TOWN OF HALTON HILLS
Working Together Working for You!

COMMUNITY AND CORPORATE AFFAIRS COMMITTEE AGENDA

Meeting #: CCA-07-2018

Date: Monday, May 28, 2018, 3:00 p.m.

Location: Halton Hills Town Hall, Council Chambers
1 Halton Hills Drive

Members: **Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Fogal, Councillor T. Brown, Councillor D. Kentner, Councillor A. Lawlor**

Pages

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST

3. COMMITTEE DELEGATIONS/PRESENTATIONS

   a. **Richard Cockfield, Senior Policy & Intergovernmental Affairs**

   Richard Cockfield, Senior Policy and Intergovernmental Affairs/Susan Silver, Senior Advisor presentation to Committee regarding Strategic Plan Update. (Refer to Item 4h of this agenda.)

   (PowerPoint)

   b. **Margaret Taylor, Recreation Coordinator, Active Living**

   Margaret Taylor, Recreation Coordinator, Active Living presentation to Committee regarding Active Living Strategy Update. (Refer to Item 4k of this agenda)

   (PowerPoint)

   c. **KPMG Presentation**

   Zac Sharp, Senior Manager, Audit/Lois Ouellette, Audit Engagement Partner, KPMG presentation to Committee regarding 2017 Financial Statements, Management Discussion and Analysis, and Financial Information Return. (Refer to Item 4d of this agenda)

   (PowerPoint)

d. **Moya Jane Leighton, Manager of Accounting and Town Treasurer**

Moya Jane Leighton, Manager of Accounting and Town Treasurer presentation to Committee regarding 2017 Financial Statements, Management Discussion and Analysis, and Financial Information Return. (Refer to Item 4d of this agenda)

(PowerPoint)

4. REPORTS & MEMORANDUMS FROM OFFICIALS

Vet Reports to be considered by the Community and Corporate Affairs Committee

Reports will be automatically held when there is a presentation or delegation on the matter.

a. **MEMORANDUM NO. LIB-2018-0004** 4

LIBRARY SERVICES MEMORANDUM NO. LIB-2018-0004 dated May 1, 2018 regarding Halton Hills Public Library's Seed Library Program.

b. **MEMORANDUM NO. FIRE-2018-0008** 8

FIRE SERVICES MEMORANDUM NO. FIRE-2018-0008 dated March 27, 2018 regarding Comments on Ministry of Health and Long Term Care (MOHLTC) Firefighter – Paramedic Pilot Projects.

c. **REPORT NO. CORPSERV-2018-0017** 11

CORPORATE SERVICES REPORT NO. CORPSERV-2018-0017 dated May 9, 2018 regarding 2017 Development Charges – Treasurer's Annual Statement.

d. **REPORT NO. CORPSERV-2018-0018 (AUTOMATIC HOLD)** 19

OFFICE OF THE CAO REPORT NO. CORPSERV-2018-0018 dated May 8, 2018 regarding 2017 Financial Statements, Management Discussion and Analysis, and Financial Information Return.

e. **REPORT NO. CORPSERV-2018-0021** 179

CORPORATE SERVICES REPORT NO. CORPSERV-2018-0021 dated May 9, 2018 regarding Town General Surplus 2017.

f. **REPORT NO. CORPSERV-2018-0027** 185

CORPORATE SERVICES REPORT NO. CORPSERV-2018-0027 dated April 30, 2018 regarding Award of the Request for Proposal for an Electricity and Natural Gas Consultant.

g. **REPORT NO. CORPSERV-2018-0032** 189

CORPORATE SERVICES REPORT NO. CORPSERV-2018-0032 dated May 11, 2018 regarding Main Street Revitalization Initiative Grant.

h. REPORT NO. ADMIN-2018-0016 (AUTOMATIC HOLD) 193

OFFICE OF THE CAO REPORT NO. ADMIN-2018-0016 dated March 28, 2018 regarding Council's Strategic Plan Update.

i. REPORT NO. ADMIN-2018-0018 239

OFFICE OF THE CAO REPORT NO. ADMIN-2018-0018 dated May 14, 2018 regarding Approval of the Terms of Reference –Joint Compliance Audit Committee.

j. REPORT NO. RP-2018-0016 252

RECREATION &PARKS REPORT NO. RP-2018-0016 dated April 9, 2018 regarding Municipal Assistance Program Requests.

k. REPORT NO. RP-2018-0017 (AUTOMATIC HOLD) 260

RECREATION AND PARKS REPORT NO. RP-2018-0017 dated April 27, 2018 regarding Active Living Strategy Update.

5. CLOSED SESSION

Committee to Convene into Closed Session if necessary.

6. RECONVENE INTO OPEN SESSION

Motion to approve items pertaining to Closed Session.

7. ADJOURNMENT