no later than 4:30 p.m. on February 25, 2019: Human Resources Division, City of Owen Sound, 808 2nd Avenue East, Owen Sound, Ontario, N4K 2H4. Fax: 519.371.8190; Email: hrjobposting@owensound.ca.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

AMO Watch File, Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

Media Inquiries, Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Please consider the environment
before printing this.

Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
To unsubscribe, please [click here](#)





BY-LAW NO. 2019-0007

A By-law to amend By-law No. bl-CL-2018-0076, a By-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property.

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges on any class or persons;

AND WHEREAS the Building Code Act, 1992, S.O. 1992, c. 23, as amended provides that a municipality may pass by-laws imposing fees and charges;

AND WHEREAS the Cemeteries Act (Revised), R.S.O. 1990, c. C.4, as amended, provides that a municipality may pass by-laws imposing fees and charges;

AND WHEREAS the Planning Act, R.S.O. 1990, c. P.13, as amended, provides that a municipality may pass by-laws imposing tariffs, fees and charges;

AND WHEREAS on February 11, 2019, Council for the Town of Halton Hills approved Report No. TPW-2019-0001, dated January 21, 2019, in which certain recommendations were made relating to a Draft By-law to Regulate the Obstruction, Encumbering, Injuring or Fouling of Highways and Set Fines Approval.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. THAT Schedule "A" to By-law bl-CL-2018-0076 is hereby amended to include the following fees:
 - Road Occupancy Permit Fee in the amount of \$120.00.
 - Road Occupancy Permit Fee (non-compliant), and Illegal placement of Disposal Containers and Construction Supplies, in the amount of \$240.00.

BY-LAW read and passed by the Council for the Town of Halton Hills this 5th day of March, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES



BY-LAW NO. 2019-0008

A By-law to regulate the obstruction, encumbering, injuring, or fouling of highways, and to repeal By-law No. 90-68.

WHEREAS Section 27(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

AND WHEREAS there is a network of highways within the Town of Halton Hills for which The Corporation of the Town of Halton Hills has jurisdiction;

AND WHEREAS Council deems it necessary and advisable to regulate the obstructing, encumbering, injuring, or fouling of highways and to repeal By-law No. 90-68;

AND WHEREAS on February 11, 2019, Council for the Town of Halton Hills approved Report No. TPW-2019-0001, dated January 21, 2019, in which certain recommendations were made relating to the obstruction, encumbering, injuring, or fouling of highways.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

DEFINITIONS

1. In this By-law,
 - (a) “**Commissioner**” means the Commissioner, Transportation and Public Works of the *Town*, or their designate;
 - (b) “**construction supplies**” includes, but is not limited to, fill, granular material, bricks, and paving stones;
 - (c) “**disposal container**” means any container used for the collection of waste and refuse and includes, but is not limited to, roll-off containers, dumpsters, and construction bins or bags;
 - (d) “**highway**” means a common and public highway and includes, but is not limited to, any street, avenue, parkway, road allowance, boulevard, lane, driveway, square, place, bridge, viaduct, right-of-way, or trestle for which the *Town* has jurisdiction;
 - (e) “**material**” includes, but is not limited to, earth, gravel, sand, snow, ice, refuse, signs, fences, hedges, trees, bushes, and any other materials;
 - (f) “**permit**” means a permit issued by the *Town* pursuant to this By-law;
 - (g) “**person**” includes, but is not limited to, an individual, a corporation, a partnership, or any other legal entity; and
 - (h) “**Town**” means The Corporation of the Town of Halton Hills.

