REPORT OF THE

PLANNING, PUBLIC WORKS AND TRANSPORTATION COMMITTEE

Minutes No. PPT-08-2018

Minutes of the Planning, Public Works and Transportation Committee meeting held on Tuesday, June 26, 2018 at 3:02 p.m., in the Council Chambers Halton Hills Town Hall.

Members Present: Mayor R. Bonnette (Ex-officio) , Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano, Councillor B. Lewis, Councillor M. Johnson (Chair), Councillor B. Inglis

Staff Present: A.B. Marshall, CAO, J. Diamanti, Commissioner of Corporate Services, C. Mills, Commissioner of Transportation and Public Works, J. Linhardt, Commissioner of Planning and Sustainability, J. deHooge, Commissioner and Chief of Fire Services, K. Okimi, Manager of Parks and Open Spaces, M.J. Leighton, Manager of Accounting and Town Treasurer, G. Cannon, Chief Librarian, S. Jones, Clerk and Director of Legislative Services, R. Brown, Deputy Clerk

Others Present: Councillors D. Kentner, J. Hurst

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1. CALL TO ORDER

Chair M. Johnson called the meeting to order at 3:02 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

2.a Councillor M. Albano

Councillor M. Albano declared a pecuniary/conflict of interest with respect to Report No. PLS-2018-0046 (Item No. 4F) as he is involved with the Acton Community Garden and wrote a letter supporting their application for the Community Sustainability Investment Fund. He did not vote or partake in any discussion on this matter.

2.b Councillor J. Fogal

Councillor J. Fogal declared a pecuniary/conflict of interest with respect to Report No. PLS-2018-0056 (Item No. 4K) as a property referenced within the report is owned by family. She did not vote or partake in any discussion on this matter.

3. COMMITTEE DELEGATIONS/PRESENTATIONS

3.a Ron Palmer, The Planning Partnership

R. Palmer made a presentation to Committee providing an update on Destination Downtown - Preferred Planning Alternative.

(PowerPoint on file in the Clerks Office)

4. REPORTS & MEMORANDUMS FROM OFFICIALS – EIGHTEEN (18) ITEMS FOR RECOMMENDATION

4.a PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0043 dated May 30, 2018 regarding the Destination Downtown Phase 4 Status Update. **(Recommendation No. PPT-2018-0053)**

THAT Report No. PLS-2018-0043 dated May 30, 2018 regarding the Destination Downtown Phase 4 Status Update be received;

AND FURTHER THAT Council direct staff to continue to obtain public feedback on the revised Preliminary Preferred Alternative;

AND FURTHER THAT Council to endorse the revised Preliminary Preferred Alternative (as shown on Figure 8) in principle as the basis for the consultant team to undertake the detailed technical assessments and initiate preparation of the draft Secondary Plan.

CARRIED

4.b PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0021 dated June 4th 2018, regarding the Corporate Energy Plan Implementation Report. **(Recommendation No. PPT-2018-0054)**

THAT Report No. PLS-2018-0021, dated June 4th 2018, regarding the Corporate Energy Plan Implementation Report, be received;

AND FURTHER THAT the Corporate Energy Plan Implementation Report, attached under separate cover, be endorsed and distributed throughout the community;

AND FURTHER THAT a copy of the report be forwarded electronically to the Clean Air Partnership (GTA-Clean Air Council), Halton Region, City of Burlington, and the Towns of Oakville and Milton for their information.

CARRIED

4.c **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0038** dated June 6, 2018, regarding a "Recommendation Report for Draft Plan of Subdivision Approval to Facilitate the Creation of 3 Commercial Development Blocks, a Public Road and a Stormwater Management Block at 1086 Steeles Avenue East (401 Premier Gateway Business Park)". **(Recommendation No. PPT-2018-0055)**

THAT Report No. PLS-2018-0038 dated June 6, 2018, regarding a "Recommendation Report for Draft Plan of Subdivision Approval to Facilitate the Creation of 3 Commercial Development Blocks, a Public Road and a Stormwater Management Block at 1086 Steeles Avenue East (401 Premier Gateway Business Park)", be received;

AND FURTHER THAT the Commissioner of Planning and Sustainability be authorized to grant Draft Approval and Final Approval to the Plan of Subdivision, File No. D12SUB17.002, as generally shown on SCHEDULE 2 – DRAFT PLAN OF SUBDIVISION of this report, subject to conditions generally set out in SCHEDULE 3 – CONDITIONS OF DRAFT PLAN OF SUBDIVISION of this report.

