TOWN OF HALTON HILLS

MINUTES

COUNCIL MEETING

Monday August 30, 2021

The Town of Halton Hills Council met this 30th day of August, 2021 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing at 1:00 p.m., with Mayor R. Bonnette in the Chair reconvened into Open Session at 4:16 p.m.

MEMBERS PRESENT: (EP-Electronic Participation)	Mayor R. Bonnette, Councillor C. Somerville (EP), Councillor J. Fogal (EP), Councillor M. Albano (EP), Councillor J. Hurst (EP), Councillor T. Brown (EP), Councillor B. Lewis (EP), Councillor W. Farrow-Reed (EP), Councillor M. Johnson (EP), Councillor B. Inglis (EP), Councillor A. Lawlor (EP)
STAFF PRESENT (Open Session) (E – Electronically Present)	C. Mills, Acting Chief Administrative Officer, W. Harris, Commissioner of Recreation & Parks (E), M. Southern, Chief Librarian (E), V. Petryniak, Town Clerk & Director of Legislative Services, M. Covert, Acting Commissioner of Transportation and Public Works (E), L. Lancaster, Acting Commissioner of Corporate Services (E), J. Rehill, Commissioner & Chief of Fire Services (E), Moya Jane Leighton, Director of Finance & Town Treasurer (E), J. Linhardt, Commissioner of Planning and Development

***Recommendation varies from Staff Recommendation**

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 12:32 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

Resolution No. 2021-0156

Moved by: Councillor J. Fogal
Seconded by: Councillor W. Farrow-Reed

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.1 TRANSPORTATION & PUBLIC WORKS REPORT NO. TPW-2021-0029 dated August 11, 2021 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization. (Metrolinx)

2.2 PLANNING & DEVELOPMENT REPORT NO. PD-2021-0053 dated August 17, 2021 regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose and Litigation or potential litigation, including matters before administrative tribunals, affecting the local municipality or board. (Vision Georgetown)

2.3 CORPORATE SERVICES MEMORANDUM NO. CORPSERV-2021-0005 dated August 11, 2021 regarding a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. (Financial Plan Update)

2.4 PLANNING & DEVELOPMENT REPORT NO. PD-2021-0049 dated August 13, 2021 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (River Drive)

2.5 CORPORATE SERVICES MEMORANDUM NO. CORPSERV-2021-0003 dated July 28, 2021 regarding personal matters about an identifiable individual, including municipal or local board employees. (Tax Arrears)

2.6 CORPORATE SERVICES MEMORANDUM NO. CORPSERV-2021-0004 dated August 17, 2021 regarding personal matters about an identifiable individual, including municipal or local board employees. (Tree Maintenance)

CARRIED

Convened into Closed Session at 12:32 p.m.

Recessed at 2:40 p.m.

3. RECONVENE INTO OPEN SESSION

Resolution No. 2021-0157

Moved by: Councillor B. Inglis
Seconded by: Councillor M. Albano

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 4:16 p.m.

4. NATIONAL ANTHEM

5. LAND ACKNOWLEDGEMENT

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

6. ANNOUNCEMENTS

6.1 Terry Fox Run

Councillor J. Hurst advised that the Acton and Georgetown Terry Fox Runs will be held virtually this year on Sunday September 19, 2021. Participants can register online by going to www.terryfox.org. Anyone wishing to sponsor a participant can visit this website as well.

Councillor J. Hurst also announced that Acton has received the Terry Fox 2020 Legacy Award.

6.2 Pop-Up Climate Change Rally

Councillor J. Fogal advised that a Pop-Up Climate Change Rally will be held on Wednesday September 8th at Dominion Gardens Park at 4:00 p.m. for one hour.

6.3 Used Bike Swap Event

Councillor J. Fogal advised that the Bike It Committee is hosting a Used Bike Swap Event on Saturday September 11th from 10:00 a.m. to 12:00 p.m. at Norval United Church, Georgetown. Residents can come to purchase used bikes at a low cost and money raised will go to the Food Banks in Halton Hills. Bike donations can be dropped off at the Norval United Church parking lot the three days prior to the event between 5:00 p.m. to 7:00 pm. More information can be accessed on the Town's website at www.haltonhills.ca/cycling.

7. EMERGENCY BUSINESS MATTERS

Councillor B. Lewis referred to Consent Item Nos. 11.4 and 11.5 and asked that they be deemed an emergency business matter. Mayor R. Bonnette advised that these two items will be deferred from consent to the discussion section of this agenda.

