



**HERITAGE HALTON HILLS COMMITTEE  
MINUTES**

**September 15, 2021**

Minutes of the Heritage Halton Hills Committee meeting held on Wednesday,  
September 15, 2021 at 3:34 p.m. Via Zoom.

Members Present: Councillor T. Brown, Chair, M. Rowe, B. Cosper, R. Denny,  
L. Quinlan, G. Miller, A. Walker, S. Frick

Regrets: C. Donaldson

Staff Present L. Loney, Senior Heritage Planner,  
R. Brown, Deputy Clerk - Administration

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**1. CALL TO ORDER**

Councillor T. Brown called the meeting to order at 3:34 p.m.

**2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**

There were no disclosures of conflict or pecuniary interest.

**3. RECEIPT OF PREVIOUS MINUTES**

Recommendation No. HHH-2021-0028

THAT the Minutes of the Heritage Halton Hills Committee Meeting held on  
August 18, 2021 be received.

**CARRIED**

**4. SCHEDULED ITEMS FOR DISCUSSION**

**4.a 519 Main Street, Glen Williams – Report to Council**

At the August 18, 2021 committee meeting L. Loney provided the  
committee with information regarding alterations that were completed

without a Heritage Permit at 521 Main Street, Glen Williams. The storefront windows and front door were replaced. The committee agreed that the alterations should not have been completed and that the permit should be rejected.

The owner was advised of the committee's recommendation and the owner has committed to ordering new replica door and windows. Staff have approved this in principle and will be bringing a report forward to Council with respect to this matter.

#### **4.b Speyside Trees Commemoration**

L. Loney advised that for Culture Days the Speyside Royal Oak will be highlighted. Staff are optimistic that the replacement plaque will be in place in time for the event.

The committee had discussed the saplings that had come from the Speyside Royal Oak and trying to celebrate those trees as well however after discussions with internal staff it was determined that when those saplings were dispersed it was not the intent to make their locations public.

M. Rowe suggested that perhaps a more general approach could be taken noting how many were dispersed and their general location (for example; 2 in Acton, 2 in Georgetown etc).

#### **4.c CHMP Update**

The Cultural Heritage Master Plan (CHMP) is an ongoing project. The consultants ERA are working on an Existing Conditions Report which is anticipated to be done in December.

They will be hosting an invitation only Stakeholder Workshop with an Open House which will be open to the public on October 26, 2021.

L. Loney noted that this is a 2 year project and that there will be opportunities for the committee and the public to provide input. She will continue to keep the committee updated on this project.

#### **4.d Designated Property Fire Protocol**

L. Loney was pleased to advise that she is working with the Halton Hills Fire Department on a Designated Property Fire Protocol. The Town did not have one before and it is important for the protection and preservation of historic homes that are designated for the Town to have one in place.

The protocol will note the designated properties and list their attributes for fire staff so that they are aware and where possible look to preserve those attributes with alternative fire suppression methods.

This protocol will include training videos and information to educate fire staff.

**4.e 12428 Kirkpatrick Lane Research & Evaluation Report**

L. Loney noted that with respect to 12428 Kirkpatrick Lane she has received minimal comment from the committee. L. Loney also noted that she has pared down the heritage attributes. The property has limited physical and design value but as the owners are supportive of designation, staff and the committee can support designation.

Recommendation No. HHH-2021-0029

THAT the Heritage Halton Hills Committee recommend that Council designate the property at 12428 Kirkpatrick Lane under Part IV of the *Ontario Heritage Act*.

**CARRIED**

**4.f Fall Research and Evaluation Schedule**

L. Loney highlighted the upcoming projects for fall and assessed interest of the committee members to assist with those projects.

M. Rowe will continue the work started by K. Robins, former Heritage Student, on the Lawn Bowling Club located on Edith Street. Anticipated completion of the report will occur late fall or early 2022.

Other research projects include 26 Church Street, Georgetown and 1 Park Avenue (The Armoury Building). L. Loney asked if anyone wished to assist with these projects to please let her know.

**5. SUB-COMMITTEES AND WORKING GROUPS**

NIL

**6. CLOSED SESSION**

Recommendation No. HHH-2021-0030

THAT the Heritage Halton Hills Committee convene into Closed Session to address the following matters:

**6.a**

Confidential Verbal Update by L. Loney regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Heritage Property)

**6.b**

Confidential Verbal Update by L. Loney regarding subject matter that pertains to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (Town owned property)

**CARRIED**

Committee convened into Closed Session at 3:59 p.m.

Committee reconvened into Open Session at 4:10 p.m.

Recommendation No. HHH-2021-0031

THAT the Confidential Verbal Update by L. Loney regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Heritage Property) be received for information.

**CARRIED**

Recommendation No. HHH-2021-0032

THAT the Confidential Verbal Update by L. Loney regarding subject matter that pertains to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Town owned property) be received for information.

**CARRIED**

**7. ITEMS TO BE SCHEDULED FOR NEXT MEETING**

**8. ADJOURNMENT**

The meeting adjourned at 4:11 p.m.