CARRIED

4.d **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0040** dated May 22, 2018, regarding the inclusion of St. Stephen's Anglican Church cemetery, Steeles Avenue to the Town of Halton Hills Heritage Register. **(Recommendation No. PPT-2018-0056)**

THAT Report PLS-2018-0040 dated May 22, 2018, regarding the inclusion of St. Stephen's Anglican Church cemetery, Steeles Avenue to the Town of Halton Hills Heritage Register be received;

AND FURTHER THAT the inclusion of St. Stephen's Anglican Church cemetery, Steeles Avenue to the Heritage Register be approved and the Clerk be authorized to add this property to the Heritage Register maintained by the Town, pursuant to Section 27(1.2) of the Ontario Heritage Act;

AND FURTHER THAT written notice be provided to the owner(s) of St. Stephen's Anglican Church cemetery, Steeles Avenue that this property has been added to the Heritage Register.

CARRIED

4.e **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0045** dated June 6, 2018, regarding the "Recommendation Report for proposed Official Plan and Zoning By-law Amendments to permit the six, 3-storey townhouse units at 25 James Street (Georgetown)".
(Recommendation No. PPT-2018-0057)

THAT Report No. PLS-2018-0045 dated June 6, 2018, regarding the "Recommendation Report for proposed Official Plan and Zoning By-law Amendments to permit the six, 3-storey townhouse units at 25 James Street (Georgetown)", be received;

AND FURTHER THAT Town of Halton Hills Official Plan Amendment No. 33, which amends the Town of Halton Hills Official Plan, for the lands municipally known as 25 James Street (Georgetown), as generally shown in SCHEDULE 3 – OFFICIAL PLAN AMENDMENT, be adopted as an exempt Local Official Plan Amendment;

AND FURTHER THAT the Zoning By-law Amendment, to amend Town of Halton Hills Zoning By-law 2010-0050, as amended, for the lands municipally known as 25 James Street (Georgetown), as generally shown in SCHEDULE 4 – ZONING BY-LAW AMENDMENT, be approved.

CARRIED

4.f **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0046** dated May 15, 2018, regarding requests for funding from the Community Sustainability Investment Fund. **(Recommendation No. PPT-2018-0058)**

THAT Report No. PDS-2018-0046, dated May 15, 2018, regarding requests for funding from the Community Sustainability Investment Fund, be received;

AND FURTHER THAT funding for the applications submitted to the Community Sustainability Investment Fund, as recommended by the Town Sustainability Implementation Committee (TSIC), be endorsed subject to the applicants providing any additional information that may be required.

CARRIED

4.g **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0048** dated May 17, 2018, regarding the Halton Climate Collective. **(Recommendation No. PPT-2018-0059)**

THAT Report No. PLS-2018-0048, dated May 17th 2018, regarding the Halton Climate Collective, be received;

AND FURTHER THAT the Committee approve the Town's participation in the Halton Climate Collective initiative as outlined in this report.

CARRIED

4.h **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0049** dated June 4, 2018, and titled "Site-specific Exception to Interim Control By-law 2017-0070 to allow the construction of a new house at 9 Bennett Place, Glen Williams". **(Recommendation No. PPT-2018-0060)**

THAT Report No. PLS-2018-0049, dated June 4, 2018, and titled "Site-specific Exception to Interim Control By-law 2017-0070 to allow the construction of a new house at 9 Bennett Place, Glen Williams" be received;

AND FURTHER THAT the Mayor and Town Clerk be authorized to sign the By-law attached as Schedule 3, which amends Interim Control By-law 2017-0070 to grant a site-specific exception for 9 Bennett Place, Glen Williams.