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

Councillor B. Inglis declared a pecuniary/conflict of interest with respect to Item No. 2.6 – Confidential Memorandum No. CORPSERV-2021-0004 and Item No. 11.9 – Report No. TPW-2021-0028 as he is the chair of a company involved in the reports.

9. COUNCIL DELEGATIONS/PRESENTATIONS

NIL

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

Resolution No. 2021-0158

Moved by: Councillor M. Johnson
Seconded by: Councillor B. Lewis

THAT the following minutes are hereby approved:

10.1 Minutes of the Council Meeting held on Monday July 5, 2021.

10.2 Minutes of the Special Council Meeting held on Tuesday July 6, 2021.

10.3 Minutes of the Council Workshop held on Tuesday July 13, 2021.

10.4 Confidential Minutes of the Council Meeting held on Monday July 5, 2021.

CARRIED

11. CONSENT ITEMS

Consent Items 11.4 & 11.5 were moved to General Committee for discussion.

Resolution No. 2021-0159

Moved by: Councillor T. Brown
Seconded by: Councillor J. Hurst

THAT the following Consent items from the Monday August 30th, 2021 Council meeting are hereby approved:

1. Operating Budget Status as at May 31, 2021 and COVID-19 Update

THAT Report No. CORPSERV-2021-0028 dated August 4, 2021, regarding the Operating Budget Status as at May 31, 2021 and COVID-19 Update be received for information.

CARRIED

2. Part Lot Control Exemption for Semi-Detached Lots 106L/R to 113L/R and 125L/R to 139L/R, Registered Plan 20M-11208 (Georgetown)

THAT Report No. PD-2021-0040, dated July 19, 2021, regarding “Part Lot Control Exemption for Semi-Detached Lots 106L/R to 113L/R and 125L/R to 139L/R, Registered Plan 20M-11208 (Georgetown)”, be received;

AND FURTHER THAT the request to adopt a Part Lot Control Exemption By-law for the lands legally described as Lots 106 to 113 and 125 to 139, Registered Plan 20M-11208, Town of Halton Hills, Region of Halton, as generally set out in SCHEDULE 2 of this report, be approved;

AND FURTHER THAT Council enact the necessary By-law to exempt the lands legally described as Lots 106 to 113 and 125 to 139, Registered Plan 20M-11208, Town of Halton Hills, Region of Halton, from Section 50 of the Planning Act, R.S.O. 1990, as amended.

CARRIED

3. Final Assumption of Subdivision Plan 20M-1156 Fernbrook Homes (Mountainview) Ltd. Phase 3

THAT Report No. PD-2021-0046 dated July 12, 2021 regarding the Town's final assumption of the public services and streets installed in the plan of subdivision registered as Plan 20M-1156, in the Town of Halton Hills (Georgetown), be received;

AND FURTHER THAT staff be authorized to bring forward a by-law to assume the public services and streets installed under Plan 20M-1156.

CARRIED

4. Dedication of Reserve Block 80, 20M-978 Gamble St; Eden Oak (Creditview Heights) Subdivision Development

Moved to Section 12.3 for discussion.

5. Recommendation Report for removal of the Holding (H) Provision from the Eden Oak Creditview Heights subdivision lands (Glen Williams)

Moved to Section 12.3 for discussion

6. Proposal Award for Replacement of the Skatepark at Mold-Masters Sportsplex

THAT Report RP-2021-0020 dated August 30, 2021, regarding the proposal award for replacement of the skatepark at Mold-Masters Sportsplex be received;

AND FURTHER THAT Council approve the award of the design, consultation and construction of the skatepark at Mold-Masters Sportsplex

to New Line Skateparks Inc., 80 Ward St, Unit 207, Toronto ON M6H 4A7 in the amount of $635,000 exclusive of HST;

AND FURTHER THAT the Senior Manager of Purchasing and Risk Management be authorized to issue a Purchase Order for $635,000 exclusive of HST to New Line Skateparks Inc., 80 Ward St, Unit 207, Toronto ON M6H 4A7 for the award of Proposal P-052-21, subject to the approval of the 2022 Capital Budget by Council.