GENERAL PROHIBITIONS

2. No *person*, without lawful authority, shall cause, permit, or allow:

- (a) the placing, depositing, planting, constructing, or maintaining of any *material* or structure on or under any *highway*;
 - (b) the excavating or damaging of any *highway* except in accordance with By-law No. 92-199 and any other *Town* approval or permit process;
 - (c) the throwing, placing, pushing, depositing, or relocating of any *material* on a *highway*;
 - (d) the placing or depositing of sporting or recreational equipment on a *highway*, including but not limited to, basketball nets, hockey nets, soccer nets, skateboard ramps, and bicycle ramps;
 - (e) the placing or depositing of any kind of furniture or fencing on a *highway*;
 - (f) the planting, constructing, erecting, or maintaining of any *material* which may obstruct traffic control devices or may impair visibility of *persons* operating a motor vehicle;
 - (g) a public nuisance on a *highway* by any means whatsoever, including, but not limited to, fire, water, vapour, or noise;
 - (h) the constructing or maintaining of a gate or door which opens or swings open onto or over a *highway*;
 - (i) an activity which interferes with public travel or use of a *highway*; or
 - (j) the posting of a notice, handbill, sticker, placard, or advertisement on a *highway* or appurtenance within the highway.
3. No *person* owning, employing, or using motor vehicles of any kind, including, but not limited to, trucks, graders, loaders, or other motor vehicles in any operation which involves the passage of such vehicles on a *highway*, shall cause, permit, or allow any *material* to fall from such vehicles onto a *highway*. Any *material* which may fall from such vehicles shall be removed forthwith from the *highway* or from any other public property where the same may be placed or deposited by such person owning, employing, or using such motor vehicles.

DISPOSAL CONTAINERS AND CONSTRUCTION SUPPLIES

- 4. No *person* shall cause, permit, or allow the placing, locating, or maintaining of a *disposal container* or *construction supplies* on a *highway* without first obtaining a *permit*.
- 5. No *person* shall cause, permit, or allow the placing, locating, or maintaining of a *disposal container* or *construction supplies* on a *highway* except in accordance with the terms and conditions of the *permit*.
- 6. Any *disposal container* or *construction supplies* placed, located, or maintained on a *highway* without a *permit* or not in accordance with the terms or conditions of the issuance of a *permit*, may be removed by the *Commissioner* without notice and at the expense of the *person* violating this By-law.
- 7. To obtain a *permit*, the applicant shall submit to the *Commissioner*:
 - (a) a completed application form as set out in Schedule “A” to this By-law;
 - (b) a plan showing the proposed location of the *disposal container* or *construction supplies* in relation to the surrounding buildings, lots, and *highways*;
 - (c) the appropriate fee as set out in Schedule “B” to this By-law; and

- (d) all other information as may be deemed necessary by the *Commissioner*.
- 8. When deciding whether to issue a *permit*, the *Town* may consider whether all reasonable alternatives to placing, locating, or maintaining a *disposal container* or *construction supplies* on a *highway* have been exhausted.
- 9. No *permit* shall be issued by the *Town* except in accordance with the provisions of this By-law and any other applicable law.
- 10. The *Town* may revoke a *permit* without notice, under any of the following circumstances:
 - (a) where the *permit* has been issued in error by the *Town* or on the basis of false, mistaken, or misleading information or undertakings provided to the *Town*;
 - (b) where the placement, location, or maintenance of a *disposal container* or *construction supplies* do not conform to the terms or conditions of a *permit*; or
 - (c) where the *Commissioner* deems it necessary.
- 11. A *permit* issued by the *Town* under this By-law shall expire pursuant to the terms or conditions of the *permit*. If no date is specified, the *permit* shall expire 7 days following the date of issuance.
- 12. A *person* placing, locating, or maintaining a *disposal container* or *construction supplies* on a highway shall be responsible for any damage caused to the *highway*.
- 13. Any *person* placing, locating, or maintaining a *disposal container* or *construction supplies* on a *highway* in accordance with this By-law shall agree to indemnify and save harmless the *Town* from and against all manner of claims for damages, loss, expense, or otherwise arising from the issuance of a *permit* for the placing, locating, or maintaining of such *disposal container* or *construction supplies* on a *highway*.
- 14. Permits for construction/excavation on public highways and for the alteration of driveways and curbs may be applied for under Town of Halton Hills By-law No. 92-199 and Town of Halton Hills By-law No. 2018-0028.