CARRIED

4.i **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0053** dated June 11, 2018 regarding authorizing the Town to enter into a License Agreement to allow various underground crossings for a private water management system and off-road quarry vehicles for the benefit of Acton Quarry. **(Recommendation No. PPT-2018-0061)**

THAT Report No. PLS-2018-0053 dated June 11, 2018 regarding authorizing the Town to enter into a License Agreement to allow various underground crossings for a private water management system and off-road quarry vehicles for the benefit of Acton Quarry be received;

AND FURTHER THAT staff be authorized to bring forward a by-law to authorize the Mayor and Clerk to sign a License Agreement with CHR Canada Group to allow the installation of various underground crossings for a private water management system, and the operation of off-road quarry vehicles on Town roads, for the benefit of the Acton Quarry, for the period of 10 years with the option for an extension of a further 10 years;

AND FURTHER THAT such License Agreement shall be in a form and to the satisfaction of Town Administration, and that the option for a further 10-year extension of the License Agreement may be granted at the sole discretion of the Town's Commissioner of Transportation & Public Works.

CARRIED

4.j **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0054** dated June 8, 2018 and titled "Rural Policy and Zoning Review Update/Provincial Natural Heritage System and Agricultural System Mapping". **(Recommendation No. PPT-2018-0062)**

THAT Report PLS-2018-0054, dated June 8, 2018 and titled "Rural Policy and Zoning Review Update/Provincial Natural Heritage System and Agricultural System Mapping", be received;

AND FURTHER THAT a copy of Report PLS-2018-0054 be provided to the Region of Halton, Credit Valley Conservation, Conservation Halton, the Grand River Conservation Authority, and the Niagara Escarpment Commission.

CARRIED

4.k **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0056** dated June 6, 2018, with respect to a "Recommendation Report for Part Lot Control Exemption in order to convey lands from 12 Armstrong Avenue to 33 Mountainview Road North (Georgetown)". **(Recommendation No. PPT-2018-0063)**

THAT Report No. PLS-2018-0056, dated June 6, 2018, with respect to a "Recommendation Report for Part Lot Control Exemption in order to convey lands from 12 Armstrong Avenue to 33 Mountainview Road North (Georgetown)", be received;

AND FURTHER THAT the request for a Part Lot Control Exemption By-law for the lands legally described as Part Lots 49 and 50 and Part Block B, Plan 617, Town of Halton Hills, Regional Municipality of Halton, municipally known as 12 Armstrong Avenue (Georgetown), as generally set out in SCHEDULE 2 of this report, be approved;

AND FURTHER THAT Council enacts the necessary by-law to exempt the lands legally described as Part Lots 49 and 50 and Part Block B, Plan 617, from Section 50 of the Planning Act.

CARRIED

4.l **PLANNING AND SUSTAINABILITY REPORT NO. PLS-2018-0057** dated June 13, 2018, with respect to a proposed Housekeeping Amendment to Zoning By-law 2010-0050 for 249-251 Guelph Street (Georgetown)". **(Recommendation No. PPT-2018-0064)**

THAT Report No. PLS-2018-0057, dated June 13, 2018, with respect to a proposed Housekeeping Amendment to Zoning By-law 2010-0050 for 249-251 Guelph Street (Georgetown)", be received;

AND FURTHER THAT the Zoning By-law Amendment, to amend Town of Halton Hills Comprehensive Zoning By-law 2010-0050, as amended, for the lands municipally known as 249-251 Guelph Street (Georgetown), as generally shown in SCHEDULE 3 of this report, be approved.

CARRIED

4.m **TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2018-0019** dated June 6, 2018, regarding the Award for the RFP-048-18 for the Active Transportation Master Plan. **(Recommendation No. PPT-2018-0065)**

THAT Report TPW-2018-0019, dated June 6, 2018, regarding the Award for the RFP-048-18 for the Active Transportation Master Plan, be received;

AND FURTHER THAT Council approves the Active Transportation Master Plan contract award to WSP Canada Group Limited, PO Box 4590 Stn. A, Toronto, ON M5W 7B1 in the amount of $131,653.00 plus HST;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order to WSP Canada Group Limited, PO Box 4590 Stn. A, Toronto, ON, M5W 7B1 in the amount of $131,653.oo plus HST for the Active Transportation Master Plan.