CARRIED

7. Award of the Proposal P-080-21 - Engineering Services for Traffic Signal Reconstruction at Guelph St. and Sinclair Ave. Intersection

THAT Report No. TPW-2021-0023 dated August 6, 2021 regarding Award of the Proposal P-080-21 - Engineering Services for Traffic Signal Reconstruction at Guelph St. and Sinclair Ave. Intersection be received;

AND FURTHER THAT Council approves the Engineering Services for Traffic Signal Reconstruction at Guelph St. and Sinclair Ave. Intersection contract award to Moon-Matz Ltd., 2902 South Sheridan Way Suite 300 Oakville ON L6J 7L6 in the amount of $194,047 (excluding HST);

AND FURTHER THAT the Senior Manager of Purchasing and Risk Management be authorized to issue a Purchase Order to Moon-Matz Ltd., 2902 South Sheridan Way Suite 300 Oakville ON L6J 7L6, in the amount of $194,047 (excluding HST), for the purpose of Engineering Services for Traffic Signal Reconstruction at Guelph St. and Sinclair Ave. Intersection;

AND FURTHER THAT Council authorizes the Mayor and Clerk to execute the necessary documents to enter into a Client/Engineer Agreement for Professional Consulting Services.

CARRIED

8. Boundary Road Maintenance Agreement – Town of Milton

THAT Report No. TPW-2021-0025, dated July 29, 2021, regarding the Boundary Road Maintenance Agreement – Town of Milton, be received;

AND FURTHER THAT the Mayor and Clerk be authorized to execute an agreement with The Corporation of the Town of Milton for the maintenance and repair of highways under the joint jurisdiction of, and forming the boundary between, The Town of Halton Hills and The Town of Milton, and for the maintenance and repair of certain connecting highways;

AND FURTHER THAT The Commissioner of Transportation & Public Works, or his or her designate, be delegated authority to approve changes to Schedules A and B of the agreement, as may be required from time to time, to reflect changes to the roads subject to the agreement and/or maintenance responsibilities of the municipalities.

CARRIED

9. Award of Tender T-058-21 for the Supply of Tree Maintenance Services

THAT Report No. TPW-2021-0028, dated August 17, 2021 for the Award of Tender T-058-21 for the supply of Tree Maintenance services be received;

AND FURTHER THAT Diamond Tree Care & Consulting Inc., be awarded tender T-058-21 for a one (1) year term, with four (4) additional one (1) year optional renewal periods, at an estimated annual limit of $200,000 (exclusive of HST);

AND FURTHER THAT the Senior Manager of Purchasing and Risk Management be authorized to issue a purchase order to Diamond Tree Care & Consulting Inc., for the first one (1) year term in the amount of $200,000 (exclusive of HST), and for each of the (4) additional 1-year option renewal periods, subject to satisfactory performance and price negotiation.

CARRIED

10. Virtual Event Guidelines for Staff and the Community

That this Memorandum No. ADMIN-2021-0008 dated July 19, 2021 serving as a follow up to Report No. ADMIN-2021-0019 regarding the Protocol for Virtual Events and sets out the expectations of staff and participants in the public process, aligning with the community guidelines set out for social media and supporting the tenets of the Public Engagement Charter be received.

CARRIED

11. Town of Halton Hills Social Media Guidelines

That this Memorandum No. ADMIN-2021-0009 dated August 30, 2021 informing Halton Hills Council of the implementation of Social Media Guidelines for all Town of Halton Hills platforms including but not limited to Facebook, Twitter, YouTube, LinkedIn and Instagram be received.

CARRIED

12. Town of Halton Hills Privacy Policy and Terms of Use

That this Memorandum No. ADMIN-2021-0013 dated August 9, 2021 informing Halton Hills Council of the implementation of a cookies banner and subsequent privacy policy and terms of use for the public to acknowledge and accept when using the Town's websites, haltonhills.ca, visithaltonhills.ca & investhaltonhills.com be received.

CARRIED

13. Community Improvement Plan (CIP) Update – Progress Update

That this Memorandum No. ADMIN-2021-0015 dated August 16, 2021 providing Council with an update on progress being made towards the update of the existing Community Improvement Plan (CIP). The focus is on key technical matters and/or approaches being considered as the project moves towards a draft CIP be received.

CARRIED

12. GENERAL COMMITTEE

Resolution No. 2021-0160

Moved by: Councillor A. Lawlor
Seconded by: Councillor C. Somerville

THAT Council do now convene into General Committee.

CARRIED

Mayor R. Bonnette assumed the role of Presiding Officer.

Consent Item Nos. 11.4 and 11.5 were moved to General Committee for discussion prior to the remaining agenda items.