REMEDY

- 15. Where it is deemed that a violation of this By-law occurred, the *Commissioner* may serve notice upon the *person* violating the By-law, directing that the violation be remedied within a specified period of time. In the event the notice is not complied with, the *Commissioner* may cause the violation to be remedied at the expense of the *person* violating this By-law.
- 16. Where the *Commissioner* deems a violation of this By-law to constitute a hazard, the *Commissioner* may, without notice, require the hazard to be remedied by any *person* causing, permitting, or allowing the placing, locating, or maintaining of a *disposal container* or *construction supplies* or the *Commissioner* may undertake the necessary works to remedy the violation at the expense of the *person* violating the By-law.
- 17. The *Town* shall not be responsible for any damage that may be caused to a property as a result of its remedial action pursuant to Section 15 and Section 16.

18. Any notice given under this By-law may be given by regular mail or personal delivery. Delivery by regular mail is deemed to be effective three (3) days after mailing.
19. The *Town* may recover its cost of remedying a violation of this By-law by invoicing the *person* violating the By-law, by instituting court proceedings, or by adding the cost to the tax roll and collecting it in the same manner as property taxes. The exercise of any remedy shall not preclude the exercise of any other available remedy.
20. Every *person* who fails to comply with a notice made under Section 15 is guilty of an offence.

PENALTY

21. Every *person* who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine as provided for by the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended. Each day a violation continues constitutes a separate offence and may be punishable as such.

CONFLICT

22. Where a conflict arises between the requirements of this By-law and any other By-law of the *Town*, the more stringent provisions shall apply.

SEVERABILITY

23. In the event any provision or part thereof of this By-law is found by a court of competent jurisdiction to be void, voidable, unenforceable, or *ultra vires*, such provision or part thereof shall be deemed to be severed and the remaining portion of such provision and all other provisions of this By-law shall remain in full force and effect.

REPEAL

24. By-law No. 90-68 and all of its amendments are hereby repealed effective on the date this By-law comes into force.

SHORT TITLE

25. This By-law may be cited as the *Highway Encumbrance By-law*.

EFFECTIVE DATE

26. This By-law comes into force and takes effect on the day it is passed.

BY-LAW read and passed by the Council for the Town of Halton Hills this 5th day of March, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES



BY-LAW NO. 2019-0009

A By-law to authorize the Mayor and Clerk to execute a
Development Agreement with the Halton District School Board

WHEREAS the Municipal Act, S.O. 2001 authorizes the municipality to enact by-laws for the purposes of entering into agreements for the purposes of the Corporation

AND WHEREAS Council for the Town of Halton Hills entered into a Reciprocal Agreement dated September 20, 2006 with Halton District School Board for the exchange of facility use and the maintenance of services on properties owned by the Board;

AND WHEREAS Council for the Corporation of the Town of Halton Hills deems it necessary to enter into a Development Agreement with the Halton District School Board to provide for the terms of the development, funding and shared use of the “Field of Dreams” sports facilities at the Georgetown District High School.

AND WHEREAS on March 5, 2019, Council for the Town of Halton Hills approved Report No. RP-2019-0011, dated February 15, 2019, in which certain recommendations were made relating to specific amendments to the original Agreement executed through By-law 2010-0051.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. THAT the Mayor and Clerk are hereby authorized to execute the Development Agreement with the Halton District School Board with respect to the shared use of the “Field of Dreams” (Kiwanis Field) sports facilities at Georgetown District High School.
2. THAT the Mayor and Clerk are also authorized to execute all other documents related to and ancillary to the Agreement.

BY-LAW read and passed by the Council for the Town of Halton Hills this 5th day of March, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES



BY-LAW NO. 2019-0010

A By-law to adopt the proceedings of the Council Meeting held on the 5th day of March, 2019 and to authorize its execution.

WHEREAS Section 5(3) of *The Municipal Act*, 2001, c.25, as amended, provides that Council's powers shall be exercised by by-law;

AND WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the *Municipal Conflict of Interest Act*, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

BY-LAW read and passed by the Council for the Town of Halton Hills this 5th day of March, 2019.

MAYOR – RICK BONNETTE

CLERK – SUZANNE JONES