CARRIED

4.n **TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2018-0024** dated June 11, 2018, regarding Left Turn Lane at Guelph St. and Mill St. - Single Sourcing of the Design and Construction. **(Recommendation No. PPT-2018-0066)**

THAT Council Report No. TPW-2018-0024, dated June 11, 2018, regarding Left Turn Lane at Guelph St. and Mill St. - Single Sourcing of the Design and Construction, be received;

AND FURTHER THAT Council authorizes staff to enter into an agreement with GM BluePlan Engineering Ltd. 330 Trillium Drive, Unit D, Kitchener Ontario to create an engineering design package to enable the construction of a new left hand turn lane and other improvements on Mill St. for southbound traffic;

AND FURTHER THAT The Manager of Purchasing be authorized to issue a single source purchase order to GM BluePlan Engineering Ltd 330 Trillium Drive, Unit D, Kitchener Ontario for engineering design services to an upset limit of $54,000.00 plus HST; AND FURTHER THAT funding be considered as part of the 2019 Capital budget for the construction works.

CARRIED

4.o TRANSPORTATION AND PUBLIC WORKS REPORT NO. TPW-2018-0026 dated June 5, 2018, regarding the Municipal Agreement for the Accessible Transportation Ad Hoc Program and Taxi Scrip Program. **(Recommendation No. PPT-2018-0067)**

THAT Report No. TPW-2018-0026, dated June 5, 2018, regarding the Municipal Agreement for the Accessible Transportation Ad Hoc Program and Taxi Scrip Program, be received;

AND FURTHER THAT the Mayor and Clerk be authorized to execute Municipal Agreements with participating local taxi vendors for the Accessible Transportation Ad Hoc Program and Taxi Scrip Program.

CARRIED

4.p PLANNING AND SUSTAINABILITY MEMORANDUM NO. PLS-2018-0010 dated May 17, 2018 regarding 2016 Census Overview - Age Structure Data. **(Recommendation No. PPT-2018-0068)**

THAT Memorandum No. MEM-PLS-2018-0010 dated May 17, 2018 regarding 2016 Census Overview - Age Structure Data be received for information.

CARRIED

4.q PLANNING AND SUSTAINABILITY MEMORANDUM NO. PLS-2018-0011 dated May 18, 2018 regarding 2016 Census Overview - Labor Force & Education Data. **(Recommendation No. PPT-2018-0069)**

THAT Memorandum No. PLS-2018-0011 dated May 18, 2018 regarding 2016 Census Overview - Labor Force & Education Data be received for information.

CARRIED

4.r TRANSPORTATION AND PUBLIC WORKS MEMORANDUM NO. TPW-2018-0007 dated June 13, 2018 regarding Transportation Update. **(Recommendation No. PPT-2018-0070)**

THAT Memorandum No. TPW-2018-0007 dated June 13, 2018 regarding Transportation update be received for information.

CARRIED

5. CLOSED SESSION

Recommendation No. PPT-2018-0071

THAT the Planning, Public Works and Transportation Committee hereby convene into Close Session for the following purposes:

a. Verbal Update by C. Mills, Commissioner of Transportation and Public Works regarding personal matters about an identifiable individual, including municipal or local board employees (Transportation Matter).

b. Verbal Update by A.B. Marshall, CAO regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Development Matter).

CARRIED

Committee moved into Closed Session at 4:35 p.m.

6. RECONVENE INTO OPEN SESSION

Committee reconvened into Open Session at 4:53 p.m.

CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – TWO (2) ITEMS FOR RECOMMENDATION

5a. **Verbal Update by C. Mills, Commissioner of Transportation and Public Works** regarding personal matters about an identifiable individual, including municipal or local board employees (Transportation Matter).
(Recommendation No. PPT-2018-0072)

THAT the Confidential Verbal Update by C. Mills, Commissioner of Transportation and Public Works regarding personal matters about an identifiable individual, including municipal or local board employees (Transportation Matter), be received for information.

CARRIED

5b. **Verbal Update by A.B. Marshall, CAO** regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.(Development Matter)
(Recommendation No. PPT-2018-0073)

THAT the Confidential Verbal Update by A.B. Marshall, CAO regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Development Matter), be received for information.

7. ADJOURNMENT

The meeting adjourned at 4:55 p.m.

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Rick Bonnette, MAYOR

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Suzanne Jones, CLERK