12.1 Public Meetings / Hearings

NIL

12.2 Delegations/Presentations regarding items in General Committee

a. Graham Lowe, Senior Economic Development Officer - Town of Halton Hills

Graham Lowe made a presentation to General Committee regarding Economic Recovery and Resiliency Plan (ERRP) being implemented by the Town, led by the Economic Development, Innovation and Culture division, as part of continued response to the COVID-19 pandemic.

(Refer to Item No. 12.3.a of these minutes, Report No. ADMIN-2021-0011. Power point on file in the Clerks office.)

12.3 Municipal Officers Reports to be Considered by General Committee

a. MEMORANDUM NO. ADMIN-2021-0011

Recommendation No. GC-2021-0110

THAT this Memorandum No. ADMIN-2021-0011 dated August 11, 2021 providing Council with an overview of the Economic Recovery and Resiliency Plan (ERRP) being implemented by the Town, led by the Economic Development, Innovation and Culture division, as part of continued response to the COVID-19 pandemic be received.

CARRIED

b. REPORT NO. ADMIN-2021-0032

Recommendation No. GC-2021-0111

* THAT Report No. ADMIN-2021-0032 dated August 12, 2021 regarding a request from Property Owner of 11 West Branch Drive for a variance to the Fence By-law 2002-0060, as amended is received;

AND FURTHER THAT the fence variance contained in Report No. ADMIN-2021-0032 be granted to Property Owner, 11 West Branch Drive, with condition that the fence is not to exceed a maximum height of ten feet.

CARRIED AS AMENDED

c. REPORT NO. PD-2021-0050 (Item 11.4 from Consent)

* **Direction to Staff:** to Seek legal opinion and investigate a stop work order.

DEFERRED

d. REPORT NO. PD-2021-0051 (Item 11.5 from Consent)

* **Direction to Staff:** to Seek legal opinion and investigate a stop work order.

DEFERRED

12.4 Adjourn back into Council

Recommendation No. GC-2021-0112

THAT General Committee do now reconvene into Council.

13. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution prepared to adopt the Recommendations of the General Committee

Resolution No. 2021-0161

Moved by: Councillor J. Hurst
Seconded by: Councillor B. Inglis

THAT the recommendations contained in the following Reports & Memorandums from the Monday August 30th, 2021 General Committee Meeting are hereby adopted:

GC-2021-0110, GC-2021-0111

CARRIED AS AMENDED

14. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

NIL

15. PETITIONS/COMMUNICATIONS/MOTIONS

1. Vaccine Passports

Resolution No. 2021-0162

Moved by: Councillor M. Johnson
Seconded by: Councillor J. Hurst

WHEREAS Covid-19 is a highly contagious virus that results in serious illness, long-term effects and even death in some people;

AND WHEREAS there are highly effective vaccines widely available throughout Canada to provide a high level of immunity to those receiving the approved vaccines;

AND WHEREAS the immunity provided by the vaccines not only protects the vaccinated person from acquiring Covid-19 but reduces the incidence of transmission of Covid-19 amongst people out in the community and within homes and places of business;

AND WHEREAS the Covid-19 vaccines are highly effective but do not provide 100% protection from Covid-19;

AND WHEREAS there is still no approved vaccine for children born after 2010 putting them at high risk of acquiring Covid-19 from infected people;

AND WHEREAS some people who are eligible for Covid-19 vaccines still choose not to receive the vaccine thus putting themselves and others in contact with them at risk;

AND WHEREAS lockdowns and closures of businesses and services has greatly affected the livelihoods of many people within Halton Hills;

AND WHEREAS persons working in jobs that result in many interactions with the public are at higher risk of acquiring Covid-19 even if they are vaccinated, as they may be exposed to unvaccinated people who have either active or asymptomatic Covid-19 disease;

AND WHEREAS the reopening of businesses that were closed as the result of various lockdown rules are beginning to gain back some of their losses;

AND WHEREAS members of the public are eager to safely return to their previous lifestyle habits of shopping, eating out and accessing services;

AND WHEREAS the safety of both the public and employees is enhanced when all employees and members of the public are fully vaccinated;

AND WHEREAS there is not currently a secure document that reflects a person’s vaccination status;

AND WHEREAS many businesses would like to limit access to their premises to allow only fully vaccinated staff and/or patrons;

THEREFORE BE IT RESOLVED that the Council for the Town of Halton Hills supports the development of a secure Vaccine Passport/Medical Exemption Certificate that business owners can require members of the public to show prior to access to their business or service (should they wish to do so);

AND FURTHER THAT the federal and provincial governments be requested to develop such a passport that all vaccinated people can use to identify their vaccine status in any situation that it is needed;

AND FURTHER THAT this resolution be circulated to all Halton municipalities, the Region of Halton, AMO, the MP and MPP for Wellington-Halton Hills.

Voting in Favor: Councillor A. Lawlor, Councillor J. Fogal, Councillor J. Hurst, Councillor B. Inglis, Councillor M. Johnson, Mayor R. Bonnette, Councillor B. Lewis, Councillor C. Somerville, Councillor M. Albano, Councillor T. Brown, and Councillor W. Farrow-Reed,

Carried (11-0)

16. ADVANCE NOTICE OF MOTION

NIL

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Mayor R. Bonnette highlighted the Passed Resolutions of the General Information Package that supported the Town of Halton Hills Resolution regarding the Elimination of LPAT, which has since changed their name to the Ontario Land Tribunal (OLT).

Resolution No. 2021-0163

Moved by: Councillor M. Albano
Seconded by: Councillor M. Johnson

THAT the General Information Package dated August 30, 2021 be received.

CARRIED

18. MOTION TO APPROVE CLOSED SESSION ITEMS

Resolution No. 2021-0164

Moved by: Councillor C. Somerville
Seconded by: Councillor T. Brown

THAT the recommendations contained in the following Confidential Reports from the Monday August 30th, 2021 Closed Session of Council are hereby adopted;

AND FURTHER THAT staff carry out any of Council's direction on these matters as set out in the Confidential minutes dated August 30, 2021.

2.1

REPORT NO. TPW-2021-0029

TRANSPORTATION & PUBLIC WORKS REPORT NO. TPW-2021-0029 dated August 11, 2021 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization. (Metrolinx)

CARRIED

2.2

REPORT NO. PD-2021-0053

PLANNING & DEVELOPMENT REPORT NO. PD-2021-0053 dated August 17, 2021 regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose and Litigation or potential litigation, including matters before administrative tribunals, affecting the local municipality or board. (Vision Georgetown)

CARRIED

2.3

MEMORANDUM NO. CORPSERV-2021-0005

CORPORATE SERVICES MEMORANDUM NO. CORPSERV-2021-0005 dated August 11, 2021 regarding a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. (Financial Plan Update)

CARRIED

2.4

REPORT NO. PD-2021-0049

PLANNING & DEVELOPMENT REPORT NO. PD-2021-0049 dated August 13, 2021 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (River Drive)

CARRIED

2.5

MEMORANDUM NO. CORPSERV-2021-0003

CORPORATE SERVICES MEMORANDUM NO. CORPSERV-2021-0003 dated July 28, 2021 regarding personal matters about an identifiable individual, including municipal or local board employees. (Tax Arrears)

CARRIED

2.6

MEMORANDUM NO. CORPSERV-2021-0004

CORPORATE SERVICES MEMORANDUM NO. CORPSERV-2021-0004 dated August 17, 2021 regarding personal matters about an identifiable individual, including municipal or local board employees. (Tree Maintenance)

CARRIED

19. CONSIDERATION OF BYLAWS

By-law Nos. 2021-0036 and 2021-0038 have been deferred.

Resolution No. 2021-0165

Moved by: Councillor M. Albano
Seconded by: Councillor B. Inglis

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2021-0035

A By-law to dedicate Reserve Block 80, Plan 20M-978, as part of the Public Highway System.

BY-LAW NO. 2021-0037

A By-law to provide that Section 50 of the Planning Act, R.S.O. 1990, does not apply to Lots 106 to 113 and 125 to 139, Plan 20M-1208.

BY-LAW NO. 2021-0039

A By-law to designate the Ford House and Kirkpatrick Blacksmith Shop, located at 12438 Kirkpatrick Lane, Halton Hills, Regional Municipality of Halton, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2021-0041

A By-law to appoint the Chief Building Official and Inspectors for the Enforcement of the Building Code Act for the Town of Halton Hills and Amend By-law No. 2015-0058.

BY-LAW NO. 2021-0040

A By-law to adopt the proceedings of the Council Meeting held on the 30th day of August, 2021 and to authorize its execution.

CARRIED

20. ADJOURNMENT

Resolution No. 2021-0166

Moved by: Councillor B. Lewis
Seconded by: Councillor J. Fogal

THAT this Council meeting do now adjourn at 5:37 p.m.

CARRIED

_____

Rick Bonnette, MAYOR

_____

Valerie Petryniak, TOWN CLERK